Harrison Central School District Regular Business Meeting Of the Board of Education Wednesday, April 18, 2018

CALL TO ORDER

The meeting was called to order by Kelly Mulvoy Mangan at 7:15 PM.

Motion: Puccio

Second: Sullivan

Carried: 5 to 0

The meeting was adjourned at 7:16 PM to executive session for the purpose of discussing the employment history of a particular individual and matters leading to the discipline of a particular individual.

Motion: Tiburzi

Second: Sullivan

Carried: 5 to 0

Executive session was adjourned at 8:15 for the purposes of returning to the open meeting.

Motion: Puccio

Second: Wolverton

Carried: 5 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Kelly Mulvoy Mangan, Placido Dino Puccio, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Gene George, Deputy District Clerk

Dennis DiLorenzo, Rachel Estroff, Christine Beitler, District Clerk

ALSO PRESENT

Michael Greenfield, Robert Salierno

ACCEPTANCE OF MINUTES

April 4, 2018, April 17, 2018

Motion: Puccio

Second: Tiburzi

Carried: 5 to 0

PUBLIC PARTICIPATION

None

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

Superintendent's Budget Adoption

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-H of the Personnel Report.

Motion: Wolverton

Second: Puccio

Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of

Education approves Items IIA-D of the Personnel Report.

Motion: Wolverton

Second: Puccio

Carried: 5 to 0

ADMINISTRATIVE REPORT

ACCEPTANCE OF GIFT FROM THE SOCIETY FOR SCIENCE & THE PUBLIC AND REGENERON

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Society for Science & the Public and Regeneron a check in the amount of \$4,000.00 as a result of the Regeneron Science Talent Search 2018. The funds are to be used to further support excellence in science, math and/or engineering at Harrison High School. The Board extends deep appreciation to the Society for Science & the Public and Regeneron for their generosity.

Motion: Tiburzi Second: Puccio Carried: 5 to 0

ADOPTION OF THE HARRISON CENTRAL SCHOOL DISTRICT POLICIES: 7110 COMPREHENSIVE STUDENT ATTENDANCE, 7130: ENTITLEMENT TO ATTEND AGE & RESIDENCY, 7131: EDUCATION OF HOMELESS CHILDREN & YOUTH AND 7132: NON RESIDENT STUDENTS – FIRST READING

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby conducts the first reading of the Harrison Central School District Policies, 7110: Comprehensive Student Attendance, 7130: Entitlement to Attend: Age and Residency, 7131: Education of Homeless Children & Youth and 7132: Non Resident Students. The proposed policies will be available for public viewing in the office of the District Clerk.

Motion: Tiburzi Second: Puccio Carried: 5 to 0

ACCEPTANCE OF HARRISON EDUCATIONAL FOUNDATION GRANT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$1,100.00 to be utilized for the grant noted below, and extends deep appreciation to the Foundation for their generosity.

GrantSchoolAdministratorAmountCity of NY MuseumHigh SchoolQuinn\$ 1,100.00

Motion: Tiburzi Second: Puccio Carried: 5 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900034, 250050, 3100007, 900118, 900124, 3700034, 3600024, 3700020

Motion: Tiburzi Second: Puccio Carried: 5 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3700083, 900151, 3700079, 3700068, 900153

Motion: Tiburzi Second: Puccio Carried: 5 to 0

APPROVAL OF CSE/CPSE ANNUAL REVIEWS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case numbers: 900145, 3300096, 3500010, 3500051, 3500144, 3500151, 3500148, 3300178, 290000156, 3400044, 3400056

Motion: Tiburzi Second: Puccio Carried: 5 to 0

FINANCE REPORT

2017/18 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2017/18 appropriation transfers as submitted.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

TREASURER'S REPORT: MARCH 2018 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of March 2018.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

ADOPTION OF THE 2018-2019 SCHOOL BUDGET

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the 2018-2019 school budget for submission to the voters at the May 15, 2018 annual vote as follows:

Resolved, that the Annual School District Budget for the 2018-2019 school year as proposed by the Board of Education in accordance with Section 1716 of the Education Law, in the amount of \$116,705,656 be approved, and the necessary taxes levied therefore upon the taxable real property of the School District.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

APPROVAL OF THE 2018/19 PROPERTY TAX REPORT CARD (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2018/19 Property Tax Report Card as required pursuant to Section 1608 or 1716 of the Education Law as attached.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

APPROVAL OF CONTRACT WITH THE COUNTY OF WESTCHESTER

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the proposed contract with the County of Westchester for their provision to the district of goods and services consisting of electronic voting machines and privacy booths approved by the New York State Board of Elections, and related services including the technician(s) necessary to operate and maintain the voting systems for the School Budget Vote and Election that will be conducted by the School District on May 15, 2018 and, in the event the school budget is rejected at the election to be held on May 15, 2018 and the school board decides to hold a budget re-vote, for the election to be held on June 19, 2018.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

CONTRACT FOR HEALTH SERVICES: KATONAH-LEWISBORO UFSD

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2017/18 contract with Katonah-Lewisboro UFSD for health services provided to 8 resident students at a cost of \$8,371.86.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

<u>CONTRACT FOR HEALTH SERVICES: PORT CHESTER-RYE UNION FREE SCHOOL</u> DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2017/18 contract with the Port Chester-Rye Union Free School District for health services provided to 2 resident students at a cost of \$2,246.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

DISPOSAL OF FURNITURE:

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following items located at the Purchase School:

1 two-drawer file cabinet

1 two-drawer lateral file cabinet

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

CONTRACT FOR EDUCATIONAL SERVICES: CITY SCHOOL DISTRICT OF WHITE PLAINS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a contract for the 2017/18 school year with the City School District of White Plains for educational services provided to a resident student.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

The business meeting was adjourned at 9:25 PM.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

Respectfully submitted,

Gene George

2017-18 BUDGET TRANSFERS APRIL 18, 2018

| | | (37,000.00) To transfer funds as needed for PO 180634 | 37,000.00 | (2,500.00) | 2,500.00 | (1,100.00) | 1,100.00 | (1,200.00) | 1,200.00 | | | | | |
|---------|-------------|---|-------------------------------------|-------------------|-------------------|---------------------------|------------------|---------------------------|-------------------|--|--|--|--|--|
| | DESCRIPTION | DW Custodial OT | Professional Svcs | Maint. Sal. | Rec. OT | Aides Sal. HAS Addtl. Hrs | Aides Sal. HAS | Aides Sal. PUR Addtl. Hrs | Aides Sal. PUR | | | | | |
| UNT | 2 | | A1620.470.09.0000 Professional Svcs | | A1621.166.09.0000 | | 2110.165.03.0000 | | A2110.165.05.0000 | | | | | |
| ACCOUNT | FROM | A1620.162.09.0009 | | A1621.160.09.0000 | | A2110.165.03.0009 | | A2110.165.05.0009 | | | | | | |

Approved at BOE Meeting____

Entry Number

HARRISON CENTRAL SCHOOL DISTRICT TREASURER'S REPORT MARCH 2018

GENERAL FUND

| J.P. MORGAN CHASE - CHE | CKING | | |
|--------------------------|------------------------------------|-------------------|--|
| Opening Balance 3/01/18 | | | \$961,867.05 |
| Receipts: | Interest Earnings | \$197.38 | |
| | Real Property Tax Revenues | \$3,184.67 | |
| | Misc. Revenues | \$1,496,559.74 | |
| | State/Federal Aid | \$1,116,612.09 | |
| | Transfer from Other Funds/Accounts | \$11,700,000.00 | \$14,316,553.88 |
| Disbursements: | Transfer to Other Funds/Accounts | (\$12,246,019.99) | |
| | Refund Good Faith Deposits - Bond | (\$1,354,800.00) | |
| | Transfer - NY Power Authority | (\$54,352.37) | (\$13,655,172.36) |
| Closing Balance 3/31/18 | | | \$1,623,248.57 |
| | | - | |
| PEOPLE'S UNITED BANK - (| CHECKING | | |
| Opening Balance 3/01/18 | | | \$11,061,799.40 |
| Receipts: | Interest Earnings | | \$11,370.52 |
| Closing Balance 3/31/18 | | - | \$11,073,169.92 |
| | | - - | |
| J.P.MORGAN CHASE - CHE | <u>CKING</u> | | |
| Opening Balance 3/01/18 | | | \$1,159,087.03 |
| Receipts: | Interest Earnings | \$371.07 | • •, • • • • • • • • • • • • • • • • • |
| | Real Property Tax Revenues | \$3,160,439.40 | \$3,160,810.47 |
| Disbursements: | Transfer to Other Funds/Accounts | | (\$1,300,000.00) |
| Closing Balance 3/31/18 | | - | \$3,019,897.50 |
| | | = | |
| CUSTOMERS BANK - MONE | Y MARKET | | |
| Opening Balance 3/01/18 | | | \$31,085,283.99 |
| Receipts: | Interest Earnings | | \$22,509.12 |
| Disbursements: | Transfer to Other Funds/Accounts | | (\$6,500,000.00) |
| Closing Balance 3/31/18 | | - | \$24,607,793.11 |
| | | = | |
| WEBSTER BANK - MONEY | MARKET | | |
| Opening Balance 3/01/18 | | | \$23,642,879.62 |
| Receipts: | Interest Earnings | | \$21,078.90 |
| Disbursements: | Transfer to Other Funds/Accounts | | (\$3,900,000.00) |
| Closing Balance 3/31/18 | | | \$19,763,958.52 |
| VI. | | 22 | |

| WEBSTER BANK - CAPITAL Opening Balance 3/01/18 Receipts: | Interest Earnings - Restricted Serial Bond Proceeds | \$3,646.14 \$22,354,200.00 | \$0.00 |
|---|---|-------------------------------------|--|
| Closing Balance 3/31/18 | Transfer from Other Funds/Accounts | \$225,800.00 | \$22,583,646.14 \$22,583,646.14 |
| SIGNATURE BANK Opening Balance 3/01/18 Receipts: Closing Balance 3/31/18 | Interest Earnings | | \$627,813.53 \$518.80 \$628,332.33 |
| CAPITAL FUND | | | |
| WEBSTER BANK - ENERGY | PERFORMANCE ESCROW | | |
| Opening Balance 3/01/18 Receipts: Closing Balance 3/31/18 | Interest Earnings - Restricted | - | \$4,985,900.57 \$852.38 \$4,986,752.95 |
| SCHOOL LUNCH PROGRAM | | | |
| J.P.MORGAN CHASE - CHECO Opening Balance 3/01/18 Receipts: Disbursements: Closing Balance 3/31/18 | Interest Earnings Misc. Revenues NYS Sales Tax | \$11.31 \$89,938.91 - = | \$40,053.34 \$89,950.22 (\$900.58) \$129,102.98 |
| EXPENDABLE TRUST FUND | | | |
| J.P. MORGAN CHASE - MON Opening Balance 3/01/18 Receipts: Closing Balance 3/31/18 | Interest Earnings Misc. Revenues | \$27.45 \$808.68 = | \$215,792.22 \$836.13 \$216,628,35 |
| PAYROLL ACCOUNT - TRUST | & AGENCY | | |
| J.P.MORGAN CHASE - CHECO Opening Balance 3/01/18 Receipts: Disbursements: Closing Balance 3/31/18 | | \$40.79 \$8,622,953.51 - = | \$4,535.41 \$8,622,994.30 (\$8,623,307.53) \$4,222.18 |

TRUST & AGENCY FUND

J.P.MORGAN CHASE - CHECKING

Opening Balance 3/01/18

Receipts: Interest Earnings \$22.91

> Misc. Receipts \$31,792.50 \$31,815.41 \$193,491.07

\$161,675.66

Closing Balance 3/31/18

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

| OUTSTANDING CHECKS AT 2/1/18 | \$44,802.80 |
|---------------------------------|------------------|
| CHECKS ISSUED MARCH 2018 | \$3,661,766.80 |
| PAID (CASHED) CHECKS MARCH 2018 | (\$3,623,066.48) |
| OUTSTANDING CHECKS AT 3/31/2018 | \$83,503.12 |

RECAP OF CASH BALANCES AT 3/31/18:

| General Fund | \$60,716,399.95 |
|------------------------------------|-----------------|
| General Fund - RESTRICTED | \$22,583,646.14 |
| Capital Fund - RESTRICTED | \$4,986,752.95 |
| School Lunch Fund | \$129,102.98 |
| Trust & Agency Fund | \$197,713.25 |
| Expendable Trust Fund | \$216,628.35 |
| TOTAL CASH | \$88,830,243.62 |
| Less: Multifund outstanding checks | (\$83,503.12) |
| Book Balance Cash | \$88,746,740.50 |

| MADOU MITCHEST CARMINOS | ALL ACCOUNTS | |
|---------------------------|--------------|---------------|
| MARCH INTEREST EARNINGS - | ALL ACCOUNTS | \$60.646.77 |
| | | ΨΟΟ, O-40.7 1 |

I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending March 31, 2018.

Margat Monly Treasurer's Signature

Date

4/12/18

hebeen as needed

2018-19 Property Tax Report Card

| 660301 - HARRESON CENTRAL SCHOOL DISTRICT | | |
|---|-------------|-----------------|
| Contact Pengol: Robert Selemo, Assistant Superthandent for Business | Budgeted | Proposed Budget |
| Telephone Number; (914) 630-3006 | 2017.18 | 2016-19 (8) |
| Total Budgeted Amount, not including Separate Propositions | 11,000,111 | 116,705,888 |
| A. Proposed Tax Lavy to Support the Total Budgeed Amount. | 102,902,573 | 106,272,868 |
| B. Tax Levy to Support Library Debt, if Applicable | 1 | |
| C. Tax Levy for Non-Excludable Propositions, if Applicable 2 | • | |
| D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable | • | |
| E. Total Proposed School Year Tax Lary (A + B + C - D) | 102,802,573 | 886,572,801 |
| F. Permissible Exclusions to the School Tax Levy Linit | 2,556,450 | 3,511,247 |
| G. School Tax Levy Lhtt. Extacting Levy for Permisable Exchances | 178,025,001 | 102,781,741 |
| H. Total Proposed School Year Tar Levy, Excluding Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D) | 100,246,123 | 102,761,741 |
| 1. Difference; (G+H); (negative value requires 80,0% voter approve) 2 | 819'51 | |
| Public School Enrollment | 3,604 | 3,621 |
| Consumer Price Index | 1.28% | 213% |
| | | |

I include any prior year nearws for excess tox lay, including hierant.

The lays searchead with educational or temporation services propositions are not alights for exclusion under the School Tax Lay Link and may affect voter approved requirements.

For 2016-19, includes any carryover from 2017-18 and excludes any tax lawy for library debt or prior year reserve for excess tax lawy, including televest.

| | Actual | Estimated |
|---|------------|------------|
| | 2017-18 | 2019-19 |
| | (0) | (E) |
| Adjusted Restricted Fund Salance | 252,299,71 | 19,044,456 |
| Ausligned Appropriated Fund Balance | 3,178,712 | 3,375,000 |
| Adjusted Universitized Fund Batance | 4,479,869 | 4,868,226 |
| Adjusted Unvestitated Fund Balance as a Percent of the Total Budget | 4:00:4 | 4,00% |

the 2018-2019 School Year

| | | Schedule of Reserve Funds | | | |
|------------------------------------|------------------------------------|--|------------------------|---------------------------------|---|
| Reserve Type | Reserve Marrie | Rasive Description* | 3/31/18 Actual Belence | 6/30/16 Extrased Ending Balance | Intended Use of the Reserve in the |
| Capital | | To pay the cost of any object or purpose for which bonds may be issued. | 231 | | |
| Repair | | To pay the cost of repairs to capital improvements or equipment. | | | |
| Workers' Compensation | | To pay for Workers Compensation and benefits. | | | |
| Unemployment Insurance | | To pay the cost of reimbursement to the State Unemployment traummos Fund. | | | |
| Reserve for Tax Reduction | | For the gradual use of the proceeds of the sale of school district rest property. | | | |
| Mandatory Reserve for Debt Service | | To cover debt service payments on outstending obligations (bonds, BANS) after the sale of district capital assets or improvements. | | | |
| ecuance | | To pay fieldly, canually, and other types of unineured tosses. | | | |
| Property Loss | Property Lose | To establish and mantain a program of reserves to cover property toes. | 33,165 | 33,155 | 33,155 To pay for potential property fore chem |
| Liebling | Lieblity Claims | To establish and maintain a program of reserves to cover flebility claims incurred. | 000'00'S | 000'009 | 600,000 To pay for polential liability claims artein |
| Tax Certionari | Tax Certionari | To establish a reserve fund for tex certionari seddiements | 19,361,350 | 14,310,573 | 16,310,573 To pay for count-ordered tax certional in |
| Reserve for Insurance Recovertes | | To account for unappended proceeds of insurance recoveries at the facel year end. | | | |
| Employee Benefit Accrued Liability | Employee Benefit Accrued Liability | For the payment of accrued 'employee benefits' due to employees upon termination of service. | 804,397 | 565, 267 | 804,397 To pay for unused aick time and other a employees who separate from service |
| Rethament Contribution | Retrement Contribution | To fund employer retirement contributions to the State and Local Employees' Retirement System | 3,296,333 | 3,296,333 | 3,296,333 To office a portion of the arrural ERS to |
| Reserve for Uncollected Taxes | | For unpaid taxes due certain city achool districts not reinformed by their citycounty until the following facel year. | | | |
| Other Reserve | | | | | |

* Note: Reserves with blue boars will be allowed to add rows for multiple entitles. Use a different name for each in the Reserve Name column.