

**Harrison Central School District
Regular Business Meeting
Of the Board of Education
Wednesday, April 4, 2018**

CALL TO ORDER

The meeting was called to order by Joan Tiburzi at 7:15 PM.

Motion: Wolverton Second: Sullivan Carried: 5 to 0

The meeting was adjourned at 7:16 PM to executive session for the purpose of discussing the employment history of a particular individual and matters leading to the discipline of a particular individual.

Motion: Puccio Second: Sullivan Carried: 5 to 0

Executive session was adjourned at 8:16 for the purposes of returning to the open meeting.

Motion: DiLorenzo Second: Wolverton Carried: 5 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Dennis DiLorenzo, Placido Dino Puccio, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Gene George, Deputy District Clerk

ABSENT

Kelly Mulvoy Mangan, Rachel Estroff, Christine Beitler, District Clerk

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

March 22, 2018, April 3, 2018

Motion: DiLorenzo Second: Puccio Carried: 5 to 0

PUBLIC PARTICIPATION

None

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

Superintendent's Budget Update

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-D of the Personnel Report.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA of the Personnel Report.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIIA of the Personnel Report.

Motion: Puccio Second: Sullivan Carried: 4 to 0

Trustee Tiburzi abstains from vote

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON HIGH SCHOOL STUDENTS GRADES 9-12 FIELD TRIP TO JERSEY CITY, NEW JERSEY TO VISIT THE LIBERTY SCIENCE CENTER

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School students to travel to the Liberty Science Center in Jersey City, New Jersey on Saturday, April 7, 2018. Departure will at 11:00 AM on Saturday, April 7, 2018 from Harrison High School and students will return to Harrison High School at 5:00 PM on Saturday, April 7, 2018.

Motion: DiLorenzo

Second: Puccio

Carried: 5 to 0

APPROVAL OF HARRISON HIGH SCHOOL STUDENTS GRADES 9-12 FIELD TRIP TO NEWARK, NEW JERSEY TO VISIT THE NEW JERSEY PERFORMING ARTS CENTER TO WATCH A PERFORMANCE BY THE LONDON SYMPHONY ORCHESTRA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School students to travel to the New Jersey Performing Arts Center in Newark, New Jersey on Saturday, May 5, 2018. Departure will be at 12:15 PM on Saturday, May 5, 2018 from Harrison High School and students will return to Harrison High School at 6:00 PM on Saturday, May 5, 2018.

Motion: DiLorenzo

Second: Puccio

Carried: 5 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3600115, 90093, 3600040, 26000160, 3300199, 3300096

Motion: DiLorenzo

Second: Puccio

Carried: 5 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3700078, 3700067, 3700071, 3700070, 3700076, 3700075

Motion: DiLorenzo

Second: Puccio

Carried: 5 to 0

APPROVAL OF CSE/CPSE ANNUAL REVIEWS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case numbers: 900135, 3500032

Motion: DiLorenzo

Second: Puccio

Carried: 5 to 0

FINANCE REPORT

2017/18 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2017/18 appropriation transfers as submitted.

Motion: Sullivan

Second: DiLorenzo

Carried: 5 to 0

TREASURER'S REPORT: FEBRUARY 2018 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of February 2018.

Motion: Sullivan

Second: DiLorenzo

Carried: 5 to 0

TAX CERTIORARI: BRAE BURN COUNTRY CLUB, INC. TAX MAP # 951-7

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Consent Judgment in the tax certiorari proceedings captioned Brae Burn Country Club, Inc. v. Town of Harrison & Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

Motion: Sullivan

Second: DiLorenzo

Carried: 5 to 0

CHANGE OF STATUS: STANDARDIZATION OF SECURITY CAMERAS AS MANUFACTURED BY AXIS COMMUNICATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education amends the resolution passed at the March 22, 2018 meeting standardizing Axis Communications as manufacturer of Security Cameras:

WHEREAS, the School District is in need of additional security cameras compatible with the existing cameras and related equipment manufactured by Axis Communications; and

WHEREAS, it is necessary and appropriate for reasons of economy and efficiency to standardize security cameras and related equipment based upon the existing cameras and Data Center hardware in the School District, compatibility with such cameras/equipment, continuity of service, and proper security;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that pursuant to the authority conferred by §103(5) of the General Municipal Law, the Board hereby determines that it is in the best interests of the School District, for reasons of economy and efficiency, including financial savings, to standardize the District's security cameras and related equipment by requiring the purchase of such cameras/equipment manufactured by Axis Communications, in order to allow for compatibility with existing cameras and Data Center hardware, efficient deployment of new equipment, continuity of service and security, and to standardize spare/repair parts; and

BE IT FURTHER RESOLVED, that the purchasing agent for the District is authorized to contract for and purchase additional security cameras and related equipment manufactured only by Axis Communications, as the School District may require, and be authorized to purchase such cameras/equipment, from the lowest responsible bidder after advertisement for sealed bids in the manner provided by §103 of the General Municipal Law.

Motion: Sullivan

Second: DiLorenzo

Carried: 5 to 0

CHANGE OF STATUS: STANDARDIZATION OF VIRTUAL HOST SERVERS AS MANUFACTURED BY DELL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education amends the resolution passed at the March 22, 2018 meeting standardizing Dell as manufacturer of Virtual Host Servers:

WHEREAS, the School District is in need of at least one additional Virtual Host Server for the Data Center that is compatible with the existing equipment and Data Center hardware manufactured by Dell in order to provide greater operational efficiencies; and

WHEREAS, it is necessary and appropriate for reasons of economy and efficiency to standardize Virtual Host Servers based upon the existing equipment in the School District, compatibility with such equipment and operational efficiencies;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that pursuant to the authority conferred by §103(5) of the General Municipal Law, the Board hereby determines that it is in the best interests of the District, for reasons of economy and efficiency, including financial savings, to standardize the District’s Virtual Host Servers by requiring the purchase of such equipment manufactured by Dell, in order to allow for compatibility with existing equipment, operational efficiencies and to standardize spare/repair parts; and

BE IT FURTHER RESOLVED, that the purchasing agent for the District is authorized to contract for and purchase additional Virtual Host Servers manufactured only by Dell, as the School District may require, and be authorized to purchase such equipment, from the lowest responsible bidder after advertisement for sealed bids in the manner provided by §103 of the General Municipal Law.

Motion: Sullivan Second: DiLorenzo Carried: 5 to 0

BID AWARD AND REJECTION: RFB #17/18-24: TECHNOLOGY AND AUDIO VISUAL EQUIPMENT –CATEGORY NUMBERS 1 AND 4 (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for RFB #17/18-24: Technology and Audio Visual Equipment – Category 1 to the lowest responsive and responsible bidder, Clary Business Machines, San Diego, CA.

BE IT FURTHER RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rejects all bids received in response to RFB #17/18-24: Technology and Audio Visual Equipment – Category 4. The equipment specified in Category 4 will be re-bid with a revised specification.

Motion: Sullivan Second: DiLorenzo Carried: 5 to 0

DISPOSAL OF BOOKS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the obsolete and/or unusable books located at the Purchase School.

Purged Books	
Type of Book	Book Count
Out of Date Picture Atlas	9
Animal	141
Countries	159
Planets	92
Dinosaurs	78
Nature	73
Earth Science	178
American History	192
Total # Purged	922
Reasons:	
Not checked out 5+ years	

Printed 10+ years ago	
Bad condition (ripped, pages missing, etc.)	
Replaced collection with updated version	

Motion: Sullivan

Second: DiLorenzo

Carried: 5 to 0

The business meeting was adjourned at 8:48 PM.

Motion: Wolverton

Second: DiLorenzo

Carried: 5 to 0

Respectfully submitted,



Gene George

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
FEBRUARY 2018**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 2/01/18			\$572,684.71
Receipts:	Interest Earnings	\$88.03	
	Real Property Tax Revenues	\$63,133.18	
	Misc. Revenues	\$94,944.95	
	State/Federal Aid	\$500,139.45	
	Transfer from Other Funds/Accounts	\$21,000,000.00	\$21,658,305.61
Disbursements:	Transfer to Other Funds/Accounts	(\$21,216,282.74)	
	Transfer - NY Power Authority	(\$52,840.53)	(\$21,269,123.27)
Closing Balance 2/28/18			<u>\$961,867.05</u>

PEOPLE'S UNITED BANK - CHECKING

Opening Balance 2/01/18			\$1,052,909.61
Receipts:	Interest Earnings	\$8,889.79	
	Transfer from Other Funds/Accounts	\$10,000,000.00	\$10,008,889.79
Closing Balance 2/28/18			<u>\$11,061,799.40</u>

J.P.MORGAN CHASE - CHECKING

Opening Balance 2/01/18			\$806,728.34
Receipts:	Interest Earnings	\$213.57	
	Real Property Tax Revenues	\$20,702,145.12	\$20,702,358.69
Disbursements:	Transfer to Other Funds/Accounts		(\$20,350,000.00)
Closing Balance 2/28/18			<u>\$1,159,087.03</u>

CUSTOMERS BANK - MONEY MARKET

Opening Balance 2/01/18			\$26,055,666.42
Receipts:	Interest Earnings	\$29,617.57	
	Transfer from Other Funds/Accounts	\$5,000,000.00	\$5,029,617.57
Closing Balance 2/28/18			<u>\$31,085,283.99</u>

WEBSTER BANK - MONEY MARKET

Opening Balance 2/01/18			\$23,848,877.91
Receipts:	Interest Earnings	\$22,688.15	
	Transfer from Other Funds/Accounts	\$5,000,000.00	\$5,022,688.15
Disbursements:	Transfer to Other Funds/Accounts		(\$5,228,686.44)
Closing Balance 2/28/18			<u>\$23,642,879.62</u>

SIGNATURE BANK

Opening Balance 2/01/18		\$627,404.30
Receipts:	Interest Earnings	\$409.23
Closing Balance 2/28/18		<u>\$627,813.53</u>

CAPITAL FUND

WEBSTER BANK - ENERGY PERFORMANCE ESCROW

Opening Balance 2/01/18		\$6,971,303.92
Receipts:	Interest Earnings	\$851.90
Disbursements:	Transfer to Johnson Controls	<u>(\$1,986,255.25)</u>
Closing Balance 2/28/18		<u>\$4,985,900.57</u>

SCHOOL LUNCH PROGRAM

J.P.MORGAN CHASE - CHECKING

Opening Balance 2/01/18		\$597,251.29
Receipts:	Interest Earnings	\$36.98
	Misc. Revenues	<u>\$92,765.07</u>
Disbursements:	Transfer to Other Funds/Accounts	<u>(\$650,000.00)</u>
Closing Balance 2/28/18		<u>\$40,053.34</u>

EXPENDABLE TRUST FUND

J.P. MORGAN CHASE - MONEY MARKET

Opening Balance 2/01/18		\$211,038.16
Receipts:	Interest Earnings	\$24.77
	Misc. Revenues	<u>\$4,729.29</u>
Closing Balance 2/28/18		<u>\$215,792.22</u>

PAYROLL ACCOUNT - TRUST & AGENCY

J.P.MORGAN CHASE - CHECKING

Opening Balance 2/01/18		\$4,153.08
Receipts:	Interest Earnings	\$28.31
	Transfer from Other Funds/Accounts	<u>\$5,229,326.58</u>
Disbursements:	Payroll expenditures	<u>(\$5,228,972.56)</u>
Closing Balance 2/28/18		<u>\$4,535.41</u>

TRUST & AGENCY FUND

J.P.MORGAN CHASE - CHECKING

Opening Balance 2/01/18		\$117,658.08
Receipts:	Interest Earnings	\$17.38
	Misc. Receipts	\$44,640.34
Disbursements:	Transfer to Other Funds/Accounts	(\$640.14)
Closing Balance 2/28/18		<u>\$161,675.66</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 1/1/18	\$74,335.70
CHECKS ISSUED FEBRUARY 2018	\$1,186,749.84
PAID (CASHED) CHECKS FEBRUARY 2018	(\$1,216,282.74)
OUTSTANDING CHECKS AT 2/28/2018	<u>\$44,802.80</u>

RECAP OF CASH BALANCES AT 2/28/18:

General Fund	\$68,538,730.62
Capital Fund - RESTRICTED	\$4,985,900.57
School Lunch Fund	\$40,053.34
Trust & Agency Fund	\$166,211.07
Expendable Trust Fund	\$215,792.22
TOTAL CASH	<u>\$73,946,687.82</u>
Less: Multifund outstanding checks	(\$44,802.80)
Book Balance Cash	<u>\$73,901,885.02</u>

FEBRUARY INTEREST EARNINGS - ALL ACCOUNTS	\$62,865.68
--	--------------------

I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending February 28, 2018.


Treasurer's Signature

3/19/18
Date

RFB #17/18-24: Technology and Audio-Visual Equipment
Award Recommendation: Categories 1 and 4
(Categories 2, 3, 5 and 6 awarded at Mar 22, 2018 Meeting)

Term: Date of Award through Jun 30, 2018

Bids for Technology and Audio-Visual Rquipment were advertised and solicited. Twelve (12) proposals were received:

	Number of Categories <u>Bid</u>	Total Amount of <u>Proposal</u>	<u>Award</u>	
Avectus LLC Lebanon, NJ	2	\$95,607.00	-	
B&H Photo Video & Electronics Corp. New York, NY	3	\$57,720.25	-	
Calculator & Computer Center, Inc. Rye, NY	2	\$53,243.70	-	
Howard Technology Solutions Ellisville, MS	2	\$107,970.00	-	
PC University Distributors Inc. Valley Stream, NY	1	\$50,940.00	-	
Sufian Munir, Inc. d/b/a Clary Business Machines San Diego, CA	6	\$244,130.00	\$46,125.00	category 1
Technotime Business Solutions East Rutherford, NJ	2	\$58,466.00	-	
Tele-Measurements Inc. Clifton, NJ	2	\$190,506.00	-	
Troxell Communications, Inc. Jericho, NY	4	\$94,744.00	-	
Universal Learning Solutions LLC Holbrook, NY	1	\$66,720.00	-	
Urban Digital Solutions, LTD Bellmore, NY	1	\$29,412.00	-	
Video Hi-Tech Corp d/b/a Adwar Video Farmingdale, NY	1	\$51,405.00	-	

Recommendation: Award the contract for Category 1 to the lowest responsive and responsible bidder, Clary Business Machines, San Diego, CA, and reject all bids received in response to Category 4