

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
January 16, 2019
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present.

Call to Order

The following guests introduced themselves: Jennifer Kindle and Mark Crowley

Guests

Rich Stewart requested to add Strategic Plan/Benchmark to Pending Items, as well as adding #4 under New Business for PSE position classification adjustment. Brian Stickney moved to approve the agenda as amended. Sharon Damm seconded. The motion carried.

Regular Agenda

There were no public comments.

Public Comments

Mr. Stewart presented the following resignations for approval:

Personnel

- McKenzie Morse – Elementary SPED Paraprofessional
- Christian Mittring – Parke Creek Group Home Teacher
- Charles Velasquez – HS Track Head Coach

Sharon Damm moved to approve the resignations as presented. Brian Stickney seconded. The motion carried.

Mr. Stewart presented the following coaching renewals for approval:

- Daniel Robertson – HS Volleyball Head Coach
- Joe Mohn – HS Volleyball Asst Coach
- Kirsten DeKoning – HS Volleyball Asst Coach
- Dusty Hutchinson – HS Football Head Coach
- Ryker Ely – HS Football Asst Coach
- Terrance Huber – HS Football Asst Coach
- Amanda McDougal – MS Volleyball Head Coach
- Rachel Baker – MS Volleyball Asst Coach
- Ron Goodrich – MS Football Head Coach
- Billy Gordon – MS Football Asst Coach
- Rebecca Posz-Tamez – Fall Cheer Coach

Brian Stickney moved to approve the coaching renewals as presented. Sharon Damm seconded. The motion carried.

Sharon Damm moved to approve consent agenda (minutes from December 19, 2018 regular meeting and January 9, 2019 special meeting; General Fund A/P warrants #72434-72498 in the amount of \$129,956.42; ASB warrants #6550-6565 in the amount of the amount of \$12,254.44; and Payroll warrants #72397-72433, along with direct deposits, in the amount of \$595,566.24). Brian Stickney seconded the motion. The motion carried.

There was no correspondence.

Mr. Stewart shared the following written reports with the board:

- Athletic Director
- Elementary Principal
- Secondary Principal

Michelle Helgeson stated the K-12 enrollment for January was 641.36 fte, down slightly from December's enrollment of 645.24 fte.

Michelle Helgeson gave the budget status report for December 2018, reporting that we are 33% into our fiscal year, have collected 33.66% of anticipated revenues, and have spent 36.1% of budgeted expenditures. The cash ending balance for November was \$940,872.48.

Rich Stewart presented Policy 4130 – Title I Parent Involvement for second reading. Sharon Damm moved to approve the policy as presented. Brian Stickney seconded. The motion carried.

Mr. Stewart request the Kittitas HS graduation be scheduled for June 8, 2019 at 7pm. Brian Stickney moved to approve the graduation date as requested. Sharon Damm seconded. The motion carried.

Mr. Stewart informed the board of the current staff teaching out-of-endorsement. Mr. Stewart stated the principals will be working with staff on a plan to receive their endorsement certification. Brian Stickney moved to approve the staff out-of-endorsement. Sharon Damm seconded. The motion carried.

Rich Stewart presented the following policies for first reading:

- Policy 1250 – Students on Governing Board
- Policy 3143 – District Notification of Juvenile Offenders
- Policy 3144/3144P – Release of Information Concerning Student Sexual and Kidnapping Offenders
- Policy 3226 – Interview and Interrogations of Students on School Premises
- Policy 3231 – Student Records
- Policy 3413P – Student Immunization and Life Threatening Health Conditions (Procedure)
- Policy 4310 – District Relationships with Law Enforcement and other Government Agencies
- Policy 4314 – Notification of Threats of Violence or Harm
- Policy 6210 – Purchasing: Authorizing and Control
- Policy 1400P – Meeting Conduct, Order of Business and Quorum (Procedure)
- Policy 2030/2030P – Service Animals in Schools

Consent Agenda

Correspondence

Reports

Enrollment

Budget Status

Policy 4130 – Second Reading

Graduation Date

Out-of-Endorsement Staff

Policies – First Reading

- Policy 3141 – Nonresident Student

Brian Stickney moved to approve the first reading of the policies presented. Sharon Damm seconded. The motion carried.

Mr. Stewart presented a request from the PSE union to adjust the attendance/athletic secretary position to have the same pay schedule as the building secretary. Brian Stickney moved to approve the adjustment as requested. Sharon Damm seconded. The motion carried.

**PSE Classification
Adjustment**

The board recessed into executive session at 7:52pm, for fifteen minutes, to discuss personnel per RCW 42.30.110(g).

Executive Session

The board reconvened at 8:05pm. No action was taken.

The meeting was adjourned at 8:05pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson, Recording Secretary

Policy 4130 – First Reading

Board Reorganization

Technology Plan