

**Minutes of December 03, 2018**  
**Regular Meeting of the Fremont Union High School District**  
**Bond and Parcel Tax Citizens' Oversight Committee**

**Location: FUHSD District Office**  
**Address: 589 W. Fremont Ave., Sunnyvale, CA 94087**

**1. Call to Order:**

- 1.1. The meeting was called to order at 5:04pm by President David Fung.
- 1.2. Flag Salute and Roll Call.

Present	COC Membership	Present	FUHSD
	Harvey Barnett	x	Polly Bove
x	Mark Burns		Christine Mallery
x	Lori Cunningham	x	Graham Clark
x	David Fung		Erik Walukiewicz
	Srikant Gokulnatha	x	Jason Crutchfield
x	Robert Pochowski		Tara Grande
x	Kris Rausch	x	Rick Magaña
	Jack Walker		John Dwyer
			Rachel Zlotziver
		x	Aram Darmanian
		x	<b>Consultants:</b> Ralph Jackson
		x	<b>FUHSD Trustee:</b> Bill Wilson

**Guests: Joyce Peters (Auditor, Vavrinek, Trine, Day & Co., LLP), Dan Halabe**

**2. Introduction of Guests**

- 2.1. David Fung welcomed FUHSD Board of Trustees Member Bill Wilson and guests Joyce Peters and Dan Halabe.

**3. Adoption of Agenda**

- 3.1. Motion to adopt the agenda was made by Mark Burns. Second was by Robert Pochowski. The motion carried: Aye - 5 Nay - 0 Abstain - 0

#### **4. Approval of Minutes**

- 4.1. Motion to adopt the minutes May 7, 2018 was made by Kris Rausch. Second was by Robert Pochowski. The motion carried: Aye - 5 Nay - 0 Abstain - 0
- 4.2. Motion to adopt the minutes of September 10, 2018 was made by David Fung. Second was by Lori Cunningham. The motion carried: Aye - 2 Nay - 0 Abstain - 3

#### **5. Official Business**

- 5.1. Presentation and Discussion of the Draft Auditor's Report
  - 5.1.1. Joyce Peters (Auditor, Vavrinek, Trine, Day & Co., LLP) presented the reports for both the Financial Audit as well as the Performance Audit. No audit adjustments recommended for either report.
  - 5.1.2. The audits will now go to the FUHSD board for final approval.
- 5.2. Discussion of the Committee's Role, Plans, Requirements and Operation
  - 5.2.1. Election of Officers. COC consensus is that membership is happy to continue to have David Fung act in his role as COC President. Fung has agreed to continue.
  - 5.2.2. Measure CC has passed, earning 64.6% voter approval. The current FUHSD COC covers both Measures J (Parcel Tax) and K (Bond).
    - 5.2.2.1. Question posed to the committee - is this committee willing to add the scope of oversight for Measure CC to the work of this committee?
      - 5.2.2.1.1. Motion to combine Measure CC Oversight into existing FUHSD COC scope made by Lori Cunningham. Seconded by Mark Burns. Aye - 5 Nay - 0 Abstain - 0.
- 5.3. Discussion of the Committee's Website Requirements, Design and Maintenance
  - 5.3.1. The District has finished the transition to a new website design and layout. Future goals on the Bond page are to restore the revision list onto the website and to define the timeframe for agendas/minutes will remain on the website archived (work in progress).
- 5.4. Discussion of any other topics related to the Bond Program and COC Activities - none.
- 5.5. Discussion of Committee's next report to the public.
  - 5.5.1. Our next annual report to the community will come due in March of 2019. First Draft will be ready for review/edits in January.

#### **6. Bond Program Reports**

- 6.1. Update and Discussion of Bond Progress, Status, Plans and Expenses\*

6.1.1. The Measure K Bond Program Update for 12/03/2018 was presented to the COC.

6.1.1.1. Big Ten (Eleven) reviewed for all projects in the stream of active programming, planning & design, and construction. Project List at all 5 High Schools and Educational Options updated with revisions to project list highlighted.

6.1.1.2. Financial Report presented, detailing both previously approved changes and proposed changes for the next bond revision.

6.1.1.2.1. Burns suggests that District consider breaking out issuance costs from program coordination, management and support.

6.1.1.2.2. Fung suggests that District consider providing supporting detail of escalation scaling issues.

## **7. Parcel Tax Report**

### **7.1. Update and Discussion of Parcel Tax**

7.1.1. Exemptions reviewed. Revenues and expenses reviewed. Noted that dollars don't go as far today as they did at the time the previous parcels were passed. Therefore, District Parcel report reflects a detailed list of voter approved uses for the parcel illustrating actual expenses in relation to the monies raised by the parcel.

7.1.1.1. Cunningham inquired as to if the District polled for inclusion of counselors in their polling for a possible parcel last spring. Bove answered they did not.

7.1.1.2. Burns asked for clarification on comparison of FUHSD load per incremental assessed valuation to other local districts. Bove stated a comparison does exist and that it has already been shared with PTAs. She will share comparison with COC membership, thanks Burns for suggestion.

## **8. Communications**

## **9. Future Agenda Items**

9.1. Discussion and setting of future meeting dates and agenda items

9.1.1. Next meeting: March 4, 2019, 5-7pm, Location TBD (likely FUHSD District Office).

## **10. Adjournment**

10.1. The meeting was adjourned at 7:15pm.

Submitted by:

A handwritten signature in blue ink, appearing to read "Lorien Cunningham". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lorien Cunningham  
Secretary

\*Exhibits