

**Harrison Central School District
Minutes of the Board of Education
January 9, 2019
Louis M. Klein Middle School**

The Regular Business Meeting was called to order at 7:03 PM by Kelly Mulvoy Mangan.

Motion: Wolverton Second: Kozak Carried: 4 to 0

PRESENT

Kelly Mulvoy Mangan, Lindy Wolverton, Kelly Kozak, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ABSENT

Dennis Di Lorenzo, Rachel Estroff, Placido Dino Puccio

ALSO PRESENT

Brian Ladewig, Ed.D.

BE IT RESOLVED that, the Board hereby recess into executive session at 7:04 PM for the following purposes: to discuss teacher and CSEA personnel, contractual and student matters.

Motion: Sullivan Second: Wolverton Carried: 4 to 0

The Regular Business Meeting was called to order at 8:30 PM by Kelly Mulvoy Mangan.

Motion: Di Lorenzo Second: Wolverton Carried: 6 to 0

PRESENT

Kelly Mulvoy Mangan, Lindy Wolverton, Dennis Di Lorenzo, Rachel Estroff, Kelly Kozak, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ABSENT

Placido Dino Puccio

ALSO PRESENT

Brian Ladewig, Ed.D.

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

December 12, 2018

Motion: Di Lorenzo Second: Kozak Carried: 6 to 0

SUPERINTENDENT'S REPORT

PUBLIC PARTICIPATION

None

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-D, IIA-D and IIIA-B of the Personnel Report.

Motion: Di Lorenzo Second: Wolverton Carried: 5 to 0

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON HIGH SCHOOL VARSITY CHEERLEADING TEAM FIELD TRIP TO ORLANDO, FLORIDA TO ATTEND THE NATIONAL HIGH SCHOOL CHEERLEADING CHAMPIONSHIP

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for Harrison High School Varsity Cheerleading Team to travel to the Walt Disney World Resort in Orlando, Florida on Wednesday, February 6, 2019. Departure will be on Wednesday, February 6, 2019 from Harrison High School and students will return to Harrison High School on Monday, February 11, 2019.

Motion: Di Lorenzo

Second: Kozak

Carried: 5 to 0

APPROVAL OF HARRISON HIGH SCHOOL DECA CLUB FIELD TRIP TO ROCHESTER, NEW YORK FOR THE DECA STATE COMPETITION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School DECA Club to travel to the Riverside Convention Center in Rochester, New York on March 5, 2019. Departure will be at 3:00 PM on Tuesday, March 5, 2019 from Harrison High School and students will return to Harrison High School at 6:00 PM on Friday, March 8, 2019.

Motion: Di Lorenzo

Second: Kozak

Carried: 5 to 0

APPROVAL OF HARRISON HIGH SCHOOL JAZZ ENSEMBLE FIELD TRIP TO GREENWICH, CONNECTICUT FOR THE ESSENTIALLY ELLINGTON REGIONAL JAZZ FESTIVAL PERFORMANCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Jazz Ensemble to travel to Greenwich High School in Greenwich, Connecticut on March 23, 2019. Departure will be at 9:30 AM on Saturday, March 23, 2019 from Harrison High School and students will return to Harrison High School at 4:45 PM.

Motion: Di Lorenzo

Second: Kozak

Carried: 5 to 0

APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP PHILADELPHIA, PENNSYLVANIA FOR A NATIONAL ROUND ROBIN INVITATIONAL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to the University of Pennsylvania in Philadelphia, Pennsylvania on April 5, 2019. Departure will be at 2:30 PM on Friday, April 5, 2019 from Harrison High School and students will return to Harrison High School at 11:30 PM on Saturday, April 6, 2019.

Motion: Di Lorenzo

Second: Kozak

Carried: 5 to 0

ACCEPTANCE OF DONATION FROM MUSIC & ARTS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from Music & Arts in Mamaroneck a cello to be used for the remainder of the 2018-19 school year and extends deep appreciation to Music & Arts for their generosity.

Motion: Di Lorenzo

Second: Kozak

Carried: 5 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900178, 3800005, 900091, 900031, 900165, 900177, 3700084, 900193, 3700101, 900086, 900199, 29000014, 900179, 106776, 3700086, 3800007, 900205, 3300094, 504617.

Motion: Di Lorenzo

Second: Kozak

Carried: 5 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900206, 80041, 3800027, 3800029, 900208, 3800026, 900195, 3800037, 900202, 3800032, 3700049, 3800030, 900207, 900198.

Motion: Di Lorenzo Second: Kozak Carried: 5 to 0

FINANCE REPORT

2018/19 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2018/19 appropriation transfers as submitted.

Motion: Di Lorenzo Second: Kozak Carried: 6 to 0

TREASURER'S REPORT: NOVEMBER 2018 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of November 2018.

Motion: Di Lorenzo Second: Kozak Carried: 6 to 0

AUTHORIZATION TO PURCHASE ELECTRICAL PRODUCTS AND LED PRODUCTS FROM GRAYBAR

WHEREAS, the Purchasing Cooperative, U.S. Communities through Los Angeles County in California has made available to other municipalities a contract for ELECTRICAL PRODUCTS AND LED PRODUCTS; and

WHEREAS, said contract for ELECTRICAL PRODUCTS AND LED PRODUCTS was let for RFP consistent with the requirements of General Municipal Law, section 103; and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the RFP and requirements of General Municipal Law, section 103;

NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the purchase of ELECTRICAL PRODUCTS AND LED PRODUCTS as required in an amount up to \$100,000 specifically for use in the Electrical Construction Work of the Parsons School Additions and Alterations Project and from the specific awarded contractor, Graybar, Master Agreement #MA-IS-1340234 – RFP #IS-13255001, in accordance with the requirements of General Municipal Law, section 103 through the project's conclusion.

Motion: Di Lorenzo Second: Kozak Carried: 6 to 0

CONTRACT WITH DON'T STOP THE MUSIC, INC. FOR DJ SERVICES FOR THE HARRISON AVENUE 5th GRADE SPAGHETTI DINNER

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Don't Stop the Music, Inc. for DJ services for the Harrison Avenue 5th Grade Spaghetti Dinner scheduled for January 18, 2019 in the High School Cafeteria.

Motion: Di Lorenzo Second: Kozak Carried: 6 to 0

DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following items:

HAS:

- 1 - Massage table
- 1 - Water/Sand table
- 1 - Doll house

PUR:

- 1 - Metal 3 drawer file cabinet

Motion: Di Lorenzo Second: Kozak Carried: 6 to 0

The business meeting was adjourned at 8:55 PM.

Motion: Wolverton Second: Di Lorenzo Carried: 6 to 0

Respectfully submitted,


Barbara L. Teevan

2018-19 BUDGET TRANSFERS
 JANUARY 9, 2019

As of 12/31/18

ACCOUNT		TO	DESCRIPTION	Reason For Transfer
FROM				
A9020.800.09.0000			Teachers Retirement	(2,000.00)
	A1325.401.08.0000		Contractual Benefit	2,000.00
A2020.200.06.0000			Equip. PRES	(1,000.00)
A2110.200.06.0000			Equip. PRES	(1,200.00)
	A2110.500.06.0000		Materials & Supplies	1,700.00
	A2110.480.06.0000		Text Books	500.00
A1620.500.09.0000			Materials & Supplies	(100.00)
	A1621.500.09.0001		Upkeep of Grounds	100.00
A2250.150.06.0000			Instr. Sal. PRES	(300.00)
	A2250.150.09.0000		DW Sped	300.00
A5510.400.09.0000			Contractual	(500.00)
	A5510.160.09.0000		Trans. Coord.	500.00
A5540.423.09.0001			Private Carrier	
	A5510.400.09.0000		Contract Svcs.	(5,000.00) To purchase transportation tripfinder upgrades
A1620.500.09.0000			Materials & Supplies	5,000.00
	A1620.465.09.0000		Repairs General	(20,000.00) To transfer funds between builds and grounds lines
A1620.400.09.0000			Contractual Services	20,000.00 as needed
	A1620.464.09.0000		Major Repairs	" " " " " "
	A1620.466.09.0000		Vehicle Repair	16,000.00
A2110.500.01.0008			Materials & Supplies -Art	4,000.00
	A2110.483.01.0008		Textbooks Art	(2,000.00)
A5540.423.09.0000			Trans-In-Dist.	2,000.00
	A5540.422.09.0000		DW Field Trips	(3,200.00)
				3,200.00
CAPITAL				
H1766.293.04.1620			PAR GC	(6,500.00) To transfer funds between Parson bond codes as needed
	H1765.293.04.1620		PAR GC Addt'n.	6,500.00
H1758.294.02.1620			HVAC - LMK Auditorium	(2,000.00) To transfer fund between Auditorium codes.
	H1758.200.02.1620		Furn. & Equip.	2,000.00

Approved at BOE Meeting _____

Entered By _____

Entry Number _____

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
NOVEMBER 2018**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 11/01/18			\$201,254.96
Receipts:	Interest Earnings	\$84.42	
	Real Property Tax Revenues	\$22,132.62	
	Misc. Revenues	\$34,861.61	
	State/Federal Aid	\$310,596.48	
	Transfer from Other Funds/Accounts	\$19,246,430.91	\$19,614,106.04
Disbursements:	Transfer to Other Funds/Accounts	(\$16,582,188.78)	
	Transfer to Teachers' Retirement	(\$1,820,095.16)	
	Transfer - NY Power Authority	(\$50,766.23)	(\$18,453,050.17)
Closing Balance 11/30/18			<u>\$1,362,310.83</u>

PEOPLE'S UNITED BANK - CHECKING

Opening Balance 11/01/18			\$2,181,874.41
Receipts:	Interest Earnings		\$2,242.77
Closing Balance 11/30/18			<u>\$2,184,117.18</u>

J.P.MORGAN CHASE - CHECKING

Opening Balance 11/01/18			\$3,139,008.04
Receipts:	Interest Earnings	\$557.08	
	Real Property Tax Revenues	\$11,032,224.26	
	Westchester County Sales Tax	\$398,654.00	\$11,431,435.34
Disbursements:	Transfer to Other Funds/Accounts		(\$10,500,000.00)
Closing Balance 11/30/18			<u>\$4,070,443.38</u>

CUSTOMERS BANK - MONEY MARKET

Opening Balance 11/01/18			\$19,618,079.26
Receipts:	Interest Earnings	\$37,924.59	
	Real Property Tax Revenues	\$5,000,000.00	\$5,037,924.59
Disbursements:	Transfer to Other Funds/Accounts		(\$3,400,000.00)
Closing Balance 11/30/18			<u>\$21,256,003.85</u>

WEBSTER BANK - MONEY MARKET

Opening Balance 11/01/18			\$23,499,388.51
Receipts:	Interest Earnings	\$38,984.03	
	Real Property Tax Revenues	\$5,000,000.00	\$5,038,984.03
Disbursements:	Transfer to Other Funds/Accounts		(\$5,842,101.83)
Closing Balance 11/30/18			<u>\$22,696,270.71</u>

WEBSTER BANK - CAPITAL BOND MONEY MARKET

Opening Balance 11/01/18		\$14,371,986.08
Receipts:	Interest Earnings - Restricted	\$20,894.89
Disbursements:	Transfer to Other Funds/Accounts	<u>(\$2,166,430.91)</u>
Closing Balance 11/30/18		<u>\$12,226,450.06</u>

SIGNATURE BANK

Opening Balance 11/01/18		\$633,735.74
Receipts:	Interest Earnings	<u>\$886.09</u>
Closing Balance 11/30/18		<u>\$634,621.83</u>

CAPITAL FUND

WEBSTER BANK - ENERGY PERFORMANCE ESCROW

Opening Balance 11/01/18		\$1,934,962.55
Receipts:	Interest Earnings - Restricted	<u>\$333.98</u>
Closing Balance 11/30/18		<u>\$1,935,296.53</u>

SCHOOL LUNCH PROGRAM

J.P.MORGAN CHASE - CHECKING

Opening Balance 11/01/18		\$287,507.95
Receipts:	Interest Earnings	\$42.11
	Misc. Revenues	<u>\$117,323.51</u>
Closing Balance 11/30/18		<u>\$404,873.57</u>

EXPENDABLE TRUST FUND

J.P. MORGAN CHASE - MONEY MARKET

Opening Balance 11/01/18		\$261,242.17
Receipts:	Interest Earnings	\$32.29
	Misc. Revenues	<u>\$2,500.00</u>
Closing Balance 11/30/18		<u>\$263,774.46</u>

PAYROLL ACCOUNT - TRUST & AGENCY

J.P.MORGAN CHASE - CHECKING

Opening Balance 11/01/18		\$4,515.84
Receipts:	Interest Earnings	\$28.41
	Transfer from Other Funds/Accounts	<u>\$5,326,567.34</u>
Disbursements:	Payroll expenditures	<u>(\$5,326,567.34)</u>
Closing Balance 11/30/18		<u>\$4,544.25</u>

TRUST & AGENCY FUND

J.P.MORGAN CHASE - CHECKING

Opening Balance 11/01/18		\$159,540.56
Receipts:	Interest Earnings	\$20.28
	Misc. Revenues	\$7,835.00
Closing Balance 11/30/18		<u>\$7,855.28</u>
		<u>\$167,395.84</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

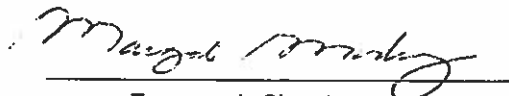
OUTSTANDING CHECKS AT 10/31/18	\$367,292.16
CHECKS ISSUED NOVEMBER 2018	\$4,888,839.31
PAID (CASHED) CHECKS NOVEMBER 2018	<u>(\$3,917,723.27)</u>
OUTSTANDING CHECKS AT 11/30/2018	<u>\$1,338,408.20</u>

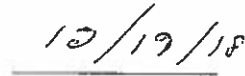
RECAP OF CASH BALANCES AT 11/30/18:

General Fund	\$52,203,767.78
General Fund - RESTRICTED	\$12,226,450.06
Capital Fund - RESTRICTED	\$1,935,296.53
School Lunch Fund	\$404,873.57
Trust & Agency Fund	\$171,940.09
Expendable Trust Fund	<u>\$263,774.46</u>
TOTAL CASH	\$67,206,102.49
Less: Multifund outstanding checks	<u>(\$1,338,408.20)</u>
Book Balance Cash	<u>\$65,867,694.29</u>

NOVEMBER INTEREST EARNINGS - ALL ACCOUNTS	\$102,030.94
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending November 30, 2018.


Treasurer's Signature


Date