



Evaluation of trip to be completed by member of staff  
other than trip leader.

Date:	
Venue:	
Year group taken:	
Number of children:	
Group leader:	
Purpose of trip:	
Travel arrangements:	
Problems arising:	
Things you would change:	
Unforeseen dangers/risks:	
Suitability of environment:	
Other comments and evaluation including "close calls":	
Accidents:	