

**INDEPENDENT SCHOOL
DISTRICT #624**



**WORK-STUDY
AGENDA**

October 24, 2011

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: October 10, 2011

A work-study session of the White Bear Lake Area School Board will be held on Monday, October 24, 2011, at 5:30 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

WORK-STUDY AGENDA

A. PROCEDURAL ITEMS

1. Call To Order
2. Roll Call

B. DISCUSSION ITEM

1. Update on School Board/Superintendent Goals 5:30 p.m.
 - a) I.2 All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.
 - b) IV.12 The District will enhance communication, interaction, and collaboration through the use of a web site.
 - c) IV.13 The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.
2. Review of High School Course Proposals for 2012-13 6:20 p.m.
3. Update on Levy Informational Communications Plan 6:50 p.m.
4. Negotiations Study Session* 7:10 p.m.
5. Review of Evaluation of Superintendent** 7:30 p.m.

C. ADJOURNMENT

8:00 p.m.

*This portion of the meeting may be closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25.

** This portion of the meeting may be closed under applicable Minnesota law.

AGENDA ITEM: **Update on School Board/Superintendent Goals 1.2, IV.12 and IV.13**

MEETING DATE: **October 24, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

At our School board meeting in August the Board approved School Board/Superintendent Goals for 2011-12, including those embedded into the strategic plan approved by the School Board in June.

It has been our practice that at each work-study session we highlight certain goals, and provide regular updates on our progress on all goals. At this work-study session we will highlight our plans for 1.2, IV.12 and IV.13.

- I.2 All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.**
- IV.12 The District will enhance communication, interaction, and collaboration through the use of a web site.**
- IV.13 The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.**

**White Bear Lake Area School District #624
School Board/Superintendent Goals
2011-2012**

Goal I: Implement the Strategic Plan as approved by the School Board on June 13, 2011.

Strategy I: We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.

- I.1 All students will achieve grade level in reading, writing, and math by grade 4 and maintain grade level proficiency throughout their tenure in White Bear Lake Schools.
- I.2 All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.

Strategy II: We will create and implement a plan for global experiences and relationships to further understand world connections.

- II.1 All students will expand their global perspective through the study of world language and culture at the elementary schools. (STIPULATION - within each school, one or more options will be available to study world language and culture)
- II.2 Secondary students will develop global understanding and competitiveness through expanded world language opportunities at the secondary level.

Strategy III: We will ensure our facilities support our district's mission and objectives.

- III.4 The District will ensure that square footage to accommodate student population and program activities are equitable for all buildings.
- III.7 Each District facility will have appropriate acoustical levels for the site.
- III.9 District facilities will be designed to allow for informational technology to be accessible by all ISD 624 employees, learners and families.

Strategy IV: We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.

- IV.1. The WBLAS will identify strengths and weaknesses in the areas of innovation, confidence to pursue dreams, and passion for learning.

- IV.3. Faculty will have the skills to implement collaboration, critical thinking, creativity, and communication skills within their lesson plans.
- IV.5. Self-awareness and emotional intelligence curriculum will be incorporated within the curriculum review cycle.
- IV.10. A process will be established to facilitate the collection and implementation of innovative ideas.
- IV.12. The District will enhance communication, interaction, and collaboration through the use of a web site.
- IV.13. The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.
- IV.14. A policy will be developed and presented for board approval that leverages students' access to mobile technology and use of that technology in the classroom.

Strategy V: We will build a network of partnerships to provide personal and educational growth and service opportunities for students.

- V.1. The District will implement a process that will provide a consistent method to initiate and maintain community partnerships.
- V.2. A comprehensive needs assessment will be developed and administered at every WBL school in order to provide direction to future partnerships.
- V.3. The District will create a process which aligns a partner with a compelling need or promising vision.
- V.5. The District will communicate information related to partnerships using a variety of resources.

Strategy VI: We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.

- VI.1. The District will adopt a comprehensive bullying prevention, intervention, and support program for students and staff that promotes a safe, civil, and inclusive climate and is implemented in each building, program, and service.
- VI.2. The District will increase the number of faculty and staff from culturally diverse communities to more closely reflect the diversity of the student population.

- VI.5. The District will provide programming that will continue to create an environment of understanding similarities and differences among students, staff, administration, community members, and parents.
- VI.6. The District will review and assess the current plan related to cultural competency.

Goal 2: Ongoing Financial Stewardship and Budget Management

Goal: Considering the budgetary challenges resulting from decisions of the 2011 Legislative session, and a long period of little increase in state funding, continue to identify greater efficiencies in operations to help maintain financial stability and to continue improvements in program quality and student success.

Rationale: Over the past decade, the District has established an excellent record of financial management, as evidenced by ten consecutive years of recognition for excellence in financial reporting by both ASBO and GFOA, and also achieving an AA Bond Rating in 2008.

However, considering the financial challenges presented by the slowly recovering economy, the state's continuing budget challenges and the district's need to renew its operating levy this fall, it is important for the District to continue with strategies to meet these challenges to help maintain financial stability.

Evaluation: The District's ongoing financial stewardship on investments and budget management will be reviewed annually as part of the financial audit. The audit report is presented to the Finance Committee in the fall and to the School Board and public at the regular school board meeting in December.

Goal 3. Complete Next Stage of Communications and Marketing Plan for the District

Goals:

- a. Implement Phase II of the Communications and Marketing plan presented to the School Board in July, 2010.
- b. Develop a comprehensive communications plan for the referendum levy campaign in the fall of 2011.

Rationale: The implementation of successful outreach initiatives is especially important in the current environment, as area school districts compete for students. A net gain in open enrollment numbers would provide the District with financial benefits.

It is important for the District to understand perspectives of White Bear Lake area community members in order to remain a trusted steward of resources. Responsible stewardship is an important component in continued community support.

A long-range vision and plan about District communications ensures resources are appropriately utilized. Additionally, it is beneficial to have such a plan to allow for prioritization of communications and marketing projects and activities.

Evaluation: The communications and marketing plan will serve as a base against which current and future communications and marketing projects and ideas will be analyzed. The plan will be evaluated periodically to ensure it continues to be in alignment with the District's objectives. This objective builds on the successful communications initiatives during 2010-11.

One key evaluation piece will be whether or not a levy referendum passes in the fall of 2011.

Goal 4. Operational Improvements

- a. Building on the improvements made during 2010-11, prepare a program review of the District's food service program, including:
 - Redesign the elementary menu to include at least two entrée choices with one vegetarian choice each day with an acceptable gluten free option.
 - Implement the new USDA Nutritional Standards for all White Bear Lake menus.
 - Improve employee efficiency and productivity by providing resources for training, education, and networking with other school district nutrition programs.
 - Implement student lunch committees in buildings for the purpose of providing a format to gain input from stakeholders.
- b. Design and implement a comprehensive program for recognizing students, staff, and community.
- c. Complete the comprehensive program review of District gifted and talented programs (preK-12).
- d. Continue Phase II of the Technology Audit completed during January of 2010, building on the work done during the 2010-11 school year.

Strategic Planning Update

Strategy I.2: All students will have a plan for post-secondary readiness that will be monitored in grades 6-12 and all students will have the skills to be successful in a post secondary institution.

Action Plan Owners: David Law, Kathleen Daniels

Assigned To: Tim Wald, Bob Brewer, Jen Babiash

Supporting Team: Janeen Kuemmel, Rochelle Vavricka, Tony Mayer, All secondary campus principals and associate principals

A. Purpose:

This strategy reflects our commitment to provide students, parents, and staff with information, academic programming and support so that students and parents will be able to measure academic progress consistent with their personal plan for post-high school education. The plan will establish clear benchmarks to measure student progress toward achievement of the skills necessary for success in a post-secondary institution, and provide intervention and guidance to assure students achieve these skills.

B. Specific Outcomes Expected

1. Every student will have access to information and professional support for their personal post high school planning.
2. Parents will have access to resources and support staff as they guide their student through this process.
3. Implement programming that provides support for and access to rigorous courses (example: AVID).
4. Every student will have access to a college visit experience by the end of eighth grade.
5. Increase number of students who are taking college readiness exams.
6. Materials will be developed for students for post-secondary readiness.
7. Provide additional career exploration and college-readiness activities for students in grades 6-12.
8. All staff will know their role in supporting students with process.
9. Prior to high school registration, students will have an understanding of the coursework required in order to pursue their post high school plans.
10. All students will be able to graduate with an excellent understanding of their educational background and confidence that they can be successful in their next educational experience.

C. Process

September 2011 - December 2011:

Review our existing program including strengths and areas for improvement with the support of an expert in the field of student counseling.

- Interview current guidance staff
- Survey parents students, and staff
- Review the structure of other successful guidance programs

December 2011 - January 2012:

Recommend specific action steps including potential changes in structure, staffing, assignment of roles and responsibilities, communications, and other strategies to accomplish the purpose, identifying financial ramifications of each action step.

February 2012 - June 2012:

Development of implementation plan.

June 2012 - June 2013:

Implement and evaluate the plan that has been developed.

10/19/11

Strategic Planning Update

Strategy IV.12: The District will enhance communication, interaction, and collaboration through the use of a web site

Action Plan Owner: Marisa Vette

Assigned To: Mark Garrison, Peggy Nadeau

Support Team: Building Principals, Department Supervisors, Becky Mullaly, Chris Hautman, David Law

A. Purpose:

This strategy is intended to dramatically improve our district and school web presence.

B. Specific Outcomes Expected

1. Create and maintain a District website that is easy to navigate, current, and allows for a more interactive experience (videos, photos, etc.)
2. Create and maintain an innovation-focused page on the District website that allows for community engagement through idea sharing and collective problem solving.
3. Create and maintain school websites that are consistent, current, attractive and professional.
4. Create and maintain District social media presence (e.g.: Facebook, Twitter)
5. Leverage electronic tools to keep community members updated on current District information.
6. Provide demonstrations of the District and school websites; invite staff members, parents and community members to engage with the schools and the District through these electronic tools.
7. Support teachers in ensuring teacher websites are consistent, current, attractive and professional.

C. Strategies

October 2010 - September 2011:

- Review recommendations from the technology audit, including staff and parent input about our current web based communications
- View multiple education-related websites to gather ideas about possible improvements
- Meet with vendors to determine the best product
- Finalize web page requirements
- Finalize vendor list to seek bids for work

October 2011 - November 2011:

- Select a vendor that will match the needs of our district, provide excellence, and meet our price range - (Risdall)
- Initialize new web page construction including content and design:
 - Identify the sections/pages to include on the District website
 - Identify which third-party websites/tools to be included in the new version of the District/schools websites.
 - Identify the elements for the schools websites.
- Review Risdall's design options

December 2011 - January 2012:

- Gather student, parent and staff input about the web page during the construction process

10/19/11

- Principals assign point person for website at each school
- Train potential web page builders at each site
- Begin to add content to site before it goes live
- Proof final version of web page

January 2012 - February 2012:

- Communicate the change in web page
- Introduce the District social media presence
- Switch from the old page to the new

Beyond February 2012:

- Continue training and content development
- Continue to support teachers in ensuring teacher websites are consistent, current, attractive and professional
- Meet with building website representatives

Strategic Planning Update:

Strategy IV.13 The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.

Action Plan Owner: David Law

Assigned To: Mark Garrison

Support Team: Ann Malwitz, Chris Hautman, Chris Picha, Pete Willcoxon Jr, Peggy Nadeau

A. Purpose:

Develop a standardized learning management system that promotes communication, online and hybrid learning, and teacher web presence.

B. Specific Outcomes Expected

1. All White Bear Lake Area Schools teachers will have a *Schoology* presence no later than the 2013-2014 school year;
2. *Schoology* will be effectively implemented as the platform for classroom websites and for hybrid and online courses;
3. Criteria and metrics will be developed for measuring effective implementation of the learning system;
4. Criteria and metrics will be developed for measuring student access to on-line learning and the effectiveness of on-line learning.

C. Strategies

October 2010 - January 2011:

- Collect user input
- Decide on a pilot learning management system (*Schoology*)

January 2011 - July 2011:

- Discuss *Schoology* at staff meetings at every school in the District
- Pilot test *Schoology* at various schools and grade levels across the district
- Integrate *Schoology* with White Bear Apps
- Create *Schoology* courses based on Skyward
- Offer *Schoology* training sessions

August 2011 - October 2011:

- Present *Schoology* to all staff at the start of the 2011 - 2012 school year
- Create video and print tutorials and case studies for staff, students and parents

November 2011 - June 2012:

- Launch the Instructional Technology Coach program. These teachers will:
 - a. Model technology integration
 - b. Model *Schoology* and White Bear Apps use
 - c. Offer site-based staff development
 - d. Write tech tips
 - e. Teach, document and share model technology lessons

- f. Participate in common training
- g. Answer pedagogically related technology questions
- Create working groups of teachers who will develop and maintain sample courses
- Work with *Schoology* to develop best practice resources
- Share teacher and *Schoology* best practice work including:
 - a. Daily updates
 - b. Paperless grading
 - c. Integrated calendar
 - d. Online discussions
 - e. Online assessment
 - f. Classroom resources
 - g. Images and video
- By June of 2012 at least fifty percent of teachers will be using *Schoology*
- Establish online staff development courses
- Track staff development through online service
- Review and modify policy for student online learning

June 2012 - September 2013:

- Continued staff development to promote best-practice *Schoology* use;
- White Bear teachers all will maintain a *Schoology* presence not later than the beginning of 2013-2014 school year, with 2012-2013 as a phase-in period to full participation;
- Provide online courses for staff that supports district goals and initiatives;
- Determine which courses will be available online;
- Determine which students are eligible to take online courses;
- Departments develop curriculum content for online courses;
- Create online enrollment procedures;

2013 - 2014 School Year and Beyond:

- All District teachers maintain a *Schoology* web presence
- Online courses are offered across the curriculum

Agenda Item: Review of High School Course Proposals for 2012-13

Meeting Date: October 24, 2010

Suggested Disposition: Discussion

Contact Persons(s): Gretchen Harriman, Curriculum and Program Development Coordinator;
David Law, Assistant Superintendent

BACKGROUND:

The following are the new course proposals and course title changes for the 2012-2013 school year.

Preliminary groundwork has been laid for consideration of the following course additions/deletions/name changes. Approval will be requested at the November School Board meeting.				
New Courses				
Department	Course Title	Term	Grade Level	Rationale
Technology Education	Civil Engineering and Architecture (PLTW)	Full Year	11-12	This is a specialized course that is part of the proposed sequence for PLTW implementation. This is the 5 th PLTW course, with college credit attached
World Language	American Sign Language III	Full Year	11-12	Students can take ASL as sophomores, so the addition of a third level promotes continued language acquisition throughout the high school program

Title Change				
Department	Title	Term	Grade Level	
Family/Consumer Science	Early Childhood Education Lab <i>Formerly: Advanced Child Development</i>	Semester	11-12	This course is articulated to Century College; the name change adds consistency between programs
Music	Wind Ensemble <i>Formerly: Concert Band</i>	Full Year	11-12	Allows for ability grouping; more consistent with current practice
Music	Symphonic Band <i>Formerly: Symphonic Winds</i>	Full Year	11-12	Allows for ability grouping; more consistent with current practice

Course Deletions				
Department	Course Title	Length	Grade	Rationale
Business Education	Keyboarding	Semester	9-12	The content of this course will be incorporated into the Computer Applications course
Business Education	Improve Your Keyboarding	Semester	11-12	The content of this course will be incorporated into the Computer Applications course
Technology Education	Mechanical Engineering 1	Semester	11-12	Course has not run in several years due to low enrollment.
Technology Education	Mechanical Engineering 2	Semester	11-12	Course has not run in several years due to low enrollment.
Technology Education	Architectural Design 2 <i>(Architectural Design 1 will continue to be offered at North campus only.)</i>	Semester	11-12	Course will be replaced by Civil Engineering and Architecture (PLTW) – Pending Course Approval

RECOMMENDATION: This item will be placed on the November 14, 2011 Board agenda as an action item.

AGENDA ITEM: **Update on Levy Informational Communications Plan**

MEETING DATE: **October 24, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Marisa Vette, Director of Communications and
Community Relations**

BACKGROUND:

Marisa Vette will provide an update on our informational plan.

Update to School Board as of 10/20/11
School District Levy Information Campaign

1. Local Operating Levy Renewal Informational Meetings

- A. City and Township Boards Presentations
- B. PTO/PTA and Parent Group Presentations
- C. Staff Presentations
- D. Legislator Meetings
- E. Community Meetings
- F. Community Groups

2. Tentative Schedule of District Communications

- A. Letters to Parents from Superintendent
 - Welcome back letter mailed week of Aug. 15
 - Information distributed at beginning of school meetings (mid-Aug. to Sept.)
 - Letter to be distributed at conferences (Oct. 13-18)
- B. Community E-Newsletters
 - Friday, August 26 - done
 - Friday, September 9 - done
 - Friday, September 23 - done
 - Friday, October 7 - done
 - Friday, October 21
 - Friday, November 4
- C. General Information Publications to All District Residents
 - 10 Facts piece to all District households – mailed Sept. 27
 - Legal notice to all District property owners – mailed Oct 19
 - Annual Report preview postcard – mailing Oct. 26
- D. Other
 - General communications:
 - Levy renewal website & email address (absentee ballot info updated)
 - Staff Dos and Don'ts list
 - Renewal email address
 - Cable TV presentation (September) - done
 - Podcast (September 30)
 - "6 Facts" piece - Distributed August through November
 - White Bear Press Articles by Superintendent
 - August 31 - done
 - October 13 – done (Legacy and Opportunity)
 - Backpack flyers
 - September 16 – 6 Facts bookmark
 - September 23 – Informational Community Meetings flyer
 - October 19 – Info about Nov. 1 Community meeting
 - October 28 – 10 Facts flyer
 - November 4
 - Community Channel update – done
 - Parent Teacher Conferences info – done (letter from Dr. Lovett distributed)
 - Television interviews:
 - Hugo Today – taped Oct. 28, running in Hugo until election
 - Chamber of Commerce show – taped Nov. 5
 - Principal voice-drop in early November
 - Community Requests
 - Handling requests for information from yellow sheets, email addresses, phone calls, visits
- E. Endorsements
 - Received endorsements from: Hugo City Council, Vadnais Heights City Council, White Bear Lake City Council, the White Bear Area Chamber of Commerce, and the Vadnais Heights Economic Development Corporation.

Attachment A

Local Operating Levy Renewal Informational City and Township Boards Presentations

Municipality	Date	Time	Location	Administrator	School Board
City of Hugo	Sept. 6, 2011	7:00 p.m.	Hugo City Hall	Michael Lovett Pete Willcoxon	Lori Swanson Kim Chapman
City of Vadnais Heights	Sept. 7, 2011	7:00 p.m.	Vadnais Heights City Hall	Michael Lovett Pete Willcoxon	Cathy Storey
City of White Bear	Sept. 13, 2011	7:00 p.m.	W.B. City Hall	Michael Lovett Pete Willcoxon	George Kimball Bob Shevik
WB Town Board	Sept. 19, 2011	7:00 p.m.	Town Hall	Michael Lovett Pete Willcoxon	Janet Newberg, Lori Swanson Chris Hiniker Kim Chapman

Local Operating Levy Renewal Informational PTO/PTA and Parent Group Presentations

School	Date	Time	Location	Administrator	School Board
Parent Leaders Forum	August 25, 2011	9:30 a.m.	District Center	Michael Lovett Pete Willcoxon	Lori Swanson Cathy Storey
Birch Lake	September 13, 2011	6:45 p.m.	Media Center	David Law Kathleen Daniels	Lori Swanson
Sunrise	September 15, 2011	9:30 a.m.	Media Center	Michael Lovett Pete Willcoxon	Janet Newberg
Normandy	September 15, 2011	6:30 p.m.	Room 158	Michael Lovett Pete Willcoxon Dave Guenther	Cathy Storey
Willow Lane	September 19, 2011	6:30 p.m.	Media Center	David Law Kathleen Daniels	Bob Shevik
Lincoln	September 20, 2011	7:00 p.m.	Media Center	Michael Lovett Pete Willcoxon	Lori Swanson
Vadnais Heights	September 27, 2011	6:30 p.m.	Media Center	Michael Lovett Pete Willcoxon	George Kimball
Otter Lake	October 4, 2011	6:30 p.m.	Media Center	David Law Kathleen Daniels	Kim Chapman
Central	October 6, 2011	8:00 p.m.	Media Center	Michael Lovett	Chris Hiniker
North Campus	October 6, 2011	9:30 a.m.	North Campus	Michael Lovett Pete Willcoxon	Bob Shevik
South Campus	October 6, 2011	9:30 a.m.	North Campus	Michael Lovett Pete Willcoxon	Chris Hiniker
Hugo/Oneka	October 11, 2011	4:30 p.m.	Media Center	Michael Lovett Pete Willcoxon	Kim Chapman
Matoska	October 11, 2011	6:30 p.m.	Media Center	Michael Lovett Pete Willcoxon	George Kimball
ALC	October 13, 2011	6:30 p.m.	ALC	Michael Lovett	
Lakeaires	October 25, 2011	6:00 p.m.	Media Center	Michael Lovett Pete Willcoxon	Cathy Storey

Local Operating Levy Renewal Informational Staff Presentations

School	Date	Time	Location	Administrators	School Board
Otter Lake	September 14, 2011	8:00 a.m.	Media Center	Michael Lovett Pete Willcoxon	Kim Chapman
Normandy	September 19, 2011	11:50 a.m.	Normandy	Michael Lovett Pete Willcoxon	Cathy Storey
Willow Lane	September 20, 2011	8:00 a.m.	Media Center	Michael Lovett Pete Willcoxon	Bob Shevik
Vadnais Heights	September 22, 2011	8:00 a.m.	Media Center	David Law Kathleen Daniels	George Kimball
ALC	September 23, 2011	7:00 a.m.	Room 101	Michael Lovett	Janet Newberg
Lakeaires	September 23, 2011	8:15 a.m.	Media Center	Michael Lovett	Cathy Storey
North and South Campus	September 27, 2011	2:45 p.m.	South Campus	Michael Lovett Pete Willcoxon	Bob Shevik Chris Hiniker
Lincoln	September 28, 2011	8:30 a.m.	Media Center	Michael Lovett Pete Willcoxon	Lori Swanson
Birch Lake	September 29, 2011	8:15 a.m.	Media Center	Michael Lovett Pete Willcoxon	Lori Swanson
Central	October 4, 2011	3:15 p.m.	Choir Room	Michael Lovett	Chris Hiniker
Sunrise	October 4, 2011	3:15 p.m.	Sunrise	Michael Lovett	Janet Newberg
Hugo/Oneka	October 5, 2011	8:00 a.m.	Media Center	Michael Lovett Pete Willcoxon	Kim Chapman
Matoska	October 6, 2011	8:00 a.m.	Media Center	Michael Lovett Pete Willcoxon	George Kimball

Local Operating Levy Renewal Legislator Meetings

Legislator	Date	Time	Location	Administrators	School Board
Rep. Dettmer and Rep. McFarlane	August 8, 2011	1:00 p.m.	District Center	Michael Lovett Pete Willcoxon	Lori Swanson
Rep. Scalze	August 15, 2011	3:00 p.m.	District Center	Michael Lovett Pete Willcoxon	Cathy Storey
Rep. Runbeck	August 17, 2011	3:00 p.m.	District Center	Michael Lovett Pete Willcoxon	Lori Swanson
Senator Chamberlain and Senator Vandever	August 22, 2011	2:30 p.m.	District Center	Michael Lovett Pete Willcoxon	Lori Swanson
Senator Wiger	August 25, 2011	12:00 p.m.	Perkins (Snelling and County Rd B)	Michael Lovett	Lori Swanson
Senator Marty	September 23, 2011	1:00 p.m.	District Center	Michael Lovett	Lori Swanson
Rep. Dean	TBD				
Rep. Lillie	TBD				

Attachment E

Local Operating Levy Renewal Informational Community Meetings

Area	Date	Time	Location	Administrators	School Board
Vadnais Heights	September 28, 2011	7:00 p.m.	Vadnais Heights City Hall	Michael Lovett Pete Willcoxon	Cathy Storey
Hugo	October 4, 2011	7:00 p.m.	Hugo City Hall	Michael Lovett Pete Willcoxon	George Kimball Kim Chapman
White Bear Lake	October 6, 2011	7:00 p.m.	WBL City Council Chamber	Michael Lovett Pete Willcoxon	George Kimball
All District	November 1, 2011	6:30 p.m.	District Center Community Room 112	Michael Lovett Pete Willcoxon	Lori Swanson Cathy Storey

Attachment F

Local Operating Levy Renewal Meetings With Community Groups

Group	Date	Time	Location	Administrators	School Board
Vadnais Heights Economic Development	September 7, 2011	7:15 – 8:30 a.m.	IC Systems	Michael Lovett Pete Willcoxon	Lori Swanson
WBL Foundation	September 14, 2011	5:30 p.m.	District Center Room	Michael Lovett	Lori Swanson
WBL Area Chamber of Commerce	September 15, 2011	8:00 a.m.	Washington Square	Michael Lovett Pete Willcoxon	Lori Swanson
Senior Center	October 12, 2011	3:00 p.m.	Normandy Park	Michael Lovett Pete Willcoxon	Cathy Storey Lori Swanson

AGENDA ITEM: Negotiations Study Session

MEETING DATE: October 24, 2011

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): Chris Picha, Director of Human Resources
Pete Willcoxon, Sr., Executive Director of Business Services

BACKGROUND:

Chris Picha will lead the discussion and provide an update on collective bargaining.

This portion of the meeting may be closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25.

AGENDA ITEM: **Review of Evaluation of Superintendent**

MEETING DATE: **October 24, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Lori Swanson, School Board Chair**

BACKGROUND:

Lori Swanson will lead the discussion on the annual evaluation of the superintendent.

This portion of the meeting may be closed under applicable Minnesota law.