

**Harrison Central School District
Regular Business Meeting
Of the Board of Education
Wednesday, March 22, 2017**

CALL TO ORDER

The meeting was called to order by Kelly Mulvoy Mangan at 7:15 PM.

Motion: Wolverton Second: Sullivan Carried: 5 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Estroff Second: Wolverton Carried: 5 to 0

The Business meeting was called to order at 8:19 PM.

Motion: Puccio Second: Wolverton Carried: 5 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Kelly Mulvoy Mangan, Rachel Estroff, Placido Dino Puccio, Robert Sullivan, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ABSENT

Dennis DiLorenzo, Joan Tiburzi

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

March 8, 2017

Motion: Wolverton Second: Sullivan Carried: 5 to 0

PUBLIC PARTICIPATION

1. Patrick Enright

PRESIDENT'S UPDATE

1. Committee Reports

SUPERINTENDENT'S REPORT

1. Superintendent's Budget Overview

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-E of the Personnel Report.

Motion: Puccio Second: Estroff Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-C of the Personnel Report.

Motion: Puccio Second: Estroff Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-B of the Personnel Report.

Motion: Puccio Second: Estroff Carried: 5 to 0

ADMINISTRATIVE REPORT

ACCEPTANCE OF DONATION FROM THE CHRISTOPHER S. SEGUINOT MEMORIAL FOUNDATION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from the Christopher S. Seguinot Memorial Foundation in the amount of \$1,000.00 to be utilized for the Christopher S. Seguinot Memorial Scholarship Fund and extends deep appreciation for their generosity.

Motion: Wolverton

Second: Estroff

Carried: 5 to 0

ACCEPTANCE OF GIFT FROM THE HARRISON AVENUE SCHOOL PTA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Harrison Avenue School PTA a check in the amount \$1,000.00 to offset the costs of the second grade field trip to Soundwaters and extends deep appreciation to the Harrison Avenue School PTA for their generosity.

Motion: Wolverton

Second: Estroff

Carried: 5 to 0

ACCEPTANCE OF GIFT FROM THE PARSONS MEMORIAL SCHOOL PTA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Parsons Memorial School PTA a check in the amount \$200.00 to offset the costs of the kindergarten field trip to the Emelin Theater and extends deep appreciation to the Parsons Memorial School PTA for their generosity.

Motion: Wolverton

Second: Estroff

Carried: 5 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 90067, 3500097, 290000161, 3000139, 26000114, 900028, 22114, 900020, 3200022, 3600040, 900060, 3400155, 290000079.

Motion: Wolverton

Second: Estroff

Carried: 5 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3600045, 3600055, 900083, 900084, 900082.

Motion: Wolverton

Second: Estroff

Carried: 5 to 0

FINANCE REPORT

2016/17 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2016/17 appropriation transfers as submitted.

Motion: Sullivan

Second: Wolverton

Carried: 5 to 0

TREASURER'S REPORT: FEBRUARY 2017 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of February 2017.

Motion: Sullivan

Second: Wolverton

Carried: 5 to 0

CONTRACT FOR HEALTH SERVICES: RYE CITY SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2016/17 contract with Rye City School District for health services provided to 246 resident students at a cost of \$198,817.20.

Motion: Sullivan

Second: Wolverton

Carried: 5 to 0

STATE ENVIRONMENTAL QUALITY REVIEW ACT – PARTIAL ROOFING REPLACEMENTS AT HARRISON HIGH SCHOOL

WHEREAS, the Board of Education of the Harrison Central School District desires to embark upon a capital improvement for partial roofing replacements at Harrison High School; and

WHEREAS, said capital improvement project, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project is classified as a Type II Action pursuant to Section 617.5(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the capital improvement project is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: Sullivan

Second: Wolverton

Carried: 5 to 0

STATE ENVIRONMENTAL QUALITY REVIEW ACT – TRACK PAVING REPLACEMENT AT HARRISON HIGH SCHOOL

WHEREAS, the Board of Education of the Harrison Central School District desires to embark upon a capital improvement for Track Paving Replacement at Harrison High School and

WHEREAS, said capital improvement project, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project is classified as a Type II Action pursuant to Section 617.5(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the capital improvement project is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

CONTRACT EXTENSION – RFB #15/16-02: COACH BUS SERVICE FOR SCHOOL FIELD AND ATHLETIC TRIPS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes that the contract, RFB #15/16-02: Coach Bus Services for School Field and Athletic Trips with Coach Tours be extended for one year through June 30, 2018 with the rates increased by the maximum C.P.I. or whatever measure of index is in place and recognized by the New York State Commissioner of Education for annual transportation contract increases. All other terms and conditions will remain unchanged.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

CONTRACT AWARD RFB #16/17-26c: MUSIC SUITE ABATEMENT AT HARRISON HIGH SCHOOL (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools and as recommended by H2M Architects & Engineers, the Board of Education awards the contract for the Music Suite abatement at Harrison High School to the lowest responsive and responsible bidder, Academy Construction, Inc., Totawa, NJ.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

CONTRACT AWARD RFB #16/17-28: LUMBER AND BUILDING SUPPLIES (Attachment #4)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for lumber and building supplies to the lowest responsive and responsible bidder, Feldman Lumber, Brooklyn New York.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

CONTRACT AWARD RFB #16/17-27: CHROMEBOOKS (Attachment #5)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for Chromebooks to the lowest responsive and responsible bidder, W.B. Mason Co., Inc., Secaucus, New Jersey.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

DISPOSAL OF FURNITURE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following items located at Samuel J. Preston School.

- 50 student desks
- 15 student chairs

Motion: Sullivan Second: Wolverton Carried: 5 to 0

DISPOSAL OF EQUIPMENT AND SUPPLIES (Attachment #6)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the obsolete and non-repairable equipment as noted on the attached document.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

DISPOSAL OF FURNITURE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following items located in the Special Education Office.

- 1 – 3 drawer file cabinet
- 1 – office chair

Motion: Sullivan Second: Wolverton Carried: 5 to 0

CONTRACT FOR SPECIAL EDUCATION SERVICES: REACH ACADEMY

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Reach Academy for Special Education Services provided to a resident student for the 2016/17 school year.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

The business meeting was adjourned at 8:51 PM.

Motion: Puccio Second: Estroff Carried: 5 to 0

Respectfully submitted,



Christine Beitler

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
FEBRUARY 2017**

GENERAL FUND

J.P. MORGAN CHASE - CHECKING

Opening Balance 2/01/17		\$2,129,952.15
Receipts:		
	Interest Earnings	\$39.66
	Property Tax Collections	\$59,950.91
	PILOT Revenues	\$362,068.04
	Misc. Revenues	\$167,784.38
	State/Federal Aid	\$125,962.41
	Transfer from Other Funds/Accounts	\$34,650,000.00
		\$35,365,805.40
Disbursements:		
	Transfer to Other Funds/Accounts	(\$37,262,389.16)
	Transfer - NY Power Authority	(\$49,285.04)
		(\$37,311,674.20)
Closing Balance 2/28/17		<u>\$184,083.35</u>

PEOPLE'S UNITED BANK - CHECKING

Opening Balance 2/01/17		\$15,479,937.83
Receipts:		
	Interest Earnings	\$11,309.08
	Transfer from Other Funds/Accounts	\$11,000,000.00
		\$11,011,309.08
Disbursements:		
	Transfer to Other Funds/Accounts	(\$3,300,000.00)
Closing Balance 2/28/17		<u>\$23,191,246.91</u>

J.P.MORGAN CHASE - CHECKING

Opening Balance 2/01/17		\$2,489,986.45
Receipts:		
	Interest Earnings	\$153.29
	Westchester County Sales Tax	\$380,274.00
	Property Tax Collections	\$31,025,083.07
		\$31,405,510.36
Disbursements:		
	Transfer to Other Funds/Accounts	(\$31,000,000.00)
Closing Balance 2/28/17		<u>\$2,895,496.81</u>

WEBSTER BANK

Opening Balance 2/01/17		\$18,849,850.91
Receipts:		
	Interest Earnings	\$13,158.30
	Transfer from Other Funds/Accounts	\$17,500,000.00
		\$17,513,158.30
Closing Balance 2/28/17		<u>\$36,363,009.21</u>

SIGNATURE BANK

Opening Balance 2/01/17		\$4,021,287.16
Receipts:	Interest Earnings	\$1,234.11
Closing Balance 2/28/17		<u>\$4,022,521.27</u>

SCHOOL LUNCH PROGRAM**J.P.MORGAN CHASE - CHECKING**

Opening Balance 2/01/17		\$322,947.21
Receipts:	Interest Earnings	\$5.99
	Misc. Revenues	\$90,164.32
Disbursements:	Transfer to Other Funds/Accounts	<u>(\$350,000.00)</u>
Closing Balance 2/28/17		<u>\$63,117.52</u>

EXPENDABLE TRUST FUND**J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 2/01/17		\$147,269.73
Receipts:	Interest Earnings	\$7.88
Closing Balance 2/28/17		<u>\$147,277.61</u>

PAYROLL ACCOUNT - TRUST & AGENCY**J.P.MORGAN CHASE - CHECKING**

Opening Balance 2/01/17		\$3,934.38
Receipts:	Interest Earnings	\$8.85
	Transfer from Gen.Fund	\$5,104,470.10
Disbursements:	Payroll expenditures	<u>(\$5,104,470.10)</u>
Closing Balance 2/28/17		<u>\$3,943.23</u>

TRUST & AGENCY FUND**J.P.MORGAN CHASE - CHECKING**

Opening Balance 2/01/17		\$363,723.61
Receipts:	Interest Earnings	\$21.60
	Misc. Receipts	\$56,462.25
Closing Balance 2/28/17		<u>\$420,207.46</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 1/1/17	\$99,544.21
CHECKS ISSUED FEBRUARY 2017	\$3,643,663.68
PAID (CASHED) CHECKS FEBRUARY 2017	<u>(\$3,657,919.06)</u>
OUTSTANDING CHECKS AT 2/28/2017	<u><u>\$85,288.83</u></u>

RECAP OF CASH BALANCES AT 2/28/17:

General Fund	\$66,656,357.55
School Lunch Fund	\$63,117.52
Trust & Agency Fund	\$424,150.69
Expendable Trust Fund	<u>\$147,277.61</u>
TOTAL CASH	<u>\$67,290,903.37</u>
Less: Multifund outstanding checks	<u>(\$85,288.83)</u>
Book Balance Cash	<u><u>\$67,205,614.54</u></u>

FEBRUARY INTEREST EARNINGS - ALL ACCOUNTS \$25,938.76

I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending February 28, 2017.


Treasurer's Signature

3/15/17
Date

RFB #16/17-26c: Music Suite Abatement at Harrison High School**Bid Opening: Friday, March 3, 2017 at 2:00 p.m.**

Bids to provide Asbestos Abatement at the Music Suite at Harrison High School were advertised and solicited. Seven responses were received:

Vendor	Total Base Bid	Unit Price \$ per Sq. Ft.
192 Branch Interior Services, Inc. Ronkonkoma, NY	\$78,000.00	\$23.00
Academy Construction, Inc. Totowa, NJ	\$39,000.00	\$11.00
Alvion Group, Inc Astoria, NY	\$72,000.00	\$9.00
Apex Development Inc. Newark, NJ	\$65,000.00	\$20.00
D&S Abatement Inc. Totowa, NJ	\$60,800.00	\$14.00
Jupiter Environmental Services, Inc. Pine Brook, NJ	\$59,800.00	\$8.50
Unitech Services Group, Inc. Bay Shore, NY	\$62,770.00	\$9.75

Recommendation: As recommended by H2M architects + engineers, award the contract to the lowest responsive and responsible bidder, Academy Construction, Inc., Totowa, NJ.

RFB #16/17-28: Lumber and Building Supplies

Term: March 31, 2017 through March 30, 2018

Bids for 187 items of Lumber and Building Supplies were advertised and solicited. Two responses were received:

	<u>Items Bid</u>	<u>Amount of Bid</u>	<u>Items Awarded</u>	<u>Amount of Award</u>	<u>% off MLP for items not included</u>
Feldman Lumber Brooklyn, NY	185	\$2,930	185	\$2,930	10%
Ozone Park Lumber Ozone Park, NY	136	\$2,493	-	-	-

Recommendation: Award contract to the lowest overall responsive and responsible bidder, Feldman Lumber, Brooklyn, NY.

RFB #16/17-27: Chromebooks

Term: Date of Award through July 31, 2017

Bids for CHROMEBOOKS and accessories were advertised and solicited. Eight proposals were received:

	Number of Items <u>Bid</u>	Amount of <u>Bid</u>	<u>Award</u>
Calculator & Computer Center, Inc. Rye, NY	4	\$141,075	-
CDW Government, LLC Vernon Hills, IL	4	\$117,270	-
NLE Systems, Inc. Glendale, CA	4	\$138,380	-
PCMG Inc. d/b/a PCM Gov Dayton, OH	4	\$113,320 <i>proposed product not as specified</i>	-
Saelig Co., Inc. Fairport, NY	4	\$123,050	-
Troxell Communications, Inc. Jericho, NY	4	\$116,445	-
W.B. Mason Co., Inc. Secaucus, NJ	4	\$114,480	\$114,480
Y&S Technologies Brooklyn, NY	4	\$126,320	-

Recommendation: Award the contract to the lowest responsive and responsible bidder,
W.B. Mason Co., Inc., Secaucus, NJ.

Grade 7 Science Items for Board Approval of Disposal

Item Name	ISBN# or Harrison Code	Quantity	Reason Why
Glencoe Life Science Textbooks (frog on cover)	0028277775	53	Outdated
McDougal Littel Life science textbooks	9780618615186 or 0618615180	251	
Human Biology and Health textbook	0134291921	113	
From Bacteria to Plant textbook	0130540595	13	
Cells and Heredity textbook	0130540668	16	
Projector	2093044	1	Broken/outdated
Microscopes		13	Broken/outdated They have since been replaced
Eyewitness VHS DK Vision--Reptiles	790778191832	1	Outdated
Eyewitness VHS DK Vision--Ocean	635517021479	1	Outdated
Eyewitness VHS DK Vision--Pond	790778071837	1	Outdated
Eyewitness VHS DK Vision--Plant	635517021493	1	Outdated
Eyewitness VHS DK Vision--Mammal	790778072339	1	Outdated
Eyewitness VHS DK Vision--Amphibian	790778191337	1	Outdated
Eyewitness VHS DK Vision--Skeleton	790778033500	1	Outdated
Eyewitness VHS DK Vision--Life	635517021448	1	Outdated

Eyewitness VHS DK Vision--Desert	79078071530	1	Outdated
Eyewitness VHS DK Vision--Arctic & Antarctic	790778072537	1	Outdated
Eyewitness VHS DK Vision--Bird	90778191436	1	Outdated
Eyewitness VHS DK Vision--Sight	635517021509	1	Outdated
Eyewitness VHS DK Vision--Butterfly & Moth	790778071639	1	Outdated
Eyewitness VHS DK Vision--Tree	790778072636	1	Outdated
Eyewitness VHS DK Vision--Cat	79077819153	1	Outdated
Eyewitness VHS DK Vision--Fish	790778191733	1	Outdated
Eyewitness VHS DK Vision--Volcano	790778072131	1	Outdated
Eyewitness VHS DK Vision--Jungle	790778003708	1	Outdated
Eyewitness VHS DK Vision--Weather	790778071936	1	Outdated
Eyewitness VHS DK Vision--Planets	635517021486	1	Outdated
Eyewitness VHS DK Vision--Survival	635517021516	1	Outdated
Eyewitness VHS DK Vision--Insect	790778003609	1	Outdated
Eyewitness VHS DK Vision---National Disasters	635517021394	1	Outdated
Dissection & Anatomy of the Eye		1	Outdated

Dissection & Anatomy of the Earthworm		1	Outdated
United Learning--The World of the Protozoa		1	Outdated
United Learning--Safe Science--Lab Safety Awareness		1	Outdated
Discovery Channel--An inside Look of the Flu		1	Outdated
Living Planet		2	Outdated
Nature--Secret Garden		1	Outdated