

**NEW HANOVER COUNTY BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**JUNE 5, 2018**

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The New Hanover County Board of Education met for its Regular Meeting on Tuesday, June 5, 2018, at 5:30 p.m. in the Board of Education Center.

Regular Meeting  
June 5, 2018

At 5:40 p.m., Chairman Edward Higgins called the meeting to order and offered the invocation. John T. Hoggard High School NJROTC cadets Posted the Colors and the Williston Middle School Girls' Choir sang the National Anthem. The following were present:

Called to Order

Edward B. Higgins, Jr., Chairman	Dr. Rick Holliday, Deputy Superintendent
Jeannette S. Nichols, Vice-Chairwoman	Wayne Bullard, General Counsel
Janice A. Cavanaugh, Board Member	
Lisa Estep, Board Member	
Donald S. Hayes, Board Member	Tabitha Adams, Administrative Assistant
Bruce T. Shell, Board Member	

David L. Wortman was absent.

Under Approval of the Agenda, Board Member Janice Cavanaugh made a motion to approve the revised agenda. Board Member Donald Hayes seconded the motion, which carried unanimously.

Approval of the  
Agenda

Under Approval of the Minutes, Board Vice-Chairwoman Jeannette Nichols moved to approve the Interim Meeting Minutes from February 20, 2018; the Redistricting Work Session Minutes from April 30, 2018; and the Regular Meeting Minutes from April 3, 2018, and May 1, 2018. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

Approval of the  
Minutes

Ms. Hines' pre-k class sang a song.

Head Start  
Presentations

Under Recognition:

Recognitions

- Community Partnership with Kappa Alpha Psi
- Superintendent's Student Advisory Council – Elana Blackwelder, Ryan Dixon, Farrah Newton, Henry Escalante, Thomas Giordano, Destiny Serrato, Ciriniti McCain, Sanya Shah, Dylan Whaley, Demi Edwards, Samantha Kline, Johnny Moreno, Jayla Rogers, Garrett Smith, Ashlyn Williams, Jordan Fields, Max Hildreth, Karl Ricanek, Lawrence Newkirk, Ava Payne, Sage Ransom, Otavia Rowe, Olivia Santo and Emma Wilson.
- Morehead Cain Scholar – Sanya Shah
- Graduates with Perfect Attendance – Emily Nelso and Taylor Long.
- Tennis State Champions – Griffith Warren and Westley Gaines



NEW HANOVER COUNTY BOARD OF EDUCATION

REGULAR MEETING MINUTES

JUNE 5, 2018

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- North Carolina Science Olympiad Winners – Grayson Syster, Ben Latter, Priyanka Vadrevu, Cody Curran, Justin Guo, Sarthak Mishra, Savannah Canady, Grayson Harris, Tommy Esposito, Sophia Miller, Zane Dash, Jonny Morales, Bailey Bordeaux, Kendall Chodnick, Allison Carpenter, Ben Arcuri, Katie Barnello, Mike Izzo, Cooper Hyldahl and Lindsey Knepper. Page 2  
Recognitions  
Continued
  - North Carolina Science and Engineering Fair winner – Zane Dash
  - Battle of the Books champions – Sklyar Santucci, Makaila Baker-Gray, Chloe Monk, Alaina Boos, Alexa Crace, Kieran Bradley, Quinn Womble, Jack Hanson, Hunter Houle and Peyton Autry.
  - My 17 Poster Contest winners- Sky Mendoza, Becca Harris and Jordan Martin.

Under Call to the Audience – Sarah Jane, teacher assistant, shared payroll concerns. Moses Darden, Teamster Local 391, shared his perception of the concerns of the school system’s bus driver. Call to the Audience

Under Head Start, Head Start Liaison Bruce Shell shared the Head Start Liaison Report, Monthly Expenditure Report and the Quarterly In-Kind Report. Mr. Shell made a motion to approve the Cost of Living Adjustment. Board Member Janice Cavenaugh seconded the motion, which carried unanimously. Board Member Janice Cavenaugh moved to approve the Health and Safety Supplemental request. Board Vice-chairwoman Jeannette Nichols seconded the motion, which carried unanimously. Head Start

At 6:57 p.m. – Chairman Higgins called a recess. Recess

At 7:13 p.m. – Chairman Higgins called the meeting to order. Called to Order

Under Information, Item A, Appendix F, Policy Committee Chairwoman Jeannette Nichols presented the Policies for First Reading: Policy 3610 Purchasing Administration, Policy 6121 Employment of Administrators and Supervisory Personnel, Policy 6232 Staff Development Opportunities, Policy 6234 License Renewal; Policy 6350 Evaluation of Classified Employees, Policy 6412 Extracurricular and Non-instructional Duty Assignments, Policy 6433 Safety Belt Use by Employees, Policy 6445 Prohibition Against Discrimination, Harassment, and Bullying by Officials, Employees, Volunteers and Visitors, Policy 8130 School Placement as Employee Benefit and Revision to the Code of Ethics. Policies for First Reading

- Policy Committee Chairwoman Jeannette Nichols moved to waive first reading for Policy 3610. Board Member Janice Cavenaugh seconded the motion, which carried unanimously. Policy Committee Chairwoman Jeannette Nichols moved to approve the revision of Policy 3610. Board Member Donald Hayes seconded the motion, which carried unanimously.
- The Board reviewed the above Policies in Series 6000. These policies will go before the Board at its July’s Regular Meeting for approval.



NEW HANOVER COUNTY BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
JUNE 5, 2018

- Policy Committee Chairwoman Jeannette Nichols moved to waive first reading for Policy 8130 and the Code of Ethics procedure. Board Member Donald Hayes seconded the motion, which carried unanimously. Board Member Janice Cavanaugh moved to approve the revision of Policy 8130 and the Code of Ethics procedure. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Page 2](#)  
[Policies for First Reading](#)  
[Continued](#)

At 7:36 p.m. - Board Member Bruce Shell leaves the meeting.

[Board Member Exits Meeting](#)

Under Information, Item B, Appendix G, Assistant Superintendent of Operations Eddie Anderson introduced Child Nutrition Director Imer Smith. Ms. Smith gave an overview of the Summer Food Service Program.

[Summer Food Service Program](#)

Under Consensus Items, Item A, Appendix I, Assistant Superintendent of Human Resources Dr. John Welmers requested approval of the Personnel List. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Personnel Approved](#)

Under Consensus Items, Item B, Appendix J, Chief Financial Officer Mary Hazel Small requested approval of the Budget Amendment #8. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Budget Amendment Approved](#)

Under Consensus Items, Item C, Appendix K, Deputy Superintendent Dr. Rick Holliday requested the approval of the Change of School Assignments. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Change of School Assignment Approved](#)

Under Old Business, Item A, Appendix L, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2018-19 Curriculum Course Guide revisions. Board Member Janice Cavanaugh moved for approval. Board Vice-Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

[Curriculum Course Guide Approved](#)

Under Old Business, Item B, Appendix M, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2018-19 Gifted Advisory Council Annual Report. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Gifted Advisory Council Annual Report Approved](#)

Under Old Business, Item C, Appendix N, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2018-19 Freeman Year Round Pre-K Calendar. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Freeman Year-Round Pre-K Calendar Approved](#)



**NEW HANOVER COUNTY BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**JUNE 5, 2018**

---

Under New Business, Item A, Appendix O, Deputy Superintendent Dr. Rick Holliday requested approval of the Memorandum of Understanding between Cape Fear Community College and New Hanover County Schools regarding Wilmington Early College High School. Board Vice-Chairwoman Jeannette Nichols moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

Page 3  
MOU Wilmington  
Early College  
Approved

Under New Business, Item B, Appendix P, Assistant Superintendent of Operations Eddie Anderson requested approval of the Williston Drainage Easement Agreement subject to final approval by General Counsel Wayne Bullard. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Williston Drainage  
Easement  
Agreement  
Approved

Under New Business, Item C, Appendix Q, Assistant Superintendent of Operations Eddie Anderson requested approval of the change order to the Construction Management at Risk agreement with WM Jordan Company for Roland-Grise Middle School renovations. The contract was decrease by, \$1,517,782; the Guaranteed Maximum Price is now \$7,818,055 for the renovations work at Roland-Grise Middle School. Board Member Janice Cavanaugh moved for approval. Board Vice-Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

CMAR  
Roland-Grise  
Approved

Under New Business, Item D, Appendix R, Chief Financial Officer Mary Hazel Small requested approval of the disposal of surplus property, which is no longer necessary or desirable for public school purposes. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Surplus  
Approved

Under New Business, Item E, Appendix S, Chief Financial Officer Mary Hazel Small requested approval of the 2017-18 Year-End Amendment Resolution. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

2017-18 Year-End  
Amendment  
Approved

Under New Business, Item F, Appendix T, Chief Financial Officer Mary Hazel Small requested approval of the 2018-19 Interim Budget Resolution. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

2018-19 Interim  
Budget Resolution  
Approved

Under New Business, Item G, Appendix U, Director of Special Education and Related Services Julie Askew requested approval of the contract with Interim Healthcare of the Eastern Carolinas, Inc. in the amount of \$411,416.32 to support pediatric nursing services. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Interim  
Healthcare  
Approved



**NEW HANOVER COUNTY BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**JUNE 5, 2018**

---

Under New Business, Item H, Appendix V, Director of Special Education and Related Services Julie Askew requested approval of the contract with Child Development Center in the amount of \$687,353 for Special Education services for pre-k students with disabilities. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Page 4  
Child  
Development  
Center  
Approved

Under New Business, Item I, Appendix W, General Counsel Wayne Bullard requested approval of General Liability, Automobile and Worker's Compensation insurances for the 2018-19 school year. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

General Liability,  
Automobile,  
Worker's Comp.  
Approved

Under Correspondence, Board Member Donald Hayes shared that he had a meeting with Principal Locklear regarding a new program.

Chairman Edward Higgins announced:

Announcements

- Members of the New Hanover County Board of Education will attend the New Hanover County Schools Transition Program Graduation Ceremony, which will take place on Wednesday, June 6, 2018, at 11 a.m. in the BOE Center, 1805 S. 13<sup>th</sup> Street.
- The New Hanover County Board of Education will attend the Educators of the Year Banquet on Wednesday, June 6, 2018, at 6:00 p.m. in the Cafeteria of Ashley High School.
- The New Hanover County Board of Education will attend the Career Readiness Academy at Mosley Performance Learning Center Graduation Ceremony on Friday, June 8, 2018, at 7:00 p.m. in the Auditorium of Snipes Academy of Art and Design, 2150 Chestnut Street.
- The New Hanover County Board of Education will attend the New Hanover County Schools Traditional High School Graduation Ceremonies, which will take place on Saturday, June 9, 2018, at Trask Coliseum on the campus of the University of North Carolina Wilmington, 601 South College Road.

Laney High School - 8:30 a.m.,  
Ashley High School - 12:30 p.m.,  
Hoggard High School - 4:00 p.m., and  
New Hanover High School - 7:30 p.m.

- The next Regular Meeting of the New Hanover County Board of Education will be on Tuesday, July 10, 2018, at 5:30 p.m. in the BOE Center, 1805 S. 13<sup>th</sup> Street.



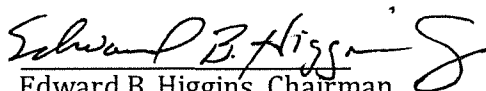
NEW HANOVER COUNTY BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
JUNE 5, 2018


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At 8:29 p.m., Board Member Janice Cavanaugh moved to go into a Closed Session pursuant to NCGS 143-318.11 (a) (1) and 115C-402. Board Members proceeded to a nearby conference room. Page 5  
Closed Session

At 8:56 p.m., Board Member Janice Cavanaugh moved to go into an Open Meeting. Donald Hayes seconded the motion, which carried unanimously. The door of the conference room was open. Open Meeting

At 8:58 p.m., Board Member Janice Cavanaugh moved to adjourn. Board Member Donald Hayes seconded the motion, which carried unanimously. Adjournment

  
Edward B. Higgins, Chairman  
NHC Board of Education

  
Dr. Tim Markley, Secretary  
Superintendent of NHCS

