

**NEW HANOVER COUNTY BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**MAY 2, 2017**

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The New Hanover County Board of Education met for its Regular Meeting on Tuesday, May 2, 2017, at 5:30 p.m. in the BOE Center, 1805 S. 13<sup>th</sup> Street.

Regular Meeting  
May 2, 2017

At 5:35 p.m., Chairman Edward Higgins called the meeting to order and offered the invocation. E.A. Laney High School's AFJROTC cadets Posted the Colors and the Ashley High School band played the National Anthem. The following were present:

Called to Order

Edward B. Higgins, Jr., Chairman	Dr. Tim Markley, Superintendent
Jeannette S. Nichols, Vice Chairperson	Dr. Rick Holliday, Deputy Superintendent
Janice A. Cavanaugh, Board Member	
Lisa Estep, Board Member	
Donald S. Hayes, Board Member	Tabitha Adams, Administrative Assistant
Bruce T. Shell, Board Member	
David L. Wortman, Board Member	

Under Approval of the Agenda, Superintendent Dr. Tim Markley requested the deletion of Roman Numeral VII Closed Session. Board Member Janice Cavanaugh moved for approval of the revised agenda. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Approval of the  
Agenda

Under Approval of the Minutes, Board Member Bruce Shell moved for approval of the Regular Meeting minutes from March 7, 2017 and April 4, 2017. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

Approval of the  
Minutes

Under Public Hearing on the Proposed 2017-2018 Budget, the following spoke:

Public Hearing

- Lynore Young, Holly Minnear, Tara Strickland and Misty Nemargrt shared their support for the AIG Progam; and
- Ricky Meeks stated that the Board should ask for a small raise and supported more capital outlay funds for middle schools.

Under Recognition, Chief Communications Officer Valita Quattlebaum recognized:

Recognitions

- Stephanie Titzel, who was awarded the Farm Bureau Agriculture in the Classroom Teacher of the Year.
- Tara Mulvey, who was awarded the North Carolina Outstanding Teacher in Gifted Education.



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- Students selected to attend the 2017 session of the Governor's School of North Carolina. Those students are: Virginia Hawkins, Sanya Shah, Karen Walter, Hannah Schneider, Laura Turlington, Brianna Cunliffe, Emely Gray, Katelyn Lanier, Sophia Miller, Colby Stoner, Allison Carpenter, Benjamin Davis, Riley Hook, Margaret Puett, Melanie Su, Brett Williams, Sam Johnson, Jeremy Carballo, Kirin James, and Chloe Mason.
- Kevin Saravia as the Division 4-A State Wrestling Champion. Kevin was unable to attend the meeting, but Laney High School Principal Sharon Dousharm accepted the plaque on his behalf.

Page 2  
Recognitions  
Continued

Under Call to the Audience – No one spoke.

Call to the  
Audience

Under Administrative Personnel, Item A, Appendix A, Administrative Recommendations - Superintendent Dr. Tim Markley requested approval of Arlene Suggs as the Interim Assistant Principal of Pine Valley Elementary School. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Administrative  
Recommendations  
Approved

Under Administrative Personnel, Item B, Appendix B, Administrative Contract Renewals - Superintendent Dr. Tim Markley recommended the following:

Administrative  
Contract  
Renewals  
Approved

- Principals' contracts renewed starting on July 1, 2017 to June 30, 2021: Heather Byers, Rebecca Higgins-Opgrand, Krista Holland, Sam Kantrowitz, Patrick McCarty, Susan Sellers, Steve Sullivan, Ronald Villines and Regina Wooten. Board Member Donald Hayes moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.
- Supervisors' contracts starting on July 1, 2017 to June 30, 2021: Ray Tim McCoy and Donna Sloan. Board Member Lisa Estep moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.
- Isaac Bear Early College High School Program Coordinator Colleen Pate's contract will renew on July 1, 2017 to June 30, 2021. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Head Start

Under Head Start, Head Start Liaison Bruce Shell shared the Liaison Report and the Expenditure Report. Mr. Shell also introduced the following parents: Danette Maschino, Amanda Brown and Brittany Cromarie. These parents shared how the Head Start Program had helped them and their children.



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Under information, Item A, Appendix E, Policy Committee Chairwoman Jeannette Nichols presented the Policies for First Reading: Policy 1100 Mission, Vision, Goals, Policy 1660 Student Scholarship for Future Teachers and Policy 9000 School Community Relations. The policies were reviewed by the Board. Mrs. Nichols stated that if a member of the Board or the community have questions or concerns regarding the changes they should contact the Superintendent, the Assistant Superintendent over that series or a Policy Committee member.

Page 3  
First Reading

Under Superintendent's Report, Dr. Tim Markley invited the Board to the SEA-Tech Luncheon scheduled for May 3, 2017 at 11:30 a.m. in the BB&T Auditorium on the North Campus of Cape Fear Community College.

SEA-Tech

Under Consensus Items, Item A, Appendix F, Assistant Superintendent of Human Resources Dr. John Welmers requested approval of the Personnel List. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Personnel  
Approved

Under Consensus Items, Item B, Appendix G, Chief Financial Officer Mary Hazel Small requested approval of Budget Amendment #9. Board Member Bruce Shell moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

Budget  
Amendment #9  
Approved

Under Consensus items, Item C, Appendix H, Deputy Superintendent Dr. Rick Holliday requested approval of the Change of School Assignment. Board Member Janice Cavanaugh moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Change of  
School  
Assignment  
Approved

Under Old Business, Item A, Appendix I, Policy Committee Chairwoman Jeannette Nichols requested approval of the revisions to Policy 1320 Agenda Format and Policy 1350 Community Participation at Board of Education Meetings. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously. Mrs. Nichols requested approval of Policy 3410 Contract Administration. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously. The Board directed administration to bring forth reports detailing the contracts that were approved of by administration. This item should be placed under Superintendent's Report. Mrs. Nichols requested approval of Policy 4610 Purchasing Administration and Policy 5020 Facility Design. Board Member Janice Cavanaugh moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

Policies for  
Second Reading  
Approved

At 7:05 a.m., Chairman Edward Higgins called for a recess.

Recess

At 7:20 p.m., Chairman Edward Higgins called the meeting to order.

Meeting to  
Order



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Under New Business, Item A, Appendix J, Chief Financial Officer Mary Hazel Small requested approval 2017-2018 County Budget Request. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Page 4  
County Budget  
Request  
Approved

Under New Business, Item B, Appendix K, Assistant Superintendent of Human Resources Dr. John Welmers requested approval of the certified personnel recommended for a one-year contract. Board Member Janice Cavanaugh moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Personnel  
Approved

Under New Business, Item C, Appendix L, Assistant Superintendent of Instruction and Accountability Dr. La Chawn Smith requested approval of the Gifted Advisory Report. Board Member Janice Cavanaugh moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Gifted Advisory  
Approved

Under New Business, Item E, Appendix N, Chief Financial Officer Mary Hazel Small requested approval of the Surplus List. She stated that the property is no longer necessary or desirable for public school purposes and must be disposed of in accordance with Public School Law. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Surplus List  
Approved

Under New Business, Item F, Appendix O, Deputy Superintendent Dr. Rick Holliday requested approval of the Cooperative Agreement between the New Hanover County Board of Education and the Division of Vocational Rehabilitation Services. Board Member Janice Cavanaugh moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

Vocational  
Rehabilitation  
Approved

Under New Business, Item G, Appendix P, Assistant Superintendent of Operations Eddie Anderson requested approval of the Utility Easement Agreement with Cape Fear Public Utility Authority at John T. Hoggard High School. Board Member Janice Cavanaugh moved for approval. Board Member Lisa Estep seconded the motion, which carried unanimously.

Utility Easement  
Approved

Under New Business, Item H, Appendix Q, Assistant Superintendent of Operations Eddie Anderson requested approval of the Monteith Construction Corporations as the Construction Management at Risk firm for the Myrtle Grove Middle School renovations project and W.M. Jordan Company, Inc., as the Construction Management at Risk firm for the Roland-Grise Middle School renovations project. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

CMR – Myrtle  
Grove  
Approved



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Under New Business, Item I, Appendix R, Assistant Superintendent of Operations Eddie Anderson requested approval to award the contract to Bordeaux Construction in the amount of \$15,138,985 for the construction and replacement of Blair Elementary School. Board Member Janice Cavanaugh moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Page 5  
Blair Elementary  
School  
Replacement  
Approved

Under New Business, Item J, Appendix S, Assistant Superintendent of Operations Eddie Anderson requested approval to award the contract to Monteith Construction Corporation in the amount of \$13,894,000 for the construction and replacement of College Park Elementary School. (Mr. Anderson explained that the cover of the appendix was incorrect. All of the supporting documents were correct. The award should go to Monteith.) Board Member Janice Cavanaugh moved for approval. Board Member Lisa Estep seconded the motion, which carried unanimously.

College Park  
Elementary  
School  
Replacement  
Approved

Under New Business, Item K, Appendix T, Assistant Superintendent of Operations Eddie Anderson requested approval of the Geotechnical, Material Testing, and Special Inspections agreement with S&ME, Inc. in the amount, not to exceed, \$140,000 at College Park Elementary School. Board Member Janice Cavanaugh moved for approval. Board Member David Wortman seconded the motion, which carried unanimously.

GEO Testing  
Approved

Under New Business, Item L, Appendix U, Assistant Superintendent of Operations Eddie Anderson requested approval to award the contract to NEO Corporation in the amount of \$61,500 for the asbestos abatement at Blair Elementary School. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

Blair Elementary  
School Asbestos  
Abatement  
Approved

Under New Business, Item M, Appendix V, Assistant Superintendent of Operations Eddie Anderson requested approval to award the contract to Stonehenge Builders in the amount of \$102,500 for renovations of the New Hanover High School cafeteria serving line. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously.

NHHS Cafeteria  
Serving Line  
Approved

Under Call to the Audience – No one spoke

Call to the  
Audience

Under Announcements, Chairman Edward Higgins stated that the next Regular Meeting of the Board will be held on Tuesday, June 6, 2017 at 5:30 p.m. in the BOE Center, 1805 S. 13<sup>th</sup> Street.

Correspondence

At 8:36 p.m., Board Member Janice Cavanaugh moved to adjourn the meeting. Board Member Donald Hayes seconded the motion, which carried unanimously.

Adjournment



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Edward B. Higgins, Chairman  
NHC Board of Education



Dr. Tim Markley, Secretary  
Superintendent of NHCS

