

OFFICIAL MINUTES
SCHOOL BOARD, I.S.D. #227
JUNE 18, 2007~ REGULAR MEETING
HIGH SCHOOL MEDIA CENTER

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Monday, June 18, 2007. The meeting was called to order at 7:00 p.m. Roll call was taken with these members present: McMahon, Schellhammer, Chase, Duxbury and LaPlante. Hare was absent. Administrators present, Superintendent-Don Hainlen. Also present Karyl Lyon-Business Manager and Iris Clark Neumann with the Chatfield News.

Vice Chair, Jerry Chase called the meeting to order at 7:00 p.m. in the Media Center. The board and members present said the Pledge of Allegiance. Chase noted the following changes to the agenda: Remove 8.4-Approve Attachment 99, Add: 8.14-Approve resignation of elementary instructor-Mary Jasmin, 8.15-Approve posting for elementary instructor, 8.16-Establish Social Worker position in Chatfield School District, 8.17-Approve hiring Craig Ihrke as Elementary Principal for 2007-2008 school year, 10.2-Discuss bids received on CCTV platform and mat mover, 11.4-Discuss additional part-time math position, 11.5-Discuss road construction on new property, 11.6-Reslotuion Relating to the Issuance of School Building Bonds and Calling an Election Thereon, 11.7-Approve purchase of carpet for hallway at elementary school. McMahon/LaPlante to approve agenda as amended. Motion carried 5-0.

LaPlante/Schellhammer to approve the claims and accounts as presented. Motion carried 5-0.

Several parents spoke to the issue of reducing the fourth grade class to three sections. Concern over the affects larger class sizes have on student learning was voiced by all. Statistics were presented on the short and long term benefits of smaller class sizes. Fourth grade teacher comments were also presented by one parent. Parents stated that what Chatfield Elementary has going for it is the small class sizes and good teachers. These help make up for the facility issue. A fourth grade student wrote a letter to the board which was presented to the board by the parent. Patrons speaking to the issue were: Betty Salerno, Tammy Friedrich, Michelle Peterson, Karen Carr, Pam Walsh, Jim and Angie Grant and Kim Muller.

Dr. Hainlen presented a school bell to the board. The bell was given to the school by Bette Klampe. Anna Duncan Bremer, an aunt of Bette Klampe's mother, was a country school teacher in the Chatfield area in the early 1900's or late 1800's. The school burned and this bell was recovered from the "rubble". The bell will be put on display in the district office.

Carmen Narveson and Sara Niemeyer gave a presentation on curriculum mapping. Information was given to the board explaining what curriculum mapping is, and how the process works. A curriculum committee has been set up and is working together with Sandy Sullivan to get the process going. Sandy Sullivan was also present to answer questions.

McMahon thanked Dr. Hainlen for the new sound system in the gymnasium. McMahon and LaPlante presented diplomas at graduation and were impressed with the new sound system and how well it worked.

The board was given the high school student handbook for SY2007-2008. Dr. Hainlen asked that the board members review the handbook. They will be asked to adopt it at the July meeting.

Superintendent Hainlen reported on the elementary principal interviews, summer work at the elementary and teacher negotiations.

McMahon/LaPlante to approve the General Fund 01 budget for SY 2007-2008. Revenue budget of \$7,177,869.00. Expenditure budget of \$7,064,605.00. Motion carried 5-0.

McMahon/Schellhammer to approve the regular meeting minutes May 22, 2007 and special meeting minutes of June 11, 2007. Motion carried 5-0.

McMahon/Schellhammer to approve the following personnel items:

- Approve paternity leave request-Ryan Stanley
- Approve Community Education/ECFE Coordinator-Parent Educator hire, Carol Johnson-Ledeboer
- Approve hire of K-4 Media Specialist-Renita Irvin
- Approve hire of elementary summer school staff-Cherie Vondal, Tracy Raaen, Elissa Johnsrud, Carmen Berge, Katie Goldsmith, Paul Wagner
- Approve hire of music instructor-Steven Munderloh
- Approve hire of FACS instructor-Linda Ganyo
- Approve posting for Varsity Volleyball Coach
- Approve resignation 7th grade football coach-Jake Halloran
- Approve posting 7th grade football coaching position
- Approve resignation 8th grade girls basketball coaching position-Luc Ramthun
- Approve posting 8th grade girls basketball coaching position

Motion carried 5-0.

McMahon/Schellhammer to approve the Agreement for Services-Hiawatha Valley Education District. Motion carried 5-0.

McMahon/Schellhammer to approve the Integration Budget. Motion carried 5-0.

McMahon/Schellhammer to Authorize Board Treasurer to approve the End of Year Bills. Motion carried 5-0.

McMahon/Schellhammer to delegate designee to wire transfers, excess funds, and bond payments. Motion carried 5-0.

McMahon/Schellhammer to Designate the Chatfield News as the Official Newspaper for SY 2007-2008. Motion carried 5-0.

McMahon/Schellhammer to designate Official District Depositories for SY 2007-2008

1. Root River State Bank
2. Minnesota Liquid Asset Funds

Motion carried 5-0.

McMahon/Schellhammer to designate official District Legal Counsel for SY 2007-2008-Dunlap and Seeger of Rochester. Motion carried 5-0.

McMahon/Schellhammer to set board meeting date/time/place-3rd Monday of each month, 7:00 p.m., Media Center. Motion carried 5-0.

McMahon/Schellhammer to set board per diem for SY 2007-2008, \$1,050, \$25/per meeting, \$50/all day meeting. Motion carried 5-0

McMahon/Schellhammer to appoint board secretary-LuAnn Hare. Motion carried 5-0.

McMahon/Schellhammer to approve resignation of elementary instructor-Mary Jasmin. Motion carried 5-0.

McMahon/Schellhammer to approve posting for elementary instructor. Motion carried 5-0.

McMahon/Schellhammer to establish Social Worker position in Chatfield School District
Motion carried 5-0.

McMahon/Schellhammer to approve the hire of Craig Ihrke as Elementary Principal for the SY 2007-2008. Motion carried 5-0.

Duxbury/Schellhammer to approve the following district policies:

- Policy #301-School District Administration
- Policy #302-Superintendent
- Policy #303-Superintendent Selection
- Policy #304-Superintendent Contract, Duties, and Evaluation
- Policy #305-Policy Implementation
- Policy #306-Administrator Code of Ethics

Motion carried 5-0.

Dr. Hainlen reviewed the estimated tax impacts on the different tax issues. Chase commented that the cost seems to be one of the biggest concerns of the public when trying to pass a referendum. A thirty year tax issue would help reduce the increased tax cost each year. He feels that when a referendum gets passed, the district will get new residents which will also help to reduce the cost to current residents. Duxbury agreed that the lowest cost to residents would be best and that the same tax spread should be used on both questions to keep it simple. Schellhammer stated that the board needs to try something different. LaPlante said it will cost people a little more over time to have a 30 year spread, but if that is what the public wants it will be worth it. McMahon expressed concern over increasing interest rates, saying five years from now he thinks these rates will look pretty good. A motion was made by Chase and a seconded by Duxbury to proceed with a 30 year issue for the September referendum vote. Motion carried 5-0.

Duxbury/McMahon to reject the CCTV Platform and Mat Mover bids. Motion carried 5-0.

Discussion was held on early dismissals for SY 2007-2008 and adjusting the school calendar. The board was being asked to adjust the calendar so one day a month there will be a two hour early dismissal. The purpose of the early dismissal is to give teaching staff time to work on curriculum mapping. Schellhammer/Duxbury to accept the change in the school calendar. The administration will choose those days and get the information out to the public as soon as possible so parents have a chance to make adjustments to family calendars. Motion carried 5-0.

The board discussed reducing the 4th grade to three sections. Chase asked for a motion to reduce 4th grade to three sections. No motion was made. The 4th grade will remain at four sections for the SY 2007-2008.

Duxbury/LaPlante to add a .167 time math position for the SY 2007-2008. Motion carried 5-0.

Discussion was held on road construction on the new property. The board directed Dr. Hainlen to make contact with Geoff Griffin regarding road construction on the new school property.

Member Duxbury moved the adoption of the following resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 227, State of Minnesota, as follows:

1. (a.) The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$16,440,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the acquisition of land for and the construction and equipping of a new elementary school facility and related improvements. The question on the borrowing of funds for these purposes shall be School District Ballot Question 1 on the school district ballot at the special election held to authorize said borrowing.

(b.) The board also finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$3,210,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the repair, remodeling, renovation, upgrading, equipping and construction of an addition and improvements to the existing high school facility. The question on the borrowing of funds for these purposes shall be School District Ballot Question 2 on the school district ballot at the special election held to authorize said borrowing. The passage of said School District Ballot Question 2 shall be contingent upon the approval of School District Ballot Question 1 as described above and herein.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Ballot Question 1 or 2 specified above shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot questions specified above shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on September 25, 2007, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling place and the precincts served by that polling place, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, is hereby designated for this special election.

The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at the combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least fifty-three (53) days prior to the date of said election. The

notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause a sample ballot to be posted in the combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

6. The clerk is authorized and directed to secure goldenrod colored ballot boxes for the deposit of ballots at the combined polling place and to acquire and distribute such election materials as may be necessary for the proper conduct of this special election.

7. The clerk is further authorized and directed to cause goldenrod colored printed ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SCHOOL DISTRICT QUESTION BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 227
(CHATFIELD PUBLIC SCHOOLS)
SPECIAL ELECTION

SEPTEMBER 25, 2007

To vote for a question, put an (X) in the square next to the word "YES" for that question.
To vote against a question, put an (X) in the square next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1
APPROVAL OF BOND ISSUE

☐

YES

☐

NO

Shall the school board of Independent School District No. 227 (Chatfield Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$16,440,000 to provide funds for the acquisition and betterment of school sites and facilities, including the acquisition of land for and the construction and equipping of a new elementary school facility and related improvements?

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

SCHOOL DISTRICT BALLOT QUESTION 2
APPROVAL OF BOND ISSUE

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YES

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NO

If School District Ballot Question 1 is approved, shall the school board of Independent School District No. 227 (Chatfield Public Schools) also be authorized to issue general obligation school building bonds in an amount not to exceed \$3,210,000 to provide funds for the acquisition and betterment of school sites and facilities, including the repair, remodeling, renovation, upgrading, equipping and construction of an addition and improvements to the existing high school facility?

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

On the back of all ballots shall be printed "OFFICIAL BALLOT," the date of the election, and lines for the initials of two judges. The printing shall be so placed as to be visible when the ballot is properly folded for deposit.

8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Schellhammer. On a roll call vote, the following voted in favor: Matt McMahon, Greg LaPlante, Kathy Schellhammer, Tom Duxbury and Jerry Chase.

and the following voted against: None

whereupon said resolution was declared duly passed and adopted. Motion carried 5-0.

Chase/McMahon to accept the quote from CLC for additional carpet at the elementary in the amount of \$3,091.04. Motion carried. 5-0.

Chase/McMahon to adjourn at 8:20 p.m. Motion carried 5-0.

Respectfully submitted,



Matt McMahon, Clerk