

**Harrison Central School District  
Regular Business Meeting  
Of the Board of Education  
Wednesday, January 31, 2018**

**CALL TO ORDER**

The meeting was called to order by Kelly Mulvoy Mangan at 7:30 PM.

Motion: Puccio

Second: Tiburzi

Carried: 6 to 0

The meeting was adjourned at 7:31 PM to executive session for the purpose of discussing the employment history of a particular individual and matters leading to the discipline of a particular individual.

Motion: Estroff

Second: Tiburzi

Carried: 6 to 0

Executive session was adjourned at 8:30 for the purposes of returning to the open meeting.

Motion: DiLorenzo

Second: Estroff

Carried: 6 to 0

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Kelly Mulvoy Mangan, Dennis DiLorenzo, Rachel Estroff, Placido Dino Puccio, Robert Sullivan, Joan Tiburzi, Louis N. Wool, Ed.D., Superintendent of Schools, Gene George, Deputy District Clerk

**ABSENT**

Lindy Wolverton, Christine Beitler

**ALSO PRESENT**

Michael Greenfield, Brian Ladewig, Robert Salierno

**ACCEPTANCE OF MINUTES**

January 17, 2018

Motion: DiLorenzo

Second: Puccio

Carried: 6 to 0

**PUBLIC PARTICIPATION**

Jonathon Wang; Samantha Giberga; and Darren Haynes

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**PERSONNEL REPORT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-F of the Personnel Report.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-E of the Personnel Report.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

## ADMINISTRATIVE REPORT

### APPROVAL OF HARRISON HIGH SCHOOL MODEL CONGRESS FIELD TRIP TO PHILADELPHIA, PENNSYLVANIA FOR THE UNIVERSITY OF PENNSYLVANIA MODEL CONGRESS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Model Congress to travel to the University of Pennsylvania in Philadelphia, Pennsylvania on Thursday, March 22, 2018. Departure will be at 10:00 AM on Thursday, March 22, 2018 from Harrison High School and students will return to Harrison High School at 5:00 PM on Sunday, March 25, 2018.

Motion: DiLorenzo                      Second: Tiburzi                      Carried: 6 to 0

### APPROVAL OF HARRISON HIGH SCHOOL DECA TEAM FIELD TRIP TO ATLANTA, GEORGIA FOR THE DECA NATIONAL COMPETITION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the DECA Team to travel to the World Congress Center on Saturday, April 21, 2018. Departure will be at 8:00 AM on Saturday, April 21, 2018 and students will return to Harrison High School at 9:00 PM on Tuesday, April 24, 2018.

Motion: DiLorenzo                      Second: Tiburzi                      Carried: 6 to 0

### APPROVAL OF HARRISON HIGH SCHOOL GIRLS VARSITY SOCCER TEAM FIELD TRIP TO ALBANY, NEW YORK AND QUEENSBURY, NEW YORK TO ATTEND SOCCER SCRIMMAGES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Girls Varsity Soccer Team to travel to Shenendehowa High School on Wednesday, August 22, 2018 and to Queensbury High School on Thursday, August 23, 2018. Departure will be at 7:00 am on Wednesday, August 22, 2018 and students will return to Harrison High School at 6:30 PM on Thursday, August 23, 2018.

Motion: DiLorenzo                      Second: Tiburzi                      Carried: 6 to 0

### ACCEPTANCE OF HARRISON EDUCATIONAL FOUNDATION GRANT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$4,729.29 to be utilized for the grant noted below, and extends deep appreciation to the Foundation for their generosity.

<u>Grant</u>	<u>School</u>	<u>Administrator</u>	<u>Amount</u>
Connecting Literacy to the Arts	Elementary	Goldman	<u>\$4,729.29</u>
Motion: DiLorenzo	Second: Tiburzi	Carried: 6 to 0	

### APPROVAL OF EXTRACURRICULAR PROGRAM - ACS CHEMISTRY CLUB AT HARRISON HIGH SCHOOL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of an extracurricular program - ACS Chemistry Club at Harrison High School.

Motion: DiLorenzo                      Second: Tiburzi                      Carried: 6 to 0

### APPOINTMENT OF IMPARTIAL HEARING OFFICER

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Martin Kehoe as Impartial Hearing Officer for Case Number 51145.

Motion: DiLorenzo                      Second: Tiburzi                      Carried: 6 to 0

**APPROVAL OF CSE/CPSE MINUTES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900134, 3300199, 26000118, 3200127, 290000179, 240186, 900064, 900122, 3400160, 26000160, 3200157, 3200067, 900031

Motion: DiLorenzo                      Second: Tiburzi                      Carried: 6 to 0

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3700054, 80010, 3700055, 900144, 900140, 900141, 3700053, 900142, 3700056, 3700051, 900135

Motion: DiLorenzo                      Second: Tiburzi                      Carried: 6 to 0

**FINANCE REPORT**

**2017/18 APPROPRIATION TRANSFERS** (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2017/18 appropriation transfers as submitted.

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**TREASURER’S REPORT: DECEMBER 2017** (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer’s report for the month of December 2017.

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**EXTENSION OF CONTRACT AWARD: RFP #2016i – PROFESSIONAL AUDITING FIRMS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the two-year contract extension with O’Connor Davies, LLP for professional auditing services. The term is for 2017/18 and 2018/19.

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**SOUTHERN WESTCHESTER BOCES COOPERATIVE BIDDING**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Harrison Central School District to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York in the joint bidding of:

- Art Supplies
- General School Supplies
- Office Supplies
- Fine Paper Supplies
- Audio Visual Supplies and Equipment
- Custodial Supplies
- Custodial Paper Supplies
- Lumber Supplies
- Laser & Ink Jet Toners, OEM
- Microcomputer Hardware
- Office & Classroom Furniture
- Graphing Calculators

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until June 30, 2019, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational

Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**AUTHORIZATION TO SOLICIT BIDS FOR DRIVER EDUCATION IN-CAR INSTRUCTION WITH "BEST VALUE" AWARD CRITERIA**

WHEREAS, the School District intends to let bids for a contract for Driver Education In-Car Instruction; and

WHEREAS, General Municipal Law, Section 103 and State Finance Law, section 163 authorize the award of said contract on the basis of best value where such an award will optimize quality, cost and efficiency; and

WHEREAS, the School District has determined that it is in its best interest to make an award of said contract on the basis of best value;

NOW, THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Purchasing Agent to let bids for a contract on the basis of best value, utilizing the attached criteria and rating system for said award.

BE IT FURTHER RESOLVED, that said criteria and rating system shall be set forth in all competitive bidding documents for the above listed contract.

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**AGREEMENT BETWEEN HOLLYROCK ENTERTAINMENT AND HARRISON AVENUE SCHOOL**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Hollyrock Entertainment and Harrison Avenue School to host a game show on February 5, 2018.

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**CONTRACT FOR SPECIAL EDUCATION SERVICES: GREENBURGH NORTH CASTLE UFSD**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Greenburgh North Castle UFSD for Special Education Services provided to a resident student for the 2017/18 school year.

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**DISPOSAL OF EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of one radial arm saw from the HHS tech room, serial # 06L23572 2006 51-PC Model CAT. NO. 33-895X

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**DISPOSAL OF EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of two area carpets located at Samuel J. Preston School:

HCSD tag #009064 Carpet Fun with Phonics

HCSD tag #011011 Colorful places seating carpet

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**DISPOSAL OF EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following:

105 – Wenger blue choral chairs at Louis M. Klein Middle School

27 - Wenger blue choral chairs at Harrison High School

Motion: DiLorenzo

Second: Puccio

Carried: 6 to 0

The business meeting was adjourned at 9:00 PM.

Motion: DiLorenzo

Second: Tiburzi

Carried: 6 to 0

Respectfully submitted,

  
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Gene George

2017-18 BUDGET TRANSFERS  
 JANUARY 31, 2018

REVISED

ACCOUNT		TO	DESCRIPTION		
FROM					
A2110.500.01.0005			Science Materials & Supplies	(1,000.00)	
	A2020.400.03.0000		Contractual Svcs. HAS	250.00	Nature of Things
	A2020.400.04.0000		Contractual Svcs. PAR	250.00	Nature of Things
	A2020.400.05.0000		Contractual Svcs. PUR	250.00	Nature of Things
	A2020.400.06.0000		Contractual Svcs. PRES	250.00	Nature of Things
A2020.500.02.0000			Materials & Supplies LMK	(3,345.00)	To transfer funds for Purchase school reconfiguration of
A2110.200.09.0009			Equip. DW	(6,020.00)	main off
	A2020.500.05.0000		Materials & Supplies PUR	3,345.00	
	A2020.200.05.0000		Equip. PUR	6,020.00	
A2250.470.22.0000			Tuition-Private School	(50,000.00)	To transfer funds between special education budget lines
	A2250.470.22.0900		Tuition-Public School	50,000.00	as needed
A2110.120.02.0000			Instr. Sal. LMK	(57,000.00)	To transfer funds as needed for alignment with grant
	A2110.120.03.0000		Instr. Sal. HAS	57,000.00	funding.
A2110.120.05.0000			Instr. Sal. PUR	(108,000.00)	To transfer funds for alignment with grant and to fund
	A2110.120.06.0000		Instr. Sal. PRES	108,000.00	movement of staff
A1620.162.09.0009			DW Custodial OT	(21,000.00)	To transfer funds and split OT to proper work activity
	A1620.168.09.0000		Custodial OT - Snow Removal	21,000.00	
A1621.162.09.0009			Maint. OT	(11,000.00)	To transfer funds and split OT to proper work activity
	A1621.168.09.0000		OT Snow Removal	11,000.00	
A2110.200.05.0000			Equip. PUR Admin	(30.00)	
	A2020.200.05.0000		Equip. PUR Instr.	30.00	
A2110.165.03.0009			Aides Sal. HAS	600.00	
	A2110.165.03.0000		Aides Sal. HAS	(600.00)	
A2110.484.09.0000			Text Book Loan Program	(3,000.00)	
	A2610.500.01.0000		Library Materials & Supplies HHS	3,000.00	
<b>CAPITAL</b>					
H1752.245.01.1620			Architects - Music Suite	2,522.00	
H1752.201.01.1620		H1753.245.01.1620	Architects - Music Abatement	(2,522.00)	
			Clerk of Works - Music Suite	(805.00)	
		H1753.201.01.1620	Clerk of Works - Music Abate	805.00	

**HARRISON CENTRAL SCHOOL DISTRICT  
TREASURER'S REPORT  
DECEMBER 2017**

**GENERAL FUND****J.P. MORGAN CHASE - CHECKING**

Opening Balance 12/01/17			\$2,507,232.72
Receipts:	Interest Earnings	\$150.70	
	Misc. Revenues	\$52,398.74	
	State/Federal Aid	\$839,492.56	
	Transfer from Other Funds/Accounts	\$6,561,431.09	\$7,453,473.09
Disbursements:	Transfer to Other Funds/Accounts	(\$8,052,782.23)	
	Transfer - Employees' Retirement	(\$1,582,343.00)	
	Transfer - Omni	(\$800.00)	
	Transfer - NY Power Authority	(\$54,150.34)	(\$9,690,075.57)
Closing Balance 12/31/17			<u><u>\$270,630.24</u></u>

**PEOPLE'S UNITED BANK - CHECKING**

Opening Balance 12/01/17			\$1,051,561.04
Receipts:	Interest Earnings		\$509.76
Closing Balance 12/31/17			<u><u>\$1,052,070.80</u></u>

**J.P.MORGAN CHASE - CHECKING**

Opening Balance 12/01/17			\$645,136.08
Receipts:	Interest Earnings	\$112.34	
	Real Property Tax Revenues	\$274,143.60	\$274,255.94
Closing Balance 12/31/17			<u><u>\$919,392.02</u></u>

**CUSTOMERS BANK - MONEY MARKET**

Opening Balance 12/01/17			\$14,017,845.78
Receipts:	Interest Earnings		\$12,251.21
Closing Balance 12/31/17			<u><u>\$14,030,096.99</u></u>

**WEBSTER BANK - MONEY MARKET**

Opening Balance 12/01/17			\$27,997,397.78
Receipts:	Interest Earnings		\$21,644.46
Disbursements:	Transfer to Other Funds/Accounts		(\$8,996,072.24)
Closing Balance 12/31/17			<u><u>\$19,022,970.00</u></u>

**SIGNATURE BANK**

Opening Balance 12/01/17			\$626,499.09
Receipts:	Interest Earnings		\$452.44
Closing Balance 12/31/17			<u>\$626,951.53</u>

**CAPITAL FUND****WEBSTER BANK - ENERGY PERFORMANCE ESCROW**

Opening Balance 12/01/17			\$0.00
Receipts:	Interest Earnings	\$801.95	
	EPC Proceeds	\$6,969,318.00	\$6,970,119.95
Closing Balance 12/31/17			<u>\$6,970,119.95</u>

**SCHOOL LUNCH PROGRAM****J.P.MORGAN CHASE - CHECKING**

Opening Balance 12/01/17			\$380,854.34
Receipts:	Interest Earnings	\$56.09	
	Misc. Revenues	\$104,704.29	\$104,760.38
Disbursements:	NYS Sales Tax		(\$1,033.56)
Closing Balance 12/31/17			<u>\$484,581.16</u>

**EXPENDABLE TRUST FUND****J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 12/01/17			\$361,408.45
Receipts:	Interest Earnings	\$34.12	
	Misc. Revenues	\$6,000.00	\$6,034.12
Disbursements:	Transfer to Other Funds/Accounts		(\$161,431.09)
Closing Balance 12/31/17			<u>\$206,011.48</u>

**PAYROLL ACCOUNT - TRUST & AGENCY****J.P.MORGAN CHASE - CHECKING**

Opening Balance 12/01/17			\$4,101.65
Receipts:	Interest Earnings	\$26.33	
	Transfer from Gen.Fund	\$5,262,628.99	\$5,262,655.32
Disbursements:	Payroll expenditures		(\$5,262,631.49)
Closing Balance 12/31/17			<u>\$4,125.48</u>



**TRUST & AGENCY FUND**

**J.P.MORGAN CHASE - CHECKING**

Opening Balance 12/01/17			\$65,994.36
Receipts:	Interest Earnings	\$8.53	
	Misc. Receipts	\$1,449.50	\$1,458.03
Closing Balance 12/31/17			<u>\$67,452.39</u>

**MULTI FUND ACCOUNT**

- (maintains a zero balance - checks are covered as presented)

**J.P.MORGAN CHASE - CHECKING**

OUTSTANDING CHECKS AT 11/1/17	\$2,434,555.78
CHECKS ISSUED DECEMBER 2017	\$3,251,524.34
PAID (CASHED) CHECKS DECEMBER 2017	<u>(\$5,386,225.48)</u>
OUTSTANDING CHECKS AT 12/31/2017	<u>\$299,854.64</u>

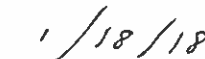
**RECAP OF CASH BALANCES AT 12/31/17:**

General Fund	\$35,922,111.58
Capital Fund - RESTRICTED	\$6,970,119.95
School Lunch Fund	\$484,581.16
Trust & Agency Fund	\$71,577.87
Expendable Trust Fund	\$206,011.48
<b>TOTAL CASH</b>	<u>\$43,654,402.04</u>
Less: Multifund outstanding checks	<u>(\$299,854.64)</u>
<b>Book Balance Cash</b>	<u>\$43,354,547.40</u>

<b>DECEMBER INTEREST EARNINGS - ALL ACCOUNTS</b>	<b>\$36,047.93</b>
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending December 31, 2017.

  
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Treasurer's Signature

  
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Date