

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

Special Meeting
August 13, 2015

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: August 3, 2015

A special meeting of the White Bear Lake Area School Board will be held on **Thursday, August 13, 2015** at 7:30 a.m. in Room 201 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call

B. OPERATIONAL ITEMS

1. Action on Resolution to Canvass Returns of Votes of School District Primary Election on August 11, 2015
2. Action on Resolution Relating to the Election of School Board Members and Calling the School District General Election on November 3, 2015

C. ADJOURNMENT

AGENDA ITEM: Resolution Canvassing Returns of Votes of School District
Primary Election on August 11, 2015

MEETING DATE: August 13, 2015

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Kristine Wehrkamp, Director of Community
Services and Recreation

BACKGROUND:

This resolution has been provided by our attorney to canvass the School District Primary Election.

The election results will be provided by Ramsey County election official, with final numbers available at the end of the day on Wednesday, August 12, 2015.

RECOMMENDATION:

Approve the resolution canvassing returns of votes of School District primary election on Tuesday, August 11, 2015.

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a **special meeting** of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was duly held in said school district on the **13th** day of August 2015, at **7:30** o'clock a.m. for the purpose, in part, of canvassing its primary election.

The following members were present:

and the following were absent:

Member _____ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT PRIMARY ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the primary election of the voters of this school district held on August 11, 2015, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of **626** voters of the district voted at said primary election to choose nominees for election as school board members for four (4) year terms, as follows:

<u>Lynn G. Albee</u>	<u>113</u>	<u>Margaret Newmaster</u>	<u>255</u>
<u>Ellen Fahey</u>	<u>320</u>	<u>Bob Shevik</u>	<u>244</u>
<u>Carol Fish</u>	<u>80</u>	<u>Leslie Sieleni</u>	<u>149</u>
<u>Nathan H. Nelson</u>	<u>141</u>	<u>Taylor Swartwood</u>	<u>23</u>
<u>Grace Neustadter</u>	<u>80</u>	<u>Scott A. Wilson</u>	<u>268</u>

3. Twice the number of individuals to be elected are to be chosen as nominees.

Candidates:

Ellen Fahey, Nathan H. Nelson, Margaret Newmaster, Bob Shevik, Leslie Sieleni and Scott A. Wilson having received the highest number of votes, are nominees for school board office and their names shall be placed on the school district general election ballot.

4. The clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member

_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Abstract of Votes Cast
Independent School District No. 624 (WHITE BEAR LAKE)
State of Minnesota
at the SCHOOL DISTRICT PRIMARY
Held Tuesday, August 11, 2015

Compiled from the Official Returns.

Summary of Totals
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, August 11, 2015 SCHOOL DISTRICT PRIMARY

Number of persons registered as of 7 a.m.	41484
Number of persons registered on Election Day	10
Number of accepted regular, military, and overseas absentee ballots and mail ballots	34
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	626

Summary of Totals
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, August 11, 2015 SCHOOL DISTRICT PRIMARY

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

School Board Member at Large (ISD #624) (Elect 3)

NP
SCOTT A. WILSON
268

NP
ELLEN FAHEY
320

NP
GRACE NEUSTADTER
80

NP
LESLIE SIELENI
149

NP
BOB SHEVIK
244

NP
LYNN G. ALBEE
113

NP
MARGARET NEWMASER
255

NP
CAROL FISH
80

NP
NATHAN H. NELSON
141

NP
TAYLOR SWARTWOOD
23

Detail of Election Results
 Independent School District No. 624 (WHITE BEAR LAKE)
 Tuesday, August 11, 2015 SCHOOL DISTRICT PRIMARY

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
02 8043 : ISD 624 - LINO LAKES P6	1055	0	12
02 9265 : ISD 624 - LINO LAKES P4	11	0	0
02 9266 : ISD 624 - LINO LAKES P1	12	0	0
62 0200 : MAPLEWOOD P-08	1889	0	0
62 8201 : ISD 624 - WHITE BEAR TOWNSHIP P-1	3263	1	56
62 8202 : ISD 624 - GEM LAKE P-1	288	0	7
62 8895 : ISD 624 - LITTLE CANADA P-3	0	0	0
62 8896 : ISD 624 - WHITE BEAR LAKE 5-1	3031	2	55
62 8897 : ISD 624 - WHITE BEAR TOWNSHIP P-2	2386	1	47
62 8898 : ISD 624 -VADNAIS HEIGHTS P-1	878	0	9
62 9031 : ISD 624 - WHITE BEAR LAKE 1-1	2680	0	37
62 9032 : ISD 624 - WHITE BEAR LAKE 2-1	3306	0	74
62 9033 : ISD 624 - WHITE BEAR LAKE 3-1	2458	1	59
62 9034 : ISD 624- WHITE BEAR LAKE 4-1	2707	1	81
62 9035 : ISD 624-VADNAIS HEIGHTS P-4	2036	1	24
62 9247 : ISD 624- WHITE BEAR TOWNSHIP P-3	812	0	26
62 9290 : ISD 624- LITTLE CANADA P-2	134	0	1
62 9420 : ISD 624- VADNAIS HEIGHTS P-2	2412	1	31
62 9421 : ISD 624- VADNAIS HEIGHTS P-3	2016	0	20
62 9422 : ISD 624- WHITE BEAR LAKE 3-2	380	0	10
62 9423 : ISD 624- WHITE BEAR TOWNSHIP P-4	1248	1	31
62 9424 : ISD 624- NORTH OAKS P-2	992	0	14
82 8137 : ISD 624 - BIRCHWOOD	651	0	12
82 8138 : ISD 624 - HUGO W1 P-1	2834	1	12
82 8997 : ISD 624 - HUGO W2 P2B	2401	0	5
82 9419 : ISD 624 - HUGO W3 P3A	1604	0	3
Independent School District No. 624 (WHITE BEAR LAKE) Total:	41484	10	626

Detail of Election Results
 Independent School District No. 624 (WHITE BEAR LAKE)
 Tuesday, August 11, 2015 SCHOOL DISTRICT PRIMARY

Office Title: School Board Member at Large (ISD #624) (Elect 3)

Precinct	NP SCOTT A. WILSON	NP ELLEN FAHEY	NP GRACE NEUSTADTER	NP LESLIE SIELENI	NP BOB SHEVIK
2 8043 : ISD 624 - LINO LAKES P6	0	5	2	8	6
2 9265 : ISD 624 - LINO LAKES P4	0	0	0	0	0
2 9266 : ISD 624 - LINO LAKES P1	0	0	0	0	0
62 0200 : MAPLEWOOD P-08	0	0	0	0	1
62 8201 : ISD 624 - WHITE BEAR TOWNSHIP P-1	10	23	8	16	28
62 8202 : ISD 624 - GEM LAKE P-1	4	7	0	0	2
62 8895 : ISD 624 - LITTLE CANADA P-3	0	0	0	0	0
62 8896 : ISD 624 - WHITE BEAR LAKE 5-1	16	22	9	18	26
62 8897 : ISD 624 - WHITE BEAR TOWNSHIP P-2	27	27	4	13	11
62 8898 : ISD 624 -VADNAIS HEIGHTS P-1	4	3	0	2	7
62 9031 : ISD 624 - WHITE BEAR LAKE 1-1	9	14	7	13	19
62 9032 : ISD 624 - WHITE BEAR LAKE 2-1	34	39	8	13	30
62 9033 : ISD 624 - WHITE BEAR LAKE 3-1	36	39	4	4	17
62 9034 : ISD 624- WHITE BEAR LAKE 4-1	49	58	7	14	23
62 9035 : ISD 624-VADNAIS HEIGHTS P-4	11	14	3	3	6
62 9247 : ISD 624- WHITE BEAR TOWNSHIP P-3	11	8	1	9	15
62 9290 : ISD 624- LITTLE CANADA P-2	0	0	1	0	1
62 9420 : ISD 624- VADNAIS HEIGHTS P-2	13	15	8	4	14
62 9421 : ISD 624- VADNAIS HEIGHTS P-3	9	6	1	5	10
62 9422 : ISD 624- WHITE BEAR LAKE 3-2	2	5	2	4	3
62 9423 : ISD 624- WHITE BEAR TOWNSHIP P-4	19	18	5	8	8
62 9424 : ISD 624- NORTH OAKS P-2	2	9	3	2	5
82 8137 : ISD 624 - BIRCHWOOD	8	6	4	4	4

Detail of Election Results
 Independent School District No. 624 (WHITE BEAR LAKE)
 Tuesday, August 11, 2015 SCHOOL DISTRICT PRIMARY

Office Title: School Board Member at Large (ISD #624) (Elect 3)

Precinct	NP SCOTT A. WILSON	NP ELLEN FAHEY	NP GRACE NEUSTADTER	NP LESLIE SIELENI	NP BOB SHEVIK
82 8138 : ISD 624 - HUGO W1 P-1	2	1	1	6	5
82 8997 : ISD 624 - HUGO W2 P2B	1	0	2	2	2
82 9419 : ISD 624 - HUGO W3 P3A	1	1	0	1	1
Total:	268	320	80	149	244

Precinct	NP LYNN G. ALBEE	NP MARGARET NEWMASTER	NP CAROL FISH	NP NATHAN H. NELSON	NP TAYLOR SWARTWOOD
2 8043 : ISD 624 - LINO LAKES P6	2	6	1	5	0
2 9265 : ISD 624 - LINO LAKES P4	0	0	0	0	0
2 9266 : ISD 624 - LINO LAKES P1	0	0	0	0	0
62 0200 : MAPLEWOOD P-08	0	0	1	0	1
62 8201 : ISD 624 - WHITE BEAR TOWNSHIP P-1	10	16	8	22	2
62 8202 : ISD 624 - GEM LAKE P-1	3	3	0	0	1
62 8895 : ISD 624 - LITTLE CANADA P-3	0	0	0	0	0
62 8896 : ISD 624 - WHITE BEAR LAKE 5-1	10	18	7	10	1
62 8897 : ISD 624 - WHITE BEAR TOWNSHIP P-2	9	18	9	12	1
62 8898 : ISD 624 -VADNAIS HEIGHTS P-1	2	3	2	1	1
62 9031 : ISD 624 - WHITE BEAR LAKE 1-1	8	11	9	7	1
62 9032 : ISD 624 - WHITE BEAR LAKE 2-1	13	24	3	13	3
62 9033 : ISD 624 - WHITE BEAR LAKE 3-1	10	33	6	8	2
62 9034 : ISD 624- WHITE BEAR LAKE 4-1	6	50	6	16	3
62 9035 : ISD 624-VADNAIS HEIGHTS P-4	2	9	8	1	3
62 9247 : ISD 624- WHITE BEAR TOWNSHIP P-3	5	7	2	12	0

Detail of Election Results
 Independent School District No. 624 (WHITE BEAR LAKE)
 Tuesday, August 11, 2015 SCHOOL DISTRICT PRIMARY

Office Title: School Board Member at Large (ISD #624) (Elect 3)

Precinct	NP	NP	NP	NP	NP
	LYNN G. ALBEE	MARGARET NEWMASTER	CAROL FISH	NATHAN H. NELSON	TAYLOR SWARTWOOD
62 9290 : ISD 624- LITTLE CANADA P-2	0	0	1	0	0
62 9420 : ISD 624- VADNAIS HEIGHTS P-2	10	14	5	5	0
62 9421 : ISD 624- VADNAIS HEIGHTS P-3	7	6	4	4	2
62 9422 : ISD 624- WHITE BEAR LAKE 3-2	2	6	2	2	0
62 9423 : ISD 624- WHITE BEAR TOWNSHIP P-4	4	12	2	9	1
62 9424 : ISD 624- NORTH OAKS P-2	2	5	1	4	1
82 8137 : ISD 624 - BIRCHWOOD	2	8	0	0	0
82 8138 : ISD 624 - HUGO W1 P-1	3	2	1	8	0
82 8997 : ISD 624 - HUGO W2 P2B	1	3	2	2	0
82 9419 : ISD 624 - HUGO W3 P3A	2	1	0	0	0
Total:	113	255	80	141	23

We, the school board members of Independent School District No. 624 (WHITE BEAR LAKE), certify that we have canvassed the returns of the SCHOOL DISTRICT PRIMARY held on Tuesday, August 11, 2015 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 624 (WHITE BEAR LAKE).

Witness our official signature at _____ in _____ County this _____ day of _____, 2015.

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

State of Minnesota
Independent School District No. 624 (WHITE BEAR LAKE)

I, _____, Clerk of the Independent School District No. 624 (WHITE BEAR LAKE) do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 624 (WHITE BEAR LAKE) SCHOOL DISTRICT PRIMARY held on Tuesday, August 11, 2015.

Witness my hand and official seal of office this _____ day of _____, 2015.

AGENDA ITEM: Resolution Relating to the Election of School Board Members and Calling the School District General Election on November 3, 2015

MEETING DATE: August 13, 2015

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Kristine Wehrkamp, Director of Community Services and Recreation

BACKGROUND:

This resolution has been provided by Tom Deans of Knutson, Flynn & Deans, P.A. to call the 2015 School District General Election.

RECOMMENDATION:

The School Board approve the resolution relating to election of School Board members and calling the School District general election.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held in said school district on August 13, 2015, at 7:30 o'clock a.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. (a) It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

(b) If a primary was not required, the clerk shall include on the general election ballot the names of the individuals who have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

(c) If a primary was required, the clerk shall include on the general election ballot the names of the nominees who were or will be chosen at the primary election as though they had been included by name in this resolution.

2. The general election is hereby called and directed to be held on Tuesday, the 3rd day of November, 2015, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said general election. The notice shall specify the date of said election and the office or offices to be voted on at said general election. Any notice given prior to the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said elections to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the general election.


The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with any election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

GENERAL ELECTION BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
NOVEMBER 3, 2015

INSTRUCTIONS TO VOTERS:
To vote, completely fill in the oval(s) next to your choice(s) like this: .

SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

NAME **Ellen Fahey**

NAME **Nathan H. Nelson**

NAME **Margaret Newmaster**

NAME **Bob Shevik**

NAME **Leslie Sieleni**

NAME **Scott A. Wilson**

write-in, if any

write-in, if any

write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the general election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper and by causing the notice to be posted in the office of the county auditor, the administrative offices of the school district and the office of any other local election official conducting the election.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the general election and in the newspaper of widest circulation once on the day preceding the general election, or once the week preceding the general election if the newspaper is a weekly.

11. The general election must be canvassed by the school board between the third and tenth day following the general election.

12. The duties of the school district ballot board are hereby delegated to the Ramsey County ballot board for the school district general election.

13. The duties of the clerk relating to the conduct of the general election, including but not limited to publication and posting requirement, preparation of ballots, and appointment and employment of election judges, are hereby delegated to Ramsey County Elections.

14. The school district clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, and received on or after May 17, 2016, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

_____ and upon vote being taken thereon the following voted in favor

thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

