

**Harrison Central School District  
Regular Business Meeting  
Of the Board of Education  
Wednesday, September 27, 2017**

**CALL TO ORDER**

The meeting was called to order by Kelly Mulvoy Mangan at 7:15 PM.

Motion: Sullivan                      Second: Wolverton                      Carried: 6 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Estroff                      Second: Puccio                      Carried: 6 to 0

The Business meeting was called to order at 8:21 PM.

Motion: DiLorenzo                      Second: Sullivan                      Carried: 6 to 0

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Kelly Mulvoy Mangan, Dennis DiLorenzo, Rachel Estroff (exited meeting 9:45 PM), Placido Dino Puccio, Robert Sullivan, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

**ABSENT**

Joan Tiburzi

**ALSO PRESENT**

Michael Greenfield, Brian Ladewig, Robert Salierno

**ACCEPTANCE OF MINUTES**

September 13, 2017

Motion: DiLorenzo                      Second: Puccio                      Carried: 6 to 0

**PUBLIC PARTICIPATION**

None

**SUPERINTENDENT'S REPORT**

IB Program Presentation

**PERSONNEL REPORT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-E of the Personnel Report.

Motion: DiLorenzo                      Second: Puccio                      Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-B of the Personnel Report.

Motion: DiLorenzo                      Second: Puccio                      Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIIA-C of the Personnel Report.

Motion: DiLorenzo                      Second: Puccio                      Carried: 5 to 0

## **ADMINISTRATIVE REPORT**

### **APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO APPLE VALLEY, MINNESOTA FOR A DEBATE TOURNAMENT AND ROUND ROBIN**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to the Apple Valley High School in Apple Valley, Minnesota on Thursday, November 2, 2017. Departure will be at 4:00 PM on November 2, 2017 from Harrison High School and students will return to Harrison High School at 10:00 PM on Sunday, November 5, 2017.

Motion: Puccio

Second: Sullivan

Carried: 5 to 0

### **APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO NORTHBROOK, ILLINOIS FOR A DEBATE TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Glenbrook North High School in Northbrook, Illinois on Friday, November 17, 2017. Departure will be at 2:40 PM on November 17, 2017 from Harrison High School and students will return to Harrison High School at 10:00 PM on Monday, November 20, 2017.

Motion: Puccio

Second: Sullivan

Carried: 5 to 0

### **APPROVAL OF HARRISON HIGH SCHOOL MARCHING BAND FIELD TRIP TO STAMFORD, CONNETICUT TO PARICTIPATE IN THE UBS BALLOON PARADE SPECTACULAR**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Marching Band to travel Stamford, Connecticut on Sunday, November 19, 2017. Departure will be at 9:00 AM on November 19, 2017 from Harrison High School and students will return to Harrison High School at 3:30 PM on Sunday, November 19, 2017.

Motion: Puccio

Second: Sullivan

Carried: 5 to 0

### **APPROVAL OF CSE/CPSE MINUTES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900012, 3500104, 80005, 900080, 900090, 3700036, 3700037

Motion: Puccio

Second: Sullivan

Carried: 5 to 0

### **APPROVAL OF CSE/CPSE RECOMMENDATIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3700003, 3700026

Motion: Puccio

Second: Sullivan

Carried: 5 to 0

## **FINANCE REPORT**

### **2017/18 APPROPRIATION TRANSFERS** (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2017/18 appropriation transfers as submitted.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

### **TREASURER'S REPORT: AUGUST 2017** (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of August 2017.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

**CONTRACT FOR EDUCATIONAL SERVICES: BRONXVILLE UNION FREE SCHOOL DISTRICT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with the Bronxville Union Free School District for Educational Services provided to one resident student for the 2017/18 school year at a cost of \$47,054.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

**CONTRACT FOR EDUCATIONAL SERVICES: RYE CITY SCHOOL DISTRICT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with the Rye City School District for Educational Services provided to a resident student for the 2017/18 school year attending the Rye School of Leadership.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

**CONTRACT WITH KAOS PRODUCTIONS, LLC FOR DJ SERVICES FOR THE HARRISON H.S. SENIOR PROM**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Kaos Productions, LLC for DJ services for the Harrison H.S. Senior Prom scheduled for Thursday, May 31, 2018 at the Surf Club, New Rochelle, NY.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

**APPROVAL OF A TEMPORARY PETTY CASH FUND FOR THE HARRISON/RYE FOOTBALL GAME**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the issuance of a temporary petty cash fund not to exceed \$2,000 to the Assistant Superintendent for Business for the purpose of making change at the entry gates during the Harrison/Rye football game on Sunday, October 1, 2017. Funds will be kept secured and returned to the District's bank account as soon as practical after the conclusion of the game.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

**APPROVAL OF CONTRACT WITH MUSIC THEATRE INTERNATIONAL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education, approves the contract with Music Theatre International for royalty and rental for the Louis M. Klein Middle School performance of *Oliver* at a cost not to exceed \$3,000.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

**CONTRACT AWARD: RFP #2017v – PROFESSIONAL CONSULTATION FOR AUDIO VISUAL DESIGN; THEATRICAL EQUIPMENT; AND ACOUSTICAL ENGINEERING**

WHEREAS, Requests for Proposal for Professional Consultation for Audio Visual Design; Theatrical Equipment; and Acoustical Engineering were solicited, and three proposals were received and analyzed; and

WHEREAS, Due to limited response at higher than anticipated prices, H2M architects + engineers solicited revised requests for the Acoustical Engineering portion only and two additional proposals were received; and

WHEREAS, all proposals were considered and analyzed;

NOW THEREFORE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards a contract for the provision Acoustical Engineering Services to Brooks Acoustics Corporation, Vernon, VT per the terms of the specifications and proposal, pending final contract approval by district counsel. The estimated total cost will be \$9,975.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

**CONTRACT FOR NON-RESIDENT TUITION STUDENTS PER SOUND SHORE CONSORTIUM AGREEMENT – BLIND BROOK-RYE**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract for non-resident tuition students from the Blind Brook-Rye Union Free School District for the 2017/18 school year per the Sound Shore Consortium Agreement.

Motion: Wolverton                      Second: DiLorenzo                      Carried: 5 to 0

**CONTRACT WITH THAT'S ENTERTAINMENT FOR DJ SERVICES FOR LMK DANCE**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with That's Entertainment for DJ services for a dance at LMK scheduled on Monday, November 6, 2017.

Motion: Wolverton                      Second: DiLorenzo                      Carried: 5 to 0

**DISPOSAL OF EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of four task chairs located in Louis M. Klein:

- 3 – Technology Office
- 1 – Special Ed Office

Motion: Wolverton                      Second: DiLorenzo                      Carried: 5 to 0

**DISPOSAL OF EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of obsolete postage equipment:

- HHS: Model #DM500
- LMK: Model #DM800

Motion: Wolverton                      Second: DiLorenzo                      Carried: 5 to 0

The business meeting was adjourned at 9:55 PM.

Motion: Puccio                      Second: Wolverton                      Carried: 5 to 0

Respectfully submitted,

  
Christine Beitler

**2017-18 BUDGET TRANSFERS  
SEPTEMBER 27, 2017**

**REVISED**

<b>ACCOUNT</b>		<b>TO</b>	<b>DESCRIPTION</b>	<b>Reason For Transfer</b>
<b>FROM</b>				
A2070.490.09.0000			Boces Svcs. PD	(45,000.00) To transfer funds for textbook loan program coded to
	A2110.490.09.0000		Boces Svcs Instr.	45,000.00 incorrect line
A9020.800.09.0000			TRS	(24,555.00) To transfer funds for contractual benefit payment
	A1240.150.08.0000		Supt. Sal.	21,003.00
	A1620.160.08.0000		Dir. of Facilities	3,552.00
A1620.162.09.0009			DW Cust. OT	(129,300.00) To transfer funds between various OT lines at
	A1620.163.09.0000		OT Absence Coverage	4,300.00 beginning of school year
	A1620.164.09.0000		OT Building Checks	46,000.00
	A1620.165.09.0000		OT Construction	45,000.00
	A1620.166.09.0000		OT Rec. Dept.	5,500.00
	A1620.167.09.0000		OT Athletics	28,500.00
	A1620.161.09.0009		Per Diem Sal.	(4,750.00)
	A1620.160.09.0001		Clerical Sal.	4,750.00
A1621.162.09.0009			Maintenance OT	(96,500.00) To transfer funds between various OT lines at
	A1621.164.09.0000		OT Building Checks	1,500.00 beginning of school year for maintenance dept.
	A1621.165.09.0000		OT Construction	95,000.00
A2630.490.09.0002			Boces Svcs. PD	(1,216.00)
	A2630.460.09.0000		Sowfware	1,216.00
	A1430.160.08.0000		Clerical Sal. OT	(150.00)
	A1430.160.08.0000		Clerical Sal.	150.00
A1460.400.09.0000			Contractual Svcs.	(2.00)
	A1460.160.08.0000		Records Mgmt.	2.00
A2020.160.04.0000			Clerical PAR	(1,900.00)
	A2020.160.03.0000		Clerical HAS	1,900.00
A2020.160.09.0000			Clerical DW Supv.	(4,800.00) To transfer funds to reflect staffing shifts in new year
	A2020.160.01.0000		Clerical HHS	2,300.00
	A2020.160.06.0000		Clerical PRES	2,500.00
A2110.500.01.0000			Materials & Supplies HHS	(12.00)
	A2610.500.01.0000		Materials & Supplies HHS Lib.	12.00
A5510.160.08.0008			Non-Instr. Summer Sal.	(3.00)
	A5510.160.09.0000		Trans. Coord.	3.00

Approved at BOE Meeting \_\_\_\_\_

Entered By \_\_\_\_\_

**HARRISON CENTRAL SCHOOL DISTRICT  
TREASURER'S REPORT  
AUGUST 2017**

**GENERAL FUND****J.P. MORGAN CHASE - CHECKING**

Opening Balance 8/01/17			\$2,708,175.74
Receipts:	Interest Earnings	\$182.03	
	Misc. Revenues	\$82,888.07	
	State/Federal Aid	\$222,910.65	
	Transfer from Other Funds/Accounts	\$6,640,000.00	\$6,945,980.75
Disbursements:	Transfer to Other Funds/Accounts	(\$5,194,372.48)	
	Transfer - NY Power Authority	(\$51,621.61)	(\$5,245,994.09)
Closing Balance 8/31/17			<u>\$4,408,162.40</u>

**PEOPLE'S UNITED BANK - CHECKING**

Opening Balance 8/01/17			\$8,041,311.13
Receipts:	Interest Earnings		\$4,108.60
Disbursements:	Transfer to Other Funds/Accounts		(\$3,500,000.00)
Closing Balance 8/31/17			<u>\$4,545,419.73</u>

**J.P.MORGAN CHASE - CHECKING**

Opening Balance 8/01/17			\$2,834,657.99
Receipts:	Interest Earnings	\$200.96	
	Westchester County Sales Tax	\$368,066.00	
	Misc. Revenues	\$37,204.94	\$405,471.90
Disbursements:	Transfer to Other Funds/Accounts		(\$2,350,000.00)
Closing Balance 8/31/17			<u>\$890,129.89</u>

**WEBSTER BANK**

Opening Balance 8/01/17			\$18,370,011.65
Receipts:	Interest Earnings		\$16,382.02
Closing Balance 8/31/17			<u>\$18,386,393.67</u>

**SIGNATURE BANK**

Opening Balance 8/01/17			\$625,034.99
Receipts:	Interest Earnings		\$371.70
Closing Balance 8/31/17			<u>\$625,406.69</u>

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**SCHOOL LUNCH PROGRAM****J.P.MORGAN CHASE - CHECKING**

Opening Balance 8/01/17			\$241,097.29
Receipts:	Interest Earnings	\$15.93	
	Misc. Revenues	\$13,096.15	\$13,112.08
Disbursements:	Transfer to Other Funds/Accounts		(\$240,000.00)
Closing Balance 8/31/17			<u>\$14,209.37</u>

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**EXPENDABLE TRUST FUND****J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 8/01/17			\$345,933.48
Receipts:	Interest Earnings	\$44.40	
	Misc. Revenues	\$4,816.31	\$4,860.71
Closing Balance 8/31/17			<u>\$350,794.19</u>

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**PAYROLL ACCOUNT - TRUST & AGENCY****J.P.MORGAN CHASE - CHECKING**

Opening Balance 8/01/17			\$4,032.15
Receipts:	Interest Earnings	\$14.59	
	Transfer from Gen.Fund	\$1,180,223.52	\$1,180,238.11
Disbursements:	Payroll expenditures		(\$1,180,223.52)
Closing Balance 8/31/17			<u>\$4,046.74</u>

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**TRUST & AGENCY FUND****J.P.MORGAN CHASE - CHECKING**

Opening Balance 8/01/17			\$553,477.62
Receipts:	Interest Earnings	\$36.49	
	Misc. Receipts	\$77.91	\$114.40
Disbursements:	Transfer to Other Funds/Accounts		(\$550,000.00)
Closing Balance 8/31/17			<u>\$3,592.02</u>

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**MULTI FUND ACCOUNT**

- (maintains a zero balance - checks are covered as presented)

**J.P.MORGAN CHASE - CHECKING**

OUTSTANDING CHECKS AT 7/1/17	\$1,994,072.68
CHECKS ISSUED AUGUST 2017	\$3,981,149.51
PAID (CASHED) CHECKS AUGUST 2017	<u>(\$4,014,148.96)</u>
OUTSTANDING CHECKS AT 8/31/2017	<u><u>\$1,961,073.23</u></u>

**RECAP OF CASH BALANCES AT 8/31/17:**

General Fund	\$28,855,512.38
School Lunch Fund	\$14,209.37
Trust & Agency Fund	\$7,638.76
Expendable Trust Fund	<u>\$350,794.19</u>
<b>TOTAL CASH</b>	<b>\$29,228,154.70</b>
Less: Multifund outstanding checks	<u>(\$1,961,073.23)</u>
<b>Book Balance Cash</b>	<b><u><u>\$27,267,081.47</u></u></b>

<b>AUGUST INTEREST EARNINGS - ALL ACCOUNTS</b>	<b>\$21,356.72</b>
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending August 31, 2017.

  
Treasurer's Signature

9/20/17  
Date