

REQUEST FOR QUOTATION	<p style="text-align: center;">TROY SCHOOL DISTRICT</p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. 9467		
DUE DATE NO LATER THAN 11-20-07 3 p.m.		DATE 11-6-07

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with STUDENT WORKSTATIONS for Smith Middle School per the attached specifications.</p> <p style="text-align: center;">Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</p> <p style="text-align: center;">Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

TROY SCHOOL DISTRICT BID 9467 STUDENT WORKSTATIONS

STUDENT WORKSTATIONS The Troy School District is seeking qualified bids for the supply and installation of student science workstations at its Smith Middle School. The following points are integral to this bid, respondents not adhering to these parameters are subject to disqualification.

- All responses will be regarded as bid to specification unless **SPECIFICALLY** indicated on bid response. Any alternates being proposed **MUST** include complete cut sheet. Failure to include cut sheet with bid submission will be grounds for disqualification of entire bid.
- All bidders **MUST** complete the enclosed Familiar Disclosure form and include with bid submission. Bids not containing this form will be automatically disqualified. The Familiar Disclosure form is **NOT** required to be notarized for non-construction bids.
- Bidders are reminded that all furniture listed on this bid will require installation by the awarded vendor. Bids for items where vendor does not provide complete installation will be deemed incomplete and will be disqualified.
- Installation includes unloading from shipping vehicle, unpacking and placing into designated room. Any assembly is the sole responsibility of awarded vendor.
- School personnel will not assist with unloading, unpacking, assembly or cleanup of items or packaging materials.
- Awarded vendors are completely responsible for cleanup and removal of all packing materials. The school district will **NOT** provide dumpster space for packaging materials.
- Smith Middle School does not have loading docks, pallet lifts or forklifts. Bidders are specifically reminded that all unloading of purchased items is the sole responsibility of awarded vendor.
- Awarded vendors **MUST** coordinate with shipper to insure that all delivered products are installed **DAY OF DELIVERY**. The schools do **NOT** have storage space available for product.

- Minimum of 48 hours notice is required prior to the delivery of any items awarded on this bid.
- No delivery of furniture will be accepted during school hours. Awarded vendors must coordinate delivery after 3:00 pm local time with installation **THAT DAY**.

SPECIFICATIONS:

Model #2926KF Student Work Stations with Door Cabinet
 Manufactured by Diversified Woodcrafts, Inc. or equivalent

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
19	Two student workstation constructed of solid oak, oak and hardwood veneers. Includes epoxy top, locking storage, and GFI protected AC duplex receptacles. The two cabinets have two adjustable shelves. Dimensions: 68"W x 36"D x 36"H	_____	_____
	Shipping	_____	_____
	Assembly	_____	_____
	Installation	_____	_____
	TOTAL	=====	=====

TROY SCHOOL DISTRICT Bid 9467 Student Workstations	Co.: School Speciality Terms: Net 30 Firm: Net 30 Days	Co.: Office Express Terms: N/30 Firm: 90 Days	Co.: Highsmith Terms: Firm:	Co.: Great Lakes Furniture Supply, Inc Terms: Net 30 Firm: 30 Days	Co.: Great Lakes Furni. & Supply LLC Terms: Net 30 Days Firm: 30 Days	Co.:Speedshelf Systems Inc. Terms: Net 20 Days Firm: 30 Days	Co.: Sargent Welch Terms: Net 30 Firm: 6-30-07	Co.: Frey Scientific Terms: 30 Days Payment Firm: March 1, 2008	Co.:Science Kit Terms: Net 30 Days Firm: 60 Days
Model #2926KF Student Work Stations with Door Cabinet Model number - Diversified Woodcrafts, Inc.									
<p>Qty. Description</p> <p>19 Two student workstations constructed of solid oak, oak and hardwood veneers. Includes epoxy top, locking storage, and GFI protected AC duplex receptacles. The two cabinets have two adjustable shelves.</p> <p>Must include pricing for assembly and Installation of workstations</p> <p>Bids not complete with assembly and installation pricing will not be accepted</p> <p>Dimensions: 68"W x 36"D x 36"H</p> <p>Shipping</p> <p>Assembly</p> <p>Installation</p> <p>TOTAL</p>	<p>983.52 18,686.88</p> <p>Included in Assembly</p> <p>1,583.27</p> <p>21,623.16</p>	<p>1,109.00 21,071.00</p> <p>2,045.00</p> <p>245.00</p> <p>23,800.00</p>	<p>1,200.00 22,800.00</p> <p>1,319.02</p> <p>275.00</p> <p>24,394.02</p>	<p>1,050.00 19,950.00</p> <p>800.00</p> <p>4,280.00</p> <p>Included in Assembly</p> <p>25,030.00</p>	<p>1,111.95 21,127.05</p> <p>1,700.00</p> <p>1,900.00</p> <p>380.00</p> <p>25,107.05</p>	<p>1,195.00 22,705.00</p> <p>1,425.00</p> <p>495.00</p> <p>950.00</p> <p>25,575.00</p>	<p>1,521.38 28,906.22</p> <p>Included</p> <p>Included</p> <p>Included</p> <p>28,906.22</p>	<p>1,148.94 21,829.86</p> <p>2,554.70</p> <p>6,270.00</p> <p>30,654.56</p>	<p>1,745.00 33,155.00</p> <p>2,085.00</p> <p>N/A</p> <p>N/A</p> <p>35,240.00</p>

Office Depot - No Response
Carolina Biological Supply - No Response
Fisher Scientific - No Bid
Flinn scientific - No Response

Does not provide
Installation or assembly