

**NEW HANOVER COUNTY BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**JUNE 6, 2017**

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The New Hanover County Board of Education met for its Regular Meeting on Tuesday, June 6, 2017, at 5:30 p.m. in the BOE Center, 1805 S. 13<sup>th</sup> Street.

Regular Meeting  
June 6, 2017

At 5:35 p.m., Chairman Edward Higgins called the meeting to order and offered the invocation. Eugene Ashley High School's AFJROTC cadets Posted the Colors and Parsley Elementary School students sang the National Anthem. The following were present:

Called to Order

Edward B. Higgins, Jr., Chairman	Dr. Tim Markley, Superintendent
Jeannette S. Nichols, Vice Chairperson	Dr. Rick Holliday, Deputy Superintendent
Lisa Estep, Board Member	General Counsel Wayne Bullard
Donald S. Hayes, Board Member	
Bruce T. Shell, Board Member	Tabitha Adams, Administrative Assistant
David L. Wortman, Board Member	

Janice Cavanaugh was not in attendance.

Under Approval of the Agenda, Superintendent Dr. Tim Markley requested the deletion of Roman Numeral XV Closed Session. Board Vice Chairwoman Jeannette Nichols moved for approval of the revised agenda. Board Member David Wortman seconded the motion, which carried unanimously.

Approval of the  
Agenda

Under Approval of the Minutes, Board Member Donald Hayes moved for approval of the Regular Meeting minutes from May 2, 2017, and the Special Meeting minutes from May 9, 2017. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Approval of the  
Minutes

Under Recognition – Community Partnership Presentation, Chief Communications Officer Valita Quattlebaum introduced Meagan Verdi with Monteith Construction/Camp Schreiber Foundation. Ms. Verdi shared the rigorous application process for students interested in attending Camp Schreiber. The foundation associated with the camp also spends \$45,000 on tutoring for its campers. In addition, the campers are exposed to experiences that will enhance their life. Camp Schreiber's motto is, "Helping build college educated leaders that have appositve impact on their communities". The Board was introduced to Joshua Pigford, Joshua Bell, Dantae Moore and Mike Carroll. These young men shared how Camp Schreiber Foundation opened their lives to a world full of possibilities.

Recognitions

Under Recognition, Chief Communications Officer Valita Quattlebaum recognized the Superintendent's Student Advisory Council Members: Gabriela Martinez-Jernandez, Brandon Le, Colby Stoner, Jacob Crochet, Demetrius Grady, America Pena-Median, Sydney Beckwith, Joshua Bell, Dylan Mintz, Mariam Kharbat, Jehrohi Libag, Emma Moyer, Grayson Arthurs, Kymel Bloodworth, Caroline Cahill, Lamont Howard, Esperanza Mendez-Altamirano, Haley Plauche, Rondasha Dugar, Johnathan Ross, and Jacob Raynor.



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Under Recognition, Chief Communications Officer Valita Quattlebaum recognized:

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Recognitions  
Continued

- Mina Yakubu who has been awarded the Morehead-Cain Scholarship;
- Nadia Kasell who was awarded the PTA Reflections national contest winner;
- North Carolina Science and Engineering Fair winners - Nathan Kinsey Giovanni Budi, Andrea Lamasnino, Sophie Jones, Veronica Humphrey, Elizabeth Kinsey, Mia Weckel, Regan Williams, Hudson Hauck, Emmie Rose and Amin Bhan;
- Owen Deen placed third in the State MathCounts completion;
- North Carolina Math Fair winners Shaford Tate, Steuart Reiss, and Santana Wade.
- North Carolina Band Masters Association's All-State Honors Band members – Sierra Brooks, Jack King, Owen Thorndike, Brandon McKee, Elijah Van Camp-Goh, George Maya, John Reyna, Francesca Altunyay, and Riley Hook.

Under Call to the Audience – Amanda Boomershine spoke about an article that appeared in the Port City Daily regarding two students from Hoggard High School.

Call to the  
Audience

Under Administrative Personnel, Item A, Chairman Edward Higgins read the following statement, The Board of Education has completed its annual evaluation of Dr. Timothy Markley, Superintendent of New Hanover County Schools, and is pleased with the direction our system is taking. The Board appreciates the Superintendent's leadership and foresight as we continue to deliver high quality education to all students in New Hanover County Schools as evident in increased graduation rates and test scores. The opening of the Career-Technical High School (SEA-Tech) is one of the many innovating programs offered to enhance our students' learning opportunities. We are confident that Dr. Markley's dedication to the New Hanover County Schools will continue to serve us well as we strive to meet the ever-changing needs of our students and the community. Chairman Higgins also read the following parts of Addendum #5 dated June 6, 2017:

Superintendent's  
Evaluation

1. Effective July 1, 2017, the term of the contract is extended until June 30, 2021.
2. The Superintendent's total annual salary of \$200,000 shall increase as follows:
  - Effective July 1, 2017, \$5,000 increase;
  - Effective July 1, 2018, additional \$5,000 increase;
  - Effective July 1, 2019, additional \$5,000 increase;
  - Effective July 1, 2020, additional \$5,000 increase;



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3. In the event that the Superintendent leaves the employment of the Board during the term of this contract for any reason other than permanent disability, death or termination by the Board, he shall pay or cause to be paid to the Board an amount as follows:

Page 3  
Superintendent's  
Evaluation  
Continued

- If the Superintendent leaves prior to July 1, 2018, the amount to be paid the Board is \$100,000;
- If the Superintendent leaves between July 1, 2018 to June 30, 2019, the amount to be paid to the Board is \$75,000;
- If the Superintendent leaves between July 1, 2019, and June 30, 2020, the amount to be paid to the Board is \$50,000;
- If the Superintendent leaves between July 1, 2020 and June 30, 2021, the amount to be paid to the Board is \$25,000.

Board Member Bruce Shell moved to approve of Addendum #5. Board Member Donald Hayes seconded the motion, which carried unanimously.

Under Administrative Personnel, Item B, Appendix A, Administrative Recommendations - Superintendent Dr. Tim Markley requested approval of the following:

Administrative  
Recommendations  
Approved

- Kristen Jackson as the director of Student Support Services. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.
- Dionne Sturdivant as the principal of Howe Pre-k. Board Member Donald Hayes moved for approval. Board Member David Wortman seconded the motion, which carried unanimously.
- Karen McCall as the accounting supervisor. Board Member Bruce Shell moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.
- Dewey Furr as the interim assistant principal of New Hanover High School. Board Member Donald Hayes moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

Under Administrative Personnel, Item C, Appendix B, Administrative Contract Renewals - Superintendent Dr. Tim Markley recommended the following assistant principals' contracts renewed starting on July 1, 2017 to June 30, 2021: Colette Anderson, Rachel Beckelhimer, Sarah Buchanan, Jennifer Carey, Luis Cruz, Leigh Gates, Paul Haas, Monica Herrick, Jill Larson, Aaron Livengood, Karen McCarty, Calvin Dale Miller, Kimberly Morrissey, Wanda Seed, Jordan Steinhilber, Kristi Tinnes-Brown, Chris Vaughan and Stephanie Washington. Board Member Donald Hayes moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Administrative  
Personnel  
Approved



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Under Head Start, Item A, Appendix C Head Start Liaison Bruce Shell shared the Expenditure Report; as well as, the Non-federal Share Report. [Page 4 Head Start](#)

Under Information, Item A, Appendix F, Assistant Superintendent of Operations Eddie Anderson introduced Child Nutrition Director Imer Smith. Ms. Smith presented information on the Summer Food Service Program. [Summer Food](#)

Under Superintendent's Report, Item A, Appendix G, Superintendent Dr. Tim Markley recommended that the Board reinstate the Compensation Review Committee to review the supplement structure for New Hanover County Schools' employees. In addition, Superintendent Markley recommended that the Board form an ad hoc committee to review building capacities to deal with changes associated with K-3 class size reduction. This committee will be known as the Class Size Compliance Committee, which could also assist with long-range planning. The Board did instate the Compensation Review Committee. Committee members are: Edward Higgins, Lisa Estep and Bruce Shell. The facilitator will be Dr. John Welmers and Mary Hazel Small. The Board also agreed with Superintendent Markley's recommendation to form the Class Size Compliance Committee. The members are: Donald Hayes and David Wortman. The facilitator is Eddie Anderson. [Compensation Review Committee](#)  
[Class Size Compliance Committee](#)

Under Superintendent's Report, Item B, Appendix H, Superintendent Dr. Tim Markley recommended that the Board allow New Hanover High School to retain all revenue acquired from advertisements that the school places on it during athletic contest. The Board directed Superintendent Markley to place this item on the July 11<sup>th</sup> Regular Meeting of the Board for approval. [Score Board](#)

Under Consensus Items, Item A, Appendix I, Assistant Superintendent of Human Resources Dr. John Welmers requested approval of Personnel. Board Member Donald Hayes moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously. [Personnel Approved](#)

Under Consensus Items, Item B, Appendix J, Chief Financial Officer Mary Hazel Small requested approval of Budget Amendment #10. Board Member David Wortman moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously. [Budget Amendment #10 Approved](#)

Under Consensus Items, Item C, Appendix K, Deputy Superintendent Dr. Rick Holliday requested approval of the Change of School Assignments. Board Member David Wortman moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously. [Change of School Assignment Approved](#)



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Under Old Business, Item A, Appendix L, Policy Committee Chairwoman Jeannette Nichols presented Policies for Second Reading and Approval: Policy 1100 Mission, Vision, Goal; Policy 1660 Student Scholarships for Future Teachers; and Policy 9000 School Community Relations. Policy Committee Chairwoman and Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Page 5](#)  
[Policies for Second Reading](#)  
[Approved](#)

At 6:49 p.m., Chairman Edward Higgins called a recess.

[Recess](#)

At 7:06 p.m., Chairman Edward Higgins called the meeting to order.

[To Order](#)

Under New Business, Item A, Appendix M, Superintendent Dr. Tim Markley recommended that the Board allow students from the Career Readiness Academy to participate in athletics at New Hanover High School. Board Member Lisa Estep moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[CRA Participate in Athletics](#)

Under New Business, Item B, Appendix N, Chairman Edward Higgins recommended the reappointment of Ann David for a four-year term on the Cape Fear Community College Board of Trustees. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Donald Hayes seconded the motion. A discussion was held. Board Member David Wortman shared his thought regarding the opportunity to advertise for this appointment. The motion carried unanimously.

[CFCC Board of Trustees](#)  
[Ann David](#)  
[Approved](#)

Under New Business, Item C, Appendix O, Assistant Superintendent of Human Resources Dr. John Welmers requested the approval of the 2017-2018 Beginning Teacher Support Plan. Board Member Donald Hayes moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

[Beginning Teacher Support Plan](#)  
[Approved](#)

Under New Business, Item D, Appendix P, Assistant Superintendent of Human Resources Dr. John Welmers requested approval of the Hard to Fill Position List. Board Member Bruce Shell moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

[Hard to Fill Position List](#)  
[Approved](#)

Under New Business, Item E, Appendix Q, Assistant Superintendent of Operations Eddie Anderson requested approval of an increase lunch meal price for students in pre-kindergarten through Grade 8 to \$2.55 and student in Grade 9-12 to \$2.60. Board Member Lisa Estep moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

[Increase Lunch Meal Prices](#)  
[Approved](#)



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Under New Business, Item F, Appendix R, Assistant Superintendent of Operations Eddie Anderson requested approval of the vending agreement as follows:

Page 6  
Vending  
Agreements  
Approved

- New Hanover High School – Pepsi-Cola
- Ashley High School – Coca-Cola Bottling
- Laney High School – Coca-Cola Bottling

Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Under New Business, Item G, Appendix S, General Counsel Wayne Bullard recommended Liberty Mutual for General Liability coverage for the 2017-2018 school year. Board Member Bruce Shell moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

General Liability  
Approved

Under New Business, Item H, Appendix T, General Counsel Wayne Bullard recommended Liberty Mutual for Workers' Compensation coverage and to contract with Helmsman Management Services, LLC for third party administrator services for the 2017-2018 school year. Board Member Donald Hayes moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Workers'  
Compensation  
Approved

Under New Business, Item I, Appendix U, General Counsel Wayne Bullard recommended Liberty Mutual for auto coverage for the 2017-2018 school year. Board Member Donald Hayes moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Auto Coverage  
Approved

Under New Business, Item J, Appendix V, Deputy Superintendent Dr. Rick Holliday requested approval to renew the contract with The Public Consulting Group, Inc. in the amount of \$346,000 for Special Education & Related Services. Board Member Donald Hayes moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

The Public  
Consulting Group  
Approved

At 7:54 p.m., Board Member David Wortman departed the meeting.

Board Member  
Departed Meeting

Under New Business, Item K, Appendix W, Deputy Superintendent Dr. Rick Holliday requested approval to renew the contract with Interim Healthcare of the Eastern Carolinas, Inc., in the amount of \$403,365.12 to support pediatric nursing services. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Interim  
Healthcare  
Approved



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Under New Business, Item L, Appendix X, Chief Technology Officer Dawn Brinson requested approval of the ROI software lease. Board Member Lisa Estep moved for approval. Board member Donald Hayes seconded the motion, which carried unanimously.

Page 7  
ROI  
Approved

Under New Business, Item M, Appendix Y, Assistant Superintendent of Operations Eddie Anderson requested approval of the Interlocal Agreement for grounds maintenance service between the New Hanover County and the New Hanover County Board of Education. Mr. Anderson stated that additional contract changes may be needed. Board Member Bruce Shell moved for approval contingent upon approval of the contract by General Counsel Wayne Bullard. Board Member Donald Hayes seconded the motion, which carried unanimously.

Grounds  
Maintenance  
Approved

Under New Business, Item N, Appendix Z Chief Financial Officer Mary Hazel Small requested approval of the 2016-2017 Year-End Amendment Resolution. Board Member Bruce Shell moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Year-End  
Amendment  
Approved

Under New Business, Item O, Appendix AA, Chief Financial Officer Mary Hazel Small requested approval of the 2017-2018 Interim Budget Resolution. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

Interim Budget  
Resolution  
Approved

Under New Business, Item P, Appendix BB, Chief Financial Officer Mary Hazel Small requested approval of the items listed as surplus property and grant permission to dispose of the surplus items that are no longer necessary or desirable for public school purpose. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Surplus  
Approved

Under New Business, Item Q, Appendix CC, Assistant Superintendent of Operations Eddie Anderson requested approval of the design consultant agreement with Bowman Murray Hemingway Architects, PC in the amount of \$543,648 for the renovations to Myrtle Grove Middle School. Board Member Donald Hayes moved for approval. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

Design – Myrtle  
Grove  
Approved

Under New Business, Item R, Appendix DD, Assistant Superintendent of Operations Eddie Anderson requested approval of the design consultant agreement with Becker Morgan Group, Inc., in the amount of \$726,086 for the renovations to Roland-Grise Middle School. Board Member Bruce Shell moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Design – Roland-  
Grise  
Approved



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Under New Business, Item S, Appendix EE, Assistant Superintendent of Operations Eddie Anderson requested the Construction Management at Risk Agreement be awarded to Monteith Construction Corporation with a target guaranteed maximum price of \$7,017,135 for the renovations to Myrtle Grove Middle School. Board Member Lisa Estep moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Page 8  
CMR – Myrtle  
Grove  
Approved

Under New Business, Item T, Appendix FF, Assistant Superintendent of Operations Eddie Anderson requested approval of the Construction Management at Risk Agreement with W.M. Jordan Company, Inc., with a target guaranteed maximum price of \$9,335,837 for renovations at Roland-Grise Middle School. Board Member Lisa Estep moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

CMR – Roland-  
Grise  
Approved

Under New Business, Item U, Appendix GG, Deputy Superintendent Dr. Rick Holliday requested approval of the contract between the New Hanover County Health Department and New Hanover County Board of Education for mental health services. Board Member Bruce Shell moved for approval. Board Member Lisa Estep seconded the motion, which carried unanimously.

Mental Health  
Approved

Under New Business, Item V, Appendix HH, Deputy Superintendent Dr. Rick Holliday requested approval of the contract between the New Hanover County Health Department and the New Hanover County Board of Education for nursing services. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Nursing  
Approved

Under New Business, Item W, Appendix II, Deputy Superintendent Dr. Rick Holliday requested approval of the contract between the New Hanover County Sheriff's Department and the New Hanover County Board of Education. Board Member Lisa Estep moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Sheriff's  
Approved

Under New Business, Item X, Appendix JJ, Deputy Superintendent Dr. Rick Holliday requested approval of the contract between the City of Wilmington and the New Hanover County Board of Education for security services for inner city schools. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Security  
Approved

Under New Business, Item Y, Appendix KK, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2017-2018 Career and Technical Education State and Federal Funding Applications. Board Member Lisa Estep moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

CTE Applications  
Approved





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Under New Business, Item Z, Appendix LL, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the Southeast Area Technical High School calendar. Board Member Donald Hayes moved for approval. Board Member Lisa Estep seconded the motion, which carried unanimously.

Page 9  
SEA-Tech  
Calendar  
Approved

Under New Business, Item AA, Appendix MM, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the 2017-2018 North Carolina Title 1 application. Board Member Donald Hayes moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

Title 1 Application  
Approved

Under New Business, Item BB, Appendix NN, Assistant Superintendent of Instruction and Academic Accountability Dr. LaChawn Smith requested approval of the agreement between the New Hanover County Public Library and the New Hanover County Board of Education. Board Vice Chairwoman Jeannette Nichols moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

NHC Public Library  
Approved

Under Correspondence – Board Member Donald Hayes stated that June 6, 1944, is known in history as D-Day; the United States invaded Normandy with the largest air, land and sea occupation to date.

Correspondence

Under Announcements, Chairman Edward Higgins announced the following:

Announcements

- On Wednesday, June 7, 2017, at 6:30 p.m. the New Hanover County Board of Education will attend the New Hanover County Schools' Educator of the Year Banquet. The event will be held in the cafeteria of Ashley High School.
- On Thursday, June 8, 2017, at 6:30 p.m. the New Hanover County Board of Education will attend the New Hanover County Schools Retirement Banquet. The event will be held in the cafeteria of Ashely High School.
- On Friday, June 9, 2017, at 7:00 p.m. the New Hanover County Board of Education will attend the Career Readiness Academy Graduation Ceremony. The event will be held in the auditorium of Snipes Academy of Arts and Design.
- On Saturday, June 10, 2017, the New Hanover County Board of Education will attend New Hanover County Schools' traditional high school graduation ceremonies starting at 9 a.m. at Trask Coliseum on the campus of University of North Carolina Wilmington.
- On Tuesday, June 20, 2017, at 8:30 a.m. the New Hanover County Board of Education will hold a Special Meeting. The meeting will be held at the BOE Center, 1805 S. 13<sup>th</sup> Street. The only item on the agenda is a Closed Session pursuant to NCGS 143-318.11 (a) (1) and 115c-402.
- The next Regular meeting of the New Hanover County Board of Education is scheduled for Tuesday, July 11, 2017, at 5:30 p.m. in the BOE Center, 1805 S. 13<sup>th</sup> Street.

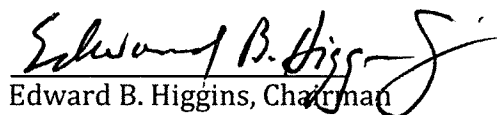


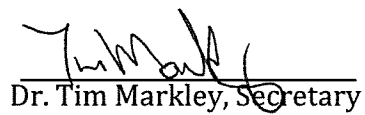
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At 8:44 p.m., Board Member Donald Hayes moved to adjourn the meeting. Board Vice Chairwoman Jeannette Nichols seconded the motion, which carried unanimously.

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Adjournment

  
Edward B. Higgins, Chairman  
NHC Board of Education

  
Dr. Tim Markley, Secretary  
Superintendent of NHCS

