

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

August 11, 2014

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: August 4, 2014

A Student Recognition will be held on **Monday, August 11, 2014**, at **6:15 p.m.** in the Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A meeting of the White Bear Lake Area School Board will be held on **Monday, August 11, 2014** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.

8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Review of 2014-15 Technology Initiatives
2. Superintendent's Report

D. DISCUSSION ITEMS

1. Review of Data on Student Achievement and Success for 2013-14
2. Preliminary Recommendation for School Board/Superintendent Goals for 2014-15

E. OPERATIONAL ITEMS

1. Action on Contract with MacPhail Center for Music for 2014-15
2. Action on Alternative Facilities Bond Sale
3. Action on Student Transportation Contract with First Student
4. Action on Lease Agreement with North Star Bank for Transition Education Center
5. Action on School Board Liaison Assignments for 2014-15 and 2015-16

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **August 11, 2014**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

AGENDA ITEM: School Board Minutes
MEETING DATE: August 11, 2014
SUGGESTED DISPOSITION: Consent Agenda
CONTACT PERSON(S): Lori Swanson, School Board Clerk

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve the minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, **July 14, 2014** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:01 p.m.
2. Roll Call – Present: Newberg, Swanson, Storey, Chapman, Hiniker, Mullin.
Absent: Kimball
Ex-Officio: Michael J. Lovett, Superintendent of Schools
Cabinet: Paul, Picha, Kazmierczak, Wehrkamp
3. Pledge of Allegiance
4. Hiniker moved and Swanson seconded to approve the agenda. ***Voice vote: all ayes. Motion carried.***
5. Storey moved and Chapman seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting on June 9;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of field trip requests;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Deedra Angellis – Part Time Cook, High School-North Campus
Employed by District 624 since 02/17/2012
Effective Date: 06/05/2014
Kelly Erickson – Part Time Cook, Matoska International
Employed by District 624 since 04/08/2011
Effective Date: 06/05/2014
Steven Gamble – Bus Driver, Bus Garage
Employed by District 624 since 02/15/2005
Effective Date: 06/05/2014
Barbarajo Gangl – Program Assistant Leader, Lincoln Elementary
Employed by District 624 since 09/30/2013
Effective Date: 06/13/2014
Allyson Medin – Bus Driver, Bus Garage
Employed by District 624 since 08/17/2010
Effective Date: 06/05/2014
 - **Resignations/Termination - Certified Staff**
Sara Brabec – Play and Learn Teacher, Normandy Park
Employed by District 624 since 05/19/2008
Effective Date: 06/06/2014
Dan Gullick – Music Teacher, Hugo, Lakeaires & Oneka Elementary
Employed by District 624 since 08/23/2007
Effective Date: 06/06/2014
Erin Hoff – ELL Teacher, Birch Lake Elementary
Employed by District 624 since 08/24/1998
Effective Date: 06/06/2014
Brigitte Johnson – PE/DAPE Teacher, Sunrise Park Middle & High School–
North Campus, Employed by District 624 since 08/21/2013
Effective Date: 06/06/2014

Annika Pittman – Language Arts Teacher, High School–North Campus
Employed by District 624 since 08/27/2009
Effective Date: 06/06/2014

Abby Stensrud – Spanish Teacher, Central Middle School
Employed by District 624 since 08/22/2012
Effective Date: 06/06/2014

➤ **Retirement – Classified Staff**

Toni Davis – Media Clerk, High School-North Campus
Employed by District 624 since 09/02/1983
Effective Date: 07/01/2014

➤ **Change In Position – Professional Staff**

Brian Morris – Student & Instructional Assessment & Accountability Coord.,
District Center

Brian Morris, previous position was Mathematics teacher at South Campus. The contract is for an effective date of 06/18/2014, with an annual salary of \$3,115.38 (Pro-rated on \$90,000).

➤ **Change In Probationary Contract – Certified Staff**

Lubna Abu-Sharhk – ELL Teacher, Birch Lake Elem. & Matoska International
From .50 f.t.e. to 1.0 f.t.e.

Effective Date: 2014–2015 School Year

Pei Huang – .7 Chinese Teacher, Central & Sunrise Park Middle School
From .60 f.t.e. to .70 f.t.e.

Effective Date: 2014–2015 School Year

➤ **Change In Continuing Contract – Certified Staff**

Becky Klier – Special Education Teacher, Transition Education Center
From 1.0 f.t.e. to .70 f.t.e.

Effective Date: 2014–2015 School Year

Beverly Musser – Occupational Therapist, Normandy Park
From 1.0 f.t.e. to .80 f.t.e.

Effective Date: 2014–2015 School Year

Desseray Sampoang – Special Education Teacher, Normandy Park
From .60 f.t.e. to .80 f.t.e.

Effective Date: 2014–2015 School Year

➤ **Part - Time Leave Request – Certified Staff**

Rosalia Prementine – Speech Clinician, Willow Lane Elementary
.20 Leave (.80 position)

Effective Date: 2014-2015 School Year

Stephanie Tollison – Psychologist, Sunrise Middle School
.20 Leave (.80 position)

Effective Date: 2014-2015 School Year

➤ **Full - Time Leave Request – Certified Staff**

Brian Morris – Mathematics Teacher, High School-South Campus
Employed by District since 08/21/1997

Effective Date: 2014-2015 School Year

➤ **Five Year Extended Leave Request – Certified Staff**

Roger Seeling – Special Education Teacher, Transition Education Center
Employed by District since 08/22/2002

Effective Date: 2014-2015 School Year through 2018-2019 School Year

➤ **New Personnel – Classified Staff**

Lindsay Mcdaniels – Pupil Support Assistant, Otter Lake Elementary
\$16.65 / hr., 5.5 hrs. / 180 days \$16,483.50

Effective Date: 09/01/2014

➤ **New Personnel – Cabinet**

Sara Paul – Assistant Superintendent, District Center
\$136,620.68 (pro-rated on \$141,500.00)
Effective Date: 07/14/2014

➤ **New Personnel – Certified Staff**

Rachael Anderson – Art Teacher, High School-South Campus
BA, Step 5 \$43,810.00
Effective Date: 2014 – 2015 School Year

Emily Biske – Science Teacher, Central Middle School
MA, Step 10 \$60,657.00
Effective Date: 2014 – 2015 School Year

Karen Brabenec – Special Education Teacher, Otter Lake Elementary
BA+60, Step 1 \$42,744.00
Effective Date: 2014 – 2015 School Year

Michelle Cebulla – .50 Chinese Teacher, Lincoln Elementary
BA, Step 1 \$19,637.50
Effective Date: 2014 – 2015 School Year

Nicholas Devet – .60 Science Teacher, High School-South Campus
BA, Step 2 \$24,070.80
Effective Date: 2014 – 2015 School Year

Matthew Dymoke – .70 Social Teacher, High School-South Campus
BA, Step 1 \$27,492.50
Effective Date: 2014 – 2015 School Year

Adam Eberlein – Spanish Teacher, Birch Lake Elementary and Central Middle School
BA+45, Step 5 \$47,146.00
Effective Date: 2014 – 2015 School Year

Erika Heltner – Counselor & Instructional Coach, Sunrise Park Middle School
MA, Step 11 \$64,030.00
Effective Date: 2014 – 2015 School Year

Sally Hermes – Play and Learn Teacher, Normandy Park
\$13,020.00
Effective Date: 2014 – 2015 School Year

Alexandra Holz – Mathematics Teacher, Sunrise Park Middle & High School-North Campus
MA, Step 1 \$43,783.00
Effective Date: 2014 – 2015 School Year

Reno Mothes – .25 DAPE Education Teacher, Otter Lake & Vadnais Elementary
MA, Step 8 \$14,054.75.00
Effective Date: 2014 – 2015 School Year

Michele Seifert – .40 Occupational Therapist, Birch Lake Elementary
BA, Step 13 \$22,438.40
Effective Date: 2014 – 2015 School Year

Matthew Skogen – .40 Science Teacher & .6 TOSA Technology, Sunrise Park & District Center
BA, Step 4 \$42,345.00
Effective Date: 2014 – 2015 School Year

Christina Streiff – Elementary Principal, Willow Lane Elementary
\$120,045.00
Effective Date: 07/01/2014

Melanie Tlusty – Elementary Music Teacher, Birch Lake, Lakeaires and Otter Lake Elementary
BA, Step 2 \$40,118.00
Effective Date: 2014 – 2015 School Year

➤ **New Long Term Substitute – Certified Staff**

Leah Armstrong – Kindergarten Teacher, Hugo Elementary
BA, Step 1 \$39,275.00
Effective Date: 2014 – 2015 School Year

Cathy Balay – Speech & Language Clinician, Willow Lane Elementary
MA+15, Step 13 \$21,419.90 (Pro-rated on \$72,269)
Effective Date: 09/18/2014 – 11/26/2014

Rachel Giese – Spanish Teacher, Central & Sunrise Park Middle School
BA+45, Step 1 \$41,876.00
Effective Date: 2014 – 2015 School Year

Lytou Lee – Business Education Teacher, High School-South Campus
BA+45, Step 1 \$41,876.00
Effective Date: 2014 – 2015 School Year

Erin Stumo – Language Arts Teacher, High School-North Campus
MA, Step 8 \$56,219.00
Effective Date: 2014 – 2015 School Year

B. PUBLIC FORUM – School district employee, Sue McNertney, spoke with regard to contract negotiations with the district’s paraprofessionals.

C. INFORMATION ITEMS

1. Summer Facility Stewardship and Projects Update – Wayne Kazmierzak, Kevin Fernandez, Dan Roeser and Scott Larson led a presentation on various summer projects around the district. Projects include landscaping, installation of more environmentally-friendly irrigation systems, cleaning, painting, health and safety improvements, boiler room inspections and energy-saving projects.
2. Superintendent’s Report – Lovett introduced the district’s new assistant superintendent, Sara Paul, and Chris Streiff, new Willow Lane Elementary principal, and announced Brian Morris’ appointment as the district’s new assessment coordinator. The district’s 1:1 Chromebook initiative is set to kick off this fall with Sunrise and Central Middle School eighth-graders. Congratulations Bears on Wheels Writing Contest winners. Summertime activities continue at the district buildings, including summer school, art lessons, enrichment classes and sports camps.

D. DISCUSSION ITEMS – Gary Olsen, Ehlers and Associates, presented a pre-sale report related to the proposed alternative facilities bonds issue. Proceeds will be used to finance projects included in the district’s 10-year facilities plan, as approved by the Minnesota Commissioner of Education. Anticipated sale of the bonds will occur at the August 11, 2014 school board meeting.

E. OPERATIONAL ITEMS

1. Hiniker motioned and Storey seconded the Resolution Approving Northeast Metropolitan Intermediate School District #916’s Health & Safety Program Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District’s Application for Health & Safety Revenue. **Roll call vote: ayes: Newberg, Swanson, Storey, Chapman, Hiniker, Mullin; nays: none. Motion carried.**

2. Mullin motioned and Swanson seconded to approve the Health & Safety Budget and Policy Update. **Roll call vote: ayes: Newberg, Swanson, Storey, Chapman, Hiniker, Mullin; nays: none. Motion carried.**
 3. Chapman motioned and Mullin seconded to accept the quote of \$686,867 from Risk Administration Services (RAS) for workers compensation insurance effective July 1, 2014 through June 30, 2015. **Roll call vote: ayes: Newberg, Swanson, Storey, Chapman, Hiniker, Mullin; nays: none. Motion carried.**
 4. Swanson motioned and Hiniker seconded to approve the revised School Calendar for 2014-15. **Voice vote: ayes. Motion carried.**
 5. Storey motioned and Swanson seconded to approve the School Board Meeting Dates for 2014-15. **Voice vote: all ayes. Motion carried.**
- F. BOARD FORUM** – Newberg reminded the school board that Northeast Metropolitan Intermediate School District #916's the new Karner Blue Education Center will have an open house on August 7, 2014.
- G. ADJOURNMENT** – Hiniker motioned and Newberg seconded to adjourn the meeting at 7:56 p.m.

Submitted by: Lori Swanson, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work-study session of the White Bear Lake Area School Board was held on Monday, July 14, 2014 at 2:00 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call To Order – Chair Newberg called the meeting to order at 2:05 p.m.
2. Roll Call – Present: Newberg, Swanson, Storey, Chapman, Hiniker, Mullin, Kimball
Ex-Officio: Lovett
Cabinet: Present – Paul, Kazmierczak, Picha, Wehrkamp

B. STRATEGIC ITEMS

1. Reflections on accomplishments during 2013-14, including:
 - A. School Board/Superintendent Goals
 - B. Strategic Planning Document
2. Strategic Plan Priorities for 2014-15 – Dr. Lovett reviewed priorities proposed by the Strategic Planning Committee and Board discussion followed.
3. Consideration of priority School Board/Superintendent Goals for 2014-15 – Dr. Lovett recommended continuing work on the 2013-14 Goals.

Superintendent Lovett led a discussion on Section B - Strategic Items 1 – 3 as to goals and strategic planning accomplishments this past school year, student proficiency, programming, facilities, district partnerships, financial stewardship, communication and operational improvements.

C. DISCUSSION ITEMS

1. Evaluation of School Board and Superintendent – Chair Newberg led a discussion as to the format for the 2013-2014 Superintendent evaluation.
2. School Board Working Protocols (committees, liaison assignments; what we do at School Board meetings and work study sessions; succession planning; negotiations study sessions; and work with administration)
3. Review of Committees with More than One School Board Representative
 - a. Policy Committee
 - b. Finance Advisory Committee
 - c. Community Curriculum Advisory Committee
 - d. AMSD

4. School Board training (MSBA, NSBA, and other options)

Chair Newberg led the discussion on Discussion Items 2 - 4 as to board member working protocols, and committee and liaison assignments. Board member assignments will be reviewed and updated before start of the 2014-2015 school year. The board also discussed school board training opportunities in the coming months.

ADJOURNMENT – Chapman moved and Hiniker seconded to adjourn the work study session at 5:20 p.m. *Voice vote: All ayes. Motion carried.*

D. NEGOTIATIONS STUDY SESSION – A closed session of the school board was convened at 5:27 p.m. in Room 201 of District Center to consider strategy for labor negotiations pursuant to Minnesota Statutes 179.A.01 to 179.A.25. All board members were present. Lovett, Picha and Kazmierczak represented cabinet.

ADJOURNMENT - Hiniker moved and Newberg seconded to adjourn the meeting at 6:14 p.m. *Voice vote: All ayes. Motion carried.*

Submitted by: Lori Swanson, Clerk

AGENDA ITEM: Monthly Check Registers

MEETING DATE: August 11, 2014

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Wayne Kazmierczak, Director of Finance and Operations
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - July

	7/15/2014	7/15/2014	7/29/2014	7/31/2014
State of MN - Unemployment Insurance		5,144.88		
Direct Deposit 389796-390280	429,573.57			
U.S. Treasury (FICA, Medicare, withholding)	155,762.16			
MN State Income Tax	24,989.96			
PERA	44,248.94			
TRA	41,940.40			
ING	867.53			
American Funds	8,611.49			
Bond Payments - Wells Fargo			1,859,206.25	
Direct Deposit 390281-390783				405,083.03
U.S. Treasury (FICA, Medicare, withholding)				148,146.12
MN State Income Tax				23,491.19
PERA				42,674.78
TRA				39,945.64
ING				867.53
American Funds				8,611.49

Check Nbr	Vendor Name	Check Date	Check Amount
141500002	AMON, LYNN M	07/08/2014	39.76
141500003	ANDERSON, MARGARET ANN	07/08/2014	58.24
141500004	ASPER, STEVEN M	07/08/2014	620.44
141500005	BARTHOL, JOEL D	07/08/2014	133.00
141500006	BERNIER, TIMMY G	07/08/2014	56.56
141500007	BOCOCK, GARY R	07/08/2014	682.36
141500008	BRAY, CHERYL RAE	07/08/2014	42.56
141500009	BREAULT, THOMAS FREDRICK	07/08/2014	336.00
141500010	BRENNAN-JOST, JOAN M	07/08/2014	204.96
141500011	CHAKOLIS, RICHARD A	07/08/2014	210.15
141500012	DEVINE, EILEEN J	07/08/2014	291.54
141500013	ENGSTRAN, PAUL A	07/08/2014	341.14
141500014	GAMBONI, RICHARD A	07/08/2014	198.98
141500015	GARRISON, MARK S	07/08/2014	1,021.76
141500016	GETTY, JOSEPH P	07/08/2014	43.34
141500017	JOHNSON, KIRK W	07/08/2014	21.98
141500018	LEONARD, BRIAN J	07/08/2014	352.68
141500019	MELQUIST, NANCY J	07/08/2014	103.55
141500020	NASVIK, CRAIG S	07/08/2014	107.35
141500021	OCONNOR, TIMOTHY D	07/08/2014	27.72
141500022	PICHA, CHRISTINA K	07/08/2014	516.72
141500023	ROESER, DANIEL WILLIAM	07/08/2014	172.72
141500024	SMITH, GAVIN D	07/08/2014	5.04
141500025	TATGE, DAVID A	07/08/2014	40.32
141500026	THAYER-MARMITT, CHRISTINA E	07/08/2014	196.16
141500027	VAIL, ANNE B	07/08/2014	81.76
141500028	VANOVERBEKE, TAMERA S	07/08/2014	1,115.26
141500029	VAUGHN, DEBRA JEAN	07/08/2014	35.00
141500030	WALD, TIMOTHY A	07/08/2014	1,463.18
141500031	WALKER, DEBRA R	07/08/2014	8.96
141500032	WEHRKAMP, KRISTINE J	07/08/2014	65.00
31	ACH	Check(s) For a Total of	8,594.19

ACH

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	31	ACH	Checks For a Total of	8,594.19
	0	Computer	Checks For a Total of	0.00
Total For	31	Manual, Wire Tran, ACH & Computer Checks		8,594.19
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		8,594.19

Check Nbr	Vendor Name	Check Date	Check Amount
54390	ABBOTT PAINT & CARPET INC	07/10/2014	1,332.36
54391	AGROPUR INC	07/10/2014	4,374.63
54392	AIG	07/10/2014	415.28
54393	ALTRINGER, KARRIE	07/10/2014	45.00
54394	AMAZON	07/10/2014	696.98
54395	AMERICAN MESSAGING	07/10/2014	104.61
54396	AMER RED CROSS	07/10/2014	135.00
54397	AMERICAN TIME & SIGNAL CO	07/10/2014	195.13
54398	AMERICAN UNITED LIFE	07/10/2014	3,000.00
54399	AMERIPRISE FINANCIAL SERVICES	07/10/2014	3,153.39
54400	AMERIPRISE SERVICES	07/10/2014	330.54
54401	AMI IMAGING SYSTEMS INC	07/10/2014	4,370.00
54402	ASSOC OF METROPOLITAN SCHOOL D	07/10/2014	10,954.00
54403	ANDERSON'S	07/10/2014	65.67
54404	APPLIED ENVIRONMENTAL SCI INC	07/10/2014	286.00
54405	AT & T MOBILITY	07/10/2014	840.06
54406	AUTISM SOCIETY OF MINNESOTA	07/10/2014	150.00
54407	AUTO PLUS	07/10/2014	111.35
54408	AXA EQUITABLE	07/10/2014	5,118.09
54409	BARNITT, JUDITH	07/10/2014	9.35
54410	BATTERIES PLUS BULBS	07/10/2014	23.95
54411	BEHLOW, DAVID	07/10/2014	190.65
54412	BENCHMARK EDUCATION COMPANY	07/10/2014	576.40
54413	BERG, LORI	07/10/2014	70.00
54414	BLAESING, THEODORE S	07/10/2014	1,992.60
54415	BLICK ART MATERIALS	07/10/2014	1,492.36
54416	BLUE BELL ENTERPRISES INC	07/10/2014	5,917.18
54417	BLUEWATER MANUFACTURING LLC	07/10/2014	18,639.35
54418	BOND TRUST SERVICES CORP	07/10/2014	1,350.00
54419	BREEMS, EDWARD	07/10/2014	21.25
54420	BREUSTEDT, RICHARD	07/10/2014	41.95
54421	BROCK, GORDON L	07/10/2014	45.00
54422	CENTER STAGE PRODUCTIONS	07/10/2014	58.00
54423	CLASS 5 INC	07/10/2014	6,176.00
54424	CONSTRUCTION MANAGEMENT BUILDI	07/10/2014	92,636.19
54425	COMCAST	07/10/2014	43.90
54426	COMMERCIAL PARTNERS TITLE LLC	07/10/2014	1,005.00
54427	CONNEY SAFETY	07/10/2014	55.42
54428	COOPS SPORTSWEAR	07/10/2014	400.00
54429	COPY IMAGES INC	07/10/2014	592.88
54430	COPY IMAGES INC	07/10/2014	975.72
54431	CUB FOODS OF WOODBURY	07/10/2014	175.77
54432	CUP AND CONE	07/10/2014	346.50
54433	DAKOTA TRUCK UNDERWRITERS	07/10/2014	171,721.00
54434	Vendor Continued Check	07/10/2014	0.00
54435	DALCO CORPORATION	07/10/2014	6,896.42
54436	DARTS	07/10/2014	80.00
54437	DAVY, MARY	07/10/2014	11.05
54438	DEJARLAIS, MARILYN	07/10/2014	40.38
54439	DELL MARKETING LP	07/10/2014	50,316.40

Check Nbr	Vendor Name	Check Date	Check Amount
54440	DELTA DENTAL PLAN OF MN	07/10/2014	62,136.10
54441	DENNE, MICHAEL	07/10/2014	65.00
54442	DETTLOFF, STEVE	07/10/2014	65.00
54443	DONATELLI'S	07/10/2014	622.93
54444	DREAMBOX	07/10/2014	1,608.53
54445	DS ERICKSON & ASSOC PLLC	07/10/2014	172.00
54446	EDUCATION MN ESI BILLING TRUST	07/10/2014	3,644.22
54447	EDUCATIONAL RESEARCH AND DEV	07/10/2014	262.66
54448	EDUCATION TO GO	07/10/2014	134.50
54449	EVGEN, KATHY	07/10/2014	63.00
54450	FAST	07/10/2014	24,600.00
54451	FASTENAL COMPANY	07/10/2014	54.22
54452	FESTIVAL FOODS-KNOWLAN'S	07/10/2014	121.50
54453	FIRST STUDENT INC	07/10/2014	10,897.61
54454	FLAHERTY'S ARDEN BOWL	07/10/2014	1,120.00
54455	FLINN SCIENTIFIC INC	07/10/2014	632.12
54456	FRANTA, BRIAN	07/10/2014	65.00
54457	FRONTLINE TECHNOLOGIES INC	07/10/2014	22,972.40
54458	GALLAGHERS NORTHWESTERN TIRE C	07/10/2014	251.10
54459	GEMINI SIGNS & LETTERS	07/10/2014	66.20
54460	GENUINE PARTS COMPANY-MPLS (NA	07/10/2014	105.00
54461	GOPHER	07/10/2014	1,198.48
54462	GRAINGER	07/10/2014	1,227.71
54463	GREATAMERICA FINANCIAL SERVICE	07/10/2014	508.02
54464	GOVERNMENT TRAINING SERVICES	07/10/2014	320.00
54465	HAAG, LOIS	07/10/2014	34.00
54466	HAAS MUSICAL INSTRUMENT REPAIR	07/10/2014	3,400.00
54467	HALLBERG ENGINEERING INC	07/10/2014	4,812.24
54468	HAMLIN UNIVERSITY	07/10/2014	3,465.00
54469	HEALTHPARTNERS	07/10/2014	1,089,899.96
54470	HERRICK, FRANK	07/10/2014	45.00
54471	Vendor Continued Check	07/10/2014	0.00
54472	HOGLUND BUS AND TRUCK CO	07/10/2014	3,164.09
54473	HOME DEPOT CREDIT SERVICES	07/10/2014	107.77
54474	HOTTINGER, JOANNA MARIA	07/10/2014	47.00
54475	HOWARD, JOAN A	07/10/2014	46.75
54476	HUGHES, DEANNA	07/10/2014	63.00
54477	Vendor Continued Check	07/10/2014	0.00
54478	IFD	07/10/2014	11,091.63
54479	IMAGE BUILDERS	07/10/2014	593.96
54480	INSTRUMENTALIST PUBL CO	07/10/2014	233.00
54481	INTEGRA TELECOM	07/10/2014	319.02
54482	INTL BACCALAUREATE ORGANIZATIO	07/10/2014	7,910.00
54483	IUOE LOCAL 70	07/10/2014	1,371.37
54484	JIMMY'S CONFERENCE & BANQUET C	07/10/2014	500.00
54485	JOHN DEERE LANDSCAPES	07/10/2014	767.71
54486	JOHNSON, JUDITH ANN	07/10/2014	265.00
54487	K12 TRANSPORTATION MGMT SERVIC	07/10/2014	108,558.26
54488	KAISER, PHYLLIS	07/10/2014	37.82
54489	KALAL, MADISON MARIE	07/10/2014	14.90

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54490	KATH FUEL OIL SERVICE CO	07/10/2014	27,684.04
54491	KHAMBATA, JESSICA ALLISON	07/10/2014	43.00
54492	KOLB, NATHAN RAYMOND	07/10/2014	45.00
54493	KRAFT CONTRACTING & MECHANICAL	07/10/2014	8,100.00
54494	LEE, CHARLOTTE L	07/10/2014	254.00
54495	LHB INC	07/10/2014	6,780.41
54496	LIDS TEAM SPORTS	07/10/2014	2,675.00
54497	LIFETOUCH NATL SCHOOL STUDIOS	07/10/2014	623.46
54498	LINDSAY, ANDIE M	07/10/2014	50.00
54499	LOEGERING, ARNITA	07/10/2014	12.34
54500	LUCID DATA CORPORATION	07/10/2014	3,288.00
54501	MACHINE SAFETY MGMT	07/10/2014	853.97
54502	MACKIN EDUCATIONAL RESOURCES	07/10/2014	578.47
54503	MADISON NATIONAL LIFE	07/10/2014	40,984.50
54504	MANITOU STATION	07/10/2014	617.68
54505	MASA	07/10/2014	876.00
54506	MN ASSOC OF SCHOOL MAINTENANCE	07/10/2014	323.00
54507	METRO ECSU	07/10/2014	25.00
54508	METROPOLITAN LIFE	07/10/2014	207.50
54509	METROPOLITAN PRINCIPALS ACADEM	07/10/2014	1,800.00
54510	MID CITY SERVICES - INDUSTRIAL	07/10/2014	122.74
54511	MIDWEST BUS PARTS INC	07/10/2014	764.40
54512	MILLER, TRACY IRENE	07/10/2014	65.00
54513	MINVALCO INC	07/10/2014	12.46
54514	MN ASSOC OF SECRETARIES TO THE	07/10/2014	210.00
54515	MN CHILD SUPPORT	07/10/2014	1,891.10
54516	MN CONWAY FIRE & SAFETY	07/10/2014	2,672.00
54517	MN ELEVATOR INC	07/10/2014	290.77
54518	MN STATE HIGH SCHOOL MATH LEAG	07/10/2014	500.00
54519	MOBILE RADIO ENGINEERING INC	07/10/2014	229.80
54520	MOORE, CYNTHIA A	07/10/2014	572.00
54521	MN REC & PARK ASSN (MRPA)	07/10/2014	545.00
54522	MUSIC THEATER INTL	07/10/2014	35.00
54523	NCPERS MINNESOTA	07/10/2014	267.33
54524	NESS ELECTRONICS INC	07/10/2014	199.00
54525	NORDAHL, MATTHEW	07/10/2014	65.00
54526	Vendor Continued Check	07/10/2014	0.00
54527	NORTH CENTRAL TRUCK EQUIPMENT	07/10/2014	2,005.75
54528	NORTH STAR BANK	07/10/2014	7,150.00
54529	NORTHWEST EVALUATION ASSOC	07/10/2014	57,625.00
54530	O'NEIL, LOIS	07/10/2014	21.66
54531	OAK GLENN	07/10/2014	462.00
54532	OFFICE DEPOT	07/10/2014	1.08
54533	ORDWAY CENTER FOR PERFORMING	07/10/2014	612.50
54534	PAMS LUNCHROOM LLC	07/10/2014	983.35
54535	PAPA MURPHY'S PIZZA	07/10/2014	76.00
54536	PAPA MURPHY'S PIZZA	07/10/2014	168.00
54537	PCS REVENUE CONTROL SYSTEMS IN	07/10/2014	2,520.00
54538	PETERSEN, DUANE	07/10/2014	65.00
54539	PITNEY BOWES INC	07/10/2014	1,418.50

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54540	PITSCO INC	07/10/2014	479.30
54541	PLADSON ENVIRONMENTAL INC	07/10/2014	4,361.25
54542	PODEWILS, RYAN L	07/10/2014	43.00
54543	POLAR CHEVROLET MAZDA	07/10/2014	259.32
54544	POSTMASTER	07/10/2014	220.00
54545	POSTMASTER	07/10/2014	955.00
54546	PRAXAIR DISTRIBUTION INC	07/10/2014	128.90
54547	PREMIER LIGHTING INC	07/10/2014	664.37
54548	PROJECT LEAD THE WAY	07/10/2014	5,000.00
54549	RAMSEY COUNTY PARKS/REC DEPT	07/10/2014	593.60
54550	RAMSEY COUNTY PARKS/REC DEPT	07/10/2014	18,418.40
54551	RAUSCH, STURM, ISRAEL,	07/10/2014	52.00
54552	READ NATURALLY INC	07/10/2014	1,198.20
54553	REBYL SPORTS INC	07/10/2014	343.60
54554	RENNER, STEPHEN	07/10/2014	78.75
54555	RICHARDS, SCOTT	07/10/2014	65.00
54556	RICOH AMERICAS CORP	07/10/2014	450.96
54557	SAFETYFIRST PLAYGROUND SURFACI	07/10/2014	28,422.25
54558	SAIKO, KATHY	07/10/2014	45.90
54559	SAINTS NORTH MAPLEWOOD	07/10/2014	1,428.50
54560	SAM'S CLUB/GEMB	07/10/2014	1,342.52
54561	SAM'S CLUB/GEMB	07/10/2014	155.40
54562	SAM'S CLUB/GEMB	07/10/2014	119.99
54563	SARNE, JULIE	07/10/2014	63.00
54564	SCAN AIR FILTER INC	07/10/2014	67.95
54565	SCHEUNEMANN, JEREMY PAUL	07/10/2014	63.00
54566	SCHINDLER ELEVATOR CORP	07/10/2014	690.33
54567	SCHIRMEISTER, MONIKA	07/10/2014	33.57
54568	SCHOCHET, HANNAH M	07/10/2014	336.00
54569	SCHOLASTIC CLASSROOM MAGAZINES	07/10/2014	263.67
54570	SCHOOL HEALTH CORPORTION	07/10/2014	870.00
54571	SCHOOL SERVICE EMPLOYEES	07/10/2014	723.90
54572	SCHOOL SPECIALTY	07/10/2014	309.00
54573	SCHOOLFINANCES.COM	07/10/2014	3,000.00
54574	SENTRY SYSTEMS INC	07/10/2014	12,562.32
54575	SHRED-IT USA - MINNEAPOLIS	07/10/2014	672.00
54576	SOCIETY FOR HUMAN RESOURCE MGM	07/10/2014	370.00
54577	SNAP-ON	07/10/2014	29.50
54578	SPENCER, DOROTHY	07/10/2014	17.00
54579	STATE SUPPLY CO	07/10/2014	110.00
54580	SUBSCRIPTION SERV OF AMER INC	07/10/2014	1,771.06
54581	SUPREME SCHOOL SUPPLY CO	07/10/2014	181.61
54582	SYN-TECH SYSTEMS INC	07/10/2014	918.75
54583	TAMARACK NATURE CENTER	07/10/2014	840.00
54584	TEACHING STRATEGIES INC	07/10/2014	7,701.25
54585	THYSSENKRUPP ELEVATOR CORP	07/10/2014	674.13
54586	TIES	07/10/2014	5,920.00
54587	TIGER OAK PUBLICATIONS	07/10/2014	815.00
54588	TIME FOR KIDS	07/10/2014	1,243.10
54589	TRADE PRESS INC	07/10/2014	74.00

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54590	TRIO SUPPLY COMPANY	07/10/2014	2,433.21
54591	TRUSTED EMPLOYEES	07/10/2014	982.00
54592	U.S. ENERGY SERVICES INC	07/10/2014	13,349.73
54593	VAIL, GAYLE J	07/10/2014	45.05
54594	VANGUARD SMALL BUSINESS SERVIC	07/10/2014	5,146.38
54595	VENBURG TIRE CO	07/10/2014	32.64
54596	VERIZON WIRELESS	07/10/2014	61.03
54597	VLECK KATHRYN	07/10/2014	265.00
54598	VOLK, AMANDA	07/10/2014	63.00
54599	WALTERS REBUILDERS	07/10/2014	85.00
54600	WARD, DARRELL E	07/10/2014	265.00
54601	WHITE BEAR GLASS INC	07/10/2014	717.00
54602	WHITE BEAR AREA YMCA	07/10/2014	2,688.00
54603	WHITE BEAR AREA YMCA	07/10/2014	13,725.00
54604	WHITE BEAR LAKE CITY	07/10/2014	35.00
54605	WHITE BEAR LAKE UMPIRES ASSN	07/10/2014	2,175.00
54606	WINNICK SUPPLY	07/10/2014	23.49
54607	WL HALL COMPANY	07/10/2014	3,225.00
54608	WOLF RIDGE ENVIRONMENTAL	07/10/2014	1,148.40
54609	XEROX CORPORATION	07/10/2014	29.26
54610	ZELLNER, JOHN	07/10/2014	45.00
54611	ZIROMEDIA	07/10/2014	3,201.25
222	Computer	Check(s) For a Total of	2,099,498.14

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40989	WHITE BEAR LAKE CITY	07/10/2014	100.00
54146	WHITE BEAR AREA YMCA	07/10/2014	2,574.00
54245	THREE RIVERS PARK DISTRICT	07/10/2014	150.00
54349	PICHA, CHRISTINA K	07/10/2014	471.36
4	Void	Check(s) For a Total of	3,295.36

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54612	ABRAKADOODLE	07/22/2014	900.00
54613	AMAZON	07/22/2014	1,482.26
54614	AMAZON	07/22/2014	325.39
54615	ANDERSON, SAMUEL CARL	07/22/2014	82.00
54616	APPLIED ENVIRONMENTAL SCI INC	07/22/2014	2,936.00
54617	AUDUBON CENTER OF THE NORTH WO	07/22/2014	1,354.00
54618	AUGSBURG COLLEGE	07/22/2014	725.00
54619	BECKMAN, VICKI M	07/22/2014	13.90
54620	BENILDE ST MARGARET SCHOOL	07/22/2014	503.60
54621	BUSINESS IMPACT GROUP	07/22/2014	3,572.41
54622	BOOTH LAW GROUP LLC	07/22/2014	8,574.50
54623	BOYER FORD TRUCKS	07/22/2014	1,285.64
54624	BROTHERS FIRE PROTECTION	07/22/2014	6,650.00
54625	CALVIN CHRISTIAN SCHOOL	07/22/2014	175.00
54626	CAPITAL ONE COMMERCIAL	07/22/2014	192.22
54627	CDW GOVERNMENT INC	07/22/2014	263.30
54628	CITY OF LAKES WALDORF SCHOOL	07/22/2014	175.00
54629	CONCORDIA ACADEMY	07/22/2014	4,550.00
54630	CONTINENTAL RESEARCH CORP	07/22/2014	1,798.85
54631	CRETIN-DERHAM HALL	07/22/2014	3,917.92
54632	CUB FOODS OF WHITE BEAR TWSHP	07/22/2014	367.52
54633	D ERVASTI SALES CO LLC	07/22/2014	671.20
54634	DARTS VMS INC	07/22/2014	1,209.54
54635	DELANEY, JOHN RYAN	07/22/2014	82.00
54636	DELL MARKETING LP	07/22/2014	13,093.50
54637	DESIGNER SIGN SYSTEMS INC	07/22/2014	108.78
54638	DISCOUNT SCHOOL SUPPLY	07/22/2014	877.08
54639	DOMINOS PIZZA	07/22/2014	219.97
54640	DOOR SERVICE COMPANY	07/22/2014	255.00
54641	DOWRITE	07/22/2014	593.40
54642	FASTENAL COMPANY	07/22/2014	32.29
54643	FESTIVAL FOODS-KNOWLAN'S	07/22/2014	296.57
54644	FIDDLE, MASON RICHARD	07/22/2014	82.00
54645	FLAHERTY'S ARDEN BOWL	07/22/2014	352.00
54646	FRATTALONES HARDWARE STORES	07/22/2014	998.04
54647	G&K SERVICES	07/22/2014	906.12
54648	GAVIN, BRETT ROBERT	07/22/2014	82.00
54649	GOOGLE INC	07/22/2014	322.67
54650	GRAINGER	07/22/2014	30.88
54651	GRANDMA'S BAKERY INC	07/22/2014	64.91
54652	GROUP HEALTH INC - WORKSITE	07/22/2014	266.20
54653	GROVES ACADEMY	07/22/2014	175.00
54654	HALLBERG ENGINEERING INC	07/22/2014	1,820.00
54655	HEALTHPARTNERS	07/22/2014	220.00
54656	HILL MURRAY HIGH SCHOOL	07/22/2014	5,012.60
54657	HISDAHL INC	07/22/2014	56.00
54658	HUGO EQUIPMENT CO	07/22/2014	131.97
54659	INDUSTRIAL CONSTRUCTION SPEC L	07/22/2014	57,228.00
54660	INTERMEDIATE DISTRICT 287	07/22/2014	415.00
54661	ISD #8492 NEW DOMINION SCHOOL	07/22/2014	2,687.55

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54662	K JOHNSON CONSTRUCTION	07/22/2014	183,379.45
54663	K PEARSON MECHANICAL LLC	07/22/2014	1,490.25
54664	K12 TRANSPORTATION MGMT SERVIC	07/22/2014	26,122.44
54665	KC BEVCO	07/22/2014	152.50
54666	KELLINGTON CONSTRUCTION INC	07/22/2014	57,125.88
54667	LAERDAL MEDICAL CORP	07/22/2014	101.93
54668	LAKESHORE LEARNING MATERIALS	07/22/2014	249.94
54669	LANGERS	07/22/2014	2,159.40
54670	LARSON, AARON JOHN	07/22/2014	82.00
54671	LARSON, DEREK THOMAS	07/22/2014	82.00
54672	LIBERTY CLASSICAL ACADEMY	07/22/2014	2,945.80
54673	MARANATHA CHRISTIAN ACADEMY	07/22/2014	472.80
54674	MARIS LLC	07/22/2014	380.00
54675	MARSTON JR, SCOTT B	07/22/2014	82.00
54676	MARTIN-MCALLISTER	07/22/2014	2,050.00
54677	MCCOSHEN, MATTHEW MICHAEL	07/22/2014	82.00
54678	MCCULLOUGH, KAREN K	07/22/2014	75.00
54679	MEDTOX LABORATORIES	07/22/2014	18.40
54680	MIDAMERICA ADMIN & RETIREMENT	07/22/2014	2,975.00
54681	MINNEHAHA ACADEMY	07/22/2014	1,117.20
54682	MN CONWAY FIRE & SAFETY	07/22/2014	642.50
54683	MN DEPT OF HEALTH	07/22/2014	45.00
54684	MOHN, MONICA	07/22/2014	44.00
54685	MONTGOMERY, JACOB	07/22/2014	82.00
54686	MOORE, NICHOLAS JAMES	07/22/2014	82.00
54687	MOUNDS PARK ACADEMY	07/22/2014	7,119.72
54688	MN REC & PARK ASSN (MRPA)	07/22/2014	1,113.00
54689	NATL RECOGNITION PRODUCTS	07/22/2014	68.08
54690	NCS PEARSON INC	07/22/2014	1,152.90
54691	NELSON, ZACHARY RONALD	07/22/2014	75.00
54692	NEW LIFE ACADEMY	07/22/2014	875.00
54693	NORCENTRONIX DISTRIBUTING	07/22/2014	210.00
54694	NORTH CENTRAL TRUCK EQUIPMENT	07/22/2014	159.58
54695	NORTH HEIGHTS CHRISTIAN ACADEM	07/22/2014	3,802.48
54696	NORTH SUBURBAN TOWING	07/22/2014	187.50
54697	NORTHEAST METRO INTERMEDIATE D	07/22/2014	89,753.10
54698	NOW MICRO INC	07/22/2014	555.00
54699	OAK HILL MONTESSORI SCHOOL	07/22/2014	2,893.16
54700	OFFICE DEPOT	07/22/2014	177.33
54701	OGIO	07/22/2014	133.21
54702	OHMAN, PATRICK HUNTER	07/22/2014	82.00
54703	Vendor Continued Check	07/22/2014	0.00
54704	Vendor Continued Check	07/22/2014	0.00
54705	ON SITE SANITATION INC	07/22/2014	1,071.30
54706	OXYGEN SERVICE CO INC	07/22/2014	70.72
54707	PARKOS CONSTRUCTION CO INC	07/22/2014	29,166.90
54708	PETERSON, JACK HARRISON	07/22/2014	82.00
54709	PETERSON, SAMUAL MILLER	07/22/2014	82.00
54710	PETERSON BROS ROOFING & CONST	07/22/2014	2,525.02
54711	PITCHER, MATTHEW THOMAS	07/22/2014	82.00

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54712	PITNEY BOWES PURCHASE POWER	07/22/2014	1,520.99
54713	PRESS PUBLICATIONS	07/22/2014	39.00
54714	PROF SERVICE INDUSTRIES	07/22/2014	4,547.50
54715	RATWIK ROSZAK & MALONEY PA	07/22/2014	2,725.90
54716	REIF, CASEY NISTLER	07/22/2014	82.00
54717	RIXSTINE RECOGNITION	07/22/2014	76.69
54718	ROSEVILLE AREA SCHOOLS	07/22/2014	34,759.90
54719	SAICE, BRANDON MICHAEL	07/22/2014	82.00
54720	SCHOOL HEALTH CORPORTION	07/22/2014	386.10
54721	SCHOOL SPECIALTY	07/22/2014	821.92
54722	SCHULTZE, PETER	07/22/2014	82.00
54723	SOUTHWESTERN YOUTH SERVICES	07/22/2014	125.00
54724	ST AGNES	07/22/2014	700.00
54725	ST CROIX LUTHERAN SCHOOL	07/22/2014	875.00
54726	ST PAUL ACADEMY & SUMMIT SCHOO	07/22/2014	2,226.40
54727	ST THOMAS ACADEMY	07/22/2014	350.00
54728	TA SCHIFSKY & SONS INC	07/22/2014	20,425.00
54729	TESSMAN SEED CO	07/22/2014	2,388.00
54730	THELEN HEATING & ROOFING INC	07/22/2014	114,190.00
54731	TIES	07/22/2014	10,000.00
54732	TOTINO-GRACE HIGH SCHOOL	07/22/2014	6,402.52
54733	TROY BURNE	07/22/2014	696.73
54734	URBAN COMPANIES	07/22/2014	45,920.62
54735	CITY OF VADNAIS HEIGHTS	07/22/2014	2,000.84
54736	VIKING ELECTRIC SUPPLY	07/22/2014	4,091.08
54737	VINCO INC	07/22/2014	97,379.75
54738	VISITATION HIGH SCHOOL	07/22/2014	350.00
54739	VOWELS, MICHAEL RAYMOND	07/22/2014	82.00
54740	WASTE MANAGEMENT OF WI-MN	07/22/2014	10,843.35
54741	WHITE BEAR LOCKSMITH INC	07/22/2014	50.00
54742	WHITE BEAR LAKE (CITY OF)	07/22/2014	2,577.54
54743	WELLS CONCRETE	07/22/2014	66,679.74
54744	WILLCOXON SR, PETER	07/22/2014	629.40
54745	WINDSTREAM	07/22/2014	2,535.73
54746	WL HALL COMPANY	07/22/2014	1,114.05
54747	WOODCREST BAPTIST ACADEMY	07/22/2014	119.60

136	Computer	Check(s) For a Total of	989,487.62
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	0	ACH	Checks For a Total of	0.00
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141500033	BARTH, CARRIE M	07/22/2014	641.68
141500034	BATENHORST, LYNSEY K	07/22/2014	306.88
141500035	BREWER, ROBERT G	07/22/2014	174.74
141500036	COOROUGH, KELLY M	07/22/2014	528.95
141500037	DEEN, DENISE T	07/22/2014	627.20
141500038	DORNER, JULIE A	07/22/2014	26.15
141500039	FULTON, SHANNON S	07/22/2014	114.26
141500040	GRUN, SUSAN L	07/22/2014	112.94
141500041	HAYES, TERRY L	07/22/2014	43.96
141500042	HIGGINS, SHEILA J	07/22/2014	184.18
141500043	LEIGH, ANNETTA K	07/22/2014	220.64
141500044	LEMIEUX, TAMARA M	07/22/2014	97.72
141500045	LOVETT, MICHAEL J	07/22/2014	130.00
141500046	MELQUIST, NANCY J	07/22/2014	125.00
141500047	MICHEL, ROCHELLE N	07/22/2014	124.93
141500048	MICKELSON, DANIELLE M	07/22/2014	195.00
141500049	MUNDELL, GERALD K	07/22/2014	168.00
141500050	MUSSETTER, RENEE L	07/22/2014	34.20
141500051	PEPER, ALLISON L	07/22/2014	298.59
141500052	PHETTEPLACE, WANDA M	07/22/2014	73.36
141500053	PICHA, CHRISTINA K	07/22/2014	606.08
141500054	PIERRE, CHRISTINA K	07/22/2014	566.95
141500055	RECKINGER, JENNIFER R	07/22/2014	95.29
141500056	ROUSH, ROBIN L	07/22/2014	321.60
141500057	SAMPOANG, DESSERAY R	07/22/2014	298.53
141500058	SCHMIDT, NOEL N	07/22/2014	140.79
141500059	SEHR, DEBRA JEAN	07/22/2014	199.26
141500060	SIEBENALER, KEVIN R	07/22/2014	173.04
141500061	SMITH, GAVIN D	07/22/2014	16.80
141500062	TROSKE, CARRIE L	07/22/2014	23.52
141500063	VETTE, MARISA AA	07/22/2014	189.95
141500064	WATTERS, LAURA J	07/22/2014	286.37
141500065	WILDMAN HILAL, ANDREA L	07/22/2014	59.36
141500066	WILLIAMS, LAURA L	07/22/2014	996.60
141500067	WINKLER, PAMELA L	07/22/2014	510.00

35 ACH

Check(s) For a Total of

8,712.52

ACH

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
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	0	Computer	Checks For a Total of	0.00
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Less	0	Voided	Checks For a Total of	0.00
		Net Amount		8,712.52

Check Nbr	Vendor Name	Check Date	Check Amount
54748	1ST AYD CORP	07/24/2014	231.41
54749	AARP DRIVER SAFETY PROGRAM	07/24/2014	420.00
54750	AMERICAN ASSOC OF SCHOOL	07/24/2014	195.00
54751	ABRAKADOODLE	07/24/2014	360.00
54752	ADVANCED WIRELESS COMMUNICATIO	07/24/2014	57.70
54753	AIG	07/24/2014	415.28
54754	AMAZON	07/24/2014	381.60
54755	AMAZON	07/24/2014	114.29
54756	AMERICAN UNITED LIFE	07/24/2014	1,500.00
54757	AMERIPRISE FINANCIAL SERVICES	07/24/2014	3,153.39
54758	APPLE COMPUTER INC	07/24/2014	1,399.00
54759	ARROWWOOD RESORT & CONF CTR	07/24/2014	1,434.00
54760	AXA EQUITABLE	07/24/2014	5,118.09
54761	BARTHOLD	07/24/2014	14.19
54762	BELCHER, KIMBERLY	07/24/2014	200.00
54763	BUSINESS IMPACT GROUP	07/24/2014	1,050.41
54764	BLICK ART MATERIALS	07/24/2014	981.12
54765	BUSINESS & LEGAL REPORTS INC	07/24/2014	437.00
54766	BRAKE & EQUIPMENT WAREHOUSE, I	07/24/2014	1,761.92
54767	THE BUG COMPANY	07/24/2014	16.00
54768	CDW GOVERNMENT INC	07/24/2014	107.24
54769	CENTURY POWER EQUIPMENT	07/24/2014	41.60
54770	CENTURLINK	07/24/2014	262.24
54771	CITI-CARGO & STORAGE CO INC	07/24/2014	85.00
54772	COMCAST	07/24/2014	5.27
54773	COMCAST	07/24/2014	74.60
54774	COMCAST	07/24/2014	74.60
54775	CONNEY SAFETY	07/24/2014	463.74
54776	CONTINENTAL RESEARCH CORP	07/24/2014	688.54
54777	COOPS SPORTSWEAR	07/24/2014	996.00
54778	Vendor Continued Check	07/24/2014	0.00
54779	COPY IMAGES INC	07/24/2014	19,524.81
54780	COPY IMAGES INC	07/24/2014	240.00
54781	CUMMINS NPOWER LLC	07/24/2014	580.75
54782	CUP AND CONE	07/24/2014	346.50
54783	DAKOTA TRUCK UNDERWRITERS	07/24/2014	57,244.00
54784	Vendor Continued Check	07/24/2014	0.00
54785	DALCO CORPORATION	07/24/2014	2,785.16
54786	DARTS VMS INC	07/24/2014	107.75
54787	DELL MARKETING LP	07/24/2014	955.74
54788	Vendor Continued Check	07/24/2014	0.00
54789	DELTA DENTAL PLAN OF MN	07/24/2014	62,072.20
54790	DS ERICKSON & ASSOC PLLC	07/24/2014	118.00
54791	CITY OF EAGAN PARKS & REC	07/24/2014	540.00
54792	ECKROTH MUSIC	07/24/2014	40,325.00
54793	EDUCATION MN ESI BILLING TRUST	07/24/2014	3,644.22
54794	EDUCATIONAL RESEARCH AND DEV	07/24/2014	29,724.80
54795	FLAHERTY'S ARDEN BOWL	07/24/2014	288.00
54796	FREY	07/24/2014	64.85
54797	GALLAGHERS NORTHWESTERN TIRE C	07/24/2014	2,078.23

Check Nbr	Vendor Name	Check Date	Check Amount
54798	GALLAWAY, MEGAN LEIGH	07/24/2014	70.00
54799	GENUINE PARTS COMPANY-MPLS (NA	07/24/2014	177.51
54800	GERMAN BOOK CENTER NA INC	07/24/2014	2,270.23
54801	GOPHER	07/24/2014	1,072.31
54802	GRAFFIC TRAFFIC LLC	07/24/2014	1,286.00
54803	Vendor Continued Check	07/24/2014	0.00
54804	GRAINGER	07/24/2014	2,061.21
54805	GREATAMERICA FINANCIAL SERVICE	07/24/2014	383.65
54806	Vendor Continued Check	07/24/2014	0.00
54807	Vendor Continued Check	07/24/2014	0.00
54808	Vendor Continued Check	07/24/2014	0.00
54809	HEALTHPARTNERS	07/24/2014	1,094,684.11
54810	Vendor Continued Check	07/24/2014	0.00
54811	HOGLUND BUS AND TRUCK CO	07/24/2014	2,256.24
54812	HOUGHTON MIFFLIN HARCOURT	07/24/2014	2,471.86
54813	HUGO EQUIPMENT CO	07/24/2014	34.99
54814	INTEGRA TELECOM	07/24/2014	1,200.00
54815	IUOE LOCAL 70	07/24/2014	1,394.87
54816	JIMMY'S FOOD & DRINK	07/24/2014	262.50
54817	JOHNSON, JUDITH ANN	07/24/2014	265.00
54818	K12 TRANSPORTATION MGMT SERVIC	07/24/2014	17,634.75
54819	KATH FUEL OIL SERVICE CO	07/24/2014	63.25
54820	KRAFT CONTRACTING & MECHANICAL	07/24/2014	907.33
54821	KRIZ-HERBERT, SANDRA KAY	07/24/2014	132.53
54822	L'ALLIER CONCRETE INC	07/24/2014	5,300.00
54823	LANGERS	07/24/2014	1,585.00
54824	LEE, CHARLOTTE L	07/24/2014	254.00
54825	LIDS TEAM SPORTS	07/24/2014	864.00
54826	L T G POWER EQUIPMENT	07/24/2014	139.02
54827	Vendor Continued Check	07/24/2014	0.00
54828	Vendor Continued Check	07/24/2014	0.00
54829	Vendor Continued Check	07/24/2014	0.00
54830	MADISON NATIONAL LIFE	07/24/2014	39,951.77
54831	MANPOWER	07/24/2014	693.00
54832	MASA	07/24/2014	1,266.00
54833	MN ASSOC OF SECONDARY SCHOOL P	07/24/2014	300.00
54834	MEDCO SUPPLY CO	07/24/2014	2,937.08
54835	MEDICARE PREMIUM COLLECTION CT	07/24/2014	146.90
54836	METRO ECSU	07/24/2014	8,061.10
54837	METROPOLITAN LIFE	07/24/2014	207.50
54838	MICKELSON, DANIELLE M	07/24/2014	129.92
54839	MIDWEST BUS PARTS INC	07/24/2014	168.86
54840	MINNSPRA	07/24/2014	95.00
54841	MINVALCO INC	07/24/2014	122.78
54842	MN CHILD SUPPORT	07/24/2014	2,162.90
54843	MN DEPT OF HEALTH	07/24/2014	35.00
54844	MN MOBILE TELEPHONE CO INC	07/24/2014	99.00
54845	MOGREN TURF LLP	07/24/2014	36.00
54846	MOORE, CYNTHIA A	07/24/2014	572.00
54847	MN SCHOOL BOARDS ASSN	07/24/2014	12,494.00

Check Nbr	Vendor Name	Check Date	Check Amount
54848	Vendor Continued Check	07/24/2014	0.00
54849	NORTH CENTRAL TRUCK EQUIPMENT	07/24/2014	4,030.44
54850	NORTH MEMORIAL URGENT CARE	07/24/2014	44.00
54851	NORTHEAST METRO INTERMEDIATE D	07/24/2014	63,134.85
54852	NOW MICRO INC	07/24/2014	5,128.00
54853	NUTRI-SYSTEMS CORPORATION	07/24/2014	257.23
54854	NORTHWEST SHEETMETAL CO OF ST	07/24/2014	146.00
54855	OFFICE DEPOT	07/24/2014	106.60
54856	OPEN EYE FIGURE THEATRE	07/24/2014	700.00
54857	PITNEY BOWES INC	07/24/2014	98.97
54858	RABINE, REBECCA L	07/24/2014	132.53
54859	RAUSCH, STURM, ISRAEL,	07/24/2014	41.00
54860	REDWOOD TOXICOLOGY LABORATORY	07/24/2014	113.75
54861	RENAISSANCE LEARNING INC	07/24/2014	1,692.75
54862	RENAISSANCE LEARNING	07/24/2014	5,978.00
54863	SAFeway DRIVING SCHOOL	07/24/2014	9,450.00
54864	SAFFOLD, KEARY	07/24/2014	500.00
54865	SAFFOLD, KYLAN	07/24/2014	100.00
54866	SAINTS NORTH MAPLEWOOD	07/24/2014	996.00
54867	SAMACO SUPPLY	07/24/2014	2,652.00
54868	SAVATREE	07/24/2014	300.00
54869	SCHOCHET, HANNAH M	07/24/2014	1,484.00
54870	SCHOLASTIC INC	07/24/2014	2,100.00
54871	SCHOOL SERVICE EMPLOYEES	07/24/2014	723.90
54872	SEEVER, GRAY	07/24/2014	165.00
54873	SENTRY SYSTEMS INC	07/24/2014	165.00
54874	SHIRTS ON SITE	07/24/2014	230.95
54875	SIMPLEXGRINNELL LP	07/24/2014	1,470.00
54876	SKY ZONE INDOOR TRAMPOLINE PAR	07/24/2014	1,413.00
54877	SCHOOL NUTRITION ASSOC (SNA)	07/24/2014	48.75
54878	SNAP-ON	07/24/2014	133.05
54879	SPECIALTY PROMOTIONS	07/24/2014	1,925.00
54880	STANDARD SPRING PARTS	07/24/2014	1,443.50
54881	STATE SUPPLY CO	07/24/2014	1,751.43
54882	STUDENT SUPPLY	07/24/2014	39.68
54883	SUPREME SCHOOL SUPPLY CO	07/24/2014	101.44
54884	TEACHSTONE TRAINING LLC	07/24/2014	1,500.00
54885	THYSSENKRUPP ELEVATOR CORP	07/24/2014	527.00
54886	TIES	07/24/2014	26,768.68
54887	TIME FOR KIDS	07/24/2014	178.40
54888	TSCHIDA, JOAN	07/24/2014	48.00
54889	VANGUARD SMALL BUSINESS SERVIC	07/24/2014	5,146.38
54890	VERIZON WIRELESS	07/24/2014	35.15
54891	WARD, DARRELL E	07/24/2014	265.00
54892	WHITE BEAR GLASS INC	07/24/2014	300.00
54893	WHITE BEAR LAKE CITY	07/24/2014	100.00
54894	WHITE BEAR LAKE ROTARY CLUB	07/24/2014	231.50
54895	WHITE BEAR LAKE SPORTS CENTER	07/24/2014	1,800.00
54896	XEROX FINANCIAL SERVICES	07/24/2014	309.32

Check Nbr	Vendor Name	Check Date	Check Amount
149	Computer	Check(s) For a Total of	1,594,934.66

Check Nbr	Vendor Name	Check Date	Check Amount
54505	MASA	07/24/2014	876.00
1	Void	Check(s) For a Total of	876.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	149	Computer	Checks For a Total of	1,594,934.66
Total For	149	Manual, Wire Tran, ACH & Computer Checks		1,594,934.66
Less	1	Voided	Checks For a Total of	876.00
		Net Amount		1,594,058.66

Check Nbr	Vendor Name	Check Date	Check Amount
54897	AVID CENTER	07/29/2014	1,678.00
54898	COMSTOCK & SONS INC	07/29/2014	4,182.00
54899	COPY IMAGES INC	07/29/2014	273.10
54900	GENERATIVE LEARNING	07/29/2014	1,100.00
54901	HUGO CITY OF	07/29/2014	516,586.00
54902	INNOVATIVE OFFICE SOLUTIONS	07/29/2014	3,837.40
54903	ISD #283 ST LOUIS PARK SCHOOL	07/29/2014	605.36
54904	KELLERMANS EVENT CENTER	07/29/2014	550.00
54905	LANO EQUIPMENT INC	07/29/2014	2,771.68
54906	MONTGOMERY, JANICE E	07/29/2014	100.00
54907	Vendor Continued Check	07/29/2014	0.00
54908	NORTHEAST METRO INTERMEDIATE D	07/29/2014	53,436.13
54909	RAMSEY COUNTY COMM HUMAN SVCS	07/29/2014	30,474.00
54910	SCHOOL NUTRITION ASSOC (SNA)	07/29/2014	30.00
54911	SOUTHWESTERN YOUTH SERVICES	07/29/2014	1,680.00
54912	STAPLES ADVANTAGE	07/29/2014	1,956.78
54913	WELLS FARGO - COMML OPERATIONS	07/29/2014	352,212.18
54914	XCEL ENERGY	07/29/2014	70,505.39
18	Computer	Check(s) For a Total of	1,041,978.02

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	1,041,978.02
Total For	18	Manual, Wire Tran, ACH & Computer Checks		1,041,978.02
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		1,041,978.02

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
 MEETING DATE: **August 11, 2014**
 SUGGESTED DISPOSITION: **Operational Item**
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

Donation	Donor	Recipient
\$9,451.54 for Technology Fund	Matoska International PTO	Matoska International IB World School
\$2,500 for Technology Budget	Lincoln School PTA	Lincoln Elementary School
\$22,250 for Chromebooks and iPads	Lincoln School PTA	Lincoln Elementary School
\$249.94 for kindergarten curriculum	Lincoln School PTA	Lincoln Elementary School
\$500	Walmart	White Bear Lake Area High School South Campus
\$100	Keith Sjostrom	Otter Lake Elementary School
\$1,000	White Bear Lake Lions Club	White Bear Lake Area High School Track Team
\$20,500 for 2013-2014 scholarships	White Bear Lake Area Educational Foundation	White Bear Lake Area High School South Campus
\$1,000 2013-14 WBL Teachers' Association Scholarship	White Bear Lake Teachers' Association Dr. Michael McKenzie, President	White Bear Lake Area High School South Campus
\$500 for 2013-14 scholarship	White Bear Youth Football Association	White Bear Lake Area High School South Campus
\$500 for 2013-14 Wrestling Scholarship	Jamie and Kelli Larkin	White Bear Lake Area High School South Campus
For 2013-14 scholarships \$4,000 \$707.70 \$705.29 \$1,223.49	The Saint Paul Foundation On behalf of the Harry G. Hauglie and John Carter Bullard Scholarships Advanced National Studies Fund Advanced National Studies Fund The Community Service Leadership	White Bear Lake Area High School South Campus

\$4,000 for 2013-14 scholarships	Connexus Energy	White Bear Lake Area High School South Campus
\$3,000 for 2013-14 scholarships	Kopp Family Foundation	White Bear Lake Area High School South Campus
\$250 for 2013-14 scholarship	White Bear Lake Girls Swimming & Diving Booster Club	White Bear Lake Area High School South Campus
\$500 for 2013-14 scholarship	White Bear Lake Women of Today	White Bear Lake Area High School South Campus
\$3,000 for 2013-14 scholarships	WBL Basketball Association	White Bear Lake Area High School South Campus
\$5,000 for 2013-14 scholarships	Bremer Bank Marzitelli Scholarship	White Bear Lake Area High School South Campus
\$4,500 for 2013-14 scholarships	White Bear Lake Lions Club	White Bear Lake Area High School South Campus
\$1,000 for 2013-14 scholarship	Vadnais Heights Lions Club	White Bear Lake Area High School South Campus
\$500 for 2013-14 scholarships	WBL Girls Hockey Booster Club	White Bear Lake Area High School South Campus
\$60 for 2013-14 Mary Dahle Leadership Scholarship	Janel and Michel Toussaint	White Bear Lake Area High School South Campus
\$100 for 2013-14 Mary Dahle Leadership Scholarship	Dawn Marie Daubenspeck	White Bear Lake Area High School South Campus
\$2,000 for 2013-14 Superintendent Core Values Scholarship	Michael and Sylvia Lovett	White Bear Lake Area High School South Campus
\$500 for 2013-14 Boys Cross County Running Scholarship	Boys Cross Country	White Bear Lake Area High School South Campus
\$100 for 2013-14 Art Scholarship	Art Department	White Bear Lake Area High School South Campus
\$500 for 2013-14 Lyle Helke Scholarship	Girls' Cross Country	White Bear Lake Area High School South Campus
\$500 for 2013-14 Jaclyn Kobilka Cheerleading Scholarship	White Bear Lake Educational Foundation	White Bear Lake Area High School South Campus
\$100	Keith Sjostrom	Otter Lake Elementary School

RECOMMENDATION: Accept donations.

AGENDA ITEM: Field Trip Request

MEETING DATE: August 12, 2014

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Sara Paul, Assistant Superintendent

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
Friday, August 29 – Saturday, August 30, 2014 Marshfield, WI	Patti Percival	Girls Cross Country team	1	55	Total cost per student: \$75 Student Portion: \$75 Other Source(s): Cross Country Budget	School Bus	The Marshfield Cross Country Invite is a unique race which includes a run around the zoo and there is a water hazard. It is also an opportunity to compete against Wisconsin teams.
Saturday, March 7 – Saturday, March 14, 2015 Costa Rica	Dave and Lindsay Lamwers	Week Without Walls Central MS & Sunrise Park MS	0	32	Total cost per student: \$2231 Student Portion: \$2231 Other Source(s): Fundraising, Parent Payment, & Scholarships	Air Travel	To give middle school aged students an opportunity to serve, connect to, and gain understanding from their global community, build relationships and further build upon the I.B. learner profile traits. The trip will provide opportunities for all students, regardless of household income.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS/TERMINATION – CLASSIFIED STAFF

ROY DENNIS III – Bus Driver, Bus Garage
Employed by District 624 since 12/14/2009
Effective Date: 07/15/2014

LAWRENCE HANSON – Assistant Head Custodian Engineer, High School-North Campus
Employed by District 624 since 02/18/2014
Effective Date: 07/30/2014

SABINE MINTZEL – ELL Assistant, Oneka Elementary
Employed by District 624 since 02/13/2006
Effective Date: 07/15/2014

SUSAN VICKERMAN – Part Time Cook, High School-North Campus
Employed by District 624 since 11/01/1993
Effective Date: 07/22/2014

RESIGNATIONS/TERMINATION - CERTIFIED STAFF

RICK HANSEN – 4th Grade Teacher, Vadnais Heights
Employed by District 624 since 08/25/2005
Effective Date: 06/06/2014

CYNTHIA RAGAN – Spanish Teacher, Central Middle School
Employed by District 624 since 08/21/2008
Effective Date: 06/06/2014

RETIREMENT – CLASSIFIED STAFF

LAEL BELISLE – Administrative Assistant-Registrar/Records MS, Central Middle School
Employed by District 624 since 09/28/1992
Effective Date: 09/22/2014

CRAIGE KNUTSON – Assistant Head Custodian Engineer, High School-South Campus
Employed by District 624 since 03/19/2001
Effective Date: 08/05/2014

FULL - TIME LEAVE REQUEST – NON AFFILIATED STAFF

REBECCA EDBERG – Human Resource Coordinator, District Center
Employed by District since 07/08/2013
Effective Date: July 11, 2014 through October 17, 2014

PART - TIME LEAVE REQUEST – CERTIFIED STAFF
--

KRISTEN MCPHERSON – IB Coordinator, Matoska International
.50 Leave (.50 position)
Effective Date: August 25, 2014 through December 19, 2014

JACLYN WHITCOMB-BREMER – FACS Teacher, High School-South Campus
.10 Leave (.90 position)
Effective Date: 2014-2015 School Year

PART - TIME TEACHER PROGRAM – CERTIFIED STAFF
--

MARY JO COLEMAN – Occupational Therapist, Normandy Park
Employed by District since 08/25/1985
Effective Date: 2014-2015 School Year

WENDY FITZSIMMONS – ECFC Teacher, Normandy Park
Employed by District since 08/22/1985
Effective Date: 2014-2015 School Year

FULL - TIME LEAVE REQUEST – CERTIFIED STAFF
--

KIMBERLY JESKE-WALFOORT – Kindergarten Teacher, Matoska International
Employed by District since 08/27/2009
Effective Date: August 26, 2014 through October 31, 2014

KATHERINE MARSH – Health Teacher, High School-South Campus
Employed by District since 08/23/2007
Effective Date: August 26, 2014 through October 31, 2014

CHANGE IN PROBATIONARY CONTRACT – CERTIFIED STAFF
--

MATTHEW DYMOKE – Social Studies Teacher, High School-South Campus
From .70 f.t.e. to .80 f.t.e.
Effective Date: 2014–2015 School Year

KIRK GEDNALSKE – Science & Health Teacher, Central & Sunrise Park Middle School
From .80 f.t.e. to .90 f.t.e.
Effective Date: 2014–2015 School Year

CHANGE IN CONTINUING CONTRACT – CERTIFIED STAFF
--

TRACY PRESSELLER – Special Education Teacher, District Wide
From .80 f.t.e. to .90 f.t.e.
Effective Date: 2014–2015 School Year

ELIZABETH WAEGHE – ECSE Teacher, Normandy Park
From .40 f.t.e. to .80 f.t.e.
Effective Date: 2014–2015 School Year

NEW PERSONNEL – CLASSIFIED STAFF

VONG THAO – EL Assistant, Vadnais Heights
\$16.25 / hr., 5.0 hrs. / 180 days \$14,625.00
Effective Date: 09/01/2014

MELONY FOLLMER – Student Information System Registration Assistant, District Center
\$17.79 / hr., 8.0 hrs. / 242 days \$34,441.44 (Pro-rated on \$37,003.20)
Effective Date: 07/28/2014

NEW PERSONNEL – CERTIFIED STAFF
--

SANDRA BURTON – .5 French Teacher, Sunrise Park Middle School
BA, Step 3 \$20,438.00
Effective Date: 2014 – 2015 School Year

RYAN CLARK – Health, PE and DAPE Teacher, Central Middle School
MA, Step 6 \$51,401.00
Effective Date: 2014 – 2015 School Year

MICHELE GREENHALGH – 1.0 Language Arts Teacher, Sunrise Park Middle & Golfview ALC
BA+60, Step 4 \$46,539.00
Effective Date: 2014 – 2015 School Year

ROCHELLE GRESAFE – .6 FACS Teacher, High School-North Campus
MA+15, Step 12 \$40,407.80
Effective Date: 2014 – 2015 School Year

CALEB HARDACRE – Mathematics Teacher, High School-North Campus
BA, Step 3 \$40,876.00
Effective Date: 2014 – 2015 School Year

DUSTIN HOLMAN – .7 Health Teacher, High School-North Campus
BA, Step 2 \$28,082.60
Effective Date: 2014 – 2015 School Year

KRISTIE HOLMAN – Spanish Teacher, Central Middle School
BA+45, Step 3 \$43,837.00
Effective Date: 2014 – 2015 School Year

JILL OSBORNE – Mathematics Teacher, High School-North Campus & Central Middle School
BA+45, Step 1 \$41,876.00
Effective Date: 2014 – 2015 School Year

SANDRA PETERS – .3 Intervention Teacher, Matoska International
BA, Step 1 \$11,782.50
Effective Date: 2014 – 2015 School Year

SANDRA VANG – Language Arts Teacher, Sunrise Park Middle School
MA, Step 8 \$56,219.00
Effective Date: 2014 – 2015 School Year

JAIME VERKUILEN – Music Teacher, Hugo & Oneka Elementary
BA, Step 13 \$56,096.00
Effective Date: 2014 – 2015 School Year

NEW LONG TERM SUBSTITUTE – CERTIFIED STAFF

SANDRA PETERS – .5 Intervention Teacher, Matoska International
BA, Step 1 \$8,553.44 (Pro-rated on \$39,275.00)
Effective Date: August 20, 2014 through December 19, 2014

NICHOLE SWANSON – Kindergarten Teacher, Matoska International
BA, Step 3 \$10,429.65 (Pro-rated on \$40,876.00)
Effective Date: August 20, 2014 through October 31, 2014

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Review of 2014-15 Technology Initiatives**

MEETING DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Mark Garrison, Director of Technology**

BACKGROUND:

The presentation will include an overview of our technology plan including highlights for the past year and a look ahead. We will discuss how the following elements are positioning our students and teachers to better leverage technology in the classroom and beyond.

- District technology vision
- Wired and wireless infrastructure upgrades
- Value of the collaborative Technology and Leadership Cohort
- Increased instructional technology support and professional development opportunities
- Replacement cycle device choices for staff
- Chromebook and tablet expansion
- 1:1 starting at 8th Grade Focus on the 4C's (Communication, Collaboration, Critical Thinking & Creativity)



Technology Update



School Board
August 7, 2014



Make decisions
based
on what is
best for
instruction
rather than access.



Photo: Matt Skogen

4 C's

COMMUNICATION

COLLABORATION

CREATIVITY

CRITICAL THINKING



Access



Network & Capacity

- **Internet Speed & Switches**
 - Installation Complete
- **Wifi**
 - New WiFi Access Points will be installed District-wide



Replacement Cycle

- **Hugo, Oneka, Matoska, Willow & Sunrise**
 - 175 Desktops
 - 187 Laptops
 - 188 Chromebooks
 - Replacement cycle laptops ready to be checked out this week





Chromebook & Tablet Deployment*

- **Netbook Cart Replacement (30 - 34)**
 - **537 Chromebooks**
 - Netbooks to be donated to WBLAS Families
- **Additional Cart at each Building**
 - **439 Chromebooks**
- **Tablets - iPad, Nexus 7 & Samsung Galaxy**
 - **188 Tablets**



*In addition to PTO and Building Funds purchases



1:1

- **8th Grade 1:1 Chromebooks**
 - **614 Chromebooks**
- **7th & 9th Grade 1:1 Preparation**
 - **156 Chromebooks**





Chromebook Totals



3,366 Chromebooks



User Solutions

- Password Change Application for Teachers
- Online Applications





Training & Support



Technology Training

- **Leadership - August 7**
- **1:1**
 - **Online, Face to Face: August 13 - 14 & September**
- **Tech Camp**
 - **August 18 - 21**
- **New Staff Training**
 - **August 20 - 21**



Summer Tech Camp

- **30 Courses**
 - Schoology, Google Apps, Video, Digital tools...
- **153 Staff**
- **14 Instructors**

- | | | |
|-------------------------|---------------------|--------------------|
| ● Stephanie Kerbage | ● Nick Marty | ● Seth Salenger |
| ● Mark Garrison | ● Abby Kath | ● Amanda Vernon |
| ● Steve Asper | ● Chris Lyons | ● Sadie Johnson |
| ● Carrie Fruin (Sophia) | ● Luanne Oklobzija | ● Shannon Treichel |
| | ● Christine Baggord | ● Josh Lane |



Instructional

- **Technology & Leadership Cohort**
- **Instructional Tech Support**
 - Cassie Knutson 0.8
 - Matt Skogen 0.6
- **Individual Building Plans**
 - Survey, 4C's, Equity, Instruction & Innovation



More & Less



More Google Drive - Less District Servers



More Online Collaboration - Less Paper



More Authentic Tools - Less SMART



Notebook



More Chromebooks - Less Desktops & Labs

More 4C's - Less Content Consumption



AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **August 11, 2014**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: **Review of Data on Student Achievement and Success for 2013-14**

MEETING DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**
Ms. Sara Paul, Assistant Superintendent
Mr. Brian Morris, Assessment Coordinator

BACKGROUND:

Consistent with our Strategic Plan objective 1.2, which reads “*All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution*”, our district assesses student preparation for college through a wide range of measures.

Key measures to assure that student are on the path to college readiness is a series of three tests, taken by students during middle and high school. Based on the wording on the College Board website, the three assessments are as follows:

EXPLORE – for 8th grade students

EXPLORE prepares eighth graders for their high school coursework and their post-high school choices. EXPLORE includes four multiple-choice tests covering English, mathematics, reading, and science. EXPLORE tests have content similar to the PLAN and the ACT. (In some districts EXPLORE is given at grade 9 rather than 8.)

PLAN – for 10th grade students

PLAN serves as the midpoint check of academic progress in high school. It is designed to improve students’ preparation for education, training, and work after high school while they still have time to adjust their high school courses. PLAN has content similar to the ACT.

ACT – for 11th and 12 grade students

The ACT is America’s most widely accepted college entrance exam. It assesses high school students’ general educational development and their ability to complete college-level work.

- The multiple-choice tests cover for skill areas: English, mathematics, reading, and science.
- The Writing Test, which is optional, measures skills in planning writing a short essay.

On Monday night, Assessment Coordinator Brian Morris will provide brief information on these steps to college readiness; describe the results of White Bear Lake Area Schools student scores for 2013-14; and explain how our guidance counselors, teachers, and principals use this information for course selection and student support, consistent with our goal to assure that all high school graduates are college ready.



College and Career Readiness in WBLAS



White Bear Lake Area Schools
School Board Meeting
8/11/2014

Brian Morris, Assessment Coordinator
Sara Paul, Assistant Superintendent

Delivering on our Mission

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- develop a love for learning,
- excel academically,
- are inspired to realize their dreams, and
- become engaged citizens with a global understanding

by challenging each student within a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.



WBLAS Strategic Objective 1.2

- Strategy 1.2: All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.
- Enhanced counselor model is in year 3 of implementation.
- College readiness assessments

3



Assessments that indicate College and Career Readiness

ACT Explore (Score range 1 - 25)

- 8th grade assessment
- Provides baseline information on the academic prep of students.
- Used to plan high school coursework

ACT Plan (Score range 1 – 32)

- 10th grade assessment
- Midpoint review of students progress toward educational/career goals
- Take time to make necessary interventions

ACT Assessment (Score range 1 – 36)

- 11th/12th grade assessment
- Measure students' academic readiness for post-secondary success
- College admissions and placement tool

4



ACT Exam Benchmarks are a predictor and a guide towards College Readiness

Meeting Benchmarks on ACT exams serves as a predictor of success in college course. Meeting benchmark reflects:

- 50% Probability of B or higher
- 75% Probability of C or higher

5



ACT College Readiness Benchmarks, 2013

College Course or Course Area	ACT Subject-Area Test	ACT Explore Benchmark Grade 8	ACT Plan Benchmark Grade 10	ACT Test Benchmark
English Composition	English	13	15	18
Social Sciences	Reading	15	17	21
College Algebra	Mathematics	17	19	22
Biology	Science	19	21	24

<http://www.act.org/research/policymakers/pdf/benchmarks.pdf>

6



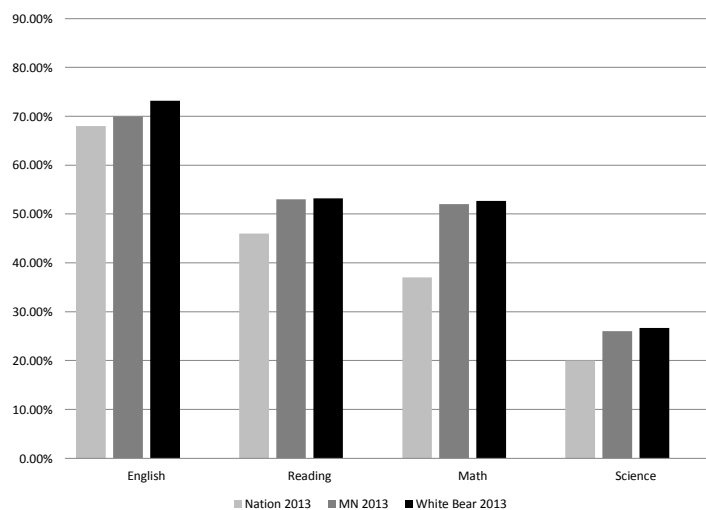
Explore and Plan Participation

- Explore is administered to all White Bear 8th graders. Across Minnesota and nationwide, Explore is administered to 8th and 9th graders in participating districts.
- Plan is administered to all White Bear 10th graders and to 10th graders in participating districts in MN and nationwide.
- In fall, 2014, all Minnesota 8th graders and 10th graders will take the Explore and Plan.



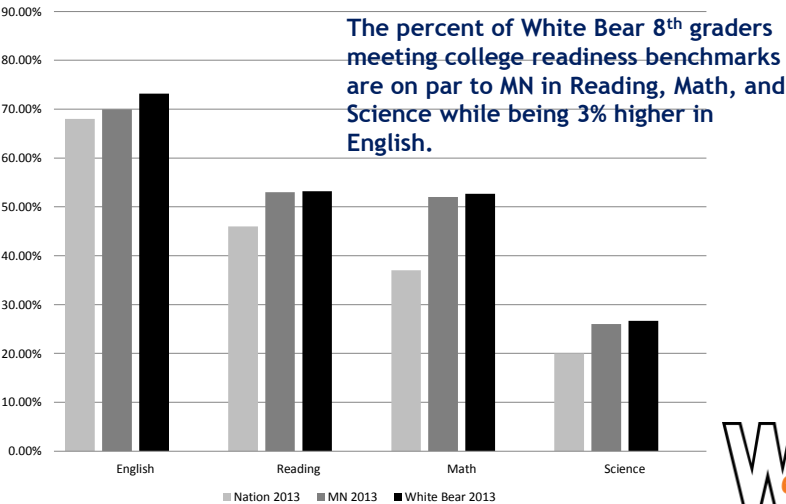
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EXPLORE 2013 - Percent of 8th grade students meeting College Readiness Benchmark



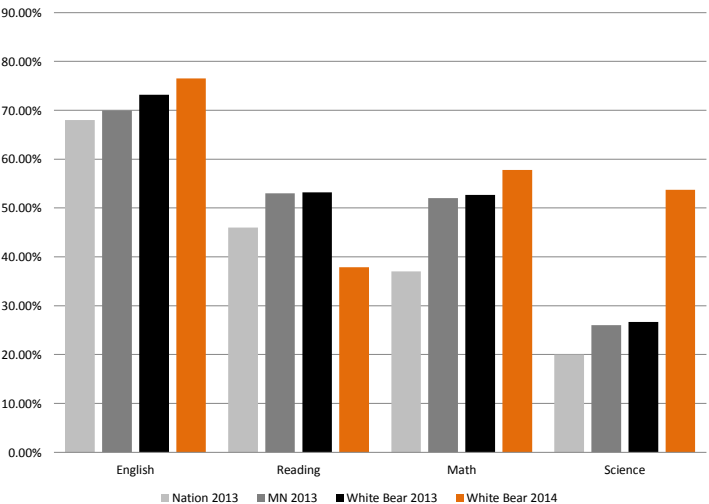
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EXPLORE 2013 - Percent of 8th grade students meeting College Readiness Benchmark



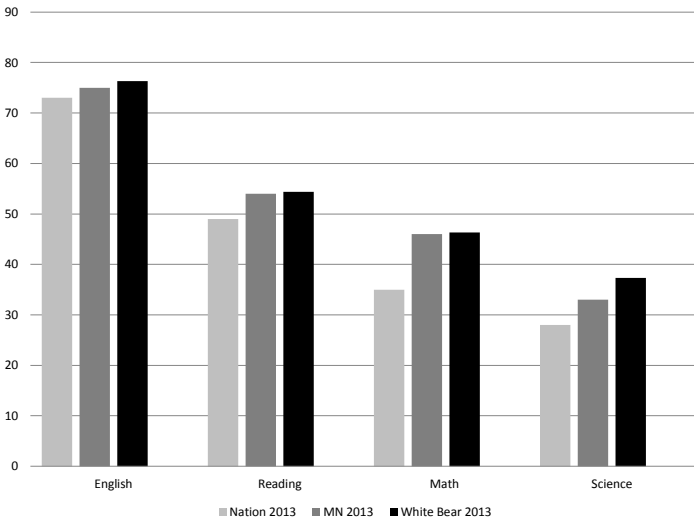
9

EXPLORE 2014 - Percent of 8th grade students meeting College Readiness Benchmark



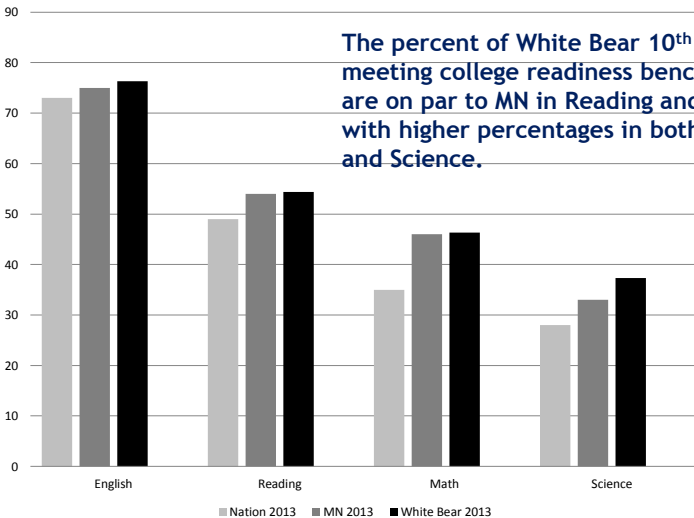
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PLAN 2013 - Percent of students meeting College Readiness Benchmark



11

PLAN 2013 - Percent of students meeting College Readiness Benchmark

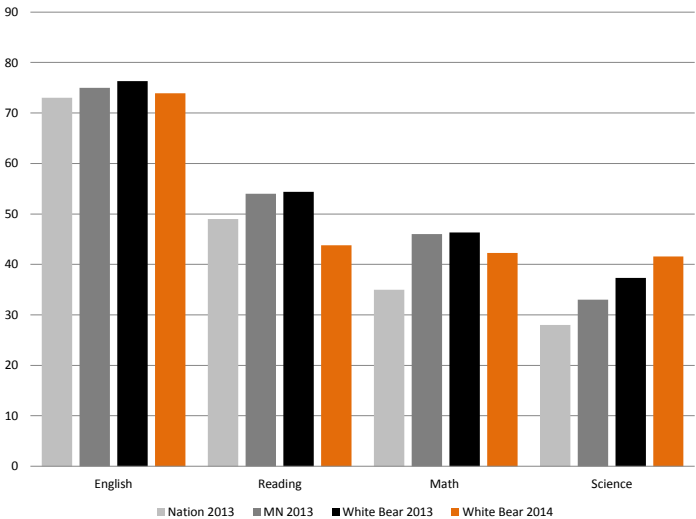


The percent of White Bear 10th graders meeting college readiness benchmarks are on par to MN in Reading and Math, with higher percentages in both English and Science.



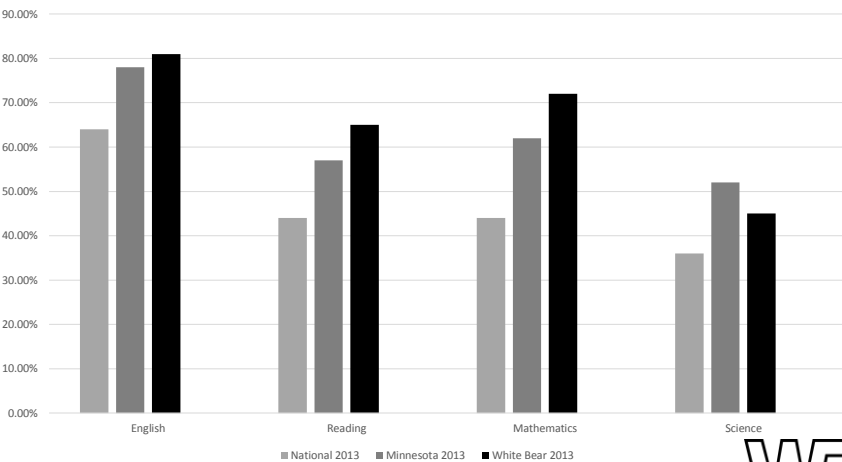
12

PLAN 2014 - Percent of students meeting College Readiness Benchmark



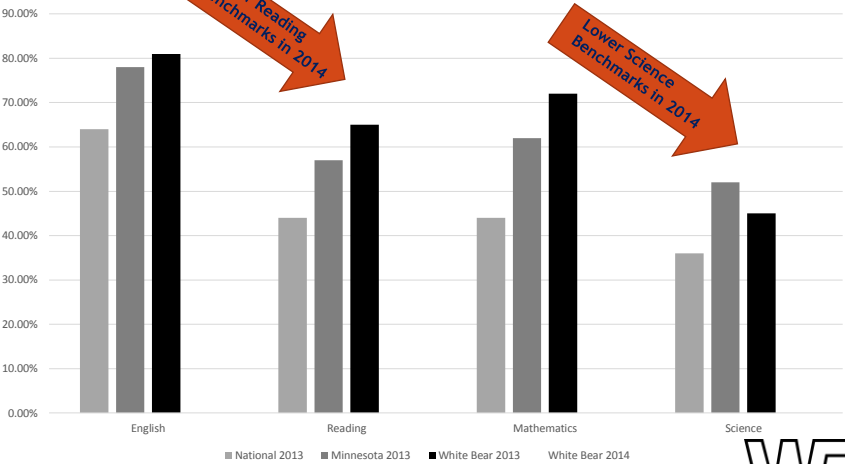
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ACT - Percent of Students Meeting College Readiness Benchmarks, 2013



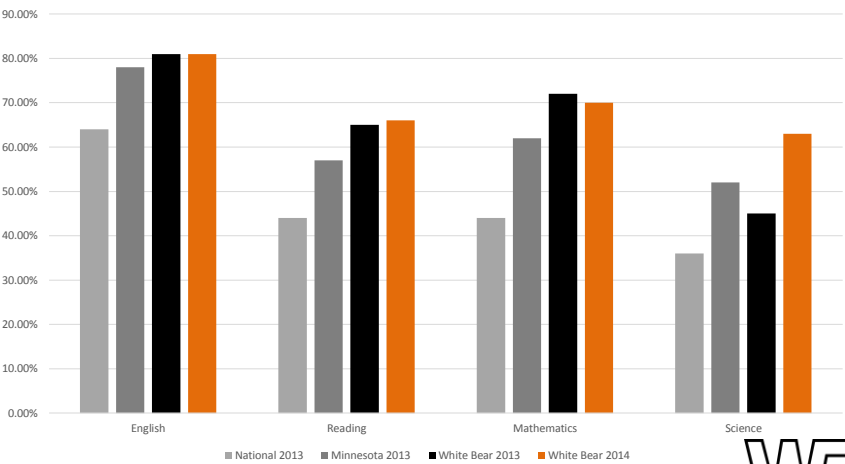
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ACT - Percent of Students Meeting College Readiness Benchmarks, 2013



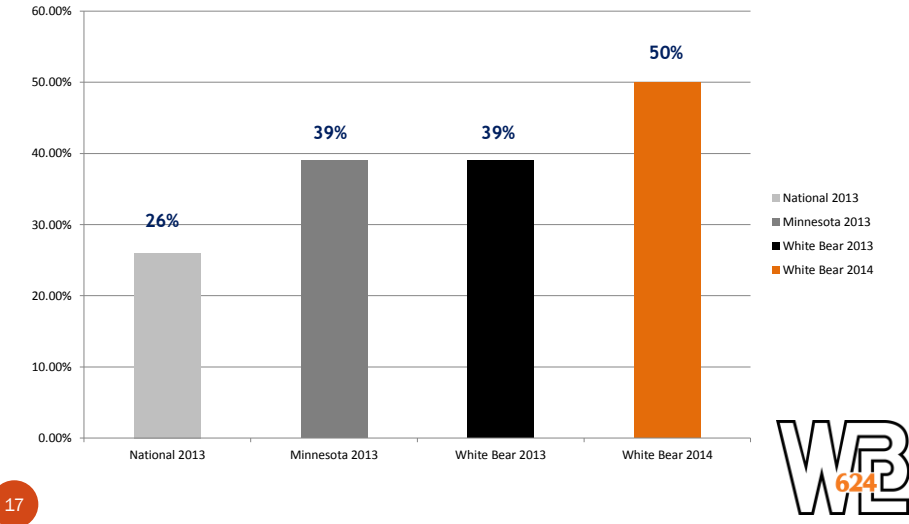
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ACT - Percent of Students Meeting College Readiness Benchmarks, 2014

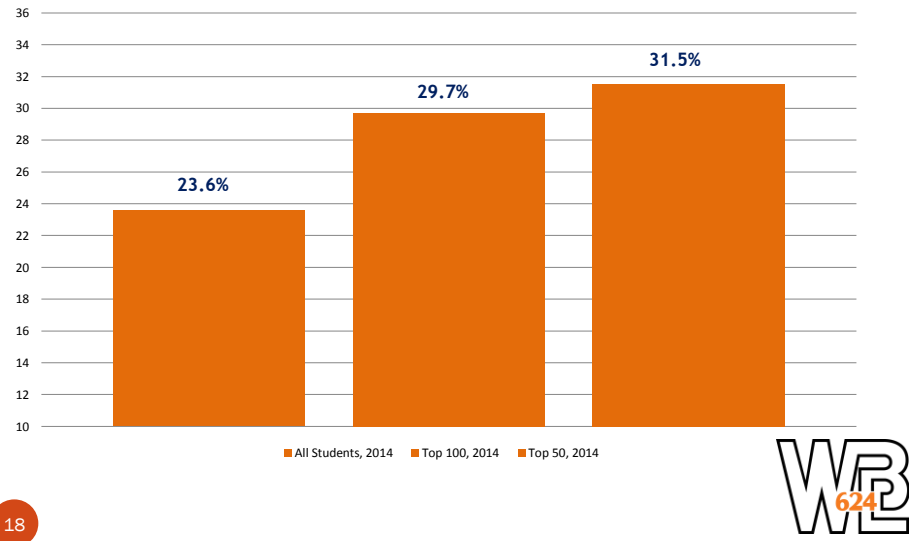


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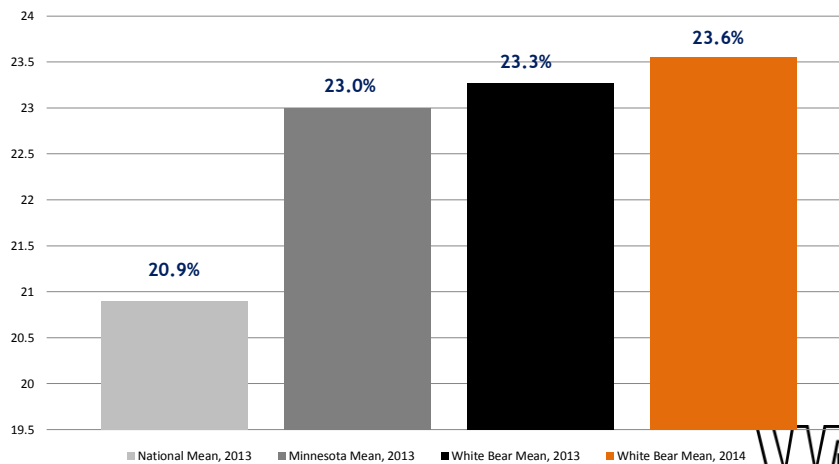
ACT - Percent of Students Meeting All 4 benchmarks



ACT Average Composite Score in White Bear Lake



ACT Composite Score Comparison



19

WB
624

ACT Participation

- Historically, approximately 70% of White Bear Lake students and 70% of Minnesota students take the ACT
- Beginning this spring all Minnesota juniors (class of 2016) will take the ACT

20

WB
624

College and Career Readiness with Explore / Plan / ACT

Explore

The percent of White Bear 8th graders meeting college readiness benchmarks are on par to MN in Reading, Math, and Science while being 3% higher in English.

Plan

The percent of White Bear 10th graders meeting college readiness benchmarks are on par to MN in Reading and Math, with higher percentages in both English and Science.

ACT

In light of changes in benchmarks, White Bear students show gains in reading and significant gains in Science.

21

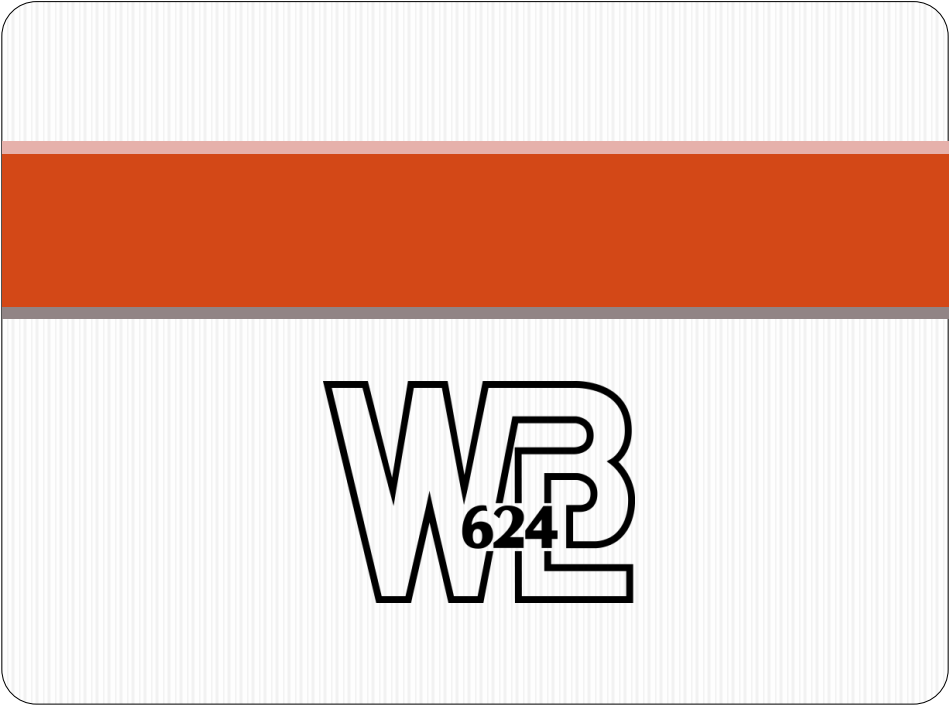


College and Career Readiness with Explore / Plan / ACT

- Help our students make decisions on their path towards college and career readiness
- Point teachers, students, and families towards areas for intervention and improvement
- Provide evidence of the success of our students and our schools.

22





AGENDA ITEM: **Preliminary School Board/Superintendent Goals for 2014-15**

MEETING DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**
Janet Newberg, School Board Chair

Background:

Each year the School Board reviews goals for the year both from the district's Strategic Plan and other operational goals identified by the administration and School Board.

Since the 2011-12 school year most of our goals are drawn directly from the district's Strategic Plan, with the addition of goals on finance, communications and marketing, and a small number of operational goals.

For 2013-14, the strategic priorities were drawn from the 30 member Strategic Planning team and provided to the School Board the spring of 2013. In the spring of 2014, the team reviewed the plan and recommended we stay the course for 2014-15 and pull together a committee representative of our school community to reassess strategies 1, 2, 4, and 6 and make recommendations for 2015-16 and beyond.

The school board reviewed both the Strategic Plan priorities and other potential school board/superintendent goals at their retreat on July 14, 2014, and the list of goals included with this agenda are those emerging from that School Board retreat.

The goals will be on the public agenda this evening, further discussed at the August work-study session, and scheduled for action at the September board meeting, in their current form or as revised.

School Board/Superintendent Goals for 2014-15

Goal 1: Strategic Plan (see full list attached); changes and modifications between 2013-14 and those proposed for 2014-15 are highlighted.

Goal 2: Ongoing Financial Stewardship and Budget Management: This goal has been rewritten for 2014-15.

Goal 3: Continue Implementation of the Communications and Marketing Plan for the District.

Goal 5: Operational Improvements

- a. Recognition Program, Phase III, focusing on community, partnerships, and volunteers;
- b. Implement the recommendations of the Gifted and Talented program review, with emphasis on recommendations for a district-wide elementary program for gifted and talented students, which could begin in the 2015-16 school year;
- c. Develop options for a String Orchestra program which could begin in the 2015-16 school year; and
- d. Early Childhood Review, a new objective for 2014-15.

Red – Not begun
 Yellow – In progress
 Light Green – Partially operational
 Green – Fully operational

August 11, 2014

School Board/Superintendent Goals for 2014-15

Showing status of continuing 2013-14 goals as of July, 2014

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
Strategy I: We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.				
Strategy I.1: All students will achieve grade level in reading, writing and math by grade 4 and maintain grade level proficiency throughout their tenure in White Bear Lake Area Public Schools.	I.1 Student Proficiency <u>Note: Under Minnesota's 2014 Worlds Best Workforce Legislation, goal should read "all third grade students achieve grade level literacy".</u>	Monitor progress based on a dashboard of metrics.	9/9/13 9/23/13 10/14/13 2/24/14 5/19/14 <u>Scheduled for 8/25/14.</u>	Metrics dashboard, including student growth, as measured by MAP, student proficiency, required by State MCAs, and other measures.
Strategy I.2: All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.	I.2 Post-secondary Plan	Year 3 of implementation; counselors move with their students from North to South Campus.	2/24/14 <u>Scheduled for 8/11/14.</u>	Survey data from students and parents that reflects fluency in Naviance and confidence in post-secondary success. Usage data by students in Naviance. <u>Metrics dashboard, including results of EXPLORE, PLAN, and ACT</u>
Strategy I.4: The District will build upon the International Baccalaureate (IB) offering already in place at Matoska by implementing the IB Middle Years Program.	I.4 Middle School IB	<u>2014-15 is the third year of IB candidacy.</u>	10/13/13 On-site accreditation visit scheduled for fall of 2014.	IB Certification in the fall of 2014.
Strategy II: We will create and implement a plan for global experiences and relationships to further understand world connections.				
Strategy II.1: All students will expand their global perspective through the study of world language and	II.1 World Language K-5	For 2014-15, Chinese offered K-5 in two elementary schools and Spanish in six elementary sites.	2011-12 school year March 24, 2014 presentation on Immersion. Presentation to School Board on	Summary information measuring student participation and success in world language.

Red – Not begun
Yellow – In progress
Light Green – Partially operational
Green – Fully operational

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
culture at the elementary schools.			April 14, 2014.	Assessment data measuring student global understanding.
Strategy II. 2: Secondary students will develop global understanding and competitiveness through expanded world language opportunities at the secondary level.	II.2 World Language 6-12	Chinese offered 6-12 beginning in 2012-13; Chinese and ASL applying for College credit (CIS) status during 2014-15.	2011-12 school year	Participation trends in secondary world language coursework.
Strategy II. 4: All students will expand their global perspective by participating in annual service learning opportunities at the classroom or building level.	II.4 Service Learning	Operational beginning in 2012-13.	2012-13 school year	Participation trends in global service learning projects, including July 14, 2014 report from We Act. Survey data on student understanding of global issues related to the service learning opportunity.
Strategy III: We will ensure our facilities support our district's mission and objectives.				
Strategy III. 1: The District will ensure that inside and outside large group spaces are comparable to conference schools.	III.1 Facility – Large Group Spaces	The District, in partnership with its municipalities and various athletics associations has completed an analysis of space issues across the District. The results of this study were presented to the committee on April 24, 2013 and were presented to the school board on May 20, 2013. Outside space, and more specifically, artificial turf at the Stadium on South Campus needs to be addressed. WBL is one of the few members of our conference to still play on grass. Both the quality of the	Facilities report presented in May of 2013. Incorporated into Strategy III.11, as part of 4/28/14 report to the School Board.	Included in the strategic review of secondary sites and facilities. Phase I report due early in 2015.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
		field and the opportunity for a significant increase in usability would result from this upgrade.		
Strategy III. 2: At an additional three elementary schools, the District will provide a gym with a performing arts area separate from the cafeteria.	III.2 Facility – Elementary	The completion of construction at Matoska IB Elementary School creates a separate nutrition services area and a new gymnasium area.	Community open house held at Matoska on 1/28/14.	Matoska addition was completed in the fall of 2013.
		Remodeling of Lakeaires and Willow Lane elementary schools include the addition of a gymnasium which creates separate spaces for the nutrition services program and the physical education/performing arts programs.	9/23/13 – work-study session 11/11/13 – Board meeting	Lakeaires and Willow Lane additions will be completed in the fall of 2014.
		With the completion of the construction programs at these two schools in early 2015, all elementary schools will have the identified separate spaces.		
Strategy III. 3: The District will ensure that storage spaces are equitable for all district facilities.	III.3 Facility – Storage		9/23/13 – work-study session 11/11/13 – Board meeting	Included in the strategic review of secondary sites and facilities.
Strategy III. 4: The District will ensure that square footage to accommodate student population and	III.4 Facility – Student Population Distribution	As part of a leadership team project during the 2012-2013 school year, an analysis was undertaken to determine if	At School Board meeting of April 28, will be incorporated into presentation on Strategy III.11.	Included in the strategic review of secondary sites and facilities.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
program activities are equitable for all buildings.		adjustments to elementary attendance boundaries would allow for the student populations at Central and Sunrise Park Middle Schools to become better balanced. The conclusions of this study determined that adjusting elementary attendance boundaries could help to balance the middle school populations in the short run.		
Strategy III. 5: Each district facility will have a standardized operations and a maintenance procedures manual consistent with best practices.	III.5 Facility – Standardized Procedures	Completed.	May 19, 2014 work-study session.	Evidence that manuals are in place and that employees have been trained appropriately.
Strategy III. 6: Each district facility will have an HVAC system that provides optimum air quality throughout the district.	III.6 Facility – Air Quality	Currently all elementary buildings with the exception of Otter Lake have HVAC system upgrades that include air conditioning. Otter Lake Elementary has an estimated cost of \$1.3 million to upgrade to air conditioning; this cost is not currently budgeted. Secondary buildings have certain areas that are air conditioned; however, the cost associated with having the remaining parts of the	2012-13 school year	Successful completion of HVAC projects scheduled for fiscal years 2015-2017.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
		buildings air conditioned will require major funding; this is not part of our current budget.			
Strategy III. 8: The District will ensure that all schools provide secure entrances.	III.8 Facility – Secure Entrances	All secondary schools have either a secure entrance design or have attendants who monitor the main door throughout the student day. With the completion of both Lakeaires and Willow Lane elementary schools projects, all elementary schools will have facilities secured by entrances designed to lead all visitors into the office prior to entering the rest of the building.	November 11, 2013	Secure entrances at each site and appropriate protocols in place.	
Strategy III. 9: District facilities will be designed to allow for informational technology to be accessible by all ISD 624 employees, learners and families.	III.9 Facility – Technology Access	See Strategy IV.11		Included in the strategic review of secondary sites and facilities, Strategy III.11	
Strategy III.10: The District will ensure that elementary class sizes are balanced across the district.	III.10 Facility – Balanced Elementary Class Sizes	This issue needs to be carefully watched over the next few years. Our southern elementary populations are beginning to show greater growth, but our northern elementary populations also		Data on class size averages and ranges.	

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
		continue to grow. The additional space the District will be getting at Otter Lake Elementary School may temporarily help with this issue but, ultimately, if the patterns of growth continue, there will be a need to look at the elementary school boundaries in the north and determine if shifts are necessary.		<u>Strategy III.11, facilities study.</u>
<u>Strategy III.11:</u> Secondary facilities will be evaluated and recommendations will be made that improve programs and reduce transitions, including a cost benefit analysis of a single campus high school.	III.11 Facility – Secondary	<u>Secondary strategic program and facilities review begins in 2014-15.</u>	March 24, 2014 April 28, 2014. May 19, 2014	<u>Included in the strategic review of secondary sites and facilities.</u> <u>Strategy III.11, facilities study.</u>
Strategy IV: We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.				
<u>Strategy IV.11:</u> Every classroom will have equitable access to a core set of effective, innovative, and well supported technology.	IV.11 Classroom Technology	2014 - 2015 Capital Projects levy priorities includes network infrastructure and wifi improvements as well as classroom technology upgrades. Replacement cycles will take into account student, program and classroom needs as well as teaching style and preference. Moreover, the 5-year technology plan presented at the February 2014 School	1/27/14 <u>Planned for 8/11/14 and 8/25/14.</u>	Building technology plans.

Red – Not begun
Yellow – In progress
Light Green – Partially operational
Green – Fully operational

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
		Board meeting includes a proposal that will move away from the current computer lab model and provide classroom access to technology at the elementary level while providing 24/7 access to technology for secondary students.			
<u>Strategy IV.12:</u> The District will enhance communication, interaction, and collaboration through the use of a web site.	IV.12 District Website	New website launched in June of 2012; enhanced and expand in 2012-13 and 2013-14.	2011-12 school year	Operational; trends measured by system analytics.	
<u>Strategy IV.13:</u> The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.	IV.13 Schoology	All teachers expected to meet requirements of Schoology Learning Management System. Schoology is used as the LMS by all White Bear classroom teachers this school year. Base-line digital presence expectations were set for the first semester of the 2014-2015 school year and expanded in the second semester. Professional development in the form of 1:1 trainings, summer technology sessions, embedded staff development, building and District sessions and bi-weekly technology tips	2011-12 school year 2012-13 school year 2013-14 school year Planned for 8/25/14 work-study session.	Schoology use analytics and BrightBytes survey data.	
<u>Strategy IV.14:</u> A policy will be developed and presented for board approval that	IV.14 Technology Policy	Students and staff provided feedback on mobile technologies classroom goals,		Board adoption of policy.	

Red – Not begun
Yellow – In progress
Light Green – Partially operational
Green – Fully operational

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
Leverages students' access to mobile technology and use of that technology in the classroom.		current practice and model policies. We will address mobile technologies within the Electronic Technologies Acceptable use and the Social Media policies.		
Strategy IV.15: Instructional technology will be available for use by students beyond the traditional school day/year.	IV.15 Access to Instructional Technology	See Strategy IV.11		BrightBytes survey data.
Strategy V: We will build a network of partnerships to provide personal and educational growth and service opportunities for students.				
Strategy V.1: The District will implement a process that will provide a consistent method to initiate and maintain community partnerships.	V.1 Partnership – Process	School Board Policy 900 was approved by the School Board at the May 12, 2014 School Board meeting. It includes a vetting process of partnerships with the office of Superintendency having final approval. Implementation plan developed for 2014-15 school year.	Approved on 5/12/14.	Results of surveying building and district leaders for feedback on outcomes of current partnerships.
Strategy V.2: A comprehensive needs assessment will be developed and administered at every WBLA school in order to provide direction to future partnerships.	V.2 Partnership – Needs Assessment	A comprehensive needs assessment has not been developed to provide direction for future partnerships.		A needs assessment is in the process of being developed.
Strategy V.3: The District will create a process which aligns a partner with a compelling need or promising vision.	V.3 Partnership – Vision	Partners at the building level go through a vetting process by the principal and the team he or she puts together to determine if it will prove		Implementation of vetting form that is completed by an outside organization to ensure alignment to district vision.

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Yellow – In progress
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Green – Fully operational

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
Strategy V.5: The District will communicate information related to partnerships using a variety of resources.	V.5 Partnership – Communication	Communication regarding current partnerships is done via school board meetings, and through the communications office. In addition to the website, social media such as Facebook may also alert the community to partnerships. For example, swim competitions held at the YMCA, hockey games held at Vadnais Sports Center will be noted through different media outlets.		Communications plan implemented.
Strategy VI: We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.				
Strategy VI. 1: The District will adopt a comprehensive bullying prevention, intervention, and support program for students and staff that promotes a safe, civil, and inclusive climate and is implemented in each building, program, and service.	VI.1 Bullying Policy and Program Note: As a result of a new 2014 Minnesota State Law on bullying, additional modifications will be recommended for consistency with law.	Implemented during 2012-13.	2011-12 school year. Report at the School Board meeting of May 19, 2014. First reading of School Board Policy 514, Bullying, on 9/8/14.	Minnesota Student Survey data regarding bullying. Implementation data that demonstrates how consistently we are using the bullying prevention curriculum.
Strategy VI. 2: The District will increase the number of faculty and staff from culturally diverse communities to more closely reflect the diversity of the student population.	VI.2 Faculty	New recruitment and selection protocols implemented in 2012-13; Annual Report to the School Board.	Annually since 2011-12	Annual employment metrics.

Red – Not begun
Yellow – In progress
Light Green – Partially operational
Green – Fully operational

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
<u>Strategy VI. 3:</u> During curriculum review cycles in all areas, the District will identify best practices that promote and enhance multi-cultural understanding.	VI.3 Multi-cultural Curriculum	A cultural liaison has participated in the Teaching & Learning Projects, including curriculum. More work can be done training our T&L team to review curriculum with our equity lens.		Annual reporting on curriculum adoptions and the process used to ensure cultural proficiency.	
<u>Strategy VI. 4:</u> Programs will be adopted and implemented and resources allocated for students and families to promote a positive transition between buildings and programs.	VI.4 School Transitions	Transition plans are in place at each level, including WEB for the middle school and LINK Crew for the high school.	9/9/13	Annual Board updates on transition programming. Attendance data reflecting student participation in transition programming. Student survey data on the effectiveness of transition programming.	
<u>Strategy VI. 5:</u> The District will provide programming that will continue to create an environment of understanding similarities and differences among students, staff, administration, community members, and parents.	VI.5 Programming	Advisory curriculum has been implemented in 12-13 and is in its 3rd year. While this addresses some student perspective, we have just started understanding similarities and differences among students, staff, administration, community members and parents.		Minnesota Student survey data regarding students feeling connected and welcome at school. Staff survey data regarding school climate. Parent feedback on school climate.	
<u>Strategy VI. 6:</u> The District will review and assess the current plan related to cultural competency.	VI.6 Cultural Competency	A team of 17 district staff (including 2 cabinet members) participated in the Equity Plan workshop in January 2013. This group of 17, along with other district stakeholders, updated the 3-year WBL Equity Plan. The updated equity plan was presented to the board for	2/24/14 3/4/14	Annual review of the Achievement and Integration plan by a committee and the School Board.	

Red – Not begun
Yellow – In progress
Light Green – Partially operational
Green – Fully operational

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
Goal 2 - Ongoing Financial Stewardship and Budget Management (New for 2014-15)	Details	approval on March 3, 2014 Status	Report to the School Board	Evaluation
An improved statewide economy has resulted in improved education funding in the most recent legislative sessions, a welcome change after a long period of little increase in state revenue. The District continues to identify greater efficiencies in operations that will help to maintain financial stability and allow for improvements in program quality and student success.	Strong community support, which led to the passage of the November 2011 operating levy renewal by a margin of 73% to 27% and the capital projects levy in 2013, gives the School District a measure of financial stability. The District has established an excellent record of financial reporting by both ASBO and GFOA, and also achieving an AA Bond Rating initially in 2008, and confirmed in 2011 and 2012. Further, the District has restructured long-term debt to allow for more level tax levies over the next several years.			Ongoing financial stewardship on investments and budget management are reviewed annually as part of the financial audit. The audit report for FY 2014-15 is presented to the Finance Committee in the fall and to the School Board and public at the regular School Board meeting in December. Beginning in 2014-15, the administration will increase the detail and frequency of budget updates to the School Board.
Goal 3: Continue Implementation of the Communications and Marketing Plan for the District.	Communication and Marketing Plan.	Status The district continues to implement the communications and marketing Plan originally accepted by the School Board in 2010.	Reported to the School Board at 5/19/14 work-study session.	Evaluation Enrollment data Surveys
Goal 5: Operational	Details	Status	Report to the School Board	Evaluation

Red – Not begun
Yellow – In progress
Light Green – Partially operational
Green – Fully operational

Strategic Plan / Goals Improvements	Details	Status	Report to the School Board	Evaluation	
a. Recognition Program, Phase III, will evaluate and expand recognition of community, partnerships, and volunteers.	Goal 5a Recognition Program	The committee continues to evaluate and expand a recognition program for students, staff and community.	Reported to the School Board at 5/19/14 work-study session.	Annual Satisfaction Survey.	
b. Implement the recommendation of the Gifted and Talented program review, with emphasis on recommendation for a district-wide elementary program for the gifted and talented students, which could begin in 2015-16.	Goal 5b Gifted and Talented Program		2/24/14	Implementation of Program. Metrics on student annual growth. Survey data from parents, staff, and students.	
c. Develop plans for a String Orchestra program with the first phase programming beginning in the 2014-15 school year.	Goal 5c String Orchestra	The School Board reviewed options on 11/25/13 and carried over to November, 2014.	11/25/13	School Board approval. Implementation of program.	
d. Program Review of Preschool and Early Childhood Programs Currently about 20% of our preschool age population is enrolled in WBLAS preschool and early childhood family education programs. Our programming includes sites at Normandy Park, a separate early childhood and preschool facility.	Goal 5d Preschool and Early Childhood Programs Thorough review of our current preschool and early childhood program; an assessment of the needs of our preschool children and families; an assessment of steps for improving quality of programming and space for program growth; and recommendations for potential next steps.			.	

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 Light Green – Partially operational
 Green – Fully operational

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
Classrooms dedicated for preschool and early childhood at Hugo and Vadnais Heights Elementary Schools; and a partnership with Tamarack Nature Center, a facility operated by Ramsey County. All facilities are currently at or close to capacity. With state funded all-day kindergarten beginning in 2014-15, the entry into school for an increasing percentage of children is expected to be at the preschool level. Recent state policy decisions and funding decisions are consistent with this expectation.				

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on MacPhail Center for Music Partnership**

DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**
Dr. Michael Lovett, Superintendent

BACKGROUND:

In 2006 the School Board first approved a contract which began the partnership between the MacPhail Center for Music and the District. The program is located at Birch Lake Elementary School.

This partnership provides students of Birch Lake with a significant music experience during their years of attendance at the school. It also provides the opportunity for students and families of our District, as well as surrounding districts, to take lessons and participate in other programs that are offered by MacPhail.

Beginning with the 2008-09 school year, the partnership expanded to provide group piano lessons during the school day to students in grades 2-5. By 2009-10 nearly 40% of Birch Lake Elementary students participated in the piano lessons. A specialized music program is also provided weekly to students in grades K and 1.

In 2010-11 we added violin lessons as an option for students in grades 3; in 2011-12 we added grade 4; and in 2012-13 we added grade 5. Currently, students have an opportunity to take either piano or violin lessons in grades 3-5.

The contract recommended for 2014-15 is similar to that approved by the School Board in 2013-14.

RECOMMENDATION:

Administration recommends approval of the partnership with MacPhail Center for Music for 2014-15.

**MACPHAIL CENTER FOR MUSIC- INDEPENDENT SCHOOL DISTRICT #624
LETTER OF AGREEMENT**

1. Parties.

This agreement, entered into this 4th day of August, 2014, is between MACPHAIL CENTER FOR MUSIC (hereinafter MACPHAIL) and INDEPENDENT SCHOOL DISTRICT #624 (hereinafter WBL SCHOOLS).

2. Term.

The term of this agreement begins September 1, 2014 and runs through August 31, 2015, unless extended by mutual agreement of the parties or terminated pursuant to paragraph 8.

3. Program Elements. There are two essential programming elements to this agreement:

A. MACPHAIL Music Program for the WBL SCHOOLS School Curriculum (hereinafter SCHOOL PROGRAM).

B. Utilization of Birch Lake Elementary School facilities by MACPHAIL for the delivery of MACPHAIL registration-based offerings (hereinafter REGISTRATION-BASED PROGRAM).

4. SCHOOL PROGRAM

MACPHAIL will provide the following music program components for the students at Birch Lake Elementary School, to take place at Birch Lake Elementary School:

1. Music Program for ASD & DCD area: 2 hours per week for 34 weeks (68 hours total). The exact schedule is to be set by the MacPhail teacher in collaboration with Birch Lake staff.
2. Early Childhood Music instruction for 2 Kindergarten and 2 First Grade classrooms: 2.5 hours per week for 27 weeks (67.5 hours total)
 - a. Kindergarten: 2 classrooms, 30 minutes each for 27 weeks (27 hours total)
 - b. First Grade: 2 classrooms, 45 minutes each for 27 weeks (40.5 hours total)
3. Group Piano instruction for 2nd -5th grade students: 12, 40-minute classes per week for 28 weeks (224 hours total). Piano classes will take place Monday-Thursday. Class times are 1:00-1:40, 1:50-2:30, and 2:35-3:15 p.m.
4. Group Violin instruction for 2nd -5th grade students: 3, 40-minute classes per week for 28 weeks (56 hours total). Classes will take place on Tuesdays. Class times are 1:00-1:40, 1:50-2:30, and 2:35-3:15 p.m.

The following provisions are in consideration of the SCHOOL PROGRAM for the 2014-2015 academic year. Programming elements will be planned and determined in spring 2015 for the 2015-2016 academic year. Financial changes related to the program plans for 2014-2015 will be reflected in invoices beginning September 1, 2014.

A. SCHEDULE – The SCHOOL PROGRAM will be delivered by MACPHAIL during operating hours of Birch Lake Elementary school day and will be scheduled in cooperation with Birch Lake Elementary staff and MACPHAIL staff.

B. CURRICULUM - The curriculum for this program will be designed by MACPHAIL teaching artists to be integrated with the curriculum of WBL SCHOOLS.

C. SUPPLIES AND MATERIALS – MACPHAIL will purchase and retain as property curriculum materials in the nature of planning textbooks, CDs and related items used in developing and delivery the SCHOOL PROGRAM curriculum. WBL SCHOOLS will supply day-to-day staples such as paper, makers, staplers and similar office supplies.

D. INSTRUMENTS – WBL SCHOOLS will provide limited access to musical instruments already on site. Such instruments include pianos and classroom music instruments stored in the Birch Lake Elementary music room.

E. SPACE – WBL SCHOOLS will provide appropriate space for the delivery of the SCHOOL PROGRAM.

F. MUSICIAN-ARTIST FACULTY – MACPHAIL will provide all supervision and oversight of the musician-artist faculty assigned to deliver the SCHOOL PROGRAM. MACPHAIL will retain musician-artist faculty as employees of MACPHAIL complete with all associated benefits.

G. ABSENCES – MACPHAIL will provide substitute teaching in the case of absence on the part of the assigned faculty member. If no MACPHAIL substitute is available, WBL SCHOOLS will find substitute for the given day. In such instance, MACPHAIL will reimburse WBL SCHOOLS for the cost of the substitute.

H. FEE – The fee for the SCHOOL PROGRAM is **\$45,240.00 (Music Program for DCD: \$7,300.00; Early Childhood Music: \$8,040.00; Piano and Violin: \$29,900.00)**. See section 7 for payment calculation and schedule.

5. **REGISTRATION-BASED PROGRAM.**

WBL SCHOOLS will provide MACPHAIL with space in Birch Lake Elementary School to offer MACPHAIL program offerings for which the general public may enroll.

The following provisions are in consideration of the REGISTRATION-BASED PROGRAM.

A. SPACE. WBL SCHOOLS will allow MACPHAIL access to appropriate classroom space for the delivery MACPHAIL's registration-based programs. The quantity and type of spaces mutually agreed upon between WBL SCHOOLS administration and MACPHAIL administration. Space in common area will be provided to accommodate MACPHAIL registration activities and student waiting.

B. SCHEDULE. REGISTRATION-BASED programs will be scheduled only during times when WBL SCHOOLS is not using those spaces for school purposes. A mutually agreed upon schedule will be drawn up and approved by both parties. MACPHAIL will have access to rooms 128 and 130 in Birch Lake Elementary School at all times.

C. EQUIPMENT. WBL SCHOOLS will provide access to MACPHAIL for use of the pianos on-site at Birch Lake Elementary School. MACPHAIL will provide all other musical equipment and related furniture required for delivering REGISTRATION – BASED PROGRAM. Damage related to abuse of these instruments will be the responsibility of MACPHAIL if damage occurs when instruments are being used in the REGISTRATION-BASED programming. MACPHAIL will provide computer and office equipment for MACPHAIL staff person at WBL SCHOOLS.

D. SIGNAGE. WBL SCHOOLS will allow MACPHAIL to post MACPHAIL signage on the exterior of the building. This will be done so at MACPHAIL's expense. All signage must meet all code restrictions and be approved by WBL SCHOOLS.

E. PROMOTIONAL MATERIALS. Both parties agree to permit the other in promotional materials including use of logos, links to web-sites and contact information. Both parties have the right to approve all promotional materials prior to the printing.

F. BUILDING ACCESS. MACPHAIL is a tenant under this agreement and will not have independent access to the WBL SCHOOLS building. WBL SCHOOLS will provide services to open and close the facilities as needed according to the approved schedule. The main entrance to Birch Lake Elementary will be open for MACPHAIL faculty and student access to the building during MACPHAIL's hours of operation.

G. MACPHAIL STAFF. MACPHAIL will provide the teaching artists to deliver the registration-based program. In addition, MacPhail will provide administrative staff during after school and weekend hours. The responsibilities of this staff person will be to handle student registration, monitor all activities of the Registration-based programs and help move equipment as needed.

H. STORAGE. WBL SCHOOLS will work with MACPHAIL to determine appropriate and secure areas for storage of musical instruments and office equipment during hours when Registration –based programs are not in operation.

I. FEE. – MACPHAIL will pay an annual building **usage fee (including pro-rated facility improvements)** for utilization of WBL SCHOOL facilities of \$18,500.

6. **General Provisions.**

This agreement is entered into with the intent to be mutually beneficial to both parties. The agreement will be revisited and modified as necessary to ensure the partnership is operating to meet both parties' needs.

7. **Payment.**

Based on the fee sections listed above in Section 5.I. and 4.H. WBL SCHOOLS will pay MACPHAIL **\$26,740.00** (SCHOOL PROGRAM - \$45,240.00 less building usage fee for REGISTRATION-BASED PROGRAM - \$18,500). Payments will be made to MACPHAIL in 2 equal installments of **\$13,370.00** on December 1, 2014 and March 1, 2015.

8. **Impossibility of Performance.**

Both the WBL SCHOOLS and MACPHAIL shall use its best efforts to perform all of the requirements of this contract. MACPHAIL will have no liability for failure to appear or perform in the event that such failure is caused by acts or regulations of public authorities, strike, epidemic or any other cause beyond MACPHAIL's control.

9. **Termination.**

This Agreement may be terminated prior to the end of the Term by the written mutual consent of the Parties; or, in the event of a breach of this agreement, upon ten days' written notice by the non-breaching party to the breaching party, if the breach is not cured within ten days after such notice. In the event MACPHAIL is unable to perform, or this Agreement is terminated prior to the end of any course, MACPHAIL will refund to the WBL SCHOOLS all unearned amounts, if any, previously paid to MACPHAIL as set forth in Paragraph 5 herein.

10. **Insurance.**

MACPHAIL will provide to the WBL SCHOOLS a Certificate of Insurance with general liability coverage of at least \$2.0 million naming the WBL SCHOOLS as an additional insured.

By signing this agreement, the parties agree to the terms herein.

MACPHAIL CENTER FOR MUSIC

INDEPENDENT SCHOOL DISTRICT #624

By: _____

By: _____

Paul Babcock
President and Chief Operating Officer
MacPhail Center for Music
501 South Second Street
Minneapolis, MN 55401
612.767.5314

Dr. Michael Lovett
Superintendent
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110
651.407.7562

p.c. Kath Sharp, Sarah Krefting

AGENDA ITEM: **Alternative Facilities Bond Pre-Sale Report**

MEETING DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

At the March 3, 2014 School Board meeting, the School Board adopted a resolution stating the intent to issue general obligation alternative facilities bonds in the total principal amount not to exceed \$5.9 million pursuant to Minnesota Statutes, Section 123B.59 and Chapter 475, as amended. The proceeds of the bonds will be used to fund the costs of projects at various District facilities as included in the District's ten-year facility plan. The District recently received a favorable review and comment from Minnesota's Commissioner of Education for the projects included in the March 2014 presentation.

Gary Olson, from the District's financial advising firm of Ehlers and Associates, was in attendance at the July 14, 2014 School Board meeting to present a pre-sale report related to the proposed alternative facilities bonds issue. Mr. Olson will be in attendance at the August 11, 2014 School Board meeting to review the bid tabulation and to guide the School Board through the sale of the bonds.

Suggested Resolution: Move to approve the Resolution Awarding the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of \$5,900,000 General Obligation Alternative Facilities Bonds, Series 2014A.

CERTIFICATION OF MINUTES RELATING
TO
\$5,900,000 GENERAL OBLIGATION
ALTERNATIVE FACILITIES BONDS, SERIES 2014A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
WHITE BEAR LAKE, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting held on August
11, 2014, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AWARDING THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF \$5,900,000 GENERAL OBLIGATION
ALTERNATIVE FACILITIES BONDS, SERIES 2014A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of August,
2014.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

HELD: AUGUST 11, 2014

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624, State of Minnesota, was duly held on August 11, 2014, at 7:00 o'clock p.m.

It was reported that ____ proposals for the purchase of the \$5,900,000 General Obligation Alternative Facilities Bonds, Series 2014A of the District had been received prior to 10:00 o'clock a.m., Central Time, pursuant to the Terms of Proposal contained in the Official Statement; that the proposals had been opened, read and tabulated; and that the best proposal of each proposal maker was determined to be as follows:

SEE ATTACHED

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AWARDING THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF \$5,900,000 GENERAL OBLIGATION
ALTERNATIVE FACILITIES BONDS, SERIES 2014A**

BE IT RESOLVED by the School Board of Independent School District No. 624,

State of Minnesota, as follows:

Section 1. Authorization and Sale.

1.01 Authorization. At a meeting held March 3, 2014, this Board determined to sell and issue general obligation bonds of Independent School District No. 624 (the "Issuer" or the "District") in the total aggregate principal amount of \$5,900,000 (the "Bonds"). Said bonds shall be issued to fund the acquisition and betterment of projects included in the District's ten-year plan approved by the Commissioner of Education pursuant to Minnesota Statutes, Section 123B.59, subdivision 3 and related financing costs. In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the individual maturity values of the Bonds offered for sale, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The Board has caused the Notice of Intent to Issue Bonds to Finance Certain Projects included in the District's approved ten-year plan to be published in the official newspaper of the District as required by Minnesota Statutes, Section 123B.59, subdivision 3, clause (b).

1.02 Sale. The Board, having been advised by Ehlers & Associates, Inc., its independent financial advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended. The Board has publicly received and considered all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, which are hereby ratified and confirmed in all respects and are incorporated herein by reference as though fully specified in this paragraph. The most favorable of such proposals is ascertained to be that of _____ (the "Purchaser") to purchase the Bonds at a price of \$_____, plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Proposal contained in the Official Statement and this resolution. Said proposal is hereby accepted and the sale of the Bonds is hereby awarded to said Purchaser.

1.03 Execution of Documents; Return of Good Faith Deposits. The Chair and Clerk are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser. The Treasurer is directed to retain the good faith deposit of the Purchaser pending delivery of the Bonds and payment therefor, and the good faith deposits of other proposal makers shall forthwith be returned to them.

1.04 Compliance with Law. All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Bonds having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to provide for the issuance of the Bonds forthwith.

1.05 Minnesota School District Credit Enhancement Program. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

1.06 Alternative Facility Bonding and Levy Program. The District hereby covenants and obligates itself to comply with the provisions of Minnesota Statutes, Section 123B.59, and any continuing obligations specified therein, including the requirements relating to annually updating its ten-year plan, submitting its facility maintenance plan to the Commissioner biennially or as otherwise required, and accounting as required thereunder.

Section 2. Bond Terms.

2.01 Designation; Registration; Denomination; Maturities. The \$5,900,000 aggregate principal amount of general obligation bonds sold on this date shall be designated General Obligation Alternative Facilities Bonds, Series 2014A, shall be dated September 10, 2014, as the date of original issue, and shall be issued forthwith on or after such date using a global book-entry system. The Bonds shall be issued as fully registered bonds and shall be numbered R-1 upward, in the denomination of \$5,000 each or any integral multiple thereof of a single maturity. The Bonds shall mature on February 1 in the years and amounts set forth below, and shall bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue until paid or duly called for redemption at the rates per annum set forth below opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
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In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the individual maturity values of the Bonds offered for sale, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The amounts specified above are hereby adopted and approved as so adjusted. The Bonds maturing in the years ____ and ____ are term bonds subject to mandatory redemption in the years and principal amounts as specified in paragraph 2.04(b).

These maturities, together with the maturities of all other outstanding general obligation bonds of the Issuer, meet the requirements of Minnesota Statutes, Section 475.54.

2.02 Interest Payments. Interest shall be payable semiannually on each February 1 and August 1 to maturity (each an "Interest Payment Date"), commencing February 1, 2015. Interest will be calculated on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the MSRB. Interest will be payable in the manner set forth in the form of Global Certificate or Replacement Bond and Paragraph 4.06 of this resolution.

2.03 Use of Global Book-Entry System.

(a) Description of System. In order to issue obligations in "global book-entry form", the obligations are issued in certificated form in large denominations, are registered on the books of the Issuer in the name of a depository or its nominee, and are immobilized and held in safekeeping by the depository. The depository, as part of the computerized National Securities Clearance and Settlement System (the "National System"), registers transfers of ownership interests in the obligations by making computerized book entries on its own books and distributing payments on the obligations to its participants shown on its books as the owners of such interests. These participants, which include financial institutions for whom the depository effects book-entry transfers of securities deposited and immobilized with the depository, and other banks, brokers and dealers participating in the National System will do likewise if not the beneficial owners of the obligations.

(b) Designation of Depository; Approval of Blanket Issuer Letter of Representations. The Depository Trust Company ("DTC") of New York, New York, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is hereby designated as the depository (the "Depository") with respect to the Bonds issued hereunder in global book-entry form. There has been submitted to this Board a form of letter of representations (the "Blanket Issuer Letter of Representations") between the Issuer and the Depository setting forth various matters relating to the Depository and its role with respect to the Bonds. This Blanket Issuer Letter of Representations is hereby approved. The Chair or the Clerk is hereby authorized and directed to execute the Blanket Issuer Letter of Representations in substantially the form attached hereto as EXHIBIT C, if such a letter of representations has not already been executed, with only such variations therein as may be required to complete the Blanket Issuer Letter of Representations, or which are not, in the opinion of Bond Counsel, materially adverse to the interests of the Issuer. Execution of the Blanket Issuer Letter of Representations by such official shall be conclusive evidence as to the necessity and propriety of such changes and their approval by Bond Counsel. So long as DTC is the Depository or it or its nominee is the Holder of any Global Certificate, the District shall comply with the provisions of the Blanket Issuer Letter of Representations, as it may be amended or supplemented by the District from time to time with the agreement or consent of DTC.

(c) Global Certificates. Upon their original issuance, the Bonds will be issued in the form of a single Global Certificate for each maturity which shall represent the aggregate principal amount of the Bonds due on a particular maturity date (the "Global Certificates"). The Global Certificates will be originally issued and fully registered as to principal and interest in the name of Cede & Co., as nominee of DTC. The Global Certificates will be deposited with the Depository by the Purchaser and will be immobilized as further provided

herein. No beneficial owners of interest in the Bonds will receive certificates representing their respective interests in the Bonds except as provided below in clause (e) of this Paragraph 2.03. Except as so provided, during the term of the Bonds, beneficial ownership (and subsequent transfers of beneficial ownership) of interests in the Global Certificates will be reflected by book entries made on the records of the Depository and its participants and other banks, brokers, and dealers participating in the National System. The Depository's book entries of beneficial ownership interest are authorized to be in integral increments of \$5,000, despite the larger authorized denominations of the Global Certificates. Payment of principal of, premium, if any, and interest on the Global Certificates will be made to the Bond Registrar as paying agent, and in turn by the Bond Registrar to the Depository or its nominee as registered owner of the Global Certificates. The Depository, according to the laws and rules governing it, will receive and forward such payments on behalf of the beneficial owners of the Global Certificates.

(d) Immobilization of Global Certificates by the Depository. Pursuant to the request of the Purchaser to the Depository, immediately upon the original delivery of the Bonds the Purchaser will deposit the Global Certificates representing all of the Bonds with the Depository. The Global Certificates shall be in typewritten form or otherwise as acceptable to the Depository, shall be registered in the name of the Depository or its nominee and shall be held immobilized from circulation at the offices of the Depository on behalf of the Purchaser and subsequent Bondholders. The Depository or its nominee will be the sole Holder of record of the Global Certificates and no investor or other party purchasing, selling or otherwise transferring ownership of interests in any Bond is to receive, hold or deliver any Global Certificates so long as the Depository holds the Global Certificates immobilized from circulation, except as provided below in clause (e) of this Paragraph 2.03.

(e) Transfer or Exchange of Global Certificates; Substitute Depository; Replacement Bonds.

Global Certificates evidencing the Bonds may not, after their original delivery, be transferred or exchanged except:

(i) Upon exchange of a Global Certificate after a partial redemption, if authorized in Paragraph 2.04 of this resolution;

(ii) To any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to subclause (iii) of this clause (e); provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) To a Substitute Depository designated by and acceptable to the Issuer upon (a) the determination by the Depository that the Bonds shall no longer be eligible for its depository services or (b) a determination by the Issuer that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) of this clause (e); or

(iv) In the event that (a) the Depository shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, then the Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders. The Issuer, the Bond Registrar and the Depository shall cooperate in providing Replacement Bonds to Holders requesting the same and the registration, transfer and exchange of such Bonds shall thereafter be conducted as provided in Paragraph 4.04 of this resolution.

In the event of the designation of a Substitute Depository as authorized by this clause (e), the Bond Registrar, upon presentation of the Global Certificates, shall register their transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this resolution. The Blanket Issuer Letter of Representations shall not apply to the Substitute Depository unless the Issuer and the Substitute Depository so agree, and the execution of a similar agreement is hereby authorized.

2.04 Redemption. (a) Optional Redemption. The Issuer may elect on February 1, 2023, and on any date thereafter, to prepay Bonds due on or after February 1, 2024, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, the Global Certificates to be prepaid may be prepaid in \$5,000 increments of principal and, if applicable, the specific Replacement Bonds to be prepaid shall be chosen by lot by the Bond Registrar as provided below. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

(b) Mandatory Redemption. (1) The Bonds maturing in the year ____ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
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\$

The procedures for such mandatory redemption shall be the same as specified in this Paragraph 2.04 for optional redemption.

In the event that any Bonds maturing in the year ____ are optionally redeemed pursuant to Paragraph 2.04(a) above and cancelled by the Bond Registrar and not reissued, the Bonds maturing in the year ____ so redeemed and cancelled may be applied by the Issuer as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04(b), such credit to be equal to the principal amount of the Bonds maturing in the year ____ so optionally redeemed or cancelled. The Issuer may apply these Bonds so optionally redeemed and cancelled as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04 only if it has notified the Bond Registrar not less than thirty-five (35) days prior to the applicable mandatory redemption date of its election to apply such Bonds as a credit and designating the redemption date to which it is to apply.

(2) The Bonds maturing in the year ____ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
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\$

The procedures for such mandatory redemption shall be the same as specified in this Paragraph 2.04 for optional redemption.

In the event that any Bonds maturing in the year ____ are optionally redeemed pursuant to Paragraph 2.04(a) above and cancelled by the Bond Registrar and not reissued, the Bonds maturing in the year ____ so redeemed and cancelled may be applied by the Issuer as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04(b), such credit to be equal to the principal amount of the Bonds maturing in the year ____ so optionally redeemed or cancelled. The Issuer may apply these Bonds so optionally redeemed and cancelled as a credit against the Bonds to be mandatorily redeemed pursuant to this

Paragraph 2.04 only if it has notified the Bond Registrar not less than thirty-five (35) days prior to the applicable mandatory redemption date of its election to apply such Bonds as a credit and designating the redemption date to which it is to apply.

(c) Redemption of Global Certificates. Upon a partial redemption in the aggregate principal amount of a Global Certificate which results in the stated amount thereof being reduced, the Holder may in its discretion make a notation of such redemption on the panel provided on the Global Certificate stating the amount so redeemed, or may return the Global Certificate to the Bond Registrar in exchange for a new Global Certificate authenticated by the Bond Registrar, in proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Global Certificate outstanding, unless the Bond Registrar has signed the appropriate column of the panel.

(d) Redemption of Replacement Bonds. To effect a partial redemption of Replacement Bonds having a common maturity date, the Bond Registrar, prior to giving a notice of redemption, shall assign to each Replacement Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Replacement Bond. The Bond Registrar shall then select by lot from the numbers so assigned to such Replacement Bonds, using such method of selection as it shall deem proper in its discretion, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Replacement Bonds to be redeemed. The Replacement Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Replacement Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 of principal amount for each number assigned to it and so selected. If a Replacement Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of such Replacement Bond, without service charge, a new Replacement Bond or Bonds of the same series having the same stated maturity and interest rate and of any authorized denomination or denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Replacement Bond so surrendered.

(e) Notice of Redemption of Global Certificates and Replacement Bonds. The Bond Registrar shall call Bonds for redemption and payment as herein provided upon receipt by the Bond Registrar of a request of the Issuer. The request shall be in written form. The request shall specify the principal amount of Bonds to be called for redemption, the redemption date and the redemption price.

Published notice of redemption shall in each case be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each affected Holder. If and when the Issuer shall call any of the Bonds for redemption and payment prior to the stated maturity thereof, the Bond Registrar shall give written notice in the name of the Issuer of its intention to redeem and pay such Bonds at the office of the Bond Registrar. The Notice of Redemption shall be given by first class mail, postage prepaid, mailed not less than thirty (30) days prior to the redemption date, to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. For the purpose of giving notice of the redemption of Global Certificates, the Holder of the Global Certificates shall be the Depository or its nominee. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used. All notices of redemption shall state:

- (i) the redemption date;
- (ii) the redemption price;
- (iii) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed;
- (iv) that on the redemption date, the redemption price will become due and payable upon each such Bond, and that interest thereon shall cease to accrue from and after said date; and
- (v) the place where such Bonds are to be surrendered for payment of the redemption price (which shall be the office of the Bond Registrar).

Section 3. Form of Bonds.

The Bonds to be issued hereunder shall be in the form of Global Certificates unless and until Replacement Bonds are made available as provided herein.

3.01 Global Certificates. The Global Certificates to be issued hereunder, together with the Bond Registrar's Certificate of Authentication, the Register of Partial Payments, the form of Assignment, and the registration information thereon, shall be in substantially the form set forth in EXHIBIT A hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph, and may be typewritten rather than printed.

3.02 Replacement Bonds. If the Issuer has notified Holders that Replacement Bonds have been made available as provided in Paragraph 2.03(e) of this resolution, then for every Bond thereafter transferred or exchanged (including an exchange to reflect the partial prepayment of a Global Certificate not previously exchanged for Replacement Bonds), the Bond Registrar shall deliver a bond in the form of a Replacement Bond rather than a Global

Certificate, but the Holder of a Global Certificate shall not otherwise be required to exchange the Global Certificate for one or more Replacement Bonds since the Issuer recognizes that some Holders may prefer the convenience of the Depository's registered ownership of the Bonds even though the entire issue is no longer required to be in global book-entry form. The Replacement Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereto, shall be in substantially the form set forth in EXHIBIT B hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph.

Section 4. Execution; Delivery; Registration.

4.01 Appointment of Registrar. Bond Trust Services Corporation in Roseville, Minnesota, is appointed to act as the bond registrar and transfer agent (the "Bond Registrar") and shall do so until a successor Bond Registrar is duly appointed, all pursuant to a contract the Issuer and the Bond Registrar shall execute which is consistent herewith and which the chair and clerk are hereby authorized to execute and deliver. A successor Bond Registrar shall be a bank or trust company eligible for designation as bond registrar pursuant to Minnesota Statutes, Chapter 475. The terms of the appointment of the successor Bond Registrar and its duties shall be specified in a contract between the Issuer and such successor Bond Registrar that is consistent herewith and that the Chair and Clerk are hereby authorized to execute and deliver. The Bond Registrar, which may act through an agent, shall also serve as paying agent until and unless a successor paying agent is duly appointed. The Bond Registrar shall pay principal and interest on the Bonds to the registered Holders (or record Holder) of the Bonds in the manner set forth in the form of Global Certificate or Replacement Bond, as applicable, and Paragraph 4.06 of this resolution. The Issuer agrees to pay the reasonable and customary charges for the services of such Bond Registrar.

4.02 Execution of Bonds. The Bonds shall be executed on behalf of the Issuer by the manual signatures of the Chair and Clerk of the School Board; provided, however that both of such signatures may be printed facsimiles, in which event the Bonds shall also be executed manually by the authenticating agent as provided in Minnesota Statutes, Section 475.55. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if that officer had remained in office until delivery. If the Issuer has adopted a corporate seal, it shall be omitted on the Bonds as permitted by law.

4.03 Authentication; Date of Registration. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until a Certificate of Authentication on such Bond, substantially in the form set forth in the form of Global Certificate or Replacement Bond, shall have been duly executed by the manual

signature of an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate each Bond by execution of the Certificate of Authentication on the Bond and shall date each Bond in the space provided as of the date on which the Bond is registered. For purposes of delivering the original Bonds (Global Certificates) to the Purchaser, the Bond Registrar shall insert as the date of registration the date of original issue; and the executed Certificate of Authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

4.04 Transfer or Exchange. The Issuer will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged as herein provided.

A Global Certificate shall be registered in the name of the payee on the books of the Bond Registrar by presenting the Global Certificate for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the Global Certificate. Thereafter a Global Certificate may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until a Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted thereon by the Bond Registrar, all subject to the terms and conditions provided in this resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

When any Bond is presented to the Bond Registrar for transfer, the Bond Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Bond Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

At the option of the Holder of a Replacement Bond, Replacement Bonds may be exchanged for Replacement Bonds of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Replacement Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Replacement Bonds are so surrendered for exchange, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver the Replacement Bonds which the Holder making the exchange is entitled to receive. Global Certificates may not be exchanged for Global Certificates of smaller denominations.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the Issuer.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the Issuer evidencing the same debt, shall be entitled to the same benefits under this resolution as the Bonds surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bonds.

Transfer of a Bond may be made on the Issuer's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered owner's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Bond.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost bonds.

Transfers shall also be subject to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates.

4.05 Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be lost, stolen or destroyed, the Bond Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond lost, stolen or destroyed, upon payment of the reasonable expenses and charges of the Bond Registrar in connection therewith; and, in the case of a Bond lost, stolen or destroyed, upon filing with the Registrar of evidence satisfactory to it that such Bond was lost, stolen or

destroyed, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the Issuer and the Bond Registrar shall be named as obligees. All Bonds so surrendered to the Bond Registrar shall be canceled by it and evidence of such cancellation shall be given to the District. If the mutilated, lost, stolen or destroyed Bond has already matured, it shall not be necessary to issue a new Bond prior to payment.

4.06 Interest Payments; Record Dates. Interest on any Global Certificate shall be paid as provided in the first paragraph thereof and interest on any Replacement Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the Issuer maintained by the Bond Registrar and in each case at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The term "Holder" shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Bonds for purposes of any consent or approvals given by Holders.

If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

4.07 Persons Deemed Owners. The Issuer and the Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in Paragraph 4.06 above), on such Bond and for all other purposes whatsoever, whether or not such Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

For the purposes of all actions, consents and other matters affecting Holders of Bonds issued under this Resolution as from time to time supplemented, other than payments, redemptions, and purchases, the Issuer may (but shall not be obligated to) treat as the Holder of a Bond the beneficial owner of the Bond instead of the person in whose name the Bond is registered. For that purpose, the Issuer may ascertain the identity of the beneficial owner of

the Bond by such means as the Bond Registrar in its sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Bond is registered identifying such beneficial owner.

4.08 Delivery. The Bonds when so prepared and executed shall be delivered by the Treasurer of the Issuer to the Purchaser thereof upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

Section 5. Debt Redemption Fund and Tax Levies.

5.01 Debt Redemption Fund. The Bonds and the interest thereon shall be payable from the Debt Redemption Fund of the Issuer, which shall be maintained by the Treasurer separate and apart from all other funds of the Issuer so long as any Bonds issued hereunder may be outstanding and unpaid. Money in the Debt Redemption Fund shall be used for no purpose other than payment of principal and interest on obligations of the Issuer, including Bonds issued pursuant to this resolution. If any payment of principal or interest on the Bonds shall become due when there is not sufficient money in the Debt Redemption Fund to make such payment, the Treasurer shall pay the same from the General Fund of the Issuer, and the General Fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of such Bonds. The proceeds of all taxes levied pursuant to this resolution, any amount in excess of \$5,852,800 received from the Purchaser of the Bonds, and all moneys received for or appropriated to the payment of the Bonds and interest thereon shall be paid into the Debt Redemption Fund.

5.02 Pledge of Full Faith and Credit; Tax Levies. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith and credit and taxing powers of the Issuer shall be and are hereby irrevocably pledged. In order to provide the moneys for the payment thereof required by Minnesota Statutes, Sections 123B.59 and 475.61, there is hereby levied upon all of the taxable property in the Issuer a direct annual ad valorem tax which shall be spread upon the tax rolls, as a part of other general taxes of the Issuer, for collection in the years and in the amounts as specified on the levy computation sheet attached hereto as EXHIBIT D and incorporated herein by reference as though fully specified in this paragraph. The tax levies provided in this paragraph are such that, if collected in full they, together with estimated collections of other revenues pledged for the payment of the Bonds, will produce at least five percent (5%) in excess of the amounts needed to meet when due the principal and interest payments on the Bonds.

Said tax levies shall be irrevocable as long as any of said Bonds are outstanding and unpaid, provided that the Issuer reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61.

5.03 Investment Restrictions. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Fund or Debt Redemption Fund (or any other District account which will be used to pay principal or interest to become due on the Bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage restrictions may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in those funds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

5.04 Construction Fund. The proceeds of the bonds not appropriated to the Debt Redemption Fund as provided in Paragraph 5.01 shall be credited to the Issuer's Construction Fund and be used to pay costs incurred for projects and related financing costs included in the ten-year plan of the District approved by the Commissioner pursuant to Minnesota Statutes, Section 123B.59.

Section 6. Exemption from Rebate Requirements.

6.01 Declaration of Exemption. For purposes of compliance with the requirements of Section 148(f)(4)(D) of the Code relating to the exemption for certain small governmental units from the rebate requirements of the Code, the Board hereby determines and declares that:

- (a) the Issuer is a governmental unit with general taxing powers;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code (Private Activity Bonds);
- (c) ninety-five percent of the net proceeds of the Bonds are to be used for the local government purposes of the Issuer; and
- (d) the aggregate face amount of all tax-exempt obligations (other than Private Activity Bonds) issued by the Issuer in calendar year 2014 is not reasonably expected to exceed \$15,000,000; and no more than \$5,000,000 of said tax-

exempt obligations will be used to finance expenditures other than expenditures financing the construction of public school facilities.

Section 7. Certifications, Designations, Defeasance, Arbitrage, Reporting.

7.01 Filing of Resolution; County Auditor Certificate. The Clerk is hereby authorized and directed to file with the County Auditor of each county in which the Issuer is located in whole or in part a certified copy of this resolution, together with such other information as said County Auditor shall require, and to obtain from said County Auditor a certificate that the tax required by law for the payment of said Bonds has been levied, and that said Bonds have been entered upon the County Auditor's Bond Register.

7.02 Defeasance. When all of the Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution shall cease. The Issuer may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The Issuer may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with the Bond Registrar, for the purpose of paying all principal and interest due on such Bonds to maturity, or if prepayable, to an earlier date on which they may be called for redemption, a sum of cash or securities of the types described in Minnesota Statutes, Section 475.67, as amended, in such aggregate amount, bearing interest at such rates and maturing or callable at the Issuer's option on such dates as shall be required to provide funds sufficient for this purpose.

7.03 Designation as Qualified Tax-exempt Obligations. The Board finds that the reasonably anticipated amount of qualified tax-exempt obligations (other than private activity bonds) which will be issued by the Issuer during the calendar year 2014 will not exceed \$10,000,000. The Bonds of this issue are hereby designated as "Qualified Tax-exempt Obligations" for the purposes of Section 265 of the Code relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

7.04 Authentication of Transcript. The officers of the Issuer and each said County Auditor are hereby authorized and requested to prepare and furnish to the Purchaser of said Bonds, and to the attorneys approving legality of the issuance thereof, certified copies of all proceedings and records of the Issuer relating to said Bonds and to the financial condition and affairs of the Issuer, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of said Bonds as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the Issuer as to the facts recited therein.

7.05 Covenant to Continue Tax Exemption. The Issuer covenants and agrees with the Holders from time to time of the Bonds herein authorized, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Bonds to become subject to taxation under the United States Internal Revenue Code, the regulations promulgated thereunder, or any other applicable federal tax law or regulation; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to ensure that such interest will not become subject to taxation under the Internal Revenue Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing or as hereafter amended or proposed.

7.06 Arbitrage Certification. The Chair and School District Clerk, being the officers of the Issuer charged with the responsibility for issuing the Bonds pursuant to this resolution, are authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of the Code and the regulations promulgated thereunder.

7.07 Official Statement. The Official Statement relating to the Bonds, on file with the Clerk and presented to this meeting, is hereby approved and deemed final, and the furnishing thereof to prospective purchasers of the Bonds is hereby ratified and confirmed, insofar as the same relates to the Bonds and the sale thereof.

7.08 Information Reporting. For purposes of compliance with the provisions of Section 149(e) of the Code, the Issuer shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the Bonds are issued, a statement concerning the Bond issue which meets the requirements of Section 149(e) (2).

7.09 Payment of Issuance Expenses. The District authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota, on the closing date for further distribution as directed by the District's financial advisor, Ehlers & Associates, Inc.

7.10 Continuing Disclosure. The Chair and the School District Clerk are authorized and directed to execute and deliver a Continuing Disclosure Certificate to assist the Participating Underwriters in complying with SEC Rule 15c2-12(b)(5) for full disclosure (The "Rule"). The Continuing Disclosure Certificate shall be entered into for the benefit of the Holders of the Bonds and shall constitute the written undertaking required by the Rule to provide or cause to be provided to the MSRB, in an electronic format through the use of the Electronic Municipal Market Access system ("EMMA"), the annual financial information specified therein and to give notice of the occurrence of the Listed Events specified therein, each in the manner specified therein, as required by the Rule. The provisions of the

Continuing Disclosure Certificate are incorporated herein as though fully specified in this paragraph.

7.11 Nonbook-Entry Option. Notwithstanding any contrary provision of this resolution, if the option to allow the Bonds to be issued in a nonbook-entry format was included in the Terms of Proposal and if the Purchaser specified on the proposal form that the Bonds are not to be issued in global book-entry form, they shall then be issued in nonbook-entry format in registered form in the name of the Purchaser.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

(FORM OF GLOBAL CERTIFICATE)

UNITED STATES OF AMERICA
STATE OF MINNESOTA
RAMSEY, WASHINGTON AND ANOKA COUNTIES
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)

R- _____ \$ _____

GENERAL OBLIGATION ALTERNATIVE FACILITIES BOND, SERIES 2014A

<u>INTEREST</u> <u>RATE</u>	<u>MATURITY</u> <u>DATE</u>	<u>DATE OF</u> <u>ORIGINAL ISSUE</u>	<u>CUSIP</u>
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SEPTEMBER 10, 2014

REGISTERED OWNER: CEDE & CO., AS NOMINEE OF THE DEPOSITORY TRUST
COMPANY, NEW YORK, NEW YORK

PRINCIPAL AMOUNT: _____ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that Independent School District No. 624, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in White Bear Lake, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above or on the Certificate of Registration attached hereto, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is redeemable as stated below, on a date prior thereto on which it shall have been duly called for redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing February 1, 2015, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable by wire transfer (or other agreed means of payment) on each payment date no later than 12:00 noon (New York, New York time) upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer; provided, however, that upon a partial redemption of this Bond which results in the stated amount

hereof being reduced, the Holder may in its discretion be paid without presentation of this Bond, and may make a notation on the panel provided herein of such redemption, stating the amount so redeemed, or may return the Bond to the Bond Registrar in exchange for a new Bond in the proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Interest on this Bond will be paid on each Interest Payment Date (by 12:00 noon, New York, New York time) by wire transfer (or other agreed means of payment) to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. The Issuer may elect on February 1, 2023, and on any date thereafter, to prepay Bonds due on or after February 1, 2024, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, Bonds shall be prepaid in \$5,000 increments of principal. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

Mandatory Redemption. The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

Notice of Redemption. Published notice of redemption shall in each case be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds. For this purpose, the Depository shall be the "Holder" as to Bonds registered in the name of the Depository or its nominee. In the event any of the Bonds are called for redemption, written notice thereof will be given by first class mail, postage prepaid, mailed not less than thirty (30) days prior to the redemption date to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used.

Replacement or Notation of Bonds after Partial Redemption. Upon a partial redemption of this Bond which results in the stated amount hereof being reduced, the Holder may in its discretion make a notation on the panel provided herein of such redemption, stating the amount so redeemed. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Otherwise, the Holder may surrender this Bond to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of this Bond, without service charge, a new Bond of the same Issue having the same stated maturity and interest rate and of the authorized denomination in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose. This Bond is one of an issue in the total aggregate principal amount of \$5,900,000. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the acquisition and betterment of projects included in the District's ten-year plan approved by the Commissioner of Education pursuant to Minnesota Statutes, Section 123B.59 and related financing costs, and all are issued pursuant to resolutions duly adopted by the School Board, and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Minnesota School District Credit Enhancement Program. The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

Denominations; Exchange; Resolution. The Bonds are issuable originally only as Global Certificates in the denomination of the entire principal amount of the issue maturing on a single date. Global Certificates are not exchangeable for fully registered Bonds of smaller denominations except in the event of a partial redemption as above provided or in exchange for Replacement Bonds if then available. Replacement Bonds, if made available as provided below, are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered Bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Replacement Bonds. Replacement Bonds may be issued by the Issuer in the event that (a) The Depository Trust Company ("DTC") of New York, New York (the "Depository") shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described in the Resolution might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interest of the beneficial owners of the Bonds that they be able to obtain certificated Bonds. The Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders.

Transfer. This Bond shall be registered in the name of the payee on the books of the Issuer by presenting this Bond for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration attached hereto. Thereafter this Bond may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

Qualified Tax-Exempt Obligations. The Bonds of this issue have been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its actual original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

September 10, 2014

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

This Bond is one of
the Bonds described
in the within mentioned
Resolution.

Registrable by:

BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

Payable at:

BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE AREA SCHOOLS
WHITE BEAR LAKE, MINNESOTA

BOND TRUST SERVICES CORPORATION
Bond Registrar

/s/ (Facsimile)
Chair

By _____
Authorized Signature

/s/ (Facsimile)
Clerk

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Bond Registrar</u>
<u>September 10, 2014</u>	<u>Cede & Co. P.O. Box 222 Bowling Green Station New York, NY 10274</u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
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<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

REGISTER OF PARTIAL PAYMENTS

The principal amount of the attached Bond has been prepaid on the dates and in the amounts noted below:

<u>Date</u>	<u>Amount</u>	<u>Signature of Bondholder</u>	<u>Signature of Bond Registrar</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If a notation is made on this register, such notation has the effect stated in the attached Bond. Partial payments do not require the presentation of the attached Bond to the Bond Registrar, and a Holder could fail to note the partial payment here.

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM	-	as tenants in common
TEN ENT	-	as tenants by the entireties
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common
UTMA	-	_____ CUSTODIAN _____ (Cust) (Minor)
		Under Uniform Transfers to Minors Act
		_____ (State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated _____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if
the Bond is held by joint account.)

Please insert Social Security or
other Tax Identification Number
of Transferee.

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EXHIBIT B

(FORM OF REPLACEMENT BOND)

UNITED STATES OF AMERICA
STATE OF MINNESOTA
RAMSEY, WASHINGTON AND ANOKA COUNTIES
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)

R- _____ \$ _____

GENERAL OBLIGATION ALTERNATIVE FACILITIES BOND, SERIES 2014A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		SEPTEMBER 10, 2014	

REGISTERED OWNER: _____

PRINCIPAL AMOUNT: _____ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that Independent School District No. 624, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in White Bear Lake, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is redeemable as stated below, on a date prior thereto on which it shall have been duly called for redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing February 1, 2015, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address

appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

REFERENCE IS HEREBY MADE TO THE FURTHER PROVISIONS OF THIS BOND SET FORTH ON THE REVERSE SIDE HEREOF, WHICH PROVISIONS SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS IF SET FORTH HERE.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security until the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and the Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

This Bond is one of
the Bonds described
in the within mentioned
Resolution.

Registrable by:

BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

Payable at:

BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
WHITE BEAR LAKE, MINNESOTA

BOND TRUST SERVICES CORPORATION
Bond Registrar

/s/ (Facsimile) _____
Chair

By _____
Authorized Signature

/s/ (Facsimile) _____
Clerk

ON REVERSE OF BOND

Issuance; Purpose. This Bond is one of an issue in the total aggregate principal amount of \$5,900,000. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the acquisition and betterment of projects included in the District's ten-year plan approved by the Commissioner of Education pursuant to Minnesota Statutes, Section 123B.59 and related financing costs, and all are issued pursuant to resolutions duly adopted by the School Board, and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Minnesota School District Credit Enhancement Program. The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. The Issuer may elect on February 1, 2023, and on any date thereafter, to prepay Bonds due on or after February 1, 2024, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, Bonds shall be prepaid in \$5,000 increments of principal. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date. Published notice of redemption shall, in each case, be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each Registered Holder of the Bonds.

To effect a partial redemption of the Bonds having a common maturity date, the Bond Registrar, prior to giving a notice of redemption, shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot from the numbers so assigned to such Bonds, using such method of selection as it shall deem proper in its discretion, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed.

The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute and the Bond Registrar shall authenticate and deliver to the Holder of such Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any authorized denomination or denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Mandatory Redemption. The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

Qualified Tax-Exempt Obligations. The Bonds of this issue have been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

Denominations; Exchange; Resolution. The Bonds are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an authorized denomination, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity, and bearing interest at the same rate.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM	-	as tenants in common						
TEN ENT	-	as tenants by the entireties						
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common						
UTMA	-	<table><tr><td>_____</td><td>CUSTODIAN</td><td>_____</td></tr><tr><td>(Cust)</td><td></td><td>(Minor)</td></tr></table>	_____	CUSTODIAN	_____	(Cust)		(Minor)
_____	CUSTODIAN	_____						
(Cust)		(Minor)						

Under Uniform Transfers to Minors Act

(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

_____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated _____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if the Bond is held by joint account.)

Please insert Social Security or other Tax Identification Number of Transferee.

--

EXHIBIT C

The Depository Trust Company

BLANKET ISSUER LETTER OF REPRESENTATIONS

EXHIBIT D
LEVY COMPUTATION SHEET

<u>Levy Year</u>	<u>Collection Year</u>	<u>Amount</u>
2014	2015	\$
2015	2016	
2016	2017	
2017	2018	
2018	2019	
2019	2020	
2020	2021	
2021	2022	
2022	2023	
2023	2024	

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)

**COUNTY AUDITOR'S CERTIFICATE AS
TO TAX LEVY AND BOND REGISTRATION**

I, the undersigned, being the duly qualified and acting County Auditor of Ramsey County, Minnesota, hereby certify that there has been filed in my office a certified copy of a resolution of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), setting forth the form, details and security of an issue of \$5,900,000 General Obligation Alternative Facilities Bonds, Series 2014A of the District dated September 10, 2014 as the date of original issue, and levying taxes for the payment of principal of and interest on said Bonds.

I further certify that said bond issue has been entered on my Bond Register and that the tax required by law for payment of said bonds has been levied and filed as required by Minnesota Statutes, Sections 123B.59, 475.61 and 475.63.

WITNESS my hand and official seal this _____ day of _____, 2014.

County Auditor

(SEAL)

STATE OF MINNESOTA)
)
COUNTY OF ANOKA)

**COUNTY AUDITOR'S CERTIFICATE AS
TO TAX LEVY AND BOND REGISTRATION**

I, the undersigned, being the duly qualified and acting County Auditor of Anoka County, Minnesota, hereby certify that there has been filed in my office a certified copy of a resolution of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), setting forth the form, details and security of an issue of \$5,900,000 General Obligation Alternative Facilities Bonds, Series 2014A of the District dated September 10, 2014 as the date of original issue, and levying taxes for the payment of principal of and interest on said Bonds.

I further certify that said bond issue has been entered on my Bond Register and that the tax required by law for payment of said bonds has been levied and filed as required by Minnesota Statutes, Sections 123B.59, 475.61 and 475.63.

WITNESS my hand and official seal this _____ day of _____, 2014.

County Auditor

(SEAL)

STATE OF MINNESOTA)
)
COUNTY OF WASHINGTON)

**COUNTY AUDITOR'S CERTIFICATE AS
TO TAX LEVY AND BOND REGISTRATION**

I, the undersigned, being the duly qualified and acting County Auditor of Washington County, Minnesota, hereby certify that there has been filed in my office a certified copy of a resolution of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), setting forth the form, details and security of an issue of \$5,900,000 General Obligation Alternative Facilities Bonds, Series 2014A of the District dated September 10, 2014 as the date of original issue, and levying taxes for the payment of principal of and interest on said Bonds.

I further certify that said bond issue has been entered on my Bond Register and that the tax required by law for payment of said bonds has been levied and filed as required by Minnesota Statutes, Sections 123B.59, 475.61 and 475.63.

WITNESS my hand and official seal this _____ day of _____, 2014.

County Auditor

(SEAL)

AGENDA ITEM: **Pupil Transportation Services Agreement with First Student**

MEETING DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

This past winter and spring, the District's contracted management team (K12 Transportation) led the District through a contract procurement process for student transportation services. The District's current transportation vendor, First Student, emerged from that process as the recommended vendor to provide transportation services for the next two years.

Attached please find the Pupil Transportation Services Agreement with First Student for the period of August 1, 2014 through July 31, 2016.

Suggested Resolution: Move to approve the Pupil Transportation Services Agreement with First Student for the term of August 1, 2014 through July 31, 2016.

**Independent School District #624,
4855 Bloom Avenue
White Bear Lake, MN 55110-2731**

PUPIL TRANSPORTATION SERVICES AGREEMENT

In accordance with Minnesota Statutes, section 123(b).52, subdivision 1 or 3, this agreement is made and entered into as of the _____ day of _____, 2014, by and between Independent School District #624, White Bear Lake, Minnesota, hereinafter called "District" and First Student, Inc, hereinafter called "Contractor."

WITNESSETH

WHEREAS, District has selected Contractor to provide the pupil transportation services described herein; and

WHEREAS, Contractor desires to provide such pupil transportation service to the District,

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the parties agree as follows:

1. TERM

The term of this agreement shall commence August 1, 2014 and shall continue through July 31, 2016. For Purposes of this Agreement, the term "Contract Year" shall mean each one year period commencing August 1 during the term of this Agreement. In addition, the District parties reserves the right to extend the contract.

2. SCOPE OF SERVICES REQUIRED

Contractor shall, during the term of this Agreement, supply and maintain such number of school buses and personnel as are required to fulfill District's needs for pupil transportation services as described in the **Bus Transportation Specifications and Conditions**, see Appendix B which is incorporated in this Agreement.

3. COMPENSATION AND BILLING

In consideration for services rendered hereunder, District shall pay to Contractor all sums due and owing and calculated in accordance with the rates set forth in Appendix A attached hereto and made a part hereof, as may be adjusted from time to time as provided herein.

BASIC TRANSPORTATION

Regular To and From, Midday and Specialized Services Transportation

In consideration for services rendered hereunder, District shall pay to Contractor all sums due and owing and calculated in accordance with the rates set forth in Appendix A attached hereto no later than 30 calendar days after the receipt of invoice.

Supplemental Transportation

In consideration for services rendered hereunder, District shall pay to Contractor all sums due and owing and calculated in accordance with the rates set forth in Appendix A attached hereto for the service categories – all other school transportation services, extra-curricular and athletic trips, and activity and field trips. After verification of the statement, District shall pay the amount due to Contractor within 30 days of receipt of invoice.

4. FUEL COST ADJUSTMENT

Contractor shall furnish all fuel to be used in its performance of this agreement with copies of invoices to be provided to the District upon request.

Diesel and Gasoline: The School District agrees to pay for fuel expenses in excess of \$4.25 per gallon. The contractor must reimburse the District for fuel purchased at less than \$3.25 per gallon. All costs are the actual pump head price as listed at the beginning of the month at Kath Fuel Oil Service and do not include transport costs, Minnesota petro cleanup costs, or federal tax. The total number of gallons used will be based on the round trip mileage including live and terminal to terminal miles of all routes as determined, using the VersaTrans routing system, divided by an average of 6 miles per gallon. If the contractor uses a terminal outside of the school district, the school district reserves the right to use the White Bear Lake District Center as the terminal location to establish round trip mileage for purposes of calculating the fuel used.

Propane: If propane powered units are used in this service the District and Contractor will negotiate in good faith the Fuel Adjustment that will reflect the difference in miles per gallon and cost and options to collaborate with other districts on purchasing propane fuel.

5. CONTRACTOR RESPONSIBILITIES

Upon request, Contractor shall provide the District preceding each Contract Year with a "service plan for pupil transportation services." Contractor shall work with District's Administration or designee in planning services and otherwise implementing the Agreement. The "service plan" must include at a minimum the following:

- a. list of drivers, both primary and substitutes
- b. list of bus and van equipment that will be used in providing the contract services, along with make of equipment, year of manufacture, mileage, vehicle type, passenger size, and special equipment.
- c. Staffing plan of employees, in addition to the above drivers, who will be assigned to fulfill the responsibilities contemplated in the Contract.
- d. Insurance information required by the Agreement.
- e. Staff training plan including materials and schedule.

District shall notify Contractor whenever changes are necessary in routes, stops, and schedules and Contractor shall make a reasonable effort to adjust its operations to incorporate such changes within two (2) business days after notice is received from District. The Contractor is encouraged to

recommend changes in bus stops and routes and must receive prior District approval before implementing said changes.

The Contractor shall support student bus and traffic training classes at the beginning of each school year at each school. Evacuation practices will be conducted twice yearly.

6. RECORDS AND REPORTS

Contractor shall provide those reports and records, which may be reasonably requested by District and necessary for proper payment, for evaluation of Contractor's performance or for state and District reporting hereunder. Reports may include, but are not limited to:

- Crash Reports
- Student Discipline Reports
- Bus Inspections
- Monthly or Yearly Mileage, Hour or Route Reports
- Bus Ridership Reports - for each route including special education transportation routes
- Driver Qualification Reports

7. STATUS OF CONTRACTOR

In the interpretation of this Agreement and the relations between Contractor and District, Contractor shall be construed as being an independent contractor hired to provide pupil transportation services only. Neither Contractor nor any of its employees shall be held or deemed in any way to be an employee or official of the District. Contractor shall be responsible for, and hold District harmless from any liability for unemployment taxes or contributions, payroll taxes or other federal or state employment taxes.

8. INSURANCE

Contractor shall, at its expense, procure and keep in force during the entire term of this Agreement, public liability and property damage liability insurance protecting District, its board, officers, employees and agents, and Contractor, its drivers and other personnel. Contractor must provide the above referenced insurance with the following minimum limits:

Bodily Injury	\$1,000,000 per individual \$ 4,000,000 per occurrence
Property Damage	\$100,000 each occurrence
Worker's Compensation	Statutory
Umbrella Liability Insurance	\$5,000,000

Contractor agrees to provide District a certificate of insurance evidencing such coverage and designating District as an additional insured with respect to Automobile Liability. Worker's compensation insurance shall be maintained as required by law. All insurance policies shall provide that no coverage shall be cancelled except by thirty (30) days written notice to District.

9. INDEMNIFICATION

Contractor shall hold District, its governing board, officers and employees harmless and does hereby indemnify District, its governing board, officers and employees from and against every claim or demand which may be made by any person, firm or corporation, or other entity arising from or caused by any act of neglect, default or omission of Contractor in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of District, its agents or employees. The Contractor also agrees to indemnify and save the District harmless from any claims involving personal injury or property damage arising out of, or in the course of, Contractor's acts in providing transportation of assigned pupils.

To the extent permitted by law, District shall hold Contractor, its officers, employees, agents, successors and assigns harmless and does hereby indemnify Contractor, its officers, employees, agents, successors and assigns from and against every claim or demand which may be made by any act neglect, default or omission of District, its governing board, officers, employees or agents, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of Contractor, its agents or employees.

10. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENT (E.E.O)

Contractor must show evidence of a non-discriminatory equal employment opportunity program in the selection of employees that follow the guidelines established by District E.E.O. program. Such program must provide E.E.O. opportunities regardless of person's race, creed, sex, national origin, and sexual orientation, or any other characteristic protected under state or federal law.

11. FORCE MAJEURE

In the event Contractor is unable to provide the transportation services herein specified because of any act of nature, civil disturbance, fire, flood, war, governmental action, labor dispute involving District personnel, picketing, strike, or lockout, or any condition or cause beyond Contractor's control, District may excuse Contractor from performance under this Agreement.

12. FAILURE TO DELIVER & PENALTIES

If by any reason of any acts of nature, fires, strikes, present or future laws, ordinances, government orders, rules or regulations, the Contractor shall be prevented from carrying out the terms of this Agreement, District shall have the right to hire others to continue service, and operating expenses incurred will be deducted from payments owed to Contractor.

13. INCLEMENT WEATHER / SCHOOL CLOSINGS

If school is closed due to inclement weather, or for any other reason, the Contractor shall receive 25% of the normal route pay for each day that is not rescheduled.

14. EMERGENCY RESPONSE PROGRAM

Contractor shall understand and participate in the District Emergency Plan. In addition, Contractor shall develop and implement an emergency plan responsive to the District Emergency Plan. District may review and require changes or additions to plan.

15. EQUIPMENT

All school buses supplied by Contractor pursuant to this Agreement shall meet or exceed the standards established by the laws and regulations of the State and the United States. Contractor shall maintain the school buses used to provide pupil transportation services under this Agreement in accordance with law and accepted industry maintenance standards. District reserves the right to request maintenance records at any time during Agreement.

School buses shall be approved by the District and sufficient vehicles shall be available. No scheduled route bus shall be more than 10 years old and no spare bus shall be more than 12 years old. The average age of route buses shall be no more than 6 years old.

All regular route buses must be a minimum of 77 passenger capacity.

Contractor shall provide buses in sufficient number to efficiently transport all students for whom District orders services, including an adequate number of spares.

Buses shall be of sufficient capacity to permit every student transported to be seated in conformance with State laws at all times. Buses must be clean, neat-appearing and display appropriate exterior and interior markings as required by state law.

In the event that District or any governmental agency imposes additional equipment requirements other than those set forth in the **Bus Transportation Specifications and Conditions** on Contractor's vehicles during the term of this Agreement, which are specific requirements for the operation of this contract or immediate installation is required for continuing operation of the vehicles, Contractor and District shall negotiate in good faith concerning price increases applicable to such equipment installation and any associated increase in vehicle maintenance costs.

16. STUDENT DISCIPLINE/VANDALISM

The ultimate responsibility and authority to suspend or expel any student from transportation services hereunder shall rest with District. Contractor's drivers are responsible only for such discipline as is required to safely and properly operate Contractor's buses. Each driver shall handle all disciplinary matters in strict accordance with District policy. In no case will a driver eject a student from a bus without authorization. All discipline problems shall be reported in writing following completion of the route. Procedures and regulations for the administration of discipline shall be established cooperatively between District and Contractor.

Vandalism damages to Contractor's equipment or facilities shall be the responsibility of Contractor. However, District shall give Contractor reasonable assistance in obtaining restitution for damaged equipment or facilities.

17. ASSIGNMENT

The Contractor shall not assign or transfer any part of the obligation and responsibility in this contract without the prior written approval of the District.

18. TERMINATION

If either party shall willfully violate any of the covenants or duties imposed upon it by the Agreement, such material willful violation shall entitle the other party to terminate this Agreement. The party desiring to terminate for such cause shall give the offending party thirty (30) days written notice to remedy the violation. If at the end of such time the party notified has not removed the cause of complaint or remedied the purported violation, then this Agreement shall be deemed terminated.

District and Contractor agree to meet and make good faith efforts to resolve any disputes within thirty (30) days of the development of any dispute, prior to filing any action in a court of competent jurisdiction. Good faith efforts may include mediation and arbitration by mutual agreement.

Contractor may terminate this agreement on August 1st of any year in the years 2016 or later by providing written notice on or before December 1st of the previous year.

19. PLACE OF CONTRACT

This Agreement shall be deemed to be made in and shall be construed in accordance with the laws of the State of Minnesota. All references in the contract to the "State" shall mean State of Minnesota.

20. SURVIVAL

The mutual obligations described in COMPENSATION AND BILLING; and INDEMNIFICATION hereof shall survive the termination or expiration of this Agreement.

21. SEVERABILITY

In the event any provision specified herein is held or determined by a court of competent jurisdiction to be illegal, void or in contravention of any applicable law, the remainder of the Agreement shall remain in full force and effect.

22. Material Changes

District may increase or decrease services to be provided by Contractor under this Agreement, provided however that where such increases or decreases materially impact the service levels or equipment levels required of Contractor under the assumed routes, schedules and vehicle requirements contained in this Agreement, Contractor and District shall negotiate in good faith regarding adjusting rates at which services are provided to cover increase or decreases in cost structure associated with such changes by District.

23. NOTICE TO PARTIES

All notices to be given by the parties to this Agreement shall be in writing and served by depositing same in the United States Mail, postage prepaid, registered or certified mail.

Notices to District shall be addressed to:

Director of Finance & Operations
4855 Bloom Avenue
White Bear Lake, MN 55110-2731

Notices to Contractor shall be addressed to: (Contractor)

Contract Manager
2331 Leibel St
White Bear Lake, MN 55110

With a copy to:

General Counsel
FirstGroup America, Inc.
600 Vine Street Suite 1400
Cincinnati, OH 45202

Either District or Contractor may change its address of record for receipt of official notice by giving the other written notice of such change and any necessary mailing instructions.

24. ENTIRE AGREEMENT

This Agreement sets forth the entire agreement between District and Contractor concerning the subject matter hereof. There are no prior representations, either oral or written, between District and Contractor other than those contained in this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2014.

By: Roger Mooy
Officer of Contractor Sr. VP

By: _____

By: _____

(Note: Appendix A, B, shall be attached.)

APPENDIX A

RATES FOR STUDENT TRANSPORTATION SERVICES

SERVICE RATES: SY 2014-2015 and SY 2015-2016

A. Regular Education Transportation to and from school as outlined in specifications above.

1. School Bus Cost Per Day: Minimum 77 Passenger required on Regular Ed routes / 28 Routes

Please enclose a list stating vehicle type, size, capacity, and equipment available for all vehicles that would be used on regular routes.

NOTE: Route time **does not** include time to get to and from the bus terminal (before and after routes).

NOTE: Routes will pay additional ¼ hour only, if they run more than 5 minutes over contracted time.

	<u>2014-15</u>	<u>2015-16</u>
School Bus Daily Cost - 4.5 hour route per day	<u>\$294.52</u>	<u>\$301.88</u>
Additional Bus Cost per ¼ hour over 4.5 hours	<u>\$10.41</u>	<u>\$10.67</u>
Type III Van Daily Cost for 3 hour route per day	<u>\$203.04</u>	<u>\$208.12</u>
Additional Van Cost per ¼ hour Type III	<u>\$10.41</u>	<u>\$10.67</u>

B. Midday / Kindergarten Routes – Regular. The per bus cost for all midday kindergarten routes for the days of school operation. Vehicle Type C or D.

Bus Size	Daily Bus Cost (1.5 hour base)	Cost per extra ¼ hour
Type C or D	\$60.00	\$10.41

- C. Shuttle Service.** The per bus cost for all shuttle service, live time from pick up to drop off. In District and Out of District service (note: some shuttles may be added to AM/PM or mid day routes with time added to the regular daily route in lieu of paying shuttle cost).

Bus Size	Bus Cost per ¼ hour of service
In-District - Type C/D	\$10.41
Out-Of-District - Type C/D	\$10.41
In-District - Type III	\$10.41
Out-Of-District - Type III	\$10.41

D. Extra-curricular Trips

NOTE: Contractor shall supply the District with all field trips needed to fulfill the District requirement. A list of trips for the past school year is available.

	2014- 15	2015-16
1. Activity/Field trip base charge per hour (2 hour min.):	<u>\$49.38</u>	<u>\$50.61</u>
2. In District – No stay or stay less than 2 hours:	<u>\$74.24</u>	<u>\$76.09</u>
3. Trailer charge:	<u>\$60.00</u>	<u>\$61.50</u>
4. Cancellations		
a.	There will be a charge of <u>\$50.00</u> for any bus canceled on arrival at the destination point of origin.	
b.	There will be a charge of <u>\$25.00</u> for any bus canceled one (1) hour or less of the scheduled arrival time at the designated point of origin.	
c.	There will be no charge for any bus canceled more than one (1) hour from the scheduled pickup time at the designated point of origin.	
5. PM route time charge:	There will be a premium of \$25.00 paid for any trip that conflicts with PM routes (generally between 2:30 and 4:15 PM)	

E. Summer Routes

Summer routes are defined as any route taking place between the last day of the school year and the first day of the new school year.

NOTE: Route time **does not** include time to get to and from the bus terminal (before and after routes).

NOTE: Routes will pay additional ¼ hour only, if they run more than 5 minutes over contracted time.

	<u>2014- 15</u>	<u>2015-16</u>
Type A, B or C bus 3 hour route per day	<u>\$178.04</u>	<u>\$182.49</u>
Additional cost per ¼ hour School Bus	<u>\$10.41</u>	<u>\$10.67</u>
Type III Vehicle for 3 hour route per day	<u>\$178.04</u>	<u>\$182.49</u>
Additional cost per ¼ hour Type III	<u>\$10.41</u>	<u>\$10.67</u>

F. ADDITIONAL RATES FOR ADDITIONAL YEARS OF STUDENT TRANSPORTATION SERVICE

The District reserves the right to extend this contract for 2 or more additional years.

The rates established pursuant to the quotation process shall apply to the 2014-2015 and 2015-2016 school years. If the School District elects to extend the contract for the 2016-2017 school year, the rates established for the 2015-2016 school year will be adjusted for the said school year based upon the Consumer Price Index for the State of Minnesota for the 12-month period ending December 31, 2015 or the Contractor quoted percentage increase, whichever is less. If the School District elects to extend the contract for the 2017-2018 school year, the rate established for the 2016-2017 school year will be adjusted for the said school year based upon the Consumer Price Index for the State of Minnesota for the 12-month period ending December 31, 2016 or the Contractor quoted percentage increase, whichever is less.

Please provide a cost for each extended contract year:

For the 2016-2017 School Year the Contractor agrees to operate at an increase of 3.0% or the CPI as described above (whichever is less). If CPI is a less than 0%, there shall be no decrease in rates.

For the 2017-2018 School Year the Contractor agrees to operate at an increase of 3.0% or the CPI as described above (whichever is less). If CPI is a less than 0%, there shall be no decrease in rates.

Company Name _____
 Authorized Signature _____
 Date _____

APPENDIX B
Request for Proposals

Bus Transportation Specifications & Conditions

Section I: Instructions

1. Independent School District 624 requests proposals for Regular Transportation Service for two years commencing with the 2014-15 school year. Proposals will be received until 10:00 a.m., Thursday, March 6, 2014, in the District Offices, 4855 Bloom Avenue, White Bear Lake, MN 55110.
2. A copy of the specifications may be picked up in the Transportation Routing Office, 2852 Anthony Lane South, Suite 500, Minneapolis, MN 55418. A copy may also be provided electronically by e-mail request to Arlen Hviding, Transportation Director, at e-mail address: arlen.hviding@isd624.org.
3. A Bid Bond, Cashier's Check or Certified Check must accompany proposals in the amount of 5% of the value of the proposal, and must be made payable to Independent School District 624.
4. The School Board reserves the right to accept or reject in part all proposals, to waive any informalities and to make the award for transportation services which are in the best interest of the School District.
5. The successful Contractor may be required to furnish a Performance Bond.
6. Questions regarding the specifications should be directed to Arlen Hviding, Transportation Director at 612-789-5145.
7. Service award and proposal acceptance shall be based on, but not limited to, the factors of:
 - a. District evaluation of the company's ability to provide adequate service.
 - b. Industry reputation and experience of the company.
 - c. Knowledge of company past performance.
 - d. Cost of service.

Section II General Directions

1.1. Duration:

The service shall be for the 2014-2015 and 2015-2016 school years, with an option to extend the contract for additional years. The School District shall have the right to terminate the contract effective with the beginning of the school year by giving ninety (90) days written notice.

1.2. Service Within the District:

Contractor shall furnish equipment and personnel sufficient to provide daily transportation of students within the District for the contracted period to the various schools according to a time schedule and/or routes determined by the District. There shall be no change in any bus route or time schedule without the consent of the District. It is understood by the Contractor and the District the annual consideration provided in the contract is for the entire school year. In the event changes are made by the District concerning the number of student days or vehicles required, the payment to the Contractor shall be changed accordingly.

1.3. Service Outside of the District:

Contractor shall furnish equipment and personnel as required by the School District to provide daily transportation of students outside the district to such locations according to the students' needs.

1.4. Contract and Performance Bond:

The Contractor shall enter into a formal contract based on the conditions and specifications as set forth herein. The Contractor may be required to supply a Performance Bond equal to 100% of the anticipated contract amount, before commencing services, and shall provide liability and property damage insurance as herein described. If there is a cost for this bond, please state the cost as part of this proposal.

1.5. School District Agent:

For purposes of communication with the School District regarding the transportation contemplated by the Contract, the Contractor shall communicate with the Director of Finance and Operations at (651) 407-7515.

1.6. Award:

District 624 reserves the right to waive any formalities and irregularities to accept or reject in whole or in part all proposals and to award a contract which in its judgment is in the best interest of the School District.

2.7 Proposal Form:

Contractors shall submit their proposal on the Form included with these specifications. Proposals may not be withdrawn for a period of 60 days without the consent of the School Board.

Section III Specific Conditions

3.1 Instructions for Submitting Proposal:

- 3.1.1 Any written proposal containing an alteration or erasure of price contained in the proposal may be rejected unless the alteration or erasure is corrected as follows: An alteration or erasure may be crossed out and the correction printed in ink or typewritten adjacent thereto, and initialed in ink by the person signing the proposal.
- 3.1.2 As part of the preparation, a Contractor shall fully inform themselves of School District needs by personal visitation and conferences prior to submission of written proposal, and may examine maps, schedules, current routes, and other necessary information available at the office of the

Director of Transportation. A mandatory pre-proposal meeting will be held with any interested Contractor. See published notice for date.

- 3.1.3 Contractors shall furnish with their proposal a written biography and statement indicating the type and extent of transportation experience, references, a list of names of school districts currently serving and previously served, including dates of service.
- 3.1.4 A financial statement with bank references is required, and shall be submitted with the proposal.

3.2 Vehicles:

- 3.2.1 School buses shall be approved by the District and sufficient vehicles shall be available. No scheduled route bus shall be more than 10 years old and no spare bus shall be more than 12 years old. The average age of route buses shall be no more than 6 years old.
- 3.2.2 Included in the proposal shall be a list of equipment the Contractor proposes to utilize in services provided. They shall include with the proposal evidence they have such equipment in their immediate possession, or certification from a manufacturer or authorized representative that such equipment will be provided for service prior to the start of the contract.
- 3.2.3 Additional equipment – Additional equipment such as wheelchair lifts may have to be added throughout the year and shall be provided as needed. Equipment which is unique to meet the needs of an individual student shall be identified by the District.
- 3.2.4 All vehicles shall be equipped with:
 - A. 2-way radios
 - B. Back-up alarms
 - C. An external P.A. system
 - D. A Camera system (2 cameras minimum)
 - E. A swing gate
 - F. An electronic device that assures that the bus has been checked for students before the driver leaves the vehicle.
- 3.2.5 (2) "hand-held" radios must be supplied to the District for all frequencies used by buses operating under this contract.
- 3.2.6 The Contractor must place GPS hardware on any vehicle used for the duration of the contract, and must provide the School District or their agent access to current (live) and historical GPS data.
- 3.2.7 If the School District requests a copy of a video from the camera system, the Contractor must upload it to an FTP site that the District can access, or deliver the requested video before 11:00 AM the following day.

3.3 Insurance:

- 3.3.1 Successful Contractor shall maintain during the life of the contract public liability and property damage and excess liability insurance within minimum limits as follows:
 - A. **Minimum limits:**

Bodily Injury	\$1,000,000	per individual
	\$4,000,000	per occurrence
Property Damage	\$ 100,000	each occurrence
Umbrella Liability	\$5,000,000	
- 3.3.2 Successful Contractor shall furnish and maintain during the life of the contract Worker's Compensation coverage for the protection of his employees in the amount as required by law.

- 3.3.3 The Contractor agrees to hold harmless, indemnify and defend the School District, its agents and employees against any and all claims, personal and/or property damage, arising out of the operation of vehicles pursuant to the contract awarded here under.
- 3.3.4 Contractor's liability insurance policy under this section shall name the School Districts and their employees as additional named insured.

3.4 Service Conditions

- 3.4.1 The number of students transported shall not exceed the rated manufacturer's capacity. Scheduling of the students for arrival at the various school locations shall conform to regular school schedules or the schedule established by the District.
- 3.4.2 Students with disabilities shall be picked up immediately in front or as near as possible to the home. A disabled student shall load or unload at home or school only from the right side of the vehicle, unless escorted across the street by an aide.
- 3.4.3 No unauthorized person shall be allowed in any vehicle while engaged in the transportation of students. The District reserves the right to assign attendants to any vehicle if in the best interest of any student.
- 3.4.4 The successful Contractor shall be highly selective in the employment of drivers. The Contractor will be required to utilize only those drivers holding a valid Class A or Class B CDL with a school bus and passenger endorsement who has been thoroughly checked for ability, character, integrity, fitness, and who are acceptable to the District. The District reserves the right to comment on the performance of any employee of the Contractor, and Contractor shall take appropriate steps to improve services. The successful Contractor must agree to provide 8 hours annually of in-service time for all drivers utilized in the performance of the contract, including substitute drivers or additional drivers for routes which may be added during the year.

No driver shall be assigned to a route in the District because of their removal from another district for non-compliance of rules, regulations, laws, or procedures without permission from the District.
- 3.4.5 Smoking Policy: The School District Policy prohibits any person – employee, visitor, student, parent, etc., from smoking or using any tobacco on school grounds, in school owned buildings and in school owned or contracted vehicles. This smoking policy must be adhered to whether or not students are on board.
- 3.4.6 Successful Contractor shall be responsible for handling complaint and information calls regarding services provided.
- 3.4.7 The District uses the VersaTrans computer routing software. The supplier shall furnish hardware at their terminal to accommodate VersaTrans. District will furnish the software.
- 3.4.8 The Contractor shall implement a dress code for all employees that shall be agreed to by the District.
- 3.4.9 Badges must be provided for all drivers operating vehicles under this contract. These shall be provided at the expense of the Contractor.

3.5 Use of Contractor's Equipment:

It is agreed by the Contractor and the District in the event the Contractor is unable to provide transportation services as specified in whole or in part because of acts of God, fire, riot, war, picketing, civil commotion, strikes, labor disputes, lack of fuel, or any other condition, the District may solely, at its' option excuse the Contractor from performance and terminate the contract, or shall have the right to assume the operation of such buses, with school employees or other persons as the District may deem appropriate. The District shall pay to the Contractor for such buses the same amount specified in the heretofore mentioned rate schedule, less all expenses and costs incurred by the District in providing the services contemplated by the contract.

3.6 Payments:

Payments to the Contractor by the School District will be made on a monthly basis. Payments will be made in ten (10) equal installments. Payments will be made on the 4th Friday of each month with the exceptions of the 3rd Friday of December and the 3rd Friday of June.

3.7 Assignments:

The Contractor shall not assign the whole or any part of this contract or any monies due or to become due hereunder without written consent of the District. In case the Contractor assigns all or any part of any monies due or to become due under this contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due to the Contractor shall be subject to prior liens of all persons first, and corporations for services rendered or materials supplied for the performance of the work called for in this contract.

During the contracted route times the School District reserves the right to utilize the Contractor's buses as it deems necessary.

The hours available to the School District is route time and **does not** include time to get to and from the bus terminal (before and after routes). The time spent during the first three weeks of school and during inclement weather may exceed the time allowed. No additional compensation will be paid for this time. Extra curricular, Athletic, and Field trips shall be billed from the Scheduled pick up time at the school until the return to the school.

3.8 Title IX Compliance Notice – Nondiscrimination Policy:

As required by Title IX of the Education Amendments of 1972, notification is being given to all Contractors or entities providing benefits or services to Independent School District No. 624 employees of the non-discrimination policy adopted by Independent School District No. 624, stated as follows:

Equal Opportunity

"It is the policy of Independent School District No. 624, in compliance with current Federal and State statutes and regulations, and in recognition of its' obligation to provide equal opportunity for education and employment for all persons within its jurisdiction, not to discriminate on the basis of sex, race, religion, color, national origin, economic status, disability, age or marital status in any area of the education program or personnel practices of the District. The Superintendent is designated as coordinator for compliance for all areas relating to education program and personnel practices."

"Title IX prohibits school districts from doing business with any Contractor or vendor not complying with Title IX requirements."

All vendors must comply with OSHA regulations where applicable.

3.9 Taxes:

The Contractor shall pay all taxes imposed on any equipment, supplies or services to be furnished. It is recognized by and between the parties that there will be no liability on the part of the School District for any type of tax assessed thereon.

3.10 Scheduling:

The District shall schedule the routes and the Contractor shall operate the buses according to the routes established. The Contractor shall furnish the District any information pertinent to the scheduling of the routes. The Contractor shall cooperate with the District in maintaining a good public relations program with the community in its daily communications related to routes, bus schedules and operations.

3.11 Equipment Maintenance:

Contractor shall maintain a regular staff of qualified mechanics to insure proper maintenance of all equipment used in the transportation of students in strict accordance with the State of Minnesota Standards for School Buses, and shall maintain said equipment in good mechanical order at all times. All buses shall be kept in a clean and sanitary condition and open to the District for inspection at all times. All State School Bus inspection reports must be forwarded to the School District after each yearly inspection as well as any non-regularly scheduled inspections.

3.12 Supervisory and Liaison Personnel:

Contractor shall provide a readily available supervisor to oversee vehicles, personnel, services required and to serve as a liaison to School District staff. The School District shall have the right to approve the supervisor.

The Contractor shall provide a Route Dispatcher, who will dispatch buses, provide daily ongoing assistance to drivers on all school days. The Route Dispatcher must be present in the dispatch office at all times during bus operations, ready and able to respond to emergencies.

3.13 Terminal Location, Office Facilities, and Standby Vehicles

The District prefers a terminal location within the District. If the Terminal is located outside the District, the Contractor must have an adequate number of standby buses within the School District during route hours. The terminal location must be stated in the proposal, and must be within 25 minutes of any location in the District.

Office facilities required: The office must be always occupied when bus routes are operating, so that messages are received and answered without delay.

The office shall include a connection to the internet or other network so that the District may communicate issues, route changes and reports electronically to the bus company and vice versa.

3.14 Safety Program:

The Contractor shall administer an effective driver safety program. A driver supervisor or trainer shall ride with every driver at least once per year for the purpose of observing their driving practices with respect to safety, mechanical operation, and conformance with applicable laws, rules and regulations, including adherence to published time schedules. Copies of these evaluations must be made available to the District. The District reserves the right to evaluate any driver at any time to assure compliance with driving practices and District procedures.

3.15 Driver Training:

All bus drivers operating buses under this contract shall receive training according to the standards below.

- a. New drivers not previously licensed to drive a school bus shall receive not less than 8 hours of classroom and 12 hours of in-vehicle (actual driving time) instruction.
- b. New drivers currently licensed to drive a school bus shall receive not less than 8 hours of classroom instruction, and an evaluation of their driving skills with necessary in-bus training to bring their skill levels up to acceptable levels.

- c. Continuing drivers and all new drivers shall also receive training through regular scheduled safety meetings and through School District bus driver meetings.
- d. School Bus Safety Training must be documented for all drivers, and this documentation must be provided to the School District.

3.16 Contractor Not an Agent:

In the interpretation of this agreement and the relations between the Contractor and the District, the same shall be construed as being an independent agreement with the Contractor for furnishing of transportation only, and the Contractor shall not be held or deemed in any way to be an agent, employee, or official of the District.

3.17 Accident / Incident Reports:

In the event of an accident / incident, a verbal report shall be given immediately to the District Transportation Office. If this office is not immediately available the District Dispatch Office shall be called, if no one is available there, the Director of Business Services shall be called, and if that person is not available the Superintendent of Schools shall be called. A written list of students on board must be provided as soon as possible (preferably within one hour) following the accident / incident. A written report will be submitted to the District Transportation Office within one working day of the accident / incident.

Section IV **Miscellaneous Provisions**

4.1 Applicability of Laws:

- 4.1.1 Anything herein notwithstanding, successful Contractor shall comply with applicable provisions of the State of Minnesota Motor Vehicle Code, State Board of Education rules and regulations relating to student transportation, the construction, design, operation of equipment, safety accessories for equipment, vehicle codes and other applicable laws, and rules and regulations prescribed by State and County relating to the transportation of students.
- 4.1.2 The attached proposal by the School District for the transportation contemplated by these specifications shall be reduced to a written contract, and the successful Contractor agrees to execute such contract for transportation, which will refer and include by reference these specifications. It is understood that no contract for transportation will be effective until executed by the successful Contractor and the School District.
- 4.1.3 The successful Contractor shall comply with the School District's adopted transportation regulations, which are part of its regulations, which are part of its administrative code, so far as is applicable to performance in the transportation of students, a copy of which will be made available to any person desiring to submit a proposal.

4.2 Reports:

The following reports will be required:

- Driver report. This report must include the names, addresses, license number and current work assignment of each driver (route or sub drivers). Due August 15th.
- Driver training report. This report will show the driver's training during the school year. Should include date, safety topics and hours. Due May 1st.
- Mileage report. This report must include all miles driven by category (Special Ed, Regular Ed, Shuttles and Field Trips etc.). Due July 1st.

- Fleet report. The report must contain all vehicles used (routes and spares) for the purpose of transporting students in the District. Report to include: (Vin number, year, model, category and all requirements stated in 2.1.5. Due August 15TH.
- Staffing report. This report must include a list of all Non Driving staff used by the Contractor to fulfill this contract. (Management, Dispatcher, Etc.). Due August 15TH.

Section V **Conclusion**

- 5.1 Independent School District No. 624, in compliance with the duties and obligations placed upon it by the Education Laws of the State of Minnesota and the rules, regulations, and directions of the Board of Education of the State of Minnesota has the responsibility to safeguard the comfort and safety of each student. In order to provide for the orderly operation of its academic program and education system, will require strict adherence to the specifications and of the contract to be awarded, including such specifications particularly but not limited to schedules, adequacy of equipment, maintenance of equipment, employment of qualified personnel, constant attendance of qualified supervisory personnel, enforcement of rules as to conduct of children while being transported, safety of operation under all conditions and strict and faithful compliance with all rules, regulations, directives and order of the School Board, Superintendent of Schools and any of his/her designated personnel, the officials and peace officers of any and all municipalities and of any and all other persons or bodies having jurisdiction or control of any subject matter or performance of the contract.
- 5.2 Contractors are instructed to read the specifications and be expected to comply in the event of award. In the event of any misunderstanding as to the meaning of specifications, the Contractor shall contact the Transportation Department for clarification.

Section VI **Transportation Services Required**

6.1 Regular Transportation:

- 6.1.1 Transportation for public and non-public schools.
- 6.1.2 From the assigned bus stops, and to various buildings as assigned.
- 6.1.3 The route information is based on the 2013-2014 school year. Routing information, including VersaTrans route summaries (with mileage data) will be made available upon request.
- 6.1.4 The Contractor shall have adequate spare buses to take care of all emergencies and field trips. The number of spare buses should be shown with the list of buses attached to the proposal. If the Contractor is unable to use its own buses for field and/or activity trips, it is the Contractor's responsibility to sub contract for the needed buses and to bill the School District for the service at the standard contract rates.
- 6.1.5 The Contractor shall provide written information with the proposal stating how emergencies, breakdowns, etc., are handled, including response time.
- 6.1.6 During the contracted route times the School District reserves the right to utilize the Contractor's buses as it deems necessary.

The hours available to the School District is actual route time and **does not** include time to get to and from the bus terminal (before and after routes). The time spent during the first three weeks of school, when there is bad traffic, and during inclement weather may exceed the time allowed. No additional compensation will be paid for this time.

For payment purposes, the route time totals will be determined based on the time shown in the Versatrans routing system.

- 6.1.7 The starting time of the routes will be determined by the School District and adjusted as necessary.
- 6.1.8 Bus routes and stops will be determined by the School District. Bus drivers will be asked to cooperate in maintenance of bus stops. Safety, age of students and traffic conditions will be considered in routing and assignment of bus stops.
- 6.1.9 The School District reserves the right to change or alter routes. In the event such a change is necessary the School District shall give the Contractor reasonable notice of the change.
- 6.1.10 The School District reserves the right to reduce, or expand the number of Contractor buses, and to adjust the contract because of the change. Any change in the Contract will be discussed with the Contractor before changes are made.
- 6.1.11 If school is closed due to inclement weather, or for any other reason, the Contractor shall receive 25% of the normal route pay for each day that is not rescheduled.

6.2 Bus Route Information

The proposal shall be based on furnishing school buses for the White Bear Lake Area Schools. All regular route buses must be a minimum of 77 passenger capacity.

The information pertaining to school times is as follows and is based on the Current school year:

School	Grades	Arrival Time	Classes Start	Classes Dismiss	Buses Depart
North Campus	9,10	7:00 a.m.	7:30 a.m.	2:15 p.m.	2:25 p.m.
South Campus	11,12	7:30 a.m.	7:55 a.m.	2:35 p.m.	2:41 p.m.
Central Middle	6, 7, 8	8:05 a.m.	8:15 a.m.	3:02 p.m.	2:07 p.m.
Sunrise Middle	6, 7, 8	8:05 a.m.	8:15 a.m.	3:01 p.m.	3:06 p.m.
Birch Lk Elem	K-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
Hugo Elem.	K-1	8:45 a.m.	8:55 a.m.	3:35 p.m.	3:40 p.m.
Lakeaires Elem.	K-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
Lincoln Elem.	K-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
Magnuson	K-8	9:10 a.m.	9:15 a.m.	3:30 p.m.	3:35 p.m.
Matoska Int. IB/World	K-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
Oneka Elem	2-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
Otter Lk Elem.	K-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
Vadnais Elem.	K-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
Willow Elem.	K-5	9:05 a.m.	9:15 a.m.	3:40 p.m.	3:45 p.m.
St John	K-8	8:35 a.m.	8:45 a.m.	3:20 p.m.	3:25 p.m.
St Mary	K-8	7:15 a.m.	7:25 a.m.	2:00 p.m.	2:07 p.m.

White Bear Lake Area Schools currently contracts for 28 regular route vehicles and no special services vehicles.

6.3 Consideration To Contract District Regular Education Routes / Purchase of District Vehicles

The District owns Regular Transportation buses and operates 13 bus routes to provide transportation to its student population. It is the purpose of this Request for Proposal to gather all necessary information that the District could consider to contract these Regular Transportation routes, including the associated vehicle ownership, maintenance and operational employees. The District intends to maintain a Transportation Department that shall operate all Special Transportation routes oversee all daily transportation operations, including routing, field trip coordination and communication to district offices and to the public. **This provision is only for the Regular Education routes that are currently being operated by the District.** The District may or may not choose to receive proposals for the currently contacted routes in the future. Prospective Contractors shall submit proposals to service the District's student transportation needs under this provision, including the purchase of the District fleet associated with this provision. A fleet list will be provided at the Informational Meeting on February 20, 2014. The fleet can be viewed following this meeting or at a later date and time that shall be announced during the Informational meeting.

Section VII. Other Contract Provisions

7.1 Assignments or Transfers:

- 7.1.1 The Contractor shall not assign or transfer any part of his obligations and responsibilities in this contract without the prior written approval of the School Board of Independent School District #624.
- 7.1.2 All sub contractors hired by the Contractor to provide services required by this contract must be approved by the District. The use of sub contractors shall in no way reduce the obligations and responsibilities of the Contractor

7.2 Changes in Routing and Scheduling

The School District reserves the right to change or alter the route of travel. In the event such change becomes necessary, the School District shall give the Contractor reasonable notice of such change.

In the event that the number or routes in the District is reduced or expanded, the District will alter the contract on a pro rated basis. Cancellation, interruption or change of established service can be made only with the authorization of the School District.

Should the number of days of transportation required change during the school year, the contracts will be adjusted on a prorated basis.

7.3 Fines and Penalties for Non-compliance:

Note: All fines are per occurrence and will be subtracted from the final check at the end of the school year.

- 1. A fine of \$500 per day may be imposed on the Contractor for any of the following:
 - allowing a driver to drive a route without the appropriate driver's license
 - not running a route due to lack of drivers or equipment
 - running a route with a vehicle that does not have a current inspection sticker
 - running a route without an aide, if an aide is required by the District
- 2. A fine of \$200 per day may be imposed on the Contractor for any of the following:
 - running a route without the required equipment as outlined above
 - running a route more than 15 minutes late unless due to a vehicle breakdown, poor weather, or an act of God
 - allowing a driver to drive in the District who has been suspended from the District for cause

- transporting persons other than those assigned by District #832 without prior approval from the School District
- transporting non-school age children on any bus during route time
- use of a personal cell phone at any time while the bus is in motion, or when students are on board
- smoking on a school bus contracted by the District

7.4 Fuel Charges

The School District agrees to pay for fuel expenses in excess of \$4.25 per gallon. The Contractor must reimburse the District for fuel purchased at less than \$3.25 per gallon. All costs are the actual pump head price as listed at the beginning of the month at Kath Fuel Oil Service and do not include transport costs, Minnesota petro cleanup costs, or federal tax. The total number of gallons used will be based on the round trip mileage including live and terminal to terminal miles of all routes as determined, using the VersaTrans routing system, divided by an average of 6 miles per gallon. If the Contractor uses a terminal outside of the School District, the School District reserves the right to use the White Bear Lake District Offices as the terminal location to establish round trip mileage for purposes of calculating the fuel used.

AGENDA ITEM: **Lease Agreement with North Star Bank (Transition Education Center)**

MEETING DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

The District entered into a 5-year lease agreement in 2009 for the Transition Education Center, which currently houses the Transition Plus, Accountability with Academics and Restorative Education (AWARE) and Transition and Post-Secondary Preparation Program (TAPP) programs. This original agreement expires on August 31, 2014. Approval of the attached lease extension will keep the programs in place at Transition Education Center through August 2016.

Suggested Resolution: Move to approve the lease extension with North Star Bank for the Transition Education Center for the term of September 1, 2014 through August 31, 2016 as presented.

First Amendment to Lease

The First Amendment to the Lease ("**Amendment**") is entered into as of this July 21, 2014 by and between North Star Bank ("**Landlord**") and White Bear Lake Independent School District #624 ("**Tenant**").

WITNESSETH, that:

WHEREAS, Landlord and Tenant entered into that certain Lease Agreement dated July 6th, 2009, for certain premises, which is located in the Pearson Mechanical Building situated at 13497 Fenway Boulevard, Hugo, MN 55038 (the "**Building**");

WHEREAS, Landlord and Tenant desire and intend hereby to amend the Lease as specifically hereinafter set forth and provided.

NOW, THEREFORE, in consideration of the above premises, the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties hereto, Landlord and Tenant agree that:

1. The Term of the Lease shall be extended an additional 24 months beginning on September 1, 2014 and terminating on August 31, 2016.
2. Monthly Net Rent shall be \$7,364 (\$7,140 plus an additional \$224 for additional storage space) for the period September 1, 2014 through August 31, 2015.
3. Monthly Net Rent shall be \$7,585 (\$7,354 plus an additional \$231 for additional storage space) for the period September 1, 2015 through August 31, 2016.

EXCEPT as expressly amended or supplemented herein, the Lease shall remain and continue in full force and effect.

IN WITNESS WHEREOF, this first amendment is hereby executed and delivered as of the date first above written.

LANDLORD:

North Star Bank

By: _____

Its: _____

TENANT:

White Bear Lake Independent School District #624

By: _____

Its: _____

AGENDA ITEM: **Action on School Board Liaison Assignments for 2014-15 and 2015-16**

MEETING DATE: **August 11, 2014**

SUGGESTED DISPOSITION: **Operation Item**

CONTACT PERSON(S): **Janet Newberg, School Board Chair**

BACKGROUND:

The White Bear Lake Area School Board determines their liaison assignments in July with approval at the August meeting. Every two years the School Board members rotate their liaison assignments.

RECOMMENDATION: Approve the liaison assignments for 2014-15 and 2015-16 school years.

NALCINDEPENDENT SCHOOL DISTRICT #624

SCHOOL BOARD LIAISON ASSIGNMENTS 2014-2015 and 2015-2016

School	Chapman	Hiniker	Kimball	Mullin	Newberg	Storey	Swanson
Birch Lake					X		
Hugo/Oneka		X					
Lakeaires				X			
Lincoln				X			
Matoska International	X						
Otter Lake						X	
Vadnais Heights	X						
Willow Lane							X
Central					X		
Sunrise							X
North Campus		X					
South Campus			X				
ECFE			X				
ALC & Transition Plus						X	

Approved by the School Board on ____ for the 2014-15 and 2015-16 school years.