

REQUEST FOR QUOTATION	TROY SCHOOL DISTRICT 1140 RANKIN, TROY, MICHIGAN 48083 248-823-4052 FAX: 248-823-4077	REQUISITION
No. 9435		
DUE DATE 7-24-07 NO LATER THAN 3 p.m.		DATE 7-5-07

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
 BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District's Food Service Department with Uniforms for the 2007-08 and 2008-09 school years.</p> <p style="text-align: center;">Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</p> <p style="text-align: center;">Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____
(the "Bidder), pursuant to the familial disclosure requirement provided in the _____
_____ (the "School District") advertisement for construction bids, hereby
represent and warrant except as provided below, that no familial relationships exist
between the over(s) or any employee of
_____ and any member of the Board of Education of the
School District or the Superintendent of the School District.

List any Familial Relationships:

BIDDER:

By: _____

Its: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 2006,
by _____.

,Notary Public

_____ County, Michigan

My Commission Expires: _____

Acting in the County of: _____

Invitation to Bid Uniforms
Food Service Department

The Board of Education of the Troy School District is requesting sealed bids for a two year period for Food Service Uniforms and related items for the **fiscal years 2007-08 and 2008-09**, according to the following specifications and provisions:

1. All bid proposals must be submitted on the bid form provided; two have been enclosed for your convenience. The envelope must clearly be marked "**Food Service Uniform Bid**". Quotations must be the exact net price per unit including all discounts.
2. All bids must be received at the Troy School District Purchasing Office, 1140 Rankin, Troy, MI 48083, on or before **Tuesday, July 24, 2007 by 3:00 p.m.**
3. Bid prices must be firm for minimum of 90 days. The school district must be notified in writing 30 days prior to any change in price.
4. If at any time during the school year the low bidder is unable to meet the service as required by the school district, the school district reserves the right to cancel the bid award.
5. The successful bidder must be available for a fitting of the staff at the annual staff orientation meeting on a date specified by the district.
6. All billing statements will be sent to the Food Service Office, 4420 Livernois, Troy, MI 48098.
7. The Board of Education reserves the right to accept or reject any or all bids, to waive informalities and to accept the bid which will best serve the interest of the school district.
8. The minimum quantities will be as follows per year:

	<u>Shirts</u>	<u>Pants/Skirts or Shorts</u>
2007-08	200	200
2008-09	130	130

Additional quantities will be ordered and purchased as needed throughout the bid period. Vendors are requested to hold all pricing until the end of each respective fiscal year (June 30). If pricing cannot be gaurenteed through June 30, Vendors must state unit pricing and expiration dates on bid response form.

Item

Description

Devon & Jones Ladies
#L456 Performance Sport Polo
Raglan Shirt

69% Cotton & 31% Polyester
Dri-Fast & UV Protection,
Feminine Fit, 3 Button Placket
Dyed to match buttons, Striped
Neck tape; side vents, Half-
moon mesh sweat catch.

Color: Lilac/Navy
Sizes S, M, L, XL, 2XL

NOTE: The above items to have an embroidered monogram logo as specified:

“Campus Café” to appear on left front breast pocket area
“Troy School District” on right sleeve above hem or cuff.
Approx. 6400 stitch count per logo

Sample Logo:



Side Elastic Split Skirt

Color: Navy
w/Side quarter top pockets,
Side zip w/Button Closure,
100% Polyester, Women’s
Sizes (XS-2XL)

Side Elastic Walking Short

Color: Navy
65/35 Polyester/Cotton
Women’s Sizes(XS-2XL)

Pleated Service Slacks

Navy w/Two Slacks Front
Quarter Pockets; 65/35
Polyester/Cotton Blend
Pre-hemmed
Women's Sizes (2-20) (22 ½ - 28 ½)

Pull-On Slacks

Navy w/ Elastic Waist
65/35 Polyester/Cotton Blend
Women's Sizes (2 – 18)

: Special Instructions

- **Bidders MUST provide sample of each item bid with bid response. Bids submitted without sample subject to disqualification.**
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- **Vendor awarded the bid package will be required to have sales representative available for fitting of the staff at the annual staff orientation meeting on a date specified by the district**
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- **All women pants inseams must be tailored to size.**
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- **Quantities noted as estimated order size subject to change based on employee count, need, style and other factors. Quantities indicated for ESTIMATION ONLY.**

TROY SCHOOL DISTRICT FOOD SERVICE UNIFORMS BID# 9435

	Unit Pricing 2007-08 Initial Order	Unit Pricing 2008-09 Initial Order
Polo Shirt		
S	_____	_____
M	_____	_____
L	_____	_____
XL	_____	_____
2XL	_____	_____
Split Skirt		
XS	_____	_____
S	_____	_____
M	_____	_____
L	_____	_____
XL	_____	_____
2XL	_____	_____
Walking Short		
XS	_____	_____
S	_____	_____
M	_____	_____
L	_____	_____
XL	_____	_____
2XL	_____	_____
Pleated Slacks		
2-20	_____	_____
22-1/2 to 28-1/2	_____	_____
Pull-On Slacks		
2-18	_____	_____

Pricing for 2007-08 valid until _____

Pricing for 2008-09 valid until _____

Company: _____ Representative: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

TROY SCHOOL DISTRICT Bid 9435 Food Service Uniforms	Co.: Cintas Terms: Firm: SAMPLES INCLUDED		Co.: The Embroidery Shoppe Terms: Firm: SAMPLES NOT INCLUDED		Co.: Office Express Terms: N/30 Firm: 6-30-08 - 6-30-09 SAMPLES NOT INCLUDED		Co.: Austin Uniform & Embroider Terms: Net 30 Days Firm: per bid SAMPLES NOT INCLUDED		Co.: Kelgraphics Terms: Net 30 Firm: 2 Years SAMPLES NOT INCLUDED		Co.: T-Shirt Lady Terms: Firm: SAMPLES INCLUDED	
	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order	Unit Pricing 2007-08 Initial Order
Polo Shirt												
S	27.99	27.99	19.32	19.50	28.50	30.00	18.99	Same	22.00	22.00	color: lilic w/navy contrast - Embroidery Price Includes: Left chest logo	
M	27.99	27.99	19.32	19.50	28.50	30.00	18.99	Same	22.00	22.00	second location: right chest 24.75	
L	27.99	27.99	19.32	19.50	28.50	30.00	18.99	Same	22.00	22.00	24.75	
XL	27.99	27.99	19.32	19.50	28.50	30.00	18.99	Same	22.00	22.00	24.75	
2XL	29.99	27.99	20.65	20.95	31.00	32.00	19.99	Same	24.00	24.00	Add \$1.50 per size after X.Large 26.25	
Split Skirt											Ladies Skort - No Embroidery - Color: Navy	
SX	19.99	19.99	20.67	20.99	30.00	31.00	18.50	Same	25.00	25.00	34.75	
S	19.99	19.99	20.67	20.99	30.00	31.00	18.50	Same	25.00	25.00	34.75	
M	19.99	19.99	20.67	20.99	30.00	31.00	18.50	Same	25.00	25.00	34.75	
L	19.99	19.99	20.67	20.99	30.00	31.00	18.50	Same	25.00	25.00	34.75	
XL	19.99	19.99	20.67	20.99	30.00	31.00	18.50	Same	25.00	25.00	34.75	
2XL	21.99	21.99	24.80	24.98	32.00	33.00	21.60	Same	27.00	27.00	34.75	
Walking Short											No Embroidery - Color Navy	
XS	14.25	14.25	19.30	19.50	29.00	30.00	11.75	Same	16.50	16.50	14.75	
S	14.25	14.25	19.30	19.50	29.00	30.00	11.75	Same	16.50	16.50	14.75	
M	14.25	14.25	19.30	19.50	29.00	30.00	11.75	Same	16.50	16.50	14.75	
L	14.25	14.25	19.30	19.50	29.00	30.00	11.75	Same	16.50	16.50	14.75	
XL	14.25	14.25	19.30	19.50	29.00	30.00	11.75	Same	16.50	16.50	14.75	
2XL	14.25	14.25	23.15	23.59	30.00	31.00	13.50	Same	17.50	17.50	14.75	
Pleated Slacks											Add \$10.00 per pant if needed to be hemmed - Color: Navy	
2-20	15.50	15.50	17.55	17.79	38.00	40.00	12.05	Same	16.95	16.95	No Embroidery 20.75	
22-1/2 to 28-1/2	20.50	20.50	21.05	21.59	47.00	50.00	13.86	Same	17.95	17.95	20.75	
Pull-On Slacks											No Embroidery - Color: Navy	
2-18	13.50	13.50	11.00	11.30	23.00	24.00	14.00	Same	16.50	16.50	16.75	
Pricing for 2007-08 valid until	7-2008		7-31-08		06-08		12-31-07		Sept 08			
Pricing for 2008-09 valid until	7-2009		12-31-09		06-09		12-31-08		Sept 09			

Jem Industries Inc. - No Response
Arrow Uniform - No Response
Office Depot - No Response
Eagle Group - No Response
Perfect Image Uniforms - No Response

Quote Includes: All set up fees, disc fees, embroidery, sizing on site, shipping and delivery
Quote good for 90 days - 50% deposit required upon acceptance of bid.