

AGENDA
Reorganization Meeting
July 11, 2016

I. Reorganization Meeting Called to Order at 7:15 PM. by District Clerk

II. Pledge of Allegiance

III. Roll Call of Trustees

IV. Appointment of District Clerk

District Clerk: Christine Beitler

Oath of Office administered by District Counsel to District Clerk

V. New Board Members Sworn In

A. Rachel Estroff

B. Placido Dino Puccio

Oath of Office administered by District Clerk

VI. Election of Officers

A. President

B. Vice President

Oath of office administered to President, Vice President, and Superintendent of Schools by District Clerk

VII. Appointment of District Treasurer

Treasurer: Margaret Modugno

Oath of office administered by District Clerk

Deputy Treasurer: Robert Salierno

VIII. Appointments

A. School Attorney: Shaw, Perelson, May & Lambert L.L.P. (7/1/16-8/31/17)

B. School Physician: Ann L. Engelland, MD, PLLC

C. Claims Auditor: Christopher Weir, Oath of office administered by District Clerk

D. Internal Auditor: Cullen and Danowski, LLP

E. Purchasing Agent: Gene George

F. Deputy District Clerk: Gene George, Oath of office administered by District Clerk

G. Financial Advisor: Munistat Services, Inc.

H. Bond Counsel: Hawkins, Delafield & Wood

I. Central Treasurers of Extra Classroom Activity Funds (2):

Linda Tirella – HHS

Robert Sachs – LMK

J. Records Management Officer: Christine Beitler

K. Clerks and Inspectors of Elections: as attached

L. Asbestos (LEA) Designee: Lenny Purcell

M. Title IX Compliance Officer for Employee Sexual Harassment: Brian Ladewig

N. Title IX Compliance Officer for HHS Students: Laurie Griffo

O. Title IX Compliance Officer for LMK Students: Natalie Colosimo

P. Section 504 Compliance Officer: Julie Kotler Snider

- Q. School Lunch Consultant: Susan Merims (Let's Do School Lunch)
- R. ADA Compliance Officer: Julie Kotler Snider
- S. Register of Attendance: Brian Ladewig
- T. Approval of Staff Attendance: Louis Wool or Designee
- U. Compliance designee for NYSDOL prevailing rate certified payroll for contractors:
Lenny Purcell
- V. Homeless Liaison: Brian Seligman

IX. Stipends for the appointed positions noted above are as follows:

	District Clerk	\$14,280
	District Treasurer	0
	Deputy Treasurer	0
A.	School Attorney	As per terms of retainer
B.	School Physician	\$31,008
C.	Claims Auditor	\$82.50 per hour
D.	Internal Auditor	\$9,500 for risk assessment, and fees to be negotiated for additional services
E.	Purchasing Agent	0
F.	Deputy School District Clerk	\$5,100
G.	Financial Advisor	Based on service performed
H.	Bond Counsel	Based on service performed
I.	Central Treasurers (2)	Per HAT Contract
J.	Records Management Officer:	\$2,754
K.	Clerks and Inspectors of Elections	As per attached
L.	Asbestos (LEA) Designee	\$2,652
M.	Title IX Compliance Officer	0
N.	Title IX Compliance Officer for HHS Students	0
O.	Title IX Compliance Officer for LMK Students	0
P.	Section 504 Compliance Hearing Officer	0
Q.	School Lunch Consultant	\$11,600 annually
R.	ADA Compliance Officer	0
S.	Register of Attendance	0
T.	Approval of Staff Attendance	0
U.	Compliance designee for NYSDOL	0
V.	Homeless Liaison	0

X. Special Education Appointments

Committee on Special Education

RESOLVED, that the Board of Education appoint a Committee on Special Education in accordance with the provisions of Education Law, section 4402, as necessary to ensure timely evaluation and placement of students. The membership of the committee shall include, but not be limited to:

- (i) the parents or persons in parental relationship to the student;
- (ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education service provider of the student;

- (iv) a school psychologist;
- (v) a chairperson who is a representative of the school district and is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist;
- (vi) an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- (vii) a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- (viii) an additional parent member of a student with a disability residing in the school district or a neighboring school district, provided that the additional parent member may be the parent of a student who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years. Such parent is not a required member if the parents of the student request that the additional parent member not participate in the meeting;
- (ix) other persons having knowledge or special expertise regarding the student, including related service personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parent or school district) who invited the individual to be a member of the committee on special education; and
- (x) if appropriate, the student.

RESOLVED that the Board of Education approve the following appointments to the Committee on Special Education.

Committee on Special Education Chairpersons and Alternate Chairpersons

Ms. Amabell Abbott
Dr. Caren Baruch-Feldman
Dr. Glen Chernak
Ms. Vania Concolino
Dr. Gina Funicello
Dr. Judith Goodman
Ms. Jody Greenbaum
Ms. Karen Jordan
Ms. Claire Kaitz
Dr. Christine Kerwin
Ms. Sara Roth
Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano

Committee on Special Education Psychologists

All school psychologists employed by the Harrison Central School District, assigned on a case-by-case basis.

Committee on Special Education General Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Special Education Special Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Special Education Volunteer Parent Members

Ms. Jennifer DiLorenzo
Ms. Lisa Ellis
Ms. Patty Glaatthar
Ms. Terri Kung
Ms. Cindy Lopane
Ms. Janne Wilson

Committee on Special Education Surrogate Parent

Ms. Patty Glatthaar
Ms. Debbie Imperia

Committee on Special Education Physician

Dr. Ann Engelland

Subcommittee on Special Education

RESOLVED, that the Board of Education appoint subcommittees of the Committee on Special Education in accordance with the provisions of Education Law, section 4402, as necessary to ensure timely evaluation and placement of students. The membership of each subcommittee shall include, but not be limited to:

- (i) the parents of the student;
- (ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education service provider of the student;
- (iv) a chairperson who is a representative of the school district and is qualified to provide, administer or supervise special education and who is knowledgeable about the general education curriculum and who is knowledgeable about the availability of resources of the school district, who may also fulfill the requirement of subparagraph (iii) or (v) of this paragraph.

(v) a school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set forth in section 200.6(g)(4) of this Part, is considered;

(vi) an individual who can interpret the instructional implications of evaluation results, who may be a member appointed pursuant to subparagraphs (ii) through (v) or (vii) of this paragraph;

(vii) such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate. The determination of knowledge or special expertise of such person shall be made by the part (parents or school district) who invited the individual to be a member of the committee on special education; and

(viii) the student, if appropriate.

RESOLVED, that the Board of Education approve the following appointments to the Subcommittees of the Committee on Special Education.

Subcommittee on Special Education Chairpersons

Ms. Amabell Abbott
Dr. Caren Baruch-Feldman
Dr. Glen Chernek
Ms. Vania Concolino
Dr. Gina Funicello
Dr. Judith Goodman
Dr. Christine Kerwin
Ms. Karen Jordan
Ms. Sara Roth
Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano

Subcommittee on Special Education Psychologists

All school psychologists employed by the Harrison Central School District, assigned on a case-by-case basis.

Subcommittee Special Education General Education Teachers

Members of the Harrison Central School District professional staff assigned on case-by-case basis.

Subcommittee on Special Education Special Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Preschool Special Education

RESOLVED, that the Board of Education appoint a Committee on Preschool Special Education in accordance with provisions of Education Law, section 4410 to implement the provisions of section 200.16 of this Part. The membership of the Committee on Preschool Special Education shall include, but not be limited to:

- (i) the parents of the preschool child;
- (ii) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the child, or if appropriate, not less than one special education service provider of the child;
- (iv) a chairperson who is a representative of the school district and is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district shall serve as the chairperson of the committee;
- (v) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, provided that such parent is not a required member if the parent(s) of the child request that the additional parent member not participate;
- (vi) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- (vii) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;
- (viii) for a child in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- (ix) a representative of the municipality of the preschool child's residence provided that the attendance of the appointee of the municipality shall not be required for a quorum.

RESOLVED, that the Board of Education approve the following appointments to the Committee on Preschool Special Education.

Committee on Preschool Special Education Chairperson

Ms. Jody Greenbaum
Ms. Karen Jordan
Ms. Julie Kotler Snider
Ms. Jennifer Toscano

Committee on Preschool Special Education General Education Teacher

Student's preschool teacher and/or representative of preschool evaluation agency.

Committee on Preschool Special Education Special Education Teacher3

Student's special education teacher or for a student receiving related services only, the related service provider.

Committee on Preschool Special Education Parent Representatives

Ms. Terri Kung
Ms. Cindy Lopane

Committee on Preschool Special Education Surrogate Parent

Ms. Patty Glatthaar
Ms. Debbie Imperia

Section 504 Chairpersons and Alternate Chairpersons:

Ms. Amabell Abbott
Dr. Caren Baruch-Feldman
Dr. Glen Chernak
Ms. Vania Concolino
Dr. Gina Funicello
Dr. Judith Goodman
Ms. Jody Greenbaum
Ms. Karen Jordan
Ms. Claire Kaitz
Dr. Christine Kerwin
Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano
Ms. Sara Roth

County Representative

Parties to be designated by County preschool services.

Early Intervention Representative

Parties to be designated by Westchester County Department of Health.

CSE Extended School Year Service Providers

Members of the Harrison Central School District professional staff, assigned on a case-by-case basis.

CSE Summer Evaluators / Attendance at CSE Meetings

Members of the Harrison Central School District professional staff, assigned on a case-by-case basis.

Impartial Hearing Officers

RESOLVED, that the Board of Education approve the rotational list of impartial hearing officers provided by the New York State Education Department (NYSED) for Westchester County, as updated periodically on the NYSED website, for the purpose of conducting special education impartial hearings.

XI. Designations

- A. Official Bank Depositories
 - 1. JP Morgan Chase
 - 2. Webster Bank
 - 3. Signature Bank
 - 4. HSBC
 - 5. People's United Bank
- B. Establish Wednesdays or Meeting Dates As Per Attached Calendar
- C. Official Newspapers
 - 1. The Journal News
 - 2. The Harrison Report

XII. Authorizations

- A. Superintendent is authorized to approve employee attendance at Conferences, Conventions, Workshops, subject to review by the Board of Education, in accordance with General municipal Law 77-B.
- B. Assistant Superintendent of Business is designated to certify payrolls in accordance with Education Law 1720, 2533; Commissioner's Regulation 170.2.
- C. The Superintendent is authorized to publish the annual financial report.
- D. The District Treasurer is authorized to use a facsimile signature imprint on district checks.
- E. The District Treasurer is authorized to invest district funds and is further authorized to make appropriate transfers related thereto.
- F. The Superintendent of Schools is authorized to sign applications and reports for Federal aid under Public Law 874 for the period 7/1/16 to 6/30/17.
- G. The Assistant Superintendent for Business and Superintendent of Schools are authorized as a signator for the disbursement and transfer of funds for the Harrison Central School District.
- H. Establish Petty Cash Funds -- \$100 each except as noted below
 - 1. Superintendent's Office, Louis N. Wool
 - 2. Business Office, Robert Salierno
 - 3. Harrison High School, Kimberly Beukema
 - 4. LMK Middle School, Scott Fried
 - 5. Harrison Avenue School, Valerie Hymes
 - 6. Parsons Memorial School, Mark Woodard
 - 7. Purchase School, Adam Gutterman
 - 8. Samuel J. Preston School, Dennis Kortright
 - 9. Director of Facilities and Operations, Lenny Purcell
 - 10. Special Education, Julie Kotler Snider, \$50
- I. Designation of Signatures on School District Checks
 - 1. General Fund – Treasurer/Deputy Treasurer
 - 2. Payroll – Treasurer/Deputy Treasurer
 - 3. Expendable Trust – Treasurer/Deputy Treasurer

4. Special Aid Fund – Treasurer/Deputy Treasurer
5. Capital Fund – Treasurer/Deputy Treasurer
6. Trust & Agency Fund – Treasurer/Deputy Treasurer
7. School Lunch Fund – Treasurer/Deputy Treasurer
8. Debt Service Fund – Treasurer/Deputy Treasurer

J. Budget Transfers

Superintendent is authorized to make interfund transfers in an amount not to exceed \$5,000 per line item per year, except for emergencies, and make reports to The Board of Education on all transfers.

XIII. Bonding of Personnel

The Superintendent of Schools, Assistant Superintendent for Business and District Treasurer will be bonded in the amount of \$1,000,000, and all other district employees will be bonded in the amount of \$100,000 for the period 7/1/16 to 6/30/17.

XIV. Other Items

- A. Re-adoption of all policies in effect during the previous year.
- B. Establishment of the IRS (Internal Revenue Service) approved mileage rate.
- C. Days of Religious Observance as per attached calendar.

XV. Adjourn Reorganization Meeting

HARRISON CENTRAL SCHOOL DISTRICT

Harrison, New York

PROPOSED**2016-2017 BOARD OF EDUCATION MEETING SCHEDULE**

DAY	DATE	TIME	PLACE	TYPE
Monday	July 11	7:15 p.m.	LMK	Reorganization Meeting Regular Business Meeting
Wednesday	July 27	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	August 10	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	August 24	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	September 7	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	September 21	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	October 5	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	October 19	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	November 2	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	November 16	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	December 7	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	December 21	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	January 4	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	January 18	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	February 1	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	February 15	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	March 8	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	March 22	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	April 5	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	April 19	7:15 p.m.	LMK	Regular Business Meeting Adoption of Budget
Wednesday	May 3	7:15 p.m.	LMK	Annual Budget Hearing
Wednesday	May 17	7:15 p.m.	LMK	Meeting to Certify Election
Wednesday	May 31	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	June 7	7:15 p.m.	LMK	Regular Business Meeting
Wednesday	June 21	7:15 p.m.	LMK	Regular Business Meeting

2016/2017 DAYS OF RELIGIOUS OBSERVANCE

FOR STATE AID PURPOSES

September 14, 2016	Wednesday	Onam (Hindu)
October 25, 2016	Tuesday	Simcat Torah (Jewish)
November 1, 2016	Tuesday	All Saints Day (Christian)
December 14, 2016	Wednesday	Mawlid an Nabi (Islam)
January 13, 2017	Friday	Maghi (Sikh)
February 15, 2017	Wednesday	Nirvana Day (Buddhist)
March 28, 2017	Tuesday	Khordad Sal (Zoroastrian)
April 17, 2017	Monday	Bright Monday (Eastern Orthodox Christian)
May 1, 2017	Monday	Twelfth Day of Ridvan (Baha'i)
June 21, 2017	Wednesday	Litha (Wicca)

ELECTION INSPECTORS 2016-2017

District Chairpersons: Donna Caruso; Joyce Noviello; Eleanor Contrino; Carla Hofland; Barbara Camoia; Giovanna Roviezzo; Khalia Bsharat; and Karen Ruge

Inspectors: George Brunner; Rocco Compitello; Elena Cosentino; Mildred Delzio; Tanzilya Delzio; John A. Doherty; Alan Drewry; Barbara Drewry; Robert Galante; Theresa Hanrahan; Katherine M. Hix; Kathy Kelley; Patricia Langellotti; Alexander Laranjeira; Joanne Levine; Kathy McAvoy; Toni Mileo; Lenore Moretti; Barbara Mosca; Vittoria Pascente; Veronica Perito; Nancy Taylor; Francis Tripoli; Laura Valentzas; and Elizabeth Witter.

AGENDA
REGULAR BUSINESS MEETING
July 11, 2016

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
 - 1. June 15, 2016
- III. Public Participation**
- VI. President's Update**
- V. Superintendent's Report**
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Acceptance of Gift from Stop & Shop A+ Awards Program
 - 2. Acceptance of Gift from Target
 - 3. Revised Settlement Agreement
 - 4. Approval of CSE/CPSE Minutes
 - 5. Approval of CSE/CPSE Recommendations
 - 6. Approval of CSE/CPSE Annual Reviews
- VIII. Finance and Facilities**
 - 1. 2015/16 Appropriation Transfers
 - 2. 2016/17 Tax Warrant
 - 3. Internal Auditing Services
 - 4. 2016-17 Extension of Food Service Contract
 - 5. Approval of Contract: Food Service Consulting Services
 - 6. Contract for Health Services: Public Schools of the Tarrytowns
 - 7. Contract with Trump National Golf Club to Host the Harrison High School Senior Prom
 - 8. Tax Certiorari: Phoenix Capital Partners, LLC Tax Map #545-32
 - 9. Approval of Contract: Stewart Amusement Company, Inc.
 - 10. Contract for Health Services: City School District of New Rochelle
 - 11. Contract Extension RFP #12/13-01- IT Services
 - 12. Extension of Contract RFP #12/13-02: Novell Specific IT Consulting Firm
 - 13. Contract Award RFP #2017ii: Environmental Monitoring and Air Testing Services
 - 14. Contract Award RFP #2017iii: Fire Alarm Upgrades at S.J. Preston School
 - 15. Contract Award RFB #16/17-09: Carpentry Services
 - 16. Contract Award RFB #16/17-12: Musical Instrument Repair
 - 17. Contract Award RFB #16/17-13: Fencing – New and Repairs
 - 18. Contract Award RFB #16/17-17c: New Ramp at Parsons School
 - 19. Contract Award RFB #16/17-11: Masonry Services
 - 20. Contract Award RFB #16-17-15: Landscaping Supplies
 - 21. Contract Award RFB #16/17-16: Masonry Supplies
 - 22. Disposal of Furniture
 - 23. Approval of Student Accident Agreement: Brown & Brown Insurance
 - 24. State Environmental Quality Review Act – District-Wide Capital Improvements as Presented

NEXT MEETING OF THE BOARD OF EDUCATION

Regular Business Meeting

July 27, 2016

7:15 PM – Louis M. Klein Middle School