

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Special Board Meeting Minutes
January 9, 2019
5:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Superintendent
Michelle Helgeson, Recording Secretary

The special board meeting was called to order at 5:00p.m., by Vice-Chairman Brian Stickney. All board members were present.

Call to Order

Guests: Del Enders, Heather Burfeind, Sherry Cunningham, Jerry Hunt, Bryan Nash, and Mark Crowley.

Guests

Mr. Stewart opened the floor for Food Service, Transportation, and Facility Director Reports.

**Departmental Updates
and Reports**

Sherry Cunningham provided the board with a copy of the National School Lunch Meal Pattern requirements and reviewed her process for creating a weekly meal that fits within those requirements. Mrs. Cunningham stated she has been working with a group of middle school students to educate them on the program requirements and research new menu items that could fit within the guidelines. Sherry Cunningham shared with the board the current balance for student accounts with negative balances. Discussion took place on options for attaining payment. Mrs. Cunningham also explained that OSPI will be on site January 16-18 to perform the 3-year program audit.

Jerry Hunt gave the board a brief update on the current status of the district's transportation fleet. Mr. Hunt explained the OSPI depreciation schedule and gave a brief background of the transportation fund. Mr. Hunt informed the board that the mini-bus used for preschool and special education students is utilized daily for 8 hours per day, and has reached maximum capacity. Mr. Hunt is recommending the board consider a 3-year transportation levy to purchase two mini buses, as well as two full size trip buses.

Bryan Nash shared a list of projected facility project needs, including estimated costs and possible funding sources. Projects include: installing a separate playground for preschool, reroofing of Jim Johnson Court (old high school gym), Intermediate gym HVAC update,

Primary building reroofing, lighting in the back Intermediate building parking lot, and a new service truck for maintenance use. Discussion followed.

The Board Self-Assessment review was tabled.

Mr. Stewart shared the benchmark goals established in order to comply with the board's strategic plan. Rich Stewart, Heather Burfeind and Del Enders shared information on the development of a district-wide Multi-Tiered Support System (MTSS), which will serve as the framework for problem solving and decision making throughout the district. The MTSS model not only looks at student achievement in academics, but also behavioral and social areas as well.

The meeting adjourned at 7:15pm.

Board Self-Assessment

**Strategic Plan
Benchmarks**

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson, Recording Secretary