



## BEVENDEAN SWIMMING POLICY

### Normal Operating Procedures

#### Pool Dimensions:-

Length	10m
Width	5m
Depth	1m

- The swimming teacher and one member of staff must accompany each class to the pool and remain during the session. The swimming teacher must enter the pool area first, having obtained the pool key from the Bevendean Office, and be responsible for relocking the gate after the lesson.
- The swimming teacher has overall responsibility for the safety of the children while in the swimming pool. The accompanying adult must be proactive and vigilant at all times.
- The gate must be shut at all times.
- Foot wear must be worn from classroom to pool side.
- Non-swimmers should remain in the classroom with either the class teacher or the teaching assistant or observe the lesson on the poolside.
- All swimmers must enter and leave the water by the pool steps.
- All children **must** respond to the use of the whistle.
- **NO DIVING OR JUMPING IS ALLOWED. NO RUNNING ON THE POOLSIDE.**

## Emergency Operating Procedures

In the event of the need for pool evacuation the whistle should be blown and children instructed to leave the water by the steps in an orderly fashion. On leaving the water children should sit on the side of the pool away from the water's edge. The second member of staff will supervise evacuation of pool area.

In an emergency situation the alarm should be raised by pressing the poolside alarm bell, thereby alerting the Bevendean office staff.

### **Recovering a Casualty from the Water**

- On sighting a pupil in difficulty, the teacher/lifeguard should attempt to recover the casualty by methods other than direct water entry.
- Where the above is impossible, eg: an unconscious casualty, the teacher/lifeguard should alert her accompanying teacher/lifeguard and then enter the water. The accompanying teacher/lifeguard will take responsibility for clearing all other pupils from the pool.
- When the casualty is reached the teacher/lifeguard should employ an approved tow/carry to move the pupil to a safe point of exit from the pool when basic first aid procedures should be followed.
- In the event of injury occurring through jumping into the water, spinal damage will be assumed and the casualty will remain in the water supported by the teacher/lifeguard who will follow the lifeguarding procedure until medical services arrive.

In the event of any reportable incident the usual accident report procedures should be adhered to and the Head of Pre-Prep informed.

R Samson

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