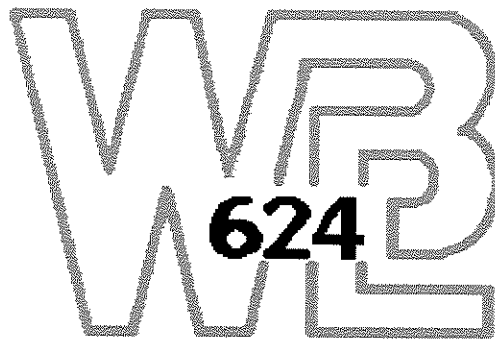


INDEPENDENT SCHOOL DISTRICT #624



SCHOOL BOARD AGENDA

September 8, 2008

Independent School District No. 624

MISSION STATEMENT

**THE MISSION OF THE WHITE BEAR LAKE
AREA SCHOOL DISTRICT IS TO
PROVIDE A HIGH-QUALITY EDUCATIONAL
EXPERIENCE FOR ALL LEARNERS.**

**To accomplish our mission we believe that a high-quality educational
Experience must:**

- be in partnership with the community;
- take place in a safe, supportive, and challenging environment;
- develop lifelong learners;
- allow each learner to reach full potential;
- encourage each learner to be a contributing member of a global society.

Approved by White Bear Lake Area School Board on July 7, 1994

***The White Bear Lake Area School District leading...
minds to learning,
hearts to compassion,
lives to community service.***

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: September 3, 2008

A meeting of the White Bear Lake Area School Board will be held on **Monday, September 8, 2008** at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda – page 1
 - a) Approval of Minutes – pages 2 - 4
 - b) Payment of Invoices – pages 5 - 34
 - c) Correspondence
 - d) Acceptance of Gifts – pages 35 - 36
 - e) Approve Field Trips – pages 37 - 38
 - f) Terminations – Retirements – Resignations – pages 39 - 41
 - g) Leaves of Absence – pages 41 - 42
 - h) New Personnel – pages 43 - 48

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.

8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

1. Opening School Report – page 49
 - a. Summary/Highlights of August Workshops
 - b. Opening School Enrollment
 - c. New Staff Profile
 - d. Highlights of Summer Facility Projects
2. Presentation of ASBO and GFOA Awards – page 50
3. Superintendent's Report – page 51

D. DISCUSSION ITEMS

E. OPERATIONAL ITEMS

1. Approval of 2008 Payable 2009 Proposed Property Tax Levy – page 52
2. Authorization to Sell General Obligation OPEB Bonds – pages 53 – 54
3. Authorization to Sell General Obligation Bonds to Finance Approved Alternative Facilities Projects – pages 55 – 56
4. Official Depositories for School District Funds and Authorized Band Accounts and Signatures – pages 57 – 58
5. Police Liaison Agreement – pages 59 – 64
6. Student Teacher Agreement – pages 65 – 70
7. Approval of Contract with MacPhail Center for Music – pages 71 - 77

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: Consent Agenda
MEETING DATE: September 8, 2008
SUGGESTED DISPOSITION: Procedural Items
CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Terminations – Retirements – Resignations
- g) Leaves of Absence
- h) New Personnel

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

**UNAPPROVED
INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, August 11, 2008 at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Larson called the meeting to order at 7:00 p.m.
2. Roll Call- Present: Hiniker, Larson, Newberg, Parsons, Storey, Swanson
Absent: Kimball
Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Moore, Pope, Thelen, Willcoxon
3. Pledge of Allegiance
4. Student Representative Induction: Bill Haugen, 12th grade student at South Campus will serve as the Student Representative for the 2008-2009 school year.
5. Motion by Swanson and seconded by Newberg to approve the agenda as presented.
Voice vote: all ayes. Motion carried.
6. Motion by Hiniker and seconded by Parsons to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting, July 14, 2008;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - Accept terminations of the following Classified Staff:
Paula Bolt – 11/15/07 – 6/6/08
 - Accept resignations of the following Certified Staff:
Shauna Gustafson, Elementary Teacher, 12/18/02 – 6/11/08
Jennifer Schmidt, Health Teacher, 8/21/97 – 6/11/08
Peter Schnaidt, Psychologist, 8/23/1999 – 6/11/08
Janet Skaalrud, School Nurse, 8/23/1999 – 6/11/08
Lynne Viker, Coordinator Special Services, 8/26/1991 – 6/11/08
Sharon Welte-Buck, Special Education Teacher, 8/23/01 – 6/11/08
 - Accept part-time leave request of the following Certified Staff:
Becky Klier, Special Education Teacher, .30 leave for 2008-09 school year
 - Change in Continuing Contract – Certified Staff:
Cheryl Baker, Elementary Teacher, from .50 f.t.e. to 1.00 f.t.e.
Lynn Eskow, ECFE Teacher, from .20 f.t.e. to .80 f.t.e.
Scott Keen, Music Teacher, from .80 f.t.e. to 1.00 f.t.e.
Laura Williams, Occupational Therapist, .80 f.t.e. to 1.00 f.t.e.

- Approve New Personnel – Classified Staff
 - Linda Ficcadenti, Registrar Secretary, Sunrise Park Middle School, 8/18/08
 - Samantha Mealey, Bus Aide, Bus Garage, 9/02/08
 - Renee Mussetter, Associate Principal/Scheduling Secretary, South, 8/04/08
 - Karen Sager, Part-time Cook, North Campus, 9/2/08
 - Suzanne Severson, Computer Assistant, Oneka Elementary, 8/26/08
- Approve New Personnel – Certified Staff
 - Leanne Burris, .7 Social Studies Teacher, Central M.S./Golfview ALC, effective date: 2008-09 school year
 - Carli Christopherson, .6 Social Worker, Central M.S., effective date: 2008-09 school year
 - Elizabeth Hennen, .6 Mathematics Teacher, Central/Sunrise Park Middle School, effective date: 2008-09 school year
 - Danica Kochis-Belleque, .73 Science Teacher, Central Middle School/North Campus, effective date: 2008-09 school year
 - Marie Mrylie, Special Education Teacher, Golfview ALC, effective date: 2008-09 school year
- Approve New Personnel – Administration
 - Cary Krusemark, Elementary Principal, Lakeaires Elementary School, effective date: 8/11/08
 - Sara Svir, Elementary Principal, Vadnais Heights Elementary School, effective date: 8/11/08
 - Marisa Vette, Communications Coordinator, effective date: 8/15/08

Roll call vote: Ayes –Hiniker, Larson, Newberg, Parsons, Storey, Swanson. Nays none. Motion carried.

B. PUBLIC FORUM – No one spoke at the Public Forum.

C. INFORMATION ITEMS

1. Superintendent's Report – Dr. Lovett acknowledged the District receiving the Relay for Life "Certificate of Appreciation Awarded to the White Bear Lake School District". He also thanked our transportation and high school staff for their support during the event. The Minnesota Department of Education released the MCA-II results on August 5. A majority of our students are meeting state targets and we are committed to providing strategies to help our students improve. Dr. Lovett expressed appreciation to Madelyn Benson and Cindy Moore for their efforts in analyzing results. Lastly, Dr. Lovett indicated how much he enjoyed attending Marketfest and meeting many community members during July. He offered special thanks to Mary Kowitz and Jody Reber for organizing details for the school district and to the school board and administrative team for hosting the event.

D. DISCUSSION ITEMS – None

E. OPERATIONAL ITEMS

1. Newberg motioned and Storey seconded to approve the Compliance Officers for 2008-09 school year. ***Voice vote: all ayes. Motion carried.***

2. Parsons motioned and Hiniker seconded to approve the resolution authorizing the Sale of General Obligation Bonds. *Roll call vote: Ayes –Hiniker, Larson, Newberg, Parsons, Storey, Swanson. Nays none. Motion carried.*
3. Newberg motioned and Swanson seconded to approve the Statements of Agreements for (1) Literacy Services via MELF (and Suburban Ramsey Family Collaborative) and (2) Head Start. *Roll call vote: Ayes –Hiniker, Larson, Newberg, Parsons, Storey, Swanson. Nays none. Motion carried.*
4. Storey motioned and Hiniker seconded to approve the renewal of lease agreement with Northeast YMCA. *Roll call vote: Ayes –Hiniker, Larson, Newberg, Parsons, Storey, Swanson. Nays none. Motion carried.*
5. Parsons motioned and Newberg seconded to establish date for Truth in Taxation Hearing. *Voice vote: all ayes. Motion carried.*
6. Swanson motioned and Hiniker seconded to approve the School Board Liaison Assignments for the 2008-09 and 2009-10 School Years. *Voice vote: all ayes. Motion carried.*

F. BOARD FORUM – Swanson reminded everyone that registration for both North and South Campus is scheduled for Tuesday, August 12, 2008.

G. ADJOURNMENT - Parsons motioned and Larson seconded to adjourn the meeting at 7:27 p.m. *Voice vote: All ayes. Motion carried.*

Submitted by: Cathy Storey, Clerk

AGENDA ITEM: Monthly Check Registers

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Pete Willcoxon Sr., Executive Director of Business Services
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools **Electronic Transfers - August**

	<u>8/15/2008</u>	<u>8/18/2008</u>	<u>8/29/2008</u>
Direct Deposit 218421-218922	384,944.46		
U.S. Treasury (FICA, Medicare, withholding)	139,657.54		
MN State Income Tax	21,474.98		
WI State Income Tax	677.38		
PERA	40,039.70		
TRA	20,424.02		
Investments - MnTrust		3,500,000.00	
Direct Deposit 218923-219433			381,259.23
U.S. Treasury (FICA, Medicare, withholding)			140,548.18
MN State Income Tax			21,614.30
WI State Income Tax			571.69
PERA			41,006.75
TRA			22,477.32
Extended Day Association			532.20



Check Nbr	Vendor Name	Check Date	Check Amount
342210	AIG	08/22/2008	1,064.59
342211	AMERICAN FUNDS	08/22/2008	8,148.56
342212	AMERIPRISE	08/22/2008	2,045.82
342213	AM FUNDS CAPITAL BANK & TRUST	08/22/2008	511.95
342214	AXA EQUITABLE	08/22/2008	589.65
342215	CITISTREET / COPELAND	08/22/2008	567.54
342216	EDUCATION MN ESI BILLING TRUST	08/22/2008	3,841.96
342217	FIDELITY INVESTMENTS	08/22/2008	2,391.29
342218	FORTIS FINANCIAL	08/22/2008	510.99
342219	FRANKLIN LIFE INSURANCE	08/22/2008	100.00
342220	GRC - AWG	08/22/2008	152.28
342221	HARTFORD UNION SECURITY	08/22/2008	183.00
342222	ING LIFE INSURANCE & ANNUITY C	08/22/2008	758.99
342223	IUOE #70	08/22/2008	1,186.38
342224	MET LIFE OF CONNECTICUT	08/22/2008	400.00
342225	METROPOLITAN LIFE	08/22/2008	489.99
342226	MN CHILD SUPPORT	08/22/2008	1,534.55
342227	MN DEPT OF REVENUE	08/22/2008	90.20
342228	MN MUTUAL LIFE CENTER	08/22/2008	491.66
342229	NEW ENGLAND FINANCIAL	08/22/2008	40.00
342230	ORCHARD TRUST COMPANY	08/22/2008	2,957.67
342231	SCHOOL SERVICE EMPLOYEES	08/22/2008	1,363.52
342232	SENTRY SYSTEMS INC	08/22/2008	25,532.16
342233	THRIVENT FINANCIAL FOR LUTHER	08/22/2008	491.66
342234	VANGUARD SECURITIES FUND	08/22/2008	423.34
25	Computer	Check(s) For a Total of	55,867.75

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	25	Computer	Checks For a Total of	55,867.75
Total For	25	Manual, Wire Tran, ACH & Computer	Checks	55,867.75
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		55,867.75

Check Nbr	Vendor Name	Check Date	Check Amount
341935	10,000 WAKES LLC	08/21/2008	3,900.00
341936	3D SPECIALTIES	08/21/2008	1,454.15
341937	3M LIBRARY SYSTEMS CONTRACTS	08/21/2008	727.00
341938	AARP DRIVER SAFETY PROGRAM	08/21/2008	220.00
341939	AARP DRIVER SAFETY PROGRAM	08/21/2008	350.00
341940	ACCENTUATE COMMUNICATION LLC	08/21/2008	960.00
341941	ALPHA VIDEO & AUDIO INC	08/21/2008	26,548.70
341942	AMERICAS CHOICE	08/21/2008	30,655.20
341943	AMERIPRIDE	08/21/2008	58.05
341944	AMSTERDAM PRINTING & LITHO	08/21/2008	188.35
341945	ANDERSON, REBECCA	08/21/2008	100.00
341946	ANDERSON'S	08/21/2008	567.00
341947	AP EXAMS	08/21/2008	40.00
341948	ASCHEMAN, CHARLOTTE M	08/21/2008	1,023.97
341949	ASPEN ASSOCIATES	08/21/2008	8,350.00
341950	ATS COMMERCIAL GROUP LLC	08/21/2008	202.35
341951	BANERDT BARBARA A	08/21/2008	59.09
341952	BARNES & NOBLE	08/21/2008	246.38
341953	BOCOCK, GARY R	08/21/2008	58.80
341954	BOHN LINDA K	08/21/2008	70.51
341955	BOND, JENNIFER A	08/21/2008	29.80
341956	BOWERMASTER TRACI	08/21/2008	250.00
341957	BRAUN INTERTEC CORPORATION	08/21/2008	618.50
341958	BROECKER, CHRISTINE H	08/21/2008	1,153.44
341959	BROTHERS FIRE PROTECTION	08/21/2008	366.00
341960	BROWN, NANCY M	08/21/2008	100.44
341961	BROWN, TIMOTHY C	08/21/2008	1,978.68
341962	BUG COMPANY (THE)	08/21/2008	16.00
341963	BUILDING RESTORATION CORPORATI	08/21/2008	48,450.00
341964	BULB SOLUTIONS	08/21/2008	538.00
341965	BURKE, CATRINA M	08/21/2008	37.60
341966	BURKE ERIN	08/21/2008	130.00
341967	CAMBIUM LEARNING INC	08/21/2008	5,262.18
341968	CAMP FIRE USA MN COUNCIL	08/21/2008	900.00
341969	CC STITCHERI	08/21/2008	2,044.00
341970	CDW GOVERNMENT INC	08/21/2008	1,517.54
341971	CHARPENTIER, DEBORAH A	08/21/2008	115.09
341972	CHRISTENSON, JILL	08/21/2008	100.00
341973	CINTAS FIRST AID & SAFETY	08/21/2008	16.00
341974	CITI-CARGO & STORAGE CO INC	08/21/2008	285.00
341975	COMCAST	08/21/2008	10.52
341976	COMMITTEE FOR CHILDREN	08/21/2008	399.00
341977	CONTINENTAL RESEARCH CORP	08/21/2008	2,965.42
341978	COOPS SPORTSWEAR	08/21/2008	1,904.00
341979	COPY IMAGES INC	08/21/2008	13,754.44
341980	Vendor Continued Check	08/21/2008	0.00
341981	COPY IMAGES INC	08/21/2008	853.32
341982	CORPORATE EXPRESS	08/21/2008	3,217.10
341983	CPS TECHNOLOGY SOLUTIONS	08/21/2008	1,725.98
341984	CRESTLINE SPECIALTIES CO INC	08/21/2008	325.46

Check Nbr	Vendor Name	Check Date	Check Amount
341985	CRYSTAL PRODUCTIONS	08/21/2008	172.24
341986	CULLIGAN BOTTLED WATER	08/21/2008	107.85
341987	CUMMINS NPOWER LLC	08/21/2008	1,878.60
341988	Vendor Continued Check	08/21/2008	0.00
341989	DALCO CORPORATION	08/21/2008	7,654.72
341990	DARTS VMS INC	08/21/2008	151.34
341991	DAVIS, CAROL	08/21/2008	150.00
341992	Vendor Continued Check	08/21/2008	0.00
341993	DELL MARKETING LP	08/21/2008	48,902.10
341994	Vendor Continued Check	08/21/2008	0.00
341995	DENNESON AUTO PARTS	08/21/2008	632.03
341996	DESTACHE DAN	08/21/2008	39.20
341997	DEY DISTRIBUTING	08/21/2008	112.55
341998	DICK BLICK	08/21/2008	290.59
341999	DON STEVENS INC	08/21/2008	680.84
342000	DOOR SERVICE COMPANY	08/21/2008	4,858.00
342001	DUSTIN, MARY SARAH	08/21/2008	98.00
342002	ECOLAB	08/21/2008	601.30
342003	EDUCATION TO GO	08/21/2008	2,583.36
342004	EIGENFELD CAROLYN	08/21/2008	997.60
342005	ENRIGHT, JEFF	08/21/2008	65.00
342006	ESSON ANN	08/21/2008	55.00
342007	FASTENAL COMPANY	08/21/2008	308.44
342008	FEHR, ABIGAIL L	08/21/2008	68.52
342009	FESTIVAL FOODS-KNOWLAN'S	08/21/2008	11.96
342010	FIRSTGROUP AMERICA	08/21/2008	968.28
342011	FITZGERALD, THOMAS M	08/21/2008	96.23
342012	FLORIDA MICRO LLC	08/21/2008	338.08
342013	FLUEGEL, ANDREA	08/21/2008	25.00
342014	FOOTE, ANNE C	08/21/2008	72.00
342015	FRATTALONES HARDWARE STORES	08/21/2008	401.48
342016	G&K SERVICES	08/21/2008	235.18
342017	GA CONSTRUCTION INC	08/21/2008	76,299.25
342018	Vendor Continued Check	08/21/2008	0.00
342019	GALLAGHERS NORTHWESTERN TIRE C	08/21/2008	1,721.30
342020	GE MONEY BANK	08/21/2008	294.92
342021	GEPHART TRUCKING	08/21/2008	2,422.50
342022	GODMARE, BETTY J	08/21/2008	30.00
342023	GOLDCOM INC	08/21/2008	558.71
342024	GONION, MELISSA	08/21/2008	61.65
342025	Vendor Continued Check	08/21/2008	0.00
342026	GRAINGER	08/21/2008	702.71
342027	GRAVLEY, KARI B	08/21/2008	27.73
342028	GREATAMERICA LEASING CORP	08/21/2008	202.17
342029	GREENLIGHT FOR LEARNING LLC	08/21/2008	712.80
342030	GROTH MUSIC CO	08/21/2008	14.35
342031	HAAS MUSICAL INSTRUMENT REPAIR	08/21/2008	39.80
342032	HAGESTUEN, FAITH M	08/21/2008	100.00
342033	HAGESTUEN GLORIA	08/21/2008	10.00
342034	Vendor Continued Check	08/21/2008	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
342035	HALLBERG ENGINEERING	08/21/2008	11,088.38
342036	HANDWRITING WITHOUT TEARS	08/21/2008	534.05
342037	HARRIS, RAYMOND B	08/21/2008	1,425.72
342038	HAUTMAN, JOSHUA	08/21/2008	230.00
342039	HEADSETS.COM INC	08/21/2008	435.85
342040	HERFF JONES INC	08/21/2008	716.97
342041	HMONG AMERICAN PARTNERSHIP	08/21/2008	20.00
342042	HOCKENBERGS	08/21/2008	13,087.34
342043	HSBC BUSINESS SOLUTIONS	08/21/2008	25.66
342044	HYDROLOGIC WATER MANGEMENT	08/21/2008	2,205.44
342045	I-STATE TRUCK CENTER	08/21/2008	5,169.92
342046	IMAGINE DESIGN & CREATIVE	08/21/2008	3,800.00
342047	INNOVATIVE OFFICE SOLUTIONS	08/21/2008	2,293.50
342048	INTEGRA TELECOM	08/21/2008	711.93
342049	INTERSTATE PAVEMENT MAINTENANC	08/21/2008	765.75
342050	ISD #8492 NEW DOMINION SCHOOL	08/21/2008	2,214.52
342051	JACKSON ROBERT	08/21/2008	127.70
342052	JC ENVIRONMENTAL & DEMOLITION	08/21/2008	10,355.00
342053	JOHN DEERE LANDSCAPES	08/21/2008	587.54
342054	JOHNSON, MICHAEL	08/21/2008	32.00
342055	JOHNSON CONTROLS INC	08/21/2008	802.00
342056	JS CATES CONSTRUCTION	08/21/2008	59,338.90
342057	KEY CURRICULUM PRESS	08/21/2008	5,539.60
342058	KIDS UNDER CONSTRUCTION	08/21/2008	1,390.00
342059	KIMBALL MIDWEST	08/21/2008	262.27
342060	KLAMM MECHANICAL CONTRACTORS I	08/21/2008	360,805.48
342061	KOTILINEK FAY	08/21/2008	1,212.78
342062	KRAUS ANDERSON CONSTRUCTION CO	08/21/2008	79,777.04
342063	KUBITZ EDUCATIONAL SERVICES	08/21/2008	351.00
342064	LAMWERS, LINDSAY M	08/21/2008	59.85
342065	LANGE, DANA	08/21/2008	19.15
342066	LANGER'S TREE SERVICE	08/21/2008	1,774.29
342067	LANGUAGE LINE SERVICES	08/21/2008	51.75
342068	LARSON ENGINEERING INC	08/21/2008	5,724.75
342069	LARSON SCOTT	08/21/2008	506.49
342070	LAWSON PRODUCTS INC	08/21/2008	177.08
342071	LEARNING OPPORTUNITIES INC	08/21/2008	147.85
342072	LEARNING LAFFS	08/21/2008	63.50
342073	LEONARD RITA	08/21/2008	79.95
342074	LOCH STACEY	08/21/2008	34.22
342075	LOEFFLER SHOES	08/21/2008	109.95
342076	L T G POWER EQUIPMENT	08/21/2008	186.43
342077	MACKAY MITCHELL ENVELOPE CO	08/21/2008	555.20
342078	MAD SCIENCE OF MINNESOTA	08/21/2008	1,600.00
342079	MAPLEWOOD BOWL	08/21/2008	210.08
342080	MARCO, INC	08/21/2008	1,215.50
342081	MCCORMICK JUDY	08/21/2008	140.00
342082	MC DONOUGH'S WATERJETTING AND	08/21/2008	413.30
342083	MCGINLEY MYERS, NANCY J	08/21/2008	2,056.00
342084	MCGRAW-HILL COMPANIES	08/21/2008	1,879.03

Check Nbr	Vendor Name	Check Date	Check Amount
342085	MENTORING MINDS	08/21/2008	675.99
342086	METRO ECSU	08/21/2008	1,800.00
342087	METRO ECSU	08/21/2008	9,660.40
342088	MILACA HIGH SCHOOL	08/21/2008	50.00
342089	MINVALCO INC	08/21/2008	190.46
342090	MITCHELL, PHILIP T	08/21/2008	73.92
342091	MN ASSOC OF IB WORLD SCHOOLS	08/21/2008	600.00
342092	MN CERAMIC SUPPLY	08/21/2008	9.11
342093	MN SCHOOL BOARDS ASSN (MSBA)	08/21/2008	95.00
342094	MN STATE HIGH SCHOOL LEAGUE	08/21/2008	517.00
342095	MOGREN BROS	08/21/2008	722.31
342096	MORTIMER, JESSICA	08/21/2008	100.00
342097	MP NEXLEVEL LLC	08/21/2008	162.50
342098	MSNA	08/21/2008	165.00
342099	MULLANEY COMPANY	08/21/2008	436.88
342100	MUNDELL, KARLA J	08/21/2008	68.13
342101	MUSIL JOAN K	08/21/2008	2,092.14
342102	NASCO	08/21/2008	337.21
342103	NATL COUNCIL OF TEACHERS OF MA	08/21/2008	104.00
342104	NORTH CENTRAL TRUCK EQUIPMENT	08/21/2008	445.25
342105	NORTHWEST ASPHALT	08/21/2008	363,388.76
342106	NORTHWESTERN COLLEGE	08/21/2008	5,664.00
342107	NOW MICRO INC	08/21/2008	492.00
342108	NYDAM, JOEL A	08/21/2008	24.91
342109	OAK LAND VOCATIONAL CENTER	08/21/2008	892.08
342110	OFFICE DEPOT	08/21/2008	152.48
342111	OLSON, DEBORAH A	08/21/2008	47.28
342112	ON SITE SANITATION INC	08/21/2008	128.00
342113	OXYGEN SERVICE CO INC	08/21/2008	17.67
342114	OYEN, JENNIFER M	08/21/2008	93.83
342115	PAI, ANANTH P	08/21/2008	1,316.00
342116	PALMER, KRISTEN M	08/21/2008	130.00
342117	PAN-O-GOLD	08/21/2008	86.06
342118	PARENT, BARBARA KAY	08/21/2008	90.00
342119	PARTS NOW ! LLC	08/21/2008	202.22
342120	PEACOCK, TARA	08/21/2008	100.00
342121	PEARSON MECHANICAL SERVICES IN	08/21/2008	260,407.87
342122	PETERSON, DEANNA C	08/21/2008	1,910.70
342123	PETTY CASH	08/21/2008	226.37
342124	PETTY CASH	08/21/2008	100.00
342125	PHI DELTA KAPPA INTL	08/21/2008	82.00
342126	PITMAN PETER	08/21/2008	381.00
342127	PITNEY BOWES PURCHASE POWER	08/21/2008	2,000.00
342128	PITNEY BOWES PURCHASE POWER	08/21/2008	1,518.99
342129	POKORNY MARY	08/21/2008	1,032.00
342130	POSTMASTER	08/21/2008	100.00
342131	POSTMASTER	08/21/2008	2,800.00
342132	POSTMASTER	08/21/2008	210.00
342133	POSTMASTER	08/21/2008	107.00
342134	POSTMASTER	08/21/2008	42.00

Check Nbr	Vendor Name	Check Date	Check Amount
342135	PRAXAIR DISTRIBUTION INC	08/21/2008	152.09
342136	PREMIER AGENDAS INC	08/21/2008	573.13
342137	PROGRESS PUBLICATIONS	08/21/2008	1,260.00
342138	QUATMANN, MARK D	08/21/2008	90.24
342139	RAGAN, CYNTHIA C	08/21/2008	1,613.00
342140	RAMSEY COUNTY PARKS/REC DEPT	08/21/2008	4,960.00
342141	RENZO'S DECOYS	08/21/2008	662.69
342142	RESERVE ACCOUNT	08/21/2008	5,000.00
342143	RESOURCES FOR EDUCATORS	08/21/2008	306.50
342144	RIEBAU PATRICIA ANN	08/21/2008	194.39
342145	ROBERT BROOKE & ASSOC	08/21/2008	160.00
342146	ROOF SPEC INC	08/21/2008	5,900.00
342147	S & S TREE AND HORTICULTURAL S	08/21/2008	630.00
342148	SAFeway DRIVING SCHOOL	08/21/2008	5,890.00
342149	SAM'S CLUB	08/21/2008	352.96
342150	SAM'S CLUB	08/21/2008	399.06
342151	SAX ARTS & CRAFTS	08/21/2008	596.41
342152	SCHMITT, ALYSSA A	08/21/2008	25.00
342153	SCHOOL SPECIALTY SUPPLY	08/21/2008	1,029.85
342154	SCHOOLS FOR EQUITY IN EDUCATIO	08/21/2008	7,862.30
342155	SCHWARTZMAN, BRUCE ROBERT	08/21/2008	4,000.00
342156	SEEVER GRAY	08/21/2008	130.00
342157	SEVERSON SARAH	08/21/2008	67.04
342158	SEVERSON, SUZANNE F	08/21/2008	1,588.60
342159	SHOUP, ANDREA J	08/21/2008	399.00
342160	SHOUP, JEREMY	08/21/2008	230.00
342161	SIEMENS BUILDING TECHNOLOGIES	08/21/2008	15.02
342162	SIMPLEXGRINNELL LP	08/21/2008	22,941.63
342163	SORENSEN, BEVERLY ANN	08/21/2008	90.00
342164	SOUTHWEST PREFERRED FINISHING	08/21/2008	155.25
342165	STARTEL TELECOMMUNICATIONS	08/21/2008	1,426.18
342166	STEICHENS SPORTING GOODS	08/21/2008	1,450.00
342167	STONE KATHY	08/21/2008	66.95
342168	STOTTLEMEYER JEFF	08/21/2008	855.77
342169	STOWE, LISA	08/21/2008	100.00
342170	SUBSCRIPTION SERV OF AMER INC	08/21/2008	443.65
342171	SUBURBAN EAST CONFERENCE	08/21/2008	5,500.00
342172	SUCCESSORIES LLC	08/21/2008	109.94
342173	SUPERIOR STRIPING INC	08/21/2008	666.00
342174	SUPREME SCHOOL SUPPLY CO	08/21/2008	234.18
342175	SVIR, SARA A	08/21/2008	249.99
342176	T A SCHIFSKY & SONS INC	08/21/2008	125,773.55
342177	TAHER INC	08/21/2008	5,289.54
342178	TALLY'S DOCKSIDE	08/21/2008	1,608.00
342179	TATGE DAVID A	08/21/2008	39.84
342180	TDS METROCOM - MN	08/21/2008	6,865.22
342181	TEAM SPORTING GOODS INC	08/21/2008	4,490.91
342182	TIME FOR KIDS	08/21/2008	110.50
342183	TURFWERKS INC	08/21/2008	2,535.54
342184	TWIN CITIES DISTRICT DIETETIC	08/21/2008	35.00

Check Nbr	Vendor Name	Check Date	Check Amount
342185	TWIN CITY NURSERY INC	08/21/2008	72.00
342186	ULFIG, COLLEEN M	08/21/2008	891.64
342187	US POSTAL SERVICE	08/21/2008	8,000.00
342188	USSELMAN, LEAH T	08/21/2008	980.00
342189	VAIL, ANNE B	08/21/2008	63.13
342190	VIKING AUTOMATIC SPRINKLER	08/21/2008	10,830.00
342191	VIKING ELECTRIC SUPPLY	08/21/2008	10,083.94
342192	VILLWOCK ROBYN	08/21/2008	200.00
342193	VOKATY, WENDY	08/21/2008	100.00
342194	WACHLAROWICZ JOHN	08/21/2008	1,339.08
342195	WALTERS REBUILDERS	08/21/2008	139.95
342196	WHITE BEAR GLASS INC	08/21/2008	1,138.90
342197	WHITE BEAR RENTAL EQUIPMENT	08/21/2008	51.84
342198	WHITE BEAR LAKE AREA HISTORICA	08/21/2008	875.40
342199	Vendor Continued Check	08/21/2008	0.00
342200	WHITE BEAR LAKE (CITY OF)	08/21/2008	6,734.74
342201	WHITE BEAR LAKE UMPIRES ASSN	08/21/2008	828.00
342202	WEDELL THERESA	08/21/2008	646.92
342203	WEEKLY READER	08/21/2008	386.84
342204	WELSH SUE	08/21/2008	48.06
342205	WILLIAM V MACGILL & CO	08/21/2008	628.00
342206	WILMES BETH	08/21/2008	292.79
342207	YOUTH SERVICE BUREAU INC	08/21/2008	1,804.00
342208	YOUTH SERVICES INTERNATIONAL	08/21/2008	2,296.00
342209	ZISLA, JACOB	08/21/2008	2,094.30

275	Computer	Check(s) For a Total of	1,840,606.12
-----	----------	-------------------------	--------------

Check Nbr	Vendor Name	Check Date	Check Amount
341314	WHITE BEAR LAKE CITY	08/21/2008	50.00
341654	ASSOC OF RECOVERY SCHOOLS (ARS	08/21/2008	250.00
341722	HARRIS, RAYMOND B	08/21/2008	120.00
341831	RUOPSA, LORI J	08/21/2008	120.00
341849	SLEETER LYNN	08/21/2008	120.00
341880	VASICEK DIANA	08/21/2008	120.00
6	Void	Check(s) For a Total of	780.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	275	Computer	Checks For a Total of	1,840,606.12
Total For	275	Manual, Wire Tran, ACH & Computer	Checks	1,840,606.12
Less	6	Voided	Checks For a Total of	780.00
			Net Amount	1,839,826.12

Check Nbr	Vendor Name	Check Date	Check Amount
341934	WASHINGTON CO AGRICULTURAL SOC	08/14/2008	200.00
1	Computer	Check(s) For a Total of	200.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	200.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	200.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		200.00

Check Nbr	Vendor Name	Check Date	Check Amount
341921	ANDRAJACK, JAKE	08/11/2008	221.40
341922	NADIA LILY SANCHEZ BONITA	08/11/2008	400.00
341923	CHALKLINE, AUTUMN	08/11/2008	215.25
341924	DALBEC, WILLIAM	08/11/2008	202.95
341925	DALLY, DEREK	08/11/2008	36.90
341926	GREEN, AMANDA	08/11/2008	221.40
341927	HOGLUND BUS & TRUCK CO	08/11/2008	14,448.30
341928	KINNE, ALEX	08/11/2008	147.60
341929	MEDALLION ELECTRIC	08/11/2008	4,297.21
341930	MOORE, DANIEL	08/11/2008	147.60
341931	ROUSAR, HANNAH	08/11/2008	202.95
341932	SCHRANKLER, DUSTIN	08/11/2008	147.60
341933	VALENTO, STEVEN	08/11/2008	147.60
13	Computer	Check(s) For a Total of	20,836.76

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	20,836.76
Total For	13	Manual, Wire Tran, ACH & Computer	Checks	20,836.76
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		20,836.76



Check Nbr	Vendor Name	Check Date	Check Amount
341898	AIG	08/08/2008	422.91
341899	AMERICAN FUNDS	08/08/2008	7,576.93
341900	AMERIPRISE	08/08/2008	2,045.82
341901	AM FUNDS CAPITAL BANK & TRUST	08/08/2008	511.95
341902	AXA EQUITABLE	08/08/2008	536.66
341903	CITISTREET / COPELAND	08/08/2008	567.54
341904	EDUCATION MINNESOTA ESI BILLIN	08/08/2008	3,790.64
341905	FIDELITY INVESTMENTS	08/08/2008	2,391.29
341906	FORTIS FINANCIAL	08/08/2008	510.99
341907	FRANKLIN LIFE INSURANCE	08/08/2008	100.00
341908	GRC - AWG	08/08/2008	152.28
341909	ING LIFE INSURANCE & ANNUITY C	08/08/2008	758.99
341910	IUOE #70	08/08/2008	1,186.38
341911	MET LIFE OF CONNECTICUT	08/08/2008	400.00
341912	METROPOLITAN LIFE	08/08/2008	489.99
341913	MN CHILD SUPPORT	08/08/2008	1,534.55
341914	MN DEPT OF REVENUE	08/08/2008	90.20
341915	MN MUTUAL LIFE CENTER	08/08/2008	491.66
341916	NEW ENGLAND FINANCIAL	08/08/2008	40.00
341917	ORCHARD TRUST COMPANY	08/08/2008	2,957.67
341918	SCHOOL SERVICE EMPLOYEES	08/08/2008	792.97
341919	THRIVENT FINANCIAL FOR LUTHER	08/08/2008	491.66
341920	VANGUARD SECURITIES FUND	08/08/2008	208.34

23 Computer Check(s) For a Total of 28,049.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	23	Computer	Checks For a Total of	28,049.42
Total For	23	Manual, Wire Tran, ACH & Computer	Checks	28,049.42
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		28,049.42



Check Nbr	Vendor Name	Check Date	Check Amount
341891	AMERICAN UNITED LIFE	08/08/2008	41,000.00
341892	BROTT SUSAN K	08/08/2008	300.66
341893	EAST METRO INTEGRATION ISD 606	08/08/2008	7,000.00
341894	HAZARD YOUNG ATTEA & ASSOCIATE	08/08/2008	6,377.67
341895	NORTHEAST METRO INTERMEDIATE D	08/08/2008	10,295.77
341896	SPECIAL PAY TRUST	08/08/2008	1,118.60
341897	WILLCOXON PETE JR	08/08/2008	497.70

7	Computer	Check(s) For a Total of	66,590.40
---	----------	-------------------------	-----------

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	66,590.40
Total For	7	Manual, Wire Tran, ACH & Computer	Checks	66,590.40
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	66,590.40

Check Nbr	Vendor Name	Check Date	Check Amount
341638	AARP DRIVER SAFETY PROGRAM	08/07/2008	330.00
341639	AARP DRIVER SAFETY PROGRAM	08/07/2008	320.00
341640	ABBOTT PAINT & CARPET CO	08/07/2008	3,381.37
341641	ACKERKNECHT CATHY	08/07/2008	84.00
341642	ACTIVE.COM	08/07/2008	18.00
341643	ALEXANDRIA PUBLIC SCHOOLS	08/07/2008	85.00
341644	ALL METRO GLASS	08/07/2008	1,704.00
341645	AMAZON	08/07/2008	676.66
341646	AMERICAN MESSAGING	08/07/2008	438.30
341647	AMERICAN PHYSICAL THERAPY ASSO	08/07/2008	475.00
341648	ANDERSON, AMY C	08/07/2008	87.87
341649	ANDERSON MARGARET M	08/07/2008	215.28
341650	ANDOVER HIGH SCHOOL	08/07/2008	100.00
341651	APPLE COMPUTER INC	08/07/2008	199.00
341652	APPLIED ENVIRONMENTAL SCI INC	08/07/2008	3,246.46
341653	ASSOC FOR SUPERVISION & CURRIC	08/07/2008	89.00
341654	ASSOC OF RECOVERY SCHOOLS (ARS	08/07/2008	250.00
341655	AT & T MOBILITY	08/07/2008	1,211.07
341656	ATHLETIC PERFORMANCE SOLUTIONS	08/07/2008	15,200.00
341657	AUDUBON CENTER OF THE NORTH WO	08/07/2008	2,874.75
341658	BAILEY, KELLY	08/07/2008	100.00
341659	BAKKEN JUDY L	08/07/2008	44.00
341660	BANCE, ALYSSA	08/07/2008	100.00
341661	BARCO PRODUCTS CO	08/07/2008	1,783.00
341662	BECKERS TERI	08/07/2008	100.00
341663	BENILDE ST MARGARET'S HS	08/07/2008	125.00
341664	BENSON, ROSALITA	08/07/2008	30.00
341665	BIX PRODUCE COMPANY INC	08/07/2008	478.69
341666	BLAINE HIGH SCHOOL	08/07/2008	100.00
341667	BOMI INTERNATIONAL	08/07/2008	525.00
341668	BRIGGS JANIE	08/07/2008	181.50
341669	BUILDING RESTORATION CORPORATI	08/07/2008	39,634.00
341670	BURKE ERIN	08/07/2008	42.00
341671	BUS PARTS WAREHOUSE	08/07/2008	234.99
341672	CARLSON, CARRIE E	08/07/2008	50.00
341673	CAROLINA BIOLOGICAL SUPPLY	08/07/2008	85.60
341674	CENTENNIAL HIGH SCHOOL ISD #12	08/07/2008	90.00
341675	CHARBONNEAU JANET	08/07/2008	32.69
341676	CINTAS FIRST AID & SAFETY	08/07/2008	102.82
341677	CLASSROOMDIRECT	08/07/2008	290.64
341678	CM CONSTRUCTION COMPANY INC	08/07/2008	156,827.00
341679	COMFORT 1ST	08/07/2008	79.95
341680	COMMISSIONER OF EDUCATION	08/07/2008	95.00
341681	CONSERV FLAG COMPANY	08/07/2008	253.76
341682	CONTINENTAL RESEARCH CORP	08/07/2008	431.21
341683	COOL AIR MECHANICAL	08/07/2008	1,714.84
341684	COON RAPIDS HIGH SCHOOL	08/07/2008	300.00
341685	COPY IMAGES INC	08/07/2008	3,470.77
341686	COPY IMAGES INC	08/07/2008	322.41
341687	CUMMINS NPOWER LLC	08/07/2008	1,778.60

Check Nbr	Vendor Name	Check Date	Check Amount
341688	Vendor Continued Check	08/07/2008	0.00
341689	Vendor Continued Check	08/07/2008	0.00
341690	DALCO CORPORATION	08/07/2008	5,680.50
341691	DART PORTABLE STORAGE INC	08/07/2008	540.00
341692	DARTS VMS INC	08/07/2008	215.14
341693	DAVIS, CHRISTINA	08/07/2008	100.00
341694	DAY-TIMERS INC	08/07/2008	49.20
341695	DELMEDICO, MOLLY SUSAN	08/07/2008	60.00
341696	DELTA	08/07/2008	112.16
341697	DESTACHE DAN	08/07/2008	178.20
341698	DIAMOND VOGEL	08/07/2008	1,001.86
341699	DICK BLICK	08/07/2008	30.84
341700	DISCOUNT SCHOOL SUPPLY	08/07/2008	894.75
341701	DOOR SERVICE COMPANY	08/07/2008	236.00
341702	EBSCO SUBSCRIPTION SERVICES	08/07/2008	202.28
341703	EDUPRESS	08/07/2008	94.26
341704	ENGSTRAN PAUL	08/07/2008	40.00
341705	ENVIRO TECH REMEDIATION SERV	08/07/2008	22,310.00
341706	FAMILY & CONSUMER SCIENCES	08/07/2008	126.00
341707	FARIBAULT HIGH SCHOOL	08/07/2008	100.00
341708	FARMINGTON HIGH SCHOOL	08/07/2008	150.00
341709	FASTENAL COMPANY	08/07/2008	54.98
341710	FEDEX	08/07/2008	60.08
341711	FERRON ELAINE	08/07/2008	28.98
341712	FOLLETT SOFTWARE COMPANY	08/07/2008	11,994.48
341713	FRERICKS, MARY	08/07/2008	15.00
341714	G&K SERVICES	08/07/2008	204.57
341715	GALLAGHERS NORTHWESTERN TIRE C	08/07/2008	1,673.05
341716	GENERAL PARTS INC	08/07/2008	184.00
341717	Vendor Continued Check	08/07/2008	0.00
341718	Vendor Continued Check	08/07/2008	0.00
341719	GRAINGER	08/07/2008	3,080.15
341720	GRAND BANK	08/07/2008	7,029.21
341721	GROUP HEALTH INC - WORKSITE	08/07/2008	3,075.00
341722	HARRIS, RAYMOND B	08/07/2008	120.00
341723	HEALY AWARDS INC	08/07/2008	355.09
341724	HEALY JASON	08/07/2008	67.84
341725	HEINZ SUE	08/07/2008	168.42
341726	HEWLETT PACKARD	08/07/2008	1,365.00
341727	HISDAHL INC	08/07/2008	2,108.00
341728	Vendor Continued Check	08/07/2008	0.00
341729	HOGLUND BUS COMPANY	08/07/2008	599.38
341730	HOLTUM LAMA PAMELA	08/07/2008	118.50
341731	HOME DEPOT CREDIT SERVICES	08/07/2008	531.52
341732	HOOLEY MEG	08/07/2008	23.10
341733	HUGO CITY OF	08/07/2008	228,250.00
341734	IMMEL COLLEEN	08/07/2008	78.16
341735	INTEGRA TELECOM	08/07/2008	598.86
341736	INTERSTATE PAVEMENT MAINTENANC	08/07/2008	1,896.00
341737	IRENE LINDGREN DESIGN	08/07/2008	960.00

Check Nbr	Vendor Name	Check Date	Check Amount
341738	J.R.'S ADVANCED RECYCLERS	08/07/2008	110.00
341739	JILEK JULIA	08/07/2008	340.19
341740	JOHNSON COLLEEN	08/07/2008	1,206.00
341741	JOHNSON JUDITH E	08/07/2008	1,047.53
341742	JOHNSON, VIRGINIA C	08/07/2008	688.50
341743	KATH COMPANIES	08/07/2008	29,888.06
341744	KEA INC	08/07/2008	475.00
341745	KEARN BARBARA	08/07/2008	58.23
341746	KEARNEY, CARRIE L	08/07/2008	49.00
341747	KEESE, MATTHEW D	08/07/2008	70.00
341748	KELLY, KARI	08/07/2008	100.00
341749	KEY CURRICULUM PRESS	08/07/2008	225.00
341750	KIMBALL MIDWEST	08/07/2008	130.00
341751	L'ALLIER CONCRETE INC	08/07/2008	3,950.00
341752	LAKESHORE LEARNING MATERIALS	08/07/2008	1,121.93
341753	LAKEVILLE NORTH HIGH SCHOOL	08/07/2008	200.00
341754	LANDLOCKED FILMS LLC	08/07/2008	104.00
341755	LAW, DAVID W	08/07/2008	22.09
341756	LEARNING ZONE EXPRESS	08/07/2008	97.75
341757	LEDBETTER, NATHAN	08/07/2008	150.00
341758	LEIGH ANNETTA K	08/07/2008	169.65
341759	MACDONALD RUBY M	08/07/2008	206.64
341760	MADISON NATIONAL LIFE INS CO I	08/07/2008	107,393.29
341761	MAPLEWOOD BOWL	08/07/2008	298.48
341762	MAPLEWOOD CITY OF	08/07/2008	1,765.77
341763	MARCROFT PATRICIA L	08/07/2008	50.31
341764	MARES, NORMAN HARRY	08/07/2008	420.10
341765	MARTINSON ANDREW	08/07/2008	131.21
341766	MAYER-JOHNSON LLC	08/07/2008	5,117.00
341767	Vendor Continued Check	08/07/2008	0.00
341768	MC DONOUGH'S WATERJETTING AND	08/07/2008	1,759.50
341769	MCGRAW TIM	08/07/2008	230.08
341770	MCGRAW-HILL COMPANIES	08/07/2008	2,714.73
341771	MCTAHON MARGARET	08/07/2008	80.00
341772	MIDWEST MICROSCOPE SERVICE	08/07/2008	226.00
341773	Vendor Continued Check	08/07/2008	0.00
341774	MIDWEST BUS PARTS INC	08/07/2008	1,468.10
341775	MINVALCO INC	08/07/2008	742.62
341776	MN ASSOC OF SECONDARY SCHOOL P	08/07/2008	140.00
341777	MN ASSOC OF SCH BUSINESS OFFIC	08/07/2008	75.00
341778	MN DEPT OF HEALTH	08/07/2008	35.00
341779	MN NCPERS LIFE INSURANCE	08/07/2008	592.00
341780	MN REVENUE	08/07/2008	1,280.00
341781	MOBILE RADIO ENGINEERING INC	08/07/2008	3,582.38
341782	MORENCY, HEIDI	08/07/2008	100.00
341783	MP NEXLEVEL LLC	08/07/2008	97.50
341784	MUNDELL GERALD	08/07/2008	186.02
341785	MUSIC CONNECTION INC	08/07/2008	100.00
341786	MVP & ASSOC	08/07/2008	3,700.00
341787	NAPA GENUINE AUTO PARTS	08/07/2008	46.99

Check Nbr	Vendor Name	Check Date	Check Amount
341788	Vendor Continued Check	08/07/2008	0.00
341789	NARDINI FIRE EQUIPMENT CO INC	08/07/2008	4,361.02
341790	NCS PEARSON INC	08/07/2008	125.00
341791	NEW VISION PRINTING	08/07/2008	205.00
341792	NEXTEL COMMUNICATIONS	08/07/2008	931.04
341793	NORTH CENTRAL TRUCK EQUIPMENT	08/07/2008	864.83
341794	NORTHEAST YMCA	08/07/2008	7,200.00
341795	NOVELL ACADEMIC SERVICES	08/07/2008	25,925.00
341796	OFFICE DEPOT	08/07/2008	17.99
341797	OKAYA, AMY	08/07/2008	114.00
341798	OKLOBZIJA, LUANNE P	08/07/2008	154.88
341799	OLSON PAULETTE M	08/07/2008	28.51
341800	Vendor Continued Check	08/07/2008	0.00
341801	ON SITE SANITATION INC	08/07/2008	785.16
341802	ORANGE TREE EMPLOYMENT SCREENI	08/07/2008	90.65
341803	OXYGEN SERVICE CO INC	08/07/2008	330.00
341804	PARTS NOW ! LLC	08/07/2008	66.60
341805	PAUL THE PLUMBER INC	08/07/2008	522.00
341806	PBS VIDEO	08/07/2008	122.88
341807	PEARSON EDUCATION	08/07/2008	22,405.13
341808	PEARSON MECHANICAL SERVICES IN	08/07/2008	1,218.65
341809	PEARSON EDUCATION	08/07/2008	12,423.70
341810	PERCIVAL DAVID C	08/07/2008	899.70
341811	PETTY CASH	08/07/2008	289.62
341812	PITNEY BOWES PURCHASE POWER	08/07/2008	103.96
341813	PITNEY BOWES	08/07/2008	1,176.00
341814	PLASTER MARK A	08/07/2008	101.79
341815	POLAR CHEVROLET MAZDA	08/07/2008	1,214.43
341816	POPE ELSA	08/07/2008	124.63
341817	POSTMASTER	08/07/2008	1,524.60
341818	POSTMASTER	08/07/2008	925.00
341819	PREMIER RESTAURANT EQUIPMENT C	08/07/2008	5,954.95
341820	PREMIER AGENDAS INC	08/07/2008	12,349.80
341821	PRESS PUBLICATIONS	08/07/2008	518.00
341822	PROFESSIONAL ASSOC IN EDUCATIO	08/07/2008	82.00
341823	RAINBOW PRINTING	08/07/2008	563.06
341824	RAMSEY COUNTY PARKS/REC DEPT	08/07/2008	3,565.00
341825	REDWOOD SIGNS	08/07/2008	10,850.00
341826	RIGHTWAY GLASS INC	08/07/2008	285.00
341827	RITTENHOUSE PAULA	08/07/2008	36.16
341828	ROCKFORD JEREMY	08/07/2008	89.57
341829	ROHLINGER, JANNA	08/07/2008	50.00
341830	ROSEMOUNT HIGH SCHOOL	08/07/2008	100.00
341831	RUOPSA, LORI J	08/07/2008	120.00
341832	SAFeway DRIVING SCHOOL	08/07/2008	4,960.00
341833	SAINTS NORTH MAPLEWOOD	08/07/2008	1,545.00
341834	SAM'S CLUB	08/07/2008	113.81
341835	SAM'S CLUB	08/07/2008	32.77
341836	SANDER DENNIS	08/07/2008	30.55
341837	SAX ARTS & CRAFTS	08/07/2008	163.41

Check Nbr	Vendor Name	Check Date	Check Amount
341838	SCAN AIR FILTER INC	08/07/2008	1,357.08
341839	SCHAEFER, EMILY L	08/07/2008	11.72
341840	SCHMIDT NOEL	08/07/2008	1,101.00
341841	SCHOELLER, JOSEPH SCOTT	08/07/2008	879.03
341842	SCHOLASTIC INC	08/07/2008	945.71
341843	SCHOOL CHECK IN	08/07/2008	150.00
341844	SCHOOL NUTRITION ASSOC (SNA)	08/07/2008	140.00
341845	SEE HANDYMEN & SHARPENING	08/07/2008	168.00
341846	SENTRY SYSTEMS INC	08/07/2008	1,665.00
341847	SIEMENS BUILDING TECHNOLOGIES	08/07/2008	25.00
341848	SIMON DELIVERS	08/07/2008	78.76
341849	SLEETER LYNN	08/07/2008	120.00
341850	SNAP ON TOOLS	08/07/2008	556.70
341851	SNELL MICHAEL M	08/07/2008	79.71
341852	SOMERSET MEDIA	08/07/2008	57.90
341853	SPECIALTY PROMOTIONS	08/07/2008	3,101.29
341854	SPRING LAKE PARK HIGH SCHOOL	08/07/2008	95.00
341855	ST CROIX RECREATION CO INC	08/07/2008	49,804.00
341856	ST OLAF HIGH SCHOOL CROSS COUN	08/07/2008	80.00
341857	ST PAUL LINOLEUM AND CARPET CO	08/07/2008	46,616.00
341858	STATE SUPPLY CO	08/07/2008	579.24
341859	STEICHENS SPORTING GOODS	08/07/2008	3,104.60
341860	STILLWATER AREA HIGH SCHOOL	08/07/2008	220.00
341861	SUPERIOR TRANSIT SALES LLC	08/07/2008	38.31
341862	SYNOVIA	08/07/2008	490.00
341863	TAHER INC	08/07/2008	1,710.83
341864	TALLY'S DOCKSIDE	08/07/2008	1,432.00
341865	TAUTGES, LYNSEY K	08/07/2008	105.89
341866	TIERNEY BROTHERS INC	08/07/2008	225.00
341867	TOSHIBA FINANCIAL SERVICES	08/07/2008	111.00
341868	TOTINO-GRACE HIGH SCHOOL	08/07/2008	97.03
341869	TREETOP PUBLISHING	08/07/2008	78.75
341870	TRIARCO	08/07/2008	76.95
341871	TWIN CITY ACOUSTICS INC	08/07/2008	11,088.58
341872	TWIN CITY NURSERY INC	08/07/2008	141.00
341873	TYLER TECHNOLOGIES LB678715	08/07/2008	3,237.00
341874	U.S. ENERGY SERVICES INC	08/07/2008	6,266.98
341875	U.S. SCHOOL SUPPLY INC	08/07/2008	255.45
341876	UCARE MINNESOTA	08/07/2008	241.00
341877	ULSAKER, DAWN	08/07/2008	100.00
341878	UNIVERSITY OF MN ROY GRIAK INV	08/07/2008	125.00
341879	URBAN COMPANIES	08/07/2008	1,395.00
341880	VASICEK DIANA	08/07/2008	120.00
341881	VENBURG TIRE CO	08/07/2008	396.31
341882	VERIZON WIRELESS	08/07/2008	603.58
341883	WASTE MANAGEMENT BLAINE	08/07/2008	5,539.03
341884	WHITE BEAR SHOPPING CTR INC	08/07/2008	3,235.00
341885	WHITE BEAR LAKE UMPIRES ASSN	08/07/2008	6,782.00
341886	WURZER MARY JO	08/07/2008	81.73
341887	XCEL ENERGY	08/07/2008	15,615.04

Check Nbr	Vendor Name	Check Date	Check Amount
341888	XEROX CORPORATION	08/07/2008	555.07
341889	ZAHL PETROLEUM MAINTENANCE CO	08/07/2008	325.35
341890	ZAPPA'S SPORTING GOODS	08/07/2008	175.00
253	Computer	Check(s) For a Total of	1,007,131.91

Check Nbr	Vendor Name	Check Date	Check Amount
339781	STILLWATER AREA HIGH SCHOOL	08/07/2008	220.00
340551	EAGAN CITY OF	08/07/2008	270.00
341412	GROTH MUSIC CO	08/07/2008	13.45
341472	METRO SCHOOL BUS MAINTENANCE A	08/07/2008	150.00
4	Void	Check(s) For a Total of	653.45

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	253	Computer	Checks For a Total of	1,007,131.91
Total For	253	Manual, Wire Tran, ACH & Computer	Checks	1,007,131.91
Less	4	Voided	Checks For a Total of	653.45
			Net Amount	1,006,478.46

Check Nbr	Vendor Name	Check Date	Check Amount
341637	KARLEN, JODY & RALPH	08/04/2008	2,832.00
1	Computer	Check(s) For a Total of	2,832.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,832.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	2,832.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,832.00

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: Acceptance of Gifts

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent

Donation	Donor	Recipient
\$107.66	Jody Kristapovich	White Bear High School North Campus
\$90	Anonymous	White Bear High School North Campus
\$90	Anonymous	White Bear High School North Campus
\$100	Bwana Archery	White Bear Lake Area School District Archery Team
\$320	VFY	White Bear Lake Area School District Archery Team
\$40	Flicker Meats	White Bear Lake Area School District Archery Team
\$100	Game Fair	White Bear Lake Area School District Archery Team
School supplies and backpacks	Denny & Cheryl Gilbertson	White Bear Lake Area Schools
School supplies and backpacks	St. Andrew's Lutheran Church	White Bear Lake Area Schools
School supplies and backpacks	Redeemer Lutheran Church	White Bear Lake Area Schools
School supplies and backpacks	Eagle Brook Church	White Bear Lake Area Schools
School supplies and backpacks	First Lutheran Church	White Bear Lake Area Schools
School supplies and backpacks	Parkview United Church of Christ	White Bear Lake Area Schools
School supplies and backpacks	St. Stephen Lutheran Church	White Bear Lake Area Schools
Backpacks, school supplies, Clorox wipes, and Ziploc bags	Ray and Ann Smith	Birch Lake Elementary

RECOMMENDATION: Accept donations.

AGENDA ITEM: Field Trip Requests

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Cindy Moore, Director of Curriculum and Assessment
Jill Thelen, Director of Schools

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip.

The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/Team	Number of Schools Days Missed	Number of Students and Parents Attending	Means of Transportation	Purpose of Field Trip
September 17 – 19, 2008 Deep Portage Environmental Camp	Mr. Max DeRaad Principal Otter Lake Elementary	5 th Grade Students	3 days	90 students	Bus	Environmental studies that tie in to the 5 th grade Science curriculum.
November 5 – 7, 2008 Deep Portage Environmental Camp	Mr. Dan Schmidt Principal Lincoln Elementary	5 th Grade Students	3 days	79 students	Coach Bus	Environmental issues dealing with recycling, reusing, and reducing. Instructional guidance on how to respect the environment by methods of conversation.
December 4, 2008 Fargo and Moorhead	Mr. Tim Sager and Mr. Ben Butters Hockey Coaches	Boys Varsity and JV Hockey	1 day	40 students	Coach Bus	Non-conference games vs. Fargo and Moorhead

Date of Trip and Destination	Requesting Staff Member	Grade/Team	Number of Schools Days Missed	Number of Students and Parents Attending	Means of Transportation	Purpose of Field Trip
December 12 – 13, 2008 Rochester, MN	Mr. Craig Nasvik Wrestling Coach	Wrestling Team	1 day	14 students plus their parent(s) and coach	Parents and coach van	To compete in the Christmas Tournament.
January 2-3, 2009 Fargo, North Dakota	Mr. Craig Nasvik Wrestling Coach	Wrestling Team	None	Entire team plus their parent(s) and coach	Parents	To compete in the Rumble on the Red Wrestling Tournament.
March 13 – 28, 2009 Arizona	Mr. Craig Nasvik Golf Coach	Boys Golf Team	None	11 students and 2 coaches	Plane and van (once there)	Annual team building trip.
May 1-2, 2009 Detroit Lakes	Mr. Craig Nasvik Golf Coach	Boys Golf Team	1 day	6 plus coach	Van	To compete in the Detroit Lakes Tournament.

Recommendation:

Administration recommends that the School Board approve the field trips.

RESOLUTION FOR PERSONNEL ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the personnel items that are reflected upon the following pages; and

WHEREAS, that personnel items, A-5(f) to A-5(h), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the personnel item listed in Consent Agenda Items A-5(f) to A-5(h).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS/TERMINATIONS - CLASSIFIED STAFF

KARA M. CARDENAS - Pupil Support Assistant, Sunrise Park M.S.
Employed by District 624 since 01/17/2008
Effective Date: 06/06/2008 RECOMMEND APPROVAL

REBECCA L. CHRISTIANSEN - Pupil Support Assistant, On Leave
Employed by District 624 since 09/05/2000
Effective Date: 06/06/2008 RECOMMEND APPROVAL

GAYLEEN R. JENSEN - Pupil Support Assistant, Central Middle School
Employed by District 624 since 09/11/2003
Effective Date: 06/06/2008 RECOMMEND APPROVAL

JULIE A. ORLOSKE - Computer Assistant, Lincoln Elementary
Employed by District 624 since 11/05/2001
Effective Date: 06/10/2008 RECOMMEND APPROVAL

ERIK D. PETERSON - Bus Driver, Bus Garage
Employed by District 624 since 08/30/2001
Effective Date: 06/06/2008 RECOMMEND APPROVAL

CHARLENE R. WERNER - Part-Time Cook, Willow Lane Elementary
Employed by District 624 since 09/18/2000
Effective Date: 06/06/2008 RECOMMEND APPROVAL

RETIREMENTS - CLASSIFIED STAFF

SANDRA VENZKE - Computer Ass't./Elem. Ass't., Lakeaires Elementary
Employed by District 624 since 08/27/1984
Effective Date: 06/10/2008 RECOMMEND APPROVAL

RESIGNATIONS/TERMINATIONS - CERTIFIED STAFF

AMY E. SUNDBY - .8 German/.2 Reading Teacher, Central Middle School
Employed by District 624 since 08/21/2008
Effective Date: 08/21/2008 RECOMMEND APPROVAL

RUSLANA A. WESTERLUND - ELL Teacher, Oneka Elementary
Employed by District 624 since 08/23/2007
Effective Date: 08/28/2008 RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RETIREMENTS - CERTIFIED STAFF

BARBARA C. HINZ - Psychologist, Birch Lake Elementary
Employed by District 624 since 08/15/1974
Effective Date: 09/15/2008

RECOMMEND APPROVAL

Consent Agenda Item A6(g)
September 8, 2008-BD.MTG.

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESCIND FULL-TIME LEAVE REQUEST - CERTIFIED STAFF

ELIZABETH R. ULMER - Elementary Teacher, Elementary
From Full-Time Leave to a 1.00 position
Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

PART-TIME LEAVE REQUEST - CERTIFIED STAFF

SHAWNA M. BOLL - Communications Teacher, Secondary
.08 Leave (.92 position)
Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

KARLA CUMMINS - Social Studies Teacher, Secondary
.67 Leave (.33 position)
Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

AMY L. OTTESON - Art Teacher, Secondary
.05 Leave (.95 position)
Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

AMANDA J. PASCUZZI - Communications Teacher, Secondary
.33 Leave (.67 position)
Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

PETER M. PITMAN - Science Teacher, Secondary
.33 Leave (.67 position)
Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

CHANGE IN LEAVE REQUEST - CERTIFIED STAFF

MARY CAMPBELL - Grade 6 Teacher, Secondary

From a .40 Leave Request to a .20 (.80 position)

Effective Date: 2008-2009

RECOMMEND APPROVAL

GREGORY J. FRY - Mathematics Teacher, Secondary

From a .33 Leave Request to a .42 (.58 position)

Effective Date: 2008-2009

RECOMMEND APPROVAL

MARY OSTERLUND - Elementary Teacher, Elementary

From a .50 Leave Request to a .45 (.55 position)

Effective Date: 2008-2009

RECOMMEND APPROVAL

KARI THALHUBER - Health Teacher, Secondary

From a .48 Leave Request to a .42 (.58 position)

Effective Date: 2008-2009

RECOMMEND APPROVAL

CHANGE IN CONTINUING CONTRACT - CERTIFIED STAFF

KATHLEEN K. FITCH - Deaf/Hard Of Hearing Teacher, Normandy Park

From a .60 f.t.e. to .70 f.t.e.

Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

DANIEL E. GULLICK - Music Teacher, Elementary

From a .80 f.t.e. to 1.00 f.t.e.

Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

MARY L. HERMANS - School Nurse, Elementary/Secondary

From a .80 f.t.e. to a .90 f.t.e.

Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

MEGAN M. KRASKY - Kindergarten Teacher, Elementary

From a .50 f.t.e. to a 1.00 f.t.e.

Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CLASSIFIED STAFF

DAWN J. BOYD - Pupil Support Assistant, Vadnais Heights Elementary

Replacing K. Miller who resigned

\$15.55/hr., 6.50 hrs./day, 180 days \$18,193.50

Budget Number: 01-112-408-000-740-141

Effective Date: 09-02-2008

RECOMMEND APPROVAL

LAURALEE A. JOHNSON - Regular Part-Time Cook, South Campus

Replacing S. Chase who transferred

\$12.68/hr., 5.75 hrs./day, 181 days \$13,196.71

Budget Number: 02-005-770-000-701-170

Effective Date: 09-02-2008

RECOMMEND APPROVAL

MARUTA D. KANCANS - Pupil Support Assistant-ECSE, Normandy Park

Replacing C. Meyer who resigned

\$15.55/hr., 7.25 hrs./day, 142 days \$16,008.73

Budget Number: 01-406-412-000-740-141

Effective Date: 08-27-2008

RECOMMEND APPROVAL

AMY J. KLEIST - Health Assistant/General Clerical, Hugo Elementary

New Position

\$15.45/hr., 7.00 hrs./day, 142 days \$15,357.30

Budget Number: 01-108-720-000-000-170

Effective Date: 09-02-2008

RECOMMEND APPROVAL

PAULETTE A. MAKI - Pupil Support Assistant, North Campus

Replacing D. Currier who transferred

\$15.55/hr., 6.50 hrs./day, 180 days \$18,193.50

Budget Number: 01-310-408-000-740-141

Effective Date: 09-02-2008

RECOMMEND APPROVAL

NAOMI R. MOREHEAD - Pupil Support Assistant, North Campus

Replacing R. Nelson who resigned

\$16.95/hr., 5.50 hrs./day, 180 days \$16,780.50

Budget Number: 01-310-380-000-835-141

Effective Date: 09-02-2008

RECOMMEND APPROVAL

CHRISTOPHER A. OLSON - Bus Driver, Bus Garage

New Position

\$15.50/hr., 5.00 hrs./day, 173 days \$13,407.50

Budget Number: 03-005-760-000-720-170

Effective Date: 08-28-2008

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CLASSIFIED STAFF

LYNN P. REGINER - Pupil Support Assistant, Vadnais Heights Elementary
Replacing C. Karp who transferred
\$15.55/hr., 2.00 hrs./day, 180 days \$5,598.00
Budget Number: 01-112-402-000-740-141
Effective Date: 09-02-2008

RECOMMEND APPROVAL

PARTICIA K. RIZZARDI - Pupil Support Assistant, Central Middle School
Replacing K. Dye who transferred
\$15.55/hr., 6.50 hrs./day, 180 days \$18,193.50
Budget Number: 01-330-408-000-740-141
Effective Date: 09-02-2008

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF

KARLA J. BOOTH - German Teacher, Central/Sunrise Middle School
Effective Date: 2008-2009 School Year
BA+60/Step 9 \$50,001.00
Attended: University of Minnesota, Minneapolis, MN
Second Languages/Cultures - Teaching License
College of St. Benedict, St. Joseph, MN
German and Psychology BA
Experience: German/ESL Teacher/Fulbright Teaching Assistant
Germanic-American Institute, St. Paul, MN
Saturn Riverfront Academy, St. Paul, MN
Schools in Gmunden, Ebensee and Rohrbach, Austria

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 2)

ANDREA M. DUFF - .73 English Language Arts Teacher, Central/Sunrise MS
Effective Date: 2008-2009 School Year
BA+30/Step 1 \$26,767.64
Attended: College of St. Scholastic, St. Paul, MN
Communications/Arts/Literature
University of Minnesota, Minneapolis, MN
Communications-Public Relations BA
Experience: Long Term Substitute Teacher
White Bear Lake Area Schools, White Bear Lake, MN
RECOMMEND APPROVAL

AMY R. GALYON - .6 School Psychologist, Central Middle School
Effective Date: 2008-2009 School Year
MA+60/Step 3 \$27,486.00
Attended: Bethel Seminary, Arden Hills, MN
Marriage/Family Therapy
Wayne state University, Detroit, MI
School/Community Psychology MA
Calvin College, Grand Rapids, MI
Psychology BA
Experience: School Psychologist
Huron Valley School District, Highland, MI
Brandon School District, Ortonville, MI
RECOMMEND APPROVAL

ANGELES M. JONES - .2 Spanish Teacher, Parkview Centerpoint
Effective Date: 2008-2009 School Year
MA/Step 7 \$9,808.00
Attended: University of Minnesota, Minneapolis, MN
Second Languages/Cultures MA
Universidad Autonoma de Nuevo Leon, Monterrey, MX
Applied Linguistics with Emphasis in Translation BA
Experience: Spanish Teacher
Achieve Language Academy, St. Paul MN
Chaska High School, Chaska, MN
RECOMMEND APPROVAL

AMANDA M. LAMERS - Mathematics Teacher, North/South
Effective Date: 2008-2009 School Year
BA/Step 1 \$35,000.00
Attended: Winona State University, Winona, MN
Mathematics Education BS
Experience: Student Teacher
Eastview High School, Apple Valley, MN
RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 3)

MANDAIN L. LITTLEFIELD - .5 Phy. Ed./Health Teacher, Central M.S.

Effective Date: 2008-2009 School Year

BA/Step 1 \$17,500.00

Attended: Bethel College, St. Paul, MN
Physical Education/Health BA

Experience: Substitute Teacher
White Bear Lake Area Schools, White Bear Lake, MN

RECOMMEND APPROVAL

SARAH M. LUDWIG - .7 Music Teacher, Central Middle School

Effective Date: 2008-2009 School Year

BA/Step 1.5 \$24,885.70

Attended: University of St. Thomas, St. Paul, MN
Vocal Music Education BA

Experience: Choir Director/K-6 Music Teacher
The Blake School, Hopkins, MN
St. Charles Elementary, St. Charles, MN

RECOMMEND APPROVAL

STEVEN P. OLSON - Instrumental Music Teacher, Central M.S./North Campus

Effective Date: 2008-2009 School Year

MA/Step 9 (1.03) \$53,895.00

Attended: American Band Southern Oregon University, Ashland, OR
Instrumental Conducting MA

Augustana College, Sioux Falls, SD
Instrumental Music

Experience: High School Band/Music Teacher
Becker High School, Becker, MN
Lennox High School, Lennox, SD

RECOMMEND APPROVAL

CYNTHIA C. RAGEN - .6 Spanish Teacher, Central M. S.

Effective Date: 2008-2009 School Year

MA/Step 5 \$27,258.00

Attended: Bowling Green State University, Bowling Green, OH
College Student Personnel MA
Spanish BS

Experience: Spanish Teacher
Irondale High School, Mounds View, MN
North Olmsted Jr. High School, Ohio

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 4)

ANDREA K. RANKIN - Health Teacher, Central M.S./South Campus

Effective Date: 2008-2009 School Year

BA/Step 5 (1.03) \$40,839.50

Attended: University of Wisconsin-LaCrosse, WI

Health Education

BS

Experience: Health Teacher

Gordon Gregory Middle School, Naperville, IL

RECOMMEND APPROVAL

ELIZABETH A. STAMSON - Elem. Math/Intervention Teacher, Oneka Elem.

Effective Date: 2008-2009 School Year

MA/Step 12 \$62,395.00

Attended: Hamline University, St. Paul, MN

Gifted & Talented Instruction

MA

University of Minnesota, Duluth, MN

K-6 Elementary Education

BA

Experience: Elementary Math Teacher/Coordinator

Forest Hills Elementary, Eden Prairie, MN

RECOMMEND APPROVAL

JULIA L. STONEHOUSE - Elementary Teacher, Parkview Elementary

Effective Date: 2008-2009 School Year

BA/Step 2.5 \$36,465.00

Attended: College of St. Catherine, St. Paul, MN

Elementary Education

University of California-San Diego, La Jolla, CA

Communications

BA

Experience: Part-Time/Substitute Teacher

White Bear Lake Area Schools, White Bear Lake, MN

RECOMMEND APPROVAL

NANCY L. THOM - Elementary/TITLE Teacher, Birch Lake/Lincoln Elementary

Effective Date: 2008-2009 School Year

BA/Step 5 \$39,650.00

Attended: St. Cloud State University, St. Cloud, MN

Elementary Education

BS

Experience: Elementary Teacher/Indian Education Teacher

Wyoming Elementary-ISD #831, Forest Lake, MN

Anderson Open-Minneapolis School District, MN

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF (continued, pg. 5)

ANGELA L. TUCKER - .9 Language Arts/Reading Teacher, Sunrise M.S.

Effective Date: 2008-2009 School Year

BA+45/Step 1 \$33,750.00

Attended: University of Minnesota, Minneapolis, MN
Elementary Education/Language Arts BS

Experience: Substitute Teacher/ESL/Reading
ISD 11-Anoka-Hennepin, MN
McKinley Elementary, Ham Lake, MN

RECOMMEND APPROVAL

CHRISTOPHER J. WALLIN - .65 Phy. Ed. Teacher, Central/Sunrise M.S.

Effective Date: 2008-2009 School Year

BA/Step 3 \$23,939.50

Attended: University of Wisconsin-River Falls, River Falls, WI
Physical Education/Health BA

Experience: Physical Education/Health Teacher
Spring Lake Park H S, Spring Lake Park, MN
Oak Grove Middle School, Bloomington, MN
Crossroads ALC, Coon Rapids, MN

RECOMMEND APPROVAL

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: Opening School Report

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Information Item

CONTACT PERSON: Dr. Michael Lovett, Superintendent of Schools

Background:

The superintendent and members of the cabinet will provide a brief report reflecting on the opening of school, which occurred on Tuesday, September 2.

This report will highlight the workshops and training which occurred during August to prepare staff for the 2008-09 school year, preliminary opening school enrollment, a profile of staff new to the district, and highlights of the summer facility improvement projects.

AGENDA ITEM: Presentation of ASBO and GFOA Awards
MEETING DATE: September 8, 2008
SUGGESTED DISPOSITION: Information Item
CONTACT PERSON: Pete Willcoxon Sr.
Executive Director of Business Services

.....
Background:

For the eighth consecutive year, White Bear Lake Area Schools (ISD #624) has received the prestigious awards for excellence in financial reporting from both the Association of School Business Officials (ASBO) and the Governmental Finance Officers Association (GFOA). Our District is the only Minnesota school district to have won both of these awards for eight consecutive years.

These awards are the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The District's annual comprehensive annual financial report (CAFR) has been judged by impartial panels to meet the highest standards of the program including demonstrating constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Winning such awards is truly a team effort. I want to extend a special thanks to our District accountant Mary Vaske for development of most of the data that went into our CAFR. A significant effort was put forth to develop this information, without which we would not have received these awards.

Another thank you goes out to the District Finance Committee for their encouragement to us to go for these awards, for their continued support and for the time and effort that they put into serving on the committee.

Presentation of the awards will be made to our School Board chair.

.....
Recommendation:

It is recommended by administration that the Board accept these awards.

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **September 8, 2008**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent of Schools**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

E. OPERATIONAL ITEMS

AGENDA ITEM: Approval of 2008 Payable 2009 Proposed Property Tax Levy.

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Operational Item

**CONTACT PERSON: Pete Willcoxon Sr.
 Executive Director of Business Services**

.....
Background:

Each year, prior to September 30th, the School Board must certify to the county auditors (Anoka, Ramsey and Washington) the proposed tax levy for Independent School District #624.

We have not yet received information from the Minnesota Department of Education as to what our proposed amount may be. Because the numbers typically change somewhat from now until month's end we have, historically, certified the "maximum" amount as certified by the Commissioner of Education.

The School Board will be certifying the actual levy at its December 8, 2008 meeting.

The resolution below is prepared for your consideration at this School Board meeting.

.....
Recommendation:

It is recommended by administration that the School Board approve the following resolution.

Be it resolved that the School Board of Independent School District #624 certify to the county auditors its proposed 2008 Payable 2009 property tax levy in the amount equal to the "maximum" levy limitation certified by the Commissioner of Education to the county auditors according to Minnesota Statutes section 275.065 subdivision 1.

AGENDA ITEM: Authorization to Sell General Obligation OPEB Bonds

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Operational Item

**CONTACT PERSON: Pete Willcoxon Sr.
Executive Director of Business Services**

.....
Background:

The next step in the District's process to fund the other post employment benefit liability identified by the independent actuarial firm of Hildi, Inc. is to approve the sale of the bonds that will help fund this liability.

The bond sale is scheduled for Monday September 8, 2008. The bids will be analyzed by Ehlers and Associates and they will deliver a recommendation to the School Board at the meeting.

.....
Recommendation:

It is recommended that the School Board approve the sale of bonds as recommended by Ehlers & Associates.

CERTIFICATION OF MINUTES RELATING
TO
\$40,085,000 GENERAL OBLIGATION TAXABLE
OPEB BONDS, SERIES 2008A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO.624
(WHITE BEAR LAKE AREA SCHOOLS)
WHITE BEAR LAKE, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting, held on September 8, 2008, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AWARDING THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF GENERAL OBLIGATION TAXABLE
OPEB BONDS, SERIES 2008A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of September, 2008.

School District Clerk

**AGENDA ITEM: Authorization to Sell General Obligation Bonds to Finance
 Approved Alternative Facilities Projects**

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Operational Item

**CONTACT PERSON: Pete Willcoxon Sr.
 Executive Director of Business Services**

.....
Background:

This is the final step in the process to fund the alternative facility projects that have been approved by the Minnesota Department of Education for the 2008-2010 construction seasons.

The School Board authorized the sale of these bonds at its June 9, 2008 meeting.

The bond sale is scheduled for Monday September 8, 2008. The bids will be analyzed by Ehlers and Associates and they will deliver a recommendation to the School Board at the meeting.

.....
Recommendation:

It is recommended that the School Board approve the sale of bonds as recommended by Ehlers & Associates.

CERTIFICATION OF MINUTES RELATING
TO
\$11,970,000 GENERAL OBLIGATION
ALTERNATIVE FACILITIES BONDS, SERIES 2008B

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
WHITE BEAR LAKE, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting, held on
September 8, 2008, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AWARDING THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF \$11,970,000 GENERAL OBLIGATION
ALTERNATIVE FACILITIES BONDS, SERIES 2008B**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of September,
2008.

School District Clerk

AGENDA ITEM: **Official Depositories for School District Funds
and Authorized Bank Accounts and Signatures**

MEETING DATE: **September 8, 2008**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Pete Willcoxon, Executive Director of Business Services
Mary M. Vaske, Accountant**

Be it resolved by the School Board of Independent School District #624, White Bear Lake, MN, that the following bank accounts are designated as official depositories for calendar year 2008 and that the authorized signers and those designated to electronically transfer funds shown be approved.

<u>Account Name</u>	<u>Bank Name</u>	<u>Authorized Signers</u>
<u>Demand Deposit Account</u>	<u>PMA/MN TRUST ASSOCIATED</u>	Michael J. Lovett Peter Willcoxon Mary M. Vaske
General Account	US Bank – WBL	*Board Chair *Board Clerk *Board Treasurer
Payroll Account	US Bank – WBL	*Board Chair *Board Clerk *Board Treasurer
Cafeteria Receipts	US Bank – WBL	*Board Chair *Board Clerk *Board Treasurer
Dist. Petty Cash Acct	US Bank – WBL	Michael J. Lovett Peter Willcoxon Mary M. Vaske
Business Account	Bremer Bank	Peter Willcoxon Mary M. Vaske
White Bear Area HS North Campus Student Activities	US Bank – WBL	Jack Solem Dion Harriman Judy McCormick

Central Middle School Student Activities	US Bank – WBL	Noel Schmidt Deb Sehr
White Bear Area HS South Campus Student Activities	US Bank – WBL	Tim Wald William Soltys Bob Jackson Kathleen Schintz Brian Leonard
Sunrise Middle School	US Bank – WBL	David Law Ruby McDonald
Central Petty Cash	US Bank – WBL	Noel Schmidt Deb Sehr
Sunrise Petty Cash	US Bank – WBL	David Law Ruby MacDonald
North Petty Cash	US Bank – WBL	Jack Solem Dion Harriman Judy McCormick
South Petty Cash	US Bank – WBL	Tim Wald William Soltys Bob Jackson Kathleen Schintz Brian Leonard

*Facsimile signature to be used: with all three signatures required.

Electronic Transfers

Demand Deposit Account	PMA/MNTRUST/ ASSOCIATED	Michael J. Lovett Peter Willcoxon Mary M. Vaske
General Account	US Bank – WBL	Michael J. Lovett Peter Willcoxon Mary M. Vaske
Payroll Account	US Bank – WBL	Michael J. Lovett Peter Willcoxon Mary M. Vaske

RECOMMENDATION: **Approve**

AGENDA ITEM:

**POLICE LIAISON
OFFICER**

DATE:

September 8, 2008

SUGGESTED DISPOSITION:

Operational Item

CONTACT PERSON(S):

**Dr. Jill Thelen, Director of
Schools**

BACKGROUND:

Included is an agreement, made and entered into by and between the City of White Bear Lake and the White Bear Lake Area School District.

The City and the School District will work in collaboration with the continuation of the Police Liaison Officer Program, which provides support to the secondary schools of White Bear Lake.

RECOMMENDATION:

Approval of this agreement.

**White Bear Lake Area Schools
and
White Bear Lake Police Department**

**WHITE BEAR LAKE AREA SCHOOLS- POLICE LIAISON OFFICER AGREEMENT
2008-2009
School Year**

THIS AGREEMENT, made and entered into by and between the City of White Bear Lake (hereinafter "City") and the White Bear Lake Area School District, Independent School District No. 624 (hereinafter "School District").

WHEREAS, the City and the School District intend to establish a Police Liaison Officer program to assist in the establishment and coordination of a cooperative community approach between the School District, students, parents, the City, and other community members to meet the special needs and challenges facing School District students and City residents; and

WHEREAS, the City and School District desire to have two Police Liaison Officers assigned to cover the two White Bear Lake Area High Schools, Central and Sunrise Middle Schools, and the ALC, to act as liaisons between the School District and the City; and

WHEREAS, by this Agreement the parties desire to set forth their respective rights and obligations with regard to the Police Liaison Officer program;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. Contributions to the Police Liaison Officer Program by the City:
 - A. The City will provide two Police Liaison Officers who shall in all respects be considered employees of the City and not the School District. The City will be responsible for any claims caused by the actions of the Police Liaison Officers to the same extent as it would for the actions of other Police Officers of the City.
 - B. The City will provide overall supervision of the Police Liaison Officers who shall be responsible to the White Bear Lake Chief of Police or designee.

- C. The Police Liaison Officers shall perform the duties and responsibilities identified in this Agreement and as set forth on the Position Responsibility Sheet attached to this Agreement. The Position Responsibility Sheet will be reviewed and updated periodically by the White Bear Lake Police Chief and the Director of the White Bear Lake Area Schools.
 - D. The City will provide the Police Liaison Officers with uniforms and equipment per the Police Officer union contract.
2. Contribution to the Police Liaison Officer Program by the School District:
- A. On or before the beginning of the school year, the School District will pay the City \$125,000 for the 2008-09 school year for the positions which will be filled by two police officers paid according to the current police officer union contract. The Police Liaison Officers are expected to be on duty 172* student days per school year and additional staff days as determined by the Director of White Bear Lake Area Schools or designee, with the concurrence of the Police Chief.
 - B. The School District will provide office space for the Police Liaison Officers at the Schools covered by this Agreement and shall provide the utilities (heating, electricity, water), insurance (property), security, and routine maintenance costs at no cost to the City, and in a manner consistent with the policies and practices of the School District.
 - C. The School District will provide a reserved parking space in the proximity of the Police Liaison Officer's office at each of the schools. The School District will assume the full cost of snowplowing, maintenance, and repairs to the parking spaces.
 - D. The School District will provide basic custodial service for the offices of the Police Liaison Officers, consistent with the policies and practices of the School District.
 - E. The School Principals of each of the schools will provide regular onsite direction, consistent with the policies and practices of the School District, while being fully aware that the Police Liaison Officers are employees of the City and final supervisory authority shall be in the Police Chief.

* The actual number of school days varies per school year.

3. Selection and Duties:

A. The Director of White Bear Lake Area Schools or his/her designee may be involved in the interviews and selection of the Police Liaison Officers with the final decision on the assignments being made by the Police Chief.

B. Duties

- Duty Day: Begins at 7:00 a.m. with officers being on-site at or about 7:30 a.m. until 3:00 p.m or 8:00 a.m. until 4:00 p.m.; an optional schedule is four, ten hour days, 7:00am to 5:00pm; M-Th or Tu-Fr, with approval of the Chief of Police and in consultation with the assigned school's Principal.
- Occasionally the assigned School Principal may request of the Chief of Police that the Police Liaison Officers attend a school event outside normal duty hours, including the Senior All Night Party.
- The Police Liaison Officers will notify the School Principal's Secretary and the Officer's Administrative Captain when an Officer will be absent.
- Specific assignments include: hall supervision and overall supervision of safety and security; parking lot security; annual review of practices to create a safe school environment and recommend improvements prior to October 1; weekly meetings with WBLAS Administrative Team; participation in WBLAS Safety Committee meetings; assisting Associate Principals and Administrative Assistants with lunchroom supervision; assisting with serious discipline issues; investigation of incidents; and other duties as agreed to by the Police Chief and the Director of White Bear Area Schools and as are set forth on the attached Position Responsible Sheet.
- Except as approved by the Police Chief the School Liaison Officers shall refrain from taking vacation and other time off during the school year and should coordinate their time off with that of the school's schedules.

4. Term of Agreement:

The City and the School District shall have the right to terminate this Agreement by giving the other party sixty (60) days written notice of its intent to cancel the Agreement. In the

event of termination during the school year, the parties will be relieved of any further obligation as set forth in this Agreement and the City will reimburse the School District a prorated amount of the annual fee paid. This Agreement shall remain in effect until June 30, 2009. Thereafter, the Agreement may be renewed for 12 month periods commencing with July 1 and ending June 30 of the following year. Annually, by May 1, the School District will notify the Chief of Police for the White Bear Lake Police Department of the School District's intent regarding renewal of this Agreement.

5. Yearly Review:

Annually before June 1, the Director of White Bear Area Schools, the City Manager and the Police Chief shall meet to review this Agreement. Adjustments and addendums to this Agreement may be made by mutual agreement.

6. Notice:

Any notice or demand to the City shall be addressed to the City at:

City of White Bear Lake
Attention: Police Chief
4701 Hwy 61
White Bear Lake, MN 55110

Any notice or demand to the School District shall be addressed to the School District at:

Independent School District No. 624
Attention: Director of Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

7. Entire Agreement:

This Agreement represents the entire understanding and agreement between the parties hereto and this Agreement may not be altered, changed, or amended except by an instrument in writing, signed by all parties.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands on the ____ day of _____, 2008.

**INDEPENDENT SCHOOL DISTRICT NO. 624
LAKE**

By: _____
Chair

By: _____
Clerk

By: _____
Jill Thelen, Director of Schools

CITY OF WHITE BEAR

By: _____
Paul Auger, Mayor

By: _____
Mark Sather, City Manager

By: _____
Lynne Bankes, Police Chief

AGENDA ITEM: **STUDENT TEACHER AGREEMENT**

DATE: **September 8, 2008**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Jill Thelen, Director of Schools**

BACKGROUND:

The attached agreements allow White Bear Lake Area School District to continue an agreement with the University of Wisconsin-River Falls and the University of St. Thomas. These agreements allow the possibility of student teachers to be placed in the White Bear Lake Area Schools. This does not mean there will be students available each semester or that White Bear Lake School Area School District is required to accommodate each request.

These agreements recognize that the University of Wisconsin-River Falls and the University of St. Thomas are the employers of resident teachers in the student teaching program. Any payments for student teaching will be made directly to the resident teacher by the Universities. The Universities shall pay the agreed amount, when applicable, to White Bear Lake Area Schools for the experience provided.

RECOMMENDATION: **Acceptance of agreements**



AGREEMENT BETWEEN
THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM
ON BEHALF OF THE UNIVERSITY OF WISCONSIN – RIVER FALLS
AND
WHITE BEAR LAKE AREA SCHOOLS
FOR THE CONDUCT OF A CLINICAL EDUCATION OR FIELD EDUCATION PROGRAM

This agreement is between the Board of Regents of the University of Wisconsin system on behalf of the University of Wisconsin-River Falls (hereinafter referred to as “University”) and the White Bear Lake Area Schools (hereinafter referred to as “Facility”).

In consideration of the mutual benefits to the respective parties, any and all departments of the University wishing to enter into a clinical education program with the Facility, and the Facility agree to the terms set forth below.

THE UNIVERSITY AGREES:

1. That each school or college of the University wishing to participate in a clinical education or field placement program with the Facility will annually provide the Facility with a Program Memorandum, detailing the academic content of the proposed program. Upon acceptance of this Program Memorandum as provided hereafter, it shall become a part of this agreement and shall be incorporated by reference. The Program Memorandum will include discussion of program concepts; the controls which the University and the Facility may exercise or are required to exercise; the rights of the Facility to send representatives to review the University’s program; the number of students to be assigned, the qualifications of those students and the schedules of those students; and/or any other matters pertaining to the specific program proposed by the department.
2. To recognize within the extent and limitations of Secs. 895.46(1) and 893.82, Wis. Stats., that the State will pay judgements for damages and costs against its officers, employees and agents arising out of their activities while within the scope of their assigned responsibility in the program at the Facility.
3. To provide the Facility with a listing of students who will be participating under the program and to update that listing periodically.

THE FACILITY AGREES:

1. To review any Program Memorandum concerning any clinical education or field placement program which is submitted by a school or college of the University of Wisconsin-River Falls. Upon review, the Facility will notify the school or college of its acceptance or rejection of the academic program proposal.
2. To satisfy the provisions contained in 45 CFR 46, existing for the protection of human subjects, to the extent that such regulations are applicable to the respective program involved. The University will provide a copy of such regulations upon request and will make its institutional review board available to the Facility for consultative purposes.
3. Not to accept students as participants in the program unless the student is certified as program participant in writing by the appropriate field work coordinator of a particular University school or college.

THE UNIVERSITY AND THE FACILITY JOINTLY AGREE:

1. That there shall be no discrimination against students on the basis of race, color, creed, sex, age or national origin.
2. That the State will indemnify University employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, pursuant to Secs. 895.46(1) and 893.82, Stats.
3. That the Facility will indemnify its employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, either by providing insurance or for political subdivisions of the State of Wisconsin pursuant to Sec. 895.46, Stats.
4. By executing this agreement, neither the University nor the Facility waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party.
5. This agreement shall be construed and governed by the laws of the State of Wisconsin.

TERMS OF AGREEMENT:

This agreement shall be for a term of three years, commencing **September 1, 2008**. It may be terminated solely by written notice, one year in advance, by either party to the designated agent of the other.

Program Memoranda presented by the University and accepted by the Facility shall be for a term of no longer than one year. They may be renewed upon mutual agreement. Such program memoranda do not require the further approval of either party provided they contain provisions relating solely to program arrangements and content.

All such Program Memoranda must be approved by the respective school or college within the University. Such Memoranda shall be effective for a period of one year.

All fully executed Program Memoranda shall be incorporated by reference and become a part of this agreement if not inconsistent in any manner with this agreement.

FOR THE BOARD OF REGENTS OF THE
UNIVERSITY OF WISCONSIN SYSTEM:

Signature of Authorized Official Date

Name and Title (Type or print)

FOR THE FACILITY:

De Jill Thelen 8-25-08
Signature of Authorized Official Date

De Jill Thelen - Director of
Name and Title (Type or print) Schools



STUDENT TEACHER AGREEMENT

Contract B

This agreement is between the University of Wisconsin-River Falls, located in River Falls, Wisconsin, and the **White Bear Lake Area** school district.

WITNESSETH:

1. Permits University student teachers to be placed in the school district.
2. The school district agrees to supply to student teachers an opportunity to work in a teaching-learning situation with a teacher certified and qualified under the Department of Public Instruction guidelines of the State of Wisconsin or its equivalent.
3. The University will forward requests for student teaching openings within a reasonable time in advance of any teaching period, together with relevant information with respect to each student teacher.
4. The school district will advise the University as promptly as possible as to what opportunities are available in its system and of the acceptance of the student teachers.
5. During the span of time designated by the University, the student shall be afforded opportunity in the assigned school to observe classes and carry out work assignments to prepare each student for teaching responsibilities.
6. A student teacher's assignment may be terminated at any time, for professional reasons, by either the University or the District.
7. Student teachers shall not serve in the role of substitute teacher.
8. Teachers and administrators may enroll tuition-free in the University course: Teacher Education 783 - Supervising Field Experiences.
9. Beginning Fall Semester 1990-91, Department of Public Instruction guidelines are:

"The university shall require that student teaching be a full day, full semester experience following the daily schedule and semester calendar of the cooperating school. Exceptions may be granted when the midyear calendars of the cooperating school and the institution are in conflict and would prohibit students from attending classes in accord with the midyear calendar of the institution."

--OVER--

10. This agreement recognizes that the University of Wisconsin-River Falls is the employer of resident teachers in the student teaching program. All payments for student teaching will be made directly to the resident teachers by the University with the University withholding all social security and teacher retirement as required by law. The University agrees to pay the resident teacher the sum of \$75.00 per each full-time student teacher each semester, and \$40.00 per each part-time student teacher each semester, less the withheld amounts. The district shall still receive a \$25.00 payment to cover administrative costs.

University of Wisconsin-River Falls

Dean, College of Education & Professional Studies

Director, Field Experiences

University Contract Officer

Dist #624. White Bear Lake
Name of School District

Dr. Julie Huber
Administrator

Director of Schools
Title

August 25 2008
Date

MEMORANDUM OF AGREEMENT
FOR CLINICAL PLACEMENTS
BETWEEN
THE UNIVERSITY OF ST. THOMAS
AND
White Bear Lake

This agreement, made September 1, 2008, between the University of St. Thomas (hereinafter called the University) and White Bear Lake (hereinafter called the Agency/Institution) outlines agreements concerning field and clinical placements (field experiences and clinical practice [student teaching]).

WITNESSETH THAT:

- A. The Agency/Institution shall accept selected clinical practice (student teaching) or other field experience students enrolled in the University and provide clinical and field experiences as agreed upon by authorized representatives of the University and the cooperating Agency/Institution.
- B. The University Shall:
 - 1. Provide a supervisor as applicable for teacher candidates and a coordinator for all such activities.
 - 2. Pay the agreed amount when applicable to the Agency/Institution for the experience provided.
 - 3. Plan hours and dates of each experience by mutual agreement with the field agency.

IT IS FURTHER AGREED:

- A. That the teacher candidate shall observe the hours set for the clinical experience, be regular in attendance, and follow the procedures established by the University and the Agency/Institution for notifying University personnel and the field supervisor of necessary absences.
- B. That the teacher candidate shall accept delegated responsibilities within the Agency/Institution as agreed to by the University and the field supervisor. These responsibilities shall be within the intent of the clinical placement.
- C. That the teacher candidate shall respect the confidentiality rights of students/teachers/families or parents/guardians.
- D. Both parties will follow mutually agreed upon procedures appropriate for each different clinical.

This agreement shall be effective upon its execution and shall continue through August 31, 2011. It shall be subject to review and renewal by either or both parties as of that date.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective authorized officers as of the day and year first above written.

For: AGENCY OR INSTITUTION

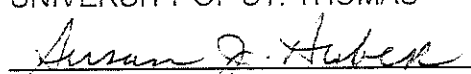
By


Authorized Representative

Title: Mark A. Johnson

For: UNIVERSITY OF ST. THOMAS

By


Dean, College of Applied
Professional Studies

AGENDA ITEM: Approval of Contract with MacPhail Center for Music

MEETING DATE: September 8, 2008

SUGGESTED DISPOSITION: Operational Item

**CONTACT PERSON: Pete Willcoxon
 Executive Director of Business Services**

.....
Background:

Just over two years ago, the School Board approved a contract which began the partnership between the MacPhail Center for Music and the District. The program is located at Birch Lake Elementary School.

This partnership provides students of Birch Lake with a significant music experience during their years of attendance at the school. It also provides the opportunity for other students of our District, as well as surrounding districts, to become involved in lessons and other programs that are offered by MacPhail.

For the first two years of our agreement the District provided space and some physical improvements to MacPhail and they, in turn, provided services to our students at Birch Lake.

Now, with the expansion of services that are being provided by MacPhail and the payoff of the cost of the physical improvements, there will be a payment of \$5,090 going from the District to MacPhail for the 2008-2009 school year.

The contract is reviewed annually.

.....
Recommendation:

Administration recommends approval of the contract.

**MACPHAIL CENTER FOR MUSIC- INDEPENDENT SCHOOL DISTRICT #624
LETTER OF AGREEMENT**

1. Parties.

This agreement, entered into this 18th day of August, 2008, is between MACPHAIL CENTER FOR MUSIC (hereinafter MACPHAIL) and INDEPENDENT SCHOOL DISTRICT #624 (hereinafter WBL SCHOOLS).

2. Term.

The term of this agreement begins July 1, 2008 and ends June 30, 2009, unless extended by mutual agreement of the parties or terminated pursuant to paragraph 8.

3. Program Elements. There are two essential programming elements to this agreement:

A. MACPHAIL Music Program for the WBL SCHOOLS School Curriculum (hereinafter SCHOOL PROGRAM).

B. Utilization of Birch Lake Elementary School facilities by MACPHAIL for the delivery of MACPHAIL registration-based offerings (hereinafter REGISTRATION-BASED PROGRAM).

4. SCHOOL PROGRAM

MACPHAIL will provide the following music program components for the students at Birch Lake Elementary School, to take place at Birch Lake Elementary School:

1. Group Piano instruction for students, grades 2-5: 7.5 hours of instruction per week for 28 weeks (eleven 45-minute group classes).
2. Early Childhood Music Artist-in-Residency for each homeroom, K-1: 2.5 hours per week for 28 weeks (70 hours total).
3. Music Therapy program for DCD area: three 30-minute classes per week for 32 weeks (48 hours total).

The following provisions are in consideration of the SCHOOL PROGRAM for the 2008-2009 academic year. Programming elements will be planned and determined in spring 2008 for the 2009-2010 academic year. Financial changes related to the program plans for 2009-2010 will be reflected in invoices beginning July 1, 2009.

A. SCHEDULE – The SCHOOL PROGRAM will be delivered by MACPHAIL during operating hours of Birch Lake Elementary school day and will be scheduled in cooperation with Birch Lake Elementary staff and MACPHAIL staff.

B. CURRICULUM - The curriculum for this program will be designed by MACPHAIL teaching artists to be integrated with the curriculum of WBL SCHOOLS.

C. SUPPLIES AND MATERIALS – MACPHAIL will purchase and retain as property curriculum materials in the nature of planning textbooks, CDs and related items used in developing and delivery the SCHOOL PROGRAM curriculum. WBL SCHOOLS will supply day-to-day staples such as paper, makers, staplers and similar office supplies.

D. INSTRUMENTS – WBL SCHOOLS will provide limited access to musical instruments already on site. Such instruments include pianos and classroom music instruments stored in the Birch Lake Elementary music room.

E. SPACE – WBL SCHOOLS will provide appropriate space for the delivery of the SCHOOL PROGRAM.

F. MUSICIAN-ARTIST FACULTY – MACPHAIL will provide all supervision and oversight of the musician-artist faculty assigned to deliver the SCHOOL PROGRAM. MACPHAIL will retain musician-artist faculty as employees of MACPHAIL complete with all associated benefits.

G. ABSENCES – MACPHAIL will provide substitute teaching in the case of absence on the part of the assigned faculty member. If no MACPHAIL substitute is available, WBL SCHOOLS will find substitute for the given day. In such instance, MACPHAIL will reimburse WBL SCHOOLS for the cost of the substitute.

H. FEE – The fee for the SCHOOL PROGRAM is **\$30,090**. See section 7 for payment calculation and schedule.

5. **REGISTRATION-BASED PROGRAM.**

WBL SCHOOLS will provide MACPHAIL with space in Birch Lake Elementary School to offer MACPHAIL program offerings for which the general public may enroll.

The following provisions are in consideration of the REGISTRATION-BASED PROGRAM.

A. SPACE. WBL SCHOOLS will allow MACPHAIL access to appropriate classroom space for the delivery MACPHAIL's registration-based programs. The quantity and type of spaces mutually agreed upon between WBL SCHOOLS administration and MACPHAIL administration. Space in common area will be provided to accommodate MACPHAIL registration activities and student waiting.

B. SCHEDULE. REGISTRATION-BASED programs will be scheduled only during times when WBL SCHOOLS is not using those spaces for school purposes. A mutually agreed upon schedule will be drawn up and approved by both parties. MACPHAIL will have access to rooms 128 and 130 in Birch Lake Elementary School at all times.

C. EQUIPMENT. WBL SCHOOLS will provide access to MACPHAIL for use of the pianos on-site at Birch Lake Elementary School. MACPHAIL will provide all other musical equipment and related furniture required for delivering REGISTRATION – BASED PROGRAM. Damage related to abuse of these instruments will be the responsibility of MACPHAIL if damage occurs when instruments are being used in the REGISTRATION-BASED programming. MACPHAIL will provide computer and office equipment for MACPHAIL staff person at WBL SCHOOLS.

D. SIGNAGE. WBL SCHOOLS will allow MACPHAIL to post and MACPHAIL signage on the exterior of the building. This will be done so at MACPHAIL's expense. All signage must meet all code restrictions and be approved by WBL SCHOOLS.

E. PROMOTIONAL MATERIALS. Both parties agree to permit the other in promotional materials including use of logos, links to web-sites and contact information. Both parties have the right to approve all promotional materials prior to the printing.

F. BUILDING ACCESS. MACPHAIL is a tenant under this agreement and will not have independent access to the WBL SCHOOLS building. WBL SCHOOLS will provide services to open and close the facilities as needed according to the approved schedule. The main entrance to Birch Lake Elementary will be open for MACPHAIL faculty and student access to the building during MACPHAIL's hours of operation.

G. MACPHAIL STAFF. MACPHAIL will provide the teaching artists to deliver the registration-based program. In addition, MacPhail will provide administrative staff during after school and weekend hours. The responsibilities of this staff person will be to handle student registration, monitor all activities of the Registration-based programs and help move equipment as needed.

H. STORAGE. WBL SCHOOLS will work with MACPHAIL to determine appropriate and secure areas for storage of musical instruments and office equipment during hours when Registration –based programs are not in operation.

I. FEE. – MACPHAIL will pay an annual building **usage fee (including pro-rated facility improvements)** for utilization of WBL SCHOOL facilities of \$25,000.

6. General Provisions.

This agreement is entered into with the intent to be mutually beneficial to both parties. The agreement will be revisited and modified as necessary to ensure the partnership is operating to meet both parties' needs.

7. Payment.

Based on the fee sections listed above in Section 5.I. and 4.H. WBL SCHOOLS will pay MACPHAIL **\$5,090** (SCHOOL PROGRAM - \$30,090 less building usage fee for REGISTRATION-BASED PROGRAM - \$25,000). Payments will be made to MACPHAIL in 2 equal installments of \$2,545 on October 31, 2008 and March 31, 2009.

8. Impossibility of Performance.

Both the WBL SCHOOLS and MACPHAIL shall use its best efforts to perform all of the requirements of this contract. MACPHAIL will have no liability for failure to appear or perform in the event that such failure is caused by acts or regulations of public authorities, strike, epidemic or any other cause beyond MACPHAIL's control.

9. Termination.

This Agreement may be terminated prior to the end of the Term by the written mutual consent of the Parties; or, in the event of a breach of this agreement, upon ten days' written notice by the non-breaching party to the breaching party, if the breach is not cured within ten days after such notice. In the event MACPHAIL is unable to perform, or this Agreement is terminated prior to the end of any course, MACPHAIL will refund to the WBL SCHOOLS all unearned amounts, if any, previously paid to MACPHAIL as set forth in Paragraph 5 herein.

10. Insurance.

MACPHAIL will provide to the WBL SCHOOLS a Certificate of Insurance with general liability coverage of at least \$2.0 million naming the WBL SCHOOLS as an additional insured.

By signing this agreement, the parties agree to the terms herein.

MACPHAIL CENTER FOR MUSIC

By: Paul Babcock

Paul Babcock
President
MacPhail Center for Music
501 South Second Street
Minneapolis, MN 55401
612.767.5314

INDEPENDENT SCHOOL DISTRICT #624

By: _____

Dr. Michael Lovett
Superintendent
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110
651.407.7562

p.c. Kath Sharp

**MACPHAIL CENTER FOR MUSIC- INDEPENDENT SCHOOL DISTRICT #624
LETTER OF AGREEMENT**

1. Parties.

This agreement, entered into this 18th day of August, 2008, is between MACPHAIL CENTER FOR MUSIC (hereinafter MACPHAIL) and INDEPENDENT SCHOOL DISTRICT #624 (hereinafter WBL SCHOOLS).

2. Term.

The term of this agreement begins July 1, 2008 and ends June 30, 2009, unless extended by mutual agreement of the parties or terminated pursuant to paragraph 8.

3. Program Elements. There are two essential programming elements to this agreement:

A. MACPHAIL Music Program for the WBL SCHOOLS School Curriculum (hereinafter SCHOOL PROGRAM).

B. Utilization of Birch Lake Elementary School facilities by MACPHAIL for the delivery of MACPHAIL registration-based offerings (hereinafter REGISTRATION-BASED PROGRAM).

4. SCHOOL PROGRAM

MACPHAIL will provide the following music program components for the students at Birch Lake Elementary School, to take place at Birch Lake Elementary School:

1. Group Piano instruction for students, grades 2-5: 7.5 hours of instruction per week for 28 weeks (eleven 45-minute group classes).
2. Early Childhood Music Artist-in-Residency for each homeroom, K-1: 2.5 hours per week for 28 weeks (70 hours total).
3. Music Therapy program for DCD area: three 30-minute classes per week for 32 weeks (48 hours total).

The following provisions are in consideration of the SCHOOL PROGRAM for the 2008-2009 academic year. Programming elements will be planned and determined in spring 2008 for the 2009-2010 academic year. Financial changes related to the program plans for 2009-20010 will be reflected in invoices beginning July 1, 2009.

A. SCHEDULE – The SCHOOL PROGRAM will be delivered by MACPHAIL during operating hours of Birch Lake Elementary school day and will be scheduled in cooperation with Birch Lake Elementary staff and MACPHAIL staff.

B. CURRICULUM - The curriculum for this program will be designed by MACPHAIL teaching artists to be integrated with the curriculum of WBL SCHOOLS.

C. SUPPLIES AND MATERIALS – MACPHAIL will purchase and retain as property curriculum materials in the nature of planning textbooks, CDs and related items used in developing and delivery the SCHOOL PROGRAM curriculum. WBL SCHOOLS will supply day-to-day staples such as paper, makers, staplers and similar office supplies.

D. INSTRUMENTS – WBL SCHOOLS will provide limited access to musical instruments already on site. Such instruments include pianos and classroom music instruments stored in the Birch Lake Elementary music room.

E. SPACE – WBL SCHOOLS will provide appropriate space for the delivery of the SCHOOL PROGRAM.

F. MUSICIAN-ARTIST FACULTY – MACPHAIL will provide all supervision and oversight of the musician-artist faculty assigned to deliver the SCHOOL PROGRAM. MACPHAIL will retain musician-artist faculty as employees of MACPHAIL complete with all associated benefits.

G. ABSENCES – MACPHAIL will provide substitute teaching in the case of absence on the part of the assigned faculty member. If no MACPHAIL substitute is available, WBL SCHOOLS will find substitute for the given day. In such instance, MACPHAIL will reimburse WBL SCHOOLS for the cost of the substitute.

H. FEE – The fee for the SCHOOL PROGRAM is **\$30,090**. See section 7 for payment calculation and schedule.

5. REGISTRATION-BASED PROGRAM.

WBL SCHOOLS will provide MACPHAIL with space in Birch Lake Elementary School to offer MACPHAIL program offerings for which the general public may enroll.

The following provisions are in consideration of the REGISTRATION-BASED PROGRAM.

A. SPACE. WBL SCHOOLS will allow MACPHAIL access to appropriate classroom space for the delivery MACPHAIL's registration-based programs. The quantity and type of spaces mutually agreed upon between WBL SCHOOLS administration and MACPHAIL administration. Space in common area will be provided to accommodate MACPHAIL registration activities and student waiting.

B. SCHEDULE. REGISTRATION-BASED programs will be scheduled only during times when WBL SCHOOLS is not using those spaces for school purposes. A mutually agreed upon schedule will be drawn up and approved by both parties. MACPHAIL will have access to rooms 128 and 130 in Birch Lake Elementary School at all times.

C. EQUIPMENT. WBL SCHOOLS will provide access to MACPHAIL for use of the pianos on-site at Birch Lake Elementary School. MACPHAIL will provide all other musical equipment and related furniture required for delivering REGISTRATION – BASED PROGRAM. Damage related to abuse of these instruments will be the responsibility of MACPHAIL if damage occurs when instruments are being used in the REGISTRATION-BASED programming. MACPHAIL will provide computer and office equipment for MACPHAIL staff person at WBL SCHOOLS.

D. SIGNAGE. WBL SCHOOLS will allow MACPHAIL to post and MACPHAIL signage on the exterior of the building. This will be done so at MACPHAIL's expense. All signage must meet all code restrictions and be approved by WBL SCHOOLS.

E. PROMOTIONAL MATERIALS. Both parties agree to permit the other in promotional materials including use of logos, links to web-sites and contact information. Both parties have the right to approve all promotional materials prior to the printing.

F. BUILDING ACCESS. MACPHAIL is a tenant under this agreement and will not have independent access to the WBL SCHOOLS building. WBL SCHOOLS will provide services to open and close the facilities as needed according to the approved schedule. The main entrance to Birch Lake Elementary will be open for MACPHAIL faculty and student access to the building during MACPHAIL's hours of operation.

G. MACPHAIL STAFF. MACPHAIL will provide the teaching artists to deliver the registration-based program. In addition, MacPhail will provide administrative staff during after school and weekend hours. The responsibilities of this staff person will be to handle student registration, monitor all activities of the Registration-based programs and help move equipment as needed.

H. STORAGE. WBL SCHOOLS will work with MACPHAIL to determine appropriate and secure areas for storage of musical instruments and office equipment during hours when Registration –based programs are not in operation.

I. FEE. – MACPHAIL will pay an annual building **usage fee (including pro-rated facility improvements)** for utilization of WBL SCHOOL facilities of \$25,000.

6. **General Provisions.**

This agreement is entered into with the intent to be mutually beneficial to both parties. The agreement will be revisited and modified as necessary to ensure the partnership is operating to meet both parties' needs.

7. **Payment.**

Based on the fee sections listed above in Section 5.I. and 4.H. WBL SCHOOLS will pay MACPHAIL **\$5,090** (SCHOOL PROGRAM - \$30,090 less building usage fee for REGISTRATION-BASED PROGRAM - \$25,000). Payments will be made to MACPHAIL in 2 equal installments of \$2,545 on October 31, 2008 and March 31, 2009.

8. **Impossibility of Performance.**

Both the WBL SCHOOLS and MACPHAIL shall use its best efforts to perform all of the requirements of this contract. MACPHAIL will have no liability for failure to appear or perform in the event that such failure is caused by acts or regulations of public authorities, strike, epidemic or any other cause beyond MACPHAIL's control.

9. **Termination.**

This Agreement may be terminated prior to the end of the Term by the written mutual consent of the Parties; or, in the event of a breach of this agreement, upon ten days' written notice by the non-breaching party to the breaching party, if the breach is not cured within ten days after such notice. In the event MACPHAIL is unable to perform, or this Agreement is terminated prior to the end of any course, MACPHAIL will refund to the WBL SCHOOLS all unearned amounts, if any, previously paid to MACPHAIL as set forth in Paragraph 5 herein.

10. **Insurance.**

MACPHAIL will provide to the WBL SCHOOLS a Certificate of Insurance with general liability coverage of at least \$2.0 million naming the WBL SCHOOLS as an additional insured.

By signing this agreement, the parties agree to the terms herein.

MACPHAIL CENTER FOR MUSIC

By: Paul Babcock

Paul Babcock
President
MacPhail Center for Music
501 South Second Street
Minneapolis, MN 55401
612.767.5314

INDEPENDENT SCHOOL DISTRICT #624

By: _____

Dr. Michael Lovett
Superintendent
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110
651.407.7562

p.c. Kath Sharp