

NEW HANOVER COUNTY BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 20, 2016

The New Hanover County Board of Education met for its Regular Meeting on Tuesday, December 20, 2016, at 5:30 p.m. in the BOE Center, 1805 S. 13th Street. Regular Meeting
December 20,
2016

At 5:31 p.m., Chairman Donald Hayes called the meeting to order and offered the invocation. New Hanover High School JROTC cadets Posted the Colors and New Hanover High School alumni Rachel McCoy sang the National Anthem. The following were present: Called to Order

Donald S. Hayes, Chairman	Dr. Tim Markley, Superintendent
Jeannette S. Nichols, Vice Chairperson	Dr. Rick Holliday, Deputy Superintendent
Janice A. Cavanaugh, Board Member	Wayne Bullard, General Counsel
Lisa Estep, Board Member	
Edward B. Higgins, Board Member	Tabitha Adams, Administrative Assistant
Bruce T. Shell, Board Member	

Tammy J. Covil was absent.

Under Special Recognition, Donald Hayes shared the plaque that will be sent to Board Member Tammy Covil for her years of service. Special
Recognition

Chairman Donald Hayes moved to recess the meeting. Vice Chairperson Jeannette Nichols seconded the motion, which carried unanimously. Recess

Clerk of Court Jan Kennedy delivered the oath of office to Lisa Estep, Jeannette Nichols and David Wortman. Oath of Office

Superintendent Dr. Tim Markley called the meeting to order and opened the floor for nominations for Chairman. Donald Hayes nominated Edward Higgins as Chairman. Janice Cavanaugh seconded the motion. Dr. Markley closed the nominations. The Board members cast their votes, Edward Higgins was voted unanimously as Chairman. Chairman Edward Higgins opened the floor for nominations for Vice Chairperson. Janice Cavanaugh made a motion to nominate Jeannette Nichols as Vice Chair. Donald Hayes seconded the motion. The Board members cast their votes, Jeannette Nichols was voted unanimously as Vice Chair. Election of
Chairman and
Vice Chair

Under Roll Call, Tabitha Adams called the roll and the following members were present: Edward B. Higgins, Chairman; Jeannette S. Nichols, Vice Chairwoman; Janice A. Cavanaugh, Donald S. Hayes, Lisa Estep, Bruce Shell and David Wortman. Roll Call

Under Approval of the Agenda, Board Member Janice Cavanaugh moved to amend the agenda by adding, under information, Board Scholarship. Board Member Donald Hayes seconded the motion, which carried unanimously. Approval of
Agenda



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Under Approval of the Minutes, Board Member Janice Cavanaugh moved to approve the Special Meeting minutes from October 17, 2016, and the Regular Meeting minutes from November 1, 2016. Board Vice Chair Jeannette Nichols seconded the motion, which carried unanimously. [Page 2](#)
[Approval of](#)
[Minutes](#)

Under Recognition, Chief Communications Officer Valita Quattlebaum announced the following: [Recognition](#)

- Anna Lawrence, a junior from John T. Hoggard High School, was awarded Best in Show at the 2016 NC State Fair in Raleigh.
- Maureen Kaniuka was awarded Practitioner of the Year by the NC School Psychology Associations.
- Isaac Bear Early College High School was recognized for achieving a 100% graduation rate.
- Lieutenant Novella Frieslander was recognized for her service and dedication.
- Emma Jackson, director of Federal Programs and Title 1, was recognized for her 52 years of service with New Hanover County Schools. Mrs. Jackson was also awarded the Order of the Long Leaf Pines by the Governor.

Under Call to the Audience, Sam Weaver, presented his Senior Project on Computer Science education. [Call to the](#)
[Audience](#)

Under Administrative Recommendation, Dr. Tim Markley recommended Rachel Manning as the Title 1 Schools Coach. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously. [Administrative](#)
[Recommendation](#)
[Rachel Manning](#)
[Approved](#)

Under Head Start, Liaison Edward Higgins gave his liaison report; as well as, the Expenditure Report. Mr. Higgins requested approval of the 2017-2018 Non-competing Continuation Grant. Board Vice Chair Jeannette Nichols moved for approval. Board Member Janice Cavanaugh seconded the motion, which carried unanimously. [Head Start](#)

Under Information, Item A, Appendix E, Assistant Superintendent of Operations Eddie Anderson shared the exemption from Formal Qualification Base Selection of Professionals. [FQB](#)



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Under Information, Item B, Appendix F, Assistant Superintendent of Operations Eddie Anderson stated that the Board approved of the contract with Coastal Ladies Carting, Inc. at its June 7, 2016 Regular Meeting. With the suggestion from Board Member Bruce Shell, the Operations Division reviewed the New Hanover County Municipal Code, Sec 44-41(2) which exempts the school district from having to pay for tipping fees. The school system and administration from Coastal Ladies Carting met to review the tipping fee waiver. In conclusion, the Operations Division is submitting a contract change order in the amount of \$-46,648.64 for waste and recycling with Coastal Ladies Carting, Inc.

[Page 3](#)
[Change Order](#)
[Coastal Ladies](#)
[Carting](#)

Under Information, Item C, Appendix N, Chief Financial Officer MaryHazel Small presented the Disposal of Surplus Property list which was previously shared by email on December 5, 2016. The property is no longer necessary or desirable for public school purposed.

[Surplus List](#)

Under Information, Item D, Board Vice Chair Jeannette Nichols shared that the New Hanover County Board of Education is accepting applications for the NHC BOE Student Scholarship for Future Teachers. Mrs. Nichols shared that information may be obtained by visiting the Board's webpage.

[Scholarship](#)

Under Superintendent's Report, Item A, Superintendent Dr. Tim Markley reviewed the legislative priorities and shared information pertaining to the Legislative Luncheon.

[Legislative](#)
[Priorities](#)

Under Consensus Items, Item A, Appendix G, Assistant Superintendent John Welmers requested approval of the Personnel List. Board Member Janice Cavanaugh moved for approval. Board Vice Chair Jeannette Nichols seconded the motion, which carried unanimously.

[Personnel](#)
[Approved](#)

Under Consensus Items, Item B, Appendix H, Chief Financial Officer Mary Hazel Small requested approval of Budget Amendment #5. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

[Budget](#)
[Amendment #5](#)
[Approved](#)

Under Old Business, Item A, Appendix I, General Counsel Wayne Bullard requested approval of the Wrightsville Beach Baptist Church lease agreement. Board Member Janice Cavanaugh moved for approval contingent upon General Counsel Wayne Bullard's review of the church's bylaws to verify who from the church is authorized to sign contracts. Board Vice Chair Jeannette Nichols seconded the motion, which carried unanimously.

[WB Baptist](#)
[Church](#)
[Agreement](#)
[Approved](#)

Under Old Business, Item B, Appendix J, Assistant Superintendent of Instruction Dr. LaChawn Smith requested approval of the agreement between the school system and Cape Fear Community College for the use of the Watson Center for Best Foot Forward. Board Member Janice Cavanaugh moved for approval. Board Member Bruce Shell seconded the motion, which carried unanimously.

[Best Foot](#)
[Forward](#)
[Contract](#)
[Approved](#)



**NEW HANOVER COUNTY BOARD OF EDUCATION
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Under Old Business, Item C, Appendix K, Board Vice Chair and Policy Chairman Jeannette Nichols presented the Policies for Second Reading: Policy 6236 Employment of Teachers without Career Status, Policy 6450 Grievance Procedure for Employees and Policy 7413 Report Cards. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Page 4
Policies for
Second Reading
Approved

Under Old Business, Item D, Appendix L, Assistant Superintendent of Instruction and Accountability Dr. LaChawn Smith requested approval of the 2016-2017 Low Performing School Plans. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes Seconded the motion, which carried unanimously.

Low Performing
Schools Plan
Approved

At 7:10 p.m., Chairman Edward Higgins called a recess.

Recess

At 7:24 p.m., Chairman Edward Higgins called the meeting to order.

To Order

Under New Business, Item A, Appendix O, Assistant Superintendent of Operations Eddie Anderson requested approval of the Three Party Right-of-Way Encroachment Agreement for Blair Elementary School. Board Member Janice Cavanaugh moved for approval. Board Member Donald Hayes seconded the motion, which carried unanimously.

Three Party
Right-of-Way
Blair
Approved

Under New Business, Item B, Appendix P, Assistant Superintendent of Instruction and Accountability Dr. LaChawn Smith requested approval of the RTI International Contract for the CTE High School. Board Member Janice Cavanaugh moved for approval subject to the review of the detailed breakdown of cost. Board Member Donald Hayes seconded the motion, which carried unanimously.

RTI Contract
Approved

Under New Business, Item C, Appendix Q, Assistant Superintendent of Instruction Dr. LaChawn Smith requested approval of the 2017-2018 Curriculum Course Guide. Board Member Janice Cavanaugh moved for approval. Board Vice Chair Jeannette Nichols seconded the motion, which carried unanimously.

Curriculum Course
Guide
Approved

Under Call to the Audience, Nance Buecker read a letter that she had emailed to the Board regarding dress code and Anne Eitelman with the League of Women Voters shared the need for pre-k.

Call to the
Audience

At 7:38 p.m., Board Member Janice Cavanaugh moved to go into a Closed Session pursuant to NCGS 143-318.11 (a) (1) (3). Board Vice Chair seconded the motion, which carried unanimously. The Board proceeded to a nearby room.

Closed Session

At 8:00 p.m., Board Member Janice Cavanaugh moved to go into an Open Meeting. Board Member Bruce Shell seconded the motion, which carried unanimously. Board Members proceeded to their seats.

Open Meeting



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Under New Business, Appendix R, Board Member Janice Cavanaugh said, “pursuant to NCGS 143-318.11 (a) (3), I move for approval of a settlement of a claim against the New Hanover County Board of Education and its employees by Dylan Taylor in the sum of \$599.97 to reimburse her for four days of missed work while caring for Dylan during his recovery from an injury which occurred at school when a metal piece from doorframe became loose and struck him in the head, in return for a full release of liability approved by the Board Attorney. Board Member Donald Hayes seconded the motion, which carried unanimously.

Page 5
New Business
Settlement
Approved

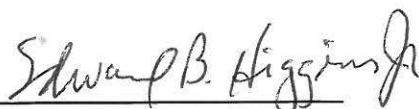
Under announcements, Chairman Edward Higgins announced:

Announcements

- New Hanover County Board of Education Members will attend the NHCS Holiday Luncheon on Wednesday, December 21, 2016, at noon in the BOE Center, 1805 S. 13th Street.
- The New Hanover County Board of Education will meet for a Special Meeting on Tuesday, December 21, 2016, at 3:00 p.m. in the BOE Center. The only item on the agenda is a Closed Session pursuant to NCGS 143.318.11 (a) (1) and 115C-402.
- The Policy Committee of the New Hanover County Board of Education will meet on Tuesday, January 3, 2017, at 4:00 p.m. in the BOE Center, 1805 S. 13th Street.
- The next Regular meeting of the New Hanover County Board of Education is scheduled for Tuesday, January 3, 2017, at 5:30 p.m. in the BOE Center, 1805 S. 13th Street.
- New Hanover County Board of Education members will attend New Hanover County Schools Annual Legislative Luncheon on Thursday, January 5, 2017, in the BOE Center, 1805 S. 13th Street. A “Meet and Greet” will begin at 11:30 a.m.
- New Hanover County Board of Education Members will attend the Superintendent’s Student Advisory Meeting on Friday, January 13, 2017, at 8:15 a.m. in the BOE Center, 1805 S. 13th Street.

At 8:07 p.m. Board Member Janice Cavanaugh moved for to adjourn. Board Member Donald Hayes seconded the motion, which carried unanimously.

Adjournment



Edward B. Higgins, Chairman
NHC Board of Education



Dr. Tim Markley, Secretary
Superintendent of NHCS

