

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

April 13, 2015

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Michael J. Lovett
Superintendent of Schools

Date: April 1, 2015

A Student Recognition will be held on **Monday, April 13, 2015**, at **6:15 p.m.** in the Community Room at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A meeting of the White Bear Lake Area School Board will be held on **Monday, April 13, 2015** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.

6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided a contact from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. International Update
 - a. Schools Without Walls – Middle School
 - b. Welcome Teacher from Hangzhou Foreign Languages School
2. Presentation on United Way Grant
3. Superintendent's Report

D. DISCUSSION ITEMS

1. First Reading of Policies
 - a. Policy 497, Nepotism
 - b. Policy 802, Disposition of Obsolete Equipment and Material

E. OPERATIONAL ITEMS

1. Action on 2016 Achievement and Integration Budget
2. Non-Renewal of Probationary Licensed Staff
3. Action on Alternative Facilities Bonds
4. Action on Bid – South Campus Temperature Control System Project
5. Action on Bid – South Campus Athletic Field Lighting Replacement Project
6. Action on Bid – Artificial Turf Field Construction
7. Action on Contract – South Campus Artificial Turf Field Surface
8. Action on Acceptance of United Way Grant
9. Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election
10. Resolution Establishing Dates for Filing Affidavits of Candidacy for the 2015 School Board Election

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Consent Agenda**
CONTACT PERSON(S): **Lori Swanson, School Board Clerk**

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, March 2, 2015** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:05 p.m.
2. Roll Call – Present: Storey, Chapman, Hiniker, Kimball, Newberg. Absent: Mullin and Swanson. Swanson arrived at 7:11 p.m.
Ex-Officio: Dr. Michael Lovett, Superintendent of Schools
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul, Vette, Wehrkamp.
Student Board Representative: Lee
3. Pledge of Allegiance
4. Newberg removed from the agenda D-1, First reading of Policy 497, Nepotism. Hiniker motioned and Chapman seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting of February 9, 2015 and work-study session of February 23, 2015;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Gee Vue – Custodian, High School – North Campus
Employed by District 624 since 08/18/2014
Effective Date: 02/06/2015
 - **Retirement – Certified Staff**
Teresa Shafer – Special Education Teacher, Sunrise Park Middle School
Employed by District 624 since 10/09/1997
Effective Date: 06/08/2015
 - **Full – Time Leave Request – Classified Staff**
Stacey Hunt – Regular Part Time Cook – Birch Lake Elementary
Employed by District since 09/23/2013
Effective Date: February 20, 2015 through June 5, 2015
Harry Simpkins – Bus Driver – Bus Garage
Employed by District since 08/28/2006
Effective Date: January 12, 2015 through March 6, 2015
 - **Full – Time Leave Request – Certified Staff**
Lydia Bradley – Special Education Teacher, Otter Lake Elementary
First Year General Leave Request
Effective Date: 2015 – 2016 School Year
Danielle Cots – Kindergarten Teacher, Vadnais Heights Elementary
Employed by District since 09/04/2012
Effective Date: February 18, 2015 through May 22, 2015
Laura Hunziker – Kindergarten Teacher, Lakeaires Elementary
Employed by District since 08/26/2010
Effective Date: February 9, 2015 through April 10, 2015
Sarah Treanor – Grade 5 Teacher, Matoska International
Employed by District since 08/27/2007
Effective Date: February 18, 2015 through June 8, 2015

Jaclyn Whitcomb-Bremer – FACS Teacher, High School – South Campus
Employed by District since 08/21/2003

Effective Date: February 2, 2015 through April 24, 2015

➤ **Change In Probationary Contract – Certified Staff**

Sandy Peters – Grade 5 Teacher, Matoska International
From .30 f.t.e. to 1.0 f.t.e.

Effective Date: February 16, 2015 through June 8, 2015

➤ **New Personnel – Classified Staff**

James Devitt – Program Assistant Leader, Lincoln Elementary
\$13.44 / hr., 4.75 hrs. / 98 days \$6,256.32

Effective Date: 02/13/2015

Brandon Johnson – Behavior Intervention Paraprofessional,
Willow Lane Elementary

\$16.90 / hr., 3.0 hrs. / 72 days \$3,360.40

Effective Date: 02/17/2015

Kimberly Lahr – Program Assistant Leader, Oneka Elementary

\$12.92 / hr., 5.5 hrs. / 103 days \$7,319.18

Effective Date: 02/06/2015

Lee Lor – Accountant, District Center

\$17,000 (Pro-rated on \$51,000)

Effective Date: 03/02/2015

Anne Mcleod – Program Assistant Leader, Otter Lake Elementary

\$12.92 / hr., varied hrs. / 74 days \$3,585.30

Effective Date: 02/23/2015

Leeann Olson – Pupil Support Assistant, Central Middle School

\$17.30 / hr., 6.5 hrs. / 78 days \$8,771.10

Effective Date: 02/09/2015

➤ **New Long Term Substitute – Certified Staff**

Leah Bullock – Grade 2 Teacher, Matoska International

BA, Step 1 \$9,312.70 (Pro-rated on \$39,275)

Effective Date: March 2, 2015 through May 8, 2015

Emilie Dillner – Intervention Teacher, Willow Lane Elementary

BA, Step 1 \$6,680.85 (Pro-rated on \$39,275)

Effective Date: April 1, 2015 through May 15, 2015

Kayte Koehler – FACS Teacher, High School – South Campus

BA, Step 1 \$10,021.19 (Pro-rated on \$39,275)

Effective Date: February 11, 2015 through April 24, 2015

Jacqueline Rowland – .3 Intervention Teacher, Matoska International

MA, Step 1 \$5,585.71 (Pro-rated on \$43,783)

Effective Date: February 9, 2015 through June 5, 2015

Martha Sather – Music Teacher, Sunrise Park Middle School

BA+30, Step 4 \$9,163.60 (Pro-rated on \$44,444)

Effective Date: March 16, 2015 through May 8, 2015

Roll call vote: ayes: Storey, Chapman, Hiniker, Kimball, Newberg; nays, none. Motion carried.

B. PUBLIC FORUM – There were no speakers during public forum.

C. INFORMATION ITEMS

1. Update on Completion of Willow and Lakeaires Renovations – Principals Krusemark and Strieff provided comments on the renovation at their buildings and invited two staff members to provide comments on how the renovations made a difference in teaching and learning.
2. Superintendent's Report – Dr. Lovett reported on the following:
 - Prior to tonight's meeting the Board recognized participants in recent state and national level competitions including: Wrestling team members, Middle School cheerleaders, High School cheerleaders and Nordic Ski team members. Congratulations to all!
 - In addition to students being honored at state and national levels, three White Bear Lake Area High School coaches also recently received recognition: Craig Nasvik – Section Wrestling Coach of the Year; Dave Meuwissen – Section Wrestling Assistant Coach of the Year; Jacob Mueller – Section Boys' Swim Coach of the Year. Congratulations coaches!
 - Schools throughout the District wrapped up February's month of "I Love to Read" with celebrations this past week. Congratulations to all students in the District who spent their time reading and learning in February!
 - In upcoming weeks, many of our elementary students will be participating in various productions including several schools through Ashland Productions as well as a parent produced production. All are welcome to attend.Kelly Lee, our alternate Board representative, provided the following update:
 - Spring Break is March 9-13. On March 21, South Campus Student Council will host the Spring Showdown.

D. DISCUSSION ITEMS

1. Policy 497, Nepotism was pulled from the agenda.
2. Overview of Secondary Program and Facilities Task Force Recommendations – Dr. Wayne Kazmierczak provided an update on the Secondary Program and Facilities Task Force, Phase I, which are projects listed as short-term facilities needs that could be completed within the next two years by using existing resources or existing funding sources. Artificial turf field was discussed.

E. OPERATIONAL ITEMS

1. Hiniker motioned and Swanson seconded to approve the 2015-16 school year calendar. ***Voice vote: all ayes, nays none. Motion carried.***
2. Storey motioned and Kimball seconded to approve the bid for the South Campus HVAC replacement project submitted by Northern Air, Inc. in the amount of \$639,975. ***Roll call vote: ayes: Storey, Chapman, Hiniker, Kimball, Newberg, Swanson; nays, none. Motion carried.***
3. Chapman motioned and Hiniker seconded to accept the bid for the Hippodrome deferred maintenance project submitted by Rink-Tec in the amount of \$411,000. ***Roll call vote: ayes: Storey, Chapman, Hiniker, Kimball, Newberg, Swanson; nays, none. Motion carried.***

4. Hiniker motioned and Chapman seconded to authorize the solicitation of bids for an artificial turf field at South Campus. **Roll call vote: ayes: Storey, Chapman, Hiniker, Kimball, Newberg, Swanson; nays, none. Motion carried.**
 5. Kimball motioned and Storey seconded to approve the following policies as recommended by the Policy Committee and Administration:
 - a. Policy 421, Gifts to Employees, Classrooms and Board Members
 - b. Policy 527, Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches
 - c. Policy 704, Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System**Roll call vote: Roll call vote: ayes: Storey, Chapman, Hiniker, Kimball, Newberg, Swanson; nays, none. Motion carried.**
 6. Hiniker motioned and Kimball seconded to approve rejection of all bids for work related to the Sunrise Park Middle School HVAC Replacement Phase 1 project. **Roll call vote: ayes: Storey, Chapman, Hiniker, Kimball, Newberg, Swanson; nays, none. Motion carried.**
- F. BOARD FORUM** – Swanson invited all to attend the Sunrise Park Community Dinner on March 24. Kimball acknowledged our retiree and thanked her and all staff for all they do.
- G. ADJOURNMENT** – Hiniker motioned and Newberg seconded to adjourn the meeting at 8:15 p.m. Voice vote: all ayes. Motion carried.

Submitted by: Cathy Storey, Acting Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work-study session of the White Bear Lake Area School Board was held on Monday, **March 23, 2015** at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call To Order – Newberg called the meeting to order at 5:30 p.m. An item was added to the closed session to include consideration of allegations against a district employee.

Roll Call – Present: Storey, Swanson, Chapman, Hiniker, Mullin, Newberg.
Absent: Kimball

Ex-Officio: Lovett

Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul, Vette, Wehrkamp

B. DISCUSSION ITEMS

1. Update on School Board/Superintendent Goals
 - a. Update on School Board/Superintendent Goal List – The comprehensive list of goals for 2014-15 is updated monthly, and is provided in the board packet for school board review.
 - b. Goal 4d. Program Review of Preschool and Early Childhood Programming – Nancy Melquist, Early Childhood Supervisor, and Danielle Mickelson, Early Childhood Special Education Program Supervisor, Kristine Wehrkamp and Kathleen Daniels led the discussion on the ongoing review, covering community and student demographic data, program and facility needs, assessment of family and community needs for early learning, redefining the definition of Kindergarten Readiness for ISD 624, and the ramifications of Governor Dayton’s proposal to provide universal preschool funding for all four-year-olds. The presentation is available on the district’s website.
 - c. Strategy III.11: Update on Secondary Program and Facilities Review – Kazmierczak led a discussion of the district’s ongoing review and work of the task force to date, including a detailed list of projects identified, cost estimates and sources of funding. The presentation is available on the district’s website.
2. Elementary STEM Initiatives for Otter Lake Elementary School and Willow Lane Elementary School – Principals Tim Schochenmaier (OLE) and Chris Streiff (Willow) led a discussion on their respective schools’ STEM initiatives, including opportunities through partnerships with the Mayo Clinic, the University of Minnesota, Bethel

University and Tamarack Nature Center, professional development and student achievement. The presentation is available on the district's website.

3. Labor Negotiations and Considerations of Allegations Against a District Employee - Newberg called a recess at 7:29 p.m. Pursuant to Minnesota Statutes section 13D.03, the school board will conduct a closed session to consider strategy for labor negotiations. In addition, pursuant to Minnesota Statutes section 13D.05, subdivision 2(b), the board will conduct a closed session for preliminary consideration of allegations against a district employee.

Newberg called the closed session to order at 7:37 p.m. Present: Board members Storey, Swanson, Chapman, Hiniker, Mullin, Newberg. Also present: Lovett, Paul, Goers, Daniels, and Michael J. Waldspurger, legal counsel for the district.

- C. **ADJOURNMENT** – Hiniker moved and Newberg seconded to return to open session and adjourn the school board meeting at 8:21 p.m.

Submitted by: Lori Swanson, Clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance**
and Operations
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - March

	<u>3/13/2015</u>	<u>3/31/2015</u>
Direct Deposit 408282-409701	1,643,630.58	
U.S. Treasury (FICA, Medicare, withholding)	616,342.11	
MN State Income Tax	93,085.78	
PERA	97,822.43	
TRA	298,812.98	
ING	4,171.49	
American Funds	73,891.03	
White Bear Lake Teacher's Association	36,139.82	
MN State Levies	582.67	
Direct Deposit 409702-411051		1,533,696.90
U.S. Treasury (FICA, Medicare, withholding)		587,702.60
MN State Income Tax		89,825.82
PERA		93,183.76
TRA		288,068.52
ING		4,171.49
American Funds		73,721.37
White Bear Lake Teacher's Association		36,352.90
MN State Levies		344.83

Check Nbr	Vendor Name	Check Date	Check Amount
60123	AMERICAN UNITED LIFE	02/27/2015	1,500.00
1	Computer	Check(s) For a Total of	1,500.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,500.00
Total For	1	Manual, Wire Tran, ACH &	Computer Checks	1,500.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		1,500.00

Check Nbr	Vendor Name	Check Date	Check Amount
141501029	ANDERSON, JON C	03/03/2015	376.61
141501030	ANDERSON, MELISSA KAY	03/03/2015	72.74
141501031	ASPER, STEVEN M	03/03/2015	1,756.79
141501032	BATES, STEPHEN ROBERT	03/03/2015	512.50
141501033	BLISS, BARBARA K	03/03/2015	29.40
141501034	BOWERMASTER, TRACI G	03/03/2015	213.15
141501035	CANNIFF, AMY E	03/03/2015	74.26
141501036	CROCK, STEPHANIE L	03/03/2015	167.00
141501037	DELMEDICO, MOLLY SUSAN	03/03/2015	175.00
141501038	DURAND, JENNIFER A	03/03/2015	75.00
141501039	EDBERG, REBECCA J	03/03/2015	130.03
141501040	FREBURG, BETH R	03/03/2015	31.05
141501041	GOERS, LINDA S	03/03/2015	1,123.73
141501042	GRATZ, MICHELLE C	03/03/2015	80.39
141501043	HAMILTON, CONSTANCE M	03/03/2015	342.07
141501044	HAWKINSON, STEVEN A	03/03/2015	27.87
141501045	HOEG, SCOTT A	03/03/2015	43.56
141501046	HOFMEISTER, KRISTEN M	03/03/2015	225.00
141501047	JOHNSON, SADIE R	03/03/2015	25.00
141501048	JORGENSEN, AMY L	03/03/2015	103.35
141501049	KENTFIELD, KELLY S	03/03/2015	32.01
141501050	KNUTSON, CASSANDRA M	03/03/2015	90.00
141501051	LAVALLEY, NICOLE R	03/03/2015	75.00
141501052	LEIGH, ANNETTA K	03/03/2015	1,062.85
141501053	LEONARD, RITA M	03/03/2015	624.50
141501054	LIEKIS, KENNETH J	03/03/2015	55.08
141501055	MASON, NICHOLAS D	03/03/2015	46.38
141501056	MCDOWELL, ROBERT C	03/03/2015	546.83
141501057	MEYSEMBOURG, LINNAE L	03/03/2015	166.72
141501058	MURPHY, MOLLY C	03/03/2015	75.00
141501059	NADEAU, MARGARET M	03/03/2015	380.00
141501060	NASVIK, CRAIG S	03/03/2015	3,063.57
141501061	NAVIS, NANCY L	03/03/2015	62.00
141501062	NOHR, KATIE JO	03/03/2015	62.57
141501063	NYREN, DELROY E	03/03/2015	1,868.81
141501064	OLSON, NICOLETTE M	03/03/2015	137.00
141501065	PAUL, SARA T	03/03/2015	244.85
141501066	PETERSON, BETSY J	03/03/2015	62.32
141501067	POLLARD, AIMIE N	03/03/2015	29.12
141501068	PUODZIUNAS, DIANE M	03/03/2015	52.00
141501069	RIEBOW, MATTHEW R	03/03/2015	426.15
141501070	RYAN, DENISE M	03/03/2015	126.50
141501071	SALENGER, SETH A	03/03/2015	562.60
141501072	SELB, MICHAEL R	03/03/2015	29.46
141501073	SHEARON, SUZANNE M	03/03/2015	74.50
141501074	STEADLAND, KEITH DAVID	03/03/2015	512.50
141501075	SWENSON, EVELYN J	03/03/2015	591.47
141501076	THAYER-MARMITT, CHRISTINA E	03/03/2015	118.00
141501077	THIBAUT, DEBRA S	03/03/2015	512.50
141501078	TLUSTY, MELANIE L	03/03/2015	141.57

Check Nbr	Vendor Name	Check Date	Check Amount
141501079	ULLMANN, ALEX THOMAS	03/03/2015	28.16
141501080	VETTE, MARISA AA	03/03/2015	195.00
141501081	WANG, ZHEN ZHEN	03/03/2015	615.60
141501082	WEHRKAMP, KRISTINE J	03/03/2015	195.42
141501083	WHALEN, TIMOTHY M	03/03/2015	20.00
141501084	WILDMAN HILAL, ANDREA L	03/03/2015	224.64
141501085	YOUNGBAUER, CAROLYN K	03/03/2015	46.58
57	ACH	Check(s) For a Total of	18,741.76

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	57	ACH	Checks For a Total of	18,741.76
	0	Computer	Checks For a Total of	0.00
Total For	57	Manual, Wire Tran, ACH & Computer Checks		18,741.76
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		18,741.76

Check Nbr	Vendor Name	Check Date	Check Amount
60124	AARP DRIVER SAFETY PROGRAM	03/05/2015	515.00
60125	AARP DRIVER SAFETY PROGRAM	03/05/2015	570.00
60126	ACDA OF MN	03/05/2015	690.00
60127	ADVANCED WIRELESS COMMUNICATIO	03/05/2015	473.15
60128	ALVAREZ, KATE	03/05/2015	57.00
60129	AMAZON	03/05/2015	147.58
60130	AMAZON	03/05/2015	578.44
60131	AMAZON	03/05/2015	83.41
60132	AMAZON	03/05/2015	38.87
60133	AMAZON	03/05/2015	534.06
60134	AMAZON	03/05/2015	491.48
60135	AMERICAN HEART ASSOCIATION	03/05/2015	382.00
60136	AMERICAN MESSAGING	03/05/2015	98.73
60137	AMER RED CROSS	03/05/2015	1,242.00
60138	AMERICAN TIME & SIGNAL CO	03/05/2015	598.93
60139	AMERIPRIDE SERVICES	03/05/2015	747.25
60140	THE ANGEL FOUNDATION	03/05/2015	318.00
60141	ANOKA COUNTY	03/05/2015	174.29
60142	ARMSTRONG HIGH SCHOOL	03/05/2015	125.00
60143	ARNOLD, SYLVIA J	03/05/2015	17.00
60144	ARROWWOOD RESORT & CONF CTR	03/05/2015	184.00
60145	ASSOC FOR SUPERVISION & CURRIC	03/05/2015	54.00
60146	ASUNCION, TEDDY M	03/05/2015	12.50
60147	AUDIOQUIP INC	03/05/2015	1,290.00
60148	AVON BUSINESS FORMS & PROMOTIO	03/05/2015	449.92
60149	BARNETT WB CHRYSLER JEEP DODGE	03/05/2015	977.78
60150	BARTHOLD	03/05/2015	1,518.33
60151	BATTERIES PLUS BULBS	03/05/2015	567.80
60152	BERENDS, KURT	03/05/2015	12.50
60153	BERRY BLENDZ - EDEN PRAIRIE	03/05/2015	315.00
60154	BEST BUY BUSINESS ADVANTAGE AC	03/05/2015	519.12
60155	BEST WESTERN HOTEL & RESTAURAN	03/05/2015	1,031.80
60156	BIO CORPORATION	03/05/2015	318.81
60157	BIOCLEAN MOBILE WASH INC	03/05/2015	419.15
60158	BLAIR, LEAH ZUSAN	03/05/2015	12.50
60159	BLANCK, DAWSON	03/05/2015	74.00
60160	BLICK ART MATERIALS	03/05/2015	222.95
60161	BLOOD, DOUG	03/05/2015	80.00
60162	BLUE BELL ENTERPRISES INC	03/05/2015	5,587.83
60163	BOUGIE, MICHAEL	03/05/2015	66.00
60164	BOUNDARY WATERS JOURNAL	03/05/2015	23.00
60165	BRAINPOP LLC	03/05/2015	1,695.00
60166	BRAMSCHER, JUDEE	03/05/2015	24.65
60167	BROCKWAY, TOM	03/05/2015	57.00
60168	BRUGGENTHIES, KEVIN	03/05/2015	400.00
60169	THE BUG COMPANY	03/05/2015	32.00
60170	CARLSON WAGONLIT TRAVEL	03/05/2015	17,730.00
60171	Vendor Continued Check	03/05/2015	0.00
60172	CDW GOVERNMENT INC	03/05/2015	4,748.90
60173	THE CENTER FOR COGNITIVE COACH	03/05/2015	1,320.00

Check Nbr	Vendor Name	Check Date	Check Amount
60174	CHAMPION YOUTH	03/05/2015	1,003.80
60175	THE CHILDREN'S THEATRE COMPANY	03/05/2015	904.00
60176	CHISAGO LAKES HIGH SCHOOL	03/05/2015	243.00
60177	CIBULKA, TERRANCE	03/05/2015	822.30
60178	CLENDENON, KASEY	03/05/2015	18.00
60179	COBORNS DELIVERS	03/05/2015	393.06
60180	COMBS, DEWAYNE	03/05/2015	57.00
60181	COMCAST	03/05/2015	66.90
60182	CONNEY SAFETY	03/05/2015	134.74
60183	CONTINENTAL CLAY CO	03/05/2015	836.15
60184	CONTINENTAL RESEARCH CORP	03/05/2015	1,020.05
60185	COOL AIR MECHANICAL	03/05/2015	37,952.97
60186	COON RAPIDS HIGH SCHOOL	03/05/2015	200.00
60187	COPY IMAGES INC	03/05/2015	358.80
60188	COY, JOHN	03/05/2015	2,000.00
60189	CRONIN, CHAD M	03/05/2015	66.00
60190	DALCO CORPORATION	03/05/2015	20,443.53
60191	DATA MANAGEMENT INC	03/05/2015	604.20
60192	DEGARDNER, RICK	03/05/2015	105.00
60193	DEISTING, RANDY	03/05/2015	74.00
60194	DEJARLAIS, MARILYN	03/05/2015	20.19
60195	DELL MARKETING LP	03/05/2015	8,135.70
60196	DELL PREFERRED ACCOUNT	03/05/2015	811.50
60197	DEMCO INC	03/05/2015	93.63
60198	DESIGNER SIGN SYSTEMS INC	03/05/2015	1,537.55
60199	DETERMAN, ROBERT	03/05/2015	74.00
60200	DETROIT LAKES GOLF	03/05/2015	220.00
60201	DEY DISTRIBUTING	03/05/2015	20.40
60202	DISPLAYS2GO	03/05/2015	162.57
60203	DIVERSIFIED SNACK DISTRIBUTION	03/05/2015	5,746.46
60204	DOMINOS PIZZA	03/05/2015	166.75
60205	DONATELLI'S	03/05/2015	375.73
60206	DONATELLI'S	03/05/2015	630.97
60207	DONATELLI'S	03/05/2015	3,747.23
60208	DOOR SERVICE COMPANY	03/05/2015	376.00
60209	Vendor Continued Check	03/05/2015	0.00
60210	DOCUMENT TECH SOLUTIONS INC	03/05/2015	1,474.56
60211	EARLY, SHERRY	03/05/2015	19.97
60212	EAST RIDGE HIGH SCHOOL	03/05/2015	200.00
60213	EAST RIDGE GOLF BOOSTERS	03/05/2015	200.00
60214	EASTERN CARVER COUNTY ARCHERY	03/05/2015	252.00
60215	EAU CLAIRE MEMORIAL HS	03/05/2015	150.00
60216	EBERHARDT, TERI	03/05/2015	12.00
60217	EBSCO PUBLISHING	03/05/2015	218.20
60218	ECKROTH MUSIC	03/05/2015	709.64
60219	EDEN PRAIRIE HIGH SCHOOL	03/05/2015	400.00
60220	EDINA CHEERLEADING	03/05/2015	368.00
60221	EDUCATIONAL RESEARCH AND DEV	03/05/2015	125.00
60222	EDUCATION TO GO	03/05/2015	67.25
60223	ELK RIVER GIRLS GOLF	03/05/2015	130.00

Check Nbr	Vendor Name	Check Date	Check Amount
60224	ELMORE, ROBERT BRADLEY	03/05/2015	4.95
60225	EMEDCO COMPANY INC	03/05/2015	97.83
60226	ESSENTRA SPEC TAPES	03/05/2015	67.64
60227	FALVEY, KAY	03/05/2015	10.20
60228	FASTENAL COMPANY	03/05/2015	17.31
60229	FESTIVAL FOODS-KNOWLAN'S	03/05/2015	1,095.29
60230	FNS METRIX	03/05/2015	120.00
60231	FOLLETT SCHOOL SOLUTIONS INC	03/05/2015	3,232.97
60232	FONDOW, NICOLE MARIE	03/05/2015	12.50
60233	FORD, ERIC LEWIS	03/05/2015	5.00
60234	FOREST LAKE HIGH SCHOOL	03/05/2015	125.00
60235	GARDEN & ASSOCIATES INC	03/05/2015	631.25
60236	GARTLAND, MERLAJEAN	03/05/2015	315.00
60237	GENERAL PARTS LLC	03/05/2015	71.86
60238	GERHARD, BONNIE	03/05/2015	29.00
60239	GLOBAL EQUIPMENT COMPANY INC	03/05/2015	349.85
60240	GOPHER BEARING CO	03/05/2015	133.84
60241	GRAFFIC TRAFFIC LLC	03/05/2015	2,087.00
60242	Vendor Continued Check	03/05/2015	0.00
60243	GRAINGER	03/05/2015	600.39
60244	GRAND SLAM SPORTS @ COON RAPID	03/05/2015	295.00
60245	GRANDMA'S BAKERY INC	03/05/2015	390.14
60246	GREAT AMERICAN OPPORTUNITIES I	03/05/2015	938.00
60247	GREAT RIVER OFFICE PRODUCTS	03/05/2015	665.39
60248	GREATAMERICA FINANCIAL SERVICE	03/05/2015	368.80
60249	GREEN, CARIN M	03/05/2015	13.00
60250	GROUP TRAVEL PLANNERS	03/05/2015	3,210.00
60251	GROUP TRAVEL PLANNERS	03/05/2015	7,560.00
60252	GUITAR WORLD MAGAZINE	03/05/2015	14.95
60253	H & B SPECIALIZED PRODUCTS	03/05/2015	900.00
60254	HAYES, BARBARA	03/05/2015	7.00
60255	HERDER, JIM	03/05/2015	74.00
60256	HILDERBRAND, ALLYN	03/05/2015	25.00
60257	HISDAHL INC	03/05/2015	45.10
60258	HOANG, CONG	03/05/2015	80.00
60259	Vendor Continued Check	03/05/2015	0.00
60260	HOGLUND BUS AND TRUCK CO	03/05/2015	1,869.81
60261	HOLEMAN, MICHELLE LYNN	03/05/2015	4.99
60262	HOLMES, JEFF	03/05/2015	730.00
60263	HOUGHTON MIFFLIN HARCOURT	03/05/2015	118.81
60264	HOWARD, JEREMY	03/05/2015	51.00
60265	HUGHES, MICHAEL THOMAS	03/05/2015	12.00
60266	THE HUMANE SOCIETY OF THE US	03/05/2015	25.00
60267	IMAGINE DESIGN & CREATIVE	03/05/2015	3,900.00
60268	INSIDE TRACK CLUB	03/05/2015	150.00
60269	INSTITUTE FOR EDUCATIONAL DEV	03/05/2015	229.00
60270	INTEGRA TELECOM	03/05/2015	319.02
60271	INTEGRA	03/05/2015	3,132.78
60272	ION INC	03/05/2015	172.95
60273	J & R SCHOOL SUPPLIES	03/05/2015	338.50

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60274	JACKI BRICKMAN INC	03/05/2015	15,200.00
60275	JAYTECH INC	03/05/2015	1,906.25
60276	JOHNSON, PETER	03/05/2015	57.00
60277	JUNIOR LIBRARY GUILD	03/05/2015	354.00
60278	JW PEPPER & SON INC	03/05/2015	120.94
60279	KARLSBURGER FOODS INC	03/05/2015	80.42
60280	KATH FUEL OIL SERVICE CO	03/05/2015	6,552.52
60281	KATSERES, NICOLE M	03/05/2015	11.00
60282	KEHOE, SEAN T	03/05/2015	15.50
60283	KIEMEL, TIM	03/05/2015	74.00
60284	KIMBALL MIDWEST	03/05/2015	70.36
60285	KNUTH, REBECCA	03/05/2015	18.00
60286	KOLTES, GREGORY	03/05/2015	57.00
60287	KONICA MINOLTA PREMIER FINANCE	03/05/2015	6,329.83
60288	KOREEN, GLORIA	03/05/2015	45.69
60289	Vendor Continued Check	03/05/2015	0.00
60290	KRAFT CONTRACTING & MECHANICAL	03/05/2015	8,020.74
60291	LABELLE, PAUL H	03/05/2015	80.00
60292	LAKESHORE PLAYERS	03/05/2015	314.50
60293	LAKEVILLE NORTH HIGH SCHOOL	03/05/2015	450.00
60294	LAKEVILLE SOUTH HIGH SCHOOL	03/05/2015	45.00
60295	LALIBERTE, MARK	03/05/2015	57.00
60296	LANGUAGE LINE SERVICES	03/05/2015	178.75
60297	LAROCHELLE, DAVID	03/05/2015	850.00
60298	LAWRENCE SIGN	03/05/2015	2,670.00
60299	LEARNING OPPORTUNITIES INC	03/05/2015	1,091.48
60300	LEARNING A-Z	03/05/2015	799.60
60301	LEE, CHARLOTTE L	03/05/2015	274.10
60302	LEE, XOCHITL	03/05/2015	12.00
60303	LENOVO	03/05/2015	961.60
60304	THE LEUKEMIA & LYMPHOMA SOCIET	03/05/2015	4,577.50
60305	THE LEUKEMIA & LYMPHOMA SOCIET	03/05/2015	3,192.53
60306	LIBRARY STORE INC	03/05/2015	61.10
60307	LIDS TEAM SPORTS	03/05/2015	1,676.61
60308	LIGHTING PLASTICS OF MN INC	03/05/2015	189.95
60309	LIMBERG, RYAN	03/05/2015	80.00
60310	LOCKWOOD, MELODY	03/05/2015	107.01
60311	LOEFFLER SHOES	03/05/2015	149.95
60312	LOFFLER	03/05/2015	500.00
60313	L T G POWER EQUIPMENT	03/05/2015	80.00
60314	LUNDGREN, CRAIG RODNEY	03/05/2015	11.00
60315	MN ASSOC OF ALTERNATIVE PROGRA	03/05/2015	995.00
60316	MACKIN EDUCATIONAL RESOURCES	03/05/2015	392.61
60317	MAD SCIENCE OF MINNESOTA	03/05/2015	3,774.00
60318	Vendor Continued Check	03/05/2015	0.00
60319	Vendor Continued Check	03/05/2015	0.00
60320	MADISON NATIONAL LIFE	03/05/2015	44,260.10
60321	MAILFINANCE INC	03/05/2015	445.71
60322	MARCO, INC	03/05/2015	426.92
60323	MARKS, JOHN	03/05/2015	12.00

Check Nbr	Vendor Name	Check Date	Check Amount
60324	MN ASSOC SCHOOL PERSONNEL ADMI	03/05/2015	375.00
60325	MATH MASTERS OF MINNESOTA	03/05/2015	170.00
60326	MCCUTCHEON, SHAWN	03/05/2015	12.50
60327	MN COMMUNITY EDUC ASSOC (MCEA)	03/05/2015	893.00
60328	METRO ECSU	03/05/2015	170.00
60329	METRO SOUND AND LIGHTING	03/05/2015	234.00
60330	MICHAEL BASICH INC	03/05/2015	495.00
60331	MID CITY SERVICES - INDUSTRIAL	03/05/2015	1,811.05
60332	MIDAMERICA ADMIN & RETIREMENT	03/05/2015	4,261.00
60333	MIDWEST EDUC CONSULTANTS	03/05/2015	350.00
60334	MINVALCO INC	03/05/2015	1,208.99
60335	MKA TREASURER	03/05/2015	398.00
60336	MN CENTRAL SCHOOL BUS	03/05/2015	550.00
60337	MN CONSERVATION VOLUNTEER	03/05/2015	25.00
60338	MN DEPT OF HEALTH	03/05/2015	35.00
60339	MANAGEMENT ANALYSIS & DEVELOPM	03/05/2015	875.00
60340	MOORE, CYNTHIA A	03/05/2015	598.00
60341	MOORHEAD MACHINERY & BOILER CO	03/05/2015	1,855.62
60342	MN OFFICE TECH GROUP	03/05/2015	334.91
60343	MOUNDS VIEW HIGH SCHOOL	03/05/2015	165.00
60344	MN REC & PARK ASSN (MRPA)	03/05/2015	139.00
60345	MSTP	03/05/2015	25.00
60346	NASCO	03/05/2015	8.00
60347	NASSEFF MECH CONTRACTORS	03/05/2015	6,858.04
60348	NCB-SCI NASP	03/05/2015	920.00
60349	NCPERS MINNESOTA	03/05/2015	240.00
60350	NCS PEARSON INC	03/05/2015	442.34
60351	NELSON, MARTY	03/05/2015	80.00
60352	NELSON, MELISSA	03/05/2015	5.00
60353	NORTH CENTRAL TRUCK EQUIPMENT	03/05/2015	422.04
60354	NORTH STAR BANK	03/05/2015	7,364.00
60355	NOVINSKA, TOD	03/05/2015	270.00
60356	NOW MICRO INC	03/05/2015	396.00
60357	NWEJE, KARLA	03/05/2015	400.00
60358	O'NEIL, LOIS	03/05/2015	14.87
60359	OFFICE DEPOT	03/05/2015	123.03
60360	ORDWAY CENTER FOR PERFORMING	03/05/2015	497.00
60361	ORIENTAL TRADING CO INC	03/05/2015	209.21
60362	OVERBY, LANDON D	03/05/2015	80.00
60363	PALMER, LILLIAN	03/05/2015	25.00
60364	PAMS LUNCHROOM LLC	03/05/2015	7,523.11
60365	PAR INC	03/05/2015	246.40
60366	PARK HIGH SCHOOL	03/05/2015	150.00
60367	PARTS NOW ! LLC	03/05/2015	135.90
60368	PAUL THE PLUMBER INC	03/05/2015	185.00
60369	PAYNE, STEVE	03/05/2015	57.00
60370	P B S EQUIPMENT CORP	03/05/2015	58.50
60371	PERFECTION LEARNING CORP	03/05/2015	75.85
60372	PHILLIPS, PATTI L	03/05/2015	12.50
60373	PICTURE THAT!	03/05/2015	174.00

Check Nbr	Vendor Name	Check Date	Check Amount
60374	PINETEH, REGULA	03/05/2015	6.00
60375	PLADSON ENVIRONMENTAL INC	03/05/2015	363.75
60376	PODS COMPLETE CAR CARE	03/05/2015	234.57
60377	POSTMASTER	03/05/2015	98.00
60378	POSTMASTER	03/05/2015	1,380.00
60379	POSTMASTER	03/05/2015	220.00
60380	POSTMASTER	03/05/2015	3,800.00
60381	POTHEN, JENNIFER	03/05/2015	15.50
60382	PRINCETON ARCHERY	03/05/2015	235.00
60383	PRO-ED INC	03/05/2015	108.90
60384	QUALITY PRODUCTS INC	03/05/2015	173.85
60385	R & R SPECIALTIES INC	03/05/2015	34.50
60386	RAMSEY COUNTY SHERIFFS FOUNDAT	03/05/2015	100.00
60387	RANDY SHAVER CANCER RESEARCH	03/05/2015	2,341.00
60388	RATHS, DICK	03/05/2015	5,500.00
60389	RATWIK ROSZAK & MALONEY PA	03/05/2015	931.00
60390	REACH	03/05/2015	625.00
60391	REGENTS OF THE UNIV OF MN	03/05/2015	445.30
60392	RELIANCE COMMUNICATIONS	03/05/2015	17,000.00
60393	RICOH AMERICAS CORP	03/05/2015	450.96
60394	RIVARD, VINCENT JAMES	03/05/2015	5.00
60395	RIVER FALLS HIGH SCHOOL	03/05/2015	125.00
60396	RM COTTON COMPANY	03/05/2015	563.00
60397	ROSEMOUNT HIGH SCHOOL	03/05/2015	160.00
60398	ROSEVILLE AREA HIGH SCHOOL	03/05/2015	350.00
60399	RUDE, LISA M	03/05/2015	150.00
60400	RUIZ JR, ANTHONY R	03/05/2015	57.00
60401	S & T OFFICE PRODUCTS INC	03/05/2015	50.42
60402	SAFeway DRIVING SCHOOL	03/05/2015	8,820.00
60403	SAIKO, KATHY	03/05/2015	30.60
60404	SALEM PRESS INC	03/05/2015	165.75
60405	SAM'S CLUB/SYNCHRONY BANK	03/05/2015	63.58
60406	SANDIFER, BRIAN	03/05/2015	57.00
60407	SAVOY'S PIZZA - HUGO	03/05/2015	1,999.00
60408	SCHAFER, KEVIN	03/05/2015	74.00
60409	SCHINDLER ELEVATOR CORP	03/05/2015	712.83
60410	SCHMID, RITA	03/05/2015	22.50
60411	SCHMITT MUSIC COMPANY	03/05/2015	225.00
60412	SCHOOL HEALTH CORPORATION	03/05/2015	27.85
60413	SCHOOLFINANCES.COM	03/05/2015	400.00
60414	SCIENCE NEWS	03/05/2015	28.00
60415	SCIENTIFIC SALES INC	03/05/2015	297.99
60416	SEEVER, GRAY	03/05/2015	500.00
60417	SEW SAY IT	03/05/2015	385.00
60418	SHIFFLER EQUIPMENT SALES INC	03/05/2015	348.38
60419	SHIRTS ON SITE	03/05/2015	297.00
60420	SHOREVIEW COMMUNITY CENTER	03/05/2015	689.60
60421	SHRED-IT USA - MINNEAPOLIS	03/05/2015	1,551.50
60422	SIMPLEXGRINNELL LP	03/05/2015	813.75
60423	SMEKTA, ROBERT	03/05/2015	74.00

Check Nbr	Vendor Name	Check Date	Check Amount
60424	Vendor Continued Check	03/05/2015	0.00
60425	Vendor Continued Check	03/05/2015	0.00
60426	SCHOOL NUTRITION ASSOC (SNA)	03/05/2015	483.00
60427	SOUTHWEST BINDING & LAMINATING	03/05/2015	297.64
60428	SOUTHWESTERN YOUTH SERVICES	03/05/2015	1,827.00
60429	SPECIAL PAY TRUST AUL	03/05/2015	92.48
60430	ST PAUL LINOLEUM & CARPET COMP	03/05/2015	3,164.00
60431	ST PAUL SENIOR WORKERS ASSOC	03/05/2015	40.00
60432	STAFF DEVELOPMENT FOR EDUCATOR	03/05/2015	440.00
60433	STAI JENNELL	03/05/2015	13.00
60434	STAR TRIBUNE	03/05/2015	42.25
60435	STARFALL PUBLICATIONS	03/05/2015	270.00
60436	STATE SUPPLY CO	03/05/2015	631.01
60437	STAY TUNED PIANO SERVICES	03/05/2015	95.00
60438	STEINER, EILEEN A	03/05/2015	22.94
60439	STEVENS POINT HS	03/05/2015	325.00
60440	STILLWATER HIGH SCHOOL	03/05/2015	95.00
60441	STOUT, GAYLE	03/05/2015	11.84
60442	STUDENT SUPPLY	03/05/2015	352.77
60443	SUMMIT COMPANIES	03/05/2015	275.00
60444	SVL SERVICE CORPORATION	03/05/2015	225.00
60445	TAMARACK NATURE CENTER	03/05/2015	247.50
60446	TATE, JO E	03/05/2015	467.39
60447	TWIN CITIES HUMAN RESOURCE ASS	03/05/2015	55.00
60448	TEAMWORKS INTERNATIONAL INC	03/05/2015	1,010.35
60449	TELIN TRANSPORTATION GROUP LLC	03/05/2015	1,980.48
60450	THURINGER, JASON	03/05/2015	25.00
60451	TIERNEY BROTHERS INC	03/05/2015	1,552.00
60452	TONN, JANICE	03/05/2015	18.00
60453	TOTAL LUXURY LIMOUSINE	03/05/2015	1,454.00
60454	TOWNSEND, JOHN DONALD	03/05/2015	12.50
60455	TRADE PRESS INC	03/05/2015	1,215.00
60456	Vendor Continued Check	03/05/2015	0.00
60457	Vendor Continued Check	03/05/2015	0.00
60458	TRAVEL LEADERS	03/05/2015	4,785.33
60459	T.R.F. SUPPLY CO	03/05/2015	421.60
60460	TWIN CITY HARDWARE	03/05/2015	1,887.75
60461	TWIN CITY JANITOR SUPPLY CO	03/05/2015	218.00
60462	U.S. ENERGY SERVICES INC	03/05/2015	116,460.14
60463	UHL CO INC	03/05/2015	713.00
60464	UNDERDAHL, STEVE	03/05/2015	74.00
60465	UNIVERSITY OF MINNESOTA	03/05/2015	4,350.00
60466	UNIVERSITY OF ST THOMAS	03/05/2015	300.00
60467	Vendor Continued Check	03/05/2015	0.00
60468	US FOODS CULINARY EQUIP & SUPP	03/05/2015	6,634.81
60469	VAIL, GAYLE J	03/05/2015	17.85
60470	VANG, ALEX	03/05/2015	18.00
60471	VANG, KRISTEN	03/05/2015	13.00
60472	VANHEEL, RANDALL	03/05/2015	80.00
60473	VARSITY SPIRIT FASHIONS	03/05/2015	476.60

Check Nbr	Vendor Name	Check Date	Check Amount
60474	VARSITY ATHLETIC APPAREL	03/05/2015	2,365.00
60475	VERIZON WIRELESS	03/05/2015	775.24
60476	VIKING ELECTRIC SUPPLY	03/05/2015	6,400.14
60477	VIKING INDUSTRIAL CENTER	03/05/2015	164.95
60478	VISI	03/05/2015	525.00
60479	WHITE BEAR GLASS INC	03/05/2015	250.00
60480	WHITE BEAR RENTAL EQUIPMENT	03/05/2015	448.80
60481	WHITE BEAR AREA YMCA	03/05/2015	7,695.00
60482	WHITE BEAR LAKE CITY	03/05/2015	4,250.00
60483	WELLNER LAW PLLC	03/05/2015	400.00
60484	WEMPLE, JAKE	03/05/2015	75.00
60485	WESTONKA ARCHERY BOOSTERS	03/05/2015	600.00
60486	WHITCOMBS ARCHERY	03/05/2015	24.00
60487	WILD MOUNTAIN	03/05/2015	1,190.00
60488	WILLIAM V MACGILL & CO	03/05/2015	27.33
60489	WILLOW LANE ELEM PTO	03/05/2015	262.50
60490	WINFIELD, F STEPHEN	03/05/2015	74.00
60491	WINNICK SUPPLY	03/05/2015	77.30
60492	WL HALL COMPANY	03/05/2015	3,890.79
60493	WRIGHT, ELIZABETH	03/05/2015	6.00
60494	WYZCO GROUP INC	03/05/2015	80.00
60495	XCEL ENERGY	03/05/2015	85,287.68
60496	YOGA DEVOTION LLC	03/05/2015	1,360.00
373	Computer	Check(s) For a Total of	648,131.82

Check Nbr	Vendor Name	Check Date	Check Amount
59546	GLOBAL FOODS INC	03/05/2015	349.85
1	Void	Check(s) For a Total of	349.85

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	373	Computer	Checks For a Total of	648,131.82
Total For	373	Manual, Wire Tran, ACH & Computer Checks		648,131.82
Less	1	Voided	Checks For a Total of	349.85
		Net Amount		647,781.97

Check Nbr	Vendor Name	Check Date	Check Amount
60497	ACDA OF MN	03/06/2015	230.00
60498	AIG	03/06/2015	6,547.09
60499	AMERICAN UNITED LIFE	03/06/2015	61,570.72
60500	AMERICAN UNITED LIFE	03/06/2015	6,000.00
60501	AMERIPRISE FINANCIAL SERVICES	03/06/2015	13,858.26
60502	AXA EQUITABLE	03/06/2015	35,220.92
60503	EDUCATION MN ESI BILLING TRUST	03/06/2015	25,469.34
60504	GREAT LAKES HIGHER EDUC GUARAN	03/06/2015	296.87
60505	GURSTEL CHARGO ATTORNEYS AT LA	03/06/2015	284.00
60506	IUOE LOCAL 70	03/06/2015	2,032.65
60507	MESSERLI & KRAMER PA	03/06/2015	541.00
60508	METROPOLITAN LIFE	03/06/2015	2,871.69
60509	MN CHILD SUPPORT	03/06/2015	1,928.60
60510	MUSKE, RICHARD L	03/06/2015	50.00
60511	PELCO CONSTRUCTION LLC	03/06/2015	12,518.00
60512	SCHOOL SERVICE EMPLOYEES	03/06/2015	5,869.38
60513	US DEPT OF EDUCATION	03/06/2015	448.10
60514	VANGUARD SMALL BUSINESS SERVIC	03/06/2015	26,673.64
60515	WBLA EDUCATIONAL FOUNDATION	03/06/2015	856.29
19	Computer	Check(s) For a Total of	203,266.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	19	Computer	Checks For a Total of	203,266.55
Total For	19	Manual, Wire Tran, ACH & Computer Checks		203,266.55
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		203,266.55

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141501086	ADAMS, LINDA J	03/17/2015	205.35
141501087	BREWER, ROBERT G	03/17/2015	2,499.67
141501088	BROOKSHAW, SUSAN ELIZABETH	03/17/2015	30.00
141501089	CANNIFF, AMY E	03/17/2015	183.03
141501090	CARLSON, LINDA R	03/17/2015	58.35
141501091	CEBULLA, MICHELLE	03/17/2015	530.53
141501092	CHAKOLIS, RICHARD A	03/17/2015	65.00
141501093	CHAMBERLIN, JAN M	03/17/2015	27.93
141501094	DERBY, SARA A	03/17/2015	191.31
141501095	DEUEL, LYN M	03/17/2015	49.00
141501096	DEVET, NICHOLAS M	03/17/2015	105.91
141501097	DOEBLER, DAYNE WD	03/17/2015	96.02
141501098	DYMIT, MARIE S	03/17/2015	93.15
141501099	ELLEFSSEN, JULEE T	03/17/2015	60.38
141501100	ENGSTRAN, PAUL A	03/17/2015	40.00
141501101	FINK, AVIS A	03/17/2015	229.93
141501102	FISH, SUSAN M	03/17/2015	27.49
141501103	FROILAND, JANE C	03/17/2015	93.18
141501104	FROST, LORI J	03/17/2015	170.10
141501105	GARRISON, MARK S	03/17/2015	2,289.00
141501106	GEDNALSKE, KIRK M	03/17/2015	29.98
141501107	GRESAFE, ROCHELLE L	03/17/2015	124.58
141501108	HANZAL, DAVID C	03/17/2015	263.51
141501109	HOPKINS, JULIE C	03/17/2015	49.10
141501110	HOSMER, JESSICA ANN	03/17/2015	112.06
141501111	HUANG, PEI	03/17/2015	391.15
141501112	HURT, JON-MYCHAL B	03/17/2015	49.62
141501113	INDLECOFFER, TRACI D	03/17/2015	40.88
141501114	JANZEN, KARI B	03/17/2015	105.65
141501115	JORGENSEN, AMY L	03/17/2015	43.96
141501116	KASTEN, JENNIFER M	03/17/2015	177.65
141501117	KELLEY, DEBRA K	03/17/2015	218.90
141501118	KNUTSON, CASSANDRA M	03/17/2015	40.94
141501119	LAFRINIER, JENNIFER A	03/17/2015	38.75
141501120	LAMWERS, LINDSAY M	03/17/2015	71.00
141501121	LANE, JOSHUA L	03/17/2015	100.00
141501122	LARSON, JOHN FRANCIS	03/17/2015	617.33
141501123	LAU, LAI F	03/17/2015	384.70
141501124	LOVETT, MICHAEL J	03/17/2015	65.00
141501125	MANN, KATHERINE L	03/17/2015	47.34
141501126	MCKINNEY, NICOLE C	03/17/2015	43.13
141501127	MELQUIST, NANCY J	03/17/2015	225.63
141501128	MULHAUSEN, LINDSEY M	03/17/2015	48.00
141501129	NASVIK, CRAIG S	03/17/2015	445.64
141501130	NORTON, EMILY L	03/17/2015	207.15
141501131	OTTAVIANI, AMY M	03/17/2015	215.00
141501132	OUREN, LISA M	03/17/2015	750.34
141501133	PETERSON, BETSY J	03/17/2015	87.51
141501134	PINNOW, PAIGE E	03/17/2015	199.64
141501135	RATLIFF, GERALD	03/17/2015	71.88

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141501136	RAUNER, PAMELA J	03/17/2015	47.44
141501137	ROESER, DANIEL WILLIAM	03/17/2015	185.17
141501138	RUDDY, JACQUELINE M	03/17/2015	89.64
141501139	RUSTAND, AMBER J	03/17/2015	26.00
141501140	RYAN, DENISE M	03/17/2015	119.60
141501141	SATHER, MICHELE T	03/17/2015	180.00
141501142	SKOGEN, MATTHEW K	03/17/2015	55.49
141501143	SOMMERS, MICHON LEE	03/17/2015	65.00
141501144	STEADLAND, KEITH DAVID	03/17/2015	731.71
141501145	STIRLING, CONNIE B	03/17/2015	93.15
141501146	STUEMKE, CHARLES R	03/17/2015	99.96
141501147	SUKO, PATRICK J	03/17/2015	390.00
141501148	SYNAN, ERIN K	03/17/2015	31.68
141501149	TATGE, DAVID A	03/17/2015	92.68
141501150	THIMJON, KARI L	03/17/2015	34.78
141501151	TROSKE, CARRIE L	03/17/2015	44.28
141501152	VANOVERBEKE, TAMERA S	03/17/2015	249.68
141501153	VETTE, MARISA AA	03/17/2015	494.54
68	ACH	Check(s) For a Total of	15,342.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	68	ACH	Checks For a Total of	15,342.15
	0	Computer	Checks For a Total of	0.00
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Less	0	Voided	Checks For a Total of	0.00
		Net Amount		15,342.15

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60516	AARP DRIVER SAFETY PROGRAM	03/19/2015	180.00
60517	ABBOTT PAINT & CARPET INC	03/19/2015	56.83
60518	ACADEMIC THERAPY PUBLICATIONS	03/19/2015	74.80
60519	ACT INC	03/19/2015	250.00
60520	AGROPUR INC	03/19/2015	26,890.83
60521	AKENSON, CURTIS	03/19/2015	65.00
60522	AMAZON	03/19/2015	372.12
60523	AMAZON	03/19/2015	1,101.28
60524	AMAZON	03/19/2015	1,025.88
60525	AMAZON	03/19/2015	282.30
60526	AMAZON	03/19/2015	61.29
60527	AMAZON	03/19/2015	69.65
60528	AMAZON	03/19/2015	38.87
60529	ANDERSON, ANN	03/19/2015	63.00
60530	ANDERSON'S	03/19/2015	146.99
60531	APPLE COMPUTER INC	03/19/2015	727.00
60532	ARCADE ASPHALT CO	03/19/2015	5,595.00
60533	ARCH LANGUAGE NETWORK	03/19/2015	150.00
60534	ASTLEFORD INTERNATIONAL TRUCKS	03/19/2015	1,888.63
60535	AT & T MOBILITY	03/19/2015	904.12
60536	B W T & F ENTERPRISES LLP	03/19/2015	980.00
60537	BANCE, SCOTT	03/19/2015	65.00
60538	BARNES & NOBLE	03/19/2015	626.39
60539	Vendor Continued Check	03/19/2015	0.00
60540	BARTHOLD	03/19/2015	3,202.21
60541	BEHLOW, DAVID	03/19/2015	197.55
60542	BENDER, CARMEN	03/19/2015	120.00
60543	BERRY, MATTHEW DALE	03/19/2015	63.00
60544	BJORKMAN, KYLE CHAS	03/19/2015	56.30
60545	BLUE BELL ENTERPRISES INC	03/19/2015	10,114.11
60546	BOOKLIST	03/19/2015	125.00
60547	BRADY, JOHN THOMAS	03/19/2015	63.00
60548	BRISTOL, KARI	03/19/2015	126.00
60549	BROWN, NANETTE	03/19/2015	53.55
60550	BULLSEYE GLASS CO	03/19/2015	590.97
60551	BURNHAM, GAVIN	03/19/2015	65.00
60552	CARDWELL, EMILY	03/19/2015	916.16
60553	CARLSON, BRUCE N	03/19/2015	608.64
60554	CARROLL, PETER J	03/19/2015	63.00
60555	Vendor Continued Check	03/19/2015	0.00
60556	CDW GOVERNMENT INC	03/19/2015	1,469.86
60557	CENTER FOR EDUCATION & EMPLOYM	03/19/2015	284.95
60558	CENTRAL ROOFING CO	03/19/2015	13,624.50
60559	CERTIFIED LABORATORIES	03/19/2015	246.43
60560	CINTAS CORP #470	03/19/2015	209.58
60561	CITI-CARGO & STORAGE CO INC	03/19/2015	85.00
60562	CLASS 5 INC	03/19/2015	25,404.80
60563	CONSTRUCTION MANAGEMENT BUILDI	03/19/2015	40,750.65
60564	COBORNS DELIVERS	03/19/2015	10.65
60565	COMCAST	03/19/2015	5.26

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60566	COMCAST	03/19/2015	270.55
60567	COMCAST	03/19/2015	273.77
60568	CONNEY SAFETY	03/19/2015	474.44
60569	CONTINENTAL RESEARCH CORP	03/19/2015	430.38
60570	Vendor Continued Check	03/19/2015	0.00
60571	COPY IMAGES INC	03/19/2015	14,445.52
60572	CRYSTEEL TRUCK EQUIPMENT	03/19/2015	260.45
60573	CUB FOODS STILLWATER	03/19/2015	50.17
60574	DACUS, DONALD	03/19/2015	65.00
60575	DECKER INC	03/19/2015	152.96
60576	DEERY, KELLY	03/19/2015	63.00
60577	DEGARDNER, RICK	03/19/2015	65.00
60578	DELTA EDUCATION	03/19/2015	74.18
60579	DENNE, MICHAEL	03/19/2015	126.00
60580	DISCOUNT SCHOOL SUPPLY	03/19/2015	1,365.48
60581	DOMINOS PIZZA	03/19/2015	127.69
60582	DONATELLI'S	03/19/2015	113.49
60583	DOOR SERVICE COMPANY	03/19/2015	12,560.00
60584	DSC GOODS	03/19/2015	1,459.99
60585	DOCUMENT TECH SOLUTIONS INC	03/19/2015	128.47
60586	EDUCATIONAL RESEARCH AND DEV	03/19/2015	3,200.00
60587	EHLERS, JASON VERN	03/19/2015	63.00
60588	EHLERS	03/19/2015	190.00
60589	EMEDCO COMPANY INC	03/19/2015	374.45
60590	ENGSTRAN, STEVE	03/19/2015	45.00
60591	EVERGREEN PRESS	03/19/2015	16,395.75
60592	F&N OPERATIONS LLC	03/19/2015	1,894.30
60593	FANG, MARY	03/19/2015	80.00
60594	FASTENAL COMPANY	03/19/2015	209.70
60595	FEDEX	03/19/2015	41.83
60596	FESTIVAL FOODS-KNOWLAN'S	03/19/2015	285.72
60597	FIRST STUDENT INC	03/19/2015	180,053.83
60598	FIRST TECHNOLOGIES INC	03/19/2015	118.00
60599	FLORIN, JOLYN A	03/19/2015	426.50
60600	FOLLETT SCHOOL SOLUTIONS INC	03/19/2015	1,416.01
60601	FORAN, KATIE	03/19/2015	65.00
60602	FOUKS, BRITT MARIE	03/19/2015	65.00
60603	FRATTALONES HARDWARE STORES	03/19/2015	520.55
60604	FREE THE CHILDREN	03/19/2015	300.00
60605	G&K SERVICES	03/19/2015	224.96
60606	GENERAL PARTS LLC	03/19/2015	432.51
60607	GETTY, JOSEPH P	03/19/2015	1,249.00
60608	GILLUND ENTERPRISES	03/19/2015	197.76
60609	GMS INDUSTRIAL SUPPLIES INC	03/19/2015	37.74
60610	GOODIN COMPANY	03/19/2015	951.79
60611	GOPHER BEARING CO	03/19/2015	133.84
60612	GOPHER	03/19/2015	1,668.52
60613	GOPHERMODS EDUC LLC	03/19/2015	294.00
60614	GRAFFIC TRAFFIC LLC	03/19/2015	2,875.00
60615	Vendor Continued Check	03/19/2015	0.00

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60616	GRAINGER	03/19/2015	1,875.67
60617	GRANDMA'S BAKERY INC	03/19/2015	15.12
60618	GREATAMERICA FINANCIAL SERVICE	03/19/2015	383.65
60619	GREENBAUM, MIKE	03/19/2015	130.00
60620	GROTH MUSIC CO	03/19/2015	18.33
60621	GROUP TRAVEL PLANNERS	03/19/2015	1,620.00
60622	GRUNEWALD, CHAD	03/19/2015	63.00
60623	GTM SPORTSWEAR	03/19/2015	740.00
60624	GUNYOU HALAAS, EMILY	03/19/2015	150.00
60625	HALLBERG ENGINEERING INC	03/19/2015	22,670.16
60626	HAMLIN UNIVERSITY	03/19/2015	200.00
60627	HANKE, KATE J	03/19/2015	63.00
60628	HEALTHPARTNERS MEDICAL GROUP	03/19/2015	940.00
60629	HINZE, MELISSA	03/19/2015	65.00
60630	HOANG, CONG	03/19/2015	80.00
60631	Vendor Continued Check	03/19/2015	0.00
60632	Vendor Continued Check	03/19/2015	0.00
60633	Vendor Continued Check	03/19/2015	0.00
60634	HOGLUND BUS AND TRUCK CO	03/19/2015	8,634.68
60635	HOME DEPOT CREDIT SERVICES	03/19/2015	927.43
60636	THE HON CO	03/19/2015	356.90
60637	HOUCHINS, LISA CHRUN	03/19/2015	65.00
60638	HOUGHTON MIFFLIN HARCOURT	03/19/2015	332.20
60639	HOUSE OF PRINT	03/19/2015	3,052.28
60640	HUGO FEED MILL & HARDWARE	03/19/2015	5.00
60641	HUMANEX VENTURES	03/19/2015	5,951.00
60642	Vendor Continued Check	03/19/2015	0.00
60643	Vendor Continued Check	03/19/2015	0.00
60644	Vendor Continued Check	03/19/2015	0.00
60645	Vendor Continued Check	03/19/2015	0.00
60646	Vendor Continued Check	03/19/2015	0.00
60647	IFD	03/19/2015	144,239.40
60648	IMAGE BUILDERS	03/19/2015	4,510.73
60649	INDUSTRIAL CONSTRUCTION SPEC L	03/19/2015	13,202.19
60650	INNOVATIVE OFFICE SOLUTIONS	03/19/2015	6,539.44
60651	INTEGRA TELECOM	03/19/2015	112.50
60652	JACKI BRICKMAN INC	03/19/2015	4,000.00
60653	JOHNSON, JUDITH ANN	03/19/2015	274.10
60654	JW PEPPER & SON INC	03/19/2015	3.00
60655	JWOOD SPORTS FLOORING LLC	03/19/2015	5,552.40
60656	K JOHNSON CONSTRUCTION	03/19/2015	4,339.60
60657	K12 TRANSPORTATION MGMT SERVIC	03/19/2015	17,500.00
60658	KARLSBURGER FOODS INC	03/19/2015	926.98
60659	KATH FUEL OIL SERVICE CO	03/19/2015	19,096.25
60660	KELLER, DEBBIE	03/19/2015	63.00
60661	KELLINGTON CONSTRUCTION INC	03/19/2015	1,672.00
60662	KESELEY, MATT	03/19/2015	150.00
60663	KLINE, APRIL GAIL	03/19/2015	63.00
60664	KRAMLINGER, CHARLES	03/19/2015	65.00
60665	KUE, FRANCIS MOOB	03/19/2015	65.00

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60666	KULLY SUPPLY COMPANY	03/19/2015	551.38
60667	KUZNIA, SHERYL	03/19/2015	65.00
60668	LANDS BEST FOODS	03/19/2015	3,274.05
60669	LANDSBERGER, TIM	03/19/2015	65.00
60670	LARSON ENGINEERING INC	03/19/2015	4,900.00
60671	LAVALLEE, GEORGE D	03/19/2015	652.59
60672	LEGO EDUCATION	03/19/2015	1,108.63
60673	LIGHTING PLASTICS OF MN INC	03/19/2015	170.80
60674	LOFFLER	03/19/2015	139.00
60675	MACKIN EDUCATIONAL RESOURCES	03/19/2015	831.62
60676	MN ASSOC OF GOVERNMENT COMMUNI	03/19/2015	75.00
60677	MAGNUSON CHRISTIAN SCHOOL	03/19/2015	2,035.00
60678	MAILFINANCE INC	03/19/2015	455.28
60679	MALOY, MARY MELISSA	03/19/2015	65.00
60680	MARCO, INC	03/19/2015	301.48
60681	MASSO, JEREMY	03/19/2015	65.00
60682	MN CENTER FOR BOOK ARTS	03/19/2015	710.00
60683	MCCARTHY, KEN	03/19/2015	63.00
60684	MCDONOUGH'S WATERJETTING AND	03/19/2015	134.66
60685	MCGLADDERY, MARGARET JEAN	03/19/2015	65.00
60686	MCGRANE, MARY E	03/19/2015	259.84
60687	MEDICARE PREMIUM COLLECTION CT	03/19/2015	633.10
60688	MEDTOX LABORATORIES	03/19/2015	18.70
60689	MICHAEL, NANCY	03/19/2015	25.00
60690	MID CITY SERVICES - INDUSTRIAL	03/19/2015	95.58
60691	MIDWEST BUS PARTS INC	03/19/2015	174.62
60692	MILLER, VINCE LEE	03/19/2015	65.00
60693	MINVALCO INC	03/19/2015	1,224.00
60694	MN INSURANCE SCHOLASTIC TRUST	03/19/2015	153.93
60695	MK MECHANICAL INC	03/19/2015	3,540.80
60696	MN DEPT OF LABOR & INDUSTRY	03/19/2015	100.00
60697	MN EDUCATION JOB FAIR	03/19/2015	800.00
60698	MN ELEVATOR INC	03/19/2015	299.14
60699	MN EQUIPMENT	03/19/2015	157.84
60700	MN HISTORICAL SOCIETY	03/19/2015	410.00
60701	MOBILE RADIO ENGINEERING INC	03/19/2015	1,825.00
60702	MOHN, MONICA	03/19/2015	133.00
60703	MOORE, ANDREW T	03/19/2015	80.00
60704	MN SUPERINTENDENTS OFC PERSONN	03/19/2015	415.00
60705	NAFZGER, PETER HENRY	03/19/2015	63.00
60706	NATL RECOGNITION PRODUCTS	03/19/2015	34.21
60707	NATL SCIENCE TEACHERS ASSOC	03/19/2015	1,175.00
60708	NCS PEARSON INC	03/19/2015	524.88
60709	NESS ELECTRONICS INC	03/19/2015	1,935.24
60710	NORCENTRONIX DISTRIBUTING	03/19/2015	52.00
60711	NORTH CENTRAL TRUCK EQUIPMENT	03/19/2015	1,285.80
60712	NORTH STAR BANK	03/19/2015	7,364.00
60713	NORTHBOUND CREATIVE	03/19/2015	826.14
60714	NORTHEAST METRO INTERMEDIATE D	03/19/2015	70,030.94
60715	NORTHERN DOOR COMPANY	03/19/2015	443.95

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60716	OFFICE DEPOT	03/19/2015	104.75
60717	OLSON, LEEANN N	03/19/2015	63.00
60718	ON SITE SANITATION INC	03/19/2015	240.00
60719	ORIENTAL TRADING CO INC	03/19/2015	31.73
60720	OXYGEN SERVICE CO INC	03/19/2015	24.36
60721	PARKOS CONSTRUCTION CO INC	03/19/2015	2,673.87
60722	PEARSON EDUCATION INC	03/19/2015	943.90
60723	PETERSEN, DAPHNE	03/19/2015	65.00
60724	POSTMASTER	03/19/2015	196.00
60725	POSTMASTER	03/19/2015	405.00
60726	POTHEN, DANIEL	03/19/2015	65.00
60727	POTHEN, JENNIFER	03/19/2015	65.00
60728	POWER LIFT INC	03/19/2015	840.00
60729	PRAXAIR DISTRIBUTION INC	03/19/2015	132.38
60730	PRESS PUBLICATIONS	03/19/2015	949.60
60731	PRESTIGE PROD/WB DANCE CENTER	03/19/2015	600.00
60732	PRO-ED INC	03/19/2015	340.51
60733	R & R SPECIALTIES INC	03/19/2015	34.50
60734	RAMERT, MICHAEL	03/19/2015	65.00
60735	RAMSEY COUNTY	03/19/2015	4,350.00
60736	RATWIK ROSZAK & MALONEY PA	03/19/2015	2,704.42
60737	REACH	03/19/2015	625.00
60738	REBYL SPORTS INC	03/19/2015	278.00
60739	REGENTS OF THE UNIV OF MN	03/19/2015	6.92
60740	REGION 4AA	03/19/2015	1,650.00
60741	REHABMART LLC	03/19/2015	276.22
60742	RICE, CRAIG	03/19/2015	65.00
60743	RISK ADMINISTRATION SERVICES	03/19/2015	1,750.00
60744	ROEMELING, LISA	03/19/2015	65.00
60745	ROGERS HIGH SCHOOL	03/19/2015	120.00
60746	ROGER VADNAIS PLUMBING	03/19/2015	590.00
60747	ROHLINGER, PATRICK	03/19/2015	65.00
60748	RUPP ANDERSON SQUIRES & WALDSP	03/19/2015	2,545.51
60749	SAFETY-KLEEN CORP	03/19/2015	350.37
60750	SAINTS NORTH MAPLEWOOD	03/19/2015	400.00
60751	SAM'S CLUB/SYNCHRONY BANK	03/19/2015	289.98
60752	SCHAEFFER MFG CO	03/19/2015	417.10
60753	SCHARBER & SONS	03/19/2015	595.00
60754	SCHMID, RITA	03/19/2015	22.50
60755	SCHMITT MUSIC COMPANY	03/19/2015	154.00
60756	SCHOLASTIC BOOK FAIRS	03/19/2015	2,282.00
60757	SCHULTZE, DOUG	03/19/2015	65.00
60758	SCROGGINS, RENEE	03/19/2015	65.00
60759	SCULL, KIRBY D	03/19/2015	63.00
60760	SKY ZONE INDOOR TRAMPOLINE PAR	03/19/2015	200.00
60761	SKY ZONE INDOOR TRAMPOLINE PAR	03/19/2015	72.00
60762	SKYLINE	03/19/2015	835.00
60763	Vendor Continued Check	03/19/2015	0.00
60764	SCHOOL NUTRITION ASSOC (SNA)	03/19/2015	177.00
60765	SNAP-ON	03/19/2015	33.65

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60766	SOUTHWESTERN YOUTH SERVICES	03/19/2015	1,740.00
60767	SPEARS, CHRISTINE I	03/19/2015	65.00
60768	SPECIALTY PROMOTIONS	03/19/2015	1,269.00
60769	ST PAUL PIONEER PRESS	03/19/2015	234.00
60770	STAPLES ADVANTAGE	03/19/2015	3,788.33
60771	STREAMLINE DESIGN INC	03/19/2015	38.00
60772	SUMMERS, JEFF	03/19/2015	130.00
60773	SZELIGA, ANDREW	03/19/2015	75.00
60774	TARGET CENTER	03/19/2015	660.00
60775	TELIN TRANSPORTATION GROUP LLC	03/19/2015	1.73
60776	THAO, JUHA L	03/19/2015	120.00
60777	THOM, JAMES	03/19/2015	65.00
60778	THOMALLA, KELLY JOY	03/19/2015	65.00
60779	THURNBECK STEEL FABRICATION	03/19/2015	353.40
60780	Vendor Continued Check	03/19/2015	0.00
60781	THYSSENKRUPP ELEVATOR CORP	03/19/2015	4,884.74
60782	TIERNEY BROTHERS INC	03/19/2015	479.00
60783	TIES	03/19/2015	22.00
60784	TRADE PRESS INC	03/19/2015	154.00
60785	TRANS-MISSISSIPPI BIO SUPPLY	03/19/2015	98.88
60786	TRIO SUPPLY COMPANY	03/19/2015	16,191.03
60787	TROJES	03/19/2015	80.00
60788	TRUCK UTILITIES MFG CO	03/19/2015	387.85
60789	TRUSTED EMPLOYEES	03/19/2015	2,575.00
60790	TWIN CITY ACOUSTICS INC	03/19/2015	3,249.00
60791	TWIN CITY GARAGE DOOR CO	03/19/2015	77.00
60792	ULTIMATE OFFICE	03/19/2015	123.70
60793	UNIVERSITY OF WI RIVER FALLS	03/19/2015	99.00
60794	UNIVERSAL ATHLETIC	03/19/2015	52.61
60795	THE UPS STORE #3299	03/19/2015	61.80
60796	URBAN COMPANIES	03/19/2015	7,209.45
60797	US FOODS CULINARY EQUIP & SUPP	03/19/2015	143.70
60798	USA HIGH SCHOOL CLAY TARGET LE	03/19/2015	1,680.00
60799	USA TODAY	03/19/2015	165.03
60800	VADNAIS TOWING	03/19/2015	85.00
60801	VESEL, BENJAMIN DAVID	03/19/2015	65.00
60802	VIKING ELECTRIC SUPPLY	03/19/2015	7,012.94
60803	VISI	03/19/2015	525.00
60804	WALTON, JAMISON MICHAEL	03/19/2015	65.00
60805	WALZ, MATT	03/19/2015	65.00
60806	WASHINGTON CO	03/19/2015	1,117.10
60807	WASTE MANAGEMENT OF WI-MN	03/19/2015	16,296.01
60808	WHITE BEAR BASKETBALL ASSOC	03/19/2015	96.90
60809	WHITE BEAR MONTESSORI	03/19/2015	210.00
60810	WHITE BEAR TOWNSHIP	03/19/2015	1,414.73
60811	WHITE BEAR AREA CHAMBER	03/19/2015	106.00
60812	WHITE BEAR LAKE (CITY OF)	03/19/2015	6,309.24
60813	WEIERKE, AMANDA MARIE	03/19/2015	65.00
60814	WELLNER LAW PLLC	03/19/2015	200.00
60815	WESTERN PSYCHOLOGICAL SERVICES	03/19/2015	488.00

Check Nbr	Vendor Name	Check Date	Check Amount
60816	WILL, JENNIFER	03/19/2015	5.99
60817	WINDSTREAM	03/19/2015	3,882.72
60818	WYZCO GROUP INC	03/19/2015	400.00
60819	XEROX CORPORATION	03/19/2015	168.11
60820	XEROX FINANCIAL SERVICES	03/19/2015	278.39
60821	YMCA OF THE GREATER TWIN CITIE	03/19/2015	89,157.83
60822	YOUTH FRONTIERS	03/19/2015	1,500.00
60823	ZIEPER, RUTH	03/19/2015	20.00
308	Computer	Check(s) For a Total of	971,798.14

Check Nbr	Vendor Name	Check Date	Check Amount
46115	VANG, SALLY	03/19/2015	16.95
46609	ANDERSON, STEPHEN JOHN	03/19/2015	45.00
47260	KASE, MARK	03/19/2015	55.00
47291	MARSHALL, JESSICA	03/19/2015	8.99
47919	ARTS & CUSTOM PUBLISHING CO IN	03/19/2015	2,100.00
48013	FLYNN, JULIE	03/19/2015	6.42
48153	PALMQUIST, AMY	03/19/2015	6.42
48264	WBL HOCKEY ALUMNI ASSOC	03/19/2015	100.00
48347	HOYER, MARCUS C	03/19/2015	30.00
49124	TOURVILLE, ELAINE	03/19/2015	73.29
49318	HUEBSCH, URSULA	03/19/2015	4.25
49397	NELSON, JOSEPHINE	03/19/2015	6.80
49659	HAMLIN UNIVERSITY	03/19/2015	200.00
50417	JOHNSON, JANELLE	03/19/2015	7.00
50582	THURNBECK, TIMOTHY LEE	03/19/2015	5.00
51036	CERMAK, RAYMOND L	03/19/2015	18.00
51061	DECRAMER, LESLIE MARIE	03/19/2015	20.00
51089	EVANS, ANNE	03/19/2015	20.00
51122	GRIEBEL, DAVID CHARLES	03/19/2015	19.00
51123	GRISSOM, TONY R	03/19/2015	20.00
51135	HANSEN, KENDRA M	03/19/2015	17.00
51140	HEDDLE, TANYA ANN	03/19/2015	8.00
51163	JOHNSON, RACHEL	03/19/2015	18.00
51179	KNUTSON, MARK	03/19/2015	18.00
51193	LANSIQUOT, STEFANIE	03/19/2015	6.00
51217	LETOURNEAU, DANIELLE J	03/19/2015	18.00
51221	LITTLE, KRISTIN NICOLE	03/19/2015	20.00
51235	MARSHALL, BERNARD	03/19/2015	18.00
51262	MORTINSEN, CHRIS	03/19/2015	37.00
51292	OLSON, ERIC	03/19/2015	5.00
51317	POWELL-MATTA, RENEE	03/19/2015	18.00
51318	QUICK, AUBRIE MARIE	03/19/2015	19.00
51324	REINHARDT, AMBER	03/19/2015	19.00
51352	SCHMITZ, DEANNA	03/19/2015	39.00
51354	SCHOELLER, REBECCA	03/19/2015	22.00
51362	SERERO, MARIA GUADALUPE	03/19/2015	19.00
51364	SHAW, CHRISTINE MARIE	03/19/2015	18.00
51379	STAHLECKER, BRADLEY	03/19/2015	17.00
51390	STUMPNER, JODI L	03/19/2015	30.00
51442	WEST, SHIRLEY D	03/19/2015	8.00
51461	YANG, ZONG	03/19/2015	20.00
51658	PERRICCI, DONATO	03/19/2015	27.07
51737	WESTONKA ARCHERY BOOSTERS	03/19/2015	260.00
52499	FORD, ERIC LEWIS	03/19/2015	5.00
52539	JONES SCHOOL SUPPLY CO INC	03/19/2015	194.25
52707	VANG, JEFF	03/19/2015	13.00
52722	WRIGHT, AMANDA	03/19/2015	5.00
53098	WILLIAM MITCHELL COLLEGE OF LA	03/19/2015	150.00
53306	MOORE, ANDREW T	03/19/2015	80.00
54325	MCGRANE, MARY E	03/19/2015	259.84

Check Nbr	Vendor Name	Check Date	Check Amount
57041	HINCK, BILL	03/19/2015	96.90
59797	ADHD WORKSHOPS & CONSULTATION	03/19/2015	460.00
60410	SCHMID, RITA	03/19/2015	22.50
53	Void	Check(s) For a Total of	4,729.68

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	308	Computer	Checks For a Total of	971,798.14
Total For	308	Manual, Wire Tran, ACH & Computer Checks		971,798.14
Less	53	Voided	Checks For a Total of	4,729.68
		Net Amount		967,068.46

Check Nbr	Vendor Name	Check Date	Check Amount
60824	AIG	03/24/2015	6,517.09
60825	AMAZON	03/24/2015	388.86
60826	AMAZON	03/24/2015	182.80
60827	AMAZON	03/24/2015	948.23
60828	AMAZON	03/24/2015	62.83
60829	AMAZON	03/24/2015	662.67
60830	AMERICAN UNITED LIFE	03/24/2015	61,619.85
60831	AMERICAN UNITED LIFE	03/24/2015	5,061.84
60832	AMERIPRISE FINANCIAL SERVICES	03/24/2015	13,858.26
60833	AXA EQUITABLE	03/24/2015	35,565.76
60834	DELTA DENTAL PLAN OF MN	03/24/2015	61,907.30
60835	ECKROTH MUSIC	03/24/2015	7,150.00
60836	EDUCATION MN ESI BILLING TRUST	03/24/2015	25,209.65
60837	GREAT LAKES HIGHER EDUC GUARAN	03/24/2015	296.87
60838	GURSTEL CHARGO ATTORNEYS AT LA	03/24/2015	282.00
60839	HEALTHPARTNERS	03/24/2015	176,251.78
60840	IUOE LOCAL 70	03/24/2015	2,030.23
60841	LIDS TEAM SPORTS	03/24/2015	1,070.55
60842	Vendor Continued Check	03/24/2015	0.00
60843	Vendor Continued Check	03/24/2015	0.00
60844	MADISON NATIONAL LIFE	03/24/2015	43,214.60
60845	MESSERLI & KRAMER PA	03/24/2015	541.00
60846	METROPOLITAN LIFE	03/24/2015	2,661.15
60847	MN CHILD SUPPORT	03/24/2015	1,928.60
60848	O'REILLY AUTOMOTIVE INC	03/24/2015	1,880.74
60849	RAUSCH, STURM, ISRAEL,	03/24/2015	32.00
60850	SAM'S CLUB/SYNCHRONY BANK	03/24/2015	1,181.99
60851	SCHOOL SERVICE EMPLOYEES	03/24/2015	5,930.25
60852	SERVEMN ACTION NTRK	03/24/2015	1,000.00
60853	SUMMIT COMPANIES	03/24/2015	333.90
60854	US DEPT OF EDUCATION	03/24/2015	338.33
60855	VANGUARD SMALL BUSINESS SERVIC	03/24/2015	26,573.64
60856	WBLA EDUCATIONAL FOUNDATION	03/24/2015	856.29
33	Computer	Check(s) For a Total of	485,539.06

Check Nbr	Vendor Name	Check Date	Check Amount
60117	MUSKE, RICHARD L	03/24/2015	50.00
60510	MUSKE, RICHARD L	03/24/2015	50.00
2	Void	Check(s) For a Total of	100.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	33	Computer	Checks For a Total of	485,539.06
Total For	33	Manual, Wire Tran, ACH & Computer Checks		485,539.06
Less	2	Voided	Checks For a Total of	100.00
		Net Amount		485,439.06

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
 MEETING DATE: **April 13, 2015**
 SUGGESTED DISPOSITION: **Operational Item**
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

Donation	Donor	Recipient
\$198.50 for field trip to Minneapolis Institute of Art	Lincoln School PTA	Lincoln Elementary School
\$700 for Library Books	Lincoln School PTA	Lincoln Elementary School
\$150	M. Johanneck	Area Learning Center
\$50	Robert and Diane Morse	Area Learning Center
\$300	White Bear Lake Lions Club	White Bear Lake Area High School National Honor Society
\$300 for Spring Carnival	White Bear Lake Lions Club	Matoska Elementary
\$300 for Spring Carnival	White Bear Lake Lions Club	Vadnais Heights Elementary
\$300 for Spring Carnival	White Bear Lake Lions Club	Otter Lake Elementary
\$1,000 for Excellence Event	White Bear Lake Lions Club	White Bear Lake Area High School Excellence Event
\$300 for Community Dinner	White Bear Lake Lions Club	Sunrise Park IB World School
\$400	TRUIST	White Bear Lake Area Schools
\$800	TRUIST	White Bear Lake Area Schools
\$75	Shane and Marie Andrews	White Bear Lake Area Schools Music Boosters
\$50 for Central's Band Program	Melissa Weiman	White Bear Lake Area Schools Music Boosters
\$100 for Sunrise's Band Program	David and Shannon Anderson	White Bear Lake Area Schools Music Boosters
\$75 For Sunrise's Band Program	Christina and Steven Engstran	White Bear Lake Area Schools Music Boosters
\$70	Wells Fargo Matching Gift Program	Hugo Elementary School

\$212.56	Joe's Sporting Goods – Ski Shop, Inc.	White Bear Lake Area High School Nordic Ski Program
\$150	The City of Vadnais Heights	White Bear Lake Area High School National Honor Society
\$4,000 for Week Without Walls	White Bear Lake Rotary Fred Trieber	White Bear Lake Area School District
\$2,000 for Week Without Walls	White Bear Lake Area Educational Foundation (Bear Legacy Grant) Lisa Lindvall	White Bear Lake Area School District
\$1,000 for Week Without Walls	White Bear Lake Veterans of Foreign Wars Keep Zimmer Post 1782 Commander Larry Desrosier	White Bear Lake Area School District
\$1,500 for Week Without Walls	Bloomington American Legion Commander Paul Hassing	White Bear Lake Area School District
EasyStand Evolv Value \$5,446	Altimate Medical	Normandy Park Special Services
\$250 For support/compensate students for district employment opportunities.	ALLEN	Transition Education Center
Die Cast Microscope	Chase Family	White Bear Lake Area School District
\$100	Dawn O'Hara	Birch Lake Elementary School
\$500	Pamela Phelps	White Bear Lake Area High School Girls' Tennis Team
\$300	Vadnais Heights Lions Club	White Bear Lake Area High School National Honor Society
\$325 for Excellence Event	Honsa Family Funeral Home	White Bear Lake Area High School
\$325 for Excellence Event	White Bear Lake Principals Association	White Bear Lake Area High School
\$200 for Band Program	Medtronic Joseph Viavattine	White Bear Lake Area High School
\$36.80	Wells Fargo Foundation Education Matching Gift Program	Birch Lake Elementary
\$100	Hugo Lions Club	White Bear Lake Area High School National Honor Society
\$158.39 for Trapshooting Team	Hallberg Engineering	White Bear Lake Area High School
\$3,000 for Boys Basketball Team	WBL Basketball Association	White Bear Lake Area High School

\$3,000 for Girls Basketball Team	WBL Basketball Association	White Bear Lake Area High School
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RECOMMENDATION: Accept donations.

AGENDA ITEM: Field Trip Request

MEETING DATE: April 13, 2015

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Sara Paul, Assistant Superintendent

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
4/23/15 – 4/24/15 MAAP Stars – Spring Conference Ramada Mall of America Bloomington, MN	Mike Hamernick Laura Watters	ALC	2	19 students and 2 staff members	Total cost per student: \$40 Student Portion: \$40 Other Source(s): Perkins Grant	District mini-bus or school van.	Students will compete in career, leadership, and life skills events.
5/15/15 – 5/16/15 Ambassadors Moose Lake State Park Carlton, MN	Mr. Nakagaki	North Campus Ambassadors	0	35 students and 2 staff members	Total cost of trip is \$3,500 Sources of Revenue: students’ program fee - \$50 and Community Services	District bus.	End of year celebration and wrap-up of all our work.
6/1/15 – 6/2/15 Matoska – 4 th graders Camp St. Croix	Chris Quinn David Bataglia Jeanne Mark Angela Bianco	Matoska	2	100 students, 6 staff, and 22 parent chaperones	Total cost to student: \$60 Source of Revenue: PTO and suggested family donations.	Two buses	Team building and environmental education.

Recommendation: The administration recommends the School Board to approve these field trips.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS/TERMINATION – CLASSIFIED STAFF

LINDSAY MCDANIELS – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/02/2014
Effective Date: 06/05/2015

LINNAE MEYSEMBOURG – Part Time Cook, Hugo Elementary
Employed by District 624 since 12/17/2014
Effective Date: 03/20/2015

LEE PETERSON – Part Time Cook, High School – South Campus
Employed by District 624 since 05/19/2014
Effective Date: 04/06/2015

ANDREA WILDMAN HILAL – Community Education Adult Programs Coordinator, District Wide
Employed by District 624 since 10/17/2005
Effective Date: 04/30/2015

RESIGNATIONS/TERMINATION – CERTIFIED STAFF

KARI JOHNSON – Grade 4 Teacher, Willow Lane Elementary
Employed by District 624 since 08/21/2013
Effective Date: 06/08/2015

CHRISTOPHER LYONS – Industrial Technology Teacher, Central Middle School
Employed by District 624 since 08/24/2011
Effective Date: 06/08/2015

ALLISON SMITH – Physical Therapist, District Wide
Employed by District 624 since 08/20/2014
Effective Date: 06/08/2015

RETIREMENT – CLASSIFIED STAFF

KRISTIN HOLTHUS – ELL Assistant, Sunrise Park Middle School
Employed by District 624 since 01/21/2003
Effective Date: 06/04/2015

PATRICIA WISE – Administrative Assistant-Principal, Willow Lane Elementary
Employed by District 624 since 10/06/1997
Effective Date: 06/12/2015

PATRICIA WYNN – Administrative Assistant-Building Assistant, Hugo Elementary
Employed by District 624 since 04/13/1992
Effective Date: 06/05/2015

RETIREMENT – CERTIFIED STAFF

DEBORAH BLEYMEYER – Elementary Education Teacher, Willow Lane Elementary
Employed by District 624 since 08/24/2006
Effective Date: 06/08/2015

CHRISTINE DAHL – Media Specialist, Lincoln & Otter Lake Elementary
Employed by District 624 since 08/23/1999
Effective Date: 06/08/2015

FAY KOTILINEK – German Teacher, Central & Sunrise Park Middle School
Employed by District 624 since 01/28/2008
Effective Date: 06/08/2015

PATRICIA MADERICH – Elementary Education Teacher, Vadnais Heights Elementary
Employed by District 624 since 09/14/1992
Effective Date: 06/08/2015

CHRISTINE PLANA – Language Arts Teacher, Central Middle School
Employed by District 624 since 08/22/1996
Effective Date: 06/08/2015

LORI QUELLO – Art Teacher, Sunrise Park Middle School
Employed by District 624 since 08/22/1991
Effective Date: 06/08/2015

RESIGNATION AGREEMENT

JUDITH MUELLER – Administrative Assistant to the Asst. Superintendent, District Center
Employed by District 624 since 06/03/2013
Effective Date: 06/30/2015

RETIREMENT AGREEMENT

ANNETTA LEIGH – ESCE Teacher, Normandy Park
Employed by District 624 since 07/15/1991
Effective Date: 06/30/2015

FULL – TIME LEAVE REQUEST – CLASSIFIED STAFF

ROXANNE ELINGER – Part Time Cook – High School–South Campus
Employed by District 624 since 12/04/2006
Effective Date: January 10, 2015 through March 27, 2015

THRESA ZACCARDI – Bus Aide – Bus Garage
Employed by District 624 since 08/26/2004
Effective Date: March 16, 2015 through May 1, 2015

PART – TIME LEAVE REQUEST – CERTIFIED STAFF

KARLA CUMMINS – Social Studies Teacher, High School – South Campus
.30 Leave (.70 position)
Effective Date: 2015-2016 School Year

NICOLE MCGARTHWAITE – Social Studies Teacher, High School – South Campus
.30 Leave (.70 position)
Effective Date: 2015-2016 School Year

AIMEE POLLARD – Speech & Language Pathologist, Birch Lake & Otter Lake Elementary
.20 Leave (.80 position)
Effective Date: 2015-2016 School Year

ERICA SUCHY – Mathematics Teacher, High School – North Campus
.20 Leave (.80 position)
Effective Date: 2015-2016 School Year

STEPHANIE TOLLISON – Psychologist, Sunrise Park Middle School
.20 Leave (.80 position)
Effective Date: 2015-2016 School Year

RACHEL ZITZOW – ELL Teacher, Lakeaires Elementary
.30 Leave (.70 position)
Effective Date: 2015-2016 School Year

FULL – TIME LEAVE REQUEST – CERTIFIED STAFF
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KELLY COOROUGH – Elementary Education Teacher, Matoska International
Employed by District 624 since 08/27/2009
Effective Date: March 5, 2015 through May 13, 2015

ODELIS GARCIA-ANDERSON – Music Teacher – Sunrise Park Middle School
Employed by District 624 since 08/21/2008
Effective Date: March 16, 2015 through May 1, 2015

JENNIFER JOHNSON – Guidance Counselor, High School – South Campus
Employed by District 624 since 08/26/2004
Effective Date: February 24, 2015 through April 17, 2015

ERIN MASS – Elementary Education Teacher, Oneka Elementary
Employed by District 624 since 08/26/2004
Effective Date: 2015-2016 School Year

SAMANTHA RITTENOUR – Intervention Teacher – Willow Lane Elementary
Employed by District 624 since 08/21/2013
Effective Date: April 1, 2015 through May 22, 2015

CHANGE IN CONTINUING CONTRACT – CERTIFIED STAFF
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ELIZABETH EVERT – Spanish Teacher, High School – North Campus
From 1.0 f.t.e. to .80 f.t.e.
Effective Date: 2015-2016 School Year

WENDY HOERNEMANN – Science Teacher, High School – North Campus
From 1.0 f.t.e. to .80 f.t.e.
Effective Date: 2015-2016 School Year

NEW PERSONNEL – CLASSIFIED STAFF

MITCHELL GONSOSKI – Custodian, High School – North Campus
\$16.78 / hr. + .25 SD, 8.0 hrs. / 72 days \$9,809.28
Effective Date: 03/23/2015

NEW PERSONNEL – NON-AFFLIATED STAFF
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NICOLE ACCIARI – Out of School Time Site Lead – Vadnais Heights & Willow Lane Elementary
\$18.50 / hr., 8.0 hrs. / 65 days \$9,620.00
Effective Date: 04/01/2015

MARGARET ANDERSON – Out of School Time Site Lead – Oneka Elementary
\$20.00 / hr., 8.0 hrs. / 65 days \$10,400.00
Effective Date: 04/01/2015

LINDA ANDERT – Transportation Coordinator – District Center
Approximately \$14,498.08 (Pro-rated on \$88,000)
Effective Date: 05/01/2015

DANIEL GELDERMAN – Out of School Time Activity Leader – Lincoln Elementary
\$16.00 / hr., 7.5 hrs. / 54 days \$6,480.00
Effective Date: 04/16/2015

SARAH JAMIESON – Out of School Time Site Lead – Lakeaires & Matoska International
\$19.00 / hr., 8.0 hrs. / 60 days \$9,120.00
Effective Date: 04/08/2015

MOLLY LUND – Out of School Time Activity Leader – Birch Lake Elementary
\$14.00 / hr., 7.0 hrs. / 54 days \$5,292.00
Effective Date: 04/16/2015

SHANNON SWANSON – Out of School Time Site Lead – Otter Lake Elementary
\$20.50 / hr., 8.0 hrs. / 65 days \$10,660.00
Effective Date: 04/01/2015

CARRIE TROSKE – Out of School Time Site Lead – Birch Lake & Lincoln Elementary
\$18.50 / hr., 8.0 hrs. / 65 days \$9,620.00
Effective Date: 04/01/2015

JANE TUTTLE – Out of School Time Activity Leader – Willow Lane Elementary
\$14.75 / hr., 7.0 hrs. / 54 days \$5,575.50
Effective Date: 04/16/2015

AMI WAZLAWIK – Out of School Time Activity Leader – Lakeaires Elementary
\$14.50 / hr., 7.5 hrs. / 54 days \$5,872.50
Effective Date: 04/16/2015

NEW LONG TERM SUBSTITUTE – CERTIFIED STAFF

MAGGIE CLARK – 5th Grade Teacher, Lincoln Elementary
MA, Step 1 \$11,509.96 (Pro-rated on \$43,783)
Effective Date: March 30, 2015 through June 8, 2015

ELIZABETH LAMB – Language Arts Teacher, High School – North Campus
BA, Step 1 \$7,288.20 (Pro-rated on \$39,275)
Effective Date: April 20, 2015 through June 8, 2015

REBEKKA MCCORMICK – Guidance Counselor, High School – South Campus
MA, Step 1 \$8,011.83 (Pro-rated on \$43,783)
Effective Date: February 24, 2015 through April 17, 2015

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **International Update**
MEETING DATE: **November 11, 2013**
SUGGESTED DISPOSITION: **Discussion Item**
CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

This evening we will highlight Schools Without Walls and our Hangzhou China Exchange teacher.

a. **Schools Without Walls – Middle School**

Members of our faculty and students who participated in the Schools Without Walls during spring break will describe their experience in Costa Rica.

b. **Hangzhou China Exchange Teacher**

The White Bear Lake Area Schools has participated in partnership with the Hangzhou Foreign Languages School since the spring of 2010.

Zhenzhen Wang, Hazel, this year's exchange teacher from Hangzhou, will be present.

AGENDA ITEM: **Presentation on United Way Grant**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Sara Paul, Assistant Superintendent**

BACKGROUND:

White Bear Lake Area Schools (WBLAS) has been on a five year journey to promote Science Technology Engineering and Math (STEM) related programming for students. With these efforts in mind, our traditional technology education program evolved to develop a Project Lead the Way (PLTW) program resulting in the development of five courses serving 150 students. This program has drawn students to post-secondary programming in engineering and technology.

Along this journey we developed a network of 15 industry professionals interested in promoting the development of employees prepared for success in the manufacturing industry. Industry professionals enlightened us to the career opportunities in the manufacturing industry and noted a lack of students prepared to fill these jobs. After discussing our programming with them, we identified a need for a specific manufacturing pathway in our high school.

United Way has awarded WBLAS a grant in the amount of \$250,000 to purchase equipment that will aid in the development of a manufacturing pathway.

In addition, United Way is providing funding to HIRED, a workforce development organization, to provide a staff person who will function as a career navigator at South Campus. The navigator's role will be to assist teachers in the instruction of soft skills for students in manufacturing classes. In addition, the navigator will make connections with local manufacturers and organize job shadowing and work experiences for students.

Rationale

Minnesota's population is aging. By 2018, 70% of jobs will require more than a high school degree. Currently MN employers do not have enough qualified candidates to fill many good-paying jobs. A career pathway is a series of articulated education and training programs that enable students to advance to higher levels of education and workplace experience in an industry or occupational sector. Career pathways emerge from ongoing conversations with employers in the target industry and with post-secondary and training institutions.

According to information from local manufacturers, 91% of manufacturers expect increased or steady orders in the coming year. Manufacturing pays an average annual salary of \$59,565, which is 21% higher than the average way in other industries. MN ranks 17th in the number of jobs generated in the

manufacturing industry. Finally, MN expects 8,773 manufacturing production positions available this year.

WBLAS is working with community colleges and corporations such as, Century College, Hennepin Technical College and the Vadnais Heights Economic Development Corporation. In addition, with the help of the United Way, WBLAS is partnering with HIRED, a nonprofit that provides personalized and innovative work solutions.

Skills in the metalworking industry are certified through the earning of the National Institute Metalworking Skills (NIMS) credentials. The credentials are awarded on satisfactory completion of both performance tests and related theory exams. WBLAS students may take the NIMS level 1 certification exam upon completion of Manufacturing 2, and they may take the NIMS level 2 certification exam upon completion of Precision Manufacturing 2.

Stakeholder Support

Industry Partners:

Haberman Machine Kimberely Arrigon	Herold Percision Metals Tim Herold	Hout Manufacturing Paul Hout
Wilson Tool International Amanda Kehoe	Mold Craft Justin McPhee	Specialty Manuf. Co. Steve Moeller
Hereaus Med. Components Gregg Peterson	Dufresne Manuf. Co. Jim Stephan	Wyoming Machine Lori Tapani
States Manufacture John Johnston	Medtronic Joseph Viavattine	Western Spring Manufacture Ben Altstatt

Other Partners:

Hennepin Technical College, Rich Kelly, M-Power Project Director

HIRED!, Jan West

Vadnais Heights Economic Development Corporation (VHEDC), Ling Becker

Financial Considerations

This \$250,000 will allow the purchase of industry approved equipment that will enable students to learn the necessary skills that will lead to industry recognized credentials and prepare them for a manufacturing program at a postsecondary institution.

Conclusion

The recommendation is to proceed with approving the acceptance of the \$250,000 grant awarded to White Bear Lake Area Schools to support a manufacturing career pathway (Item E-8).

Greater Twin Cities United Way

404 South Eighth Street
Minneapolis, MN 55404-1084

(612) 340-7400



March 9, 2015

Sara Paul
Assistant Superintendent
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

Dear Ms. Paul:

Greater Twin Cities United Way is pleased to support White Bear Lake's Manufacturing Academy with a grant of \$250,000. This grant will begin April 1, 2015 and end June 30, 2016. This support is intended to support the design and launch of a manufacturing academy at White Bear Lake Area High School, South Campus that will start in the fall of 2015. The annual renewal of the grant is contingent upon meeting annual deliverables as set forth below, and will be evaluated annually by Greater Twin Cities United Way staff. Terms and deliverables are as follows:

Payments

- Full payment will be made no later than April 15, 2015.
- Payment will be made for the amount of \$250,000 at the start of the grant

Deliverables

- Greater Twin Cities United Way and White Bear Lake Area School District will engage in an evaluation of the White Bear Lake Area Schools Career Pathways or Academies to understand impact. GTCUW and White Bear Lake Area School District agree to developing a data sharing agreement to support this evaluation. A data sharing agreement will be added as an addendum to this funding letter as the particulars of the evaluation are developed and agreed upon by both GTCUW and White Bear Lake Area School District in partnership with the outside evaluator, Vestrics.

Reporting Requirements

- A single report will be required at the end of the grant's completion, no later than July 31, 2016.

Thank you for the work being done to positively impact our communities. We are confident that this grant will be instrumental in your efforts to meet the changing and growing needs throughout our region.

If you have any questions, please do not hesitate to contact me at Meghan.Barp@gtcuw.org or 612.340.7631.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meghan Barp", written over a large, stylized blue circular flourish.

Meghan Barp
Senior Vice President, Community Impact
Greater Twin Cities United Way

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: **Policy 497, Nepotism**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Discussion Item**
CONTACT PERSON(S): **Linda Goers, Director of Human Resources**

BACKGROUND:

School Board Policy 497, Nepotism, has been reviewed by the Policy Committee and the administration. It is being presented for a first reading.

The purpose of this policy is to establish consistent employment guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments or work direction, performance reviews, or compensation of a family member who is also employed by White Bear Lake Area Schools.

RECOMMENDATION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the May 11, 2015 School Board meeting agenda or a subsequent meeting for action.

497 NEPOTISM

I. PURPOSE

The purpose of this policy is to establish consistent employment guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments or work direction, performance reviews, or compensation of a family member who is also employed by White Bear Lake Area Schools.

II. GENERAL STATEMENT OF POLICY

- A. The District may employ family members of current employees. To be hired, transferred or promoted, close family members may *not*:
 - 1. Be assigned to positions where one can ~~influence~~ **directly impact** the employment conditions or career of the other. This includes decisions involving hiring, termination, compensation, performance evaluation, discipline, promotional opportunities and work assignments; or
 - 2. Be assigned to positions where one reports to, directs the work of, or otherwise has direct ~~or indirect~~ supervision of another close family member.
- B. This policy shall apply to appointment of temporary and summer help, as well as contract employees (**except as indicated in Article V**).
- C. This policy shall be interpreted and applied consistently with mandates of federal and state equal employment opportunity and discrimination laws.

III. DEFINITIONS

- A. “Close Family Member.” A close family member ~~is a~~ includes: parent ~~or guardian~~, spouse, child, sibling, grandmother, grandfather, grandchild, ~~niece, nephew, aunt, uncle, first cousin~~, all step-relatives including ~~stepchild~~, step-mother, step-father, step-sister and step brother, ~~in-law relationships including father and mother-in-law, daughter and son-in-law, brother and sister-in-law, domestic partner or a member of the employee’s household.~~
- B. “Direct or Indirect Supervision.” ~~Direct or indirect supervision means within a chain of command such that an employee’s work responsibilities, salary, career progress or other terms and conditions of employment could be influenced by a close family member.~~

“Direct” supervision means the authority to make, participate in, or recommend employment and/or compensation-related decisions involving a close family member, including, but not limited to, decision concerning hiring, promotion,

transfer, discipline, termination, salary, evaluation, grievance resolution, or other similar personnel actions.

IV. **ADDRESSING EXISTING CONFLICTS AND CHANGES IN RELATIONSHIP BETWEEN EMPLOYEES**

- A. The Department of Human Resources will be responsible for implementing the provisions of this policy based upon the information furnished by applicants and employees.
- B. Any School District employee involved in a direct or indirect supervision relationship with a close family member that existed prior to the original approval date of this policy or that arises after the adoption of this policy shall promptly notify the Director of Human Resources of such relationship.
- C. Applicant/employee is responsible and accountable for providing accurate and complete information regarding the identity of his/her "close family members" on disclosure forms/statements, including, but not limited to, those required for employment, assignment, transfer, or promotion.
- D. Employees witnessing nepotism under this policy shall report such activity to the Director of Human Resources. No employee may be subject to reprimand or disciplinary action for good faith reports under this policy.
- E. The District reserves the right to modify the employment relationship by whatever means necessary.

V. **SPECIAL PROVISIONS**

- A. The District reserves the right to review the application of this policy in individual cases that involve ~~minor children who~~ are in temporary positions, e.g. refereeing of youth sports or other community service type activities, providing that the selection and hiring ~~of the student~~ is done in accordance with our human resources protocols and under the oversight of the Director of Human Resources.

VI. **COMPLIANCE WITH EQUAL OPPORTUNITY AND DISCRIMINATION LAWS**

- A. Nothing in this policy shall be construed as discouraging the employment of close family members of **current employees** for positions that do not involve direct ~~or indirect supervision by a close family member.~~

Legal References: Minn. Stat. Ch. 363 (Minnesota Human Rights Act)
42 U.S.C., Section 2000c et seq.(Title VII. of the Civil Rights Act)

AGENDA ITEM: **Policy 802, Disposition of Obsolete Equipment and Material**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

BACKGROUND:

School Board Policy 802, Disposition of Obsolete Equipment and Material, has been reviewed by the Policy Committee and the administration. The changes recommended are consistent with those recommended by MSBA. Policy 802 is being presented for a first reading.

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

RECOMMENDATION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the May 11, 2015 School Board meeting agenda or a subsequent meeting for action.

Adopted: August 18, 1997

Revised: August 27, 2001

Revised: March 9, 2009

Revised: _____

*White Bear Lake Area
School District #624 Policy 802*

802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

I. PURPOSE

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

II. GENERAL STATEMENT OF POLICY

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

III. DEFINITIONS

- A. “Contract” means an agreement entered into by the school district for the sale of supplies, materials or equipment.
- B. “Official newspaper” is a regular issue of the district designated legal newspaper.

IV. MANNER OF DISPOSITION

A. Authorization

The superintendent, or his/her designee, shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent shall be authorized to properly dispose of used books, materials and equipment deemed to have little or no value.

B. Contracts over ~~\$50,000~~100,000:

1. If the value of the equipment or materials is estimated to exceed ~~\$50,000~~100,000, sealed bids shall be solicited by two weeks’ published notice in the district’s official newspaper. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.

2. The sale shall be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.
3. A record shall be kept of all bids, with names of bidders and amounts of bids, and ~~an indication of the~~ ~~with the~~ successful bid ~~indicated thereon~~. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the lowest responsible bid shall be rejected unless the alteration or erasure is corrected by being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.
4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not go below the original bid. If no satisfactory bid is received, the board may re-advertise.
5. All bids obtained shall be kept on file for a period of at least one year after receipt ~~thereof~~. Every contract made without compliance with the foregoing provisions shall be void.
6. Data submitted by a business to a school in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until re-solicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

C. Contracts From ~~\$10,000 to \$50,000~~ \$25,000 to \$100,000

If the amount of the sale is estimated to be at least ~~\$10,000~~ ~~\$25,000~~ but not to exceed ~~\$50,000~~ ~~\$100,000~~, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise

complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts less than \$25,000 than \$10,000

If the amount of the sale is estimated to be less than \$25,000 than \$10,000, the contract may be made either upon quotation or in the open market in the discretion of the school board. The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction, or by the quotation procedures specified above. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district in any 12-month period at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school district in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment by conveying the property and title to:

1. another school district;
2. the State Department of Corrections;
3. the Board of Trustees of Minnesota State Colleges and Universities; or
4. the family of a student residing in the district whose total family income meets the federal definition of poverty.

All private or otherwise confidential data shall be removed from any computer or related equipment prior to conveying the property and title.

Legal References: Minn. Stat. § 13.591 (Business Data)
Minn. Stat. §15.054 (Public Employees Not to Purchase Merchandise From Governmental Agencies; Exceptions; Penalties)
Minn. Stat. §123B.29 (Sale of School Building at Auction)
Minn. Stat. § 123B.52 (Contracts) Minn. Stat. §471.345 (Uniform Municipal Contracting Law)
Minn. Stat. §645.11 (Published Notice)

Cross References: MSBA Service Manual, Chapter 13, School Law Bulletin “F” (School District Contract and Bidding Procedures)

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on 2016 Achievement and Integration Budget**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Sara Paul, Assistant Superintendent**

BACKGROUND:

White Bear Lake has been a part of the East Metro Integration District 6067 (EMID) since 2002. For more than a decade, the focus of this partnership was to provide integrated experiences for our students and staff as well as to increase the academic achievement of all students. During the 2013 legislative session, this funding stream received considerable public scrutiny. As a result, there was a major shift in focus for this funding from primarily integration experiences to a balance between integration activities and improving student achievement.

In 2014, Districts that received Achievement and Integration Aid submitted a three-year plan and annual budget, based on projected integration revenue to the Minnesota Department of Education. This plan included measurable goals to reduce the achievement disparities between subgroups of the student population and increase racial and economic integration.

Acceptable initiatives include:

- ☐ Programs designed to reduce academic disparities within the system
- ☐ College and Career Readiness Initiatives
- ☐ Training for Teachers and Administrators
- ☐ Family Engagement
- ☐ Enrollment Choices

In alignment with the three-year plan submitted last year, the attached document outlines the budget for achievement and integration funds of approximately \$736,015.10 that White Bear Lake Area Schools will receive for the 2015-16 school year. The incentive revenue component of the budget was discussed at the February Work Study session regarding our STEM programming at Willow Lane Elementary. The White Bear Lake Achievement and Integration Plan includes acceptable initiatives outlined by MDE and as required by law.

RECOMMENDATION:

Authorize administration to submit the proposed Achievement and Integration budget to the Minnesota Department of Education.



Achievement and Integration Revenue FY 2016 Budget Worksheet

Use this worksheet to list proposed expenditures of FY 2016 Achievement and Integration revenue. Address general questions on budget submission to the Office of Equity and Innovation, 651-582-8462. Return this completed worksheet by March 15, 2015 to mde.integration@state.mn.us.

Electronic submission is required. Please submit using the file name *AI Budget [Your District Name] FY2016*.

District Name: White Bear Lake Area Schools
District ISD Number: 624
Superintendent: Dr. Michael Lovett
Collaborative: East Metro Integration District (EMID)

Document prepared by: Sara T. Paul & Wayne A. Kazmierczak
Phone: 651-407-7567 651-407-7516
E-mail: sara.paul@isd624.org wayne.kazmierczak@isd624.org

If you have been notified by MDE that your district has one or more Racially Identifiable Schools in your district, please list those schools here:
Willow Lane Elementary School

Initial Integration Revenue expenditures (all FIN 313 expenditures)	\$ 647,737.10
Total Incentive Revenue expenditures (all FIN 318 expenditures)	\$ 88,278.00
TOTAL REVENUE	\$ 736,015.10

Directions: Please use the AI Budget Guide to create this budget. Budget worksheets are organized around budget ratios explained in the guide. Use the space within each tabbed page to write budget narratives. Add additional pages and delete any you do not use. Proposed expenditures that align with budget guidelines may be approved for programs and activities included in a district's Achievement and Integration plan approved by MDE. Consult the Budget Guide for details on allowable expenses.

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2016 Achievement & Integration Revenue budget that was approved by the school board.

Board Approval Date Incentive Revenue School Board Work Study 3.23.15
School Board Chair Janet Naylor **Date** 3-26-15
Superintendent Michael Lovett **Date** 3-26-15

Approved Initial Revenue: _____ **Approved Incentive Revenue:** _____

MDE Approval: _____ **Date:** _____

FY 2016 Achievement and Integration Budget Worksheet

District Number: 624

District Name: White Bear Lake Area Schools

80% Direct Services to Students

On this worksheet please list all proposed expenditures for Direct Services to Students. At least 80% of a district's proposed expenditures must be used for approved programs providing direct services to students. See the current AI budget guide for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY16 expenditures by 12/1/16.	Identify the activity in your plan that this expenditure supports. Provide a brief description of how these funds will be used to support that activity.
WBL contribution to EMID 6067 collaborative, direct student services	005	790	315	820	\$66,293.00		WBL contribution to EMID 6067 collaborative for direct student services
College field trips	005	790	315	367	\$8,250.00		Field trips for AVID classes, White Bear U Program
AVID parent nights and celebrations	005	790	315	401	\$1,660.00		Summer AVID Round Up teacher costs and end-of-year student celebration
AVID supplies for students and testing fees	005	790	315	401	\$5,200.00		AVID supplies and testing fees
AVID tutors	005	790	315	141	\$53,460.00		Classroom tutors, 4 sites
AVID site coordinators	005	790	315	140	\$63,530.00		.2 FTE x 4 sites = .8 FTE coordination
Non-licensed classroom staff (mentors)	005	790	315	141	\$60,000.00		Two support/mentor positions
Integration supplies	005	790	315	401	\$1,000.00		Cultural liaison and mentor supplies
FICA/Medicare	005	790	315	210	\$3,060.00		Mentors
PERA	005	790	315	214	\$3,000.00		Mentors
Cultural liaisons	005	790	315	175	\$180,000.00		3 FTEs, cultural liaisons
FICA/Medicare	005	790	315	210	\$15,000.00		3 FTEs, cultural liaisons
PERA	005	790	315	214	\$15,000.00		3 FTEs, cultural liaisons
Health insurance	005	790	315	220	\$30,000.00		3 FTEs, cultural liaisons
Life insurance	005	790	315	230	\$575.00		3 FTEs, cultural liaisons
Dental insurance	005	790	315	235	\$3,200.00		3 FTEs, cultural liaisons
LTD	005	790	315	240	\$675.00		3 FTEs, cultural liaisons
TSA-District contribution	005	790	315	250	\$3,000.00		3 FTEs, cultural liaisons
Travel	005	790	315	366	\$1,500.00		Mentor compensation for oversight of college tour field trips
9th grade classroom supports	005	790	315	185	\$20,000.00		Tiered intervention for students at high school campuses
Substitute teachers	005	790	315	145	\$1,000.00		In-classroom supports for tiered interventions
Classroom behavior interventions implementation and supports	005	790	315	305	\$3,200.00		In-classroom supports for tiered interventions.
TOTAL					\$538,603.00	\$0.00	

Notes or Comments:

FY 2016 Achievement and Integration Budget Worksheet

District Number: 624

District Name: White Bear Lake Area Schools

20% Professional Development

On this worksheet please list all proposed expenditures for professional development. No more than 20% of the budget may be spent on PD costs included in a district's MDE-approved plan. See the current AI Budget Guide for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY16 expenditures by 12/1/16.	Identify the activity in your plan that this expenditure supports. Provide a brief description of how these funds will be used to support that activity.
WBL contribution to EMID 6067 professional development	005	790	315	820	\$4,377.00		Professional development district contribution to EMID 6067: Conferences, mileage, travel, subs for PD, general tutoring supplies, AVID path training
Equity training cohorts	005	790	315	367	\$60,000.00		Equity leadership training for principals and supervisors as well as for the equity planning team and school staff
AVID tutor training	005	790	315	367	\$1,680.00		Professional development for AVID tutors
AVID teacher training	005	790	315	367	\$12,000.00		Professional development for AVID teachers
TOTAL					\$78,057.00	\$0.00	

Notes or Comments:

WBL professional development and district contribution to EMID.

District Number: 624

District Name: White Bear Lake Area Schools

10% Admin/Indirect Costs

On this worksheet please list all Administrative/Indirect proposed expenditures for your FY16 budget. No more than 10% of the budget may be spent on Admin/Indirect costs included in a district's MDE-approved plan. See the current AI Budget Guide for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY16 expenditures by 12/1/16.	Identify the activity in your plan that this expenditure supports. Provide a brief description of how these funds will be used to support that activity.
WBL contribution to collaborative administrative expenditures (EMID 6067)	005	790	315	820	\$9,005.00		Expenses related to direct student administrative support through EMID.
Total					\$9,005.00	\$0.00	

Notes or Comments:

District Number: 624

District Name: White Bear Lake Area Schools

80% Direct Services to Students

On this worksheet please list all proposed expenditures for Direct Services to Students for your district's Racially Identifiable School(s). At least 80% of a district's proposed expenditures must be used for approved programs providing direct services to students. See the current AI Budget Guide for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY16 expenditures by 12/1/16	Identify the activity in your plan that this expenditure supports. Provide a brief description of how these funds will be used to support that activity.
Substitute teachers for tiered intervention supports	005	790	315	145	\$1,000.00		In-classroom supports for tiered intervention supports at racially identifiable school.
Classroom implementation of tiered supports	005	790	315	305	\$15,500.00		In-classroom supports for tiered intervention supports at racially identifiable school. In-classroom consulting to ensure fidelity of implementation.
Integrated learning environment	005	790	318	366	\$43,850.00		Willow Lane Elementary School students will have increased opportunities to interact with students from Otter Lake Elementary School in STEM focused activities at Tamarack Nature Center.
Integrated learning environment	005	790	318	366	\$30,400.00		STEM Spring Break Academy. Students from Willow Lane Elementary School and students from Otter Lake Elementary School and neighboring non-racially isolated district schools will have the opportunity to attend the STEM Spring Break Academy. The STEM Spring Break Academy will take place at Willow Lane Elementary School.
Integrated learning environment	005	790	318	305	\$7,000.00		Willow Lane Elementary School staff, parents and STEM leaders will collaborate to continue the development of a rigorous STEM program.
Integrated learning environment	005	790	318	305	\$7,000.00		Willow Lane Elementary School and Otter Lake Elementary School staff and White Bear Lake district staff will collaborate to determine enrollment strategies to address integration at Willow Lane Elementary School.
Integrated learning environment	005	790	318	366	\$1,600.00		Transportation services for up to five STEM Spring Break Academy trips.
TOTAL					\$106,350.00	\$0.00	

Notes or Comments:

District Number: 624

District Name: White Bear Lake Area Schools

20% Professional Development

On this worksheet please list all proposed expenditures for professional development for your district's Racially Identifiable School(s). No more than 20% of the budget may be spent on PD costs included in a district's MDE-approved plan. See the current AI Budget Guide for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY16 expenditures by 12/1/16	Identify the activity in your plan that this expenditure supports. Provide a brief description of how these funds will be used to support that activity.
Cultural competency training	005	790	315	401	\$4,000.00		Materials for professional development related to the areas of student achievement, culture and climate and anti-racism leadership.
TOTAL					\$4,000.00	\$0.00	

Notes or Comments:

FY 2016 Achievement and Integration Budget Worksheet

District Number: District Name: **10% Admin/Indirect Costs**

On this worksheet, please list all Administrative/Indirect proposed expenditures for for your district's Racially Identifiable School(s). No more than 10% of the budget may be spent on Admin/Indirect costs included in a district's MDE-approved plan. See the current AI Budget Guide for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY16 expenditures by 12/1/16.	Identify the activity in your plan that this expenditure supports. Provide a brief description of how these funds will be used to support that activity.
TOTAL					\$0.00	\$0.00	

Notes or Comments:

AGENDA ITEM: Non-Renewal of Probationary Licensed Staff

MEETING DATE: April 13, 2015

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Linda Goers, Director of Human Resources

Attached is a copy of a resolution that the District uses to terminate the contracts of probationary teachers in accordance with Minnesota Statute 122A.40, subd. 5. The individuals listed are probationary teachers whose contracts are to be terminated effective June 8, 2015, due to financial limitations, teachers returning from leave, reduction in need, contractual or other issues. **In some instances, contracts of the same or less f.t.e. will be recommended to fill future vacancies.**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Seniority Date</u>
Kirsten Alvarez	1.0 Grade 1	Otter Lake	08/27/2013
Katherine Bensen	.90 Music	Central/Otter Lake	08/20/2014
Nancy Bernstein	1.0 Kindergarten	Vadnais Heights	08/25/2014
Danielle Boever	1.0 Spanish	Otter Lake	08/22/2012
Chelsea Branham	1.0 Special Education	Sunrise Park	08/21/2013
Sandra Burton	.50 French	Sunrise Park	08/20/2014
Jennifer Chalifoux	1.0 Special Education	Sunrise Park	08/20/2014
Brian Griebenow	.60 PE/DAPE/Health	Sunrise Park	08/22/2014
Rochelle Gresafe	.60 FACS	North	08/20/2014
Kristen Hofmeister	.60 Music	Central/Sunrise	08/20/2014
Dustin Holman	.70 Health	North	08/20/2014
Alexandra Holz	1.0 Mathematics	Sunrise/North	08/20/2014
Kimberly Johnson	1.0 Kindergarten	Lakeaires	08/21/2013
Jessica Leighton	1.0 Grade 1	Willow Lane	08/20/2014
Debra Lindholm	1.0 Art	Central/Sunrise	01/20/2015
Jason Michalicek	1.0 Mathematics	ALC	08/20/2014
Reno Mothes	.25 DAPE	Otter/Vadnais	08/20/2014
Stephen Nelson	.70 Science	North/South	08/20/2014
Shannon Nicholas	1.0 Grade 1	Lincoln	08/22/2012
Katherine Novotny	1.0 Kindergarten	Matoska Intl	08/20/2014
Danielle Parshall	1.0 Mathematics	South/ALC	08/21/2013
Sandra Peters	.30 Intervention	Matoska Intl	08/20/2014
Nikole Roberts	1.0 Intervention	Lincoln/Oneka	08/21/2013
Jennifer Stenner	.60 ASL	North	08/20/2014
Alison Tsuchiya	1.0 Language Arts	Central	08/21/2013

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACTS OF THE FOLLOWING TEACHERS, WHO ARE PROBATIONARY TEACHERS.

Kirsten Alvarez, Katherine Bensen, Nancy Bernstein, Danielle Boever, Chelsea Branham, Sandra Burton, Jennifer Chalifoux, Brian Griebenow, Rochelle Gresafe, Kristen Hofmeister, Dustin Holman, Alexandra Holz, Jessica Leighton, Debra Lindholm, Jason Michalicek, Reno Mothes, Stephen Nelson, Shannon Nicholas, Katherine Novotny, Danielle Parshall, Sandra Peters, Nikole Roberts, Jennifer Stenner, and Alison Tsuchiya.

WHEREAS, THE ABOVE NAMED TEACHERS ARE PROBATIONARY TEACHERS IN INDEPENDENT SCHOOL DISTRICT NO. 624,

BE IT RESOLVED by the School Board of Independent School District No. 624, that pursuant to Minnesota Statutes 122A.40, subd. 5, the teaching contracts of the above named teachers, are probationary teachers in Independent School District No. 624, are hereby terminated at the close of the current 2014-2015 school year and are not renewed for the 2015-2016 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of the contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION

TEACHER X
School Location

Dear **TEACHER X**,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 624, held on April 13, 2015, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2015-2016 school year. Said action of the Board is taken pursuant to M.S. 122A.40, subd.5.

Your termination is due to financial limitations, teachers returning from leave, reduction in need, contractual, or other issues. To receive a separate, official reason stating the afore-mentioned reasons for termination, you must submit your request within ten days after the receipt of this notice.

School Board of Independent School District 624

Chair or Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member, and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: none. Whereupon said resolution was declared duly passed and adopted.

AGENDA ITEM: **Alternative Facilities Bonding and Levy Program: Bond Pre-Sale Report and Approval of Resolution of Intent to Sell Bonds.**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

Attached please find a resolution stating the intent to sell general obligation bonds for the projects related to the Alternative Facilities Bonding and Levy Program (Minnesota Statutes 123B.59). The projects are scheduled for fiscal years 2015, 2016 and 2017.

A bond pre-sale report, which will provide information related to the anticipated bond sale, will be presented at the April 13, 2015 School Board meeting. This report will be prepared by Ehlers and Associates, the district's financial advisors. The resolution of intent to sell bonds was prepared by the district's bond attorney, Mr. Tom Deans, in consultation with Ehlers and Associates.

RECOMMENDATION:

Suggested Resolution: Move to approve the Resolution Stating the Intention of the School Board to Issue General Obligation Bonds to Finance Projects Included in the District's Approved Ten-Year Facility Plan; Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds.

CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION ALTERNATIVE FACILITIES BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
WHITE BEAR LAKE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held April 13, 2015, at 7:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD
TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS
INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY
PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF
THE PRINCIPAL AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of April, 2015.

School District Clerk

**EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA**

HELD: APRIL 13, 2015

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held on April 13, 2015, at 7:00 o'clock p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD
TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS
INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY
PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF
THE PRINCIPAL AND INTEREST ON THE BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 624 (the "District") to issue its fully registered general obligation alternative facilities bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.59, subdivision 3 and Chapter 475, as amended, to fund the costs of the following projects at various District facilities as included in its approved ten-year facility plan and related financing costs:

- deferred maintenance projects included in the District's ten-year plan approved by the Commissioner of Education, including HVAC renovations at the Lincoln, Vadnais Heights and Otter Lake Elementary School facilities.

The Bonds would be issued in the total aggregate principal amount of not to exceed \$9,370,000. The issuance of the Bonds is hereby authorized, subject to the approval of the Commissioner of Education.

2. The ten-year facility plan approved by the Board is incorporated in this resolution as though fully specified herein. The administration is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.59. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

3. The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B.59 and otherwise to take such actions as necessary to comply with that statute. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the earliest of the solicitation of bids, the issuance of bonds, or the final certification of levies. Any publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

5. Any actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects.

6. The Board, having been advised by Ehlers & Associates, Inc., its independent financial advisor, hereby determines that the Bonds shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.

7. If the issuance of the Bonds is approved, the Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds. The terms and provisions specified in the Official Statement are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, and shall be made available to all prospective purchasers of the Bonds. Ehlers & Associates, Inc., is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

8. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the

date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

**NOTICE OF INTENT TO ISSUE ALTERNATIVE FACILITIES BONDS
TO FINANCE CERTAIN PROJECTS INCLUDED IN THE DISTRICT'S
TEN-YEAR FACILITY PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 624, State of Minnesota (the "District"), adopted a resolution (the "Resolution") on April 13, 2015, stating the intention of the School Board to issue general obligation alternative facilities bonds (the "Bonds") in the total principal amount of not to exceed \$9,370,000 pursuant to Minnesota Statutes, Section 123B.59 and Chapter 475, as amended. The proceeds of the Bonds will be used to fund the costs of the following projects at various District facilities as included in the District's approved ten-year facility plan and related financing costs:

- deferred maintenance projects included in the District's ten-year plan approved by the Commissioner of Education, including HVAC renovations at the Lincoln, Vadnais Heights and Otter Lake Elementary School facilities.

The total amount of outstanding indebtedness of the District as of April 13, 2015 is \$84,050,000. If the proposed Bonds are issued, the total indebtedness of the District would be \$93,420,000.

Dated: April 13, 2015

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk
Independent School District No. 624
(White Bear Lake Area Schools)
State of Minnesota

AGENDA ITEM: **Approval of Bid—South Campus Temperature Control System Project**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

Attached please find a tabulation of the bids received for work related to the South Campus temperature control system project. The project is included in the District's 10-year alternative facilities plan and will be funded with proceeds from the issuance of alternative facilities bonds. After reviewing the information with the district's engineer for the project, Hallberg Engineering, Inc., it is recommended that the project be awarded as follows:

South Campus Temperature Control System Project	Contractor	Amount
Base Bid	Uhl Company, Inc.	578,000
Total		\$578,000

Recommendation: Move to accept the bid for the South Campus temperature controls replacement project submitted by Uhl Company, Inc. in the amount of \$578,000.

**WHITE BEAR LAKE AREA SCHOOLS
BID TABULATION**

Building/Site: South Campus

Project Description: Temperature Control System Project
Project No. R14-2008.002

Bid Opening: April 2, 2015 at 2:00 p.m.

Contractor	Base Bid	Total
Uhl Company, Inc.	578,000	578,000
Northern Air Corporation	628,800	628,800
Johnson Controls	937,420	937,420

AGENDA ITEM: **Approval of Bid—South Campus Athletic Field Lighting Replacement Project**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

Attached please find a tabulation of the bids received for work related to the South Campus athletic field lighting replacement project. The project is included in the District's 10-year alternative facilities plan and will be funded with proceeds from the issuance of alternative facilities bonds. After reviewing the information with the district's engineer for the project, Hallberg Engineering, Inc., it is recommended that the project be awarded as follows:

South Campus Athletic Field Lighting Replacement	Contractor	Amount
Base Bid	Kilmer Electric	165,300
Alternate #1 (new feeders)		13,500
Total		\$178,800

The new lights will provide much improved lighting for the field and will reduce the level of light pollution compared to the existing lights. The improvement will reduce the spill light (measurable light) and glare light (harshness of the light) on the homes near the athletic field. The manufacturer has indicated that unwanted spill light and unwanted glare will be reduced by 70-90%.

Recommendation: Move to accept the bid for the South Campus athletic field lighting replacement project submitted by Kilmer Electric in the amount of \$178,800.

**WHITE BEAR LAKE AREA SCHOOLS
BID TABULATION**

Building/Site: South Campus

Project Description: Athletic Field Lighting Replacement Project
Project No. R14-2008.001

Bid Opening: April 2, 2015 at 2:30 p.m.

Contractor	Base Bid	Alternate #1 (Feeders)	Total
Kilmer Electric	165,300	13,500	178,800
Northern Air Corporation	171,000	32,500	203,500
Peoples Electric	219,480	14,800	234,280

AGENDA ITEM: **Approval of Bid—South Campus Artificial Turf Field Construction**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

Attached please find a tabulation of the bids received for work related to the South Campus artificial turf field construction. The project will be funded with proceeds from the district's reserves. Submitted bids were reviewed with the district's engineer for the project, Larson Engineering, Inc., and it is recommended that the project be awarded as follows:

South Campus Artificial Turf Field Construction	Contractor	Amount
Base Bid	Peterson Companies	559,000
Total		\$559,000

Recommendation: Move to accept the bid for the South Campus artificial turf field construction project submitted by Peterson Companies in the amount of \$559,000.

**WHITE BEAR LAKE AREA SCHOOLS
BID TABULATION**

Building/Site: South Campus

Project Description: Artificial Turf Field Construction

Bid Opening: March 31, 2015 at 3:00 p.m.

Contractor	Base Bid	Total
Frattalone, Inc. (BID WITHDRAWN ON 4/7/15)	493,009.22	493,009.22
Peterson Companies	559,000.00	559,000.00
New Look Contracting	635,858.00	635,858.00
GL Contracting	736,900.00	736,900.00

AGENDA ITEM: **Approval of Contract—South Campus Artificial Turf Surface**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

Attached please find a contract for work related to the South Campus artificial turf field construction. The project will be funded with proceeds from the district's reserves. Specifications were developed for the base work of the project, bids were received, and the School Board will act upon a recommendation at the April 13, 2015 School Board meeting. The base work includes the work necessary to prepare the site for artificial turf and was bid using the traditional competitive bidding process. The top, visible portion of the field will be purchased through the National Joint Powers Alliance (NJPA), a Minnesota-based purchasing cooperative formerly known as the North Central Service Cooperative (NCSC). The NJPA serves as a municipal contracting agency for government and education agencies under the authority legislated by Minnesota Statute 123A.12. Competitive bidding requirements are fully met by working with the NJPA. District staff, in consultation with the district's engineer for the project, Larson Engineering, Inc., recommends that the district enter into an agreement to install a turf field manufactured by Mondo, Inc. and distributed by Kiefer Specialty Flooring, Inc.

Recommendation: Move to approve a contract with Kiefer Specialty Flooring, Inc. for the South Campus artificial turf surface in the amount of \$692,430.



Corporate Facilities
2910 Falling Waters Blvd
Lindenhurst, IL 60046-6799
(847) 245-8450 | (800) 322-5448
FAX: (847) 245-8590
E-Mail: info@kieferusa.com
Website: www.kieferusa.com

CONTRACT OFFER

This quotation is provided to:

Date: April 8, 2015

White Bear Lake Area High School
South Campus
4855 Bloom Ave
White Bear Lake, MN 55110

RE: Synthetic Turf – White Bear Lake Area High School – South Campus
Kiefer Contract Offer: NJPA#032108

SYNTHETIC GRASS INFORMATION

Thank you for providing Kiefer Specialty Flooring, Inc. the opportunity to quote on the White Bear Lake Field Project Renovation. Please note the following conditions of this offer:

This offer is specific to the White Bear Lake and has been prepared based upon drawings as prepared by Larson Engineering, Inc. Should that square footage change, the total price quoted will change accordingly.

The scope of this project is to furnish materials, tools, freight, labor and equipment necessary to install the specified Mondo synthetic turf system for the following approximate square footage area: **90,710 square feet.**

This offer and its contents are confidential and are not to be shown to any other parties, companies or individuals.

Field Pricing

1. Mondoturf MF3550-14mm FTS-Ecofill	\$626,107.00
2. Inlaid Football Lines, Hash Marks, Numbers	\$ 14,010.00
3. Inlaid Soccer Lines,	\$ 6,500.00
4. Inlaid Men's LAX	\$ 6,500.00
5. Inlaid Women's LAX	\$ 6,500.00
6. Lettering (Go Bears/Bear Logo) Behind End Zone	\$ 18,000.00
7. Center Logo (Paw)	\$ 6,435.00
8. Labor Material Performance Bond	\$ 8,378.00
9. Total Price	<u>\$692,430.00</u>





Corporate Facilities
2910 Falling Waters Blvd
Lindenhurst, IL 60046-6799
(847) 245-8450 | (800) 322-5448
FAX: (847) 245-8590
E-Mail: info@kieferusa.com
Website: www.kieferusa.com

Synthetic Turf Services- Kiefer Specialty Flooring, Inc

Scope of Services KSF will provide the following services

1. Mondoturf MF3550-14mm FTS- Ecofill

- a. Furnish and install Mondoturf MF3550 Synthetic Artificial Turf System.
- b. 14mm FTS Underlayment
- c. Mondo Ecofill Infill System/Sand Ballast
- d. Inlay Football lines, hash marks, directional arrows and numerals
- e. Media Line
- f. Inlay Full Soccer
- g. Inlay Full Ladies LAX
- h. Inlay Full Men's LAX
- i. Center Logo Bear Paw
- j. End Zone Lettering GO-BEARS 15'-0 Tall 2-Color
- k. White Bear Logo Behind End Zone
- l. Fastening of the carpet to the perimeter edging;
- m. Gmax independent 3rd party testing
- n. Field Grooming Equipment
- o. Full 8 year Non-Pro Rated warranty

TERMS & CONDITIONS OF THIS OFFER/CONTRACT

The purchase price shall be payable to Supplier by way of wire transfer or banker's check in accordance with the following payment schedule:

- i) Thirty-five percent Contract (35%) of the purchase price is due upon ordering of materials.
- ii) Sixty-five percent Contract (65%) of the purchase price is due upon receipt of materials to site.
- iii) Hundred percent Contract (100%) of the purchase price are due upon substantial completion of the work; to include Certificate of Completion and resolution of all punch list items.

Please allow 5 weeks of construction for completion of the turf portion of this project.





Corporate Facilities
2910 Falling Waters Blvd
Lindenhurst, IL 60046-6799
(847) 245-8450 | (800) 322-5448
FAX: (847) 245-8590
E-Mail: info@kieferusa.com
Website: www.kieferusa.com

Any permits or licenses required by the township, County, Province or any other governing body having jurisdiction over construction is the responsibility of the others.

Upon acceptance of the completed field, both parties will sign the Certificate of Completion in the form currently in force. The Warranty currently in force takes effect upon the signing of the Certificate of Completion.

No use whatsoever shall be made of the field by the Customer until the Certificate of Completion is signed and delivered to Supplier. Any such use will be deemed as acceptance of the field, triggering final payment and will automatically void any and all warranty of the work, subject to the reinstatement of the Warranty later at the discretion of the Supplier upon the signing of the Certificate of Completion and final payment. The Customer shall prohibit use of the field if the Customer alleges said field to be incomplete or dangerous. For greater security, in the event that the Customer deems the field to be incomplete or dangerous the Customer will immediately notify its insurers of this additional risk.

Thank you for allowing Kiefer Specialty Flooring, Inc to quote on this project. Please review this quote and consult with your local sales representative with any questions or needs.

*

AUTHORIZATION

We hereby accept the conditions of this offer stipulated herein.

Signed this _____ of _____ 2015.

Accepted by: _____

For: _____
White Bear Lake

Accepted by: _____
(Must be signed by KSF)

For: **Kiefer Specialty Flooring, Inc**

Thank you once again for including Kiefer Specialty Flooring, Inc in your project—please let us know if we can be of further assistance



AGENDA ITEM: **Action on Acceptance of United Way Grant**
MEETING DATE: **April 13, 2015**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Sara Paul, Assistant Superintendent**

BACKGROUND:

Sara Paul, Assistant Superintendent, provided a presentation earlier this evening on the United Way Grant. It is recommended by the administration that this grant be accepted by the School Board.

RECOMMENDATION:

Approve the acceptance of the \$250,000 grant award from the United Way to continue the development of a manufacturing career pathway.

AGENDA ITEM: **Contingent Resolution Relating to Choosing
Nominees for Election to the School Board
and Calling the School District Primary Election**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Kristine Wehrkamp, Director of Community
Services and Recreation**
**Dr. Wayne Kazmierczak, Director of Finance and
Operations**

BACKGROUND:

The following resolution has been provided by Tom Deans of Knutson, Flynn & Deans, P.A. to call for the 2015 School District Primary Election. These are the same procedures that were used for the School Board election in 2013.

RECOMMENDATION:

Take action to approve the resolution.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA
HELD: APRIL 13, 2015

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held in said school district on April 13, 2015, at 7:00 o'clock p.m., for the purpose, in part, of calling the school district primary election if required by law.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**CONTINGENT RESOLUTION RELATING TO CHOOSING NOMINEES
FOR ELECTION TO THE SCHOOL BOARD AND
CALLING THE SCHOOL DISTRICT PRIMARY ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. It is necessary to elect three school board members at the 2015 general election. If more than two candidates for a specified school board position or more than twice as many candidates as there are at-large school board positions available file affidavits of candidacy, Minnesota Statutes, Section 205A.03 requires that nominees must be chosen at a primary election. If a primary election is so required, the clerk shall include the names of the individuals who file affidavits of candidacy during the filing period on the primary election ballot as though they had been included by name in this resolution.

2. The primary election is hereby called and directed to be held on Tuesday, the 11th day of August, 2015 between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this primary election.

4. The clerk is hereby authorized and directed to cause written notice of said primary election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said primary election. The notice shall include the date of said election and the office or offices to be voted on at said primary election. Any notice given prior to the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said primary election to be posted at the administrative offices of the school district at least ten (10) days before the date of said primary election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said primary election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates, and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said primary election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said primary election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this primary election and generally to cooperate with any election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate the use of an optical scan voting system.

PRIMARY ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 624 (WHITE BEAR LAKE AREA SCHOOLS)

AUGUST 11, 2015

INSTRUCTIONS TO VOTERS:

To vote, completely fill in the oval(s) next to your choice(s) like this:  .

SCHOOL BOARD MEMBER VOTE FOR UP TO THREE

☐

NAME

☐

NAME

☐

NAME

☐

NAME

☐

NAME

☐

NAME

☐

NAME

☐

NAME

☐

NAME

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the primary election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper and by causing the notice to be posted in the office of the county auditor, the administrative offices of the school district and the office of any other local election official conducting the election.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the primary election and in the newspaper of widest circulation once on the day preceding the primary election, or once the week preceding the primary election if the newspaper is a weekly.

11. The primary election must be canvassed by the school board on the second or third day following the primary election

12. The duties of the school district ballot board are hereby delegated to the Ramsey County ballot board for the school district primary election.

13. The duties of the clerk relating to the conduct of the primary election, including but not limited to publication and posting requirements, preparation of ballots, and appointment and employment of election judges, are hereby delegated to Ramsey County Elections.

14. The school district clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, and received on or after May 17, 2014, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

15. The provisions of this resolution shall only be effective if, as a result of filings, a primary election is required by law.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the primary election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of _____ 2015.

Clerk

AGENDA ITEM: **Resolution Establishing Dates for Filing
Affidavits of Candidacy for the 2015 School
Board Election**

MEETING DATE: **April 13, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Kristine Wehrkamp, Director of Community
Services and Recreation**
**Dr. Wayne Kazmierczak, Director of Finance and
Operations**

BACKGROUND:

This resolution has been provided by Tom Deans of Knutson, Flynn & Deans, P.A. to formally establish the filing dates for the 2015 School Board Election.

RECOMMENDATION:

Take action to approve the resolution to establish dates for filing affidavits of candidacy for the 2015 School Board election.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

HELD: APRIL 13, 2015

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held in said school district on April 13, 2015, at 7:00 o'clock p.m., for the purpose, in part, of establishing dates for filing affidavits of candidacy for the 2015 school district general election.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 624 shall begin on May 19, 2015, and shall close on June 2, 2015. An affidavit of candidacy must be filed in the office of the school district clerk or in the office of Ramsey County Elections, 90 W Plato Blvd., St. Paul, Minnesota 55107 and the \$2 filing fee paid prior to 5:00 o'clock p.m. on June 2, 2015.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy. Publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 624 shall begin on May 19, 2015, and shall close at 5:00 o'clock p.m. on June 2, 2015.

The general election shall be held on Tuesday, November 3, 2015. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Independent School District No. 624, 4855 Bloom Avenue, Suite 300, White Bear Lake, MN 55110 or from Ramsey County Elections, 90 W. Plato Blvd., St. Paul, MN 55107. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The affidavits of candidacy must be filed in the office of the school district clerk or in the office of Ramsey County Elections, 90 W. Plato Blvd., St. Paul, MN 55107 and the filing fee paid prior to 5:00 o'clock p.m. on June 2, 2015.

Dated: April 13, 2015

BY ORDER OF THE SCHOOL BOARD

/s/

School District Clerk
Independent School District No. 624
(White Bear Lake Area Schools)
State of Minnesota

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to establishing dates for filing affidavits of candidacy, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of April, 2015.

Clerk



Office of the Minnesota Secretary of State
AFFIDAVIT OF CANDIDACY

Filing # _____
Cash/Check # _____
Amount \$ _____

Instructions

All information on this form is available to the public. Information provided will be published on the Secretary of State's website. If filing for partisan office and not a major party candidate, you must file both an affidavit of candidacy and a nominating petition. (Minn. Stat. 204B.03)

Candidate Information

Name and Office

Candidate Name (as it will appear on the ballot) _____

Office Sought _____ District # _____

For Partisan Office, Provide Political Party or Principle _____

For Judicial Office, Provide Name of Incumbent _____

Residence Address

Do not complete if residence address is to be private and checkbox below is marked. All address and contact information is optional for federal, judicial, county attorney, and county sheriff office candidates.

Street Address _____

City _____ State _____ Zip Code _____

☐ My residence address is to be classified as private data. I certify a police report has been submitted, or I have an order for protection regarding my safety or my family's safety, and I have attached a separate form listing my residence address.

Campaign Address and Contact

Candidate Phone Number (Required) _____

Campaign Contact Address (Required for those who have checked the box above):

Street Address _____

City _____ State _____ Zip Code _____

Website _____ Email _____

Affirmation

For all offices, I swear (or affirm) that this is my true name or the name by which I am generally known in the community.

If filing for a state or local office, I also swear (or affirm) that:

- I am eligible to vote in Minnesota;
- I have not filed for the same or any other office at the upcoming primary or general election (except as provided in M.S. 204B.06, subd. 1 (2));
- I am, or will be on assuming office, 21 years of age or more;
- I will have maintained residence in this district for at least 30 days before the general election; and
- If a major political party candidate, I either participated in the party's most recent precinct caucuses or intend to vote for a majority of that party's candidates at the next general election.

If filing for one of the following offices, I also swear (or affirm) that I meet the requirements listed below:

- **United States Senator** – I will be an inhabitant of this state when elected and I will be at least 30 years old and a citizen of the United States for not less than nine years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **United States Representative** – I will be an inhabitant of this state when elected and I will be at least 25 years old and a citizen of the United States for not less than seven years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **Governor or Lieutenant Governor** – I will be at least 25 years old on the first Monday of the next January and a resident of Minnesota for not less than one year on election day. I am filing jointly with _____
- **Supreme Court Justice, Court of Appeals Judge, District Court Judge, or County Attorney** – I am learned in the law and licensed to practice law in Minnesota. My Minnesota attorney license number is _____ and a copy of my license is attached.
- **State Senator or State Representative** – I will be a resident of Minnesota not less than one year and of this district for six months on the day of the general or special election.
- **County Sheriff** – I am a licensed peace officer in Minnesota. My Board of Peace Officer Standards and Training license number is _____ and a copy of my license is attached.
- **School Board Member** – I have not been convicted of an offense for which registration is required under Minn. Stat. 243.166.
- **County, Municipal, School District, or Special District Office** – I meet any other qualifications for that office prescribed by law.

Candidate Signature _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary public or other officer empowered to take and certify acknowledgement

(Notary stamp)

White Copy – Filing Officer

Yellow Copy – CFPD Board

Pink Copy – Public Information

Goldenrod Copy – Candidate

Rev. 12/2013

Office of the Minnesota Secretary of State

ADDRESS OF RESIDENCE FORM

Instructions

This form is to be attached to the Affidavit of Candidacy when a candidate has checked the Private Data box.

The address of residence is classified as private data at the request of the candidate. The address of residence is used by the filing officer who received the affidavit of candidacy, upon written request of a registered voter, to determine whether the address of residence listed by the candidate is actually located in the area represented by the office sought, pursuant to *Minnesota Statutes*, section 204B.06, subd. 1b (b). While the candidate is not required to provide the address of residence, failure to provide the address of residence will result in an incomplete affidavit of candidacy and the rejection of the affidavit of candidacy, which will result in the omission of the candidate's name from any ballot in the election for which the candidate attempts to file the affidavit of candidacy and pay the filing fee. This information will be available to the filing officer to whom the written request is delivered, to employees of that filing officer and to other elections officials with whom that filing officer consults in order to obtain information necessary to make the determination whether the address of residence listed by the candidate is actually located in the area represented by the office sought.

Candidate and Address of Residence

Candidate Name
Office Sought
Street Address
City MN ZIP Code

Statement

Pursuant to *Minnesota Statutes* 204B.06, subd. 1b (c), I have requested that my address of residence be classified as private data. I certify that a police report has been submitted, or I have an order for protection regarding my safety or my family's safety.

Signature of candidate Date

Revised 2/2014