

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

June 8, 2009

Independent School District No. 624

MISSION STATEMENT

**THE MISSION OF THE WHITE BEAR LAKE
AREA SCHOOL DISTRICT IS TO
PROVIDE A HIGH-QUALITY EDUCATIONAL
EXPERIENCE FOR ALL LEARNERS.**

To accomplish our mission we believe that a high-quality educational Experience must:

- be in partnership with the community;
- take place in a safe, supportive, and challenging environment;
- develop lifelong learners;
- allow each learner to reach full potential;
- encourage each learner to be a contributing member of a global society.

Approved by White Bear Lake Area School Board on July 7, 1994

*The White Bear Lake Area School District leading...
minds to learning,
hearts to compassion,
lives to community service.*

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: June 3, 2009

A meeting of the White Bear Lake Area School Board will be held on **Monday, June 8, 2009** at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda – page 1
 - a) Approval of Minutes – pages 2 - 5
 - b) Payment of Invoices – pages 6 - 38
 - c) Correspondence
 - d) Acceptance of Gifts – pages 39 - 45
 - e) Approve Field Trips – page 46
 - f) Terminations – Retirements – Resignations – pages 47 - 48
 - g) Leaves of Absence – pages 48 - 52
 - h) New Personnel – pages 53 - 57

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.

6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

1. Superintendent's Report – page 58

D. DISCUSSION ITEMS

1. Review of Legislative Session and Status of Programmatic Improvements – pages 59 - 66
2. Discussion on Priorities for Facility Improvements – pages 67 - 69

E. OPERATIONAL ITEMS

1. Action on Adoption of Elementary Math – page 70
2. Action on Adoption of 2009-10 Budget – pages 71 - 74
3. Authorization for Development of a Lease Agreement with the YMCA – page 75
4. Authorization for Development of a Contract for the Location of AWARE Program and the Transition Plus Program – page 76
5. Action on School District Insurance Package for July 1, 2009 to June 30, 2010 – page 77
6. Action on Award for Workers Compensation Insurance – page 78
7. Action on Award of 2009-10 Paper Bid – pages 79 - 82
8. Action on Resolution Approving "Attachment 99" for the Health & Safety Program – pages 83 - 98
9. Action on School Board Policy No. 502, Search of Student Lockers, Desks, Personal Possessions, and Student's Person – pages 99 - 102
10. Action on Student Teacher Agreements – pages 103 - 107
11. Action on Resolution for Polling Location Change – pages 108 - 114
12. Action on Student Expulsion – pages 115 - 120

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **June 8, 2009**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Terminations – Retirements – Resignations
- g) Leaves of Absence
- h) New Personnel

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

**UNAPPROVED
INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, May 11, 2009 at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN

A. PROCEDURAL ITEMS

1. Chair Larson called the meeting to order at 7:02 p.m.
2. Roll Call- Present: Parsons, Storey, Swanson, Kimball, Larson, Newberg
Absent: Hiniker
Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Moore, Pope, Thelen, Willcoxon
3. Pledge of Allegiance
4. Motion by Swanson and seconded by Storey to approve the agenda as presented.
Voice vote: all ayes. Motion carried.
5. Motion by Newberg and seconded by Parsons to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting April 13 and work-study minutes of May 27;
 - Payment of invoices based on a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips;
 - Passage of resolution to approve personnel issues to include:
 - Resignations – Classified Staff:
Debra Winter, Regular Part-Time Cook, effective 5/15/9
Robert Peisert, Assistant Head Custodian Engineer, effective 5/15/09
 - Retirements – Classified Staff:
Ruby MacDonald, Principal Secretary, effective 7/31/09
 - Resignation – Certified Staff
Charlotte Ascherman, Spanish Teacher, effective 2009-10 School Year
 - Unpaid Maternity Leave – Classified Staff:
Kysa Thurmer, Pupil Support Assistant, unpaid from 4/27/09 through 6/12/09
 - Medical Leave – Certified Staff:
Celene Woolley, Grade 5 Teacher, effective 2009-10 School Year
 - Full-Time Leave Request (2009-10) – Certified Staff
Jessica Weninger, Secondary Mathematics Teacher, effective 2009-10 School Year
 - New Personnel – Classified Staff:
Kevin Rische, Bus Driver, effective 4/20/09
 - New personnel – Extra Curricular Only:

Brandon Husak – Head Boys' Lacrosse Coach
Mindy Evers – Head Girls' Lacrosse Coach
Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg.
Nays none. Motion carried.

- B. PUBLIC FORUM** – Mr. Keith Warner, community member from Vadnais Heights, provided information on the Relay for Life being held on July 31 and invited the Board to participate.

C. INFORMATION ITEMS

1. Recognition of School Board Student Representative – Larson recognized and commended William (Bill) Haugen on his outstanding role as the 2008-2009 Student Representative on the School Board.
2. Superintendent's Report – Dr. Lovett updated the Board on the following:
 - Facilities – Partnerships are being discussed to determine the best possible alternatives that meet our needs and are most fiscally responsible. Additional discussion will occur at the May 26 Work Study meeting.
 - Prior to tonight's meeting several students and their mentors were recognized to include: Three students from Sunrise Park Middle School who will be participating in National History Day in Washington, DC in June, a Sunrise Park student who won a blue ribbon at the State Science and Engineering Fair and members of the White Bear Lake Area High School Robotics team and their robot.
 - Congratulations were given to those teachers who were awarded 3M Ingenuity Grants in total of nearly \$19,000.
 - A recap of the District's involvement in the recent Governor's Fishing Opener which proved successful in highlighting many of our schools and students.
 - The White Bear Lake Area Educational Foundation's Excellence Event held this past Wednesday was a wonderful tribute to our top academic senior students and their honored educators.

D. DISCUSSION ITEMS

1. School Board Policy No. 502, Search of Student Lockers, Desks, Personal Possessions, and Student's Person - Changes being recommended are consistent with those recommended by the Minnesota School Boards Association and were reviewed by the School Board Policy Committee.

E. OPERATIONAL ITEMS

1. Swanson motioned and Storey seconded to approve the transfer to Community Services Funds. ***Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.***
2. Newberg motioned and Swanson seconded to approve the action on Probationary Non-Renewals. ***Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.***
3. Parsons motioned and Kimball seconded to approve the resolution establishing School District Primary Election System. ***Voice Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.***

4. Storey motioned and Newberg seconded to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy. *Voice Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.*
5. Swanson motioned and Kimball seconded to approve the AVID Contract. *Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.*
6. Newberg motioned and Swanson seconded to approve the Aware Program. *Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.*
7. Parsons motioned and Newberg seconded to approve the resolution approving a drainage and utility easement with the City of Hugo. *Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.*
8. Kimball motioned and Storey seconded to approve the meal price increase for Food Service Fund. *Roll call vote: Ayes – Parsons, Storey, Swanson, Kimball, Larson, Newberg. Nays none. Motion carried.*

F. BOARD FORUM – No one spoke at the Board Forum.

G. ADJOURNMENT - Parsons moved, Swanson seconded to adjourn the meeting at 7:38 p.m.

Submitted by: Cathy Storey

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work-study session of the White Bear Lake Area School Board was held on Tuesday, May 26, 2009, at 5:30 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

Call To Order - Larson called the meeting to order at 5:35 p.m.

Roll Call – Present: Parsons, Storey, Swanson, Hiniker, Kimball, Larson, Newberg
Ex-Officio - Lovett

Cabinet - Daniels, Guenther, Moore, Pope, Thelen, Willcoxon

Communications - Vette

B. DISCUSSION ITEM

1. Facility Projects Updates – Shane Hoefer, Northeast Y Partners representative, reviewed the regional collaboration effort with regard to their proposed upgrade. It was asked that the Board make a decision on whether to financially support this endeavor within the next 30 days. Dr. Lovett and Mr. Willcoxon provided an update on the Community Facility Partners and asked for Board input on moving forward with this proposal.
2. Elementary Math – Cindy Moore, Director of Curriculum and Assessment, led the discussion on the proposed K-5 math curriculum. Ms. Moore, Anne Malwitz, professional development, Teresa Dahlem, principal at Oneka Elementary, Joanne Anderson, grade 2 teacher at Vadnais Elementary and Karen Wallrich, grade 4 teacher at Lincoln Elementary overviewed the in-depth study used in making the selection of the Houghton Mifflin Math Expressions curriculum and proposed its adoption beginning school year 2009-2010. Recommendation for approval will appear on the June Board Agenda.
3. Status of Legislation – Dr. Lovett and Mr. Willcoxon overviewed the status of legislative decisions and specifically how they relate to our District as they are known to-date. We are anticipating no increase and that, mixed with inflationary increases, means fewer dollars with which to work and this will inhibit our proposed plans. Mr. Willcoxon will provide additional details after final decisions have been made by the governor.
4. Negotiations Strategy Session – This part of the meeting remained an open session. Discussion was held on issues related to upcoming negotiations and health insurance premiums.

- C. ADJOURNMENT** - Parsons moved; Larson seconded to adjourn the meeting at 8:32 p.m. Voice vote: *All ayes. Motion carried.*

Submitted by: Cathy Storey, Clerk

Consent Agenda Item A-5(b)
June 8, 2009
School Board Meeting

AGENDA ITEM: Monthly Check Registers
MEETING DATE: June 8, 2009
SUGGESTED DISPOSITION: Consent Agenda
CONTACT PERSON(S): Pete Willcoxon Sr., Executive Director of Business Services
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - May

	5/5/2009	5/15/2009	5/20/2009	5/29/2009
Investments - MNTrust	2,000,000.00			
Direct Deposit 241388-241593		1,473,620.84		
U.S. Treasury (FICA, Medicare, withholding)		497,894.34		
MN State Income Tax		80,371.02		
WI State Income Tax		3,325.77		
PERA		84,014.58		
TRA		167,023.40		
White Bear Lake Teacher's Association		24,506.19		
Investments - MNTrust			2,000,000.00	
Direct Deposit 241594-242945				1,486,396.71
U.S. Treasury (FICA, Medicare, withholding)				504,578.03
MN State Income Tax				81,728.83
WI State Income Tax				3,404.21
PERA				84,046.87
				167,395.02
White Bear Lake Teacher's Association				24,506.19

Check Nbr	Vendor Name	Check Date	Check Amount
351156	TRAVEL LEADERS	06/01/2009	2,012.76
1	Computer	Check(s) For a Total of	2,012.76

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,012.76
Total For	1	Manual, Wire Tran, ACH & Computer Checks		2,012.76
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		2,012.76

Check Nbr	Vendor Name	Check Date	Check Amount
351155	HAMMEKEN, GRACIELA E	05/28/2009	521.95
1	Computer	Check(s) For a Total of	521.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	521.95
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	521.95
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		521.95

Check Nbr	Vendor Name	Check Date	Check Amount
350791	AARP DRIVER SAFETY PROGRAM	05/28/2009	434.00
350792	AARP DRIVER SAFETY PROGRAM	05/28/2009	254.00
350793	ABRAKADOODLE	05/28/2009	912.00
350794	ACADEMIC THERAPY PUBLISHING	05/28/2009	192.50
350795	ACHIEVEMENT FOR ALL	05/28/2009	1,701.00
350796	ACHIEVEMENT FOR ALL	05/28/2009	378.00
350797	ADAMS LINDA	05/28/2009	38.62
350798	ADVANCED KEYBOARD TECHNOOGY IN	05/28/2009	299.00
350799	AGARD, STEVE	05/28/2009	68.00
350800	ALTIER, DAVE	05/28/2009	68.00
350801	AMAZON	05/28/2009	197.15
350802	AMERICAN 3B SCIENTIFIC	05/28/2009	245.60
350803	AMERICAN RED CROSS	05/28/2009	55.00
350804	AMERICAN RED CROSS	05/28/2009	262.00
350805	Vendor Continued Check	05/28/2009	0.00
350806	AMERIPRIDE SERVICES	05/28/2009	832.26
350807	ANDERSON MARGARET M	05/28/2009	158.49
350808	ANDERSON'S	05/28/2009	26.47
350809	ANDERSON, TONY	05/28/2009	70.00
350810	AP EXAMS	05/28/2009	37,063.00
350811	APPLE COMPUTER INC	05/28/2009	248.80
350812	APPLIED ENVIRONMENTAL SCI INC	05/28/2009	8,543.77
350813	AREA LEARNING CENTER (ALC)	05/28/2009	615.10
350814	ARRIOLA MARK	05/28/2009	61.00
350815	ASHWOOD STEVE	05/28/2009	70.00
350816	ASTLEFORD INTERNATIONAL TRUCKS	05/28/2009	76.14
350817	ATCHISON, DENNIS	05/28/2009	70.00
350818	ATTAINMENT CO INC	05/28/2009	1,459.50
350819	AUGSBURG COLLEGE	05/28/2009	2,800.00
350820	AUTISM SOCIETY OF MINNESOTA	05/28/2009	300.00
350821	BAILEY LUANN	05/28/2009	124.60
350822	BAKKEN JUDY L	05/28/2009	42.55
350823	BATTERIES PLUS	05/28/2009	289.96
350824	BEGGIN COMPANY	05/28/2009	3,600.00
350825	BERTELSEN CHERYL	05/28/2009	56.12
350826	BLOCK, VALERIE	05/28/2009	39.23
350827	NADIA LILY SANCHEZ BONITA	05/28/2009	400.00
350828	BRAKE & EQUIPMENT WAREHOUSE, I	05/28/2009	29.27
350829	BRANNICK, PAUL	05/28/2009	408.00
350830	BREWER ROBERT G	05/28/2009	1,049.58
350831	BRIGGS JANIE	05/28/2009	486.41
350832	BRINE, MARK	05/28/2009	61.00
350833	BROWN, PAMELA S	05/28/2009	96.00
350834	BUCHOLZ BILL	05/28/2009	129.95
350835	BUCHTA, JESSICA S	05/28/2009	50.00
350836	BUESING, EMILIE C	05/28/2009	40.91
350837	BURKE ELIZABETH	05/28/2009	34.97
350838	BURMEISTER, JANE M	05/28/2009	251.59
350839	CAMP ST CROIX	05/28/2009	5,805.00
350840	CAMP ST CROIX	05/28/2009	300.00

Check Nbr	Vendor Name	Check Date	Check Amount
350841	CAMP ST CROIX	05/28/2009	300.00
350842	CAREY, MARK	05/28/2009	113.00
350843	CARLETON COLLEGE	05/28/2009	1,400.00
350844	CARLSON, REBECCA C	05/28/2009	43.35
350845	CARTRIDGE CARE	05/28/2009	135.00
350846	CATCO PARTS SERVICE	05/28/2009	155.50
350847	CENTURY COLLEGE	05/28/2009	350.00
350848	CHAKOLIS, RICHARD A	05/28/2009	45.37
350849	CHARBONNEAU, MATTHEW	05/28/2009	100.00
350850	CHARLEY WYSER MUSICAL SERVICES	05/28/2009	76.00
350851	CHARPENTIER, DEBORAH A	05/28/2009	104.16
350852	CHEYNE, ROGER	05/28/2009	62.00
350853	THE CHILDREN'S THEATRE COMPANY	05/28/2009	1,399.50
350854	CITI-CARGO & STORAGE CO INC	05/28/2009	285.00
350855	CLASSROOM PRODUCTS WAREHOUSE	05/28/2009	83.86
350856	CLEVELAND MUSEUM OF ART	05/28/2009	135.00
350857	CLOSING THE GAP	05/28/2009	270.00
350858	COHEN, SARAH ML	05/28/2009	50.84
350859	COMO PLANETARIUM	05/28/2009	160.00
350860	CONTINENTAL CLAY CO	05/28/2009	1,153.21
350861	CONWAY, DAVID E	05/28/2009	340.00
350862	COOPER, GARY	05/28/2009	135.00
350863	Vendor Continued Check	05/28/2009	0.00
350864	COPY IMAGES INC	05/28/2009	17,819.21
350865	Vendor Continued Check	05/28/2009	0.00
350866	COPY IMAGES INC	05/28/2009	1,864.74
350867	COPY SERVICE CORP	05/28/2009	99.00
350868	CORPORATE EXPRESS	05/28/2009	104.49
350869	CRYSTAL PRODUCTIONS	05/28/2009	99.90
350870	CTB INC	05/28/2009	31,714.50
350871	CUB FOODS OF WHITE BEAR TWSHP	05/28/2009	550.93
350872	CUB FOODS OF WHITE BEAR TWSHP	05/28/2009	130.93
350873	Vendor Continued Check	05/28/2009	0.00
350874	Vendor Continued Check	05/28/2009	0.00
350875	Vendor Continued Check	05/28/2009	0.00
350876	DALCO CORPORATION	05/28/2009	12,084.74
350877	DECKER EQUIPMENT	05/28/2009	108.44
350878	DELL MARKETING LP	05/28/2009	97.49
350879	DELLWO COLLEEN F	05/28/2009	278.25
350880	DELTA DENTAL PLAN OF MN	05/28/2009	60,568.20
350881	DEMARS, MARILEE	05/28/2009	77.23
350882	DEMCO INC	05/28/2009	124.99
350883	DERAAD MAX D	05/28/2009	793.43
350884	DESIGN TRANSFORMATIONS	05/28/2009	140.00
350885	DISCOUNT SCHOOL SUPPLY	05/28/2009	653.65
350886	DISCOVERY EDUCATION	05/28/2009	450.00
350887	DOKAS DARA SANDERS	05/28/2009	600.00
350888	DOLLSLIKEME.COM	05/28/2009	39.75
350889	DOMINOS PIZZA	05/28/2009	73.66
350890	DORAN TOM	05/28/2009	131.00

Check Nbr	Vendor Name	Check Date	Check Amount
350891	DURACO EXPRESS CHICAGO	05/28/2009	34.44
350892	DURBIN, WILLIAM	05/28/2009	300.00
350893	ECKERT, BARB	05/28/2009	154.46
350894	ECKROTH MUSIC	05/28/2009	91.77
350895	ECOLAB	05/28/2009	2,808.64
350896	EDITORIAL PROJECTS IN EDUCATIO	05/28/2009	2,146.00
350897	EDUCATIONAL RESOURCES INC	05/28/2009	5,268.00
350898	EDUCATION TO GO	05/28/2009	114.50
350899	EDUTEK MIDWEST	05/28/2009	8,340.00
350900	EMI RENTALS	05/28/2009	723.65
350901	ESKOW LYNN	05/28/2009	321.20
350902	EVERBIND	05/28/2009	13,463.35
350903	FACE, TIMOTHY	05/28/2009	70.00
350904	FASTENAL COMPANY	05/28/2009	84.62
350905	FESTIVAL FOODS-KNOWLAN'S	05/28/2009	1,341.57
350906	FIRSTGROUP AMERICA	05/28/2009	12,964.05
350907	FISHER SCIENTIFIC	05/28/2009	108.15
350908	FITCH, KATHLEEN K	05/28/2009	110.00
350909	FRA-DOR INC	05/28/2009	221.00
350910	FRATTALONES HARDWARE STORES	05/28/2009	1,075.15
350911	FRENCH, ROGER F	05/28/2009	247.00
350912	FUHRMAN SARAH	05/28/2009	39.92
350913	GALLAGHERS NORTHWESTERN TIRE C	05/28/2009	751.55
350914	GAYLORD BROTHERS	05/28/2009	406.91
350915	GCS SERVICE, INC.	05/28/2009	426.36
350916	GE MONEY BANK	05/28/2009	1,169.35
350917	GEBEKE RENEE M	05/28/2009	35.00
350918	GENERAL ASP	05/28/2009	2,125.00
350919	GERMAN BOOK CENTER NA INC	05/28/2009	5,731.54
350920	GIBSON, TOM	05/28/2009	52.00
350921	GILLEN BOB	05/28/2009	35.00
350922	GOPHER	05/28/2009	178.15
350923	GOVE MARY	05/28/2009	300.40
350924	GRADY LORI J	05/28/2009	80.85
350925	GRAINGER	05/28/2009	711.12
350926	GRANDMA'S BAKERY INC	05/28/2009	454.22
350927	GREAT AMER OPPORTUNITIES INC	05/28/2009	517.56
350928	GROTH MUSIC CO	05/28/2009	34.80
350929	GROUP HEALTH INC - WORKSITE	05/28/2009	75.00
350930	GUENTHER DAVID A	05/28/2009	605.98
350931	GULLICK, DANIEL E	05/28/2009	44.55
350932	GUSTAVE A LARSON CO	05/28/2009	116.56
350933	HALLBERG ENGINEERING	05/28/2009	280.00
350934	HAMERNICK MIKE	05/28/2009	69.99
350935	HAMMERSCHMIDT, ERIKA	05/28/2009	200.00
350936	HANSON MARILYN	05/28/2009	80.00
350937	HAUPT MARY	05/28/2009	231.69
350938	HAWLEY, ELIZABETH	05/28/2009	120.00
350939	HEALTHPARTNERS	05/28/2009	1,100,217.08
350940	HEAP, WILLIAM H	05/28/2009	640.00

Check Nbr	Vendor Name	Check Date	Check Amount
350941	HENNEN, ELIZABETH C	05/28/2009	36.58
350942	HIGHSMITH	05/28/2009	134.65
350943	HINES, PAUL T	05/28/2009	190.00
350944	HISDAHL INC	05/28/2009	70.50
350945	HISTORY TODAY	05/28/2009	90.00
350946	Vendor Continued Check	05/28/2009	0.00
350947	HOGLUND BUS AND TRUCK CO	05/28/2009	2,556.25
350948	HOLTUM LAMA PAMELA	05/28/2009	118.50
350949	HOUGHTON MIFFLIN HARCOURT	05/28/2009	90,164.95
350950	HSBC BUSINESS SOLUTIONS	05/28/2009	64.04
350951	HSBC BUSINESS SOLUTIONS	05/28/2009	326.90
350952	HUGLEY, JOSEPH	05/28/2009	52.00
350953	HUGO ANIMAL FARM	05/28/2009	310.50
350954	HUGO CITY OF	05/28/2009	117,517.00
350955	HUNT, TODD	05/28/2009	35.00
350956	H W WILSON COMPANY	05/28/2009	183.75
350957	HYLEN JENNIFER	05/28/2009	40.00
350958	I-STATE TRUCK CENTER	05/28/2009	60.81
350959	INK JET SUPERSTORE	05/28/2009	403.62
350960	INSTITUTE FOR MULTI SENSORY ED	05/28/2009	1,950.00
350961	INTEGRA TELECOM	05/28/2009	112.50
350962	IRGENS, LINDA S	05/28/2009	31.94
350963	ISS FACILITY SERVICES-MPLS	05/28/2009	983.50
350964	JENNRICH GEORGE	05/28/2009	52.00
350965	JOHN, BETTY LOU	05/28/2009	35.00
350966	JOHNSON, PAUL	05/28/2009	216.00
350967	JOHNSON ROBIN	05/28/2009	70.00
350968	JOSTENS INC	05/28/2009	2,500.70
350969	KALENOWSKI, JENNIFER R	05/28/2009	348.45
350970	KEA INC	05/28/2009	802.00
350971	KEARN BARBARA	05/28/2009	49.98
350972	KINDLIEN, CYNTHIA J	05/28/2009	106.70
350973	KNOPS ROXANNE	05/28/2009	143.33
350974	KNUTSON FLYNN & DEANS PA	05/28/2009	3,812.00
350975	KOECKERITZ JEANNE	05/28/2009	60.62
350976	KOEHLER & DRAMM WHOLESALE FLOR	05/28/2009	159.00
350977	KOLEGAS, KATHRYN J	05/28/2009	184.25
350978	KOVACS, JAMIE L	05/28/2009	300.00
350979	KOWALSKI'S MARKET	05/28/2009	149.40
350980	KRAUS ANDERSON CONSTRUCTION CO	05/28/2009	2,800.00
350981	KRISS DESIGN COMPANY	05/28/2009	1,750.00
350982	KROGMAN, WILLIAM	05/28/2009	75.00
350983	KRUG MARK	05/28/2009	60.00
350984	KRUSEMARK, CARY L	05/28/2009	53.36
350985	KUPFERSCHMIDT ROBERT	05/28/2009	120.00
350986	LAKE COUNTRY BOOKSELLERS	05/28/2009	179.64
350987	LANGUAGE LINE SERVICES	05/28/2009	87.24
350988	LARSON KAY	05/28/2009	35.00
350989	LEES CHAMPION TAE KWON DO ACAD	05/28/2009	50.00
350990	LEW ELECTRIC INC	05/28/2009	11,914.90

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350991	LHB INC	05/28/2009	7,935.60
350992	LIBRARIANS BOOK EXPRESS LLC	05/28/2009	661.60
350993	LIBRARY VIDEO COMPANY	05/28/2009	112.08
350994	LINCOLN ELEMENTARY SCHOOL	05/28/2009	612.00
350995	LOCH STACEY	05/28/2009	132.00
350996	MACKIN LIBRARY MEDIA	05/28/2009	1,544.80
350997	MADISON NATIONAL LIFE INS CO I	05/28/2009	54,301.16
350998	MAPLEWOOD CITY OF	05/28/2009	1,488.20
350999	MARCROFT PATRICIA L	05/28/2009	120.45
351000	MARSHALL CAVENDISH CORP	05/28/2009	1,245.00
351001	MASA	05/28/2009	1,178.00
351002	MASE	05/28/2009	410.00
351003	MASE	05/28/2009	1,020.00
351004	MC DONOUGH'S WATERJETTING AND	05/28/2009	1,080.00
351005	MCMAHON MARGARET	05/28/2009	183.68
351006	MERCURY OFFICE SUPPLY	05/28/2009	16.31
351007	MERZER SHEILA M.A.	05/28/2009	250.00
351008	METRO ECSU	05/28/2009	250.00
351009	METRO TRANSIT (MCTO)	05/28/2009	270.00
351010	MIDAMERICA BOOKS	05/28/2009	122.68
351011	MIDWEST BUS PARTS INC	05/28/2009	688.25
351012	MINITEX	05/28/2009	1,950.00
351013	MINVALCO INC	05/28/2009	165.08
351014	MN ASSOC OF SCH BUSINESS OFFIC	05/28/2009	75.00
351015	MN COMMUNITY EDUC ASSOC (MCEA)	05/28/2009	116.00
351016	MN DEPT OF HEALTH	05/28/2009	28.00
351017	MN DEPT OF HEALTH	05/28/2009	28.00
351018	MN HISTORICAL SOCIETY	05/28/2009	300.00
351019	MN NCPERS LIFE INSURANCE	05/28/2009	592.00
351020	MN REC & PARK ASSN (MRPA)	05/28/2009	1,743.00
351021	MOATS, KEN	05/28/2009	68.00
351022	MSNA	05/28/2009	725.00
351023	MUSTAR BETH	05/28/2009	752.95
351024	NASCO	05/28/2009	319.60
351025	NATL COUNCIL OF TEACHERS OF EN	05/28/2009	105.00
351026	NATL COUNCIL FOR THE SOCIAL ST	05/28/2009	22.32
351027	NATL STAFF DEVELOPMENT COUNCIL	05/28/2009	663.40
351028	NCS PEARSON INC	05/28/2009	431.88
351029	NEOPOST LEASING	05/28/2009	159.99
351030	NGUYEN, LAP	05/28/2009	100.00
351031	NORTH CAMPUS STUDENT ACTIVITY	05/28/2009	216.58
351032	NORTH CENTRAL TRUCK EQUIPMENT	05/28/2009	1,314.62
351033	NORTHEAST METRO EDUCATORS INST	05/28/2009	180.00
351034	NORTHEAST METRO INTERMEDIATE D	05/28/2009	783.00
351035	NORTHERN FOREST PRODUCTS LLC	05/28/2009	738.30
351036	NORTHERN VOICES	05/28/2009	6,957.00
351037	NORTHWEST YOUTH & FAMILY SERV	05/28/2009	81,193.20
351038	NOVAK, JANICE S	05/28/2009	380.00
351039	OLIVER & ANDY'S BOOK CO INC	05/28/2009	28.34
351040	OLSON, BRIAN	05/28/2009	102.00

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351041	OLSON LISA	05/28/2009	113.75
351042	ON SITE SANITATION INC	05/28/2009	99.00
351043	ORANGE TREE EMPLOYMENT SCREENI	05/28/2009	300.70
351044	ORIGINS	05/28/2009	2,085.00
351045	ORKIN INC	05/28/2009	103.54
351046	OXYGEN SERVICE CO INC	05/28/2009	17.10
351047	PASCUZZI, AMANDA J	05/28/2009	134.20
351048	PASSON, GARY	05/28/2009	103.00
351049	PAULSON LISA	05/28/2009	35.00
351050	PEARSON MECHANICAL SERVICES IN	05/28/2009	6,368.87
351051	PEARSON EDUCATION INC	05/28/2009	6,351.82
351052	PETERSON WAYNE	05/28/2009	115.50
351053	PIERCE, TIM	05/28/2009	19.00
351054	PIONEER PRESS	05/28/2009	1,701.30
351055	PIONEER REVERE	05/28/2009	163.50
351056	PITNEY BOWES INC	05/28/2009	623.25
351057	PITNEY BOWES INC	05/28/2009	17.95
351058	PONTIOUS JODY	05/28/2009	430.20
351059	PRANGHOFFER PAUL	05/28/2009	52.00
351060	PROBLEM SOLVING SOLUTIONS	05/28/2009	1,275.00
351061	PURINTON JIM	05/28/2009	62.00
351062	PURINTON, KEVIN	05/28/2009	59.00
351063	QUIA CORPORATION	05/28/2009	49.00
351064	RACHEL'S CHALLENGE	05/28/2009	1,240.00
351065	RATWIK ROSZAK & MALONEY PA	05/28/2009	2,050.40
351066	REBER JODY ANN	05/28/2009	51.00
351067	RED BALLON BOOKSHOP	05/28/2009	573.03
351068	REFRIGERATION HARDWARE SUPPLY	05/28/2009	178.06
351069	REITAN PIANO SERVICE	05/28/2009	130.00
351070	RESERVE ACCOUNT	05/28/2009	5,000.00
351071	ROSE, MICHAEL	05/28/2009	5.00
351072	ROSEMOUNT SAW & TOOL CO	05/28/2009	268.80
351073	ROSS JUDITH A	05/28/2009	185.00
351074	RUDDYS RENTAL EQUIPMENT	05/28/2009	35.48
351075	RULLI CYNTHIA JO	05/28/2009	30.81
351076	RYAN, JERINE	05/28/2009	305.84
351077	S & T OFFICE PRODUCTS INC	05/28/2009	36.88
351078	SAFEWAY DRIVING SCHOOL	05/28/2009	9,560.00
351079	SALLIOTTE SEWING CO	05/28/2009	50.00
351080	SAMMONS PRESTON	05/28/2009	128.80
351081	SAVE	05/28/2009	200.00
351082	SCANTRON CORPORATION	05/28/2009	56.83
351083	SCHMIDT HEATHER	05/28/2009	18.00
351084	SCHMITZ, KAREN M	05/28/2009	157.73
351085	SCHOLASTIC INC	05/28/2009	81.75
351086	SCHOOLHOUSE EDUCATIONAL SERV	05/28/2009	149.00
351087	SCHWARTZMAN, BRUCE ROBERT	05/28/2009	3,245.00
351088	SECURITAS SEC SVCS USA INC	05/28/2009	3,957.84
351089	SEDESKI, GUY	05/28/2009	62.00
351090	SEEVER GRAY	05/28/2009	270.00

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351091	SELECT ACCOUNT	05/28/2009	885.00
351092	SELLMAN, JESSICA	05/28/2009	466.00
351093	SERGEANT JR, ERNEST	05/28/2009	62.00
351094	SIEBENALER, KEVIN R	05/28/2009	280.00
351095	SIGNAL SYSTEMS INC	05/28/2009	19.85
351096	SIMONCIC, DOROTHY L	05/28/2009	52.88
351097	SNAP ON TOOLS	05/28/2009	66.05
351098	SOCIAL STUDIES SCHOOL SERVICE	05/28/2009	167.94
351099	SOLEM JACK	05/28/2009	32.52
351100	SOUZA, HOLLY	05/28/2009	102.00
351101	SPANISH SPECIALISTS AND CONSUL	05/28/2009	95.00
351102	STAFFORD, VICKI	05/28/2009	49.50
351103	STAFKI, TIM	05/28/2009	61.00
351104	STAR TRIBUNE	05/28/2009	1,268.00
351105	STEADLAND KEITH	05/28/2009	39.59
351106	STEICHENS SPORTING GOODS	05/28/2009	2,071.39
351107	SWITZER, LISA MARIE	05/28/2009	28.38
351108	TAHER INC	05/28/2009	3,456.11
351109	TAUTGES, LYNSEY K	05/28/2009	210.10
351110	TDS METROCOM - MN	05/28/2009	6,869.71
351111	TEACHERS DISCOUNT	05/28/2009	134.49
351112	TEACHERS SCHOOL SUPPLY	05/28/2009	111.88
351113	TECHNOLOGY FOR EDUCATION INC	05/28/2009	109.00
351114	TENNANT, MELISA	05/28/2009	128.95
351115	TERNES, ERIC C	05/28/2009	354.35
351116	TESSIER, LISA B	05/28/2009	139.49
351117	THELEN JILL ANNE	05/28/2009	3,944.12
351118	THOMPSON JEAN	05/28/2009	37.00
351119	THOMPSON PUBLISHING GROUP	05/28/2009	378.50
351120	THUNDER COMMUNICATIONS DESIGN	05/28/2009	1,125.00
351121	TOLLISON STEPHANIE	05/28/2009	41.80
351122	TRANS-MISSISSIPPI BIO SUPPLY	05/28/2009	138.80
351123	TRIARCO	05/28/2009	25.40
351124	TRUCK UTILITIES MFG CO	05/28/2009	500.00
351125	TURNER, RASHAD A	05/28/2009	40.00
351126	UCARE MINNESOTA	05/28/2009	244.00
351127	UNIVERSITY OF MINNESOTA	05/28/2009	8,099.00
351128	UNIVERSITY OF MINNESOTA	05/28/2009	2,948.00
351129	URBAN GREENHOUSES	05/28/2009	1,236.00
351130	VACATION SPORTS	05/28/2009	351.00
351131	VALLEY FAIR AMUSEMENT PARK	05/28/2009	1,742.50
351132	VIKING INDUSTRIAL CENTER	05/28/2009	105.58
351133	WALBY, ELIZABETH	05/28/2009	150.00
351134	WHITE BEAR DODGE	05/28/2009	128.64
351135	WHITE BEAR GLASS INC	05/28/2009	168.00
351136	WHITE BEAR LAKE CITY	05/28/2009	400.00
351137	WHITE BEAR LAKE CITY	05/28/2009	100.00
351138	WHITE BEAR LAKE CITY	05/28/2009	25.00
351139	WHITE BEAR LAKE CITY	05/28/2009	50.00
351140	WHITE BEAR LAKE UMPIRES ASSN	05/28/2009	5,700.00

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351141	WEEKLY READER	05/28/2009	62.04
351142	WELLS FARGO BROKERAGE SERVICES	05/28/2009	47,542.29
351143	WET PAINT	05/28/2009	218.79
351144	WHITE, DOUG	05/28/2009	35.00
351145	WHITEBIRD, STANLEY	05/28/2009	8.99
351146	WICKLAND, STEPHANIE LYN	05/28/2009	315.00
351147	WILSON, ANGELA	05/28/2009	9.04
351148	WOOD, BOB	05/28/2009	1,215.00
351149	WOODRICH MARY	05/28/2009	7.82
351150	XCEL ENERGY	05/28/2009	61,002.08
351151	YOGADEVOTION LLC	05/28/2009	1,850.00
351152	YOUNGBLOOD LUMBER COMPANY	05/28/2009	1,235.25
351153	ZAVORAL, JAMES	05/28/2009	59.00
351154	ZIBELL LES	05/28/2009	70.00

364	Computer	Check(s) For a Total of	1,994,298.37
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Check Nbr	Vendor Name	Check Date	Check Amount
350519	INSTRUMENTALIST PUBL CO	05/28/2009	201.50
350525	JOHNSON, PAUL	05/28/2009	113.00
350593	NORTHEAST METRO EDUCATORS INST	05/28/2009	415.00
3	Void	Check(s) For a Total of	729.50

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	364	Computer	Checks For a Total of	1,994,298.37
Total For	364	Manual, Wire Tran, ACH & Computer	Checks	1,994,298.37
Less	3	Voided	Checks For a Total of	729.50
		Net Amount		1,993,568.87



Check Nbr	Vendor Name	Check Date	Check Amount
350771	AIG	05/26/2009	8,539.24
350772	AMERICAN FUNDS	05/26/2009	65,379.65
350773	AMERICAN UNITED LIFE	05/26/2009	39,607.68
350774	AMERIPRISE	05/26/2009	10,194.26
350775	AXA EQUITABLE	05/26/2009	10,204.63
350776	ECMC	05/26/2009	182.05
350777	EDUCATION MN ESI BILLING TRUST	05/26/2009	21,274.07
350778	GREATER TWIN CITIES UNITED WAY	05/26/2009	293.00
350779	IUOE #70	05/26/2009	1,972.25
350780	METROPOLITAN LIFE	05/26/2009	3,404.24
350781	MN CHILD SUPPORT	05/26/2009	1,836.70
350782	MN ENVIRONMENTAL FUND	05/26/2009	137.50
350783	ORCHARD TRUST COMPANY	05/26/2009	3,227.54
350784	THE ROSE LAW FIRM, PLLC	05/26/2009	37.93
350785	SCHOOL SERVICE EMPLOYEES	05/26/2009	5,537.81
350786	UNITED STATES TREASURY	05/26/2009	78.79
350787	US DEPT OF EDUCATION	05/26/2009	260.28
350788	VANGUARD SMALL BUSINESS SERVIC	05/26/2009	16,847.33
350789	VIKING ELECTRIC SUPPLY	05/26/2009	8,351.69
350790	WBLA EDUCATIONAL FOUNDATION	05/26/2009	474.50

20	Computer	Check(s) For a Total of	197,841.14
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	20	Computer	Checks For a Total of	197,841.14
Total For	20	Manual, Wire Tran, ACH & Computer	Checks	197,841.14
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		197,841.14

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350770	PITNEY BOWES PURCHASE POWER	05/15/2009	3,000.00
1	Computer	Check(s) For a Total of	3,000.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,000.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	3,000.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		3,000.00

Check Nbr	Vendor Name	Check Date	Check Amount
350333	3D SPECIALTIES	05/14/2009	2,572.46
350334	A-1 HYDRAULIC SALES & SERVICE	05/14/2009	41.40
350335	AARP DRIVER SAFETY PROGRAM	05/14/2009	402.00
350336	AARP DRIVER SAFETY PROGRAM	05/14/2009	246.00
350337	ABBOTT PAINT & CARPET CO	05/14/2009	7.47
350338	ABILITATIONS	05/14/2009	407.29
350339	ACTIVE.COM	05/14/2009	197.00
350340	ADAMS LINDA	05/14/2009	28.46
350341	ADVANCED GRAPHIC SYSTEMS INC	05/14/2009	28.00
350342	AGARD, STEVE	05/14/2009	70.00
350343	THE AGNES IRWIN HOLOCAUST PROJ	05/14/2009	25.00
350344	ALBERS MECHANICAL SERVICE INC	05/14/2009	1,728.00
350345	ALPHA VIDEO & AUDIO INC	05/14/2009	230.00
350346	AMERICAN MESSAGING	05/14/2009	238.61
350347	AMERICAN PRINTING HOUSE FOR TH	05/14/2009	355.00
350348	ANDERSON TED	05/14/2009	363.20
350349	ANKER SUSAN K	05/14/2009	26.09
350350	ARCHDIOCESE OF ST PAUL & MPLS	05/14/2009	300.00
350351	ARNSDORFF, DANIEL J	05/14/2009	20.00
350352	ASTLEFORD INTERNATIONAL TRUCKS	05/14/2009	360.79
350353	AT & T MOBILITY	05/14/2009	1,413.48
350354	BABIASH, JENNIFER MAE	05/14/2009	1,134.17
350355	BACA, ROBERT	05/14/2009	500.00
350356	BAKKEN JUDY L	05/14/2009	145.10
350357	BANERDT BARBARA A	05/14/2009	155.65
350358	BARNES & NOBLE	05/14/2009	625.34
350359	BARRIER GROUP LLC	05/14/2009	4,250.00
350360	BARTH, CARRIE M	05/14/2009	77.94
350361	Vendor Continued Check	05/14/2009	0.00
350362	BARTHOLD	05/14/2009	1,161.90
350363	BATTERIES PLUS	05/14/2009	21.99
350364	BEACON ATHLETICS	05/14/2009	571.00
350365	BECK SUEANN	05/14/2009	51.02
350366	BECKLIN, JUNE	05/14/2009	22.98
350367	BENSON, SYLVIA	05/14/2009	1,700.00
350368	BERNARD FOOD INDUSTRIES INC	05/14/2009	943.97
350369	BERTELSEN CHERYL	05/14/2009	73.56
350370	BETHKE RENEE M	05/14/2009	20.97
350371	BEYOND PLAY LLC	05/14/2009	159.39
350372	BIX PRODUCE COMPANY INC	05/14/2009	10,638.94
350373	BJORNSON, CAROLE A	05/14/2009	306.00
350374	BJOSTAD, JAMIE	05/14/2009	98.00
350375	BLACK & DECKER	05/14/2009	70.10
350376	NADIA LILY SANCHEZ BONITA	05/14/2009	400.00
350377	BROWN, MATT	05/14/2009	70.00
350378	BROWN, NANCY M	05/14/2009	361.60
350379	BRYAN, LONNIE	05/14/2009	70.00
350380	THE BUG COMPANY	05/14/2009	16.00
350381	BUREAU OF EDUCATION & RESEARCH	05/14/2009	199.00
350382	BURKE ERIN	05/14/2009	55.44

Check Nbr	Vendor Name	Check Date	Check Amount
350383	BURMEISTER, JANE M	05/14/2009	119.95
350384	BURRIS, LEANN K	05/14/2009	118.25
350385	BUSH, JAMES L	05/14/2009	1,125.00
350386	BUSH, RAMONA	05/14/2009	830.25
350387	BUTTERS CRYSTAL	05/14/2009	76.50
350388	CAREY, MARK	05/14/2009	103.00
350389	CATCO PARTS SERVICE	05/14/2009	149.12
350390	CDW GOVERNMENT INC	05/14/2009	238.83
350391	CHAPMAN GAYLE	05/14/2009	36.88
350392	THE CHILDREN'S THEATRE COMPANY	05/14/2009	1,337.00
350393	CHLEBECEK, ROGER J	05/14/2009	142.30
350394	CITI-CARGO & STORAGE CO INC	05/14/2009	208.16
350395	CLASSROOMDIRECT	05/14/2009	55.91
350396	CLOVER SUPER FOODS	05/14/2009	776.11
350397	COCA-COLA BOTTLING MIDWEST CO	05/14/2009	6,504.79
350398	COLD STONE CREAMERY	05/14/2009	388.00
350399	COMCAST	05/14/2009	5.27
350400	COMER, JANET W	05/14/2009	115.35
350401	COMSTOCK & SONS INC	05/14/2009	80.00
350402	CONTINENTAL RESEARCH CORP	05/14/2009	264.96
350403	COPY IMAGES INC	05/14/2009	3,368.62
350404	Vendor Continued Check	05/14/2009	0.00
350405	COPY IMAGES INC	05/14/2009	1,947.61
350406	CORPORATE EXPRESS	05/14/2009	6,469.21
350407	COTTMAN, BEVERLY D	05/14/2009	324.00
350408	CREA, CATHERINE	05/14/2009	29.55
350409	CUB FOODS OF WOODBURY	05/14/2009	312.89
350410	CULLEN CRAIG	05/14/2009	128.70
350411	CULLIGAN BOTTLED WATER	05/14/2009	107.85
350412	CUMMINS NPOWER LLC	05/14/2009	179.94
350413	Vendor Continued Check	05/14/2009	0.00
350414	Vendor Continued Check	05/14/2009	0.00
350415	Vendor Continued Check	05/14/2009	0.00
350416	Vendor Continued Check	05/14/2009	0.00
350417	DALCO CORPORATION	05/14/2009	13,347.80
350418	DANIELS KATHLEEN	05/14/2009	79.63
350419	DARTS VMS INC	05/14/2009	578.45
350420	DATA MANAGEMENT INC	05/14/2009	88.00
350421	DAVID, JUDITH M	05/14/2009	180.00
350422	DAY-TIMERS INC	05/14/2009	22.99
350423	DCX LLC (TORNADO SLUSH)	05/14/2009	345.00
350424	DEHN, SCOTT	05/14/2009	52.00
350425	DELL MARKETING LP	05/14/2009	6,019.86
350426	Vendor Continued Check	05/14/2009	0.00
350427	DELTA EDUCATION	05/14/2009	689.16
350428	DIAMOND VOGEL PAINTS	05/14/2009	620.32
350429	DIMEGLIO JOE	05/14/2009	79.84
350430	DISPLAYSTANDS4YOU.COM	05/14/2009	92.98
350431	DIVERSIFIED SNACK DISTRIBUTION	05/14/2009	12,326.27
350432	DOFFING SHARON	05/14/2009	70.00

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350433	DORFNER, JOHN	05/14/2009	52.00
350434	DRAEGER DEB	05/14/2009	47.02
350435	DRENCKPOHL, DAVID	05/14/2009	102.00
350436	DYNAMIC LEARNER CONSULTING INC	05/14/2009	3,900.00
350437	E.L. REINHARDT COMPANY INC	05/14/2009	553.20
350438	EARL F ANDERSEN INC	05/14/2009	69.28
350439	EBSCO SUBSCRIPTION SERVICES	05/14/2009	5.50
350440	ECKROTH MUSIC	05/14/2009	85.00
350441	ECOLAB	05/14/2009	1,478.48
350442	EDUCATIONAL RESOURCES INC	05/14/2009	589.95
350443	EDUCATIONAL SALES COMPANY INC	05/14/2009	3,472.76
350444	EDUTEK MIDWEST	05/14/2009	2,910.00
350445	EIGENFELD CAROLYN	05/14/2009	748.20
350446	ELDERCARE RIGHTS ALLIANCE	05/14/2009	50.00
350447	EMI RENTALS	05/14/2009	723.65
350448	ENGSTRAN PAUL	05/14/2009	40.00
350449	ENVIROTECH REMEDIATION SERV	05/14/2009	7,640.00
350450	ESKOW LYNN	05/14/2009	205.97
350451	ESSON, ANN	05/14/2009	110.00
350452	EYE ON EDUCATION	05/14/2009	85.95
350453	FASTENAL COMPANY	05/14/2009	289.56
350454	FERRON ELAINE	05/14/2009	20.01
350455	FESTIVAL FOODS-KNOWLAN'S	05/14/2009	48.12
350456	FINK AVIS	05/14/2009	365.69
350457	FIRSTGROUP AMERICA	05/14/2009	115,519.84
350458	FLASHMASTER LLC	05/14/2009	158.85
350459	FLEMING, KATHY	05/14/2009	9.00
350460	FOLLETT SOFTWARE CO	05/14/2009	286.08
350461	FOLLETT LIBRARY RESOURCES	05/14/2009	200.93
350462	FREEDOM #56	05/14/2009	582.00
350463	FRINK, PAM LARSON	05/14/2009	150.00
350464	FUHRMAN SARAH	05/14/2009	59.14
350465	G&K SERVICES	05/14/2009	389.51
350466	G&K SERVICES	05/14/2009	129.85
350467	G&K SERVICES	05/14/2009	2,089.91
350468	GALLAGHERS NORTHWESTERN TIRE C	05/14/2009	497.65
350469	GALLAGHER LARRY	05/14/2009	70.00
350470	GALLUP PRESS	05/14/2009	187.50
350471	GARCEAU HARDWARE	05/14/2009	27.10
350472	GC PETERSON MACHINERY CO INC	05/14/2009	33.25
350473	GE MONEY BANK	05/14/2009	396.04
350474	GEBEKE CHUCK	05/14/2009	70.00
350475	GEBEKE RENEE M	05/14/2009	70.00
350476	GENUINE PARTS COMPANY-MPLS (NA	05/14/2009	6.58
350477	GIBSON, TOM	05/14/2009	52.00
350478	GILLEN BOB	05/14/2009	70.00
350479	GILLUND ENTERPRISES	05/14/2009	355.92
350480	GOOD STEWARD SOFTWARE	05/14/2009	1,985.00
350481	GOODRICH GOLF DOME	05/14/2009	1,113.00
350482	GORHAM COLLEEN	05/14/2009	125.00

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350483	GOTTA GO GOTTA THROW INC	05/14/2009	1,500.00
350484	Vendor Continued Check	05/14/2009	0.00
350485	GRAINGER	05/14/2009	1,579.49
350486	GRANDMA'S BAKERY INC	05/14/2009	22.18
350487	GREATAMERICA LEASING CORP	05/14/2009	503.42
350488	GRITZMACHER SHAWN	05/14/2009	158.13
350489	Vendor Continued Check	05/14/2009	0.00
350490	GROTH MUSIC CO	05/14/2009	801.26
350491	GROUP HEALTH INC - WORKSITE	05/14/2009	3,150.00
350492	GUENTHER DAVID A	05/14/2009	430.00
350493	GULLICK, DANIEL E	05/14/2009	44.55
350494	HAAS MUSICAL INSTRUMENT REPAIR	05/14/2009	403.20
350495	Vendor Continued Check	05/14/2009	0.00
350496	HALLBERG ENGINEERING	05/14/2009	19,572.23
350497	HAMILTON, FRED	05/14/2009	59.00
350498	HAMLINE UNIVERSITY	05/14/2009	4,200.00
350499	HANDS ON TWIN CITIES	05/14/2009	100.00
350500	HANSON MARILYN	05/14/2009	139.47
350501	HARVARD EDUCATION PUBLISHING G	05/14/2009	25.91
350502	HEANEY CYNTHIA	05/14/2009	99.96
350503	HEICHERT, MICHAEL	05/14/2009	102.00
350504	HEINEMANN-RAINTREE	05/14/2009	17.75
350505	HISDAHL INC	05/14/2009	60.00
350506	HOFFMAN, MICHAEL	05/14/2009	103.00
350507	Vendor Continued Check	05/14/2009	0.00
350508	Vendor Continued Check	05/14/2009	0.00
350509	Vendor Continued Check	05/14/2009	0.00
350510	HOGLUND BUS AND TRUCK CO	05/14/2009	2,932.19
350511	HOME DEPOT CREDIT SERVICES	05/14/2009	311.80
350512	HOYER MARCUS C	05/14/2009	120.00
350513	HSBC BUSINESS SOLUTIONS	05/14/2009	14.97
350514	HSBC BUSINESS SOLUTIONS	05/14/2009	52.97
350515	HUBER, GARY A	05/14/2009	54.00
350516	HUGO ANIMAL FARM	05/14/2009	506.25
350517	HUGO FEED MILL & ELEV	05/14/2009	2.73
350518	INNOVATIVE OFFICE SOLUTIONS	05/14/2009	4,400.74
350519	INSTRUMENTALIST PUBL CO	05/14/2009	201.50
350520	INTEGRA TELECOM	05/14/2009	299.43
350521	ISD #2144 CHISAGO SCHOOLS	05/14/2009	28.00
350522	JENNRICH GEORGE	05/14/2009	52.00
350523	JOHNSON COLLEEN	05/14/2009	678.00
350524	JOHNSON KEITH	05/14/2009	59.00
350525	JOHNSON, PAUL	05/14/2009	113.00
350526	JOHNSON, SADIE R	05/14/2009	422.68
350527	JW PEPPER & SON INC	05/14/2009	149.98
350528	KATH COMPANIES	05/14/2009	14,555.18
350529	KEARN BARBARA	05/14/2009	220.97
350530	KINDLIEN, CYNTHIA J	05/14/2009	96.03
350531	KING, JEFF	05/14/2009	216.00
350532	KING TRINA	05/14/2009	64.35

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350533	KITTELSON LOU ANN	05/14/2009	54.45
350534	KLOOZ, GAYLE	05/14/2009	150.00
350535	KRASKY, MEGAN M	05/14/2009	101.18
350536	KRUSCHWITZ, RON	05/14/2009	35.00
350537	KUEMMEL JANEEN	05/14/2009	27.43
350538	LAKESHORE LEARNING MATERIALS	05/14/2009	110.17
350539	LANGE, JON	05/14/2009	25.00
350540	LARSEN EMILY	05/14/2009	82.00
350541	LARSON KAY	05/14/2009	70.00
350542	LARSON ENGINEERING INC	05/14/2009	600.00
350543	LEE, TOU SAIKO	05/14/2009	625.00
350544	LEONARD BRIAN	05/14/2009	334.08
350545	LIBRARY STORE INC	05/14/2009	52.83
350546	LIBRARY VIDEO COMPANY	05/14/2009	153.49
350547	LIGHTSABER PROMOTIONS INC	05/14/2009	260.00
350548	LOFFLER COMPANIES INC	05/14/2009	720.62
350549	LOOKOUT BOOKS	05/14/2009	593.47
350550	LYONS, JODY L	05/14/2009	187.05
350551	M.A. APPAREL & PROMOTIONS	05/14/2009	807.50
350552	MAD SCIENCE OF MINNESOTA	05/14/2009	5,624.00
350553	MALWITZ ANN	05/14/2009	188.81
350554	MARTINSON KARA	05/14/2009	91.85
350555	MASTER TEACHER INC	05/14/2009	196.95
350556	MATTAI SUSAN	05/14/2009	61.46
350557	MCCLANAHAN MIKE	05/14/2009	61.00
350558	MC DONOUGH'S WATERJETTING AND	05/14/2009	2,901.90
350559	MCGRAW TIM	05/14/2009	197.42
350560	MCGRAW-HILL COMPANIES	05/14/2009	9,636.46
350561	MCKEE FOODS CORPORATION	05/14/2009	480.16
350562	MCMAHON MARGARET	05/14/2009	124.22
350563	MEDALLION ELECTRIC	05/14/2009	789.50
350564	MEDICAL TECHNOLOGIES	05/14/2009	251.00
350565	MEDTOX LABORATORIES	05/14/2009	148.58
350566	MERCURY OFFICE SUPPLY	05/14/2009	37.76
350567	MERZER SHEILA M.A.	05/14/2009	350.00
350568	METRO ECSU	05/14/2009	705.00
350569	METRO ECSU	05/14/2009	75.00
350570	METRO TRANSIT (MCTO)	05/14/2009	270.00
350571	MICHEL, ROCHELLE N	05/14/2009	148.18
350572	MIDWEST BUS PARTS INC	05/14/2009	633.90
350573	MIELKE SUE	05/14/2009	450.00
350574	MILLER, ERIC LITTLEWING	05/14/2009	100.00
350575	MINVALCO INC	05/14/2009	1,440.38
350576	MN DNR MINNAQUA	05/14/2009	150.00
350577	MN DNR MINNAQUA	05/14/2009	70.00
350578	MN ELEVATOR INC	05/14/2009	269.73
350579	MONIN, ANNA ELIZABETH	05/14/2009	360.00
350580	MOORHEAD MACHINERY & BOILER CO	05/14/2009	4,983.26
350581	MOREHEAD NAOMI	05/14/2009	54.00
350582	MULTI-SOURCE CONSULTANT LLC	05/14/2009	137.50

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350583	MUNTIFERING, JOSIE	05/14/2009	25.00
350584	MUSIL JOAN K	05/14/2009	25.74
350585	MUSSER BEVERLY	05/14/2009	129.00
350586	NATURAL SOUND STUDIO	05/14/2009	290.00
350587	NCS PEARSON INC	05/14/2009	126.00
350588	NESS ELECTRONICS INC	05/14/2009	214.33
350589	NEWMASTER MARGARET	05/14/2009	60.00
350590	Vendor Continued Check	05/14/2009	0.00
350591	NORTH CENTRAL TRUCK EQUIPMENT	05/14/2009	1,636.21
350592	NORTH COAST MEDICAL	05/14/2009	64.44
350593	NORTHEAST METRO EDUCATORS INST	05/14/2009	415.00
350594	NOW CARE MEDICAL CENTERS	05/14/2009	84.00
350595	NANCY A NUTTING	05/14/2009	1,800.00
350596	O'REILLY AUTOMOTIVE INC	05/14/2009	2,927.02
350597	OFFICE DEPOT	05/14/2009	154.76
350598	OKLOBZIJA, LUANNE P	05/14/2009	283.91
350599	OLD DUTCH FOODS INC	05/14/2009	1,859.22
350600	OLSON DAVID	05/14/2009	215.18
350601	OLSON, ELIZABETH A	05/14/2009	235.51
350602	OLYMPIC COMMUNICATIONS, INC.	05/14/2009	135.00
350603	ON SITE SANITATION INC	05/14/2009	420.78
350604	ONLINE STORES INC	05/14/2009	104.44
350605	OTPT	05/14/2009	35.90
350606	ORANGE TREE EMPLOYMENT SCREENI	05/14/2009	299.55
350607	ORIENTAL TRADING CO INC	05/14/2009	101.38
350608	ORTON-GILLINGHAM OF MINNESOTA	05/14/2009	750.00
350609	OTTESON, AMY L	05/14/2009	35.06
350610	OUSDIGIAN, DAVID	05/14/2009	103.00
350611	PAI, ANANTH P	05/14/2009	66.53
350612	PAMS LUNCHROOM LLC	05/14/2009	3,772.36
350613	PAN-O-GOLD	05/14/2009	3,421.52
350614	PAPERDIRECT INC	05/14/2009	101.44
350615	PARKER TAMRA	05/14/2009	100.00
350616	PARKOS CONSTRUCTION COMPANY	05/14/2009	1,392.70
350617	PARSONS SALLY ANN	05/14/2009	84.98
350618	PARTS MIDWEST INC	05/14/2009	34.38
350619	PBS DISTRIBUTION LLC	05/14/2009	44.94
350620	PCI EDUCATIONAL PUBLISHING	05/14/2009	220.69
350621	PCS REVENUE CONTROL SYSTEMS IN	05/14/2009	8,769.75
350622	PEARSON MECHANICAL SERVICES IN	05/14/2009	19,164.80
350623	PEARSON EDUCATION INC	05/14/2009	21,265.47
350624	PEARSON EDUCATION	05/14/2009	3,285.89
350625	PETERSON BROS ROOFING & CONST	05/14/2009	945.69
350626	PHILLIPS MARY JO	05/14/2009	40.00
350627	PIERCE, TIM	05/14/2009	19.00
350628	PIERRE CHRISTINA	05/14/2009	111.91
350629	PIONEER PRESS	05/14/2009	42.40
350630	PITNEY BOWES PURCHASE POWER	05/14/2009	112.96
350631	PITSCO INC	05/14/2009	455.75
350632	PODARTZ, JERRY	05/14/2009	102.00

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350633	POKORNY MARY	05/14/2009	278.62
350634	POLAR CHEVROLET MAZDA	05/14/2009	844.85
350635	PRANGHOFER PAUL	05/14/2009	52.00
350636	PRAXAIR DISTRIBUTION INC	05/14/2009	83.06
350637	PRESS PUBLICATIONS	05/14/2009	148.58
350638	PRICE, TIM	05/14/2009	103.00
350639	PRO ED	05/14/2009	132.00
350640	PROJECTUS	05/14/2009	1,905.26
350641	PRUZEK, RICHARD L	05/14/2009	225.00
350642	QUINN CHRIS	05/14/2009	39.86
350643	RAMSEY COUNTY PARKS/REC DEPT	05/14/2009	2,100.00
350644	REASON	05/14/2009	47.00
350645	RED BALLON BOOKSHOP	05/14/2009	248.40
350646	REGNIER, LYNN	05/14/2009	273.41
350647	REINHART FOOD SERVICE	05/14/2009	4,460.71
350648	RENAISSANCE LEARNING INC	05/14/2009	83.72
350649	ROCKFORD, KRISTY	05/14/2009	540.00
350650	ROMERO, RICH	05/14/2009	68.00
350651	ROSGA DAVID	05/14/2009	62.00
350652	ROUSH ROBIN	05/14/2009	129.00
350653	ROW-LOFF PRODUCTIONS	05/14/2009	98.00
350654	RUDDYS RENTAL EQUIPMENT	05/14/2009	36.00
350655	RULLI CYNTHIA JO	05/14/2009	56.38
350656	RUNDQUIST, DAVID C	05/14/2009	103.00
350657	S & T OFFICE PRODUCTS INC	05/14/2009	5,316.02
350658	SADDLEBACK EDUCATIONAL INC	05/14/2009	279.29
350659	SAFeway DRIVING SCHOOL	05/14/2009	1,550.00
350660	SALLIOTTE SEWING CO	05/14/2009	92.85
350661	SAM'S CLUB	05/14/2009	172.97
350662	SAM'S CLUB	05/14/2009	702.97
350663	SAM'S CLUB	05/14/2009	794.04
350664	SAM'S CLUB	05/14/2009	159.87
350665	SAM'S CLUB	05/14/2009	1,854.77
350666	SAM'S CLUB	05/14/2009	90.84
350667	SAX JODIE	05/14/2009	100.00
350668	SCAN AIR FILTER INC	05/14/2009	1,213.92
350669	SCANTRON CORPORATION	05/14/2009	96.88
350670	SCHADEGG MECHANICAL INC	05/14/2009	50,058.00
350671	SCHERPING, KATHERINE S	05/14/2009	11.00
350672	SCHINDLER ELEVATOR CORP	05/14/2009	286.90
350673	SCHOLASTIC INC	05/14/2009	72.50
350674	SCHOOL KIDS HEALTHCARE	05/14/2009	54.50
350675	SCHOOL NURSE SUPPLY INC	05/14/2009	324.00
350676	SCHREDER, NANCY	05/14/2009	150.00
350677	SCHROEDER MILK CO INC	05/14/2009	27,728.99
350678	SCHUMACHER WHOLESALE MEATS	05/14/2009	37,910.71
350679	SCIENCE MUSEUM OF MINNESOTA	05/14/2009	75.00
350680	SECOND HARVEST FARM CENTRAL	05/14/2009	481.50
350681	SECURITAS SEC SVCS USA INC	05/14/2009	2,384.64
350682	SEHR DEBRA	05/14/2009	375.00

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350683	SELBY ANNELLE F	05/14/2009	450.00
350684	SENTRY SYSTEMS INC	05/14/2009	318.00
350685	SHANNON, NATHANIEL	05/14/2009	62.00
350686	SHAWBOLD DEAN	05/14/2009	510.18
350687	SIEBENALER, KEVIN R	05/14/2009	52.25
350688	SIMPLEXGRINNELL LP	05/14/2009	196.33
350689	SKYWARD INC	05/14/2009	100.00
350690	SMITH, MIKE	05/14/2009	100.00
350691	SNAP ON TOOLS	05/14/2009	800.56
350692	SOLUTIONS AND STRENGTHS LLC	05/14/2009	1,641.00
350693	SORENSEN CHRISTOPHER	05/14/2009	160.35
350694	SORENSEN, MATT	05/14/2009	68.00
350695	ST ANDREWS LUTHERAN CHURCH	05/14/2009	455.00
350696	ST CROIX RECREATION CO INC	05/14/2009	72.52
350697	STATE OF MINNESOTA DEPT OF PUB	05/14/2009	75.00
350698	STATE SUPPLY CO	05/14/2009	804.48
350699	STEICHENS SPORTING GOODS	05/14/2009	135.00
350700	STIRLING CONNIE	05/14/2009	32.20
350701	STOW, RON	05/14/2009	35.00
350702	STRAUSS, BILL	05/14/2009	61.00
350703	Vendor Continued Check	05/14/2009	0.00
350704	STREAMLINE DESIGN INC	05/14/2009	2,548.00
350705	STUDENT SUPPLY	05/14/2009	83.75
350706	SUCCESS BEYOND THE CLASSROOM	05/14/2009	680.00
350707	SUKO MARY M	05/14/2009	38.57
350708	SUPER DUPER PUBLICATIONS	05/14/2009	485.95
350709	TAHER INC	05/14/2009	1,690.96
350710	TAHO SPORTSWEAR	05/14/2009	7,034.40
350711	TARIQ, ANDREW	05/14/2009	250.00
350712	TAYLOR SALES INC	05/14/2009	42.16
350713	TEACHERS DISCOVERY	05/14/2009	110.80
350714	TENNANT, MELISA	05/14/2009	35.00
350715	TESSMAN SEED CO	05/14/2009	2,220.40
350716	TEXTBOOK WAREHOUSE INC	05/14/2009	8,242.00
350717	THAO, JUHA L	05/14/2009	80.00
350718	TIES	05/14/2009	160.00
350719	TILSNER CARTON CO	05/14/2009	356.00
350720	TNT SCHOOL SUPPLIES INC	05/14/2009	193.51
350721	TOLONEN CLAY	05/14/2009	40.80
350722	TOUSSAINT JANEL PHYLLIS	05/14/2009	47.03
350723	TOYOTA-LIFT OF MINNESOTA	05/14/2009	73.33
350724	TRADE PRESS LITHOGRAPHERS INC	05/14/2009	120.00
350725	TRANS-MISSISSIPPI BIO SUPPLY	05/14/2009	473.90
350726	TRIGGS CARLA	05/14/2009	60.65
350727	TRIO SUPPLY COMPANY	05/14/2009	11,008.53
350728	TURFWERKS INC	05/14/2009	194.97
350729	TWIN CITY GARAGE DOOR CO	05/14/2009	691.64
350730	TWIN CITIES TRANSPORT & RECOVE	05/14/2009	150.00
350731	U.S. ENERGY SERVICES INC	05/14/2009	759.00
350732	UNIVERSITY OF NEW MEXICO PRESS	05/14/2009	20.14

Check Nbr	Vendor Name	Check Date	Check Amount
350733	UPPER LAKES FOODS INC	05/14/2009	92,768.62
350734	USSELMAN, LEAH T	05/14/2009	205.73
350735	VACATION SPORTS	05/14/2009	192.00
350736	VAIL, ANNE B	05/14/2009	60.09
350737	VIKING INDUSTRIAL CENTER	05/14/2009	680.32
350738	WACKER, MIKE	05/14/2009	62.00
350739	WALETZKO, KEN	05/14/2009	70.00
350740	WALTERS REBUILDERS	05/14/2009	90.00
350741	Vendor Continued Check	05/14/2009	0.00
350742	WASTE MANAGEMENT BLAINE	05/14/2009	10,769.41
350743	WHITE BEAR CENTER FOR THE ARTS	05/14/2009	4,200.00
350744	WHITE BEAR FLORAL SHOP	05/14/2009	162.26
350745	WHITE BEAR GLASS INC	05/14/2009	243.40
350746	Vendor Continued Check	05/14/2009	0.00
350747	WHITE BEAR LAKE (CITY OF)	05/14/2009	7,754.97
350748	WHITE BEAR LAKE CITY	05/14/2009	25.00
350749	WHITE BEAR LAKE CITY	05/14/2009	50.00
350750	WBLA EDUCATIONAL FOUNDATION	05/14/2009	23.21
350751	WEBER, MARK	05/14/2009	102.00
350752	WEBER, MARY	05/14/2009	28.00
350753	WEDELL THERESA	05/14/2009	145.57
350754	WEEKLY READER	05/14/2009	407.20
350755	WEILL, RON	05/14/2009	61.00
350756	WENINGER, JESSICA A	05/14/2009	39.99
350757	WEST MUSIC COMPANY	05/14/2009	96.84
350758	WESTERN PSYCHOLOGICAL SERVICES	05/14/2009	17.95
350759	WHITE, DOUG	05/14/2009	70.00
350760	WILLCOXON PETER SR	05/14/2009	551.50
350761	WINCEK, GENE	05/14/2009	124.00
350762	WINKLER PAM	05/14/2009	1,037.50
350763	WORLD BOOK INC	05/14/2009	188.37
350764	WOW! FUNDRAISING	05/14/2009	142.20
350765	XEROX CORPORATION	05/14/2009	420.08
350766	YANG, PLOUA	05/14/2009	250.00
350767	ZAVORAL, JAMES	05/14/2009	59.00
350768	ZIBELL LES	05/14/2009	70.00
350769	ZWONITZER, LORA JEANNE	05/14/2009	175.68

437 Computer Check(s) For a Total of 721,838.56

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349342	PROMETRIC	05/14/2009	28.00
350252	STATE OF MINNESOTA DEPT OF PUB	05/14/2009	150.00
2	Void	Check(s) For a Total of	178.00



Check Nbr	Vendor Name	Check Date	Check Amount
350312	AIG	05/11/2009	8,764.24
350313	AMERICAN FUNDS	05/11/2009	64,991.85
350314	AMERICAN UNITED LIFE	05/11/2009	39,607.68
350315	AMERIPRISE	05/11/2009	10,252.20
350316	AXA EQUITABLE	05/11/2009	9,483.92
350317	BALD EAGLE CHINESE &	05/11/2009	126.80
350318	ECMC	05/11/2009	182.05
350319	EDUCATION MN ESI BILLING TRUST	05/11/2009	21,149.07
350320	GREATER TWIN CITIES UNITED WAY	05/11/2009	293.00
350321	HSBC BUSINESS SOLUTIONS	05/11/2009	137.65
350322	IUOE #70	05/11/2009	1,991.13
350323	METROPOLITAN LIFE	05/11/2009	3,404.24
350324	MN CHILD SUPPORT	05/11/2009	1,886.69
350325	MN ENVIRONMENTAL FUND	05/11/2009	137.50
350326	ORCHARD TRUST COMPANY	05/11/2009	3,227.54
350327	THE ROSE LAW FIRM, PLLC	05/11/2009	37.93
350328	SCHOOL SERVICE EMPLOYEES	05/11/2009	5,606.35
350329	UNITED STATES TREASURY	05/11/2009	78.79
350330	US DEPT OF EDUCATION	05/11/2009	260.28
350331	VANGUARD SMALL BUSINESS SERVIC	05/11/2009	16,930.66
350332	WBLA EDUCATIONAL FOUNDATION	05/11/2009	474.50

21 Computer Check(s) For a Total of 189,024.07

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	21	Computer	Checks For a Total of	189,024.07
Total For	21	Manual, Wire Tran, ACH & Computer	Checks	189,024.07
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		189,024.07

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: Acceptance of Gifts

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent

Donation	Donor	Recipient
\$361.55 plus a digital cameras and accessories (value \$1,119.17) and coolers (value \$239.28)	Dan M. Froehlich	Lincoln Elementary School
\$50.00 for Theatre Department	Truck Writers, Inc	White Bear Lake Area High School Theatre Department
\$50.00 for Theatre Department	Tony Sertich	White Bear Lake Area High School Theatre Department
\$25.00 for Theatre Department	Richard and Diana Rose	White Bear Lake Area High School Theatre Department
\$1145.50	Wells Fargo Foundation Educational Matching Gift Program	Willow Lane Elementary School
\$50	Canadian Pacific Railway Co	Oneka Elementary School
\$13,757	See attached	Community Services Senior Program

RECOMMENDATION: Accept donations.

Mr. and Mrs.	Robert and Linda	Albert	\$	100.00	All Senior Programs
Mr. and Mrs.	Ray and Maurine	Alexander	\$	25.00	All Senior Programs
Ms.	Stacy	Alness		\$200.00	Senior Center
Ms.	Maeme	Altendorfer	\$	25.00	All Senior Programs
Ms.	Patty	Anderson	\$	25.00	All Senior Programs
Mr. and Mrs.	Elwood and Judith	Anderson	\$	25.00	All Senior Programs
Mr. and Mrs.	Milton and Kathleen	Anderson	\$	50.00	Meals on Wheels
Ms.	Janice Rae	Arcand	\$	25.00	All Senior Programs
Ms.	Agnes	Arcand	\$	15.00	Transportation
Mr.	Jerris	Baier		\$10.00	All Senior Programs
Mr.	Jerris	Baier	\$	30.00	All Senior Programs
Ms.	Gloria	Baloga	\$	25.00	Transportation
Mr. and Mrs.	John and Rita	Barton	\$	50.00	All Senior programs
Mr.	Merton	Bartsch	\$	25.00	All Senior Programs
Mr.	Edward	Basch	\$	50.00	All Senior Programs
Mr.	Terry	Beckjorden	\$	25.00	Senior Center
Ms.	Phyllis	Benjamin		\$50.00	Meals on Wheels and Transportation
Ms.	Phyllis	Benjamin	\$	50.00	All Senior Programs
Mr. and Mrs.	Barton and Sharon	Benshoof	\$	20.00	Meals on Wheels
Mr. and Mrs.	Harold and Nancy	Bernard		\$25.00	Transportation
Mr.	Wayne	Berry	\$	50.00	All Senior programs
Mr.	Thomas	Berry	\$	20.00	Senior Center
Ms.	Eldora	Boldt	\$	10.00	All Senior Programs
Ms.	Marie	Bragg	\$	10.00	Meals on Wheels
Mr. and Mrs.	Dan and Mary	Brott	\$	25.00	Meals on Wheels
Mr. and Mrs.	Larry and Martha	Brun	\$	25.00	All Senior programs
Ms.	Ruth	Bullis	\$	25.00	Senior Connections
Ms.	Verna	Burns	\$	25.00	All Senior Programs
Mr.	Norman	Christensen		\$100.00	All Senior Programs
Mr.	John	Christensen	\$	25.00	All Senior Programs
Mr.	John	Cicha	\$	100.00	All Senior Programs
Ms.	Delores	Clasen	\$	25.00	All Senior programs
Ms.	Donna	Claude		\$25.00	All Senior Programs
Ms.	Lois	Clausen	\$	25.00	All Senior Programs
Mr. and Mrs.	John and Bonnie	Coghlan	\$	25.00	All Senior programs
Ms.	Alta	Colaizy	\$	10.00	All Senior Programs
Ms.	Corrinne	Colombo	\$	100.00	Transportation
Ms.	Irene	Crisman	\$	50.00	All Senior Programs
Mr.	Robert	Cuerden	\$	50.00	All Senior Programs
Mrs.	Sheila	Cunningham	\$	500.00	All Senior Programs
Ms.	Martha	Cunningham	\$	500.00	Meals on Wheels
Ms.	Barbara	Darst	\$	25.00	Senior Center
Mr. and Mrs.	Robert (Pete) and Ru	Deeg	\$	25.00	Senior Center
Mr. and Mrs.	James and Julene	Delesha	\$	25.00	Meals on Wheels
Ms.	Doris Ann	Dickinson	\$	15.00	Meals on Wheels and Transportation
Mr. and Mrs.	Robert and Virginia	Dippel	\$	25.00	All Senior Programs
Ms.	Mary Jane	Disch	\$	150.00	All Senior Programs
Ms.	Delores	Elliott	\$	25.00	Transportation
Mr. and Mrs.	Joseph W. and Anne	Elsinger	\$	100.00	All Senior Programs
Ms.	Mary	Estrem	\$	10.00	All Senior Programs
Ms.	Ruth	Fagen	\$	25.00	All Senior Programs
Ms.	Violet	Failing	\$	100.00	All Senior Programs

Mr.	Walter	Faleide		\$30.00	Transportation
Mr. and Mrs.	Jim and Phyllis	Fink		\$25.00	All Senior Programs
Ms.	Shirley	Fleischhacker	\$	100.00	Meals on Wheels
Mr. and Mrs.	Don and Karen	Forside	\$	50.00	All Senior Programs
Ms.	Caroline	Foss	\$	50.00	All Senior Programs
Ms.	Delores	Frohriep	\$	25.00	Meals on Wheels
Mr.	Steven	Furst			Senior Center
Ms.	Anna K.	Gallagher		\$10.00	Senior Center
Ms.	Anna	Gallagher	\$	25.00	All Senior Programs
Mr. and Mrs.	Tim and Micky	Garvey	\$	200.00	Meals on Wheels
Mr.	Milton	Gates	\$	100.00	All Senior Programs
Mr. and Mrs.	James and Marilyn	Gephart	\$	25.00	All Senior programs
Mr. and Mrs.	Dick and Nancene	Getchell	\$	50.00	All Senior programs
Ms.	Sandra	Gibson	\$	25.00	All Senior Programs
Ms.	Anne	Gilmore	\$	25.00	Transportation
Ms.	Dorothy	Gruber	\$	25.00	Meals on Wheels
Mr. and Mrs.	George and Patricia	Guenther	\$	300.00	All Senior Programs
Mr.	Verne	Guion	\$	50.00	All Senior Programs
Ms.	Gloria	Hacker	\$	25.00	Meals on Wheels
Ms.	Dorothy	Hanenberger	\$	25.00	Senior Center
Ms.	Nancy	Hansen	\$	25.00	Meals on Wheels
Ms.	Nancy	Hansen	\$	25.00	Meals on Wheels
Ms.	Emilie	Harrison	\$	15.00	Senior Connections
Ms.	Janice	Hayman	\$	25.00	All Senior Programs
Mr.	Ralph	Hayne	\$	50.00	All Senior Programs
Mr. and Mrs.	Lee and Nancy	Haynes	\$	10.00	All Senior Programs
Mr. and Mrs.	Ed and Nancy	Hoffman	\$	25.00	Senior Center
Ms.	Marjil	Hoffman	\$	25.00	Transportation
Mr. and Mrs.	Bill and Janet	Huber	\$	10.00	Meals on Wheels
Mr. and Mrs.	Douglas and Emmie	Ingram	\$	25.00	Meals on Wheels
Mr. and Mrs.	C. Michael and Vera	Jansen	\$	50.00	All Senior Programs
Mr. and Mrs.	Cliff and Mary	Japs	\$	50.00	Senior Center
Mr. and Mrs.	Arnold and Carole	Jensen	\$	25.00	All Senior Programs
Mr. and Mrs.	Arthur and Dorothy	Johnson	\$	25.00	All Senior programs
Ms.	Janice	Johnstone	\$	100.00	Meals on Wheels
Mr. and Mrs.	Keith and Judy	Johnstone	\$	25.00	Meals on Wheels
Ms.	Mary	Kapinos		\$5.00	Senior Center
Ms.	Jean	Kass	\$	25.00	Senior Center
Mr.	Robert	Katz		\$50.00	All Senior Programs
Mr. and Mrs.	Jeff and Betty	Kolb		\$10.00	Senior Center
Mr. and Mrs.	Dan and Sandra	Korthuis	\$	50.00	Meals on Wheels and Transportation
Ms.	Helen	Koscianski		\$20.00	Senior Center
Ms.	Joan	Kraft	\$	25.00	All Senior Programs
Mrs.	Karen	Krahn		\$2,350.00	All Senior Programs
Mr. and Mrs.	Warner and Aileen	Krusell	\$	100.00	Senior Center
Mr. and Mrs.	Donald and Donna	Landsverk	\$	30.00	All Senior Programs
Ms.	Martha	Lange	\$	5.00	Meals on Wheels
Mr.	Charles	Lavallee	\$	25.00	All Senior Programs
Mr. and Mrs.	Edward and Roberta	LaValley	\$	40.00	All Senior Programs
Mr. and Mrs.	Ted and Bonnie	LaValley	\$	50.00	All Senior Programs
Ms.	Margaret J.	Lear	\$	100.00	Transportation
Mr. and Mrs.	Stephen and Laurie	Lenarz	\$	20.00	All Senior Programs

Mrs.	Vandora	Linck	\$	25.00	Meals on Wheels
Ms.	Donna	Malchow	\$	25.00	Senior Center
Ms.	Linda	Manders		\$50.00	All Senior Programs
Mr. and Mrs.	Dan and Joyce	Manney	\$	25.00	All Senior Programs
Ms.	Carol	Manning	\$	25.00	Meals on Wheels
Ms.	Vera	Mathson	\$	10.00	All Senior Programs
Mr.	Gene	McAlister	\$	50.00	All Senior Programs
Mr. and Mrs.	B. J.	McCanna	\$	25.00	Senior Connections
Mr. and Mrs.	Gerald and Mary	McCaulay	\$	20.00	All Senior Programs
Mr.	Stephen	McGarthwaite	\$	25.00	Meals on Wheels
Mr. and Mrs.	Bryan and Karin	McGinnis	\$	35.00	All Senior Programs
Mr. and Mrs.	James and Shirley	McIntyre	\$	25.00	All Senior Programs
Ms.	Nancy	McMullen	\$	50.00	All Senior Programs
Ms.	Mary	Mengel	\$	120.00	All Senior Programs
Ms.	Joan	Michaud	\$	25.00	Meals on Wheels
Mr. and Mrs.	Joseph	Mikacevich	\$	25.00	All Senior Programs
Mr. and Mrs.	Leroy and Florence	Mike		\$25.00	Meals on Wheels
Mr. and Mrs.	Leroy and Florence	Mike	\$	25.00	Meals on Wheels
Mr.	Ray	Millard	\$	25.00	Senior Center
Mr.	Don	Mingo	\$	25.00	Meals on Wheels
Mr. and Mrs.	Howard and Carol	Moe		\$25.00	All Senior Programs
Rev. and Mrs.	Arvid and Betty	Morey		\$25.00	All Senior Programs
Mr.	Walter	Nelsen	\$	30.00	Meals on Wheels
Mr. and Mrs.	James	Nidelkoff		\$20.00	All Senior Programs
Mr. and Mrs.	James and Margaret	Nidelkoff	\$	10.00	Senior Center and Transportation
Mr. and Mrs.	Gary and Elaine	Nordness	\$	100.00	Transportation
Mr. and Mrs.	Darrell and Sally	Novak	\$	25.00	All Senior Programs
Ms.	Tats	Ogata	\$	25.00	Senior Center
Ms.	Bernice M.	Olson	\$	25.00	All Senior Programs
Ms.	Sandra	Olson	\$	50.00	All Senior Programs
Mr.	Gerald	Olson	\$	25.00	Transportation
Ms.	Dorothy	Olson	\$	25.00	Senior Center
Ms.	Joanne	Pardo	\$	25.00	All Senior programs
Ms.	Dorothy	Paulson		\$200.00	All Senior Programs
Ms.	Patricia	Payson	\$	25.00	All Senior Programs
Ms.	Betty	Pelletier	\$	25.00	Meals on Wheels
Dr.	David M.	Perry	\$	100.00	All Senior Programs
Ms.	Judith	Peters		\$25.00	Senior Center
Mr.	R. Arthur	Petersen		\$25.00	Meals on Wheels
Ms.	Patricia A.	Petersen	\$	100.00	All Senior Programs
Mr.	Robert J.	Peterson		\$200.00	Senior Center
Mr.	Ken	Peterson		\$100.00	Meals on Wheels
Ms.	Jan	Peterson	\$	50.00	All Senior Programs
Ms.	Muriel	Pollock	\$	25.00	All Senior Programs
Mr. and Mrs.	Wesley and Sharlene	Powell	\$	100.00	All Senior Programs
Mr. and Mrs.	Roger and Esther	Price	\$	25.00	Meals on Wheels
Mr. and Mrs.	Jerry and Joan	Prochaska		\$30.00	Senior Center
Mr. and Mrs.	Robert and Carole	Przybylski	\$	25.00	All Senior Programs
Mr.	Kenneth	Puffer	\$	50.00	All Senior programs
Ms.	Connie	Pults	\$	25.00	Meals on Wheels
Ms.	Marilyn	Rautenberg	\$	25.00	All Senior Programs
Mr. and Mrs.	Rex and Renee	Redmer		\$10.00	Meals on Wheels

Mr. and Mrs.	Rex and Renee	Redmer	\$	40.00	Meals on Wheels
Ms.	Deanna	Renko	\$	35.00	All Senior Programs
Ms.	Laudy	Ribar	\$	100.00	All Senior Programs
Mr.	Bill	Riley	\$	20.00	Meals on Wheels
Ms.	Gladys	Rivard	\$	25.00	Transportation
Mr. and Mrs.	Charlie and Jan	Roeser	\$	25.00	Meals on Wheels
Ms.	Irene	Rose	\$	10.00	All Senior Programs
Mr. and Mrs.	Christ and Viola	Rozikes	\$	20.00	Meals on Wheels
Ms.	Judith	Runge	\$	25.00	All Senior Programs
Ms.	Helen	Sames	\$	25.00	All Senior Programs
Ms.	Harriet	Sarracco	\$	25.00	Senior Center
Ms.	Sharon	Schmidt		\$25.00	Lionmobile Program
Ms.	Sharon	Schmidt	\$	20.00	All Senior Programs
Ms.	Lois	Schoenthaler	\$	25.00	Meals on Wheels
Mr. and Mrs.	Jim and Patsy	Schultz		\$20.00	Senior Center
Ms	Peggy	Schultz	\$	25.00	All Senior Programs
Mr.	Warren	Scidmore	\$	25.00	All Senior programs
Mr. and Mrs.	Kenneth and Alice	Scilley	\$	25.00	Senior Center
Mr. and Mrs.	Donald and Elizabeth	Selchow		\$25.00	All Senior Programs
Ms.	Gloria	Shaffer	\$	20.00	Meals on Wheels
Mr. and Mrs.	John and Mary	Shearen		\$100.00	All Senior Programs
Ms.	Marian	Shepard	\$	100.00	All Senior Programs
Ms.	Genevieve	Shubitz	\$	50.00	All Senior Programs
Mr. and Mrs.	Gerald and Joan	Shull	\$	25.00	All Senior Programs
Mr. and Mrs.	Knut and Gladys	Skjerseth	\$	50.00	Meals on Wheels
Mr. and Mrs.	George and Beverly	Slater	\$	25.00	All Senior Programs
Mr.	Keith	Smelser		\$25.00	All Senior Programs
Ms.	Patricia	Spude		\$50.00	Meals on Wheels and Transportation
Ms.	Wendy	Stidfole	\$	50.00	Meals on Wheels
Ms.	Dorothy	Suchor	\$	25.00	All Senior Programs
Mr.	Gordon	Sutherland	\$	25.00	All Senior programs
Ms.	Louise	Swanson	\$	25.00	Meals on Wheels
Ms.	Mary	Swanson	\$	25.00	Senior Center
Ms.	Margaret	Tansom	\$	10.00	All Senior Programs
Mr. and Mrs.	William	Thein	\$	50.00	All Senior Programs
Ms.	Marilyn	Thomas	\$	50.00	Senior Center
Ms.	Nancy	Trevino	\$	50.00	Meals on Wheels
Ms.	Helen	Tubridy	\$	25.00	Senior Center
Ms.	Carol	Urban	\$	10.00	Transportation
Mr.	Christopher	Wachtler	\$	25.00	All Senior Programs
Mr.	James	Wagner	\$	25.00	All Senior Programs
Ms.	Lillian	Wahlberg		\$60.00	All Senior Programs
Ms.	Pat	Walstad		\$25.00	Senior Center
Mr.	Arnold	Weber	\$	20.00	All Senior programs
Ms.	Bonnie	Wek		\$100.00	All Senior Programs
Mr.	Ed	Wensman	\$	100.00	All Senior Programs
Ms.	Rita	Wethern		\$25.00	All Senior Programs
Mr. and Mrs.	Kenneth and Mary	Whitney	\$	40.00	All Senior Programs
Mr.	Gerald	Wilharber	\$	25.00	All Senior Programs
Ms.	Denise	Willman	\$	200.00	All Senior Programs
Mr. and Mrs.	John and Connie	Winterhalter	\$	10.00	All Senior Programs
Mr. and Mrs.	Cal and Barb	Wojahn	\$	50.00	All Senior programs

Ms.	Dorothy	Yarusso	\$	25.00	All Senior Programs
Ms.	Louise	Young	\$	200.00	Senior Center and Transportation
Ms.	Barbara	Youngblood	\$	250.00	All Senior Programs
Mr. and Mrs.	Robert and Lorene	Youngquist	\$	200.00	Senior Center
Ms.	Dorothea	Zaiger	\$	25.00	All Senior Programs
Ms.	Jean	Zakrzewski		\$50.00	Senior Center
Ms.	Joy	Zemke	\$	25.00	All Senior Programs
Ms.	Ruth	Zieper	\$	25.00	Transportation
Mr.	Richard	Ziertman	\$	50.00	All Senior programs
Ms.	Theresa	Zwiegl	\$	10.00	Transportation
				\$385.00	Transportation
				\$125.00	Senior Center
				\$75.00	Senior Center
			\$	25.00	All Senior Programs
			\$	250.00	All Senior programs
			\$	25.00	Meals on Wheels
			\$	37.00	Senior Center
			\$	25.00	Transportation
		Total	\$	13,757.00	

AGENDA ITEM: Field Trip Request

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Cindy Moore, Director of Curriculum and Assessment
Jill Thelen, Director of Schools

Background:

School Board Policy #610 -- Field Trips requires School Board approval of any overnight field trips. The following field trip is being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/Team	Number of School Days Missed	Number of Students Attending	Cost and Source of Revenue	Means of Transportation	Purpose of Field Trip
9/25/09 – 9/26/09 Milaca, MN	Dan Kovacich	WBL Boys' Cross Country	0	14 – 16	\$25	Parent Vehicles	Opportunity to compete in one of the largest CC meetings in the state.

Recommendation:

Administration recommends the School Board approve the field trip.

RESOLUTION FOR PERSONNEL ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the personnel items that are reflected upon the following pages; and

WHEREAS, that personnel items, A-5(f) to A-5(h), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the personnel item listed in Consent Agenda Items A-5(f) to A-5(h).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RETIREMENT - CLASSIFIED STAFF

PHYLLIS L. BECKER - Pupil Support Assistant, Oneka Elementary
Employed by District 624 since 09/02/1988
Effective Date: 06/12/2009

RECOMMEND APPROVAL

RETIREMENT - CERTIFIED STAFF

LINDA K. BOHN - Media Specialist, Central Middle School
Employed by District 624 since 01/02/1996
Effective Date: 06/12/2009

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

FULL-TIME LEAVE REQUEST (2009-2010) - CERTIFIED STAFF

ROBIN R. WALES - Special Education Teacher, Secondary
Second Year General Leave Request
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

PART-TIME LEAVE REQUESTS, 2009-2010-CERTIFIED STAFF

JENNIFER M. BABIASH - Secondary Health Teacher, Secondary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

JUDY L. BAKKEN - Media Specialist, Secondary

.40 Leave (.60 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

LESA M. BRANDT - Speech Clinician, ECSE

.60 Leave (.40 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

CRYSTAL L. BUTTERS - TITLE Teacher, Elementary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

DEBORAH M. BUTTERS - Physical Education Teacher, Secondary

.30 Leave (.70 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

MARY CAMPBELL - Grade 6 Teacher, Secondary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

KRISTIN S. CHOUINARD - Speech Clinician, Elementary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

DEBORAH M. DRAEGER - Special Education Teacher, Elementary

.10 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

GREGORY J. FRY - Mathematics Teacher, Secondary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

SARAH J. FUHRMAN - Social Worker, Secondary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

MICHELLE C. GRATZ - TITLE Teacher, Elementary

.30 Leave (.70 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

PART-TIME LEAVE REQUESTS, 2009-2010-CERTIFIED STAFF (continued, pg. 2)

<u>KADI L. GROPPOLI</u> - Occupational Therapist, Elementary .30 Leave (.70 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>WENDY HOERNEMANN</u> - Science Teacher, Secondary .20 Leave (.80 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>ERIN J. HOFF</u> - ELL Teacher, Secondary .30 Leave (.70 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>BECKY L. KLIER</u> - Special Education Teacher, Secondary .20 Leave (.80 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>LAURA J. KRUEGER</u> - Physical Therapist ECSE, Normandy Park .20 Leave (.80 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>CAROLYN R. LOUNSBERRY</u> - Communications Teacher, Secondary .30 Leave (.70 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>PATRICIA L. MARCROFT</u> - B-2 ECSE Teacher, Normandy Park .30 Leave (.70 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>CYNTHIA J. MATTSON</u> - Special Education Teacher, ALC .30 Leave (.70 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>JANIS M. MCDANIELS</u> - Speech Clinician, Normandy Park .40 Leave (.60 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>SAMANTHA J. MEYER</u> - School Psychologist, Elementary .60 Leave (.40 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL
<u>MARY T. MILES</u> - Physical Therapist, Elementary .10 Leave (.80 position) Effective Date: 2009-2010 School Year	RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

PART-TIME LEAVE REQUESTS, 2009-2010-CERTIFIED STAFF (continued, pg. 3)

SUSAN J. MOSES-ZIRKES - School Psychologist, Elementary

.10 Leave (.60 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

JOAN K. MUSIL - ECSE Teacher, Normandy Park

.50 Leave (.50 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

MARY OSTERLAND - Elementary Teacher, Elementary

.50 Leave (.50 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

AMANDA J. PASCUZZI - Communications Teacher, Secondary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

DANIELLE L. PERRIER-MILLER - School Psychologist, Elementary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

DORENE K. PETERSON - Grade 6 Teacher, Secondary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

PETER M. PITMAN - Science Teacher, Secondary

.10 Leave (.90 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

ROSALIA T. PREMENTINE - Speech Clinician, Elementary

.20 Leave (.80 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

TRACY A. PRESSELLER - Special Education Teacher, Elementary

.40 Leave (.60 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

KATHLEEN A. PRICE - Kindergarten Teacher, Elementary

.50 Leave (.50 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

JOSEPHINE M. ROBINSON - Guidance Counselor, Secondary

.50 Leave (.50 position)

Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

PART-TIME LEAVE REQUESTS, 2009-2010-CERTIFIED STAFF (continued, pg. 4)

ROGER W. SEELING - Special Education, Transition Plus
.20 Leave (.80 position)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

ERICA J. SUCHY - Mathematics Teacher, Secondary
.20 Leave (.80 position)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

KARI A. THALHUBER - Health Teacher, Secondary
.30 Leave (.70 position)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

STEPHANIE TOLLISON - School Psychologist, Secondary
.20 Leave (.80 position)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

SHANNON TREICHEL - Spanish Teacher, Secondary
.20 Leave (.80 position)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

CARLA TRIGGS - Learning Skills Teacher, Elementary
.20 Leave (.80 position)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

THERESA M. WILSON - Business Education Teacher, Secondary
.50 Leave (.50 position)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CLASSIFIED STAFF

EILEEN F. LODERMEIER - Part Time Cook, North Campus
Replacing J. Pitcher who transferred
\$13.63/hr., 3.50 hrs./day, 10 days
Effective Date: 06-01-2009

\$477.05

RECOMMEND APPROVAL

REHIRE FROM TERMINATION - CERTIFIED STAFF

NICOLE M. RYDEL - .80 Social Studies Teacher, Central MS/South Campus
(Terminated on May 11, 2009)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

LYNN K. SEELEY - Special Education Teacher (LD/ASD), North Campus
(Terminated on May 11, 2009)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

LEAH T. USSELMAN - .30 DAPE Teacher, Elementary
(Terminated on May 11, 2009)
Effective Date: 2009-2010 School Year

RECOMMEND APPROVAL

NEW PERSONNEL - CERTIFIED STAFF

HEATHER A. AMUNDSON-MUSICH - Psychologist, Lakeaires Elementary

Effective Date: 2009-2010 School Year

MA+60/Step 12

\$69,000.00

Attended: University of Nebraska, Lincoln, NE

School Psychology/Educational Psychology ED.S/MA

University of Minnesota, Minneapolis, MN

Child Psychology

BA

Experience: School Psychologist

Diamond Path Elementary, Apple Valley, MN

Northview Elementary, Eagan, MN

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 2)

JENNIFER M. CRAIGAN - Grade 4 Teacher, Otter Lake Elementary

Effective Date: 2009-2010 School Year

BA+15/Step 12 \$53,579.00

Attended: University of Minnesota, Minneapolis, MN
Elementary Education BS

Experience: Elementary Teacher
Prince William County Schools, Manassas, VA
Valley View Elementary, Bloomington, MN
Friendly Hills M.S., ISD 197, MN
Mendota Hgts. Elem. School, ISD 197, MN

RECOMMEND APPROVAL

JENNIFER L. HANSEN - Kindergarten Teacher, Lincoln/Willow Elementary

Effective Date: 2009-2010 School Year

BA/Step 1 \$35,000.00

Attended: Concordia University, St. Paul, MN
K-6 Elem. Education/Middle School Science BA

Experience: KIDS and Summer School Teacher
Lincoln/Oneka Elementary, White Bear Lake, MN

RECOMMEND APPROVAL

KARLIE A. HUTCHINGS - Bridges Math Teacher, Central Middle School

Effective Date: 2009-2010 School Year

BA/Step 3.5 \$37,536.00

Attended: College of St. Benedict/St. John's UN, St. Joseph, MN
Elementary Education/K-8 Math BS
St. Cloud State University
American Sign Language

Experience: Mathematics Teacher
Jackson Middle School, Anoka-Hennepin, MN
Crestview Elementary, ISD 279, Osseo, MN
Ternavo Elementary, Manzanillo, Mexico

RECOMMEND APPROVAL

AMANDA M. HUTH - Language Arts Teacher, North Campus

Effective Date: 2009-2010 School Year

BA/Step 4.5 \$38,946.00

Attended: College of St. Benedict/St. John's UN, St. Joseph, MN
English/Secondary Education BS

Experience: Language Arts/Reading Teacher
Minnesota International MS, Minneapolis, MN
Ubah Medical Academy, Hopkins, MN

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 3)

SCOTT D. JOHNSON - Mathematics Teacher, Central Middle School

Effective Date: 2009-2010 School Year

MA+30/Step 1 \$41,228.00

Attended: Bethel University/Seminary, St. Paul, MN
Master of Arts in Teaching (in progress)
Master of Divinity MA
US Naval Academy, Annapolis, Maryland
Mathematics BS

Experience: Student Teacher
Sunrise Park Middle School, White Bear Lake, MN
Irondale High School, New Brighton, MN

RECOMMEND APPROVAL

PAMELA M. JOHNSTONE - Grade 1 Teacher, Lincoln Elementary

Effective Date: 2009-2010 School Year

MA/Step 6 \$47,053.00

Attended: Hamline University, St. Paul, MN
Masters in Education MA
University of Wisconsin, Platteville, WI
Elementary/Middle School Math BS

Experience: Elementary Teacher
Somerset Elementary School, Somerset, WI
Pineview Elementary, Reedsburg, WI

RECOMMEND APPROVAL

LAURA E. JONES - Language Arts Teacher, Sunrise Middle School

Effective Date: 2009-2010 School Year

BA/Step 2 \$36,101.00

Attended: Bethel University, St. Paul, MN
Communication Arts/Literature/English BS

Experience: Language Arts Teacher
Highview Middle School, Mounds View, MN

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 4)

JOSHUA D. LEHR - Language Arts Teacher, North Campus

Effective Date: 2009-2010 School Year

BA+30/Step 1 \$36,668.00

Attended: University of Minnesota, Minneapolis, MN
English Education BA

Experience: Student Teacher
Apple Valley Senior HS, Apple Valley, MN
Crosswinds Middle School, Woodbury, MN

RECOMMEND APPROVAL

MISTY MARUSKA - .5 FACS Teacher, Central MS/North Campus

Effective Date: 2009-2010 School Year

MA/Step 5 \$22,716.00

Attended: University of Minnesota, Minneapolis, MN
Master of Education in Family Education MA
University of Minnesota, Minneapolis, MN
Family Social Science BS

Experience: Family and Consumer Science Teacher
Columbia Heights High School, Columbia Heights, MN

RECOMMEND APPROVAL

NICHOLAS MARTY - Grade 2 Teacher, Lincoln Elementary

Effective Date: 2009-2010 School Year

BA/Step 1 \$35,000.00

Attended: University of Wisconsin - River Falls, WI
Elementary Education BS

Experience: Reserve Teacher and Coach
Pine City Public Schools, Pine City, MN

RECOMMEND APPROVAL

ALETA A. SCHULTE - Psychologist, Willow Lane Elementary

Effective Date: 2009-2010 School Year

MA+60/Step 11 + PHD \$64,170.00

Attended: University of Wisconsin, Madison, WI
Educational Psychology PhD/MS

Gustavus Adolphus College, St. Peter, MN
Elementary Education and Psychology BS

Experience: School Psychologist
North Branch ISD #138, North Branch, MN
St. Croix River Education District, Rush City, MN
Heartland Area Education Agency 11, Johnston, IA

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 5)

CASSANDRA M. SCHULTZE - Science Teacher, South Campus

Effective Date: 2009-2010 School Year

BA/Step 1.5 \$35,550.50

Attended: University of North Dakota, Grand Forks, ND
Chemistry/Secondary Education BS

Experience: Chemistry and Physical Science Teacher
Devil's Lake High School, Devil's Lake, ND

RECOMMEND APPROVAL

MOLLY A. VADNAIS - Art Teacher, Central Middle School

Effective Date: 2009-2010 School Year

MA/Step 5 \$45,431.00

Attended: University of Iowa, Iowa City, IA
Masters in Art/Education MA

Buena Vista University, Storm Lake, IA
Art/Education BS

Experience: Education Associate/University Supervisor/Teacher
Figge Art Museum, Davenport, IA
University of Iowa, Iowa City
Schaller-Crestland High School, Early, IA

RECOMMEND APPROVAL

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **June 8, 2009**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent of Schools**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: Review of Legislative Session and Status of Programmatic Improvements

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent of Schools

BACKGROUND:

In recent weeks, Mr. Willcoxon, Executive Director of Business Services, and the superintendent have attended faculty and staff meetings at each school site, and made presentations to other school groups, providing an update on the 2009 Legislative session. Following, we have provided a status report on seventeen priority programmatic improvements that have been before the School Board since the fall of 2008.

This is a summary of that presentation, to give the public an opportunity to understand the state of the District in June of 2009. The slides reflect on-going stewardship and caution in terms of the State and District financial conditions, but additional investments to reduce class sizes for the 2009-10 school year. These also reflect innovative improvements through the use of public and private partnerships, and in some cases using federal stimulus money, which will be available during the 2009-10 and 2010-11 school years.

RECOMMENDATION:

Programmatic Improvements Considered for the 2009-10 and 2010-11 School Years



Status as of May 2009

1. Class Size Reduction



An additional \$386,000 has been allocated for 2009-10 to fund additional teaching staff to **reduce class sizes**.

2. Supply and Material Budgets



For 2009-10, the District will **maintain the same per pupil supply amount** as was in place for the 2008-09 school year.

3. Teacher Mentoring and Support

For 2009-10, we will **continue at the same budget level** provided for the current 2008-09 school year, although the specific strategies used for mentoring new teachers may change to respond to improved practices.



4. High School Remediation



\$78,000 was approved for **high school initiatives**.

Additionally, the 2009-10 Equity and Integration Budget has created a line item to support year one of AVID planning and training.

5. Instructional Technology Training



For 2009-10, the District will have **additional Smartboard technology** installed in K-12 classrooms as a result of a \$65,000 allocation gift from the White Bear Lake Area Education Foundation, \$14,000 from Special Education Third-Party billing, and \$65,000 from the District Capital Outlay fund.

Also reviewing:
- **technology training** funded by staff development dollars
- **external audit** of our instructional technology model system wide

6. Increase Family and Student Opportunity for Early Childhood Education

We are currently reviewing whether Federal stimulus funds could be used to increase family and student opportunities for Early Childhood Education for school years 2009-10 and 2010-11.



7. Offer Full Day Kindergarten At No Cost To Families



The administration has no current plans to recommend offering full-day kindergarten at no cost to families.

Reducing class size and the increasing amount of scholarship funding needed by families increase the net cost and subsidy of this program, which in the long run needs to be addressed.

The cost of \$2,600 per child has been maintained for full-day kindergarten. In addition, the full-day Kindergarten Plus option provides reduced rates for families which qualify for free and reduced lunch.

8. Co-Curricular Activities



The District plans to make a **comprehensive evaluation** of the administrative coordination for the student activities program during the 2009-10 school year with recommendations to be effective for the 2010-11 school year.

The District continues to look at **funding for student activities programs**. A final recommendation will be made when the Legislature has completed their work and there is a better understanding of the 2009 - 2011 financial situation.



9. Innovative Partnerships

In March 2009, continuation of our partnership with the **White Bear Lake Center for the Arts** at the same financial commitment for the school district was approved.



We anticipate recommending to the School Board a continuation of the partnership with **MacPhail School of Music**.

We anticipate continuing the partnerships with **Tamarack Nature Center** and with the **YMCA** and are pursuing other innovative partnerships.

10. Elementary Level

Study and consider innovative new programming at the elementary level.

It is anticipated the **Centerpoint/Parkview** site will be prepared for a site visit of the International Baccalaureate organization by the fall of 2010. We are optimistic the school site will receive full IB designation.



We will also study and consider **other program innovations** to be in place for the **2010-11** school year.

11. Middle School

Study and consider innovative new programming at the middle school level.

For 2009-10, the middle school and high school are beneficiaries of the grants pertaining to STEM initiatives including:
\$60,000 from the Kearn Foundation
\$18,898 from the 3M Ingenuity Grant
\$17,982 from the Fuller Grant



Middle School administration has met and are still examining IB and pre AP for middle level programming. Currently, \$3,500 is available for Middle School IB application through previous Brosious Grant.

12. High School

Study and consider innovative new programming at the high school level.



In addition to the STEM initiatives, a major initiative in the high school will be to assure the transition from the four block to the six-period day schedule will go smoothly and the students and staff have the necessary support.

In addition, implementation of new strategies to coordinate activities and programs of the two high school campuses will assure quality education for the students and a smooth transition. Some recommendations will be put in place in the 2009-10 school year, and others will be recommended for 2010-11

13. Examine Options and Opportunities for Student Programming



\$36,000 was approved to include Zero Hour classes at South Campus, After School classes at North Campus and On-Line Learning opportunities.

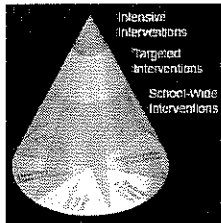
14. Communications, Marketing and Public Relations



The administration will develop a recommended communication plan for 2009-10 to be accomplished within a current budget. This plan will also identify new initiatives which would require additional budgetary allocations, including improvements and standardization of the school and program Web sites.

15. Collaboration of Interventions for Elementary Students (Gen. Ed./Spec. Ed)

The District is currently looking at the **federal stimulus funding** that is available through Title I and Special Education for the 2009-10 and 2010-11 school years to determine whether an expansion of the collaboration of interventions for our elementary students, including RTI "Response to Intervention" might be strengthened through the special federal stimulus funding. For 2009-10, we will continue to allocate a .6 FTE for special education to the RTI initiative.



16. Comprehensive School Transition Support for Students

The popular **WEB (Where Everybody Belongs)** program which has been a component of the **transition for middle school students** at Sunrise will be replicated at Central for next year, and other initiatives will take place to **improve transitions for students going to North and South Campus**.

These initiatives are being funded primarily through grant funding.



17. Orchestra Program



The administration will continue to examine **innovative ways to increase opportunities for students to participate in a strings program**. New this year is the string ensemble program work that has been developed at Willow Lane Elementary.

Questions?

AGENDA ITEM: Update on Priorities for Facility Improvements
MEETING DATE: June 8, 2009
SUGGESTED DISPOSITION: Discussion Item
CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent of Schools

BACKGROUND:

Between the spring of 2008 and May of 2009, the administration and the School Board have had regular conversations about facility improvements which have risen out of partnership discussions with public and private groups in our community.

At this evening's meeting, Pete Willcoxon, Executive Director of Business Services, and David Guenther, Director of Community Education, will provide a brief update on the current status of the following four potential partnerships:

1. Partnership with the YMCA on facility improvements and expansion

On this evening's School Board agenda, Operational Item E-3 asks the School Board for authorization for the development of a lease agreement with the YMCA. The White Bear Lake Area Schools has been part of a partnership with the YMCA, Mahtomedi School District, and five area municipalities for the last three years. At the public forums in March we heard public comment on a YMCA potential expansion. At the work-study session of May 26, the School Board received a full presentation from Shane Hoeffler, interim Director of the YMCA.

The administration believes this partnership is consistent with the broad facility use study done in 1998 and updated in the fall of 2008, and will be recommending participation in this partnership.

We understand that the City of White Bear Lake has taken action to support the partnership and this item is before the boards of the other partners.

2. **Consideration of resurfacing the South Campus stadium with a synthetic playing surface**

Since the Spring of 2008, the school administration has held discussions with the School Board, school staff and coaches, and community groups pertaining to expanding the opportunity for outdoor sports by resurfacing the current natural turf at South Campus with a synthetic surface that would allow dramatically more contests and events to occur at the South Campus stadium field. Currently, the field is used only for girls' and boys' soccer and football in the fall, and a few other special events. The administration does not believe that the current surface can sustain other athletic needs, including Lacrosse, a spring sport for boys and girls, and many other sports that would come to use this stadium if it were covered with a synthetic turf.

In March, the School Board held two public forums to present and receive community feedback on options for replacing this turf. We discussed paying for the turf by a combination of reduced maintenance costs, increased revenue generation, and potentially some use of increased taxes. Subsequent to these conversations, the Community Facilities Partners Group approached the School District and presented a proposal at the April School Board work-study session to consider placing a domed year-around surface on the South Campus site, as well as resurfacing the South stadium field with synthetic turf. With the model presented by the Community Facilities Partners the project would be paid for in its entirety by private funding, with the actual facility capital cost coming from the sale of revenue bonds.

The School Board and administration have reviewed this and, while interested in this as an option for a long-term solution, do not believe that the case is compelling enough to move forward with the Community Facilities Partners option without further examination of School District priorities, especially in regards to the use of the South Campus fields.

Thus, the turf issue will be held over for continued study with no action on turf for this summer. The District will, as part of its examination of the issues pertaining to field use, review our protocols for use of the South Campus stadium field to determine whether we can achieve a balance between greater use of the field for sports and other activities without compromising student and athletic safety.

3. **White Bear Basketball Association**

After discussion with the School Board initially in the spring of 2008, the White Bear Basketball Association continued ongoing discussions with the school administration pertaining to the possibility of jointly building a four court basketball complex on School District land, with the highest priority being South Campus. Prior to the March public forums, at which the partnership was to be

discussed, the White Bear Basketball Association withdrew the proposal, and as we understand it, is considering the possibility of other partners. The District continues to be open to further discussions with the White Bear Basketball Association.

4. Community Facilities Partners

The Community Facilities Partners group initially was working with the City of Vadnais Heights, to build multiple athletic and recreational facilities, first at a site in Vadnais Heights near County Road E and 35W, and as we understand it, is currently considering facilities to be built at the intersection of County Road E and Highway 61.

The District has been involved with the Community Facility Partnership group as described in the turf issue above.

RECOMMENDATION:

That the School Board receive a report from District administration on these four potential partnerships, and ask questions or give direction as appropriate.

E. OPERATIONAL ITEMS

Agenda Item: **Authorization for Adoption of Math Expressions Materials**
Approval of the Elementary Math Framework

Meeting Date: **June 8, 2009**

Suggested Disposition: **Operational Item**

Contact Persons(s): **Cynthia A. Moore, Director of Curriculum and Assessment**

BACKGROUND:

Administrators and District-wide Elementary Curriculum Leaders are requesting an endorsement and approval of the K-5 Mathematics Framework and authorization for adoption of Math Expressions curriculum materials to support the Elementary Mathematics Framework. The proposal is the culmination and result of an extensive two-year study and review done by the District's administration and PreK-5 Elementary Curriculum Leaders. An overview of the process and framework document was shared at the May 26, 2009 work study session.

The Elementary Mathematics Framework identifies the program goals, purpose, outcomes, alignment to standards, and articulates White Bear Lake students' mathematics learning. In May, 2009, the Curriculum Leader Committee unanimously endorsed the Elementary Mathematics Framework and recommended implementation of Math Expressions to support the program. The Curriculum Community Advisory Committee reviewed the recommendation and proposal May 17, 2009.

RECOMMENDATION: Approval

AGENDA ITEM: Adoption of 2009-2010 Budget

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

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Background:

The School Board and administration have been working on the budgets for the 2009-2010 school year since late last year.

Earlier this school year the School Board approved the additional expenditure of \$500,000 for this school year, primarily addressed at reducing class sizes.

The high school will be moving from the four block schedule to a six period day beginning in September.

Federal programs and grants are projected at the same amount as the current budget year.

The Food Service Fund is projected to remain self sufficient, although a price increase was necessary to accomplish this.

The Community Service Fund budget is reflecting a continued decrease in fund balance.

The Capital Expenditure sub-fund budget has been developed by the committee and shows the allocation of both the general capital revenue and the capital projects levy that was approved by the community in November, 2003. Anticipated budget carryovers have been included in the projected expenditures.

The budgets were presented to the Finance Committee at its meeting on June 3rd. The Committee moved the budget recommendation forward.

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Recommendation:

It is recommended that the School Board adopt the attached 2009-2010 budget as presented.

White Bear Lake Area School District #624

2009-2010 Adopted Budget

FUND	Fund Balance 06/30/08	2008-2009 Adopted			2009-2010 Adopted		
		Revenues	Expenditures	Fund Balance 06/30/09	Revenues	Expenditures	Fund Balance 06/30/10
General:							
general sub-fund	\$7,715,909	\$80,200,000	\$79,400,000	\$8,515,909	\$79,700,000	\$83,200,000	\$5,015,909
general (reserved)	\$4,533,599	\$0	\$0	\$4,533,599	\$0	\$0	\$4,533,599
capital (reserved)	\$2,255,157	\$4,126,000	\$5,426,000	\$955,157	\$3,400,000	\$3,740,000	\$615,157
Total General Fund	\$14,504,665	\$84,326,000	\$84,826,000	\$14,004,665	\$83,100,000	\$86,940,000	\$10,164,665
Food Service	\$523,589	\$4,006,500	\$4,006,500	\$523,589	\$4,209,000	\$4,209,000	\$523,589
Community Service	\$1,302,292	\$4,744,000	\$4,925,000	\$1,121,292	\$4,583,000	\$5,028,500	\$675,792
Debt Service	\$1,693,914	\$7,350,000	\$7,300,000	\$1,743,914	\$10,601,000	\$10,965,000	\$1,379,914
All Funds Total:	n/a	\$100,426,500	\$101,057,500	n/a	\$102,493,000	\$107,142,500	n/a

Capital Expenditure Fund Budget

	2008-2009			2009-2010			2010-2011		
Projected Revenue:									
Operating Capital		\$ 2,024,000		\$ 2,008,000		\$ 2,000,000			
One time state capital revenue		\$ 300,000		\$ -		\$ -			
Referendum		\$ 847,000		\$ 905,000		\$ 930,000			
Expenditures:	Total			Total			Total		
Technology:									
Districtwide Computer Support Staff	\$ 556,000	\$ 556,000	\$ 583,800	\$ 583,800	\$ 612,990	\$ 612,990	\$ 114,150	\$ 114,150	
Building Computer Support Staff	\$ 394,000	\$ 394,000	\$ 109,760	\$ 109,760	\$ 114,150	\$ 114,150	\$ 30,000	\$ 30,000	
Other Costs	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 34,000	\$ 34,000	\$ 386,000	\$ 34,000	\$ 352,000
Current Software Licenses/Communications	\$ 379,000	\$ 164,000	\$ 215,000	\$ 386,000	\$ 352,000	\$ 352,000	\$ 350,000	\$ 34,000	\$ 350,000
Districtwide Technology Replacement Program	\$ 280,000	\$ -	\$ 280,000	\$ 175,000	\$ -	\$ 175,000	\$ 350,000	\$ -	\$ 350,000
Building/Site Needs:									
Leasing (Copiers)	\$ 330,000	\$ 330,000	\$ 348,000	\$ 348,000	\$ 360,000	\$ 360,000	\$ 114,000	\$ 114,000	
Maintenance Staff Salaries	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000					
Delivery Vehicle	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	
Transportation Vehicle	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	
Desk Replacement & Filing Cabinets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Building Furniture Orders (50% contribution)	\$ 38,000	\$ 38,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 40,000	\$ 65,000	\$ 65,000	
Property Assessments	\$ 20,000	\$ 20,000	\$ 65,000	\$ 65,000	\$ 30,000	\$ 30,000	\$ -	\$ -	
Grounds	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
Field Issues - Districtwide	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Custodial Equipment	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	
Buildings & Grounds	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	
Community Services	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Normandy Park remodeling (privacy issues)	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Preschool program startup costs (Willow)	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ECSE/ECFE furniture for Hugo move	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Classroom rearrangement at Lincoln			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Lunch Tables for South for 3 lunches			\$ 5,000	\$ 5,000			\$ -	\$ -	
Instructional Program Needs:									
Curricular Adoption	\$ 257,000	\$ 28,000	\$ 229,000	\$ -	\$ -	\$ 200,000	\$ 50,000	\$ 50,000	
Textbook Additions/Replacements	\$ 50,000	\$ -	\$ 50,000	\$ 612,000	\$ 308,000	\$ 50,000	\$ 50,000	\$ 50,000	
New Course Adoptions	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	
Technology Items related to new curriculum	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Smart Board Implementation Program	\$ 144,000	\$ 144,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 55,000	\$ -	\$ -	

Secondary Musical Instrument Replacement	\$ 24,000	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 24,000
K-5 Musical Instrument Replacement	\$ 20,000	\$ 20,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
K-12 Piano/Keyboard Replacement	\$ 7,000	\$ 7,000		\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Media Replacement Schedule	\$ 50,000	\$ 1,000	\$ 49,000	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 1,000	\$ 49,000
Phy Ed	\$ 10,000	\$ 10,000		\$ 10,000			\$ 10,000		
Athletics	\$ 20,000	\$ 20,000		\$ 20,000	\$ 20,000		\$ 20,000		
Allied Arts	\$ 13,000	\$ 13,000	\$ -	\$ 13,000	\$ 13,000	\$ -	\$ 13,000		
Special Education (assistive tech)	\$ 20,000	\$ 20,000		\$ 5,000	\$ 5,000		\$ 5,000		
Special Education Facility Needs	\$ 20,000	\$ 20,000		\$ 20,000	\$ 20,000		\$ 20,000		
Building Allocations	\$ 108,000	\$ 108,000		\$ 108,000	\$ 108,000		\$ 108,000		

Grand Total:

\$ 3,171,000 \$ 2,324,000 \$ 847,000 \$ 2,885,560 \$ 1,980,560 \$ 905,000 \$ 2,929,140 \$ 1,999,140 \$ 930,000

Difference:

\$0 \$0 \$27,440 \$0 \$860 \$0

AGENDA ITEM: Authorization for Development of a Lease Agreement
with the YMCA.

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

.....
Background:

For the past three plus years the YMCA and its partners the cities of White Bear Lake, Mahtomedi, Vadnais Heights, and Hugo; White Bear Township; and the school districts of White Bear Lake and Mahtomedi have been working toward developing a facility expansion program.

The research, market study, and facility options have been developed. The partners are now developing the financial support that would help the YMCA see the expansion program become a reality.

As part of that support the White Bear Lake Area School District is looking to formalize a lease agreement. The agreement would be for a ten year period, with an annual non-appropriation clause, to provide water time for the District's girls swim team and the District's elementary water safety program. The agreement would also provide water time for a boys swim team, if it were developed at some future time.

The District currently supports the lease of water time at a cost of approximately \$85,000. The agreement to be developed would be for approximately \$139,000 with an annual adjustment for cost of living. The facility improvements would allow for the swim team(s) to have access to a competitive pool and the ability to host home meets. Also, the elementary water safety program water time would be expanded.

The formal lease would be brought back to the School Board for final approval at its July 13th meeting.

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Recommendation:

It is recommended that the School Board direct administration to develop a lease agreement within the parameters stated above and bring the contract back to the July 13th meeting for approval.

AGENDA ITEM: Authorization for Development of a Contract for the location of AWARE program and the Transition Plus Program.

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

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Background:

School district administration and staff have been exploring the opportunity to develop a combined program site for both the AWARE and Transition Plus programs.

Discussion has occurred at two work study sessions earlier this year. The consensus is that the cost savings generated through consolidation of staff and the elimination of tuition payments to neighboring districts would be financially beneficial to the District.

Administration requests that it be given permission to draw up a lease agreement with Pearson Mechanical Inc., located in Hugo, MN. The lease would provide approximately 6,400 square feet of space for the purpose of housing the two programs. The lease would be for a period of five years, with an annual non-appropriation clause contained within. The initial square footage cost would not exceed \$10.50 per square foot and would escalate by \$.50 annually. This cost would include all common area charges, yearly taxes and water utilities. The District would be responsible for the remaining utility costs. Build out costs would not exceed \$175,000 and would be funded through existing special education revenues.

This action is requested so that the build out could begin in time to allow for completion prior to the start of the next school year.

The formal lease would be brought back to the School Board for final approval at its July 13th meeting.

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Recommendation:

It is recommended that the School Board direct administration to develop a lease agreement within the parameters stated above and bring the contract back to the July 13th meeting for approval.

AGENDA ITEM: Award of School District Insurance package for
July 1, 2009 to June 30, 2010.

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

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Background:

The District's insurance package for the coming school year is in need of renewal. The total package includes coverage for property, casualty, liability, auto and school leaders' errors and omissions. The total premium cost for the current school year was \$382,559.

Our current property and casualty carrier, St. Paul Travelers, along with Auto-Owners Insurance Company, who provide our automobile and bus insurance, Diamond State Insurance Company, who provides our school leader's legal liability, have quoted a total of \$394,440.

We have also received an all inclusive quote from Indiana Insurance Company. This quote includes a lower deductible on the school leader's legal liability (down from \$25,000 to \$1,000), and violent event response coverage up to \$1,000,000. Their total premium quote is \$378,215.

Based on the above information administration recommends that the School Board award the 2009-2010 insurance package to Indiana Insurance Company.

We believe these quotes to be very competitive and demonstrate the success that we, as a district, have had over the past few years in controlling our losses.

The 2009-2010 school year premium, a reduction from the current year of 1.2%, is within the projected budget amount.

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Recommendation:

It is recommended that the School Board make the award, for the period July 1, 2009 through June 30, 2010, to Indiana Insurance Company.

AGENDA ITEM: Award for Workers Compensation Insurance for the period July 1, 2009 through June 30, 2010.

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

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Background:

The District has received competitive quotations for its workers compensation insurance for the 2009-2010 school year. Periodically the private sector companies make a push to enter the public school market. That is again the case this year.

Our current carrier, Liberty Mutual Insurance Company has quoted \$250,568, Western National quoted \$300,595, and SFM Companies quoted \$251,306.

The premium for 2008-2009 was quoted at \$259,707.

Although Liberty Mutual Insurance Company is \$738 less than SFM Companies, it is our belief that SFM Companies offers us the best opportunity to partner to help reduce our experience modification through education and training. The experience modification is the multiplier applied to our projected payroll in the computation that ultimately generates the premium cost.

SFM Companies maintains a 97% renewal rate and has maintained their partnerships with the Minnesota School Boards Association and the Minnesota Workers' Compensation Insurers Association for over twenty years. They have been the largest workers' compensation insurer in Minnesota since 1991.

The 2009-2010 school year premium, a reduction of 3.2%, is within the projected budget amount.

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Recommendation:

Administration recommends that the District's workers compensation insurance package for fiscal year 2009-2010 be awarded to SFM Companies.

AGENDA ITEM: Award of 2009-2010 Paper Bid

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

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Background:

Bids for next year's paper requirements were received and administration is recommending that the low bid submitted from Duffy Paper Company be approved. The analysis is attached.

The total projected cost for 2009-2010 paper usage is \$114,474.65, or .8% higher than last year's total. However, our overall order has increased by 4.8%.

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Recommendation:

It is recommended that the Board approve the 2009-2010 paper bid to Duffy Paper Company.

INDEPENDENT SCHOOL DISTRICT #624
PAPER BID RESULTS 2008-2009 SCHOOL YEAR

EXACT INDEX STOCK SUB 110 250 SHEETS/PKG 8PK/CTN	UNIT	# OF UNITS	ANCHOR	DUFFEY	ANCHOR TOTAL	DUFFEY TOTAL	# OF UNITS LAST YEAR	LAST YEARS PRICE DUFFEY	LAST YEAR DUFFEY TOTAL
BLUE	CARTON	16	\$49.50	30.25	\$792.00	\$484.00	16	\$36.03	\$576.48
CANARY	CARTON	17	\$49.50	30.25	\$841.50	\$514.25	17	\$36.03	\$612.51
CHERRY	CARTON	11	\$49.50	36.04	\$544.50	\$396.44	10	\$36.03	\$360.30
GREEN	CARTON	11	\$49.50	30.25	\$544.50	\$332.75	17	\$36.03	\$612.51
MANILA	CARTON	7	\$49.50	36.04	\$346.50	\$252.28	4	\$36.03	\$144.12
SALMON	CARTON	6	\$49.50	36.04	\$297.00	\$216.24	11	\$36.03	\$396.33
BUFF	CARTON	6	\$49.50	30.25	\$297.00	\$181.50	7	\$36.03	\$252.21
GRAY	CARTON	2	\$49.50	30.25	\$99.00	\$60.50	4	\$36.03	\$144.12
WHITE	CARTON	19	\$48.00	33.17	\$912.00	\$630.23	34	\$32.56	\$1,107.04
ASTRO BRIGHTS COVER STOCK 65# - 8 1/2 x 11 250 SHEETS/PKG 8 PKG/CTN	UNIT	# OF UNITS	ANCHOR	DUFFEY	ANCHOR TOTAL	DUFFEY TOTAL	# OF UNITS LAST YEAR	LAST YEARS PRICE DUFFEY	LAST YEAR DUFFEY TOTAL
RADIANT RED	CARTON	3	\$50.30	50.27	\$150.90	\$150.81	3	\$55.75	\$167.25
GLIMMERING GOLD	CARTON	7	\$50.30	50.27	\$352.10	\$351.89	7	\$55.75	\$390.25
GLOWING GREEN	CARTON	4	\$50.30	50.27	\$201.20	\$201.08	6	\$55.75	\$334.50
LUMINOUS LIME	CARTON	6	\$50.30	50.27	\$301.80	\$301.62	6	\$55.75	\$334.50
BRILLIANT BERRY	CARTON	4	\$50.30	50.27	\$201.20	\$201.08	6	\$55.75	\$334.50
BEAMING BLUE	CARTON	3	\$50.30	50.27	\$150.90	\$150.81	5	\$55.75	\$278.75
TWILIGHT TEAL	CARTON	1	\$50.30	50.27	\$50.30	\$50.27	3	\$55.75	\$167.25
ARTIC ORANGE	CARTON	11	\$50.30	50.27	\$553.30	\$552.97	8	\$55.75	\$446.00
SUNSHINE YELLOW	CARTON	6	\$50.30	50.27	\$301.80	\$301.62	13	\$55.75	\$724.75
WHITE	CARTON	11	\$83.90	29.95	\$922.90	\$329.45	11	\$28.95	\$318.45

ASTROBRIGHTS PAPER 60# COPY STOCK 8 1/2 X 11 500 SHEETS/REAM 10 REAMS/CARTON	UNIT	# OF UNITS	ANCHOR	DUFFEY	ANCHOR TOTAL	DUFFEY TOTAL	# OF UNITS LAST YEAR	LAST YEARS PRICE DUFFEY	LAST YEAR DUFFEY TOTAL
RADIANT RED	CARTON	11	\$63.45	55.13	\$697.95	\$606.43	14	\$55.18	\$772.52
GLIMMERING GOLD	CARTON	4	\$63.45	63.45	\$253.80	\$253.80	2	\$55.18	\$110.36
GLOWING GREEN	CARTON	8	\$63.45	55.13	\$507.60	\$441.04	7	\$55.18	\$386.26
LUMINOUS LIME	CARTON	22	\$63.45	55.13	\$1,395.90	\$1,212.86	28	\$55.18	\$1,545.04
BRILLIANT BERRY	CARTON	14	\$63.45	55.13	\$888.30	\$771.82	16	\$55.18	\$882.88
BEAMING BLUE	CARTON	7	\$63.45	55.13	\$444.15	\$385.91	11	\$55.18	\$606.98
TWILIGHT TEAL	CARTON	6	\$63.45	63.45	\$380.70	\$380.70	2	\$55.18	\$110.36
ARTIC ORANGE	CARTON	19	\$63.45	55.13	\$1,205.55	\$1,047.47	32	\$55.18	\$1,765.76
NITE SKY PURPLE	CARTON	3	\$63.45	63.45	\$190.35	\$190.35	3	\$55.18	\$165.54
SUNSHINE YELLOW	CARTON	11	\$63.45	55.13	\$697.95	\$606.43	19	\$55.18	\$1,048.42
XEROGRAPHIC COLOR PAPER LONG GRAIN 20# HIGHSPEED HAMMERMILL 9000 DP 8 1/2 X 11 10 RMS/CTN	UNIT	# OF UNITS	ANCHOR	DUFFEY	ANCHOR TOTAL	DUFFEY TOTAL	# OF UNITS LAST YEAR	LAST YEARS PRICE DUFFEY	LAST YEAR DUFFEY TOTAL
BLUE	CARTON	69	\$32.60	\$30.10	\$2,249.40	\$2,076.90	95	\$29.95	\$2,845.25
BUFF	CARTON	9	\$32.60	\$30.10	\$293.40	\$270.90	35	\$29.95	\$1,048.25
CANARY	CARTON	85	\$32.60	\$30.10	\$2,771.00	\$2,558.50	77	\$29.95	\$2,306.15
GOLDENROD	CARTON	36	\$32.60	\$30.10	\$1,173.60	\$1,083.60	30	\$29.95	\$898.50
GRAY	CARTON	6	\$32.60	\$30.10	\$195.60	\$180.60	15	\$29.95	\$449.25
GREEN	CARTON	77	\$32.60	\$30.10	\$2,510.20	\$2,317.70	50	\$29.95	\$1,497.50
IVORY	CARTON	21	\$32.60	\$30.10	\$684.60	\$632.10	13	\$29.95	\$389.35
PINK	CARTON	42	\$32.60	\$30.10	\$1,369.20	\$1,264.20	43	\$29.95	\$1,287.85
SAND	CARTON	14	\$32.60	\$31.25	\$456.40	\$437.50	12	\$29.95	\$359.40
SALMON	CARTON	35	\$32.60	\$31.25	\$1,141.00	\$1,093.75	44	\$29.95	\$1,317.80
LIGHT LAVENDAR	CARTON	39	\$32.60	\$31.25	\$1,271.40	\$1,218.75	30	\$29.95	\$898.50

XEROGRAPHIC LONG GRAIN HIGH SPEED PAPER 20# NO 4 COPY MINIMUM BRIGHTNESS 84 10 REAMS/CARTON ORDER CARTONS ONLY				UNIT	# OF UNITS	ANCHOR	DUFFEY	ANCHOR TOTAL	DUFFEY TOTAL	# OF UNITS LAST YEAR	LAST YEARS PRICE DUFFEY	LAST YEAR DUFFEY TOTAL
8 1/2 X 11 WHITE				CARTON	2908	\$26.55	\$25.55	\$77,207.40	\$74,299.40	2699	\$26.15	\$70,578.85
8 1/2 X 11 WHITE THREE HOLE PUNCHED PAPER				CARTON	224	\$29.42	\$27.75	\$6,590.08	\$6,216.00	187	\$28.25	\$5,282.75
8 1/2 X 11 YELLOW THREE HOLE PUNCHED PAPER				CARTON	31	\$36.60	\$32.10	\$1,134.60	\$995.10	24	\$32.05	\$769.20
8 1/2 X 11 BLUE THREE HOLE PUNCHED PAPER				CARTON	28	\$36.60	\$32.10	\$1,024.80	\$898.80	25	\$32.05	\$801.25
8 1/2 X 11 GREEN THREE HOLE PUNCHED PAPER				CARTON	26	\$36.60	\$32.10	\$951.60	\$834.60	24	\$32.05	\$769.20
8 1/2 X 11 PINK THREE HOLE PUNCHED PAPER				CARTON	28	\$36.60	\$32.10	\$1,024.80	\$898.80	20	\$32.05	\$641.00
8 1/2 X 11 GOLDENROD THREE HOLE PUNCHED PAPER				CARTON	2	\$36.60	\$32.10	\$73.20	\$64.20	10	\$32.05	\$320.50
8 1/2 X 14 WHITE				CARTON	9	\$53.04	\$35.30	\$477.36	\$317.70	10	\$35.95	\$359.50
8 1/2 X 14 YELLOW				CARTON	1	\$69.60	\$40.90	\$69.60	\$40.90	1	\$40.77	\$40.77
8 1/2 X 14 BLUE				CARTON	1	\$69.60	\$40.90	\$69.60	\$40.90	1	\$40.77	\$40.77
8 1/2 X 14 GREEN				CARTON	1	\$69.60	\$40.90	\$69.60	\$40.90	0	\$40.77	\$0.00
11 X 17 WHITE				CARTON	95	\$29.98	\$27.75	\$2,848.10	\$2,636.25	89	\$28.25	\$2,514.25
TOTALS								\$120,179.19	\$111,974.65			\$110,511.78
DELIVERY CHARGE					4043				\$2,500.00	3856		\$3,000.00
								\$120,179.19	\$114,474.65			\$113,511.78

AGENDA ITEM: Resolution approving "Attachment 99" for the Health & Safety Program

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon Sr.
Executive Director of Business Services

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Background:

Each year the School Board is required to review the "Attachment 99" performance criteria for our District Health & Safety program.

The information has been provided by Phil Fisher and Mary Kowitz and is included with this agenda item.

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Recommendation:

It is recommended by administration that the Board approve the attached report for submission to the Minnesota Department of Education.

**WHITE BEAR LAKE AREA SCHOOL DISTRICT #624
BOARD OF EDUCATION**

**CERTIFICATION OF
ATTACHMENT 99 PERFORMANCE CRITERIA**

The Board of Education certifies that the information described in the attached document, *Attachment 99 Health and Safety Performance Criteria* **will be implemented contractually** during fiscal year 2009-2010.

Signed: _____ **Date:** _____

Attachments:

- Attachment 99 Health and Safety Performance Criteria
- Copy of Board-Approved Minutes and Agenda (6-8-09)

MINNESOTA DEPARTMENT of EDUCATION

General Requirements	
Requirements/Criteria	Completed/ To Be Completed During 2009-10
1. Attachment 4 was reviewed, and the school board certifies there is a written plan for each category of hazard found in its facilities for which it receives H&S funding.	1. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
2. The H&S written plans include policies for managing the hazard, assessing for the hazard, training, and record keeping.	2. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center. Paper files maintained for all documents. Safety Committee records also maintained electronically. Database maintained for district employee health and safety training programs.
3. There is a key district person responsible for each Health and Safety topic. This person is responsible for understanding Attachments 4 and 99 information and the information in the written plans.	3. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center. Paper files maintained for all documents.
4. The written plans are current, complete and accurate. They are concise and well organized. They do not make references to other districts or states, or persons not currently with the district.	4. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
5. The documentation of training and required reporting is accurate and complete. Training includes an adequate roster of trainees, is dated, and a syllabus of the training, giving information on what trainees can be reasonably expected to know or do.	5. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
6. The practice of re-photocopying required reports shall not be allowed. Each report shall have a fresh printout with fresh signatures and dates.	6. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
7. The district has contracted for a Management Assistance professional.	7. Management Assistance professional is Mike Weigel.

Part I Attachment 99 Performance Criteria – IAQ Management Plan

Requirements/Criteria	Completed/ To Be Completed During 2009-10
A. IAQ Coordinator – required in plan	
1. A person meeting criteria in Attachments 3 and 7 has been appointed as the districts IAQ coordinator	1. Completed. District IAQ Coordinator Phil Fisher, Manager of Building Operations and Mary Kowitz, Health and Safety Coordinator/Custodial Supervisor
2. Communication pathway has been established to notify district staff, parents, and students, who the IAQ Coordinator is and how to contact him/her.	2. Completed.
3. IAQ coordinator's role and authority shall be clearly defined and understood by district employees, such that he/she can operate effectively.	3. Completed. Information to be transmitted by electronic and paper copies.
4. The IAQ Coordinator's name and certificate number are:	4. Phil Fisher, Manager of Building Operations, Certification # I 1136. 5. Mary J. Kowitz, Environmental Health and Safety Coordinator/Custodial Supervisor Certification # I 1818
B. Walk-through performed (required in plan)– Walkthroughs <u>shall</u> be performed at least annually on all school buildings in the district that houses students and/or employees and <u>shall</u> evaluate the following:	
1. Obvious water intrusion problems (interior and exterior)	1. Ongoing
2. Obvious ventilation failures and/or problems	2. Ongoing
3. Obvious building/structural failures and/or problems	3. Ongoing
4. Overall cleanliness of buildings and classrooms	4. Ongoing
5. Assess the need for O&M programs (e.g. ventilation, carpet, building compounds)	5. Ongoing

C. Evaluation of key building systems- required in plan	
1. District shall evaluate all classrooms using equivalent* to the EPA's <u>Tools for Schools</u> Teacher's Checklist at least annually.	1. Ongoing
2. District shall evaluate ventilation systems using equivalent* to the EPA's <u>Tools for Schools</u> Ventilation Checklist at least annually. Activity 22 may be excluded here.	2. Ongoing
3. District shall evaluate all building maintenance issues using equivalent* to the <u>EPA's Tools for Schools</u> maintenance checklist at least annually. *Equivalent means that each element of each topic is included to the depth described in TFS. If there is a significant departure, an explanation shall accompany the plan.	3. Ongoing
D. IAQ Management Plan (required in plan) District shall develop and implement an effective district specific IAQ management plan that shall at a minimum have the following elements:	
1. Identification of IAQ Coordinator	1. Completed
2. Communication plan/policy that is specific to the district	2. Completed
3. Complaint plan/policy that is district specific	3. Completed
4. Plan/policy to address district IAQ issues observed and/or noted during the walk through or through the building systems evaluation process	4. Completed
5. Implementation schedule that prioritizes and allocates expenditures to remediate known IAQ issues such as deferred maintenance items (e.g. roof leaks)	5. Ongoing
6. Operations and maintenance plan to maintain building components and mechanical systems	6. Ongoing
7. District policies that are established that affect air quality (animals, cleaning, renovation projects, pest management, chemical use, etc.)	7. Completed

8. Annual review of district IAQ Management Plan by IAQ Coordinator and/or IAQ Committee, and school board. This includes a review of all documentation to ensure the plan is indeed district specific and current.	8. Completed
E. District responses to parental concerns--required in plan	
1. Parents know where to go to find answers to their IAQ questions.	1. Completed. Information published on district web site and in Voices Newsletter.
2. Parents can obtain checklists or self help information so they can properly evaluate their child's home or other out of school situation.	2. Completed
3. Parents can obtain information about school facility construction, maintenance and housekeeping practices, chemicals used, mold and HVAC related information, chemical producing academic subjects, pesticides and herbicides and the like to determine the extent to which school activities contribute to a child's symptoms.	3. Completed
4. Parents can obtain information on what a parent can do – how they can effect change – upon discovering questionable activities occurring within schools.	4. Completed
F. Mechanical Ventilation improvements if funded under either H&S or Alternative Facilities Bonding and Levy programs.	
1. All mechanical ventilation improvements shall result in demonstrated current performance criteria as found in state law, statute or rule, to include proper amount of ventilation rate over a specified outside temperature range, proper filtration and ability to measure ventilation rate.	1. In process
2. Any commissioning resulting from mechanical ventilation improvements shall be done and validated by a Systems Inspector per M.S. 123B.72 that has adequate errors and omissions insurance.	2. In process

3. Mechanical ventilation improvement work funded under H&S shall remain under warranty by the outside party until a full range of seasons has occurred, allowing any deficiencies to become manifest and be corrected.	3. In process
G. M.S. 123B.57 responsibility to "...monitor and improve the quality of indoor air..."	
1. The district shall determine the mechanical ventilation rate of each occupied space and plan and implement its improvement in a timely manner where found to be inadequate. Use of outside air intake flow hood for unit ventilators or CO2 or thermal-based calculations found in ASHRAE 62-1989 with controls set to minimal outside air settings are adequate.	1. Implementing
2. The district shall determine if there is mold or water intrusion for each occupied space and plan and implement its remediation in a timely manner where found to exist. Visual inspections are adequate.	2. Program implemented
3. The district shall determine the quality of air entering the building and make improvement where needed. Use of human senses is adequate.	3. Program implemented
4. The district shall monitor the use of chemicals, cleaning materials, carpet maintenance (if applicable) pesticides and general housekeeping to ensure proper indoor air quality. Use of human senses is adequate.	4. Program implemented

Attachment 99 Performance Criteria – Safety Committees

Requirements/Criteria	Completed/ To Be Completed During 2009-10
1. Written statements shall be developed describing safety committee role, responsibilities, activities and administrative support.	1. Completed
2. Role of safety committee shall be stated, and shall include consideration of the following: • Review high hazard areas of health and safety for adequacy of program protection. • Monitor the effectiveness of the safety and health program. Assist administrators, H&S coordinators and supervisors on district/school H&S issues. Bring committee recommendations to school board. • Everyone in district needs to know they should contact members of safety committee FIRST for H&S issues.	2. Completed
3. There shall be greater employee representation than management, with each bargain unit represented. The safety committee member list shall be posted...The safety committee members shall be made known to all district staff.	3. Completed
4. The safety committee shall meet at least quarterly .	4. Completed
5. An agenda shall be established prior to meeting. Attendance and minutes shall be recorded. A report of activities shall be posted where all employees have access to it.	5. Completed
6. The chair shall be elected by the committee and identified by name.	6. Committee chair: Mary Kowitz
7. Training shall be provided to safety committee members as to their roles and responsibilities.	7. Completed

8. Meeting activities shall include consideration of these activities: • Establish annual safety goals and objectives for meeting those goals • Conduct and/or review safety inspections • Assist in accident investigation. • Review accident reports and OSHA 300 logs. • Accept and evaluate employee suggestions. Make reporting uncomplicated, keeping reporters at ease. • Review job procedures and recommend improvements • Monitor safety program effectiveness • Publicize and promote safety and health	9. Completed
9. School board shall review the program annually.	10. Board review scheduled for June 8, 2009.

**Attachment 99 Performance Criteria – Laboratory Safety Standard
and Chemical Hygiene Plan**

Requirements/Criteria	Completed/ To Be Completed During 2009-10
1. The Chemical Hygiene Officer (CHO) shall be identified and placed in charge of laboratory safety.	2. Completed. CHO's are James Christiansen, Keith Steadland & Patti Rossbach.
2. The CHO shall be responsible for developing and reviewing at least annually chemical handling, storage labeling and disposal procedures (SOPs).	3. Ongoing
3. The CHO shall be responsible for reviewing at least annually lab activities to ensure safe procedures are used.	4. Ongoing
5. The CHO shall review stored chemicals annually and remove unused or excess amounts.	5. Ongoing
6. The CHO shall be responsible for developing and reviewing at least annually engineering controls (e.g. ventilation, chemical storage, fume hoods, gas lines and shutoff, fire prevention, eye-wash and deluge shower).	6. Ongoing
7. The CHO shall be responsible for developing and reviewing at least annually personal protective equipment (PPE) needs (e.g. eye protection, gloves, splash guards, gowns). Included are ensuring students do not wear dangerous clothing (e.g. rings, chains, unsafe shoes, unbound hair of shoulder length or longer).	7. Ongoing
8. The CHO shall be responsible for developing and reviewing at least annually necessary training for lab employees and ensure that safety is adequately included in curriculum.	8. Ongoing
9. The CHO shall be responsible for developing and reviewing at least annually record keeping practices and procedures, to include chemical inventory, MSDS sheets, monthly checks of safety equipment and implementing MDE and other safety checklists	9. Ongoing

Attachment 99 Performance Criteria – Lockout/Tagout (LO/TO)

Requirements/Criteria	Completed/ To Be Completed During 2009-10
1. The district administration shall identify school district contact person for LO/TO zones.	1. Completed. Program Contacts: Mary Kowitz, Environmental, Health & Safety Coordinator, and Scott Larson, Maintenance Manager.
2. The district administration shall survey the facility at least annually to identify energy hazards that require LO/TO.	2. Ongoing
3. The district administration shall train affected employees on proper LO/TO methods and techniques at least annually	3. Ongoing
4. The district administration shall identify and procure LO/TO locks, tags, and other devices. (List location of equipment).	4. Ongoing. Head Engineers maintain lockout/tagout equipment kits at each building.
5. The district administration shall evaluate LO/TO record keeping practices and procedures at least annually.	5. Ongoing
6. Procedures are in place to inform contractors of the LO/TO requirements.	6. In process
7. Specific energy controls are developed when required.	7. Ongoing
8. The district administration shall evaluate current LO/TO procedures at least annually.	8. Ongoing

Attachment 99 Performance Criteria – Confined Spaces

Requirements/Criteria	Completed/ To Be Completed During 2009-10
1. The district administration shall identify school district contact person for confined space permit and non-permit zones.	1. Completed
2. The district administration shall survey the facility at least annually to identify potential confined space physical hazards that require confined space entry procedures, using the criteria at http://www.osha-slc.gov/dts/osta/oshasoft/csa.html .	2. Completed
3. The district shall determine the location of all confined spaces, and which are permit required confined spaces using the criteria found in attachment A of the standard.	3. Completed
4. Using the criteria found in 1910.146©(5), the district shall determine which permit-required spaces need to comply with paragraphs (d) through (f) and (h) through (k) of the standard.	4. Completed
5. For permit required confined spaces that need not comply with paragraphs (d) through (f) and (h) through (k) of the standard, the district shall establish and maintain monitoring and inspection data that will demonstrate that continuous forced air ventilation alone is sufficient	5. In process
6. For permit required confined spaces where the district has not established and maintained monitoring and inspection data that will demonstrate that continuous forced air alone is sufficient, the district shall implement paragraphs (d) through (f) and (h) through (k) of the standard	6. In process
7. The district shall establish a properly trained and provisioned permit required confined space rescue and emergency service, which will become activated whenever a person enters a permit required confined space.	7. In process

**Attachment 99 Performance Criteria – Employee Right-to-Know/
Hazard Communication**

Requirements/Criteria	Completed/ To Be Completed During 2009-10
1. Review Written Plan as needed, and update (at least annually).	1. Completed
2. Identify Hazard communications functional areas.	2. Completed
3. Survey the facilities to identify chemical, heat, noise, radiation and infectious agents hazards.	3. Ongoing
4. Manage Material Safety Data Sheet (MSDS) acquisition, compilation and distribution. Ideally, MSDS would be available in functional area.	4. In process
5. Perform Chemical Inventory Update at least annually. Ideally, chemical inventory would be available with MSDSs in functional area.	5. In process
6. Monitor use and markings on Secondary Use Containers.	6. Ongoing
7. Ensure placement of ERTK Minnesota-approved posters.	7. Ongoing
8. Perform initial and annual functional area training.	8. Ongoing
9. Provide all record keeping activities and procedures.	9. Ongoing
10. Respond to regulatory agency correspondence, guidelines and recommendations.	10. Ongoing
11. Monitor or provide updates on regulatory changes and new developments.	11. Ongoing
12. Review program and obtain school board approval at least annually.	12. Board review scheduled for June 8, 2009

**Individual Hazards Identified In H&S Management Assistance Reports
and State Fire Marshal Report**

Location	Equipment/ Location	Brief Description of Hazard	Work to be accomplished	Date Completed/ Anticipated Completion Date
South Campus	1. Biology storage	Chemical hygiene	Acid not stored in cabinet	9/1/09
	2. Chemistry storage	ERTK	Unlabeled container	9/1/09
	3. Battery charging area	First Aid	Install emergency eyewash for use when working with corrosives	12/1/09
	4. Boiler room, auto shop, kitchen	First Aid	Emergency eyewash not flushed weekly	9/1/09
	5. Metal shop	Machine guarding	Guard on grinder needs adjusting	9/1/09
	6. Wood shop	Machine guarding	Table saws need guards	9/1/09
	7. Dish room	Personal protective equipment	Tight fitting goggles needed in this area	9/1/09
	8. Maintenance area	Fire protection	Remove propane tank	9/1/09
Sunrise Middle School	9. 7 th grade science storage	Chemical Hygiene	Refrigerators can not hold food and chemicals	9/1/09
	10. 6 th & 7 th grade custodial closet	Electrical Safety	Electrical panel has exposed openings	9/1/09
	11. Kitchen	First Aid	Install emergency eyewash for use when working with corrosives	12/1/09
	12. Kitchen	Personal Protective Equipment	Tight fitting goggles needed in this area	9/1/09
	13. Boiler room	Walking & working surfaces	Fall protection required for top of boilers	12/1/09

Date: June 8, 2009

School District: White Bear Lake Area Public Schools – ISD #624

Person Affirming: Dr. Michael Lovett

Signature: _____

Telephone with ext. 651-407-7563

I affirm that the following is an accurate, board-approved summary of this school district's current Health and Safety program, submitted in accordance with Minn. Stat. §123B.57 regardless of whether or not funding is requested. A copy of the board-approval is attached (minutes, etc.).

Additional comments:

AGENDA ITEM: School Board Policy #502, Search of Student Lockers, Desks, Personal Possessions, and Student's Person

MEETING DATE: June 8, 2009

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Jill Thelen, Director of Schools

BACKGROUND:

School Board Policy #502, Search of Student Lockers, Desks, Personal Possessions, and Student's Person, has been reviewed by the School Board Policy Committee and had a first reading at the May 11 School Board meeting. The changes that are recommended are consistent with those recommended by MSBA.

RECOMMENDATION: Approve School Board Policy #502, Search of Student Lockers, Desks, Personal Possessions, and Student's Person.

Adopted: July 22, 1996
Revised: June 11, 2001
Revised:

White Bear Lake Area
School District #624 Policy 502

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. Searches

To support our efforts to keep our schools safe and drug free, school administrators may use dogs trained to detect contraband, including drugs or weapons, to conduct random searches of school district property including, but not limited to, buildings, student lockers, grounds, parking lots, and vehicles parked on school grounds.

- E. It shall be a violation of this policy for students to use lockers and desks for unauthorized purposes or to store contraband. It shall be a violation for students to carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Personal possessions" includes but is not limited to purses, backpacks, bookbags, packages, and clothing.
- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent, or staff member, a student's suspicious behavior, a student's age and past history or record of conduct, both in and out of the school context, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- C. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- D. Administrators (or Principal designee) may ~~upon reasonable suspicion~~ conduct searches with the use of metal detection devices. School officials may scan a student's personal belongings and/or scan a student's person.
- E. School administrators may use dogs trained to detect contraband, including drugs or weapons, to conduct random searches of school district property including, but not limited to, buildings, student lockers, grounds, parking lots, and vehicles parked on

school grounds. When conducting a canine search, a qualified and authorized canine trainer and school administrator shall accompany the dogs. If a dog indicates that contraband, including drugs or weapons, is present on school property, school administrators will conduct a further search.

- F. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- G. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- H. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- I. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to law enforcement legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to law enforcement legal officials.

Legal References: U.S. Constitution, Fourth Amendment
Minn. Const., art. I, § 10
New Jersey v. T.L.O. 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
Minn. Stat. § 121A.72 (School Locker Policy)

Cross Reference: WBLASB Policy 417 (Chemical Use and Abuse)
WBLASB Policy 418 (Drug-Free Workplace/Drug-Free School)
WBLASB Policy 501 (School Weapons)
WBLASB Policy 506 (Student Discipline)

AGENDA ITEM: **STUDENT TEACHER
AGREEMENT**

DATE: **March 9, 2009**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Jill Thelen, Director of Schools**

BACKGROUND:

The attached contracts allows White Bear Lake Area School District to enter into agreement with Bethel University and Augsburg College for the placement of PreK-12 student teachers; which is consistent with School Board Policy 499.

White Bear Lake Area School District, Bethel University and Augsburg College are committed to providing quality experiences for the student teachers placed in our District.

RECOMMENDATION: Acceptance of agreements

BETHEL UNIVERSITY

MUTUAL AGREEMENT FOR STUDENT TEACHING

This agreement is entered into between Bethel University on behalf of, The Education Department, located at, 3900 Bethel Drive, Saint Paul, MN 55112 (hereinafter "University") and Ind. School Dist. #624 (Hereinafter the School), Ramsey County, located at White Bear Lake, MN.

1. Bethel University agrees that:
 - a. It will place at the School only student teachers who are eligible for such placement under State and University rules, and School Board regulations. All placements will initiate through and be approved by the Schools' Office of Staff Development.
 - b. It will pay to the School an amount not to exceed \$ 140.00 per seven-week segment for each student teacher placed in the School.
 - c. It will provide regular student teaching supervision by state-qualified University designees.
 - d. It will cooperate with the School in the development and implementation of the Student Teaching Program.
 - e. That all records and data received by the University as a result of this agreement will be treated by the College/University in accordance with the terms of the Minnesota Government Data Practices Act and all federal laws and rules pertinent thereto.
2. The School agrees that:
 - a. It will supply to the student teacher so placed by the University an opportunity to work in a teaching-learning situation under the supervision of a practicing teacher who holds a continuing license and has at least three years total teaching experience. The cooperating teacher must model good professional practices as required by Minnesota Rules Part 8700.7600, Subpart 5c(5).
 - b. It will cooperate with the University in the development and implementation of the Student Teaching Program.
 - c. It shall provide appropriate supervision of the student teacher pursuant to rules promulgated by its board. Such rules may not conflict with any minimum requirements established by the State or the University with regard to the Student Teaching Program.
 - d. It shall immediately notify the University if there is a change in the licensure status of any practicing teacher providing supervision to any student teacher assigned hereunder.
 - e. It shall not replace any of its employees nor fill any vacancies normally filled by an employee with a student teacher assigned under this agreement. Therefore, a student teacher shall not act as a substitute teacher.
 - f. It shall consider and treat any student teacher placed at the School pursuant to this agreement as an employee for purposes of workers compensation.
 - g. The district shall perform the background check as required by Minnesota law for district employees. The cost of the background check shall be paid by the student teacher or the placing institution, in accord with the school district agreement with the Bethel University.

- h. It shall reserve the right to deny a student teaching opportunity to an applicant and to terminate a student teaching assignment for cause or lack of funding.
- i. It shall consider and treat all records and data regarding a student teacher, whether such records or data are received from the University or the student teacher or are generated by the School, as records and data subject to the provisions of Minnesota Statutes Section 13.01 et seq., Minnesota Rules part 1205.0100 et seq., 20 U.S.C. 1232 g and 34 C.F.R. Section 99.1 et seq. The School shall comply with the provisions of these State and Federal statutes and regulations as applied to records and data regarding any student teacher placed at the School pursuant to this agreement as though such statutes and regulations were fully applicable to the School.

3. General provisions:

- a. The term of this agreement shall commence on July 1, 2009 and end on June 30, 2011 (a 2 year period).
- b. The School or University shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the other party.
- c. Any amendments to this agreement shall be in writing.
- d. Both parties agree to be bound by the laws and regulations of the State and Federal Governments, including all provision in regard to discrimination and the Americans With Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act of 1973.

APPROVED:

BETHEL UNIVERSITY

DATE: 5/26/09

NAME Michelle R. Meyer

TITLE: Director of Student Teaching

IND #624 WHITE BEAR LAKE PUBLIC SCHOOL DISTRICT

DATE: _____

NAME: _____

TITLE: Director of Schools

DATE: _____

NAME: _____

TITLE: School Board Clerk

stacrement

AUGSBURG COLLEGE

MUTUAL AGREEMENT FOR STUDENT TEACHING

This agreement is entered into between the Board of Augsburg College on behalf of the Augsburg College Teacher Education Department, located at 2211 Riverside Avenue, Minneapolis, MN (hereinafter "College") and Independent School District #624 (hereinafter "the School"), Ramsey County, located at White Bear Lake, MN.

1. Augsburg College agrees that:
 - a. It will place at the School only student teachers who are eligible for such placements under State and College rules, and School Board regulations. All placements will initiate through and be approved by the School's Office of Staff Development.
 - b. It will pay to the School an amount not to exceed \$200.00 per 12 week placement for each student teacher placed in the School.
 - c. It will provide regular student teaching supervision by State qualified College designees.
 - d. It will cooperate with the School in the development and implementation of the Student Teaching Program.
 - e. That all records and data received by the College as a result of this agreement will be treated by the College in accordance with the terms of the Minnesota Government Data Practices Act and all federal laws and rules pertinent thereto.
2. The School agrees that:
 - a. It will supply to the student teacher so placed by the College an opportunity to work in a teaching-learning situation under the supervision of a practicing teacher who holds a continuing license and has at least three years total teaching experience.
 - b. It will cooperate with the College in the implementation of the Student Teaching Program.
 - c. It shall provide appropriate supervision of the student teacher pursuant to rules promulgated by its board. Such rules may not conflict with any minimum requirements established by the State or the College with regard to the Student Teaching Program.
 - d. It shall immediately notify the College if there is a change in the licensure status of any practicing teaching providing supervision to any student teacher assigned hereunder.
 - e. It shall not replace any of its employees nor fill any vacancies normally filled by an employee with a student teacher assigned under this agreement. Therefore, a student teacher shall not act as a substitute teacher.
 - f. It shall consider and treat any student teacher placed at the School pursuant to this agreement as an employee for purposes of worker's compensation.
 - g. The district shall perform the background check as required by Minnesota law for district employees. The cost of the background check shall be paid by the student teacher or the placing institution, in accord with the school district agreement with Augsburg College.
 - h. It shall reserve the right to deny a student teaching opportunity to an applicant and to terminate a student teaching assignment for cause or lack of funding.
 - i. It shall consider and treat all records and data regarding a student teacher, whether such records or data are received from the College or the student teacher or are generated by the School, as records and data subject to the provisions of Minnesota Statutes Section 13.01 et seq. Minnesota Rules part 1205.0100 et seq., 20 U.S.C. 1232g and 34 C.F.R. Section 99.1 et seq. The school shall comply with the provisions of these States and Federal statutes and regulations as applied to records and data regarding any student teacher placed at the School pursuant to this agreement as though such statutes and regulations were fully applicable to the School.

3. General provisions:

- a. The term of this agreement shall commence on July 1, 2009 and end on June 30, 2011.
- b. The School or College shall neither assign nor transfer any rights or obligations under this agreement without prior written consent of the other party.
- c. Any amendments of this agreement shall be in writing.
- d. Both parties agree to be bound by the laws and regulations of the State and Federal Governments, including all provision in regard to discrimination and the Americans With Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act of 1973.

APPROVED BY: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

Superintendent Signature DATE: _____

SCHOOL: ISD #624 White Bear Lake School District

AUGSBURG COLLEGE

NAME: Lynn Lindow TITLE: Chairperson, Teacher Education Department

SIGNATURE:  DATE: 5/29/09

AGENDA ITEM: **Resolution Establishing School District Polling Locations**

MEETING DATE: **June 8, 2009**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Dave Guenther, Director of Community Services & Recreation**

BACKGROUND:

There are several changes to polling locations being recommended tonight.

The changes to use all three Lino Lakes polling locations are a result of advice from Joe Mansky, Elections supervisor for Ramsey County. He recommends we use all three locations for our primary to match the locations that will be used for the City of Lino Lakes elections in November.

In 2007, White Bear Township was going to move their Town Hall to a new location at Polar Lakes Park. The timing of the move was such that we needed to find another location for our Township Precinct 4 and Gem Lake voters. We chose to have them vote at South Shore Trinity Church. Since then, the Township and Gem Lake have cooperatively built Heritage Hall. Heritage Hall serves as the meeting location for both White Bear Township and Gem Lake officials. Heritage Hall is located at the intersection of Goose Lake Rd. and Otter Lake Rd. Judy Moll, Township election supervisor, has suggested that this would be an excellent "permanent" polling location for these voters.

The other polling location change is due to the City of Vadnais Heights plans to replace the City utility building at the former City Hall location. Construction will start this spring/summer with a re-opening planned for fall of 2010. This will temporarily displace Vadnais Heights voters from Precinct 1 & Precinct 2. The recommendation, for this school board election, would be to move the polling location to Vadnais Elementary School. It is probable that the location can be moved back to the new "North Service Center" when it's completed.

Recommendation: Pass the resolution.

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

June 8, 2009

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was duly held in said district on the 8th day of June, 2009, at 7 o'clock p.m. for the purpose in part, of establishing polling places and combined polling places for school district elections not held on the day of a statewide election.

The following members were present:

and the following were absent:

Member _____ moved the adoption of the following resolution:

**RESOLUTION ESTABLISHING POLLING PLACES AND
COMBINED POLLING PLACES FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. The following polling places and combined polling places are hereby established to serve the precincts specified for all school district elections not held on the same day as a statewide election:

Polling Place: Lino Lakes Senior Center
1189 Main Street
Lino Lakes, MN 55014

This polling place serves all territory in Independent School District No. 624 located in the City of Lino Lakes, Precinct 1; Anoka County, Minnesota.

Polling Place: Lino Lakes City Hall
600 Town Center Parkway
Lino Lakes, MN 55014

This polling place serves all territory in Independent School District No. 624 located in the City of Lino Lakes, Precinct 4; Anoka County, Minnesota.

Polling Place: Living Waters Lutheran Church
856 Birch St.
Lino Lakes, MN 55014

This polling place serves all territory in Independent School District No. 624 located in the City of Lino Lakes, Precinct 6; Anoka County, Minnesota.

Polling Place: Council Chambers
4701 Highway 61
White Bear Lake, MN 55110

This polling place serves all territory in Independent School District No. 624 located in the City of White Bear Lake, Ward 1; Ramsey County, Minnesota.

Polling Place: White Bear Lake Library
4698 Clark Avenue
White Bear Lake, MN 55110

This polling place serves all territory in Independent School District No. 624 located in the City of White Bear Lake, Ward 2; Ramsey County, Minnesota.

Polling Place: Sunrise Middle School
2399 Cedar Avenue
White Bear Lake, MN 55110

This polling place serves all territory in Independent School District No. 624 located in the City of Birchwood; Washington County, Minnesota.

Polling Place: Sunrise Middle School
2399 Cedar Avenue
White Bear Lake, MN 55110

This polling place serves all territory in Independent School District No. 624 located in the City of White Bear Lake, Ward 3; Ramsey County, Minnesota.

Combined Polling Place: Golfview Building
2449 Orchard Lane
White Bear Lake, MN 55110

This combined polling place serves all territory in Independent School District No. 624 located in the City of White Bear Lake, Ward 4; Precinct 1; and the City of Maplewood, Precincts 7 and 8; Ramsey County, Minnesota.

Polling Place: St. Steven's Lutheran Church
1965 County Road E
White Bear Lake, MN 55110

This polling place serves all territory in Independent School District No. 624 located in the City of White Bear Lake, Ward 5; Ramsey County, Minnesota.

Combined Polling Place: Otter Lake Elementary School
1401 County Road H2
White Bear Lake, MN 55110

This combined polling place serves all territory in Independent School District No. 624 located in the City of North Oaks, Precinct 2; and White Bear Township, Precinct 1; Ramsey County, Minnesota.

Polling Place: Eagle Brook Church
2401 Buffalo Street
White Bear Lake, MN 55110

This polling place serves all territory in Independent School District No. 624 located in White Bear Township, Precinct 2, Ramsey County, Minnesota.

Polling Place: South Shore Trinity Lutheran Church
2480 South Shore Blvd.
White Bear Lake, MN 55110

This polling place serves all territory in Independent School District No. 624 located in White Bear Township, Precinct 3; Ramsey County, Minnesota.

Combined Polling Place: Heritage Hall
4200 Otter Lake Rd.
White Bear Township, MN 55110

This combined polling place serves all territory in Independent School District No. 624 located in the City of Gem Lake; and White Bear Township, Precinct 4; Ramsey County, Minnesota.

Combined Polling Place: Vadnais Heights School
3645 Centerville Road
Vadnais Heights, MN 55127

This combined polling place serves all territory in Independent School District No. 624 located in the City of Vadnais Heights, Precincts 1, 2 and 3; and the City of Little Canada, Precinct 2; Ramsey County, Minnesota.

Polling Place: Vadnais South Fire Station
3595 Arcade St.
Vadnais Heights, MN 55127

This polling place serves all territory in Independent School District No. 624 located in the City of Vadnais Heights, Precinct 4; Ramsey County, Minnesota.

Polling Place: Hugo Fire Hall
5323 140th St. North
Hugo, MN 55038

This polling place serves all territory in Independent School District No. 624 located in the City of Hugo, Ward 1, Precinct 1; Washington County, Minnesota.

Combined Polling Place: Oneka Elementary
4888 Heritage Parkway North
Hugo, MN 55038

This combined polling place serves all territory in Independent School District No. 624 located in the City of Hugo, Ward 2, Precinct 1; and Ward 3, Precinct 1; Washington County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places and combined polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this Resolution with the county auditor of each county in which the school district is located in whole or in part within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing resolution was duly seconded by _____. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), Ramsey County, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said district duly called and held on the date therein indicated, so far as such minutes relate to the establishment of polling places and combined polling places and that the resolution included therein is a full, true and correct copy of the original thereof.
WITNESS MY HAND officially as such clerk this _____ day of _____ 2009.

Clerk

NOTICE OF CHANGE IN POLLING PLACE LOCATION
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Dear Voter:

If you live in the precinct listed below, you will vote at the polling place or combined polling place listed below for school district elections in Independent School District No. 624:

<u>Precinct</u>	<u>School District Polling Place</u>
City of Gem Lake	Heritage Hall 4200 Otter Lake Rd. White Bear Township, MN 55110
White Bear Township, Precinct 4	Heritage Hall 4200 Otter Lake Rd. White Bear Township, MN 55110
City of Vadnais Heights, Precincts 1 & 2	Vadnais Heights Schools 3645 Centerville Road Vadnais Heights, MN 55127
City of Lino Lakes, Precinct 1	Lino Lakes Senior Center 1189 Main Street Lino Lakes, MN 55014
City of Lino Lakes, Precinct 4	Lino Lakes City Hall 600 Town Center Parkway Lino Lakes, MN 55014

Please note that this notice applies only to school district elections not held on the day of a statewide election. Municipal or state elections may be held at a different location. If you wish further information on school district polling place or combined polling place locations, contact the school district or the County Auditor.

/s/ _____

Clerk

Independent School District No. 624
White Bear Lake, Minnesota

AGENDA ITEM: **PROPOSED EXPULSION OF A STUDENT**

DATE: **June 8, 2009**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Jill Thelen, Director of Schools**

BACKGROUND:

To comply with data practice laws, the information pertaining to this student proposed for expulsion is provided to School Board members for review.

If the School Board wishes to discuss this matter before action is taken, the School Board needs to close the meeting in accordance with Minnesota law.

The action, if proposed, should refer to Student "A", the reference to the student in the attached materials. While the action of the School Board will be public, the name of the student and other materials constitute private data.

RECOMMENDATION: Approval of expulsion, under the conditions described in attachment "A", which is private data.

**EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624, White Bear Lake, Minnesota, was held on the 8th day of June, 2009, at 7:00 p.m.

The following Board members were present:

and the following were absent:

Board Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE PROPOSED
EXPULSION/EXCLUSION OF THE STUDENT IDENTIFIED
IN THE ATTACHMENTS HERETO
(HEREINAFTER REFERRED TO AS THE "STUDENT")**

WHEREAS, the Student is a full-time student of the School District; and

WHEREAS, the Student was placed on suspension and proposed for expulsion/exclusion pursuant to the Pupil Fair Dismissal Act, Minnesota Statutes Sections 121A.40--121A.56; and

WHEREAS, the Student and parents and guardian were properly served with written notice of the School District's intent to initiate expulsion/exclusion proceedings; and

WHEREAS, pursuant to the Pupil Fair Dismissal Act, said notice contained a statement of the facts, witnesses and a description of their testimony, described alternative educational services, stated the date, time and place of hearing, and advised them of their rights, including their right to waive the hearing in writing if they wished to acquiesce to the expulsion/exclusion proposed by the School District; and

WHEREAS, this notice was also accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes Sections 121A.40–121A.56; and

WHEREAS, the Student and the guardian elected to waive the scheduled hearing with the understanding that by such waiver, a term of expulsion/exclusion for a period of twelve (12) months would be submitted for action to the School Board of Independent School District No. 624.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 624 as follows:

1. The School Board of Independent School District No. 624 hereby accepts the Waiver of Hearing executed by the Student and guardian, a copy of which is attached hereto as “Exhibit A” and incorporated herein by reference.

2. Having reviewed the record relating to this matter, the School Board hereby finds that the School District has fully complied with the Pupil Fair Dismissal Act.

3. Having reviewed the record relating to this matter, the School Board hereby finds that the student engaged in conduct that constituted willful violation of reasonable School Board regulations; willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school-sponsored

activities; and willful conduct which endangered the pupil or other pupils or surrounding persons, including School District employees, or property of the school. Due to the nature of the conduct engaged in by the Student, a term of suspension and expulsion/exclusion for a period of twelve (12) months is reasonable and appropriate.

4. The School Board of School District No. 624 hereby orders that the expulsion/exclusion of the Student be imposed pursuant to the Pupil Fair Dismissal Act, Minnesota Statutes Sections 121A.40B121A.56. Said expulsion/exclusion shall be imposed immediately for a period of twelve (12) months and in accordance with the written notice provided to the Student, a copy of which is attached hereto as "Exhibit B" and incorporated herein by reference.

5. The Clerk of the School Board is directed to provide written notice of expulsion/exclusion to the Student and parents and guardian in substantially the form as provided in attached Exhibit C.

6. It is further ordered that pursuant to a proper request, the School District shall provide copies of this resolution. However, any release of said resolution shall not include the exhibits or attachments hereto as the School Board hereby finds that such materials constitute private data on individuals pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes Section 13.32, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g. The Superintendent is specifically directed to maintain the private data classification of these materials in accordance with all applicable state and federal law, including the provisions of Minnesota Statutes Chapter 13 and 20 U.S.C. § 1232g.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

CLERK'S CERTIFICATE

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

I, the undersigned, being the fully qualified and acting Clerk of Independent School District No. 624, White Bear Lake, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a regular meeting of the School Board of Independent School District No. 624, duly called and held on the date therein indicated, so far as such minutes relate to the proposed expulsion/exclusion of the Student identified therein, and that said resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 8th day of June, 2009.

By: _____
Cathy Storey
Clerk of the School Board
Independent School District No. 624
White Bear Lake, Minnesota