

AGENDA
Reorganization Meeting
July 10, 2018

I. Reorganization Meeting Called to Order at 7:15 PM. by District Clerk

II. Pledge of Allegiance

III. Roll Call of Trustees

IV. Appointment of District Clerk

District Clerk: Barbara Teevan

Oath of Office administered by District Counsel to District Clerk

V. New Board Members Sworn In

A. Dennis DiLorenzo

B. Kelly Kozak

Oath of Office administered by District Clerk

VI. Election of Officers

A. President

B. Vice President

Oath of office administered to President, Vice President, and Superintendent of Schools by District Clerk

VII. Appointment of District Treasurer

Treasurer: Margaret Modugno

Oath of office administered by District Clerk

Deputy Treasurer: Robert Salierno

VIII. Appointments

A. Public Works Attorney: Bond, Schoeneck & King PLLC (7/1/18-6/30/19)

B. School Attorney: Shaw, Perelson, May & Lambert L.L.P. (7/1/18-6/30/19)

C. School Physician: Ann L. Engelland, MD, PLLC

D. Claims Auditor: Christopher Weir, Oath of office administered by District Clerk

E. Internal Auditor: Cullen and Danowski, LLP

F. Purchasing Agent: Gene George

G. Deputy District Clerk: Gene George, Oath of office administered by District Clerk

H. Financial Advisor: Munistat Services, Inc.

I. Bond Counsel: Hawkins, Delafield & Wood

J. Central Treasurers of Extra Classroom Activity Funds (2):

Linda Tirella – HHS

Robert Sachs – LMK

K. Records Management Officer: Michelle Marchese

L. Clerks and Inspectors of Elections: as attached

M. Asbestos (LEA) Designee: Lenny Purcell

N. Pesticide Representative: Lenny Purcell

O. Chemical Hygiene Officer: Lenny Purcell

P. Title IX/Title VII Compliance Officer for Employee Sexual Harassment: Brian Ladewig

- Q. Title IX Compliance Officer for HHS Students: Laurie Griffo
- R. Title IX Compliance Officer for LMK Students: Natalie Colosimo
- S. Title VI Compliance Officer: Brian Ladewig
- T. Section 504 Compliance Officer: Julie Kotler Snider
- U. Designated Education Officer: Brian Seligman
- V. ADA Compliance Officer: Julie Kotler Snider
- W. Register of Attendance: Brian Ladewig
- X. Approval of Staff Attendance: Louis Wool or Designee
- Y. Compliance designee for NYSDOL prevailing rate certified payroll for contractors:
Lenny Purcell
- Z. Homeless Liaison: Brian Seligman
- AA. Residency Officer: Brian Seligman
- BB. Appointment of Representative to the SWSCHP (Statewide Schools Cooperative Health Plan) Board of Governors
Dr. Louis N. Wool is appointed as representative of the Harrison Central School District to serve on the SWSCHP Board of Governors as required by the SWSCHP bylaws.
- CC. Appointment of Representative to the Sound Shore Consortium. Dr. Louis N Wool is appointed as representative of the Harrison Central School District to serve on the Sound Shore Consortium board; and authorizes district participation in the Sound Shore Consortium for the purpose of shared service and reducing costs.

IX. Stipends for the appointed positions noted above are as follows:

	District Clerk	\$15,000
	District Treasurer	0
	Deputy Treasurer	0
A.	School Attorney	As per terms of retainer
B.	School Physician	\$33,048
C.	Claims Auditor	\$84.00 per hour
D.	Internal Auditor	\$9,500 for risk assessment, and fees to be negotiated for additional services
E.	Purchasing Agent	0
F.	Deputy School District Clerk	\$5,358
G.	Financial Advisor	Based on service performed
H.	Bond Counsel	Based on service performed
I.	Central Treasurers (2)	Per HAT Contract
J.	Records Management Officer:	\$2,837
K.	Clerks and Inspectors of Elections	As per attached
L.	Asbestos (LEA) Designee	\$2,692
M.	Title IX Compliance Officer	0
N.	Title IX Compliance Officer for HHS Students	0
O.	Title IX Compliance Officer for LMK Students	0
P.	Section 504 Compliance Hearing Officer	0
Q.	ADA Compliance Officer	0
R.	Register of Attendance	0
S.	Approval of Staff Attendance	0
T.	Compliance designee for NYSDOL	0
U.	Homeless Liaison	0
V.	Residency Officer	0

X. Special Education Appointments

Committee on Special Education

RESOLVED, that the Board of Education appoint a Committee on Special Education in accordance with the provisions of Education Law, section 4402, as necessary to ensure timely evaluation and placement of students. The membership of the committee shall include, but not be limited to:

- (i) the parents or persons in parental relationship to the student;
- (ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education service provider of the student;
- (iv) a school psychologist;
- (v) a chairperson who is a representative of the school district and is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist;
- (vi) an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- (vii) a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- (viii) an additional parent member of a student with a disability residing in the school district or a neighboring school district, provided that the additional parent member may be the parent of a student who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years. Such parent is not a required member if the parents of the student request that the additional parent member not participate in the meeting;
- (ix) other persons having knowledge or special expertise regarding the student, including related service personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parent or school district) who invited the individual to be a member of the committee on special education; and
- (x) if appropriate, the student.

RESOLVED that the Board of Education approve the following appointments to the Committee on Special Education.

Committee on Special Education Chairpersons and Alternate Chairpersons

Ms. Amabell Abbott
Dr. Ashley Ribner
Dr. Caren Baruch-Feldman
Dr. Glen Chernak
Ms. Vania Concolino
Ms. Deanna D'Onofrio
Dr. Gina Funicello
Dr. Judith Goodman
Ms. Jody Greenbaum
Ms. Antonia Simao
Dr. Lara Singer
Dr. Amy Price
Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano

Committee on Special Education Psychologists

All school psychologists employed by the Harrison Central School District, assigned on a case-by-case basis.

Committee on Special Education General Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Special Education Special Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Special Education Volunteer Parent Members

Ms. Jennifer DiLorenzo
Ms. Lisa Ellis
Ms. Patty Glatthar
Ms. Terri Kung
Ms. Cindy Lopane

Committee on Special Education Surrogate Parent

Ms. Patty Glatthar
Ms. Debbie Imperia

Committee on Special Education Physician

Dr. Ann Engelland

Subcommittee on Special Education

RESOLVED, that the Board of Education appoint subcommittees of the Committee on Special Education in accordance with the provisions of Education Law, section 4402, as

necessary to ensure timely evaluation and placement of students. The membership of each subcommittee shall include, but not be limited to:

- (i) the parents of the student;
- (ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education service provider of the student;
- (iv) a chairperson who is a representative of the school district and is qualified to provide, administer or supervise special education and who is knowledgeable about the general education curriculum and who is knowledgeable about the availability of resources of the school district, who may also fulfill the requirement of subparagraph (iii) or (v) of this paragraph.
- (v) a school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set forth in section 200.6(g)(4) of this Part, is considered;
- (vi) an individual who can interpret the instructional implications of evaluation results, who may be a member appointed pursuant to subparagraphs (ii) through (v) or (vii) of this paragraph;
- (vii) such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate. The determination of knowledge or special expertise of such person shall be made by the part (parents or school district) who invited the individual to be a member of the committee on special education; and
- (viii) the student, if appropriate.

RESOLVED, that the Board of Education approve the following appointments to the Subcommittees of the Committee on Special Education.

Subcommittee on Special Education Chairpersons

Ms. Amabell Abbott
Dr. Ashley Ribner
Dr. Caren Baruch-Feldman
Dr. Glen Chernek
Ms. Vania Concolino
Ms. Deanna D'Onofrio
Dr. Gina Funicello
Dr. Judith Goodman
Ms. Jody Greenbaum
Ms. Antonia Simao
Dr. Lara Singer
Dr. Amy Price
Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano

Subcommittee on Special Education Psychologists

All school psychologists employed by the Harrison Central School District, assigned on a case-by-case basis.

Subcommittee Special Education General Education Teachers

Members of the Harrison Central School District professional staff assigned on case-by-case basis.

Subcommittee on Special Education Special Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Preschool Special Education

RESOLVED, that the Board of Education appoint a Committee on Preschool Special Education in accordance with provisions of Education Law, section 4410 to implement the provisions of section 200.16 of this Part. The membership of the Committee on Preschool Special Education shall include, but not be limited to:

- (i) the parents of the preschool child;
- (ii) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the child, or if appropriate, not less than one special education service provider of the child;
- (iv) a chairperson who is a representative of the school district and is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district shall serve as the chairperson of the committee;
- (v) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, provided that such parent is not a required member if the parent(s) of the child request that the additional parent member not participate;
- (vi) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- (vii) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;

(viii) for a child in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and

(ix) a representative of the municipality of the preschool child's residence provided that the attendance of the appointee of the municipality shall not be required for a quorum.

RESOLVED, that the Board of Education approve the following appointments to the Committee on Preschool Special Education.

Committee on Preschool Special Education Chairperson

Dr. Glen Chernack
Ms. Jody Greenbaum
Ms. Julie Kotler Snider
Ms. Antonia Simao
Ms. Jennifer Toscano

Committee on Preschool Special Education General Education Teacher

Student's preschool teacher and/or representative of preschool evaluation agency.

Committee on Preschool Special Education Special Education Teacher³

Student's special education teacher or for a student receiving related services only, the related service provider.

Committee on Preschool Special Education Parent Representatives

Ms. Terri Kung
Ms. Cindy Lopane

Committee on Preschool Special Education Surrogate Parent

Ms. Patty Glatthaar
Ms. Debbie Imperia

Section 504 Chairpersons and Alternate Chairpersons:

Ms. Amabell Abbott
Dr. Ashley Ribner
Dr. Caren Baruch-Feldman
Dr. Glen Chernak
Ms. Vania Concolino
Ms. Deanna D'Onofrio
Dr. Gina Funicello
Dr. Judith Goodman
Ms. Jody Greenbaum
Ms. Antonia Simao
Dr. Lara Singer
Dr. Amy Price
Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano

County Representative

Parties to be designated by County preschool services.

Early Intervention Representative

Parties to be designated by Westchester County Department of Health.

CSE Extended School Year Service Providers

Members of the Harrison Central School District professional staff, assigned on a case-by-case basis.

CSE Summer Evaluators / Attendance at CSE Meetings

Members of the Harrison Central School District professional staff, assigned on a case-by-case basis.

Impartial Hearing Officers

RESOLVED, that the Board of Education approve the rotational list of impartial hearing officers provided by the New York State Education Department (NYSED) for Westchester County, as updated periodically on the NYSED website, for the purpose of conducting special education impartial hearings.

XI. Designations

- A. Official Bank Depositories
 - 1. JP Morgan Chase
 - 2. Webster Bank
 - 3. Signature Bank
 - 4. People's United Bank
 - 5. Customers Bank
- B. Establish Wednesdays or Meeting Dates As Per Attached Calendar
- C. Official Newspapers
 - 1. The Journal News
 - 2. The Harrison Report

XII. Authorizations

- A. Superintendent is authorized to approve employee attendance at Conferences, Conventions, Workshops, subject to review by the Board of Education, in accordance with General municipal Law 77-B.
- B. Assistant Superintendent of Business is designated to certify payrolls in accordance with Education Law 1720, 2533; Commissioner's Regulation 170.2.
- C. The Superintendent is authorized to publish the annual financial report.
- D. The District Treasurer is authorized to use a facsimile signature imprint on district checks.

- E. The District Treasurer is authorized to invest district funds and is further authorized to make appropriate transfers related thereto.
- F. The Superintendent of Schools is authorized to sign applications and reports for Federal aid under Public Law 874 for the period 7/1/18 to 6/30/19.
- G. The Assistant Superintendent for Business and Superintendent of Schools are authorized as signatories for the disbursement and transfer of funds for the Harrison Central School District.
- H. Establish Petty Cash Funds -- \$100 each except as noted below
 - 1. Superintendent's Office, Louis N. Wool
 - 2. Business Office, Robert Salierno
 - 3. Harrison High School, Kimberly Beukema
 - 4. LMK Middle School, Scott Fried
 - 5. Harrison Avenue School, Valerie Hymes
 - 6. Parsons Memorial School, Mark Woodard
 - 7. Purchase School, Adam Gutterman
 - 8. Samuel J. Preston School, Dennis Kortright
 - 9. Special Education, Julie Kotler Snider, \$50
- I. Designation of Signatures on School District Checks
 - 1. General Fund – Treasurer/Deputy Treasurer
 - 2. Payroll – Treasurer/Deputy Treasurer
 - 3. Expendable Trust – Treasurer/Deputy Treasurer
 - 4. Special Aid Fund – Treasurer/Deputy Treasurer
 - 5. Capital Fund – Treasurer/Deputy Treasurer
 - 6. Trust & Agency Fund – Treasurer/Deputy Treasurer
 - 7. School Lunch Fund – Treasurer/Deputy Treasurer
 - 8. Debt Service Fund – Treasurer/Deputy Treasurer
- J. Budget Transfers
 Superintendent is authorized to make interfund transfers in an amount not to exceed \$5,000 per line item per year, except for emergencies, and make reports to The Board of Education on all transfers.

XIII. Bonding of Personnel

The Superintendent of Schools, Assistant Superintendent for Business and District Treasurer will be bonded in the amount of \$5,000,000, and all other district employees will be bonded in the amount of \$100,000 for the period 7/1/18 to 6/30/19.

XIV. Other Items

- A. Re-adoption of all policies in effect during the previous year.
- B. Establishment of the IRS (Internal Revenue Service) approved mileage rate.
- C. Days of Religious Observance as per attached calendar.

XV. Adjourn Reorganization Meeting

AGENDA
REGULAR BUSINESS MEETING
July 10, 2018

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
 - 1. June 20, 2018
- III. Public Participation**
- VI. President's Update**
- V. Superintendent's Report**
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Acceptance of Harrison Educational Foundation Grants
 - 2. Acceptance of Donation from the Blanche Alfero Marinelli Scholarship Fund
 - 3. Acceptance of Gift from the Matsuri Japan Cultural Festival
 - 4. Acceptance of Gift from the Purchase PTA
 - 5. Appointment of Hearing Officer
 - 6. Adoption of Harrison Central School District Revised Policies Associated with the 6000 Series-
First Reading
 - 7. Employees Retirement System (ERS) Standard Work Day Reporting
 - 8. Approval of CSE/CPSE Minutes
 - 9. Approval of CSE/CPSE Recommendations
 - 10. Approval of CSE/CPSE Annual Reviews
- VIII. Finance and Facilities**
 - 1. 2017/18 Appropriation Transfers
 - 2. 2018/19 Appropriation Transfers
 - 3. 2018/19 Tax Warrant
 - 4. Internal Auditing Services
 - 5. 2018/19 Extension of Food Service Contract
 - 6. Approval of Contract: Food Service Consulting Service
 - 7. Contract for Health Services: New Rochelle City School District
 - 8. Contract for Health Services: Bedford Central School District
 - 9. Agreement Between Harrison CSD and Harrison Children's Center, Inc.
 - 10. Contract for Special Education Services: Summit School, Nyack
 - 11. Contract for Educational Services: Clear View School
 - 12. Contract for Special Education Services: Mt. Pleasant Cottage School UFSD
 - 13. Contract for Special Education Services: Greenburgh North Castle UFSD
 - 14. Contract for Special Education Services: Andrus Children Center
 - 15. Contract for Educational Services: Green Chimneys Children's Services, Inc.
 - 16. Services Agreement Between the Omni Financial Group, Inc. and the Harrison Central School District
 - 17. Bid Award: RFB #18/19-08: Landscaping Supplies
 - 18. Authorization to PiggyBack on Southampton Union Free School District Bid Award for Science Supplies and Materials
 - 19. Authorization to PiggyBack on Southampton Union Free School District Bid Award for School Supplies and Materials
 - 20. Bid Award: RFB #18/19-09: Masonry Supplies
 - 21. Sale of Used Text Books
 - 22. Contract Award: RFP #2019-2: Web Design and Hosting Services
 - 23. Authorization to Purchase from the On-Line Marketplace for the Purchase of Products and Services from Amazon Business
 - 24. Authorization to Purchase Apple Product Line from Apple Computer, Inc.

25. Authorization to Purchase Athletic & Physical Education Supplies and Team Uniforms from BSN Sports & US Games
26. Authorization to Purchase Technology, Security & Communications Solutions from CDW Government LLC
27. Authorization to Purchase Technology and Telecommunications Product Lines and Services from E Plus Technology, Inc.
28. Authorization to Purchase Athletic and Physical Education Supplies, Equipment and Related Products from Gopher Sport
29. `Authorization to Purchase Electrical Products and LED Products from GrayBar
30. Authorization to Purchase Maintenance and Hardware Supplies from Home Depot U.S.A., Inc.
31. Authorization to Rent Equipment for Construction and Related Maintenance or Facilities Operations from United Rentals (North America), Inc.
32. Authorization to Purchase Furniture, Equipment and Supplies from Wenger Corp.
33. Disposal of Equipment
34. Disposal of Books
35. Disposal of Kits
36. Disposal of Books
37. Disposal of Equipment
38. Disposal of Equipment
39. Disposal of Books
40. Disposal of Books

NEXT MEETING OF THE BOARD OF EDUCATION

Regular Business Meeting

July 25, 2018

7:15 PM – Louis M. Klein Middle School