

STUDENT CONDUCT**BULLYING**

Students are prohibited from bullying, harassing, threatening, or intimidating other students or school personnel. The following steps shall apply to the investigation of reported incidents of harassment, intimidation, bullying, or threatening behavior:

1. If any person is aware of, observes, or is a victim of bullying, harassing, threatening, or intimidating behavior or communications from a student, such person must report the behavior or communication to an administrator or school counselor, report the behavior or communication via snap box located in each school site, call the secret witness hotline at (405)787.1919, or by completing the form located on the district/school websites. Reports may be made anonymously; however, no formal disciplinary action will be taken solely on the basis of an anonymous report.
2. Any school employee, who reasonably believes that a person may be a target of bullying, should report it immediately to the principal or their designee.
3. Site administration (principal or their designee) will gather information deemed necessary to evaluate the incident to determine the severity of the incident and the potential for future violence.
4. After completing any necessary investigation, site administration shall determine if the student accused of bullying, harassing, threatening, or intimidating behavior or communications engaged in prohibited conduct and, if so, shall determine the appropriate consequences.
5. Parents and guardians of both victims and perpetrator of verified bullying will be notified by site administration regarding the situation and steps taken to rectify the actions of students involved in a timely manner.
6. During the pendency of the investigation, site administration may take appropriate action to ensure the safety of all students or school personnel involved.
7. If warranted, site administration shall notify law enforcement of the reported incident and cooperate with any law enforcement investigation.
8. If the student's actions are determined to constitute harassing, intimidating, threatening, hazing, or bullying behavior or communications, site administration may, as a condition and part of any disciplinary action that is taken, recommend that available community mental health care options be provided to the student.
9. Site administration may further require the student (if 18 or over) or the parent or guardian of the student to allow the mental health care provider to disclose any information concerning the student who has received mental health care for conduct which indicates an explicit threat to the safety of students or school personnel as a condition of being allowed to return to school.
10. Site administration may also require that the student and the student's parent or guardian meet with the administrator, a school counselor, and/or other appropriate school personnel before being allowed to return to school.

11. If it is determined that an act of bullying has occurred, a referral will be made to a delinquency prevention and diversion program administered by the Office of Juvenile Affairs.
12. If a student is found to have falsely accused another student of harassment, intimidation, bullying, or threatening behavior as a means of retaliation, reprisal or as a means of bullying then they may be assigned disciplinary consequences as deemed appropriate by school administration-

Definitions/Terms of this regulation:

- Bullying means any behavior, physical acts, any pattern of harassment, intimidation, threatening behavior, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student;
- "At school" means on school grounds, in school vehicles, at school-sponsored activities or at school-sanctioned events.
- "Electronic communication" means the communication of any written, verbal, pictorial or video content by means of an electronic device, including, but not limited to, a telephone, or mobile or cellular telephone or other wireless telecommunication device or a computer.
- "Threatening behavior" means any pattern of behavior or isolated action, whether or not it is directed at another person, that a reasonable person would believe indicates potential for future harm to students, school personnel, or school property.
- Appropriate school personnel consist of site administration (principal, assistant principal and/or administrative intern), counselor, and/or teacher.
- Sexting is the sending or forwarding through electronic media sexually explicit, nude, or partially nude pictures/photographs/images or the creation of or relayed transmission of obscene material or child pornography that includes but is not limited to the uncovered genitals, buttocks, or female breasts of persons under the age of 18, via electronic media in the form of digital images, videos, or other electronic images. This provision applies to those students that originate the transmission as well as those students who distribute or post it in any manner other than submit it to appropriate school or law enforcement authorities. School officials will provide all such material to appropriate law enforcement authorities, and it shall be at the discretion of the District Attorney of Oklahoma County whether the transmission of such material constitutes a felony or a misdemeanor under Oklahoma law and whether to prosecute.

Information from this regulation shall be posted on the school district website, at each school (cafeterias, bulletin boards, administration offices, and other areas deemed appropriate by school administration), and will be included in all student and faculty handbooks. An annual written notice of the policy will be provided to parents, guardians, staff, volunteers and students.

Site administration will conduct an annual training of preventing, identifying, responding and reporting incidents of bullying with their faculty and staff. Schools will also provide for an educational program for students and parents in preventing, identifying, responding to and reporting incidents of bullying in

consultation with the Office of Juvenile Affairs and as designed by the State Department of Education. Each school site shall have a Safe School Committee that assists in promoting a positive school climate through planning, implementing and evaluating effective prevention, readiness and response strategies that includes the terms of this regulation. Said committee may include administrators, school staff, school volunteers, community representatives and local law enforcement agencies.

The District will report the number of documented and verified incidents of bullying to the State Department of Education.