

**NEW HANOVER COUNTY BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 1, 2016**

The New Hanover County Board of Education met for its Regular Meeting on Tuesday, November 1, 2016, at 5:30 p.m. in the New Hanover County Board of Education Center.

[Regular Meeting November 1, 2016](#)

At 6:00 p.m., Chairman Donald Hayes called the meeting to order. Students from E. A. Laney High School sang the National Anthem. JROTC Cadets from John T. Hoggard High School posted the colors. Tabitha Adams called the roll and the following members were present:

[Called to Order](#)

Donald S. Hayes, Chairman
Jeannette S. Nichols, Vice Chairperson
Janice A. Cavanaugh, Board Member
Tammy J. Covil, Board Member
Lisa Estep, Board Member
Edward B. Higgins, Jr., Board Member
Bruce T. Shell, Board Member

Dr. Tim Markley, Superintendent
Dr. Rick Holliday, Deputy Superintendent
Wayne Bullard, General Counsel
Tabitha Adams, Administrative Assistant

Under Approval of the Agenda, Board Member Janice Cavanaugh moved for approval. Board Member Tammy Covil seconded the motion, which carried unanimously.

[Approval of the Agenda](#)

Under Approval of the Minutes, Board Vice Chairperson Jeannette Nichols moved to approve the Regular Meeting minutes from August 2, 2016; the Regular Meeting minutes from October 4, 2016; and the Special Meeting minutes from October 5, 2016. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

[Approval of Minutes](#)

Under Recognition of Achievement, Chief Communications Officer Valita Quattlebaum shared the following:

[Recognition](#)

- Forest hills Global Elementary Schools and the New Hanover County Schools Child Nutrition Department earned the Healthier US Challenge Bronze Level Award from the US Department of Agriculture.
- Bethany Nay from Holly Tree Elementary School was named NHC's 2016 Exceptional Children's Teacher of Excellence by the North Carolina Department of Public Instruction.
- Wrightsville Beach Elementary School was named 2016 National Blue Ribbon School.

Under Call to the Audience, Principal Wade Smith spoke for the principals when he thanked the Board for approval of the revision to the Principals Salary Schedule. Principal Smith also asked that the Board review and revise the Assistant Principals Salary Schedule during this budget season.

[Call to the Audience](#)



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Under Administrative Personnel, Item A, Appendix A, Superintendent Dr. Tim Markley recommended the following:

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[Administrative Personnel](#)
[Approved](#)

- Jakki Jethro to serve as the director of Elementary Education. Board Member Janice Cavanaugh moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.
- Dr. Rob Morgan to serve as the principal of New Hanover High School. Board Member Janice Cavanaugh moved for approval. Board Vice Chairperson Jeannette Nichols seconded the motion, which carried unanimously.
- Ivy Murrain to serve as the Interim principal of D. C. Virgo Preparatory Academy.

Under Head Start, Item A, Head Start Liaison Edward Higgins shared his report.

[Head Start Report](#)

Under Head Start, Item B, Appendix B, Head Start Liaison Edward Higgins shared the Monthly Expenditures Report for September 30, 2016.

[Head Start Expenditures](#)

Under Head Start, Item C, Appendix C, Head Start Liaison Edward Higgins presented the 2016-2017 Governing By-Laws for the Head Start Policy Council. Board Member Janice Cavanaugh moved for approval. Board Vice Chairperson Jeannette Nichols seconded the motion, which carried unanimously.

[Head Start Governing By-Laws](#)
[Approved](#)

Under Information, Item A, Appendix D, Policy Chairperson Jeannette Nichols presented Policies for First Reading: Policy 6236 Employment of Teachers without Career Status, Policy 6450 Grievance Procedure for Employees and Policy 7413 Report Cards. The policies were reviewed. Policy Chairperson Jeannette Nichols stated that these policies will come back before the Board at the December Meeting for approval. Board Chairman Donald Hayes stated that anyone with questions or feedback regarding these Policies should contact the committee or the administrator over that series.

[Policies for Information](#)

Under Information Item B, Appendix E, Assistant Superintendent of Instruction and Accountability Dr. LaChawn Smith presented the 2016-2017 Low Performing School Plans.

[Low Performing School Plans](#)

Under Information, Item C, Appendix F, Board Member Edward Higgins gave an overview of conference sessions that he attending during the NCSBA Fall Law Conference.

[Law Conference](#)

Under Superintendent's Report, Superintendent Dr. Tim Markley presented a CTE High School update.

[CTE Update](#)

At 7:05 p.m., Chairman Donald Hayes called a recess.

[Recess](#)

At 7:20 p.m., Chairman Donald Hayes called the meeting to order.

[To Order](#)



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Under Consensus Items, Item A, Appendix G, Assistant Superintendent of Human Resources Dr. John Welmers requested approval of Personnel. Board Vice Chairperson Jeannette Nichols moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

[Page 3
Personnel
Approved](#)

Under Consensus Items, Item B. Appendix H, Chief Financial Officer Mary Hazel Small requested approval of 2016-2017 Budget Amendment #4. Board Member Lisa Estep moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

[Budget
Amendment
Approved](#)

Under Old Business, Item A, Appendix I, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the revision to the 2016-2017 School Calendars. Board Vice Chairperson Jeannette Nichols directed Dr. Smith to update the mission statement and motto to the calendars. Board Member Tammy Covil moved for approval. Board Member Edward Higgins seconded the motion, which carried unanimously.

[Revision to
2016/2017
Calendar](#)

Under New Business, Item A, Appendix J, Chief Technology Officer Dawn Brinson requested approval of the Digital Learning Plan. Board Member Edward Higgins moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

[Digital
Learning Plan
Approved](#)

Under New Business, Item B, Appendix K, Assistant Superintendent Eddie Anderson requested approval of lease agreement with Modular Technologies, Inc. in the amount of \$443,000 for two modular classroom buildings for College Park Elementary School's use at the Sidbury Road site. Board Member Janice Cavanaugh moved for approval. Vice Chairperson Jeannette Nichols seconded the motion, which carried unanimously.

[Lease
w/Modular
Technologies
Approved](#)

Under New Business, Item C, Appendix L, Assistant Superintendent on Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2016-2017 Gifted Advisory Council membership. Board Member Janice Cavanaugh moved for approval. Board Member Tammy Covil seconded the motion, which carried unanimously.

[2016/2017
Gifted
Advisory
Council
Approved](#)

Under New Business, Item D, Appendix M, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2016-2017 School Improvement Plan Executive Summary. Board Member Janice Cavanaugh moved for approval. Board Vice Chairperson Jeannette Nichols seconded the motion, which carried unanimously.

[2016/2017
School
Improvement
Plan
Approved](#)



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Under New Business, Item E, Appendix N, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2017-2018 School Calendars. Dr. Smith shared that she would update the mission statement and motto prior to releasing. Board Member Janice Cavanaugh moved for approval. Board Member Edward Higgins seconded the motion, which carried unanimously.

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[2017/2018](#)
[Calendars](#)

Under New Business, Item F, Appendix O, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the sole source purchase agreement with Curriculum Associates in the amount of \$64,200 for after school supplemental services. Board Member Janice Cavanaugh moved for approval. Board Member Edward Higgins seconded the motion, which carried unanimously.

[Sole Source](#)
[Curriculum](#)
[Assoc.](#)
[Approved](#)

Under Call to the Audience – None spoke.

[Call to the](#)
[Audience](#)

At 7:32 p.m., Board Member Tammy Covil moved to go into a Closed Session pursuant to NCSG 143-318.11 (a) (3) and (6). Board Member Edward Higgins seconded the motion, which carried unanimously. Board Members proceed to a nearby room.

[Closed Session](#)

At 8:44 p.m., Board Member Tammy Covil moved to go into an Open Meeting. Board Member Janice Cavanaugh seconded the motion, which carried unanimously. Board Members proceeded to the Board Room.

[Open Meeting](#)

Under Announcements, Chairman Donald Hayes announced the following: The New Hanover County Board of Education will hold its Regular Meeting on Tuesday, December 6, 2016, at 5:30 p.m. in the BOE Center, 1805 S. 13th Street.

[Announcements](#)

At 8:46 p.m., Board Member Janice Cavanaugh moved to adjourn. Board Member Tammy Covil seconded the motion, which carried unanimously.

[Adjournment](#)

Donald S. Hayes, Chairman
NHC Board of Education

Dr. Tim Markley, Secretary
Superintendent of NHCS

