

**Harrison Central School District
Regular Business Meeting
Of the Board of Education
Wednesday, February 1, 2017**

CALL TO ORDER

The meeting was called to order by Kelly Mulvoy Mangan at 7:15 PM.

Motion: DiLorenzo Second: Tiburzi Carried: 6 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Estroff Second: Tiburzi Carried: 6 to 0

The Business meeting was called to order at 8:22 PM.

Motion: Sullivan Second: DiLorenzo Carried: 6 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Kelly Mulvoy Mangan, Dennis DiLorenzo, Rachel Estroff, Placido Dino Puccio, Robert Sullivan, Joan Tiburzi, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ABSENT

Lindy Wolverton

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

January 18, 2017

Motion: DiLorenzo Second: Puccio Carried: 6 to 0

PUBLIC PARTICIPATION

1. Patrick Enright

PRESIDENT'S UPDATE

1. Committee Reports

SUPERINTENDENT'S REPORT

1. Instructional Improvement in Harrison: Adapting Marzano's Framework for High Reliability Schools. Presented by Michael Greenfield, Assistant Superintendent for Curriculum & Instruction.

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-E of the Personnel Report.

Motion: DiLorenzo Second: Estroff Carried: 6 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-D of the Personnel Report.

Motion: DiLorenzo Second: Estroff Carried: 6 to 0

ADMINISTRATIVE REPORT

APPROVAL OF FIRST READING OF POLICIES AS LISTED

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby conducts the first reading of the following revised policies. Said policies shall be available for public review in the District Clerk's Office.

- 6110: Code of Ethics for Board Members and All District Personnel
- 6111: Testing Misconduct and Mandatory Reporting Requirements
- 6120: Equal Employment Opportunity
- 6121: Sexual Harassment of District Personnel
- 6122: Complaints and Grievances by Employees
- 6130: Evaluation of Personnel
- 6150: Alcohol, Drugs and Other Substances (School Personnel)
- 6151: Drug-Free Workplace
- 6160: Professional Growth/Staff Development
- 6161: Travel/Expense Reimbursement
- 6170: Background Checks of New Employees
- 6180: Staff-Student Relations (Fraternization)
- 6210: Certified Personnel
- 6211: Employment of Relatives of Board of Education Members
- 6212: Certification and Qualifications
- 6214: Incidental Teaching
- 6215: Probation and Tenure
- 6216: Disciplining of a Tenured Teacher or Certified Personnel
- 6217: Professional Staff: Separation
- 6220: Temporary Personnel
- 7521: Students with Life-Threatening Health Conditions

Motion: DiLorenzo

Second: Sullivan

Carried: 6 to 0

APPROVAL OF APPOINTMENT OF RESIDENCY DESIGNEE

BE IT RESOLVED, that the Board of Education hereby delegates its authority to make residency decisions, pursuant to Commissioner's Regulations Section 100.2(y), to Brian Seligman, Chief Information Officer, who shall have the full and final authority to make determinations regarding student residency.

Motion: DiLorenzo

Second: Sullivan

Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL JAZZ ENSEMBLE FIELD TRIP TO GREENWICH, CONNECTICUT FOR THE REGIONAL JAZZ FESTIVAL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Jazz Ensemble to travel to Greenwich High School in Greenwich, Connecticut on Saturday, March 25, 2017. Departure will be at 9:00 AM on March 25, 2017 from Harrison High School and students will return to Harrison High School at 5:30 PM on Saturday, March 25, 2017.

Motion: DiLorenzo

Second: Sullivan

Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL MODEL CONGRESS FIELD TRIP TO PHILADELPHIA, PENNSYLVANIA FOR A MODEL CONGRESS COMPETITION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Model Congress to travel to the University of Pennsylvania in Philadelphia, Pennsylvania on Thursday, March 30, 2017. Departure will be at 10:45 AM on March 30, 2017 from Harrison High School and students will return to Harrison High School at 4:00 PM on Sunday, April 2, 2017.

Motion: DiLorenzo

Second: Sullivan

Carried: 6 to 0

ACCEPTANCE OF GIFT FROM THE PTA NEW YORK CONGRESS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the PTA New York Congress a check in the amount \$4,040.25 to cover the costs of the Louis M. Klein Middle School sixth grade field trip to the Tarrytown Music Hall and extends deep appreciation to the PTA New York Congress for their generosity.

Motion: DiLorenzo

Second: Sullivan

Carried: 6 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3300177, 3300187, 900021, 900060, 900071, 290000152, 3400104, 3500067, 3300200, 3600087, 3300092

Motion: DiLorenzo

Second: Sullivan

Carried: 6 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900074, 3600039, 3600041, 504361

Motion: DiLorenzo

Second: Sullivan

Carried: 6 to 0

FINANCE REPORT

2016/17 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2016/17 appropriation transfers as submitted.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

TREASURER'S REPORT: DECEMBER 2016 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of December 2016.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

QUARTERLY REPORT FOR THE EXTRA CLASSROOM ACTIVITY FUND (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2nd quarter report of the Extra Classroom Activity Funds for the period ending December 31, 2016.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

AGREEMENT WITH IMAGES PHOTOGRAPHY FOR PHOTOGRAPHY SERVICES FOR LMK MIDDLE SCHOOL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Images Photography and LMK Middle School to provide photography services for the 2017/18 school year.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

CONTRACT FOR HEALTH SERVICES: MAMARONECK UNION FREE SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2016/17 contract with the Mamaroneck Union Free School District for health services provided to 54 resident students at a cost of \$54,640.44.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

CONTRACT FOR HEALTH SERVICES: PORT CHESTER-RYE UNION FREE SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2016/17 contract with the Port Chester-Rye Union Free School District for health services provided to 1 resident student at a cost of \$871.36.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

CONTRACT AWARD RFB #16/17-25: FOR SALE: WIRELESS NETWORK DEVICES

WHEREAS due to an upgrade of the district's wireless network, the used devices as detailed on the attached document have been deemed unusable to the district. And

WHEREAS the unusable devices were let for bid under the caption RFB #16/17-25: FOR SALE: Wireless Network Devices.

NOW THEREFORE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for RFB #16/17-25: FOR SALE: Wireless Network Devices to the highest responsive and responsible bidder, IT Asset Management Group, Farmingdale, NY.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

AGREEMENT WITH MUSIC CELEBRATIONS INTERNATIONAL, L.L.C. FOR TRAVEL AND HOTEL ACCOMMODATIONS FOR THE HARRISON HIGH SCHOOL HUSKIES MARCHING BAND FROM MAY 27-29, 2017

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with Music Celebrations International, L.L.C. to provide travel and hotel accommodations for the Harrison High School Huskies Marching Band from May 27-29, 2017 to participate in the National Memorial Day Parade in Washington, D.C.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0


The business meeting was adjourned at 9:35 PM.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

Respectfully submitted,



Christine Beitler

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
DECEMBER 2016**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 12/01/16			\$3,104,942.10
Receipts:	Interest Earnings	\$210.18	
	Misc. Revenues	\$18,908.04	
	State/Federal Aid	\$713,670.52	
	Transfer from Other Funds/Accounts	\$7,000,000.00	\$7,732,788.74
Disbursements:	Transfer to Other Funds/Accounts	(\$6,261,866.54)	
	Transfer - Teachers' Retirement	(\$330,104.07)	
	Transfer - Employees' Retirement	(\$1,552,878.00)	
	Transfer - NY Power Authority	(\$47,392.55)	(\$8,192,241.16)
Closing Balance 12/31/16			<u>\$2,645,489.68</u>

PEOPLE'S UNITED BANK - CHECKING

Opening Balance 12/01/16			\$21,048,249.14
Receipts:	Interest Earnings		\$7,409.29
Disbursements:	Transfer to Other Funds/Accounts		<u>(\$5,584,748.07)</u>
Closing Balance 12/31/16			<u>\$15,470,910.36</u>

J.P.MORGAN CHASE - CHECKING

Opening Balance 12/01/16			\$3,133,691.55
Receipts:	Interest Earnings	\$157.16	
	Westchester County CPSE	\$58,136.00	
	Property Tax Collections	\$505,400.45	\$563,693.61
Disbursements:	Transfer to Other Funds/Accounts		<u>(\$1,200,000.00)</u>
Closing Balance 12/31/16			<u>\$2,497,385.16</u>

WEBSTER BANK

Opening Balance 12/01/16			\$16,433,854.09
Receipts:	Interest Earnings		\$6,503.61
Disbursements:	Transfer to Other Funds/Accounts		<u>(\$1,600,000.00)</u>
Closing Balance 12/31/16			<u>\$14,840,357.70</u>

SIGNATURE BANK

Opening Balance 12/01/16			\$5,118,789.01
Receipts:	Interest Earnings		\$1,132.25
Disbursements:	Transfer to Other Funds/Accounts		(\$1,100,000.00)
Closing Balance 12/31/16			<u>\$4,019,921.26</u>

SCHOOL LUNCH PROGRAM**J.P.MORGAN CHASE - CHECKING**

Opening Balance 12/01/16			\$100,312.39
Receipts:	Interest Earnings	\$9.62	
	Misc. Revenues	\$107,886.40	\$107,896.02
Disbursements:	NYS Sales Tax		(\$1,180.62)
Closing Balance 12/31/16			<u>\$207,027.79</u>

EXPENDABLE TRUST FUND**J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 12/01/16			\$141,252.37
Receipts:	Interest Earnings	\$8.64	
	Misc. Revenues	\$6,000.00	\$6,008.64
Closing Balance 12/31/16			<u>\$147,261.01</u>

PAYROLL ACCOUNT - TRUST & AGENCY**J.P.MORGAN CHASE - CHECKING**

Opening Balance 12/01/16			\$3,909.58
Receipts:	Interest Earnings	\$12.02	
	Transfer from Gen.Fund	\$4,988,855.86	\$4,988,867.88
Disbursements:	Payroll expenditures		(\$4,988,855.86)
Closing Balance 12/31/16			<u>\$3,921.60</u>

TRUST & AGENCY FUND**J.P.MORGAN CHASE - CHECKING**

Opening Balance 12/01/16			\$310,778.72
Receipts:	Interest Earnings	\$18.59	
	Misc. Receipts	\$10,290.00	\$10,308.59
Closing Balance 12/31/16			<u>\$321,087.31</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 11/30/16	\$202,747.21
CHECKS ISSUED DECEMBER 2016	\$4,072,313.11
PAID (CASHED) CHECKS DECEMBER 2016	<u>(\$3,757,758.75)</u>
OUTSTANDING CHECKS AT 12/31/2016	<u><u>\$517,301.57</u></u>

RECAP OF CASH BALANCES AT 12/31/16:

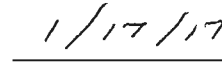
General Fund	\$39,474,064.16
School Lunch Fund	\$207,027.79
Trust & Agency Fund	\$325,008.91
Expendable Trust Fund	<u>\$147,261.01</u>
TOTAL CASH	\$40,153,361.87
Less: Multifund outstanding checks	<u>(\$517,301.57)</u>
Book Balance Cash	<u><u>\$39,636,060.30</u></u>

DECEMBER INTEREST EARNINGS - ALL ACCOUNTS	\$15,461.36
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending December 31, 2016.



Treasurer's Signature



Date

**HARRISON CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
2016/2017 - Second Quarter**

CLUBS	CASH BALANCE 09/30/16	2016/2017 RECEIPTS AND TRANSFERS	2016/2017 DISBURSEMENTS AND TRANSFERS	CASH BALANCE 12/31/16
<u>Harrison High School:</u>				
Astronomy	\$686.00	483.6		\$1,169.60
Band	\$2,023.23	\$1,755.00	\$1,475.00	\$2,303.23
Business	\$454.29	\$5,488.05	\$3,595.00	\$2,347.34
CATV	\$272.70	\$50.00		\$322.70
Class of 2016	\$4,221.64		\$1,796.67	\$2,424.97
Class of 2017	\$19,070.14			\$19,070.14
Class of 2018	\$7,235.94	\$126.38		\$7,362.32
Class of 2019	\$2,005.98	\$4,722.45	\$2,410.07	\$4,318.36
Class of 2020	\$0.00	\$628.50		\$628.50
Color Guard	\$430.55			\$430.55
Dance	\$3.92	\$55.00		\$58.92
Debate Team	\$2,781.61	\$9,359.94	\$10,564.40	\$1,577.15
French Club	\$175.26	\$51.00		\$226.26
Friends of Rachel	\$159.83	\$223.00	\$223.00	\$159.83
General Organization	\$13,931.71	\$2,124.16	\$2,364.59	\$13,691.28
Girl Up	\$652.66			\$652.66
GSA	\$714.92	\$378.77	\$396.49	\$697.20
HHS Playhouse	\$3,719.55	\$1,623.67	\$1,037.87	\$4,305.35
Husky Herald	\$307.00	\$0.00		\$307.00
Italian Club	\$345.36	\$250.57	\$40.60	\$555.33
KFWH (Kids for World Health)	\$2,383.95	\$307.00		\$2,690.95
Latin Club	\$218.27			\$218.27
Literary Club	\$274.25			\$274.25
Majorettes	\$243.15	\$666.11		\$909.26
Mock Trial	\$0.00			\$0.00
Model U.N. Club	\$1,872.87	\$10,490.00	\$10,821.06	\$1,541.81
National Honor Society	\$259.08			\$259.08
REEF	\$1,697.84			\$1,697.84
S.A.D.D.	\$93.96	\$95.33	\$88.77	\$100.52
Select Chorus	\$906.68			\$906.68
Spanish Club	\$330.27			\$330.27
Student Assistance	\$22,534.67		\$993.18	\$21,541.49
Varsity Club	\$7,286.10	\$234.55		\$7,520.65
Yearbook	\$46,136.47	\$440.00		\$46,576.47
YVH	\$166.00	\$970.17	\$283.85	\$852.32
High School TOTAL	\$143,595.85	\$40,523.25	\$36,090.55	\$148,028.55
<u>LMK Middle School:</u>				
Band	\$616.96	\$80.00	\$180.00	\$516.96
Dance	\$7.45			\$7.45
Drama	\$398.57			\$398.57
Environmental Club	\$597.68			\$597.68
International Club	\$393.88			\$393.88
National Junior Honor Society	\$1,293.00			\$1,293.00
Science Olympiad Club	\$30.10			\$30.10
Service Club	\$84.16			\$84.16
String Club	\$248.00	\$160.00	\$80.00	\$328.00
Student Government (G.O.)	\$5,243.20	\$582.25	\$594.60	\$5,230.85
Yearbook	\$4,030.18	\$188.00	\$953.59	\$3,264.59
Middle School TOTAL	\$12,943.18	\$1,010.25	\$1,808.19	\$12,145.24
Total Extraclassroom Activity Funds	\$156,539.03	\$41,533.50	\$37,898.74	\$160,173.79