

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

March 7, 2011

Independent School District No. 624

MISSION STATEMENT

**THE MISSION OF THE WHITE BEAR LAKE
AREA SCHOOL DISTRICT IS TO
PROVIDE A HIGH-QUALITY EDUCATIONAL
EXPERIENCE FOR ALL LEARNERS.**

To accomplish our mission we believe that a high-quality educational Experience must:

- be in partnership with the community;
- take place in a safe, supportive, and challenging environment;
- develop lifelong learners;
- allow each learner to reach full potential;
- encourage each learner to be a contributing member of a global society.

Approved by White Bear Lake Area School Board on July 7, 1994

*The White Bear Lake Area School District leading...
minds to learning,
hearts to compassion,
lives to community service.*

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Michael J. Lovett
Superintendent of Schools

Date: March 1, 2010

A Student Recognition will be held on Monday, March 7, 2011, at 6:20 p.m. in the Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A meeting of the White Bear Lake Area School Board will be held on **Monday, March 7, 2011** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (3 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person making the complaint.

6. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

1. Update on Partnerships
 - a) Tamarack Nature Center
 - b) White Bear Lake Area Educational Foundation
2. Superintendent's Report

D. DISCUSSION ITEMS

1. First Reading of Policy 497, Nepotism
2. First Reading of Policy 524, Internet Acceptable Use and Safety Policy
3. First Reading of Policy 613, Graduation Requirements
4. First Reading of Policy 614, School District Testing Plan and Procedure
5. First Reading of Policy 616, School District System Accountability

E. OPERATIONAL ITEMS

1. Second Reading of Policy 711, Video Recording on School Buses
2. Second Reading of Policy 712, Video Surveillance Other Than on Buses
3. Action on Authorization for Administration to Develop Lease Agreement with the YMCA

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: Consent Agenda
MEETING DATE: March 7, 2011
SUGGESTED DISPOSITION: Procedural Items
CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

AGENDA ITEM: School Board Minutes
MEETING DATE: March 7, 2011
SUGGESTED DISPOSITION: Consent Agenda
CONTACT PERSON(S): Cathy Storey, School Board Clerk

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve the minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, February 14, 2011 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEM

- 1 Chair Swanson called the meeting to order at 7:02 p.m.
- 2 Roll Call- Present: *Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman*
Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Law, Picha, Vette, Willcoxon
- 3 Pledge of Allegiance
- 4 Newberg moved, Hiniker seconded to approve the agenda as presented. *Voice vote: all ayes. Motion carried.*
- 5 Storey moved, Shevik seconded to approve the consent agenda consisting of:
 - approval of minutes of regular meeting on January 10 and work-study of January 24;
 - payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - passage of resolution to approve personnel issues to include:
 - Retirements – Classified Staff
 - Judy McCormick, Principal Secretary, North Campus, effective date: 6/30/11
 - Lynn Nelson, Clerk Typist, effective date: 6/14/11
 - Resignation – Classified Staff
 - Karen Sager, Part-time Cook, effective date: 2/11/11
 - Lori Svoboda, Regular Part-Time Cook, effective date: 2/11/11
 - Retirement – Certified Staff
 - Eileen Gibson, Elementary Teacher, effective date: 6/10/11
 - Kent Peterson, Elementary Teacher, effective date: 6/10/11
 - Resignation – Certified Staff
 - Erik Bunce, Science Teacher, on leave, effective date: 1/27/11
 - Terri Engstrom, Elementary Teacher, on leave, effective date: 1/24/11
 - Catherine Hira, Elementary Teacher, on leave, effective date: 2/1/11
 - Laurie Perron, Special Education Teacher, on leave, effective date: 6/10/11
 - Jessica Plum, Elementary Teacher, on leave, effective date: 2/1/11
 - Mary Rogers, Elementary Teacher, on leave, effective date: 6/10/11
 - Susan Sedro, Elementary Teacher, on leave, effective date: 6/10/11
 - Leave of Absence – Certified Staff
 - Anne Hittesdore, Special Education Teacher, effective dates: 11/3/2010 through 1/21/11

- Full-Time Leaves – Certified Staff
 - David Lamwers – Grade 6 Teacher, effective date: 2011-12 School Year
 - Lindsay Lamwers – Science Teacher, effective date: 2011-12 School Year
- New Personnel – Classified Staff
 - Nicole Gerhman, Program Assistant Leader, effective date: 2/1/11
 - Diane Olmstead, Part-Time Cook, effective date: 1/20/11
 - Jedidiah Radebaugh, Pupil Support Assistant, effective date: 1/26/11
- New Personnel – Certified Staff – Non-Affiliated
 - Mary McGrane, District Student & Accountability Coordinator, effective date: 3/7/11
- Long Term Substitutes – Certified Staff
 - Roger Chlebeczek, Special Education Teacher, effective dates: 2/7/11 through 3/25/11
 - Helen Curphey-Larson, Health Teacher, effective dates: 1/19/11 through 4/15/11
 - Julee Ellefsen, Social Studies Teacher, effective dates: 1/31/11 through 4/8/11
 - Lisa Esboldt, Elementary Teacher, effective dates: 2/1/11 through 3/4/11
 - Hillary Hippen, School Psychologist, effective dates: 2/3/11 through 4/7/11

Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.

B. PUBLIC FORUM – No one spoke at the Public Forum.

C. INFORMATION ITEMS

1. Introduction of Chinese Exchange Teacher - In December the White Bear Lake Area School District welcomed Lin Cunfu “Luke”, who joins us as our second exchange teacher from the Hangzhou Foreign Languages School. While “Luke” is in the District, he will have the opportunity to teach our preK-12 students about Chinese language and culture.
2. Update on Partnerships – Tim Hermann, Activities Director, provided highlights on two of our partnerships which have expanded student opportunities through improved facilities and programming.
 - a) White Bear Lake Area Schools/YMCA Aquatic Center – The Aquatic Center now supports our girls and new boys swim teams with a total of 74 students participating. Home swim meets are now possible for the first time ever. The pool is the third largest of its kind with a state of the art filtration system. Elementary water safety lessons are offered to more than 600 students in grades 2 or 3. Our Summer Extended Day students receive two free visits per site for open swim and fee-based lessons are offered to our Extended Day students in the summer, as well.
 - b) Vadnais Heights Sports Center – Our boys and girls varsity and junior varsity hockey programs practice daily and play home games at the new Vadnais Heights Sports Center, also hosting home meets for the first time ever. Dedicated team locker rooms allow athletes to keep their equipment on-site. Area youth programs are using both the ice rinks and field space extensively. Captain’s practices for spring sports are now using the field space, as well. The facility can accommodate a variety of activities and hundreds of players at a time.
3. Superintendent’s Report – Dr. Lovett reported on the following:
 - Cast and orchestra members from White Bear Lake Area High School’s fall theatre production “West Side Story” were honored prior to tonight’s Board meeting. Once again the production and several cast members were honored with awards from the prestigious Hennepin Theatre Trust’s Spotlight Awards Program.

- February is “I Love to Read” month. District students have been busy with surprise visiting readers and hours of reading being done in school and at home.
- A Realtor Workshop was held this past week with approximately 50 guests joining us at South Campus. Realtors from around the area received updates from the District, area municipalities and District partners. Student Council members provided tours, lunch was served and guests were given tours of Matoska International and Sunrise Park Middle School. Feedback was very positive.
- Upcoming opportunities in our schools include: Willow Lane Elementary 5th graders serving lunch at Donatelli’s on February 15, 22 and March 1 and 8. All are welcome. White Bear Lake Area High School presents “Treasure Island” with performances February 17-19 at our North Campus Theatre. More information is available on our District website.
- Registrations are currently being accepted for the 2011-12 academic year at our new Centralized Enrollment Office at the District Center or at any of our school buildings. More information is available under the “Enrollment Info” tab on the District website.
- Our District’s six Strategic Planning Action Teams are wrapping up their research and developing potential plans for our District’s future. Parents, staff and community members will present their findings on March 8 and 9 to the Strategic Planning Committee.
- Maraki Katema, Student Board Representative, announced that the South Campus Student Council will be hosting their annual Open Forum on February 17 giving students an opportunity to ask questions and express their opinions in an effort to make a difference in the community.

Additional information may be found on our District website: www.whitebear.k12.mn.us.

D. DISCUSSION ITEMS

1. District’s Analysis of June 30, 2010 Audit - Pete Willcoxon, Sr., Executive Director of Business Services, provided an analysis of the audit report ending June 30, 2010.
2. First Reading of Policy 711, Video Recording on School Buses – The Board had an opportunity to review Policy 711, Video Recording on School Buses, and ask questions. The changes made to this policy are consistent with those recommended by the Minnesota School Boards Association (MSBA). This policy will be placed on the March 7 or subsequent meeting agenda as an operational item for action.
3. First Reading of Policy 712, Video Surveillance Other Than on Buses - The Board had an opportunity to review Policy 712, Video Surveillance Other Than On Buses, and ask questions. The changes made to this policy are consistent with those recommended by the MSB. This policy will be placed on the March 7 or subsequent meeting agenda as an operational item for action.

E. OPERATIONAL ITEMS

1. Action on School Calendars for 2011-12 and 2012-13 - Hiniker motioned and Kimball seconded to approve the school calendars for 2011-12 and 2012-13 as recommended by the administration. **Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.**
2. Second Reading of Policy 541, Tutoring of Students - Chapman motioned and Newberg seconded to approve School Board Policy 541, Tutoring of Students with recommended

changes. **Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.**

3. Student Teacher Agreement with University of Wisconsin-Stout - Storey motioned and Hiniker seconded to approve the student teacher agreement with the University Wisconsin – Stout. **Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.**
4. Student Teacher Agreement with University of North Dakota - Newberg motioned and Chapman seconded to approve the student teacher agreement with the University of North Dakota. **Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.**
5. Early Childhood Mental Health Collaborative Services - Kimball motioned and Storey seconded to approve the contract between White Bear Lake Area Public Schools and Joining Hands Child and Family Counseling Services from March 1, 2011 through August 19, 2011. **Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.**
6. Contract Between White Bear Lake Area School District #624 and Goodwill/Easter Seals Minnesota - Hiniker motioned and Newberg seconded to approve the contract between White Bear Lake Area School District 624 and Goodwill/Easter Seals Minnesota. **Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.**

F. BOARD FORUM – Kimball advised that he was participating in the City of White Bear Lake’s Strategic Planning process where it was very apparent that the District is integral to the success of the city and vice versa. Kimball also expressed his appreciation to those who are retiring this year. Shevik advised how impressed he was by the showings at the Central Middle School Art Fair. He will be supporting our Willow Lane students by having lunch at Donatelli’s this week. Swanson thanked Donatelli’s for their support of our students as well as the staff for helping to organize the lunches. She invited the community to attend and show their support.

G. ADJOURNMENT - Newberg moved; Hiniker seconded to adjourn the meeting at 8:18 p.m. **Voice vote: All ayes. Motion carried.**

Submitted by: Cathy Storey, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work-study session of the White Bear Lake Area School Board was held on Monday, February 28, 2011 at 5:30 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

Call To Order – Swanson called the meeting to order at 5:47 p.m.

Roll Call – Present: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman
Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Law, Vette, Willcoxon

B. DISCUSSION ITEMS

1. Update on School Board/Superintendent Objectives
 - a. Goal 1a – Establish clear district and site goals for student growth using Measures of Academic Progress (MAP), MCA II and other measures which demonstrate student progress and proficiency – Dr. Lovett and David Law, Assistant Superintendent, provided information on three components: overall progress last year as reported in the Annual Report; more detailed analysis of student performance data, by category and by school; and more detailed data on demographics, including a school-by-school profile sheet on demographics.
 - b. Goal 3 – Ongoing Financial Stewardship and Investments and Budget Management – Pete Willcoxon, Executive Director of Business Services, provided information on a proposed lease for space at Birch Lake Elementary by the White Bear YMCA with input from Dave Guenther, Director of Community Services. Willcoxon also presented options for selling more alternative facility bonds.
 - c. Goal 4b – Develop strategies which would permit the district and community to be prepared for a referendum levy campaign should one be scheduled for the fall of 2011 – Marisa Vette, Director of Communications and Community Relations, provided an update on alternatives to changing our data practices. Dr. Lovett and Vette reviewed the tentative planning timeline for a potential fall 2011 referendum renewal levy along with a proposal for referendum planning services from Springstead, Inc. Guenther provided background information on the issue of primary elections.
 - d. Goal 6e – Design and implement a program review of White Bear Lake Area Schools preschool programming, including early childhood and family education, special education and preschool program – This item was tabled for discussion at a later date.
2. Negotiations Study Session – This item was tabled for discussion at a later date.

C. **ADJOURNMENT** - Newberg motioned; Shevik seconded to adjourn the meeting at 8:48 p.m. **Voice vote: *All ayes. Motion carried.***

Submitted by: Cathy Storey, Clerk

AGENDA ITEM: Monthly Check Registers
MEETING DATE: March 7, 2011
SUGGESTED DISPOSITION: Consent Agenda
CONTACT PERSON(S): Pete Willcoxon Sr., Executive Director of Business Services
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - February

	<u>2/15/2011</u>	<u>2/28/2011</u>
Direct Deposit 289943-291321	1,499,468.79	
U.S. Treasury (FICA, Medicare, withholding)	498,794.93	
MN State Income Tax	88,564.25	
PERA	90,855.82	
TRA	181,668.18	
ING	2,768.09	
White Bear Lake Teacher's Association	27,585.03	
Direct Deposit 291322-292712		1,514,512.01
U.S. Treasury (FICA, Medicare, withholding)		502,112.55
MN State Income Tax		89,050.41
PERA		90,686.49
TRA		182,625.20
ING		2,768.09
White Bear Lake Teacher's Association		27,585.03
Extended Day Dues		640.60

Check Nbr	Vendor Name	Check Date	Check Amount
15786	1ST LINE/LEEWES VENTURES LLC	02/03/2011	858.90
15787	A-1 HYDRAULIC SALES & SERVICE	02/03/2011	70.35
15788	AARP DRIVER SAFETY PROGRAM	02/03/2011	298.00
15789	AARP DRIVER SAFETY PROGRAM	02/03/2011	182.00
15790	AARP DRIVER SAFETY PROGRAM	02/03/2011	424.00
15791	ABBOTT, TONY	02/03/2011	93.00
15792	ACADEMIC THERAPY PUBLICATIONS	02/03/2011	227.70
15793	ACCESS COMMUNICATIONS INC	02/03/2011	68,964.20
15794	ACTIVE.COM	02/03/2011	55.00
15795	ADAMS, LINDA	02/03/2011	64.95
15796	ADAMS, PAUL	02/03/2011	154.00
15797	ADAMS, RILEY	02/03/2011	154.00
15798	ADDERLEY, DONALD	02/03/2011	54.00
15799	ALBERS MECHANICAL SERVICE INC	02/03/2011	5,586.80
15800	ALLEN, STEVEN	02/03/2011	74.42
15801	AMAZON	02/03/2011	206.86
15802	AMERICAN MESSAGING	02/03/2011	263.56
15803	AMERICAN RED CROSS MN	02/03/2011	134.00
15804	AMERICAN UNITED LIFE	02/03/2011	750.00
15805	ANDERSON, EDWARD	02/03/2011	192.06
15806	ANDERSON, GREGORY J	02/03/2011	70.00
15807	ANDERSON, JON C	02/03/2011	161.89
15808	ANDREWS, PORTIA	02/03/2011	191.95
15809	ANOKA COUNTY PARKS & RECREATIO	02/03/2011	655.00
15810	APPLIED ENVIRONMENTAL SCI INC	02/03/2011	1,386.09
15811	ASPEN PUBLISHERS INC	02/03/2011	345.00
15812	ASSOC OF METROPOLITAN SCHOOL D	02/03/2011	25.00
15813	AT & T MOBILITY	02/03/2011	1,369.96
15814	BANERDT, BARBARA A	02/03/2011	44.50
15815	BANNIE, TODD	02/03/2011	129.00
15816	BARNES & NOBLE	02/03/2011	276.80
15817	BECK, LINDA	02/03/2011	300.00
15818	BERGIN FRUIT AND NUT CO	02/03/2011	273.85
15819	BESEMAN, TERRY	02/03/2011	71.00
15820	BICHA, OCEA	02/03/2011	76.00
15821	BIERMAN, CHERYL A	02/03/2011	54.00
15822	BIEVER, ROGER W	02/03/2011	49.96
15823	BITTNER, MARK	02/03/2011	71.00
15824	BIX PRODUCE COMPANY INC	02/03/2011	8,127.80
15825	BRABEC, SARA A	02/03/2011	50.90
15826	BRADLEY, ROLAND	02/03/2011	125.00
15827	BRICHACEK, LISA	02/03/2011	31.04
15828	BROWN, EMILY	02/03/2011	54.00
15829	BROWN, JUSTIN	02/03/2011	74.00
15830	BROWN, RYAN	02/03/2011	116.00
15831	BUCK, MATTHEW	02/03/2011	50.00
15832	THE BUG COMPANY	02/03/2011	48.00
15833	BURDINE, STEPHEN	02/03/2011	250.00
15834	BURKE, ERIN	02/03/2011	59.42
15835	CABLES TO GO	02/03/2011	70.85

Check Nbr	Vendor Name	Check Date	Check Amount
15836	CALLOWAY HOUSE	02/03/2011	196.88
15837	CARLSON, KARL	02/03/2011	50.00
15838	CARROT-TOP INDUSTRIES INC	02/03/2011	144.49
15839	Vendor Continued Check	02/03/2011	0.00
15840	CDW GOVERNMENT INC	02/03/2011	6,258.10
15841	THE CENTER FOR EFFICIENT SCHOO	02/03/2011	18,587.37
15842	CHAKOLIS, RICHARD A	02/03/2011	279.08
15843	CHAMPION YOUTH	02/03/2011	532.00
15844	CHAVEZ, ASHLEY R	02/03/2011	70.00
15845	CITI-CARGO & STORAGE CO INC	02/03/2011	125.00
15846	COCA-COLA BOTTLING MIDWEST CO	02/03/2011	3,421.70
15847	COLYER, KERRY	02/03/2011	129.00
15848	COMCAST	02/03/2011	63.95
15849	COMCAST	02/03/2011	33.95
15850	CONSERV FLAG COMPANY	02/03/2011	569.43
15851	CONTINENTAL CLAY CO	02/03/2011	220.88
15852	CONTINENTAL RESEARCH CORP	02/03/2011	787.36
15853	COOL AIR MECHANICAL	02/03/2011	900.75
15854	COOPER, RANAE	02/03/2011	55.00
15855	COOPS SPORTSWEAR	02/03/2011	168.00
15856	COPY IMAGES INC	02/03/2011	446.55
15857	Vendor Continued Check	02/03/2011	0.00
15858	COPY IMAGES INC	02/03/2011	846.71
15859	COUNTRY REPORTS	02/03/2011	58.00
15860	COUSINS VIDEO INC	02/03/2011	124.56
15861	CPO	02/03/2011	928.48
15862	CROWELL, RICHARD	02/03/2011	525.00
15863	CTB INC	02/03/2011	1,305.00
15864	CUB FOODS OF WHITE BEAR TWSHP	02/03/2011	444.67
15865	CUB FOODS	02/03/2011	539.24
15866	CUNFU, LIN	02/03/2011	800.00
15867	CUSTOM LITERACY CONSULTING	02/03/2011	2,048.00
15868	DAHNIKE, KRISTINE	02/03/2011	72.00
15869	Vendor Continued Check	02/03/2011	0.00
15870	Vendor Continued Check	02/03/2011	0.00
15871	DALCO CORPORATION	02/03/2011	5,395.53
15872	DARTS VMS INC	02/03/2011	184.63
15873	DAVIDS, BILL	02/03/2011	100.00
15874	DEGARDNER, RICK	02/03/2011	54.00
15875	DELL MARKETING LP	02/03/2011	1,503.04
15876	Vendor Continued Check	02/03/2011	0.00
15877	DELTA EDUCATION	02/03/2011	1,708.82
15878	DELTA DENTAL PLAN OF MN	02/03/2011	64,113.40
15879	DIEBOLD, MICHAEL R	02/03/2011	107.00
15880	DIVERSIFIED SNACK DISTRIBUTION	02/03/2011	8,207.70
15881	DOMINOS PIZZA	02/03/2011	236.00
15882	DOOR SERVICE COMPANY	02/03/2011	5,404.00
15883	DULLUM, CHERYL	02/03/2011	35.00
15884	DW WRESTLING PRODUCTS	02/03/2011	383.75
15885	DYMIT, MARIE	02/03/2011	100.00

Check Nbr	Vendor Name	Check Date	Check Amount
15886	DYNAMIC LEARNER CONSULTING INC	02/03/2011	3,000.00
15887	Vendor Continued Check	02/03/2011	0.00
15888	EAST METRO INTEGRATION DIST 60	02/03/2011	420,094.35
15889	ECKROTH MUSIC	02/03/2011	10.50
15890	ECOLAB	02/03/2011	1,252.08
15891	EDUCATIONAL RESEARCH AND DEV	02/03/2011	210.00
15892	EDUCATION TO GO	02/03/2011	249.00
15893	EDWARD DON & COMPANY	02/03/2011	36.72
15894	ELLEFSON, JOANN	02/03/2011	71.00
15895	EVAN-MOOR	02/03/2011	73.96
15896	EVERGREEN PRESS	02/03/2011	8,805.00
15897	EXCELLENCE IN WRITING	02/03/2011	99.00
15898	FAIRVIEW	02/03/2011	6,613.33
15899	THE FAMILY PARTNERSHIP	02/03/2011	50.00
15900	FASTENAL COMPANY	02/03/2011	35.15
15901	FERNANDEZ, KEVIN	02/03/2011	45.00
15902	FERRELLGAS	02/03/2011	218.96
15903	FINK, AVIS	02/03/2011	229.00
15904	FITZSIMMONS, WENDY SUE	02/03/2011	81.72
15905	FLORIN, JOLYN A	02/03/2011	609.60
15906	FOLLETT LIBRARY RESOURCES	02/03/2011	727.44
15907	FOREST HILLS GOLF CLUB	02/03/2011	170.00
15908	FOSS, TERESA M	02/03/2011	12.00
15909	FOSTER, CATHERINE A	02/03/2011	67.25
15910	FREEMAN, JUANITA	02/03/2011	150.00
15911	FREEMAN, MARCUS	02/03/2011	150.00
15912	FRESHWATER, ANDREW	02/03/2011	125.00
15913	FUHRMAN, SARAH	02/03/2011	27.94
15914	FULTON, RYAN	02/03/2011	38.76
15915	FUSCO, JEAN	02/03/2011	55.00
15916	THE GALLERY COLLECTION	02/03/2011	837.52
15917	GARRISON, MARK S	02/03/2011	370.21
15918	GCS SERVICE INC	02/03/2011	512.76
15919	GEBHARD, STEVE	02/03/2011	12.00
15920	GENERAL ASP	02/03/2011	125.00
15921	GENERAL PARTS LLC	02/03/2011	1,981.71
15922	GEPHART TRUCKING	02/03/2011	5,700.00
15923	GESSNER, NANCY	02/03/2011	200.00
15924	GILLET, NIKKI	02/03/2011	129.40
15925	GLYNN, TOM	02/03/2011	71.00
15926	GOLDCOM INC	02/03/2011	261.80
15927	GOODIN COMPANY	02/03/2011	96.87
15928	GOPHER	02/03/2011	393.99
15929	GORE, CHELEN	02/03/2011	50.00
15930	GRAF, JENNIFER	02/03/2011	72.00
15931	GRAFFIC TRAFFIC LLC	02/03/2011	129.45
15932	Vendor Continued Check	02/03/2011	0.00
15933	Vendor Continued Check	02/03/2011	0.00
15934	GRAINGER	02/03/2011	3,430.97
15935	GRANDMA'S BAKERY INC	02/03/2011	209.22

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15936	GREAT AMER OPPORTUNITIES INC	02/03/2011	3,168.00
15937	GREAT RIVER OFFICE PRODUCTS	02/03/2011	181.64
15938	GREATAMERICA LEASING CORP	02/03/2011	324.45
15939	GROTH MUSIC CO	02/03/2011	40.69
15940	GROTH, RONALD H	02/03/2011	100.00
15941	GROUP HEALTH INC - WORKSITE	02/03/2011	181.50
15942	GUILFORD PUBLICATIONS	02/03/2011	86.50
15943	GULBRANSEN, THERESA J	02/03/2011	100.06
15944	GUMDROP BOOKS	02/03/2011	1,691.85
15945	GUSTAFSON, SARAH J	02/03/2011	90.00
15946	HAAS MUSICAL INSTRUMENT REPAIR	02/03/2011	247.15
15947	HALBROOK, LYNN M	02/03/2011	175.00
15948	HARDWARE DISTRIBUTORS LTD	02/03/2011	31.30
15949	HARNISEH, JULIE	02/03/2011	12.00
15950	HARRIS COMMUNICATIONS	02/03/2011	140.80
15951	HARRINGTON, RICK	02/03/2011	129.00
15952	HAUPT, MARY	02/03/2011	253.98
15953	Vendor Continued Check	02/03/2011	0.00
15954	Vendor Continued Check	02/03/2011	0.00
15955	HEALTHPARTNERS	02/03/2011	1,136,022.97
15956	HEALY, JASON	02/03/2011	308.60
15957	HEALY, MIKE	02/03/2011	71.00
15958	HEIM, MICHAEL	02/03/2011	77.00
15959	HELLO DIRECT INC	02/03/2011	649.94
15960	HENDRICKSON, PAUL	02/03/2011	12.00
15961	HERMANN, JOHN F	02/03/2011	127.00
15962	HERMANN, TIM	02/03/2011	25.47
15963	HERMES, MARK W	02/03/2011	77.00
15964	HODD, ROY	02/03/2011	170.30
15965	Vendor Continued Check	02/03/2011	0.00
15966	HOGLUND BUS AND TRUCK CO	02/03/2011	931.96
15967	HOLLEY, KATHERINE	02/03/2011	3.99
15968	HOLMAN, GREG	02/03/2011	50.00
15969	HOLSETH, ERIC	02/03/2011	125.00
15970	HOUGHTON MIFFLIN HARCOURT	02/03/2011	80.50
15971	HSBC BUSINESS SOLUTIONS	02/03/2011	459.63
15972	HUMANeX VENTURES	02/03/2011	5,951.00
15973	HUMAN SERVICES INC	02/03/2011	18,682.84
15974	HUMPHREY, KELLY	02/03/2011	41.48
15975	HURT, JON-MYCHAL B	02/03/2011	179.96
15976	IMAGE BUILDERS	02/03/2011	359.52
15977	INDUSTRIAL ARTS SUPPLY	02/03/2011	409.97
15978	INK JET SUPERSTORE INC	02/03/2011	266.94
15979	INSTITUTE FOR MULTI SENSORY ED	02/03/2011	975.00
15980	INTA JUICE	02/03/2011	540.00
15981	INTEGRA TELECOM	02/03/2011	313.20
15982	INTERCULTURAL DEVMT INVENTORY	02/03/2011	30.00
15983	INTERMEDIATE DISTRICT 287	02/03/2011	212.44
15984	INTL READING ASSOC	02/03/2011	268.00
15985	IRGENS, LINDA S	02/03/2011	84.95

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15986	ISD #833 SOUTH WASHINGTON CO	02/03/2011	397.00
15987	JARAMILLO, MARCELO	02/03/2011	90.00
15988	JAYTECH INC	02/03/2011	424.00
15989	JIGSAW VENTURES LLC	02/03/2011	400.00
15990	JILEK, DEAN F	02/03/2011	77.00
15991	JOHNSON, BERNADETTE	02/03/2011	55.00
15992	JOHNSON, KYLE	02/03/2011	125.00
15993	JOHNSON CONTROLS INC	02/03/2011	1,382.75
15994	JOHNSON CONTROLS INC	02/03/2011	721.90
15995	JOHNSON, TIMOTHY	02/03/2011	6.00
15996	JORGENSEN, AMY	02/03/2011	138.66
15997	JRK SEED AND TURF SUPPLY	02/03/2011	30.00
15998	JW PEPPER & SON INC	02/03/2011	232.49
15999	K PEARSON MECHANICAL LLC	02/03/2011	1,945.12
16000	KARLSBURGER FOODS INC	02/03/2011	146.95
16001	KATH FUEL OIL SERVICE CO	02/03/2011	343.50
16002	KEARN, BARBARA	02/03/2011	153.82
16003	KELLEY, DEBRA K	02/03/2011	545.60
16004	KHALIF, ISMID	02/03/2011	300.00
16005	KIMBALL MIDWEST	02/03/2011	12.86
16006	KINNEY, STEPHANIE	02/03/2011	6.00
16007	KITTS, HARRY	02/03/2011	284.75
16008	KLICK, RON	02/03/2011	55.00
16009	KOCHEVAR, MARGARET L	02/03/2011	58.60
16010	KOECKERITZ, JEANNE	02/03/2011	164.98
16011	KOSOBAYASHI, CATHY	02/03/2011	55.00
16012	KOWITZ, MARY J	02/03/2011	528.14
16013	KRIER, DAVID	02/03/2011	12.00
16014	KRUCHOSKI, JULIA	02/03/2011	72.00
16015	LAB-AIDS INC	02/03/2011	931.52
16016	LAKESHORE LEARNING MATERIALS	02/03/2011	199.47
16017	LAKEVILLE AREA PUBLIC SCHOOLS	02/03/2011	900.00
16018	LAMWERS, DAVID H	02/03/2011	32.96
16019	LAMWERS, LINDSAY M	02/03/2011	91.06
16020	LANG, MATTHEW	02/03/2011	500.00
16021	LANGEVIN, JOE	02/03/2011	77.00
16022	LASHOMB, STEVEN	02/03/2011	129.00
16023	LAW, DAVID W	02/03/2011	164.45
16024	LAWSON PRODUCTS INC	02/03/2011	139.55
16025	LEARNING A-Z	02/03/2011	599.50
16026	LEARNING SEED	02/03/2011	145.95
16027	LEHMAN, JODELL	02/03/2011	12.00
16028	LEHNER, KEN	02/03/2011	350.00
16029	LIGHTBODY, WARREN	02/03/2011	250.00
16030	LINDNER, ALYSSA	02/03/2011	70.00
16031	LINGUISYSTEMS INC	02/03/2011	179.95
16032	LITERACY EMPOWERMENT FOUNDATIO	02/03/2011	544.00
16033	LOEHLEIN, STEVE	02/03/2011	12.00
16034	LOTITO-MEIER, VANESSA L	02/03/2011	149.37
16035	LOVAS, MICHAEL	02/03/2011	77.00

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16036	LOVETT, MICHAEL J	02/03/2011	1,176.40
16037	L T G POWER EQUIPMENT	02/03/2011	61.66
16038	M.A. APPAREL & PROMOTIONS	02/03/2011	520.80
16039	MACKIN EDUCATIONAL RESOURCES	02/03/2011	255.95
16040	MACSWAIN, JIM	02/03/2011	140.00
16041	Vendor Continued Check	02/03/2011	0.00
16042	Vendor Continued Check	02/03/2011	0.00
16043	Vendor Continued Check	02/03/2011	0.00
16044	MADISON NATIONAL LIFE INS CO I	02/03/2011	56,047.62
16045	MALLOY/MONTAGUE/KARNOWSKI & CO	02/03/2011	16,667.00
16046	MANNI, SCOTT	02/03/2011	148.59
16047	MARIETTA, CHRIS	02/03/2011	39.00
16048	MARK'S SPECIALTY WELDING INC	02/03/2011	730.00
16049	MAUER, TOM	02/03/2011	71.00
16050	MCGLOTHLIN, MATT	02/03/2011	32.00
16051	MCGRAW, TIM	02/03/2011	113.47
16052	MCKEE FOODS CORPORATION	02/03/2011	848.16
16053	MCLAUGHLIN, BILLY	02/03/2011	200.00
16054	MCPMAHON, MARGARET	02/03/2011	28.80
16055	MCNEELY, ROBERT J	02/03/2011	210.00
16056	MENGEL, MARY H	02/03/2011	144.81
16057	MERZER MA, SHEILA	02/03/2011	250.00
16058	MEUWISSEN, PAUL	02/03/2011	105.97
16059	MICHEL, ROCHELLE N	02/03/2011	161.82
16060	MIDAMERICA BOOKS	02/03/2011	102.70
16061	MIDAMERICA ADMIN & RETIREMENT	02/03/2011	5,180.25
16062	MIDAMERICA ADMIN & RETIREMENT	02/03/2011	1,975.00
16063	MIDWEST BUS PARTS INC	02/03/2011	713.15
16064	MILLER, ARTHUR	02/03/2011	19.00
16065	MILLER, PAULA	02/03/2011	19.00
16066	MINVALCO INC	02/03/2011	1,156.58
16067	MISGEN, MARK	02/03/2011	27.38
16068	MN ASSOC FOR CAREER & TECH ED	02/03/2011	220.00
16069	MN COACHES INC	02/03/2011	1,041.20
16070	MN DEPT OF HEALTH	02/03/2011	35.00
16071	MN DNR ECO-WATERS	02/03/2011	385.00
16072	MN NCPERS LIFE INSURANCE	02/03/2011	544.00
16073	MN SCHOOL HEALTH EDUC CONF	02/03/2011	160.00
16074	MONAHAN, BRIAN	02/03/2011	129.00
16075	MOORE, CYNTHIA	02/03/2011	891.50
16076	MORIS, DAN	02/03/2011	54.00
16077	MOULTON DAVID, PIANO TECHNICIA	02/03/2011	70.00
16078	MULTI-SOURCE CONSULTANT LLC	02/03/2011	207.50
16079	MUNDELL, GERALD	02/03/2011	159.96
16080	MUSTAR, BETH	02/03/2011	30.19
16081	N I MAGNUSON CHRISTIAN SCHOOL	02/03/2011	537.50
16082	NAPERVILLE CENTRAL HIGH SCHOOL	02/03/2011	35.00
16083	NASCO	02/03/2011	1,246.15
16084	NATL COUNCIL OF TEACHERS OF MA	02/03/2011	111.00
16085	NATL GEOGRAPHIC SCHOOL PUBLISH	02/03/2011	82.00

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16086	NCS PEARSON INC	02/03/2011	552.16
16087	NELSON, MARGARET R	02/03/2011	132.25
16088	NESS ELECTRONICS INC	02/03/2011	448.90
16089	NEW WAY HYPNOSIS CLINC INC	02/03/2011	616.00
16090	NEXTEL COMMUNICATIONS	02/03/2011	955.53
16091	NOHR, KATIE J	02/03/2011	90.00
16092	NORCENTRONIX DISTRIBUTING	02/03/2011	636.00
16093	NORTHERN VOICES	02/03/2011	6,928.59
16094	Vendor Continued Check	02/03/2011	0.00
16095	NORTHERN LANDSCAPE & IRRIGATIO	02/03/2011	3,674.50
16096	NUTTING, NANCY A	02/03/2011	900.00
16097	O'KEEFE, JENNIFER ROSE	02/03/2011	108.00
16098	O'ROURKE, JULIE	02/03/2011	66.24
16099	ODEGARD, DANIEL A	02/03/2011	129.00
16100	OEM OPTIC INC	02/03/2011	178.00
16101	Vendor Continued Check	02/03/2011	0.00
16102	OFFICE DEPOT	02/03/2011	214.28
16103	OFFICE SYSTEMS AND DESIGN INC	02/03/2011	228.00
16104	OLSON, MARC	02/03/2011	12.00
16105	OLSON, VICKI S	02/03/2011	90.00
16106	OPEN ARMS OF MN	02/03/2011	3,687.67
16107	OPTIMA COMPANIES	02/03/2011	247.85
16108	ORDWAY CENTER FOR PERFORMING	02/03/2011	336.00
16109	PARK SQUARE THEATRE	02/03/2011	1,962.00
16110	PARTY UNIT	02/03/2011	375.00
16111	PAUL THE PLUMBER INC	02/03/2011	330.00
16112	PAYPAL INC-VPS	02/03/2011	54.10
16113	PCI EDUCATIONAL PUBLISHING	02/03/2011	47.95
16114	PEARSON EDUCATION INC	02/03/2011	694.27
16115	PELLETIER, DANIEL T	02/03/2011	71.00
16116	PERKOWSKI, SARAH	02/03/2011	55.00
16117	PETERSON, REBECCA	02/03/2011	74.00
16118	PETERSON, STAN	02/03/2011	77.00
16119	PIERRE, CHRISTINA	02/03/2011	390.00
16120	PINE TREE APPLE ORCHARD	02/03/2011	1,430.00
16121	PITNEY BOWES PURCHASE POWER	02/03/2011	104.97
16122	PITNEY BOWES	02/03/2011	618.00
16123	POSTMASTER	02/03/2011	44.00
16124	PRATLEY, CARI	02/03/2011	12.00
16125	PRESTIGE PROD/WB DANCE CENTER	02/03/2011	2,240.00
16126	PROJECT LEAD THE WAY	02/03/2011	9.07
16127	QSP INC	02/03/2011	18.00
16128	R & R SPECIALTIES INC	02/03/2011	67.20
16129	RADISSON SUITE HOTEL ST CLOUD	02/03/2011	83.16
16130	RAMSEY COUNTY	02/03/2011	1,233.52
16131	RANDALL, JODY M	02/03/2011	143.71
16132	RATWIK ROSZAK & MALONEY PA	02/03/2011	3,409.45
16133	RBG FOODS LLC	02/03/2011	3,119.52
16134	REASON	02/03/2011	84.00
16135	RED BALLOON BOOKSHOP	02/03/2011	360.00

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16136	REHBEIN TRANSIT INC	02/03/2011	2,720.00
16137	REKSTAD, BRADLEY M	02/03/2011	71.00
16138	RELIABLE OFFICE SUPPLIES	02/03/2011	489.68
16139	RENTAL REHAB & REPAIR	02/03/2011	1,810.00
16140	RICCI, JILL	02/03/2011	45.00
16141	RICOH AMERICAS CORP	02/03/2011	415.59
16142	RICOH AMERICAS CORP	02/03/2011	23.00
16143	RIGHTWAY GLASS INC	02/03/2011	275.00
16144	RM COTTON COMPANY	02/03/2011	647.80
16145	ROSENTHAL BROS INC	02/03/2011	271.00
16146	ROSGA, DAVID	02/03/2011	71.00
16147	ROSGA, STEVE	02/03/2011	71.00
16148	ROSSELL, SARA	02/03/2011	12.00
16149	RUSTAND, AMBER J	02/03/2011	90.00
16150	S & T OFFICE PRODUCTS INC	02/03/2011	750.82
16151	SAARELA, CINDY	02/03/2011	150.00
16152	SAFETY-KLEEN CORP	02/03/2011	333.06
16153	SAFWAY DRIVING SCHOOL	02/03/2011	4,030.00
16154	SAM'S CLUB/GEMB	02/03/2011	257.76
16155	SAM'S CLUB/GEMB	02/03/2011	51.66
16156	SARGENT-WELCH	02/03/2011	174.60
16157	SARGE, KENNA	02/03/2011	400.00
16158	SCANTRON CORPORATION	02/03/2011	211.47
16159	SCHANS, MATT	02/03/2011	71.00
16160	SCHERR, MARY B	02/03/2011	41.31
16161	SCHMITT MUSIC COMPANY	02/03/2011	158.40
16162	SCHOLASTIC LIBRARY	02/03/2011	812.00
16163	SCHOOL HEALTH CORP	02/03/2011	1,191.32
16164	SCHOOL SPECIALTY	02/03/2011	738.00
16165	SCHOOL SERVICE INC	02/03/2011	57.60
16166	SCHOOL-TECH INC	02/03/2011	585.20
16167	SCHOOLDUDE.COM INC	02/03/2011	1,098.00
16168	SCREENING FOR MENTAL HEALTH IN	02/03/2011	275.00
16169	SECURITAS SEC SVCS USA INC	02/03/2011	3,124.16
16170	SEEBA, PAUL T	02/03/2011	250.00
16171	SEGERMARK DAWN	02/03/2011	50.00
16172	SEHR, DEBRA	02/03/2011	27.20
16173	SENTRY SYSTEMS INC	02/03/2011	175.00
16174	SETTER, RANDI A	02/03/2011	109.00
16175	SHAND, CONNIE	02/03/2011	109.00
16176	SHAWBOLD, DEAN	02/03/2011	249.50
16177	SHELP, MICHELLE	02/03/2011	260.00
16178	SHIFFLER EQUIPMENT SALES INC	02/03/2011	631.66
16179	SHOMION, RICK	02/03/2011	129.00
16180	SHRED-IT	02/03/2011	473.00
16181	SIMPLEXGRINNELL LP	02/03/2011	443.14
16182	SIMSHAUSER, KIMBERLY P	02/03/2011	206.55
16183	SKATETIME SCHOOL PROGRAMS	02/03/2011	2,210.00
16184	SKEPS, CARL	02/03/2011	50.00
16185	SKITS OUTREACH SERVICES INC	02/03/2011	550.00

Check Nbr	Vendor Name	Check Date	Check Amount
16186	SKRYPEK, SHERRY	02/03/2011	12.00
16187	SMITH HOUSE PRESS	02/03/2011	130.00
16188	SMITH MICRO TECHNOLOGIES INC	02/03/2011	40.00
16189	SNAP ON TOOLS	02/03/2011	186.55
16190	SOUTHWEST BINDING & LAMINATING	02/03/2011	191.74
16191	SPECTRUM INDUSTRIES INC	02/03/2011	583.68
16192	SPSI INC	02/03/2011	1,757.50
16193	STAR TRIBUNE NIE	02/03/2011	65.96
16194	STAR TRIBUNE NIE	02/03/2011	111.80
16195	STATE SUPPLY CO	02/03/2011	532.15
16196	STIRLING, CONNIE	02/03/2011	39.00
16197	STIRLING, TOM	02/03/2011	39.00
16198	STREAMLINE DESIGN INC	02/03/2011	682.00
16199	STUDENT SUPPLY	02/03/2011	507.68
16200	SUBURBAN/GREEN & WHITE TAXI	02/03/2011	66.08
16201	SUMMERBELL, MIKE	02/03/2011	140.00
16202	SVIR, SARA A	02/03/2011	310.31
16203	SWEATEQUITY FITNESS	02/03/2011	200.00
16204	TAHER INC	02/03/2011	2,274.23
16205	TASSAH, MATILDA	02/03/2011	6.95
16206	TELIN TRANSPORTATION GROUP LLC	02/03/2011	504.26
16207	THOMAS, URSULA FRANCES	02/03/2011	44.00
16208	THUNDER COMMUNICATIONS DESIGN	02/03/2011	722.50
16209	TOMASZEWSKI, CHARLES	02/03/2011	250.00
16210	TOUSSAINT, JANEL PHYLLIS	02/03/2011	43.61
16211	TOYOTA-LIFT OF MINNESOTA	02/03/2011	965.22
16212	Vendor Continued Check	02/03/2011	0.00
16213	TRADE PRESS INC	02/03/2011	2,207.00
16214	TRANE US INC	02/03/2011	31,397.50
16215	TRAVEL LEADERS	02/03/2011	614.28
16216	TREASURE BAY INC	02/03/2011	231.54
16217	T.R.F. SUPPLY CO	02/03/2011	261.00
16218	TRUSTED EMPLOYEES	02/03/2011	2,605.00
16219	TWIN CITY JANITOR SUPPLY CO	02/03/2011	48.00
16220	U.S. ENERGY SERVICES INC	02/03/2011	138,195.80
16221	UNIVERSITY OF MINNESOTA	02/03/2011	290.00
16222	UNIVERSITY OF MINNESOTA	02/03/2011	275.00
16223	UPPER LAKES FOODS INC	02/03/2011	101,727.81
16224	VADNAIS HEIGHTS SPORTS COMPLEX	02/03/2011	12,883.75
16225	VADNAIS, MOLLY A	02/03/2011	125.96
16226	VAIL, ANNE B	02/03/2011	35.64
16227	VENBURG TIRE CO	02/03/2011	10.00
16228	VER-TECH INC	02/03/2011	144.10
16229	VETTE, MARISA AA	02/03/2011	307.50
16230	VIKING INDUSTRIAL CENTER	02/03/2011	104.00
16231	VIRCO INC	02/03/2011	562.32
16232	WALKER, DEBBIE	02/03/2011	567.86
16233	WASHINGTON CO	02/03/2011	1,117.54
16234	WASTE MANAGEMENT OF WI-MN	02/03/2011	1,493.50
16235	WHITE BEAR GLASS INC	02/03/2011	175.00

Check Nbr	Vendor Name	Check Date	Check Amount
16236	WHITE BEAR RENTAL EQUIPMENT	02/03/2011	204.12
16237	WHITE BEAR LAKE (CITY OF)	02/03/2011	326.93
16238	WHITE BEAR LAKE SPORTS CENTER	02/03/2011	2,960.00
16239	WEBB, AMY	02/03/2011	75.00
16240	WEST MUSIC COMPANY	02/03/2011	154.68
16241	WI HISTORICAL MUSEUM	02/03/2011	336.47
16242	WILD MOUNTAIN	02/03/2011	2,388.00
16243	WINDSTREAM	02/03/2011	2,608.18
16244	WINNICK SUPPLY	02/03/2011	36.93
16245	WOODBURY HIGH SCHOOL	02/03/2011	521.00
16246	XCEL ENERGY	02/03/2011	84,495.20
16247	YANG, KAO	02/03/2011	12.00
16248	YOGASTUDIO	02/03/2011	60.00
16249	YORKOVICH, JULIE	02/03/2011	169.32
16250	YOUNKER, KATHRYN R	02/03/2011	25.50
16251	ZOBOROWSKI, HOLLY	02/03/2011	12.00
466	Computer	Check(s) For a Total of	2,426,393.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	466	Computer	Checks For a Total of	2,426,393.10
Total For	466	Manual, Wire Tran, ACH &	Computer Checks	2,426,393.10
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,426,393.10

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16252	AIG	02/09/2011	5,748.82
16253	AMERICAN FUNDS	02/09/2011	69,510.57
16254	AMERICAN UNITED LIFE	02/09/2011	44,611.41
16255	AMERICAN UNITED LIFE	02/09/2011	1,625.00
16256	AMERIPRISE	02/09/2011	10,476.83
16257	AXA EQUITABLE	02/09/2011	14,824.37
16258	CIVIL COLLECTIONS UNIT	02/09/2011	30.00
16259	ECMC	02/09/2011	169.13
16260	EDUCATION MN ESI BILLING TRUST	02/09/2011	18,277.99
16261	GE MONEY BANK	02/09/2011	163.75
16262	GREATER TWIN CITIES UNITED WAY	02/09/2011	248.50
16263	IUOE #70	02/09/2011	2,156.60
16264	MESSERLI & KRAMER PA	02/09/2011	525.54
16265	METROPOLITAN LIFE	02/09/2011	3,993.76
16266	MILLENIUUM CREDIT CONSULTANTS	02/09/2011	307.56
16267	MN CHILD SUPPORT	02/09/2011	1,890.00
16268	MN DEPT OF REVENUE	02/09/2011	196.00
16269	MN ENVIRONMENTAL FUND	02/09/2011	56.00
16270	RAMSEY COUNTY SHERIFF	02/09/2011	97.75
16271	THE ROSE LAW FIRM, PLLC	02/09/2011	162.76
16272	SCHOOL SERVICE EMPLOYEES	02/09/2011	5,650.55
16273	US DEPT OF EDUCATION	02/09/2011	339.00
16274	VANGUARD SMALL BUSINESS SERVIC	02/09/2011	19,424.24
16275	WBLA EDUCATIONAL FOUNDATION	02/09/2011	782.00
24	Computer	Check(s) For a Total of	201,268.13

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	24	Computer	Checks For a Total of	201,268.13
Total For	24	Manual, Wire Tran, ACH &	Computer Checks	201,268.13
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	201,268.13

Check Nbr	Vendor Name	Check Date	Check Amount
16276	A-1 HYDRAULIC SALES & SERVICE	02/17/2011	70.35
16277	AAPAR/AAHPERD	02/17/2011	12.90
16278	AARP DRIVER SAFETY PROGRAM	02/17/2011	272.00
16279	AARP DRIVER SAFETY PROGRAM	02/17/2011	436.00
16280	ABBOTT PAINT & CARPET INC	02/17/2011	165.53
16281	ABLENET INC	02/17/2011	895.50
16282	ACCESS COMMUNICATIONS INC	02/17/2011	400.00
16283	ACCUCUT	02/17/2011	113.90
16284	ACT INC	02/17/2011	250.00
16285	ADAMS, KRISTINE	02/17/2011	70.00
16286	ADAMS, LINDA	02/17/2011	225.35
16287	AGROPUR INC	02/17/2011	14,376.16
16288	ALBERS MECHANICAL SERVICE INC	02/17/2011	3,589.93
16289	AMAZON	02/17/2011	228.56
16290	AMAZON	02/17/2011	773.40
16291	AMERICAN HEART ASSOCIATION	02/17/2011	553.00
16292	AMERIPRIDE SERVICES	02/17/2011	654.59
16293	AMES, AMY	02/17/2011	109.00
16294	ANDERSON, JOEL	02/17/2011	30.00
16295	ANDERSON, MARGARET M	02/17/2011	130.00
16296	ANDERSON, SHANNON A M	02/17/2011	100.00
16297	ANDERSON, TERRY	02/17/2011	67.75
16298	ANDREWS, PORTIA	02/17/2011	44.99
16299	ANOKA COUNTY	02/17/2011	176.10
16300	APPLE COMPUTER INC	02/17/2011	1,000.00
16301	APPLIED ENVIRONMENTAL SCI INC	02/17/2011	3,580.27
16302	ARCADE ASPHALT CO	02/17/2011	26,350.00
16303	ASTLEFORD INTERNATIONAL TRUCKS	02/17/2011	32.52
16304	AT BATTERY CO INC	02/17/2011	152.99
16305	AVON BUSINESS FORMS & PROMOTIO	02/17/2011	59.06
16306	BABIASH, JENNIFER MAE	02/17/2011	56.48
16307	BACKSTROM, RICHARD A	02/17/2011	180.00
16308	BAILEY, LUANN	02/17/2011	75.00
16309	BAKER, ROBERT	02/17/2011	30.00
16310	BALZER, NATE	02/17/2011	77.00
16311	BARILLA, THOMAS J	02/17/2011	110.00
16312	BARKVE, KELLY	02/17/2011	35.00
16313	BARNES & NOBLE	02/17/2011	657.46
16314	BARTHOLD	02/17/2011	1,260.00
16315	BARTH, PAULETTE	02/17/2011	231.92
16316	BARTZ, SHARON	02/17/2011	72.00
16317	BATENHORST, LYNSEY K	02/17/2011	369.32
16318	BATTERIES PLUS	02/17/2011	284.75
16319	BECKERS, MARK J	02/17/2011	54.99
16320	BENSON, BILL	02/17/2011	93.00
16321	BEST, RANDY	02/17/2011	74.00
16322	BIOCLEAN MOBILE WASH INC	02/17/2011	421.05
16323	BLB CONSULTING LLC	02/17/2011	610.00
16324	BLICK ART MATERIALS	02/17/2011	553.11
16325	BOMI INTERNATIONAL	02/17/2011	610.00

Check Nbr	Vendor Name	Check Date	Check Amount
16326	BOSCH, DONALD	02/17/2011	455.00
16327	BOWERMASTER, TRACI	02/17/2011	80.28
16328	BOYER TRUCKS	02/17/2011	12.06
16329	BRAINPOP	02/17/2011	230.00
16330	BRICHACEK, LISA	02/17/2011	41.00
16331	BROVOLD, LAURA B	02/17/2011	254.10
16332	BROWN, PAMELA S	02/17/2011	90.00
16333	BROWN, RYAN	02/17/2011	42.50
16334	BRUNNER, JAY	02/17/2011	30.00
16335	BRUSTEIN & MANASEVIT	02/17/2011	670.00
16336	BUDDHAVARAPU, LAKSHMI	02/17/2011	109.00
16337	BUESING, EMILIE C	02/17/2011	213.50
16338	THE BUG COMPANY	02/17/2011	16.00
16339	BURNSIDE, DAVID	02/17/2011	30.00
16340	BURRIS, LEANN K	02/17/2011	45.90
16341	BUTCHKO, MATT	02/17/2011	55.00
16342	BUTLER, PEGGY A	02/17/2011	125.64
16343	BUTTERS, CRYSTAL	02/17/2011	462.96
16344	CALLOWAY HOUSE	02/17/2011	69.93
16345	CAMBRIDGE STRATEGIC SERVICES	02/17/2011	91.00
16346	CARLSON, LINDA R	02/17/2011	61.21
16347	CARTRIDGE CARE	02/17/2011	644.00
16348	CATCO PARTS SERVICE	02/17/2011	259.91
16349	CDW GOVERNMENT INC	02/17/2011	2,871.58
16350	THE CENTER FOR EFFICIENT SCHOO	02/17/2011	17,230.17
16351	CERTIFIED LABORATORIES	02/17/2011	459.91
16352	CHARLSEN, LIBBY	02/17/2011	79.00
16353	CHAVEZ, ASHLEY R	02/17/2011	140.00
16354	CHURCH, CAROLYN	02/17/2011	33.92
16355	CITI-CARGO & STORAGE CO INC	02/17/2011	85.00
16356	CODY, SHANE T	02/17/2011	150.00
16357	COLEMAN, MARY JO	02/17/2011	184.25
16358	COMCAST	02/17/2011	69.21
16359	COMCAST	02/17/2011	63.95
16360	CONTINENTAL CLAY CO	02/17/2011	764.69
16361	COOK TOOL & MACHINE	02/17/2011	115.00
16362	COOPER, MICHAEL	02/17/2011	71.00
16363	Vendor Continued Check	02/17/2011	0.00
16364	COPY IMAGES INC	02/17/2011	19,816.74
16365	Vendor Continued Check	02/17/2011	0.00
16366	Vendor Continued Check	02/17/2011	0.00
16367	COPY IMAGES INC	02/17/2011	5,203.05
16368	CUB FOODS OF WHITE BEAR TWSHP	02/17/2011	719.28
16369	CUB FOODS OF WOODBURY	02/17/2011	150.78
16370	CULLEN, CRAIG	02/17/2011	290.91
16371	CULLIGAN BOTTLED WATER	02/17/2011	102.46
16372	CUMMINS NPOWER LLC	02/17/2011	103.70
16373	DAHL, CHRISTINE	02/17/2011	60.00
16374	DAHLE, ANALISA F	02/17/2011	140.00
16375	DAILEY, CHEYENNE	02/17/2011	20.00

Check Nbr	Vendor Name	Check Date	Check Amount
16376	Vendor Continued Check	02/17/2011	0.00
16377	Vendor Continued Check	02/17/2011	0.00
16378	DALCO CORPORATION	02/17/2011	8,795.54
16379	DEEN, DENISE	02/17/2011	198.98
16380	DELANEY, MICHAEL	02/17/2011	109.00
16381	DELL MARKETING LP	02/17/2011	811.52
16382	DELTA EDUCATION	02/17/2011	352.22
16383	DICKINSON, JANET B	02/17/2011	74.94
16384	DISCOUNT SCHOOL SUPPLY	02/17/2011	1,062.79
16385	DODGE NATURE CENTER	02/17/2011	215.00
16386	DOMINOS PIZZA	02/17/2011	285.25
16387	DONATELLI'S	02/17/2011	2,866.00
16388	DOOR SERVICE COMPANY	02/17/2011	22,631.00
16389	DOTT, RICHEY	02/17/2011	14.25
16390	DSA	02/17/2011	935.00
16391	DYMIT, MARIE	02/17/2011	82.62
16392	E.L. REINHARDT COMPANY INC	02/17/2011	691.01
16393	EAST RIDGE HIGH SCHOOL	02/17/2011	170.00
16394	ECKROTH MUSIC	02/17/2011	2,547.19
16395	ECOLAB	02/17/2011	1,968.53
16396	EDWARD DON & COMPANY	02/17/2011	1,461.18
16397	ELECTRONIC LEARNING PRODUCTS	02/17/2011	200.00
16398	ELK RIVER HIGH SCHOOL	02/17/2011	84.00
16399	ELLSWORTH, ANNE M	02/17/2011	124.55
16400	ENGELMAYER, JENNIFER	02/17/2011	72.00
16401	ENGEN, BRAD	02/17/2011	89.95
16402	ENGRAV, SHARON	02/17/2011	5.50
16403	ENGSTROM, KELSEY R	02/17/2011	129.50
16404	ENGSTRAN, PAUL	02/17/2011	40.00
16405	ERBERT & GERBERTS SUBS & CLUBS	02/17/2011	45.56
16406	ESPRESSO MIDWEST INC	02/17/2011	12.56
16407	ESSON, ANN	02/17/2011	50.00
16408	EVAN-MOOR	02/17/2011	58.98
16409	FARMER, CORINNE ANN	02/17/2011	79.00
16410	FASTENAL COMPANY	02/17/2011	65.67
16411	FAUTH, DAVE	02/17/2011	71.00
16412	FEHR, ABIGAIL L	02/17/2011	304.45
16413	FESTIVAL FOODS-KNOWLAN'S	02/17/2011	985.09
16414	FETTINGER, NICOLE	02/17/2011	84.64
16415	FIRST STUDENT INC	02/17/2011	143,073.49
16416	FISH, SUSAN M	02/17/2011	11.00
16417	FLAHERTY'S ARDEN BOWL	02/17/2011	627.00
16418	FOLLETT SOFTWARE CO	02/17/2011	146.56
16419	FOLLETT LIBRARY RESOURCES	02/17/2011	811.20
16420	FRATTALONES HARDWARE STORES	02/17/2011	1,068.48
16421	G&K SERVICES INC	02/17/2011	1,529.63
16422	G&K SERVICES INC	02/17/2011	645.76
16423	GALLAGHERS NORTHWESTERN TIRE C	02/17/2011	2,566.02
16424	GAME WORLD	02/17/2011	1,485.00
16425	GARDEN & ASSOCIATES INC	02/17/2011	137.50

Check Nbr	Vendor Name	Check Date	Check Amount
16426	GARRISON, MARK S	02/17/2011	162.50
16427	GCS SERVICE INC	02/17/2011	82.77
16428	GILLUND ENTERPRISES	02/17/2011	185.82
16429	GODBOUT, JULIANNE M	02/17/2011	140.00
16430	GOEBEL, DARRYL	02/17/2011	77.00
16431	GOLDCOM INC	02/17/2011	222.95
16432	GRAFFIC TRAFFIC LLC	02/17/2011	1,245.75
16433	Vendor Continued Check	02/17/2011	0.00
16434	GRAINGER	02/17/2011	2,458.75
16435	GRAND SLAM SPORTS @ COON RAPID	02/17/2011	2,408.00
16436	GRANDMA'S BAKERY INC	02/17/2011	19.20
16437	GRATZ, MICHELLE C	02/17/2011	202.55
16438	GREATAMERICA LEASING CORP	02/17/2011	812.91
16439	Vendor Continued Check	02/17/2011	0.00
16440	Vendor Continued Check	02/17/2011	0.00
16441	GROTH MUSIC CO	02/17/2011	799.24
16442	HALL, BEVERLY	02/17/2011	25.00
16443	HALLBERG ENGINEERING INC	02/17/2011	1,829.58
16444	HANK, DAWN	02/17/2011	59.00
16445	HANSON, MARILYN	02/17/2011	158.03
16446	HARBOR FREIGHT TOOLS	02/17/2011	549.91
16447	HARRISON, LOREE	02/17/2011	30.00
16448	HAWLEY, ELIZABETH	02/17/2011	160.00
16449	HELLO DIRECT INC	02/17/2011	80.65
16450	HERFF JONES INC	02/17/2011	534.29
16451	HIGGINS, SHEILA	02/17/2011	312.88
16452	HISDAHL INC	02/17/2011	350.70
16453	HMONG ABC	02/17/2011	242.60
16454	Vendor Continued Check	02/17/2011	0.00
16455	Vendor Continued Check	02/17/2011	0.00
16456	HOGLUND BUS AND TRUCK CO	02/17/2011	4,932.24
16457	HSBC BUSINESS SOLUTIONS	02/17/2011	118.08
16458	HUBERT COMPANY	02/17/2011	249.68
16459	HUDSON, SCOTT	02/17/2011	67.00
16460	HUGO CITY OF	02/17/2011	2,368.58
16461	HUGO FEED MILL & HARDWARE	02/17/2011	29.95
16462	HUOT, JOHN D	02/17/2011	53.00
16463	INNOVATIVE OFFICE SOLUTIONS	02/17/2011	2,854.52
16464	Vendor Continued Check	02/17/2011	0.00
16465	INTA JUICE	02/17/2011	900.00
16466	INTEGRITY INTERPRETING LLC	02/17/2011	106.00
16467	J & R SCHOOL SUPPLIES	02/17/2011	190.00
16468	JAYTECH INC	02/17/2011	6,781.80
16469	JOHNSON, JERRY	02/17/2011	25.00
16470	JOHNSON, LINDA K	02/17/2011	343.49
16471	JOHNSON CONTROLS INC	02/17/2011	1,180.25
16472	JOHNSON, SHARON ANNE	02/17/2011	228.88
16473	JOHNSON, SHARON	02/17/2011	25.00
16474	JOYCE, DEBORAH	02/17/2011	175.39
16475	JW PEPPER & SON INC	02/17/2011	144.98

Check Nbr	Vendor Name	Check Date	Check Amount
16476	K PEARSON MECHANICAL LLC	02/17/2011	2,764.62
16477	KAAS, LORRI	02/17/2011	75.00
16478	KARLSBURGER FOODS INC	02/17/2011	80.20
16479	KATH FUEL OIL SERVICE CO	02/17/2011	24,049.10
16480	KATZMAN, MISHELE	02/17/2011	143.27
16481	KELLY, JULIE A	02/17/2011	75.00
16482	KIMBALL MIDWEST	02/17/2011	336.46
16483	KNIGHT, MARTY C	02/17/2011	67.00
16484	KNOWBUDDY RESOURCES	02/17/2011	612.37
16485	KOTILINEK, FAY	02/17/2011	78.38
16486	KOVACICH, DAN	02/17/2011	234.40
16487	KOVARIK, DAN	02/17/2011	74.00
16488	KOVARS, DOUGLAS A	02/17/2011	71.00
16489	KRUCHOSKI, JULIA	02/17/2011	72.00
16490	KRUSEMARK, CARY L	02/17/2011	28.85
16491	LABELLE PAUL H	02/17/2011	53.00
16492	LACASSE, ROBYN	02/17/2011	30.00
16493	LAKES COUNTRY SERVICE COOP	02/17/2011	168.00
16494	LAMWERS, LINDSAY M	02/17/2011	26.97
16495	LANDS BEST FOODS	02/17/2011	8,710.00
16496	LARSEN, GARY SCOTT	02/17/2011	129.00
16497	LARSON, KAREN L	02/17/2011	52.00
16498	LEEPER, BOB	02/17/2011	30.00
16499	LESSARD, JAMES	02/17/2011	40.00
16500	LIBRARY VIDEO COMPANY	02/17/2011	995.94
16501	LIDS TEAM SPORTS	02/17/2011	396.00
16502	LINGUISYSTEMS INC	02/17/2011	85.90
16503	LOFFLER COMPANIES INC	02/17/2011	310.00
16504	LONG, TONY	02/17/2011	30.00
16505	LOUNSBERRY, CAROLYN R	02/17/2011	202.56
16506	LUBRANT, NANCY JEAN	02/17/2011	50.00
16507	MACKIN EDUCATIONAL RESOURCES	02/17/2011	532.96
16508	MACPHAIL CENTER FOR MUSIC	02/17/2011	4,887.50
16509	MARTIN-MCALLISTER	02/17/2011	800.00
16510	MARXHAUSEN, MARK	02/17/2011	100.00
16511	MCDONOUGH'S WATERJETTING AND	02/17/2011	1,790.75
16512	MCGINLEY MYERS, NANCY J	02/17/2011	64.98
16513	MERSCH, NICOLE A	02/17/2011	42.51
16514	MESLOW, DAVID	02/17/2011	71.00
16515	METRO ECSU	02/17/2011	20.00
16516	METRO ECSU	02/17/2011	200.00
16517	MIDTHUN, CAROL	02/17/2011	60.16
16518	MIDWEST BUS PARTS INC	02/17/2011	727.75
16519	MILLER, MATHEW	02/17/2011	11.00
16520	Vendor Continued Check	02/17/2011	0.00
16521	MINVALCO INC	02/17/2011	3,213.21
16522	MN ASSOC OF ADMIN OF STATE	02/17/2011	900.00
16523	MN COMMUNITY EDUC ASSOC (MCEA)	02/17/2011	1,295.00
16524	MN ELEVATOR INC	02/17/2011	290.77
16525	MN INTERSCHOLASTIC ATHLETIC AD	02/17/2011	100.00

Check Nbr	Vendor Name	Check Date	Check Amount
16526	MN STATE HIGH SCHOOL MATH LEAG	02/17/2011	41.39
16527	MSSWA MIDWEST SCHOOL SOCIAL	02/17/2011	75.00
16528	MULTICOM	02/17/2011	175.68
16529	MUSEUM OF SCIENCE	02/17/2011	3,160.67
16530	NASCO	02/17/2011	57.22
16531	NASVIK, CRAIG S	02/17/2011	84.00
16532	NATL COUNCIL FOR THE SOCIAL ST	02/17/2011	430.92
16533	NEW PRAGUE ARCHERY CLUB	02/17/2011	272.00
16534	Vendor Continued Check	02/17/2011	0.00
16535	Vendor Continued Check	02/17/2011	0.00
16536	NORTH CENTRAL TRUCK EQUIPMENT	02/17/2011	667.17
16537	NORTHEAST METRO INTERMEDIATE D	02/17/2011	70,200.02
16538	NORTHWEST GRAPHIC SUPPLY CO	02/17/2011	168.12
16539	O'CONNELL, CHRIS	02/17/2011	479.94
16540	O'GRADY, CATHY	02/17/2011	991.87
16541	O'REILLY AUTOMOTIVE INC	02/17/2011	1,838.07
16542	OFFICE DEPOT	02/17/2011	198.05
16543	OLD DUTCH FOODS INC	02/17/2011	1,946.28
16544	OLSON, DAVE	02/17/2011	30.00
16545	ON SITE SANITATION INC	02/17/2011	308.57
16546	OPEN ARMS OF MN	02/17/2011	3,827.90
16547	ORIENTAL TRADING CO INC	02/17/2011	73.92
16548	OSTERLUND, MARY	02/17/2011	63.97
16549	OXYGEN SERVICE CO INC	02/17/2011	19.53
16550	PAMS LUNCHROOM LLC	02/17/2011	5,577.91
16551	PAN-O-GOLD	02/17/2011	4,310.89
16552	PARKOS CONSTRUCTION CO INC	02/17/2011	10,899.35
16553	PARTS NOW ! LLC	02/17/2011	331.50
16554	PAULSON, MIKE	02/17/2011	107.00
16555	PEICK, JACK R	02/17/2011	77.00
16556	PEPER, ALLISON L	02/17/2011	249.99
16557	PETERSON BROS ROOFING & CONST	02/17/2011	3,096.90
16558	PETERSEN, LONA	02/17/2011	79.00
16559	PETERSON, REBECCA	02/17/2011	109.25
16560	PETERSON, STAN	02/17/2011	71.00
16561	PICHA, CHRISTINA K	02/17/2011	109.65
16562	PINE TREE APPLE ORCHARD	02/17/2011	396.00
16563	PITLICK, GREG	02/17/2011	345.50
16564	PITNEY BOWES PURCHASE POWER	02/17/2011	1,519.99
16565	PM ENTERPRISES	02/17/2011	425.00
16566	POKORNY, MARY	02/17/2011	82.61
16567	POLAR CHEVROLET MAZDA	02/17/2011	269.62
16568	POLLARD, AIMIE N	02/17/2011	32.30
16569	POMINVILLE, KATHY	02/17/2011	25.00
16570	POSTMASTER	02/17/2011	176.00
16571	POSTMASTER	02/17/2011	88.00
16572	POSTMASTER	02/17/2011	515.66
16573	PRAXAIR DISTRIBUTION INC	02/17/2011	103.58
16574	THE PRESIDENTS CHALLENGE	02/17/2011	31.50
16575	PRUFROCK PRESS INC	02/17/2011	120.95

Check Nbr	Vendor Name	Check Date	Check Amount
16576	QWEST	02/17/2011	261.80
16577	R & R SPECIALTIES INC	02/17/2011	160.40
16578	RAMSEY COUNTY COMM HUMAN SVCS	02/17/2011	19,664.00
16579	RANDALL, JODY M	02/17/2011	146.22
16580	REEM, BRETT	02/17/2011	71.00
16581	REHBEIN TRANSIT INC	02/17/2011	5,440.00
16582	REINHART FOODSERVICE	02/17/2011	4,167.90
16583	RENAISSANCE LEARNING INC	02/17/2011	101.66
16584	THE RETROFIT COMPANIES INC	02/17/2011	905.95
16585	RICE, CRAIG	02/17/2011	8.76
16586	RICOH AMERICAS CORP	02/17/2011	489.08
16587	RICOH AMERICAS CORP	02/17/2011	23.00
16588	RM COTTON COMPANY	02/17/2011	173.60
16589	ROCKFORD, KRISTY	02/17/2011	220.00
16590	ROSSITER, DANIEL J	02/17/2011	86.81
16591	SAM'S CLUB/GEMB	02/17/2011	307.58
16592	SAM'S CLUB/GEMB	02/17/2011	195.48
16593	SAM'S CLUB/GEMB	02/17/2011	138.39
16594	SCALZO, JOEL	02/17/2011	140.00
16595	SCHMITT MUSIC COMPANY	02/17/2011	5.00
16596	SCHNEIDER, APRIL C	02/17/2011	70.79
16597	SCHOOL NUTRITION ASSOC (SNA)	02/17/2011	1,116.00
16598	SCHOOL PROJECT	02/17/2011	2,909.25
16599	SCHOOL SPECIALTY	02/17/2011	278.97
16600	SCHREPFER, ANTHONY P	02/17/2011	71.00
16601	SCHULTZE, DOUG	02/17/2011	19.00
16602	SCHULTZ, JENNIFER	02/17/2011	75.00
16603	SCHUMACHER, KATIE	02/17/2011	79.00
16604	SCHWAB-VOLLHABER-LUBRATT	02/17/2011	5,229.18
16605	SCIENCE MUSEUM OF MINNESOTA	02/17/2011	777.00
16606	SEARS COMMERCIAL ONE	02/17/2011	178.95
16607	SEBCO BOOKS	02/17/2011	562.70
16608	SECOND HARVEST FARM CENTRAL	02/17/2011	580.50
16609	SECURITAS SEC SVCS USA INC	02/17/2011	2,042.72
16610	SEHR, DEBRA	02/17/2011	83.22
16611	SENTRY SYSTEMS INC	02/17/2011	525.00
16612	SHANEY, DYLAN	02/17/2011	30.00
16613	SHIFFLER EQUIPMENT SALES INC	02/17/2011	64.20
16614	SHOUP, ANDREA J	02/17/2011	102.00
16615	SIDE BY SIDE ASSOC	02/17/2011	3,375.00
16616	SIGHTLINE DISPLAYS LLC	02/17/2011	225.00
16617	SIGN PRO	02/17/2011	47.84
16618	SIMONSON, TINA	02/17/2011	74.00
16619	SIMPSON, JOHN	02/17/2011	77.00
16620	SKYWARD INC	02/17/2011	80.00
16621	SMITH, LISA	02/17/2011	19.00
16622	SNAP ON TOOLS	02/17/2011	575.75
16623	SOUTH DAKOTA TEACHER JOB FAIR	02/17/2011	250.00
16624	SPIRIT MOUNTAIN	02/17/2011	2,679.03
16625	ST PAUL LINOLEUM & CARPET COMP	02/17/2011	11,155.85

Check Nbr	Vendor Name	Check Date	Check Amount
16626	ST PAUL PARKS AND RECREATION	02/17/2011	148.50
16627	STAPLES ADVANTAGE	02/17/2011	4,952.38
16628	STENDER, DEB	02/17/2011	76.00
16629	STEPHAN, SUSAN K	02/17/2011	95.36
16630	STEWART, SCOTT	02/17/2011	53.60
16631	STIRLING, CONNIE	02/17/2011	111.30
16632	STUDENT SUPPLY	02/17/2011	498.15
16633	SUBURBAN FLOOR COVERING	02/17/2011	165.00
16634	SWANN, MIKE	02/17/2011	30.00
16635	SWEET, DIANE	02/17/2011	25.00
16636	SWOBODA, SARAH T	02/17/2011	66.68
16637	TDS METROCOM - MN	02/17/2011	3,619.81
16638	TELIN TRANSPORTATION GROUP LLC	02/17/2011	1,070.43
16639	TERRY, MARY J	02/17/2011	50.00
16640	TESSIER, NEIL	02/17/2011	74.00
16641	TEXTBOOK WAREHOUSE INC	02/17/2011	1,877.85
16642	THIBAUT, DEB	02/17/2011	110.00
16643	THINK SOCIAL PUBLISHING INC	02/17/2011	128.70
16644	THINKING MOVES ORDERS	02/17/2011	66.90
16645	THORSHEIM, TAI	02/17/2011	74.00
16646	TIERNEY BROTHERS INC	02/17/2011	9,369.64
16647	TORGUSSON, CHRISTI	02/17/2011	76.00
16648	TOUCHSYSTEMS	02/17/2011	214.00
16649	TOUSLEY FORD INC	02/17/2011	15.00
16650	TRADE PRESS INC	02/17/2011	1,369.00
16651	TRANS-MISSISSIPPI BIO SUPPLY	02/17/2011	350.19
16652	TRANSCEND UNITED TECH	02/17/2011	175.00
16653	TRAVER, SHAWNA J	02/17/2011	40.00
16654	TRI STATE BOBCAT	02/17/2011	46.08
16655	TRIO SUPPLY COMPANY	02/17/2011	9,605.44
16656	TROJE, BRETT A	02/17/2011	107.00
16657	TRUCK UTILITIES MFG CO	02/17/2011	67.13
16658	TWIN CITIES TRANSPORT & RECOVER	02/17/2011	200.00
16659	UNIV OF MN DEPT OF FISHERIES	02/17/2011	53.56
16660	VAIL, ANNE B	02/17/2011	105.08
16661	VALLEY FAIR GROUP SALES	02/17/2011	5,330.00
16662	VANHEEL, RANDY	02/17/2011	77.00
16663	VENTURES FOR EXCELLENCE	02/17/2011	10,935.00
16664	VERIZON WIRELESS	02/17/2011	69.63
16665	VERTICAL ENDEAVORS INC	02/17/2011	200.00
16666	VERTICAL ENDEAVORS INC	02/17/2011	489.65
16667	VIKING ELECTRIC SUPPLY	02/17/2011	2,768.76
16668	VIKING INDUSTRIAL CENTER	02/17/2011	92.00
16669	VOYAGEUR ENVIRONMENTAL CENTER	02/17/2011	550.00
16670	WARNER, GENE	02/17/2011	77.00
16671	WASTE MANAGEMENT OF WI-MN	02/17/2011	12,904.91
16672	WHITE BEAR BOWL	02/17/2011	540.00
16673	WHITE BEAR CENTER FOR THE ARTS	02/17/2011	5,700.00
16674	WHITE BEAR GLASS INC	02/17/2011	415.00
16675	WHITE BEAR LOCKSMITH INC	02/17/2011	54.05

Check Nbr	Vendor Name	Check Date	Check Amount
16676	WHITE BEAR TOWNSHIP THEATRE	02/17/2011	456.00
16677	Vendor Continued Check	02/17/2011	0.00
16678	WHITE BEAR LAKE (CITY OF)	02/17/2011	6,149.96
16679	WEDELL, JENNIFER	02/17/2011	79.00
16680	WEIDELL, NEILIE	02/17/2011	30.00
16681	WESTERN PSYCHOLOGICAL SERVICES	02/17/2011	940.50
16682	WESTONKA ARCHERY BOOSTERS	02/17/2011	288.00
16683	WHEELER HARDWARE COMPANY	02/17/2011	329.05
16684	WHITCOMB-BREMER, JACLYN ANN	02/17/2011	68.39
16685	WILD MOUNTAIN	02/17/2011	3,008.00
16686	WILDER, BETH M	02/17/2011	30.00
16687	WILDMAN HILAL, ANDREA L	02/17/2011	103.78
16688	WILLCOXON JR, PETE	02/17/2011	56.10
16689	WIMER, MARY KATHRYN	02/17/2011	150.00
16690	WITTMAN, DAVID W	02/17/2011	71.00
16691	WOEHRLE, MICHAEL	02/17/2011	30.00
16692	WOODBERRY, JEAN	02/17/2011	98.53
16693	WORNER, KRISTIN	02/17/2011	150.00
16694	XEROX CORPORATION	02/17/2011	636.72
16695	YMCA OF GREATER SAINT PAUL	02/17/2011	81,806.09
16696	ZAPPA'S SPORTING GOODS	02/17/2011	360.00
16697	ZARLING, DARRICK	02/17/2011	30.00
422	Computer	Check(s) For a Total of	753,249.08

Check Nbr	Vendor Name	Check Date	Check Amount
15940	GROTH, RONALD H	02/17/2011	100.00
1	Void	Check(s) For a Total of	100.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	422	Computer	Checks For a Total of	753,249.08
Total For	422	Manual, Wire Tran, ACH &	Computer Checks	753,249.08
Less	1	Voided	Checks For a Total of	100.00
			Net Amount	753,149.08

Check Nbr	Vendor Name	Check Date	Check Amount
16698	FLORIDA NATL HIGH ADVENTURE	02/18/2011	2,499.00
1	Computer	Check(s) For a Total of	2,499.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,499.00
Total For	1	Manual, Wire Tran, ACH &	Computer Checks	2,499.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,499.00

Check Summary

PAYROLL

Check Nbr	Vendor Name	Check Date	Check Amount
16699	AIG	02/22/2011	5,748.82
16700	AMERICAN FUNDS	02/22/2011	69,238.07
16701	AMERICAN UNITED LIFE	02/22/2011	44,611.41
16702	AMERICAN UNITED LIFE	02/22/2011	2,806.44
16703	AMERIPRISE	02/22/2011	10,476.83
16704	AXA EQUITABLE	02/22/2011	14,844.37
16705	CIVIL COLLECTIONS UNIT	02/22/2011	30.00
16706	ECMC	02/22/2011	169.13
16707	EDUCATION MN ESI BILLING TRUST	02/22/2011	18,277.99
16708	GREATER TWIN CITIES UNITED WAY	02/22/2011	248.50
16709	IUOE #70	02/22/2011	2,119.08
16710	MCGRANE, MARY	02/22/2011	269.40
16711	MESSERLI & KRAMER PA	02/22/2011	525.54
16712	METROPOLITAN LIFE	02/22/2011	4,093.76
16713	MILLENIUUM CREDIT CONSULTANTS	02/22/2011	284.53
16714	MN CHILD SUPPORT	02/22/2011	1,890.00
16715	MN DEPT OF REVENUE	02/22/2011	96.00
16716	MN ENVIRONMENTAL FUND	02/22/2011	56.00
16717	RAMSEY COUNTY SHERIFF	02/22/2011	97.75
16718	THE ROSE LAW FIRM, PLLC	02/22/2011	162.76
16719	SAM'S CLUB/GEMB	02/22/2011	1,166.70
16720	SCHOOL SERVICE EMPLOYEES	02/22/2011	5,648.09
16721	US DEPT OF EDUCATION	02/22/2011	339.00
16722	VANGUARD SMALL BUSINESS SERVIC	02/22/2011	19,962.23
16723	WBLA EDUCATIONAL FOUNDATION	02/22/2011	782.00
25	Computer	Check(s) For a Total of	203,944.40

Check Nbr	Vendor Name	Check Date	Check Amount
15580	MCGRANE, MARY	02/22/2011	150.00
1	Void	Check(s) For a Total of	150.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	25	Computer	Checks For a Total of	203,944.40
Total For	25	Manual, Wire Tran, ACH &	Computer Checks	203,944.40
Less	1	Voided	Checks For a Total of	150.00
			Net Amount	203,794.40

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Donation	Donor	Recipient
\$500	Pheasants Forever, Inc	White Bear Lake Area Schools Outdoor Club/Archery Club
\$50 for transportation to Region 4AA Music Contest at Tartan High School on 3/8/11.	Bret and Linda Gapp	White Bear Lake Area High School Band Program
\$50 for transportation to Region 4AA Music Contest at Tartan High School on 3/8/11.	Roberta and John Locke	White Bear Lake Area High School Band Program
\$50 for transportation to Region 4AA Music Contest at Tartan High School on 3/8/11.	Sheri and Howard Smith	White Bear Lake Area High School Band Program
\$75 for transportation to Region 4AA Music Contest at Tartan High School on 3/8/11.	Rebecca Schack	White Bear Lake Area High School Band Program
\$19.99	Ohiopyle Prints, Inc.	White Bear Lake Area High School
School Supplies to include pencils, rulers, pens, glue sticks, bottles of glue, 2-pocket folders, file folders, 3-ring notebooks, spiral notebooks, colored pencils, erasers, filler paper, markers, Kleenex boxes, pencil boxes, pencil bags, report covers, colored pencils, crayons, index cards, protractors, scotch tape, lunch box, scissors, staplers and staples. Value - \$1,215.97	Senior Center and American Legion Auxiliary #168	White Bear Lake Area Schools
\$20 for general needs of Oneka.	Carin and Bret Anderson	Oneka Elementary School
\$10 for general needs of Oneka.	Fang Key and Mai Yang	Oneka Elementary School

\$22,906.90	See Attached	White Bear Lake Area Schools Community Services Senior Program
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RECOMMENDATION: Accept donations.

Courtesy Title	First Name	Last Name	DonationAmount
		3M Foundation	\$ 250.00
Mr. & Mrs.	Bob & Linda	Albert	\$ 50.00
Mr. & Mrs.	Raymond & Maurine	Alexander	\$ 25.00
Mr. & Mrs.	Elwood & Judy	Anderson	\$ 25.00
Mr. & Mrs.	Milton & Kathleen	Anderson	\$ 25.00
Mr. & Mrs.	Elwood & Judith	Anderson	\$ 50.00
Ms.	Joyce	Arnes	\$ 15.00
Ms.	Vicki	Arsenal	\$ 50.00
Ms.	Mary Lou	Baggen	\$ 25.00
Ms.	Joyce	Baltz	\$ 10.00
Mr. & Mrs.	John & Rita	Barton	\$ 50.00
Ms.	Kathleen	Beaurline	\$ 35.00
Mr.	Terry	Beckjorden	\$ 25.00
Mr.	Gary	Bellis	\$ 25.00
Mr. and Mrs.	Duane and LaReine	Bengtson	\$ 12.00
Mr. & Mrs.	Thomas & Judith	Beniak	\$ 75.00
Ms.	Phyllis	Benjamin	\$ 50.00
Mr. & Mrs.	Barton & Sharon	Benshoof	\$ 20.00
Mr.	Gerald	Berger	\$ 25.00
Mr.	Wayne	Berry	\$ 25.00
Mr.	Wayne	Berry	\$ 25.00
Mr. & Mrs.	Willard & Bev	Bibeau	\$ 50.00
Ms.	Alice	Bloomquist	\$ 50.00
		Board of Directors	\$ 1,500.00
Ms.	Janet	Bowser	\$ 25.00
Ms.	Camille	Brass	\$ 50.00
Mr. & Mrs.	Dennis & Judith	Brewer	\$ 50.00
Mr.	James	Brink	\$ 25.00
Mr. & Mrs.	Daniel & Mary	Brott	\$ 25.00
Ms.	Mary	Bryan-Day	\$ 200.00
Ms.	Ruth	Bullis	\$ 35.00
Ms.	Marlene E.	Burkel	\$ 25.00
Mr. & Mrs.	Ernest A.	Burrow	\$ 20.00
Mr. & Mrs.	Laurence & Beverly	Carlson	\$ 25.00
Mr.	Ralph	Carlson	\$ 25.00
Ms.	Maureen	Carrell	\$ 75.80
Mr.	Jerome V.	Cartier	\$ 25.00
Mr. & Mrs.	Lee & Carol	Carver	\$ 25.00
Ms.	Josephine	Chervenak	\$ 25.00
Mr.	Norman	Christensen	\$ 100.00
Mr. & Mrs.	Gene & Nancy	Christensen	\$ 25.00
Mr. & Mrs.	John & Joellen	Christensen	\$ 25.00
Mr. & Mrs.	Douglas & Esther	Christgau	\$ 18.95
Ms.	Elva E.	Christiansen	\$ 130.00
Ms.	Susan	Clancy	\$ 25.00
Ms.	Ella	Cleary	\$ 25.00
Ms.	Linda	Clemens	\$ 25.00
Mr. & Mrs.	Kenneth & Delpha	Close	\$ 30.00
Mr. & Mrs.	Kenneth & Delpha	Close	\$ 25.00
Mr. & Mrs.	Galen & Theresa	Close	\$ 200.00
Ms.	Darlene	Cochran	\$ 100.00

Ms.	Alta V.	Colaizy	\$	25.00
Mr. & Mrs.	Bob & Marilyn	Cole	\$	25.00
Mr.	Robert C.	Cramer	\$	50.00
Ms.	Carol	Cramer	\$	100.00
Mr. & Mrs.	Joe & Carol	Crowe	\$	100.00
Mr.	Robert	Cuerden	\$	50.00
Ms.	Sheila	Cunningham	\$	500.00
Ms.	Martha	Cunningham	\$	500.00
Ms.	Barbara	Darst	\$	25.00
Ms.	Bernadine	DeChaney	\$	25.00
Ms.	Bernie	DeChaney	\$	10.00
Mr. & Mrs.	Robert & Ruth	Deeg	\$	50.00
Ms.	Colleen F.	Dellwo	\$	25.00
Mr. & Mrs.	Frank & Phyllis	Demma	\$	50.00
Mr.	Greg	Deutsch	\$	12.00
Ms.	Doris Ann	Dickinson	\$	25.00
Mr.	Paul	Dickson	\$	30.00
Mr. & Mrs.	Robert & Virginia	Dippel	\$	25.00
Ms.	Lynne B.	Doolittle	\$	25.00
Ms.	Elizabeth	Doyle	\$	10.00
Mr. & Mrs.	Darold & Gretchen	Dunn	\$	50.00
Mr. & Mrs.	George & Lucy	Durfee	\$	50.00
Mr. & Mrs.	Jack & Nancy	Dzubnar	\$	25.00
Mr.	Ralph D.	Ebbott	\$	100.00
Ms.	Jacqueline	Eha	\$	50.00
Mrs.	Marcella E.	Eischen	\$	15.00
Ms.	Dorothy	Elion	\$	25.00
Ms.	Anne	Elsinger	\$	25.00
Ms.	Barbara	Emer	\$	50.00
Ms.	Christine	Erickson	\$	25.00
Mr.	Donald	Evertz	\$	25.00
Mr.	Donald	Evertz	\$	25.00
Ms.	Ruth M.	Fagen	\$	25.00
Mr. & Mrs.	Myron & Mary	Ferris	\$	25.00
Mr.	Myron	Ferris	\$	25.00
Ms.	Lorraine	Feyder	\$	25.00
Ms.	Sandra	Fiedler	\$	50.00
	Members of the Congregation	First Presbyterian Church	\$	50.00
Ms.	Beverly	Flake	\$	25.00
Ms.	Karen	Forside	\$	50.00
Mr.	Jogn	Fortier	\$	50.00
Ms.	Caroline M.	Foss	\$	40.00
Mr. & Mrs.	Edward & Burnette	Foss	\$	20.00
Mr. & Mrs.	Lloyd & Doris	Frank	\$	25.00
Mr.	Francis	Franta	\$	50.00
Ms.	Mary E.	Furman	\$	25.00
Mr. & Mrs.	Tim & Micky	Garvey	\$	250.00
Mr. & Mrs.	James & Marilyn	Gephart	\$	30.00
Mr. & Mrs.	Richard & Nancene	Getchell	\$	50.00
Ms.	Sandra	Gibson	\$	25.00
Ms.	Janet	Gilkeson	\$	25.00
Ms.	Anne	Gilmore	\$	25.00

Ms.	Gloria	Gipple	\$	25.00
Ms.	Lorna	Green	\$	25.00
Mr.	Thomas	Greenberg	\$	200.00
Ms.	Dorothy	Gruber	\$	25.00
Mr.	David	Guenther	\$	50.00
Mr. & Mrs.	George & Patricia	Guenther	\$	200.00
	Erik and Barbara	Gulbrandsen	\$	180.00
Ms.	Lois	Gurney	\$	25.00
Ms.	Rose	Gustafson	\$	10.00
Ms.	Dorothy	Haas	\$	25.00
Ms.	Gloria	Hacker	\$	25.00
Ms.	Donna	Hagemeier	\$	25.00
Mr. & Mrs.	John & Shirley	Haney	\$	25.00
Mr. & Mrs.	Richard & Barbara	Hanson	\$	25.00
Mr. & Mrs.	Richard & Barbara	Hanson	\$	50.00
Mr. & Mrs.	Barney & Lois	Hanson	\$	25.00
Ms.	Jean	Hart	\$	100.00
Ms.	Marion	Hasting	\$	10.00
Ms.	Marion P.	Hastings	\$	25.00
Mr. & Mrs.	Robert & Georgia	Haug	\$	75.00
Mr. & Mrs.	Hugh & Gloria	Heckel	\$	25.00
Mr. & Mrs.	Gene & Jeannie	Heltemes	\$	50.00
Mr. & Mrs.	Tom & Kate	Hill	\$	25.00
Ms.	Lois	Hodges	\$	25.00
Ms.	Lois	Hodges	\$	10.00
Mr.	John	Hoener	\$	25.00
Ms.	Marjil	Hoffman	\$	25.00
Mr.	Walter J. "Mike"	Hooker	\$	50.00
Mr.	Donald	Howard	\$	800.00
Ms.	Abby	Howe	\$	25.00
Mr. & Mrs.	William & Thelma	Hoye	\$	25.00
Ms.	Mari-Ann	Hoyer	\$	25.00
Ms.	Audrey	Hurd	\$	25.00
Mr. and Mrs.	David and JoAnne	Hutchinson	\$	250.00
Mr. and Mrs.	Douglas and Emmie	Ingram	\$	25.00
Mr. & Mrs.	Francis & Catherine	Jacobs	\$	25.00
Mr. & Mrs.	Mike & Vera	Jansen	\$	50.00
Ms.	Ruth	Janzen	\$	50.00
Mr. & Mrs.	Clifford & Mary	Japs	\$	25.00
Mr. & Mrs.	Arnold & Carole	Jensen	\$	25.00
Ms.	Gloria	Johnson	\$	25.00
Ms.	Dorothy	Johnson	\$	50.00
Mr. & Mrs.	Keith & Carolyn	Johnson	\$	50.00
Mr. & Mrs.	John and Carolyn	Johnson	\$	80.00
Mr. & Mrs.	Keith & Judy	Johnstone	\$	50.00
Ms.	Janice M.	Johnstone	\$	50.00
Ms.	Margaret	Jones	\$	25.00
Mr.	Bob	Kappes	\$	25.00
Mr. & Mrs.	Tom & Alice	Kapsner	\$	25.00
Ms.	Jean	Kass	\$	25.00
Ms.	Linda	Kaufmann	\$	25.00
Ms.	Linda	Kaufmann	\$	25.00

Mr. & Mrs.	Ron & Alana	Kay	\$	25.00
Mr. & Mrs.	Tom & Collette	Kelly	\$	50.00
		Kelly Brothers, Inc.	\$	100.00
Mr. & Mrs.	Thomas & Catherine	Kieffer	\$	25.00
Ms.	Mary	King	\$	10.00
Mr. & Mrs.	Richard & Jeanne	Koeckeritz	\$	100.00
Mr. & Mrs.	Dan & Sandra	Korthuis	\$	50.00
Mr. & Mrs.	Dan & Sandra	Korthuis	\$	50.00
Ms.	May	Kramer	\$	50.00
Ms.	Kay	Kronberg	\$	20.00
Mr.	Philip A.	Krueger	\$	50.00
Mr. & Mrs.	Fen & Ev	Kuefler	\$	25.00
Mr. and Mrs.	David and Judith	Kuehn	\$	50.00
Mr. & Mrs.	Wayne & June	Kulas	\$	25.00
Mr. and Mrs.	Wayne and June	Kulas	\$	25.00
Ms.	Rosella	Langer	\$	5.00
Ms.	Carol	Lau	\$	25.00
Mr.	John	Lauer	\$	100.00
Mr.	Charles	Lavallee	\$	25.00
Ms.	Ann	Lawson	\$	50.00
Ms.	Joann E.	Lemay	\$	50.00
Mr.	Stephen	Lenarz	\$	20.00
Ms.	Alma	Limbach	\$	100.00
Ms.	Anne P.	Lindgren	\$	25.00
Ms.	Shirley J.	Lockbeam	\$	25.00
Mr. & Mrs.	Richard & Karen	Lohmann	\$	50.00
Ms.	Gail	Loland	\$	25.00
Mr.	Donald	Longhenry	\$	20.00
Ms.	Ellen J.	Maas	\$	25.00
Mr. & Mrs.	Reed & Jane	MacKenzie	\$	100.00
Mr.	Robert	Magill-Cuerden	\$	50.00
Ms.	Linda	Manders	\$	50.00
Mr. & Mrs.	Don & Joyce	Manney	\$	25.00
Mr. & Mrs.	Don & Joyce	Manney	\$	50.00
Ms.	Carol	Manning	\$	25.00
Mr. & Mrs.	Duane & Joan	Mansk	\$	25.00
Mr.	Michael	Marttila	\$	25.00
Mr. & Mrs.	Joseph & Shirley	Massa	\$	25.00
Ms.	Sara	Mathieson	\$	50.00
Mr. & Mrs.	Robert & Vera	Mathson	\$	25.00
Ms.	Vera	Mathson	\$	25.00
Mr.	Ralph D.	Maves	\$	25.00
Mr.	Richard H.	May	\$	25.00
Mr.	Gene H.	McAlister	\$	25.00
Ms.	Jody	McCormick	\$	25.00
Mr.	Stephen	McGarthwaite	\$	50.00
Mr. & Mrs.	James & Shirley	McIntyre	\$	25.00
Mr.	Jim	McIntyre	\$	25.00
Mr.	James	McIntyre	\$	25.00
Ms.	Lois	McKeag	\$	25.00
Ms.	Helen L.	McKenzie	\$	25.00
Mr. and Mrs.	Dennis and Ann	McLaren	\$	24.00

Ms.	Nancy	McMullen	\$	50.00
Ms.	Kelly	Merriman	\$	25.00
Mr. & Mrs.	Bruce & LeeAnn	Meyer	\$	30.00
Mr. & Mrs.	Ed & Joan	Michaud	\$	25.00
Mr. and Mrs.	Joseph and Patricia	Mikacevich	\$	25.00
Mr. & Mrs.	Joseph & Antoinette	Milashius	\$	20.00
Mr.	Ray	Millard	\$	25.00
Mr.	Don	Mingo	\$	25.00
		Minnesota Chapter 2884	\$	70.00
Mr.	John E.	Minton	\$	50.00
Mr.	Howard	Moe	\$	25.00
Ms.	Isabelle	Montgomery	\$	10.00
Ms.	Frances	Moss	\$	25.00
Ms.	Carolyn F.	Nadon	\$	25.00
Mr. & Mrs.	Edwin & Mary	Nakasone	\$	25.00
Ms.	Lisa M.	Neely	\$	250.00
Mr.	Walter W.	Nelsen	\$	25.00
Mr. & Mrs.	Gary & Elaine	Nordness	\$	100.00
Ms.	Catherine	Oknick	\$	18.95
Ms.	Dorothy	Olson	\$	20.00
Ms.	Rachel	Olson	\$	50.00
Ms.	Debra	O'Neil	\$	200.00
Mr.	Chieh	Ouyang	\$	50.00
Ms.	Judith Ann	Overmier	\$	150.00
Mr.	Donald	Pakko	\$	25.00
Ms.	Dorothy	Paulson	\$	200.00
Ms.	Patricia	Payson	\$	25.00
Ms.	Betty L.	Pelletier	\$	25.00
Mr.	Roy B.	Peloquin	\$	25.00
Mr. & Mrs.	Larry & Dorothy	Peters	\$	25.00
Ms.	Judith	Peters	\$	25.00
Ms.	Caroline	Peterson	\$	10.00
Ms.	Janet	Peterson	\$	50.00
Ms.	Alvina	Peterson	\$	50.00
Mr.	William H.	Peterson	\$	50.00
Ms.	Muriel Rose	Pollock	\$	25.00
Ms.	Patricia	Ponath	\$	10.00
Mr. & Mrs.	Roger & Esther	Price	\$	25.00
Mr. & Mrs.	Robert & Carole	Przybylski	\$	30.00
Ms.	Constance	Pults	\$	25.00
Mr. & Mrs.	Gary & Dianne	Raines	\$	100.00
Ms.	Janet	Rapheal	\$	15.00
Dr.	Roger	Rasmussen	\$	200.00
Dr.	Roger	Rasmussen	\$	1,000.00
Dr.	Roger	Rasmussen	\$	2,000.00
Ms.	Mary Lou	Rauchwarter	\$	25.00
		Redeemer Lutheran Chu	\$	1,000.00
Mr. & Mrs.	Rex & Renee	Redmer	\$	20.00
Mr. and Mrs.	Rex and Renee	Redmer	\$	20.00
Mr.	Rex	Redmer	\$	20.00
Ms.	Clara D.	Reilly	\$	50.00
Ms.	Jean	Remington	\$	25.00

Ms.	DeAnna M.	Renko	\$	50.00
Ms.	Laudy	Ribar	\$	100.00
Mr. & Mrs.	Bill & Pat	Riley	\$	25.00
Ms.	Bernice A.	Roberts	\$	20.00
Lion	Mike	Roelofs	\$	150.00
Lion	Mike	Roelofs	\$	695.00
Mr. & Mrs.	Charlie & Jan	Roeser	\$	50.00
Mr.	Donald	Rooney	\$	50.00
Ms.	Mary	Ross	\$	50.00
Mr. & Mrs.	Jim & Judy	Ross	\$	25.00
Ms.	Dawn	Rosvold	\$	100.00
Ms.	Marianne	Rubenzler	\$	10.00
Ms.	Linda N.	Ruggles	\$	50.00
Mr. & Mrs.	Bill & Kathy	Rust	\$	25.00
		SAM'S Club		
Ms.	Carol	Sandbakken	\$	50.00
Ms.	Cynthia Shuman	Schild	\$	50.00
Mr. & Mrs.	Robert & Sherry	Schletty	\$	20.00
Ms. & Ms.	Celia & Sharon	Schmidt	\$	25.00
Ms.	Lois	Schoenthaler	\$	25.00
Mr.	Warren	Scidmore	\$	25.00
Mr.	Warren J.	Scidmore	\$	40.00
Mr.	Kenneth	Scilley	\$	25.00
Mr. & Mrs.	Kenneth & Gloria	Shaffer	\$	25.00
Mr. & Mrs.	Rick S. & Connie M.	Shand	\$	100.00
Ms.	Marian	Shepard	\$	25.00
Mr. & Mrs.	Gerald & Joan	Shull	\$	25.00
Dr.	Mary Sue	Simmons	\$	25.00
Mr. & Mrs.	Knut & Gladys	Skjerseth	\$	100.00
Mr. & Mrs.	George & Beverly	Slater	\$	25.00
Mr.	Keith	Smelser	\$	25.00
Mr.	Homer A.	Smith	\$	10.00
Mr.	Raymond	Smith	\$	50.00
Ms.	Diane	Smith	\$	10.00
Mr.	James	Stark	\$	25.00
Ms.	Lolle	Stephenson	\$	50.00
Ms.	Christeen	Stone	\$	10.00
Mrs.	Christeen M.	Stone	\$	50.00
Ms.	Audrey	Strane	\$	25.00
Ms.	Mary	Suko	\$	100.00
		Sunshine Insurance	\$	200.00
Ms.	Betty	Swanson	\$	25.00
Ms.	Mary	Swanson	\$	25.00
Mr. and Mrs.	Ted and Joanne	Thornquist	\$	50.00
Dr.	Jack L.	Titus	\$	25.00
Mr.	Lee	Trebatowski	\$	25.00
Ms.	Nancy	Trevino	\$	25.00
Ms.	Helen M.	Tubridy	\$	25.00
Ms.	Helen M.	Tubridy	\$	25.00
		UCare	\$	100.00
		Ucare	\$	100.00
		Ucare	\$	300.00

		Ucare	\$	100.00
Ms.	Debra	Urban	\$	25.00
Mr. & Mrs.	Robert	VanHout	\$	25.00
Mr. & Mrs.	George & Nancy	Verley	\$	200.00
Mr. and Mrs.	George and Dorothy	Von Drashek	\$	25.00
Mr. & Mrs.	Michael & Mary Jean	Waldoch	\$	25.00
Ms.	Pat	Walstad	\$	10.20
Ms.	Susan G.	Ward	\$	25.00
Mr. & Mrs.	Robert & Caroline	Ward	\$	30.00
Mr. & Mrs.	David & Diane	Weigel	\$	50.00
Mr. & Mrs.	Richard & Ruth	West	\$	25.00
Mr. & Mrs.	Kenneth & Margaret	Westman	\$	20.00
Ms.	Rita	Wethern	\$	25.00
Ms.	Mary	Whitney	\$	50.00
Ms.	Kim	Williams	\$	50.00
Ms.	Jo Ann	Williams	\$	10.00
Mr. & Mrs.	Frank & Jean	Winiecki	\$	10.00
Mrs.	Margaret	Winkel-Ledin	\$	25.00
Ms.	Ethel	Woestehoff	\$	25.00
Mr. & Mrs.	Calvin & Barbara	Wojahn	\$	25.00
Mr. and Mrs.	Cal and Barb	Wojahn	\$	50.00
Ms.	Sheryl	Wright	\$	25.00
Ms.	JoAnn	Wynveen	\$	10.00
Ms.	Dorothy	Yarusso	\$	25.00
Ms.	Barbara	Youngblood	\$	100.00
Mr. & Mrs.	George & Dolores	Zeller	\$	50.00
Ms.	Joy D.	Zemke	\$	25.00
Ms.	Ruth	Zieper	\$	25.00
Mr.	Richard H.	Ziertman	\$	50.00
Ms.	Theresa	Zwieg	\$	25.00

\$ 22,906.90

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RETIREMENT - CLASSIFIED STAFF

CHERYL VADNAIS– Health Assistant, South Campus
Employed by District 624 since 08/31/1988
Effective Date: 06/14/2011

RESIGNATIONS - CLASSIFIED STAFF

SUSAN KLAMMER– Part-Time Cook, Matoska International
Employed by District 624 since 04/24/2006
Effective Date: 02/18/2011

RETIREMENT - CERTIFIED STAFF

KATHLEEN WILDER– Special Education Teacher, Sunrise Middle School
Employed by District 624 since 01/09/1976
Effective Date: 06/10/2011

RESIGNATIONS - CERTIFIED STAFF

SUSAN BUNDA– Elementary Teacher, On Leave
Employed by District 624 since 08/21/2003
Effective Date: 06/10/2011

JOAN HUNSTIGER– German Teacher, On Leave
Employed by District 624 since 08/22/1991
Effective Date: 06/10/2011

NATHAN LONG– Music Teacher, On Leave
Employed by District 624 since 08/22/2002
Effective Date: 06/10/2011

ELI PUPOVAC– Social Studies Teacher, On Leave
Employed by District 624 since 02/14/2002
Effective Date: 06/10/2011

AMENDED RESIGNATION DATE - CERTIFIED STAFF

LAURIE PERRON– Special Education Teacher, On Leave
Effective Date: 02/01/2011

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

CHANGE IN CONTINUING CONTRACT - CERTIFIED STAFF

JANICE DARLING– School Nurse, Central M.S./Otter Lake Elementary
From .90 f.t.e. to a 1.00 f.t.e.
Effective Date: 02/28/2011

LEAVE OF ABSENCE - CERTIFIED STAFF

REBECCA CARLSON – Science Teacher, North Campus/South Campus
Employed by District 624 since 08/24/2006
Effective Dates: 01/17/2011 through 02/23/2011

NEW PERSONNEL - CLASSIFIED STAFF

LINETTE JOHNSON – Part-Time Cook, North Campus
\$12.83/hr. 3.25 hrs. /day 75 days \$3,127.31
Effective Date: 02/16/2011

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the new procedures for the six month (December, 2011 through May, 2011) Public Forum pilot.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (3 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule. Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person making the complaint.
6. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Update on Partnerships**
MEETING DATE: **March 7, 2011**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael Lovett. Superintendent**

Background:

This evening we will have presentations from two of our partnerships which contribute to expanded student opportunities. Our **Tamarack Nature Center** partnership enhances program opportunities, and the **White Bear Lake Area Educational Foundation** is a major financial partner creating opportunities for extending student access to opportunities and promoting innovation.

The presentation about Tamarack Nature Center will highlight the expansion of the partnership over recent years. Director Mary Vitas will also describe the first phase of their site improvement and what that might mean to the School District.

Secondly, the Foundation will present an overview of funding from the Foundation and how that fits with the strategic plan of the Foundation.

Finally, we will highlight one project which received funding from the Foundation and is using that funding in partnership with Tamarack Nature Center. Vadnais Heights Elementary School has a 7.5 acre District owned plot of wetlands adjacent to the school. The school is partnering with Tamarack to create an educational nature study area for Vadnais Heights Elementary students.

AGENDA ITEM: Superintendent's Report
MEETING DATE: March 7, 2011
SUGGESTED DISPOSITION: Information Item
CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent of Schools

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: **First Reading of Policy 497, Nepotism**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Christina Picha, Director of Human Resources**

Background:

School Board Policy 497, Nepotism, is a new policy this year. The policy will establish consistent employment guidelines of family members of current employees. This policy has been reviewed by the Policy Committee with the understanding that there will be further review by the Policy Committee and staff members.

Our intent is to communicate changes this spring and to implement on July 1, 2011.

Recommendation:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the April 11, 2011 School Board meeting agenda or subsequent meetings as an operational item for action.

****NEW POLICY****

497 NEPOTISM

I. PURPOSE

The purpose of this policy is to establish consistent employment guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments or work direction, performance reviews, or compensation of a family member who is also employed by White Bear Lake Area Schools.

II. GENERAL STATEMENT OF POLICY

- A. The District may employ family members of current employees. To be hired, transferred or promoted, close family members may *not*:
 - 1. Be assigned to positions where one can influence the employment conditions or career of the other. This includes decisions involving hiring, compensation, performance evaluation, promotional opportunities and work assignments.
 - 2. Be assigned to positions where one reports to, directs the work of, or supervises directly or indirectly by another close family member.
- B. This policy shall be interpreted and applied consistently with mandates of federal and state equal employment opportunity and discrimination laws.

III. DEFINITIONS

- A. “Direct or Indirect” Supervision.” Direct or indirect supervision means within a chain of command such that an employee’s work responsibilities, salary, career progress or other terms and conditions of employment could be influenced by a close family member.
- B. “Family member.” A family member includes: parent, spouse, child, sibling, grandmother, grandfather, grandchildren, all step relatives including step-mother, step-father, step-sister and step brother, in-law relationships including father and mother-in-law, daughter and son-in-law, brother and sister-in-law, domestic partner or a member of the employee’s household.

Legal References:

Minn. Stat. Ch. 363 (Minnesota Human Rights Act)

42 U.S.C., Section 2000c et seq.(Title VII. of the Civil Rights Act)

AGENDA ITEM: **First Reading of Policy 524, Internet Acceptable Use and Safety Policy**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **David Law, Assistant Superintendent**
Christina Picha, Director of Human Resources
Mark Garrison, Instructional Technology Coordinator

Background:

School Board Policy 524, Internet Acceptable Use and Safety Policy, has been reviewed by the School Board Policy Committee, on a first review. This policy, last reviewed in 2001, addresses a wide range of issues related to technology, including staff and student use of District hardware and software, and protocols for the use of internet.

The policy change recommendations draw from MSBA and from other school district policies. On Monday evening we will provide a brief overview of the policy and proposed changes, and recommend that it be carried over to first reading status for the April 11 School Board meeting.

Between now and April 11 the policy will undergo further review by administration, staff, students, and the Policy committee.

Recommendation:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the April 11, 2011 School Board meeting agenda as a first reading.

Adopted: September 8, 1997
Revised: February 28, 2000
December 10, 2001

White Bear Lake Area
School Board Policy 524

524 INTERNET ELECTRONIC TECHNOLOGIES ACCEPTABLE USE POLICY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for acceptable and safe use of the Internet, including electronic communications, and the District's electronic technologies. District Electronic Technologies include but are not limited to computers and peripherals, printers, phones and the applications they support and/or access.

~~II. SCOPE~~

~~This policy shall apply to all users of the School District's Internet access, computers and equipment, including but not limited to students, faculty, administrators, supporting staff, agents, and board members. This policy shall apply to the use of the School District's Internet access provided by any means.~~

~~III. II. GENERAL STATEMENT OF POLICY~~

In making decisions regarding student and employee access to the school district electronic technologies and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. ~~Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district electronic technologies and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The goal in providing these resources is to facilitate resource sharing, innovation and communication and to support the mission if the District in ensuring that our students develop a love of learning, excel academically, are inspired to realize their dreams and become engaged citizens with a global understanding.~~ The school district expects that faculty will blend thoughtful use of the school district electronic technologies and the Internet throughout the curriculum and will provide guidance and instruction to students in ~~its~~ their use.

~~IV. PRIVACY RIGHTS~~

~~The School District can and will inspect information and files stored, processed, or communicated by or through its information systems without further notice to users. Users of the School District's computers, equipment and Internet access through the District shall have no expectation of privacy related to such use.~~

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district electronic technologies, which includes Internet access. The purpose of the system is more

specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

V. RESPONSIBILITY OF USE UNACCEPTABLE USES

~~Users are prohibited from using school district Internet resources or accounts for the following purposes:~~

- ~~A. To access, upload, download or distribute pornographic, obscene or sexually explicit material.~~
- ~~B. To transmit or receive obscene, abusive or sexually explicit language.~~
- ~~C. To violate any local, state or federal statute.~~
- ~~D. To vandalize, damage or disable the property of another person or organization.~~
- ~~E. To access another person's materials, information or files without the implied or direct permission of that person.~~
- ~~F. To violate copyright laws, or otherwise use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer.~~
- ~~B. Unauthorized commercial use or financial gain.~~
- ~~C. To engage in any form of gambling.~~
- ~~D. To engage in any type of harassment or discrimination, including but not limited to sexual harassment and harassment or discrimination based on race, gender, sexual orientation, religion, national origin, marital status, status with~~

~~respect to public assistance, disability, or any other type of harassment or discrimination prohibited by law and School District policy.~~

~~E. To promote any political or private causes, or other activities that are not related to the business purpose of the School District.~~

~~F. To review or access any materials related to obtaining or using any controlled substances or products such as alcohol that may not lawfully be used or consumed by minors, without the express written permission of a supervisor or teacher.~~

~~G. To advocate or access information advocating any type of unlawful violence, vandalism, or illegal activity without the express prior written consent of a supervisor or teacher.~~

A. *Users are responsible for anything set on the network with their name or IP address on it. Users shall not engage in any activity that disrupts or hinders the performance of the District's electronic technologies. Specifically, the following uses of the District's electronic technologies are considered unacceptable:*

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:

a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;

b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;

c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;

d. information or materials that could cause damage or danger of disruption to the educational process;

e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.

f. *Personal photos, files or music not related to educational purposes for any extended period of time.*

2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.

3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
4. *Users will not use the school district's electronic technologies for political campaigning.*
5. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
6. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.
7. *Users will not use the District's electronic technologies to post information in public areas regarding private information about another person. Private information includes personal contact information about themselves or other persons, or other personally identifiable information including, but not limited to, address, telephone numbers, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable and will not repost a message that was sent to the user privately without permission of the person who sent the message.*
8. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
9. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
10. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.

11. Students in the course of completing assignments for class, including assignments involving the use of collaborative and social networking tools on the Internet, are expected to abide by the Electronic Technologies Acceptable Use Policy and policies and procedures regarding student discipline, student code of conduct, bullying prevention, copyright and plagiarism.

B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district electronic technologies and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

V. ENFORCEMENT

~~Violations of this policy shall result in discipline up to and including discharge, suspension, expulsion, loss of credit and/or a reduction of grade. Additionally, violations of this policy may subject the violator to criminal prosecution under federal and/or state law and civil liability. The School District reserves the right to limit or remove any user's access to the School District's Internet access at any time for any reason.~~

VI. FILTER

A. With respect to any of its computers with Internet access, the school district will monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are obscene, child pornography, violent or harmful to minors:

B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district electronic technologies and use of the Internet shall be consistent with school district policies and the mission of the school district.

- ~~A. Internet uses shall be consistent with school district policies, including but not limited to those in the following areas:~~
- ~~1. The use of intellectual property.~~
 - ~~2. Student Discipline. (WBLASB Policy 506)~~
 - ~~3. Curriculum Development. (WBLASB Policy 603)~~
 - ~~4. Instructional Curriculum. (WBLASB Policy 604)~~
 - ~~5. Textbooks and Instructional Materials. (WBLASB Policy 606)~~
 - ~~6. Technology access.~~
 - ~~7. Protection and Privacy of Student Records. (WBLASB Policy 515)~~
 - ~~8. Distribution of Nonschool Sponsored Materials on School Premises by Students and Employees. (WBLASB Policy 505)~~
 - ~~9. Interviews of Students by Outside Agencies. (WBLASB Policy 519)~~
 - ~~10. Student Disability Nondiscrimination. (WBLASB Policy 521)~~
 - ~~11. Student Sex Nondiscrimination. (WBLASB Policy 522)~~
 - ~~12. Bomb Threats. (WBLASB Policy 804)~~

~~13. Distribution of Materials on School District Property by Nonschool Persons.
(Model Policy 904)~~

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials stored or transmitted on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

~~VIII.~~ **IX. ELECTRONIC TECHNOLOGIES ACCEPTABLE USE AGREEMENT**

- A. The proper use of the electronic technologies and Internet, and the educational value to be gained from proper electronic technologies and Internet use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Electronic Technologies Acceptable Use Policy will be referenced in the Student handbook and Employee Handbook, and will be posted on the district web site. Paper copies will be available to parents upon request. Supervising teachers will provide guidance and instruction on acceptable use of the Internet. Parents may request that their child not use the Internet by notifying the school.

D. All users shall be responsible for the protection and security of their passwords. Users shall have the ability to change passwords and maintain the confidentiality of logon codes.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

IX. XI. USER NOTIFICATION

A. All users shall be notified of the school district policies relating to ~~Internet use~~ Electronic Technologies Acceptable Use.

B. This notification shall include the following:

1. Notification of that Internet use is subject to compliance with school district policies.
2. Notification of Unacceptable Use of District Electronic Technologies.
3. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives or servers, CD, DVD, memory sticks or any other storage device.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
4. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
5. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.

6. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student or the student's parents.
7. Notification that should the user violate the school district's acceptable use policy, the student's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
9. Notification that student e-mail addresses may be provided to District-approved third-party providers for access to educational tools and content.

X. XII. PARENT RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 1. A copy of the user notification form provided to the student user
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
 4. A statement that the Electronic Technologies Acceptable Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
 5. A statement that the school district's Electronic Technologies Acceptable Use Policy is available for parental review.

XI. XIII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

- B. The administration shall revise the student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district's Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: 17 U.S.C. § 101 *et. seq.* (Copyrights)

Cross References: MSBA Model Policy 505 (Distribution of Nonschool Sponsored Materials on School Premises by Students and Employees)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 519 (Interviews of Students by Outside Agencies)
WBLASB Policy 521 (Student Disability Nondiscrimination)
WBLASB Policy 522 (Student Sex Nondiscrimination)
WBLASB Policy 603 (Curriculum Development)
WBLASB Policy 604 (Instructional Curriculum)
WBLASB Policy 606 (Textbooks and Instructional Material)
WBLASB Policy 804 (Bomb Threats)
WBLASB Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

AGENDA ITEM: **First Reading of Policy 613, Graduation Requirements**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **David Law, Assistant Superintendent**

Background:

School Board Policy 613, Graduation Requirements, has been reviewed by the School Board Policy Committee. The proposed changes are consistent with those recommended by MSBA.

Recommendation:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the April 11, 2011 School Board meeting agenda or subsequent meetings as an operational item for action.

Adopted: September 8, 1997
Revised: June 11, 2002
Revised: July 18, 2005
Revised: November 8, 2007
Revised: December 14, 2009

White Bear Lake Area
School District #624 Policy 613

613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

~~It is~~The policy of the school district is that all students must ~~pass the Minnesota Graduation Basic Standards tests or the Minnesota Comprehensive Assessments (MCA) per state requirements and~~ satisfactorily complete, as determined by the school district, all course credit requirements, and all state academic standards, or local standards where state standards do not apply, and successfully pass graduation standards examinations, as established by the school board, required, in order to graduate.

III. DEFINITIONS

- A. “Course credit” is equivalent to a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- ~~B. “Department” means the Minnesota Department of Education.~~
- C.B. “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- ~~D.C.~~ “Individualized Education Plan,” or “IEP,” means a written statement developed for a student eligible by law for special education and services.
- E.D. “English Language Learners” or “ELL” students means individuals whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- E. “GRAD” means the graduation-required assessment for diploma that measures the reading, writing, and mathematics proficiency of high school students.

IV. TEST ADMINISTRATOR

Superintendent or designee shall be named the school district test administrator.

V. GRADUATION REQUIREMENTS

- A. All students must pass the Minnesota State assessments in reading, mathematics, and written composition as per Minnesota State requirements in order to graduate. Students who have not successfully passed a basic skills test by the end of the 2011-2012 school year must pass the GRAD as set forth in Section V.B. and V.C.
- ~~B. All students must satisfactorily complete an appropriate number of credits as approved by the School Board and identified in the White Bear Lake Area Schools Registration Guide.~~
- B. For students enrolled in grade 8 in the 2005-2006 school year and later, only the following options shall fulfill students' state graduation test requirements:
1. for reading and mathematics:
 - a. obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting process on the Minnesota comprehensive assessments in grade 10 for reading and grade 11 for mathematics or achieving a passing score as determined through a standard setting process on the GRAD in grade 10 for reading and grade 11 for mathematics or subsequent retests;
 - b. achieving a passing score as determined through a standard setting process on the state-identified language proficiency test in reading and the mathematics test for English language learners or the GRAD equivalent of those assessments for students designated as English language learners;
 - c. achieving an individual passing score on the GRAD as determined by appropriate state guidelines for students with an IEP or 504 plan;
 - d. obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting process on the state-identified alternate assessment or assessments in grade 10 for reading and grade 11 for mathematics for students with an IEP; or
 - e. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP; and
 2. for writing:
 - a. achieving a passing score on the GRAD;

- b. achieving a passing score as determined through a standard setting process on the state-identified language proficiency test in writing for students designated as English language learners;
 - c. achieving an individual passing score on the GRAD as determined by appropriate state guidelines for students with an IEP or 504 plan; or
 - d. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP.
- C. Students enrolled in grade 8 in any school year from the 2005-2006 school year to the 2009-2010 school year who do not pass the mathematics GRAD under Section V.B.1., above, are eligible to receive a high school diploma with a passing state notation if they:
- 1. complete with a passing score or grade all state and local coursework and credits required for graduation by the school board granting the students their diploma;
 - 2. participate in district-prescribed academic remediation in mathematics; and
 - 3. fully participate in at least two retests of the mathematics GRAD test or until they pass the mathematics GRAD test, whichever comes first.
- [Note: Section V.C. applies to the 2009-2010 through 2013-2014 school years only.]**
- D. All students must satisfactorily complete an appropriate number of credits as approved by the School Board and identified in the White Bear Lake Area Schools Registration Guide or have met the requirements of an IEP or 504 plan.

VI. STUDENTS IN UNIQUE SITUATIONS

In order to graduate from the school district, all students must fulfill the graduation test requirements in reading, mathematics, and writing established by Minn. Stat. §§ 120B.02 and 120B.30 as set forth in Sections V.A., V.B., and V.C., above, with the following exceptions:

- A. ELL students are required to pass the GRAD only if they have been enrolled in any Minnesota school for at least four consecutive years. An ELL student who first enrolls in a Minnesota school in grade 9 or above and who completes the coursework and any other state and district requirements to graduate within a four-year period is not required to pass the GRAD;

- B. Shared-time students are not required to pass the GRAD unless they intend to graduate from the school district.
- C. Students who have transferred from another state will not be required to pass the GRAD if they passed graduation examinations in other states with examinations acceptable to MDE.
- D. Students with IEPs or 504 accommodation plans will be tested and required to pass the GRAD as specified in the students' IEPs or 504 accommodation plans.

VI. VII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, Section 120B.07 upon meeting the following conditions:

- A. All course, standards, and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

VIII. NOTICE

Within 30 working days of a student's entry into grade 9 or transfer into the district during or after grade 9, the school district will notify students and their parents of the school district's graduation requirements and the grade in which the student will have the first opportunity to take a GRAD. The school district also will provide written notice of the GRAD results to parents and the student no later than 60 days after the school district receives the results and will provide written notice of the basic requirements test results no later than 90 days after the school district receives the results. The school district also will provide notice of remediation and/or additional testing opportunities and/or accommodations.

- Legal References:***
- Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
 - Minn. Stat. § 120B.021 (Required Academic Standards)
 - Minn. Stat. § 120B.023 (Benchmarks)
 - Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
 - Minn. Stat. § 120B.07 (Early Graduation)
 - Minn. Stat. § 120B.11 (School District Process)
 - Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
 - Minn. Rule Parts 3501.0010–3501.0180 (~~Rules Relating to~~ Graduation Standards – Mathematics and Reading)
 - Minn. Rule Parts 3501.0200–3501.0290 (~~Rules Relating to~~ Graduation Standards–Written Composition)

Minn. Rules Parts 3501.0505-3501.0550 (Graduation Standards – Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Graduation Standards – Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Graduation Standards – Arts)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma)
~~Minn. Rules Parts 3501.0505-3501.0745 (K-12 Standards)~~
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References:

WBLASB Policy 104 (School District Mission Statement)
WBLASB Policy 601 (School District Curriculum and Instruction Goals)
WBLASB Policy 614 (School District Testing Plan and Procedure)
WBLASB Policy 615 (~~Basic Standards~~ Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans ~~Accommodations~~, and LEP Students)
WBLASB Policy 616 (School District System Accountability)
White Bear Lake Area High School Registration Guide

AGENDA ITEM: **First Reading of Policy 614, School District Testing Plan and Procedure**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **David Law, Assistant Superintendent**

Background:

School Board Policy 614, School District Testing Plan and Procedure, has been reviewed by the School Board Policy Committee. The proposed changes are consistent with those recommended by MSBA.

Recommendation:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the April 11, 2011 School Board meeting agenda or subsequent meetings as an operational item for action.

Adopted: September 8, 1997
Revised: June 11, 2001
Revised: May 9, 2005

White Bear Lake Area
School Board Policy 614

614 SCHOOL DISTRICT TESTING PLAN AND PROCEDURE

I. PURPOSE

~~It is~~ The purpose of this policy is to set forth the school district's testing plan and procedure.

II. GENERAL STATEMENT OF POLICY

~~It is~~ The policy of the school district is to implement procedures for testing, test security, reporting, documentation, notification to students and parents and student record keeping in accordance with Minnesota law.

III. DUTIES OF SCHOOL DISTRICT TEST ADMINISTRATOR

The school district test administrator as named in Policy 613, Graduation Requirements, shall be responsible for preparing and presenting annually to the school board for approval, and overseeing the publishing of, the basic ~~standards~~ requirements test administration plan. The school district test administrator shall file the plan with the Minnesota Department of Education (MDE) and deliver the plan to all households in the school district by October 15 of each year. The plan shall include, at a minimum, the following:

- A. the graduation requirements;
- ~~B. the grade in which the test of a basic standard shall first be offered;~~
- ~~C.~~ B. the number of opportunities a student shall have to retake tests of basic ~~standards~~ requirements during each year;
- ~~D.~~ C. the opportunities for remediation for a student who has not passed tests of basic ~~standards~~ requirements;
- D. The process for requesting an additional testing opportunity and accommodations for a senior who has met all other graduation requirements but has not passed one or more basic requirements;
- E. the process for appealing the school district's response to requests in item C D; and
- F. the method to report breaches in test security procedures to the school district and MDE. ~~the Department; and~~

- ~~G. procedures for meeting the needs of Limited English Proficient students, students who require an IEP or students who require Section 504 Accommodation.~~

IV. TEST SECURITY

A. Security Requirements.

1. ~~When administering tests for the basic standards requirements, the school district shall observe the following test security measures in addition to any requirements imposed by the Minnesota Department of Education MDE:~~
 - a. All test booklets, answer sheets, and test materials shall be placed in locked storage before and after the test administration;
 - b. The tests, testing materials, and answer sheets are nonpublic data under Minn. Stat. § 13.34; and
 - c. No copies of test booklets or answer sheets shall be made. ~~;~~ ~~and~~
4. ~~The school district shall report any violations of test security to the Department. The Department shall receive reports of violations of test security from anyone with knowledge of such an incident.~~
2. When administering a graduation-required assessment for diploma (GRAD), the school district must observe the following test security measures:
 - a. All test materials must be secured, either physically or electronically, before and after the test administration;
 - b. All testing materials are nonpublic data under Minn. Stat. § 13.34; and
 - c. A student is required to present valid photo identification before being admitted to the testing site if:
 - (1) the student is not enrolled in the testing district; or
 - (2) the student is unknown to the test proctor.
3. The school district must report any known violations of test security to MDE which must accept reports of violations of test security from anyone with knowledge of such an incident.

- B. Security Violations. ~~The Department MDE~~ shall investigate any reported incidents of breaches in test security. The consequences of a violation of test security may include:

1. The invalidation of test scores if a violation is found to justify serious questions about the integrity of the results of the test administration; or
2. Other reasonable sanctions that are necessary to preserve the security and confidentiality of future tests and test administrations.

V. SCHOOL DISTRICT REPORTING TO ~~THE DEPARTMENT~~ MDE AND THE PUBLIC

- A. The school district shall report the information specified below to ~~the Department~~ MDE annually by October 15 in a format to be determined by ~~the Department~~ MDE.
- B. The school district shall prepare and disseminate annually by October 15 a public report of the information specified below through the official newspaper or through publications sent to all households in the school district.
- C. The reports required above shall include:
 1. The number of students enrolled at each grade level 9 through 12 according to the end of the year Minnesota Automated Reporting Student System (MARSS) report;
 2. The number of students at each grade level 9 through 12 passing each basic ~~standard~~ requirement at the state standards level;
 3. The number of students at each grade level 9 through 12 passing each basic ~~standard~~ requirement at an individualized level under an IEP or a Section 504 Accommodation plan;
 4. The number of students at each grade level 9 through 12 passing tests in each basic ~~standard~~ requirement with tests that have been translated into a language other than English;
 5. The number of students at each grade level 9 through 12 exempt from testing in each basic ~~standard~~ requirement; and
 6. For grade 12 of the previous year only, the number of students currently denied a high school diploma because of not passing the state standard for a basic ~~standard~~ requirement when all other graduation requirements have been met.
- ~~D. The superintendent shall submit reports identifying expenditures related to basic standards testing, to the Department as required by law.~~

VI. REQUIRED DOCUMENTATION FOR PROGRAM AUDIT

The school district shall maintain records necessary for program audits conducted by the ~~Department~~ MDE. The records must include documentation that:

- A. Required notifications to parents and students meet the requirements of Minnesota Rules, Parts 3501.0120 and 3501.1120;
- B. Required student records meet the requirements of Minnesota Rules, Parts 3501.0130 and 3501.1130;
- C. The school district's process for additional testing of students meets the requirements of Minnesota Rules, Part 3501.0050.
- D. Test security procedures comply with Minnesota Rules, Parts 3501.0150 and 3501.1150;
- E. The school district's decisions and processes regarding testing accommodations, modifications, and granting exemptions are in compliance with Minnesota Rules, Parts 3501.0090, and 3501.0100, and 3501.1180;
- F. The school district's curriculum and instruction provides appropriate learning opportunities in the basic ~~standard~~ requirement in compliance with Minnesota Rules, Part 3501.0110 and state graduation requirements in compliance with Minn. Rules Part 3501.1110;
- G. Remediation plans for students are on file consistent with Minnesota Rules, Parts 3501.0110 and 3501.1110;
- H. The basic ~~standard~~ requirement test administration plan complies with Minn. Rules, Part 3501.0140, subpart 2, and the GRAD administration plan complies with Minn. Rules Part 3501.1140;
- I. The documentation for students granted accommodations or exempted from testing complies with Minn. Rules, Parts 3501.0090 and 3501.1190;
- J. The assessments and documentation of performance for students granted modifications of statewide standards comply with Minn. Rules Part 3501.0090, subpart 2, item C, and 3501.1190; and
- K. The school district's process for testing considerations for ~~LEP~~ limited English proficiency students complies with Minnesota Rules, Part 3501.0100.

VII. REQUIRED NOTIFICATION TO PARENTS AND STUDENTS

- A. Written Notice. The school district shall establish and maintain a system to provide written notice to parents and students about graduation requirements.
- B. Notice of Graduation Requirements.

1. No later than thirty (30) working days after the date of the entrance into ~~the 9th~~ grade 9 or transfer of a student into the school district during or after 9th grade 9, the school district shall provide to the parents and the student written notice of:
 - ~~1.~~ a. The graduation requirements; and
 - ~~2.~~ b. The grade in which the student shall have the first opportunity to take a test in a standard requirement.
 2. The school district shall provide parents and students with annual written notice of the grade in which the student will have the first opportunity to take a GRAD. The school district shall provide written notice to parents and students of GRAD results no later than sixty (60) days after the district receives the results of a GRAD. After the date of receiving test results, students must have a minimum of six (6) weeks for remediation before the next testing opportunity.
- C. Notice of Test Results and Remediation Opportunities. The school district shall provide no later than ninety (90) days after a student takes a test of basic ~~standard requirement~~, written notice to the parents and the student of:
1. Basic ~~standard requirement~~ test results; and
 2. Consistent with Minn. Rules, Part 3501.0050, subpart 3, if the student is in the graduating year:
 - a. The process by which a parent or student can request additional testing and testing accommodations after April 1; and
 - b.a. the process by which a parent or student can appeal the school district's decision if additional testing or testing accommodation is denied.
- D. Notice Pertaining to Adequate Yearly Progress. If the school district is proposed for identification for school improvement, for corrective action, or for restructuring by the ~~Minnesota Department of Education-MDE~~, the school district shall provide to parents of students in the school district sufficiently detailed summary data of its academic assessments or other academic indicators reviewed to determine whether the school is making adequate yearly progress to permit parents to appeal ~~the Department's~~ MDE's proposal.

VIII. STUDENT RECORD KEEPING

- A. Test Results. The school district shall keep a record on each student that includes:
1. the basic ~~standard requirement~~ tests taken; and

2. the results of the most recent basic ~~standard~~ requirement tests given;
3. The GRADs taken; and
4. The results of the most recent GRAD given.

B. Student Progress. Individual student progress shall be reported on a student record as described ~~in items 1 to 4~~ below.

1. “Pass-state level” shall be noted on the record of a student who passes a basic ~~standard~~ requirement test under standard conditions or with an accommodation. The records for students passing with an accommodation shall not be different from the records of students passing the test under standard conditions.
2. “Pass-individual level” shall be noted on the record of a student who passes a basic ~~standard~~ requirement test with a modification established in the IEP or Section 504 Accommodation plan in accordance with Minnesota Rules, part 3501.0090.
3. “Pass-translation” shall be noted on the record of a student who passes a basic ~~standard~~ requirement test that has been translated into a language other than English and has not been validated by the state as a state test with a set passing score.
4. “Exempt” shall be noted on the record of a student who has been exempted from a basic ~~standard~~ requirement test.
5. “Pass” or “p” must be noted on the record of a student who passes a GRAD under standard conditions or with an accommodation.
6. “Pass” or “p” must also be noted on the record of a student who passes a GRAD with a modification established in the IEP or Section 504 accommodation plan in accordance with Minn. Rules Part 3501.1190. This notation is also used as a GRAD notation for any other modified or alternate assessment used for accountability purposes for students with disabilities. The records for students passing with an accommodation or a modification or who pass an alternate assessment must not differ from the records of students passing the test under standard conditions.

Legal References: Minn. Stat § 13.34 (Examination Data)
 Minn. Stat § 120B.11 (School District Process)
 Minn. Stat § 123B.30 (Statewide Testing and Reporting System)
 Minn. Stat § 120B.36, Subd. 2 (Adequate Yearly Progress)
 ~~Minn. Stat § 120B.143, Subd. 1 (Superintendent)~~
 Minn. Rule Parts 3501.0010 – 3501.0180 (~~Rules Relating to~~ Graduation Standards – Mathematics and Reading)

Minn. Rule Parts 3501.0200 – 3501.0290 (~~Rules Relating to~~ Graduation Standards – Written Composition)

~~Minn. Rules Parts 3501.0505 – 3501.0635 (K-12 Standards)~~

Minn. Rules Parts 3501.0505-3501.0550 (Graduation Standards – Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Graduation Standards – Mathematics)

Minn. Rules Parts 3501.0800-3501.0815 (Graduation Standards – Arts)

Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma)

20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References:

WBLASB Policy 601 (School District Curriculum and Instruction Goals)

WBLASB Policy 613 (Graduation Requirements)

WBLASB Policy 615 (~~Basic Standards~~ Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plan Accommodation and LEP Students)

WBLASB Policy 616 (School District System Accountability)

AGENDA ITEM: **First Reading of Policy 616, School District System
Accountability**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **David Law, Assistant Superintendent**

Background:

School Board Policy 616, School District System Accountability, has been reviewed by the School Board Policy Committee. The proposed changes are consistent with those recommended by MSBA.

Recommendation:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the April 11, 2011 School Board meeting agenda or subsequent meetings as an operational item for action.

Adopted: October 13, 1997
Revised: May 26, 1998
Revised: June 11, 2001
Revised: May 9, 2005
Revised: December 14, 2009

*White Bear Lake Area
School District #624 Policy 616*

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and the No Child Left Behind Act.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota Academic Standards and the No Child Left Behind Act requires a level of accountability for the school district. The school district will establish a system to review and improve instruction, curriculum and assessment which will include input by students, parents or guardians and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Course credit” is equivalent to a student successfully completing an academic year of study or a student mastering the applicable subject matter as determined by the school district.
- B. “Graduation Standards” means the course credit requirements and Minnesota Academic Standards that school districts must offer, and certify that students complete, to be eligible for a high school diploma.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION; AND REPORTING

A. School District Goals

- 1. The school board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the Minnesota Graduation Standards and the No Child Left Behind Act. The broad goals shall be reviewed annually and approved by the school board.
- 2. The school district's goal setting process will include consideration of individual site goals. School district goals may be developed through the locally determined process.

B. System for Reviewing All Instruction and Curriculum

Incorporated in the continuous improvement process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards.

The professional teaching and learning cycle comprises six phases—study, select, plan, implement, analyze, and adjust. Following is a description of, and the goals, for each phase:

Phase 1: Study

Teachers work in collaborative planning teams (grade level, vertical, or departmental) to critically examine and discuss the learning expectations from the MN Academic Standards.

Phase 2: Select

Collaborative planning teams research and select instructional strategies and resources for enhancing learning as described in the standards.

Phase 3: Plan

Collaborative planning teams work together to formally plan a lesson incorporating the selected strategies, and agree on the type of student work each teacher will analyze as evidence of student learning.

Phase 4: Implement

Teachers teach the planned lesson, make note of implementation successes and challenges, and gather the agreed-upon evidence of student learning.

Phase 5: Analyze

Teachers gather again in collaborative teams to examine student work and discuss student understanding of the standards.

Phase 6: Adjust

Collaborative teams reflect on the implications of the analysis of student work. Teachers discuss alternative instructional strategies or modifications to the original instructional strategy that may be better suited to promoting student learning.

C. Implementation of Graduation Requirements

1. The ~~Director of Curriculum~~ Assistant Superintendent shall advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations shall be published annually to the community.
2. The school board shall annually review and determine if student achievement levels at each school site meet ~~state~~ federal expectations. If the school board determines that student achievement levels at a school

site do not meet ~~state~~ federal expectations and the site has not made adequate yearly progress for two consecutive school years, seek assistance from the Commissioner of the Minnesota Department of Education (MDE) in developing a plan which must include parental involvement components.

3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based on highly reliable statewide or district-wide assessments. The school board will consider models developed by the Commissioner for measuring individual student progress. The school board must coordinate with the Minnesota Department of Education (MDE) in evaluating school sites and continuous improvement plans, consistent with the best practices.

D. Advisory Committee for Comprehensive Continuous Improvement of Student Achievement.

1. The Community Curriculum Advisory Council acts in an advisory capacity to the superintendent, to convey community beliefs and opinions regarding curriculum issues.
2. The Advisory Committee shall, when possible, be comprised of two-thirds community representatives and shall reflect the diversity of the community. Included in its membership should be:
 - a. The Director of Curriculum (or similar educational leader)
 - b. Principal
 - c. School Board Member
 - d. Student Representative
 - e. One teacher from each building or instructional level
 - f. Parents from each building or instructional level
 - g. Residents without school-aged children
 - h. Residents representative of local business or industry
 - i. School District Test Administrator (if different from "a." above)

~~E. Evaluation of Student Progress~~

~~A committee of professional staff shall develop a plan for assessment of student progress toward the Academic Standards, as well as program evaluation data for use by the Community Curriculum Advisory Committee in the instruction and curriculum review process.~~

F. E. Educational Planning and Assessment System.

The school district may elect to participate in the Educational Planning and Assessment System (EPAS) program offered by ACT, Inc., to provide a longitudinal, systematic approach to student educational and career planning, assessment, instructional support, and evaluation.

G. F. Reporting

An “Annual Report on Curriculum, Instruction and Student Achievement” shall be approved by the school board by October 1 of each year. The school board shall publish a summary of the report in the local newspaper with the largest circulation in the district, by mail, or by electronic means such as the school district website. If electronic means are used, the school district must publish notice of the report in a periodical of general circulation in the school district. The school district must make copies of the report available to the public on request. ~~A copy shall be sent to the Commissioner by October 15 of each year.~~

The public report shall include, but not be limited to, the following:

1. Student achievement goals for meeting the Minnesota Academic Standards;
2. Result of local assessment data and additional test data, including all data required by Minn. Rules, Part 3501.0160;
3. School district improvement plans including staff development goals;
4. Progress on previous improvement plans;
5. Amount and type of revenue attributed to each educational site as defined in Minn. Stat. § 123B.04;
6. Names of Advisory Committee members, dates their terms expire, method of selection and application dates;
7. Periodic reports on constituencies’ satisfaction with schools;
8. Biennial evaluations of the school district testing programs according to the following.
 - a. written objectives of the assessment program;
 - b. names of tests and grade levels tested;

- c. use of test results; and
- d. student achievement results compared to previous years.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota’s Students)
 Minn. Stat. § 120B.11 (School District Process)
 Minn. Stat. § 120B.35 (Student Achievement Levels)
 Minn. Stat. § 123B.04 (Site Decision Making Agreement)
 Minn. Rules Parts 3501.0010-3501.0180 (~~Rules Relating to~~ Graduation Standards - Mathematics and Reading)
 Minn. Rules Parts 3501.0200-3501.0290 (~~Rules Relating to~~ Graduation Standards - Written Composition)
 Minn. Rules Part 3501.0160 (District Reporting Requirements)
~~Minn. Rules Parts 3501.0505-3501.0745 (K-12 Standards)~~
Minn. Rules Parts 3501.0505-3501.0550 (Graduation Standards – Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Graduation Standards – Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Graduation Standards – Arts)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma)
 20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References: WBLASB Policy 104 (School District Mission Statement)
 WBLASB Policy 601 (School District Curriculum and Instruction Goals)
 WBLASB Policy 613 (Graduation Requirements)
 WBLASB Policy 614 (School District Testing Plan and Procedure)
 WBLASB Policy 615 (~~Basic Standards~~ Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plan, ~~Accommodation~~ and LEP Students)
 WBLASB Policy 617 (School District Ensurance of Preparatory and High School Standards)
 WBLASB Policy 618 (Assessment of ~~Standard~~ Student Achievement)
 WBLASB Policy 619 (Staff Development for Standards)
 WBLASB Policy 620 (Credit for Learning)

E. OPERATIONAL ITEMS

AGENDA ITEM: **Second Reading of Policy 711,
Video Recording on School Buses**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Pete Willcoxon Sr.
Executive Director of Business Services**

Background:

School Board Policy 711, Video Recording on School Buses, has been reviewed by the School Board Policy Committee and had a first reading at the February 14, 2011 School Board meeting. The proposed changes are consistent with those recommended by MSBA.

David Law, Chuck Corliss and I have met to discuss implementation plans for this policy. We believe that we will be able to have video recording devices installed on our activity busses during the upcoming spring break.

We have also looked at the larger picture of installing devices on all busses used within the White Bear Lake Area School District. We believe that the latest technology, one that facilitates the review process and a more reasonable downloading time, will be available in time to outfit our remaining busses by the beginning of school next fall.

Recommendation:

To approve School Board Policy 711, Video Recording on School Buses, as recommended by the administration.

*Adopted: December 9, 1996
Revised: September 8, 1997
Revised: December 10, 2001*

*White Bear Lake Area
School Board Policy 711*

711 VIDEOTAPING RECORDING ON SCHOOL BUSES

I. PURPOSE

The transportation of students to and from school is an important function of the school district, and transportation by the school district is a privilege and not a right for an eligible student. The behavior of students on the bus is a significant factor in the safety and efficiency of school bus transportation. Student misbehavior increases the potential risks of injury. Therefore, the school district believes that videotaping recording passengers on the school bus will encourage good behavior and, as a result, promote safety. The purpose of this policy is to allow the establishment of a school bus videotaping recording system.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. Each and every school bus owned, leased, contracted and/or operated by the school district may be equipped with a fully enclosed box for placement and operation of a video camera and conspicuously placed signs notifying riders that their conversations or actions may be recorded on tape.
2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted and/or operated by the school district, but video cameras may be rotated from bus to bus without prior notice to drivers or students.
3. Video cameras may be placed on a particular school bus, to the extent possible, where the school district has received complaints of inappropriate behavior.

B. Use of Videotaping Recording

1. A videotaping recording of the actions of student passengers may be used by the school district as evidence in any disciplinary action brought against any student, arising out of the student's conduct on the bus.
2. A videotaping recording will be released ~~to the public~~ only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 and the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and the rules and/or regulations promulgated thereunder.

Policy Committee reviewed on 1-25-11.

3. A ~~videotaping~~ recording will be viewed by school district personnel on a random basis and/or when discipline problems on the bus have been brought to the attention of the school district.
4. A ~~videotaping~~ recording will be retained by the school district ~~for a period of six (6) weeks~~ until relooped or until the conclusion of the disciplinary proceedings in which the video ~~tape~~ recording is used for evidence.

NOTE: School districts should review their record retention policies/schedules as to the stated retention period for school bus video recordings. The retention time period in the retention schedule should be consistent with the retention time period set forth in this policy. The January 200 School District General Records Retention Schedule, adopted by many school districts, provides that building security/transportation video recordings are to be retained until relooped.

Legal Reference: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. §121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records, Administration)
Minn. Rules Pts. 1205.0100-1205.2000 (Data Practices).
20 U.S.C. 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. Sees. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross Reference: WBLASB Policy 506 (Student Discipline)
WBLASB Policy 515 (Protection and Privacy of Student Records)
WBLASB Policy 709 (Student Transportation Safety Policy)
MSBA Service Manual, Chapter ~~10~~ 2, Transportation

AGENDA ITEM: **School Board Policy 712, Video Surveillance Other Than On Buses**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Pete Willcoxon, Executive Director of Business Services**

Background:

School Board Policy 712, Video Surveillance Other Than on Buses, has been reviewed by the School Board Policy Committee and had a first reading at the February 14, 2011 School Board meeting. The changes recommended are consistent with those recommended by MSBA.

Recommendation: To approve School Board Policy 712, Video Surveillance Other Than on Buses, as recommended by the administration.

Adopted: December 9, 1996
Revised: September 8, 1997

*White Bear Lake Area
School Board Policy 712*

712 VIDEO SURVEILLANCE OTHER THAN ON BUSES

[See Policy 711 for Videotaping Recording on School Buses]

I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on school district property and the protection of school district property are important functions of the school district. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school district property. The school board recognizes the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. School district buildings and grounds may be equipped with video cameras or with a fully enclosed box for placement and operation of a video camera.
2. Video surveillance may occur in any school district building or on any school district property.
3. Video surveillance will normally not be used in bathrooms or locker rooms, although these areas may be placed under surveillance by individuals of the same sex as the occupants of the bathrooms or locker rooms. Video surveillance in bathrooms or locker rooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent.

B. Use of Videotaping Recording

1. Videotapes recording will be viewed by school district personnel on a random basis and/or when problems have been brought to the attention of the school district.
2. A videotaping recording of the actions of students may be used by the school district as evidence in any disciplinary action brought against any student.

Reviewed by Policy Committee on 1-25-11.

3. A ~~videotaping~~ recording will be released only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and the rules and/or regulations promulgated thereunder.
4. A video recording will be retained by the school until relooped or until the conclusion of the disciplinary proceedings in which the video recording is used for evidence.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § ~~123.7992~~ 121A.585 (Notice of Recording Device)
Minn. Stat. § 609.746 (Interference with Privacy)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. ~~Sees.~~ §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross Reference: WBLASB Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 515 (Protection and Privacy of Student Records)
WBLASB Policy 709 (Student Transportation Safety Policy)
WBLASB Policy 711 (~~Videotaping~~ Recording on School Buses)
MSBA Service Manual, Chapter ~~40~~ 2, Transportation

AGENDA ITEM: **Authorization for Administration to Develop Lease Agreement with YMCA**

MEETING DATE: **March 7, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**
Pete Willcoxon, Executive Director of Business Services
Dave Guenther, Director of Community Services and Recreation

BACKGROUND:

During the past two months, our administration has been working closely with the White Bear Lake YMCA considering their request to lease four classrooms at an elementary school to operate a childcare program.

The YMCA brings expertise in childcare for children from infants to kindergarten to this potential partnership.

To this potential partnership, the White Bear Lake Area School District brings expertise in Early Childhood Parent Education and in pre-school through high school education and programming.

This proposed partnership creates opportunities for families and children to have one school site for their children ages six weeks through elementary grade 5, with exceptional, high quality programming. Working with our schools and with the YMCA, we have identified Birch Lake Elementary as the best site for this arrangement.

This partnership allows the District and the YMCA to look at ways of partnering in pre-school programming (including ages 4 and 5, not yet ready for kindergarten), and take advantage of the high performing Birch Lake Elementary, including the partnership already in place with MacPhail School of Music.

OTHER DEVELOPMENTS RELATED TO THIS PROPOSED PARTNERSHIP

Currently the White Bear Lake Area Schools operates pre-school programs at Hugo Elementary, Normandy Park Education Center, and at Tamarack Nature Center, a joint pre-school with Tamarack called "My Nature Preschool". During recent school years, approximately 550

students participate annually in these pre-school programs and in early childhood family education options.

In addition to educational pre-school programs, beginning this year the District is piloting a 4-year old childcare program at Lakeaires Elementary in conjunction with the Extended Day Program, which was initially designed for students in half-day kindergarten and students in grades 1-5 before and after school.

Based on the preliminary work of this year's Pre-School Program Review, we anticipate that the District will continue to look at innovative strategies to increase the range of pre-school opportunities in our schools and increase the connections and relationships we have with our families who have pre-school children.

Based on our review of the size of our pre-school population, we believe this proposed program with the YMCA will be largely complementary to the other programs we are offering, although some families may make a choice between the YMCA program and our pre-school programs operated at other sites.

Overall, we believe that this program has the potential to increase the number of families we serve with high quality programming, either directly through our programs or in conjunction with the YMCA.

PRINCIPLES IN THE DEVELOPMENT OF THE LEASE

TERMS & PAYMENTS

- Five year lease (Aug. 1 2011-August 31, 2016).
- Payment is \$8 per square foot annually.
- YMCA has opt-out after year one of agreement (July 31, 2012).
- Lease amount for fall of 2011 (August through November) will be paid in four equal installments in September of years 2, 3, 4, and 5 of the contract.
- The District would include a termination clause tied to issues that could arise which are unknown at this time.

FACILITY COMPONENTS

- YMCA would use rooms 101, 102, 103, 104, and 106.
- YMCA would have year-round use of these rooms.
- YMCA will coordinate with Birch Lake staff for annual room cleaning.
- WBLAS would be responsible for capital changes, specifically an additional sink (licensing requirement is 2 separate sinks) and removal of wall between rooms 101 and 103.
- YMCA would use one room for large muscle exercise 1 time per day for 20 minutes (or 2 x per day if possible) (this is a licensing requirement).
- YMCA would have access to the playground.
- YMCA would coordinate use of common facilities with principal or designee of Birch Lake Elementary.
- WBLAS provides use of tables and chairs for ECLC, if available.

OTHER ELEMENTS

- YMCA would use Birch Lake Elementary food service 12 months of the year on a separate fee-basis (not described in this contract).
- YMCA would place sign in front yard of school (dimensions negotiable, but equal in prominence to one currently placed by MacPhail).
- YMCA would place prominent signage in main hallway between rooms 101 and 103 on wall.
- YMCA would be able to place direction signage, if necessary, directing foot traffic to ECLC.
- YMCA and WBLAS would partner in promotional materials, with ECLC listed on WBLAS web site, CED brochure, open houses, and in one mailing annually to all k-3 students in district.

RECOMMENDATION:

The School Board act on authorizing the administration to develop a lease agreement with the YMCA, with the expectation that the lease agreement would be on the School Board agenda at our April meeting for action.