

## CFES PTO MINUTES – FEBRUARY 6, 2019

**Attendance:** Jessica Lang, Joyce Yoon, Meredith Petruccelli, Jeff Ellison, Shawn Dutkiewicz, Katherine Lombardo, Leigh Heister, Christina Condelles, Kara Hyman, Christina Rayos, Mark Sunyata and Kristina Sunyata

- **Meeting Started at:** 9:35 am
- **December Meeting Minutes:** Christina Condelles presented. They were reviewed and approved with no comments or opposition.
- **Review and Approve Budget:** Leigh Heister presented the December & January expenditures and income:  
**Expenditures included:** \$796.15 for enrichment grant requests, \$810.29 for playground maintenance, \$150 from the PTO operating fund for holiday gift purchases, and \$444.81 in Teacher Grants.  
**Income included:** \$6,462.94 from Book Fair purchases, \$486.20 from box tops submissions, \$239.35 from school club registrations, \$194.20 from Rita's Ice sales at the Fall Festival, \$7.60 in interest income, \$509.94 in passive fundraising and \$1,070.28 from Square One Art purchases.  
The budget was approved with no opposition.
- **Principal's Report:** Mr. Dutkiewicz presented several updates:
  - (1) The Talent Show will be moved to Friday because of the early release snow day. Staff won't be able to participate this year due to a scheduling conflict.
  - (2) The roof for the school needs to be replaced again due to several leaks following the work last summer. The new work will happen over Spring Break.
  - (3) The district has earmarked \$80,000 for a CFE library renovation in the summer of 2020. The library planning committee will reconvene next year.
  - (4) Summer improvement projects include new class flooring in the 3-5 wing, and paving of the school's two lower gravel lots.
  - (5) The monkey bars on the K-2 playground have been removed because they were too far off the ground. The school is looking at options for replacement components.
  - (6) Mr. Hirt is working on a video about enrichment grants to present at a future PTO meeting.
  - (7) Nearly \$3,000 dollars were raised in T-Shirt sales as part of our MLK Day Service Project for Mitchell Elementary. The money will pay for Mitchell students to go on a class trip to purchase books at Barnes and Noble. CFE students also donated boxes and boxes of food for Mitchell's emergency food pantry.
  - (8) The "See Something Say Something" App is now in use. The district is getting at least one communication per day through it.
- **PTO Updates:**
  - (1) Meredith Petruccelli gave an update on passive fundraising. CFE made \$168.38 from

Chipotle and \$106.81 from Anthony's Coal Fired Pizza. Bertucci's fundraiser is next.

(2) Jessica Lang gave an update on Art Show planning. There are 65 confirmed artists participating this year -- 3 are new artists. A "Paint Along with Christine Burke" class will be offered on Saturday. Postcards to advertise the event will be distributed this month. There will be special prints for sale from artists who painted the CFE building as well as the 3<sup>rd</sup> grade parachute party. The PTO will buy the food and desserts for the show this year through discount deals with local vendors. We've raised \$3,000 so far in business sponsorships. Family sponsorships will go out this week.

(3) Joyce Yoon talked about the three PTO board positions open for next year. They are Recording Secretary, Corresponding Secretary and Treasurer. She also talked about the spring enrichment grants being open for submission. There is \$2,800 to spend from the budget. They will be voted on at the March PTO meeting.

- **Meeting Adjourned at: 11:35 am**