

## **912 ACADEMIC WALL OF HONOR**

- I. PURPOSE:** To establish a policy that will ensure a consistent, fair and equitable process for the selection of honorees to the Albany Area Academic Wall of Honor.
- II. GENERAL STATEMENT OF POLICY:** This policy shall establish the process of selecting an Academic Wall of Honor committee which will review all nominations and make selections for the induction of Wall Honorees. It shall also set forth selection criteria that follow the guidelines established by this policy and which are explained in the Academic Wall of Honor nomination form. This nomination process shall be open to anyone regardless of race, creed, religion, sex, national origin, disability, economic status, or marital status.
- III. TIMELINES:** Honorees shall be selected every third year.
- IV. WALL OF FAME COMMITTEE:** The Board of Education shall appoint a committee consisting of seven members who shall elect honorees for induction into the Academic Wall of Honor. The committee shall consist of the following members:
- One member of the Board of Education as appointed by the Board Chairperson
  - The Superintendent of Schools or designee as selected on a rotating basis from the administrative team.
  - Two community members who are at least thirty years removed from High School
  - Two community members who are less than thirty years removed from High Schools
  - One non-administrative member of the Albany Area Schools or staff selected by the administrative team.

Appointed committee members will serve two year terms and two community members will serve two terms with the option to serve a third term if they so wish. Replacements to the committee must receive unanimous vote of the remaining committee membership to be eligible to serve on the committee. Members of the committee will not be eligible for membership into the Academic Wall of Honor during their tenure on the committee nor will they be allowed to nominate an individual for candidacy to the Wall of Honor during their term. Each committee member will sign a confidentiality agreement prior to selection deliberation.

### **IV. SELECTION CRITERIA:**

**Nominations:** Beginning in January of the selection year nominations will be sought. The opening of nominations, at a minimum, will be announced via the district website, Facebook page and official newspaper. The committee shall determine an appropriate

closing date which shall be final. Induction shall take place the following fall during the annual Homecoming Week.

**Eligibility:**

Category A: Persons who have used an Albany Area Schools' education to help make a significant positive contribution to society and whose life demonstrates that education is a lifelong experience. Nominees shall have graduated ten years prior to being nominated.

Category B: Persons who have served or are currently serving the Albany Area School District with distinction and whose service exemplifies a commitment to educational excellence.

**Selection Process:**

Any adult may make a nomination. The nominating individual is encouraged to include supporting documentation attesting to the nominee's service, accomplishments, and awards, as well as letters of support.

By June 1 of that year the Academic Wall of Honor Committee will meet and review the nominations. All votes on the nominees will be conducted by secret ballot. No more than six individual candidates may be elected into the Academic Wall of Honor at one time. A nominee must receive a minimum of five "yes" votes to be elected into the Academic Wall of Honor. Candidates who receive at least one vote but fewer than five will automatically be considered again the next selection year unless they ask that their name be withdrawn from consideration. Having been considered but not selected three times, candidates will have their name removed from further consideration until renominated.

An induction ceremony honoring the new inductees will be held at an appropriate time and place as determined by the Wall of Honor Committee.