

REQUEST FOR QUOTATION	<p style="text-align: center;">TROY SCHOOL DISTRICT</p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. 9432		
DUE DATE NO LATER THAN 7-23-07 3 p.m.		DATE 7-5-07

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District and Lamphere Schools with Milk and Dairy Products for the 2007-08 and 2008-09 school years.</p> <p style="text-align: center;">Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</p> <p style="text-align: center;">Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

Invitation To Bid Milk

The School Boards of the Lamphere Schools and the Troy School District, are requesting a two year bid for the purchase of the following items for the Food Service Departments for the fiscal years 2007-08 and 2008-09:

- Half-pints Homogenized 3.25% White Milk
- Half-pints Homogenized 1% Chocolate Milk
- Half-pints Homogenized 1% White Milk
- Half-pints Homogenized 2% Chocolate Milk
- Half-pints Homogenized 2% White Milk
- Half-pints Homogenized Skim Milk
- Chocolate Shake Mix – Gallon
- Vanilla Shake Mix – Gallon
- Cottage Cheese – Small Curd
- Eggs – Medium – Per Dozen
- Drinking Straws

Individual districts proposed usage per product listed is attached.

Product Specifications:

All products must be produced under State of Michigan Code provisions. All milk must be homogenized, pasteurized, and fortified with Vitamins A & D.

Inspection:

The State of Michigan Department of Health or the Health Department of the county of location, or authorized representatives of the local school district shall have the right to inspect the premises, facilities and methods on, or by which milk is produced, and may make or request standard tests on any milk delivered to determine whether the contract is being properly performed.

Containers:

Milk will be packaged in one-half pint single service, coated, fiberboard cartons and packaged 48-50 cartons per case, **or single service 8 oz. plastic bottles**. All containers shall be sound, sanitary, leak proof with lids that open properly, and treated to kill bacteria, and will provide adequate protection of contents from contamination. All individual containers shall be marked with a date of expiration, butterfat content, and vitamin fortification. Commercial or brand markings are acceptable.

Cases holding containers must be free from dirt, clean, sanitary and free of odors.

Individual containers shall contain specified quantities of fluid ounces. Shortages in volume measurement will not be acceptable.

Ordering:

The school food service central office will place the order for product for the first day of school. The cafeteria manager of each school will place subsequent orders with the driver, or the dairy-ordering department. Special orders shall be delivered within 24 hours after an order has been placed. On some occasions, a standing order will be permitted.

Delivery:

Successful bidder shall contact the office of the Food Services and provide a delivery schedule. Deliveries shall be made on each school day, and at all locations between the hours of 7:00 a.m. (none earlier) and 2:00 p.m. (none later), unless individual school district specifies otherwise. Said delivery schedule shall list the routine delivery time for delivery to each school.

Deliveries shall be made inside each school building. **No product will be left outside under any circumstances.** A map listing school locations for each school district will be provided upon award of bid.

A dated delivery slip showing the exact quantity of each item delivered is to be left with the delivery and display a signature of receipt. Delivery of unacceptable items shall be rejected and returned at bidder's expense. Empty cases are to be picked up daily.

Billing:

A completely itemized statement for each school shall be submitted monthly to the individual school district.

Cash discounts for payment within terms may be presented as an addendum to the bid document and will be considered at the time of the decision of award.

Special Notice:

All orders will be cancelled immediately upon receipt of any product that does not meet these specifications. Product not so delivered will remain the property of the vendor, with no responsibility or liability to the individual school district.

Should delivery arrangements break down, or become unsatisfactory, the Board of Education of each individual school district reserves the right to obviate this award.

It is understood that all conditions of this Agreement are subject to compliance with the rules and regulations of all agencies of the Federal Government and/or the State of Michigan in the handling, distribution and sale of milk.

All bids shall be presented on the form provided and signed by the bidders. The envelope must be clearly marked "**Milk Bid**". The Board of Education of each individual school district mentioned reserves the right to reject any or all bids.

Each district reserves the right to extend said contract as bid herein.

Bidders' Proposal Sheet

Lamphere Schools Madison Heights, MI	The Troy School District Troy, MI
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Due: **July 23, 2007** By: **3:00 p.m.** At: **Troy Schools Purchasing Office**
1140 Rankin, Troy, MI 48083

We, the undersigned, hereby propose and agree to deliver the above-mentioned school cafeterias, all of the dairy products that we have priced opposite each item listed below. This proposal is subject to all of the conditions listed under "Notice To Bidders" sheet and we hereby agree to furnish such items as may be awarded to us in strict conformity with said specifications.

One Half-pint Units of:

- _____ **White 3.25% Butterfat Milk, w/o Straws**
- _____ **Chocolate 1% Butterfat Milk, w/o Straws**
- _____ **Chocolate 2 % Butterfat Milk, w/o Straws**
- _____ **White Low-fat 2% Butterfat Milk, w/o Straws**
- _____ **White Low-fat 1% Butterfat Milk, w/o Straws**
- _____ **Skim White Milk, w/o Straws**
- _____ **Straws, per case of _____**

One Gallon Units of:

- _____ **Chocolate Shake Mix**
- _____ **Vanilla Shake Mix**

Cottage Cheese:

- _____ **5# Container**
- _____ **1# Container**

Eggs:

- _____ **Large – per dozen**

Miscellaneous:

- _____ **Equipment Charge – Describe: _____**

This bid shall be firm, based on the cost or price of Class I milk at the time of bid. Any subsequent change in the price of Class I milk shall result in unit price adjustment upward or downward during the period of this contract, and each school district will be supplied with official documentation of the change in Class I milk price. Above price quote is based on the price of \$ _____ per cwt. (Michigan Milk Producers Association)

Firm or Corporation Name

Street Address

City, State and Zip Code

Telephone

Date

Authorized Signature

Typed Name and Title

**The Lamphere Schools
Food Service Department
Contact Person: Katie McConkie
248-589-2618**

Delivery Days and Times:

Deliveries shall be made three times a week.

The High School and Middle School deliveries should be prior to 9:30 a.m.

The Elementary Buildings should have delivery prior to 10:00 a.m.

Sites and Approximate Usage:

<u>School</u>	<u>Address</u>	<u>Phone</u>	Average # Units Per Day <u>Milk</u>
Lamphere High School	610 W. 13 Mile Rd.		
John Page Middle School	29615 Tawas		
Edmonson Elementary	621 E. Katherine		
Hiller Elementary	400 E. LaSalle		
Lessenger Elementary	30150 Campbell Road		
Simonds Elementary	30000 Rose Avenue		
Total Per Day			1207

**Troy School District
Food Service Department
Contact Person: Gayle Moran
248-823-5089**

Delivery Days and Times:

Monday, Tuesday, Thursday and Friday – (would consider a swing delivery)

All Elementary Buildings require delivery between 7:00 a.m. and 10:15 a.m.

All Secondary Buildings require delivery between 7:00 a.m. and 10:00 a.m.

Sites and Approximate Usage:

<u>School</u>	<u>Address</u>	<u>Phone</u>	Average # Units Per Day <u>Milk</u>
Athens High School	4333 John R	248-823-2900	1000
Troy High School	4777 Northfield Pky	248-823-2700	1000
Baker Middle	1291 Torpey	248-823-4600	500
Boulan Middle	3570 Northfield Pky	248-823-4900	600
Larson Middle	2222 E. Long Lake	248-823-4800	600
Smith Middle	5835 Donaldson	248-823-4700	450
Barnard Elementary	3601 Forge	248-823-4300	400
Bemis Elementary	3571 Northfield Pky	248-823-4100	500
Costello Elementary	1333 Hamman	248-823-3700	350
Hamilton Elementary	5625 Northfield Pky	248-823-4400	400
Hill Elementary	4600 Forsyth	248-823-3500	300
Leonard Elementary	4000 Tallman	248-823-3300	275
Martell Elementary	5666 Livernois	248-823-3800	300
Morse Elementary	475 Cherry	248-823-3200	200
Schroeder Elementary	3541 Jack	248-823-3600	300
Troy Union Elementary	1340 E. Square Lake	248-823-3100	300
Wass Elementary	2340 Willard	248-823-3900	300
Wattles Elementary	3555 Ellenboro	248-823-3400	<u>250</u>
Total Per Day			8025

TROY SCHOOL DISTRICT Bid 9432 Milk & Dairy Products Description	Pointe Dairy Services, Inc. TERMS: Net 21 FIRM: July 2007	Prairie Farms Dairy TERMS: FIRM: 30 Days	Country Pride Dairy Service TERMS: Net 21 Days FIRM: Milk Market	Country Fresh LLC TERMS: FIRM: July 2007	Country Fresh LLC TERMS: FIRM: July 2007
<u>One Half-pint Units of:</u> White 3.25% Butterfat Milk, w/o Straws Chocolate 1% Butterfat Milk, w/o Straws Chocolate 2 % Butterfat Milk, w/o Straws White Low-fat 2% Butterfat Milk, w/o Straws White Low-fat 1% Butterfat Milk, w/o Straws Skim White Milk, w/o Straws Straws, per case of 12,000 Chocolate Shake Mix Vanilla Shake Mix <u>Cottage Cheese:</u> 5# Container 1# Container <u>Eggs:</u> Large – per dozen <u>Miscellaneous:</u> Equipment Charge – Describe: This bid shall be firm, based on the cost or price of Class I milk at the time of bid. Any subsequent change in the price of Class I milk shall result in unit price adjustment upward or downward during the period of this contract, and each school district will be supplied with official documentation of the change in Class I milk price. Above price quote is based on the price of \$ ____ per cwt. (Michigan Milk Producers Association)	0.2350 0.2240 N/A 0.2250 0.2220 0.2230 N/A N/A N/A 0.735 0.155 MKT. 24.54	0.2382 0.2216 0.2317 0.2252 0.2151 0.2081 NO BID 2.14 - 1/2 gal 2.14 - 1/2 gal 6.35 1.36 NO BID Coolers .01 per half pint 24.54	0.2388 0.2218 N/A 0.226 0.2086 0.2085 42.00 2.09 - 1/2 gal 2.09 - 1/2 gal 7.74 1.68 MKT. NOT AVAILABLE 24.54	 Cardboard 0.2300 0.2174 N/A 0.2199 0.2116 0.2044 N/A Equipment not available 	 Plastic 0.3000 0.2874 N/A 0.2899 0.2816 0.2744 N/A 4.45 - gal 4.50 - gal 7.00 1.40 1.60 24.64

Partial awards are not acceptable.

Smith's - No Bid

Jo-An Limited Inc. - No Response