

**February 21, 2019**  
**7:30 P.M.**

**Board of Directors**  
School District of Haverford Township  
Oakmont Administration Building  
50 East Eagle Road  
Havertown, PA 19083

## **REGULAR MEETING MINUTES**

### Board Members Present

Mr. Lawrence Feinberg, President  
Ms. Bridget Wiedeman, Vice President  
Dr. Kimberly Allen-Stuck  
Dr. Alisa Clyne  
Mr. Ari Flaisher  
Ms. Kristin Larsen  
Dr. Joseph Martin  
Ms. Susan Mingey  
Mr. Salvatore Scinto

### Staff Members Present

Ms. Sara Christianson, Director of Learning and Assessment  
Mr. Gregg A. Parker, Director of Human Resources and General Counsel  
Dr. Maureen Reusche, Superintendent  
Mr. Robert L. Riegel, Business Manager/School Board Secretary  
Ms. Jennifer Saksa, Director of Curriculum and Instruction

### Others Present

Ms. Elizabeth Joslin, Student Representative  
Ms. Phoebe Martin, Student Representative

- MEETING OPENED      Mr. Feinberg called the meeting to order at 7:40 P.M. in the Board Conference Room of the Oakmont Administration Building.
- PUBLIC SESSION      Evelyn DiPatri, Coopertown 2nd Grade, regarding Taking Action to Climate Change.
- Tess Dolan, Chestnutwold 3rd Grade, regarding Taking Action to Climate Change.
- Zachary Kraut, Coopertown 5<sup>th</sup> Grade, regarding Taking Action to Climate Change.
- CONFERENCE MTG.    1. Bond Refinancing  
                                 Mr. Jamie Schlesinger, PFM Financial Advisors LLC
2. CBD and KCBA Present Final Construction Documents and Budget  
                                 Ms. Lynn Blahusch and Mr. Ryan Orr
3. Curriculum Audit/Development Update  
                                 Ms. Jennifer Saksa, Dr. Jeff Nesbitt and Ms. Sandy Connelly

- SUBMISSIONS** Secretary submitted for insertion into the minutes the Financial Report as of January 31, 2019.
- MINUTES** Mr. Scinto moved, seconded by Mr. Flaisher, to approve the official minutes from the February 7, 2019 Regular Public Board Meeting.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- DISBURSEMENTS** Ms. Wiedeman moved, seconded by Ms. Mingey, to ratify disbursements totaling \$3,034,293.95 for general fund expenditures.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Mr. Flaisher moved, seconded by Dr. Allen-Stuck, to approve ACH payments totaling \$277,675.77 and authorize proper officers of the Board to pay these bills from the General Fund Account.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Mr. Flaisher moved, seconded by Ms. Mingey, to approve bills presented on Check Register (checks #123721 - #123847) dated February 22, 2019 totaling \$519,588.08 and authorize proper officers of the Board to pay these bills from the General Fund Account.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- BROOKLINE SCHOOL** Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to approve a resolution authorizing the conveyance of the Brookline School and premises to the Township of Haverford to be used for public purposes, in accordance with section 707 of the PA Public School Code and authorizing proper officers of the Board to execute an Agreement of Sale and such other instruments and documents legally required for the transaction.  
*Roll call vote in favor: 9 aye, 0 nay. Motion carried.*
- DONATION** Mr. Flaisher moved, seconded by Ms. Wiedeman, to accept a donation of \$20,000 by the Chatham Park Home and School Association to cover the cost of new playground equipment.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- BOND RE-FINANCING** Ms. Wiedeman moved, seconded by Mr. Flaisher, to approve General Obligation Bonds, Series of 2019 refunding a portion of the School District's outstanding General Obligation Bonds, Series A of 2010 (Federally Taxable – Issuer Subsidy – Build America Bonds); authorize the appropriate individuals and School District officers to execute all of the necessary documents related to this transaction; and that the Board adopt the associated Resolution as presented this evening.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- AGREEMENTS** Dr. Clyne moved, seconded by Mr. Flaisher, to approve a License Agreement for the Use of University Facilities with St. Joseph's University for the June 6, 2019 Graduation Ceremony at an estimated total cost of \$13,265.69.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to approve agreements with the Please Touch Museum and Brulee Catering for the senior prom in May of 2020.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

**AGREEMENTS**  
(Continued)

Mr. Flaisher moved, seconded by Dr. Allen-Stuck, to approve the Addendum to the September 12, 2012 Lease Agreement between the Township of Haverford and the School District of Haverford Township.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

Dr. Clyne moved, seconded by Ms. Mingey, to approve an agreement with Systems Design Engineering, Inc. to provide engineering services to design a new maintenance building on a Haverford Township site located at the end of Hilltop Road for an amount not to exceed \$32,000.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

**FOOD SERVICES**

Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to:

- a. Ratify disbursements from the Food Service Fund totaling \$49,240.62.
- b. Approve Bill List (checks #2787 - #2804) totaling \$99,012.48 for February 2019.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

**BID ADVERTISING**

Ms. Wiedeman moved, seconded by Ms. Mingey, to approve the proper officers of the Board to advertise an invitation to bid for the new Lynnewood Elementary School.

*Roll call vote in favor: 9 aye, 0 nay. Motion carried.*

**SUPERINTENDENT'S REPORT**

1 - Ms. Mingey moved, seconded by Dr. Allen-Stuck, to accept the following resignations:

Accept a resignation from the following classified employees:

George Hunt, part-time elementary building assistant, effective February 8, 2019; personal.

Patricia Spiller, secondary building assistant, effective February 22, 2019; personal.

Tara Taylor, Business Office purchasing clerk, effective March 1, 2019; personal.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

2 - Mr. Flaisher moved, seconded by Ms. Larsen, to approve the following appointments:

- a - Approve employment of the following professional applicants as substitute teachers on extended assignment:

Extended substitute teacher– effective on or about March 1, 2019 through the end of the 2018-19 school year:

<u>Name/Position</u>	<u>Rate</u>
Benjamin Basalik	\$273.96/day
Music (replacement – High School/Middle School)	

## 2 - Appointments: (Continued)

## b - Approve employment of the following classified applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Laura Cook Elementary building assistant (part-time, 12.5 hrs./week) (replacement)	2/22/19	\$11.26/hr.
Polly Rice Food service helper (part-time, 4.5 hrs./day, 10 months) (replacement)	2/22/19	\$12.08/hr.

## c - Approve employment of the following part-time hourly applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Janiene Andreoni-Kwoczak Set Design sponsor Middle School (replacement)	18-19	\$34.39/hr. To a maximum of 21 total hours
Erica Ball Forsythe String Chamber Ensemble coach High School/Middle School (replacement)	18-19	\$32.75/hr. To a maximum of 51 total hours

## d - Approve changes in rate and/or status for the following professional employees:

Brooke Hostrander, from guaranteed substitute teacher to Coopertown School Grade 4 extended substitute teacher effective on or about March 19, 2019 through May 31, 2019 at a daily rate of \$273.96 (replacement).

Caitlin McCabe, from guaranteed substitute teacher to Coopertown School Grade 1 extended substitute teacher effective on or about April 12, 2019 through June 4, 2019 at a daily rate of \$273.96 (replacement).

Emily O'Neill, from guaranteed substitute teacher to Lynnewood School Grade 5 extended substitute teacher effective February 19, 2019 through on or before the end of the 2018-19 school year at a daily rate of \$273.96 (replacement).

Jennifer Reimer, from guaranteed substitute teacher to Coopertown School Grade 1 extended substitute teacher effective on or about April 25, 2019 through the end of the 2018-19 school year at a daily rate of \$273.96 (replacement).

Tricia Stocker, from guaranteed substitute teacher to Manoa School Special Education extended substitute teacher effective February 5, 2019 through on or before June 3, 2019 at a daily rate of \$273.96 (replacement).

## 2 - Appointments: (Continued)

- e - Approve a change in rate and/or status for the following employee:

Eileen Stewart, from Business Office confidential compensation technician to administrative/supervisory (HASA) Accounting Specialist (12 months) effective February 25, 2019 at an annual salary of \$72,000, prorated (replacement).

- f - Approve a change in rate and/or status for the following classified employee:

Rebecca White, from per diem substitute instructional assistant to full-time (6.5 hrs./day, 10 months) instructional assistant effective February 25, 2019 at an hourly rate of \$19.38 (replacement).

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

## 3 - Mr. Flaisher moved, seconded by Dr. Allen-Stuck, to approve the following leaves of absence:

Approve a request for Family and Medical Leave Act and child-rearing leave of absence for the following employees, subject to receipt of required documentation:

Jill Marshall, High School Art teacher, effective on or before April 29, 2019 through the end of the 2018-19 school year. She will use accumulated leave as necessary and available.

Stephanie Reilly, Coopertown School Grade 1 teacher, effective April 26, 2019 through the end of the 2018-19 school year. She will use accumulated leave as necessary and available.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

## 4 - Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to approve the following student educational excursion:

Two High School band students selected to the PMEA Region VI Band Festival at Central Bucks West High School, Doylestown, PA on Thursday, March 7 through Saturday, March 9, 2019.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

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**END OF SUPERINTENDENT'S REPORT**

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MEETING ADJOURNED Dr. Allen-Stuck moved, seconded by Dr. Clyne, to adjourn the meeting at 9:38 P.M.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

The next regularly scheduled meeting of the Board of Directors for the School District of Haverford Township will be held Thursday, March 7, 2019 at 7:30 P.M. in the Board Conference Room of the Oakmont Administration Building.

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Robert L. Riegel, Board Secretary

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Date