

REQUEST FOR QUOTATION	<p style="text-align: center;">TROY SCHOOL DISTRICT</p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. 9452		
DUE DATE 9-11-07 NO LATER THAN 3 p.m.		DATE 8-27-07

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
 BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with FURNITURE per the attached specifications.</p> <p style="text-align: center;">Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</p> <p style="text-align: center;">Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

TROY SCHOOL DISTRICT

STUDENT FURNITURE

BID 9452

The Troy School District is seeking qualified bids for the replacement of student furniture throughout the district. The following points are integral to this bid, respondents not adhering to these parameters are subject to disqualification.

- Bidding of complete package is **NOT** required. Bidders are encouraged to bid on all products, however, no penalty will occur should a vendor decide to submit a partial bid.
- All responses will be regarded as bid to specification unless **SPECIFICALLY** indicated on bid response. Any alternates being proposed **MUST** include complete cut sheet. Failure to include cut sheet with bid submission will be grounds for disqualification of entire bid.
- All bidders **MUST** complete the enclosed Familiar Disclosure form and include with bid submission. Bids not containing this form will be automatically disqualified. The Familiar Disclosure form is **NOT** required to be notarized for non-construction bids.
- Bidders are reminded that all furniture listed on this bid will require installation by the awarded vendor. Bids for items where vendor does not provide complete installation will be deemed incomplete and will be disqualified.
- Installation includes unloading from shipping vehicle, unpacking and placing into designated room. Any assembly is the sole responsibility of awarded vendor.
- School personnel will not assist with unloading, unpacking, assembly or cleanup of items or packaging materials.
- Awarded vendors are completely responsible for cleanup and removal of all packing materials. The school district will **NOT** provide dumpster space for packaging materials.
- Schools do not have loading docks, pallet lifts or forklifts. Bidders are specifically reminded that all unloading of purchased items is the sole responsibility of awarded vendor.
- Awarded vendors **MUST** coordinate with shipper to insure that all delivered products are installed **DAY OF DELIVERY**. The schools do **NOT** have storage space available for product.

- Minimum of 48 hours notice is required prior to the delivery of any items awarded on this bid.
- No delivery of furniture will be accepted during school hours. Awarded vendors must co-ordinate delivery after 3:00 pm local time with installation **THAT DAY**.
- Bid prices are requested on a **PER UNIT BASIS**. Unit cost for delivery and installation are to be included on bid response. Quantities listed below are **MINIMUM** quantities to be ordered for each building. The district reserves the right to order additional quantities **PER BUILDING**. Bidders must specify the length of time they will hold pricing. The district will consider the timeline vendors will hold pricing when determining bid award.

Furniture Specifications:

STUDENT CHAIRS:

Seat: 5/8" hard melamine plastic
 Back: 5/8" hard melamine plastic
 Frame: 1" dia. X 16 ga. Steel legs
 Back tubes: 1" dia. X 16 ga. Steel legs
 Seat & Back color: Navy Blue
 Frame finish: chrome
 Glides: nylon
 Bookrack: as required
 Seat Height: 12", 14", 16" or 18" as noted
 Warranty: Lifetime structural, 5 year minimum on hard plastic

COMBO CHAIR DESKS:

Seat: 5/8" hard melamine plastic
 Back: 5/8" hard melamine plastic
 Frame: Rear Legs -1" dia. 16 ga. Steel
 Backtubes -1" dia. 14 ga. Steel
 Side braces -1" dia. 16 ga. Steel
 Front legs -1" dia. 14 ga. Steel
 Top Arm -1" dia. 14 ga. Steel
 Seat & Back color: as indicated
 Top Color: light gray or sand as indicated
 Frame finish: chrome
 Top: Full top – 18" x 24" x 5/8" hard melamine
 Tablet top -14" x 19" x 26-1/25" x 5/8" hard melamine
 Glides: nylon
 Bookrack required
 Seat Height: 18"
 Warranty: Lifetime structural, 5 year minimum on hard plastic
 Assembly: all tubing is to be welded together at the attachment points via metallic arc welding. Desktop, seat and back are to be attached with self-threading screws.

FOLDING TABLES:

Top: plastic polymer top

Color: Ivory

Size: as specified including 30" x 60" and 30" x 72"

Legs: Steel

Weight: not to exceed 46 lbs for 30" x 60", 49 lbs for 30" x 72"

FIXED LEG TABLES:

Top: 1-1/4" MDF core

Edging: Armor Edge or equivalent. "T" molding **NOT ACCEPTABLE**

Sizes: as specified

Top Laminate: light gray nebula

Edging Color: black

TABLE SIZES & SHAPES:

Flower – 60" diameter (spec sheet required on all submissions)

Kidney – 48" X 72"

Trapezoid – 24" X 24" X 48"

Horseshoe – 60" X 66" MUST have Deep indentation (spec sheet required on all submissions)

Rectangular – 18" X 36"

30" X 60"

30" X 72"

Round – 60" diameter

½ Round – 60" diameter

STOOLS:

National Public Seating Adjustable Stool with back brace model# AF50086-2521

OR EQUVALENT

Height: adjustable from 19" to 21"

Construction: 7/8", 18-gauge steel tubing in a 19-21" adjustable size. Seat is 14" square with an 11-1/2" square masonite board recessed into seatpan. Must not chip or crack. 5/8" foot rings to be welded to each leg with four contact points at each leg for stability. Chrome plated inserts and tilt swivel glides. Height adjustable legs install with screwdriver. Curved steel back brace, 12"w X 6"h, adjusts up/down and forward/back.

INITIAL ORDER SIZE AND DISTRIBUTION:

Barnard Elementary School
3601 Forge Dr.
Troy, MI 48083

16" chairs QTY = 27
60" dia. Flower table QTY = 5
48" x 72" kidney table QTY = 2
24" x 24" x 48" trapezoid table QTY = 4

Bemis Elementary School
3571 Northfield Parkway
Troy, MI 48083

16" chairs QTY = 456
14" chairs QTY = 152
12" chairs QTY = 128
60" dia. Flower table QTY = 11
48" x 72" kidney table QTY = 1
24" x 24" x 48" trapezoid table QTY = 45
60" x 66" Horseshoe table QTY = 4
30" x 60" Rectangle Table QTY = 12
60" dia. Round table QTY = 5

Costello Elementary School
1333 Hamman
Troy, MI 48085

16" chairs QTY = 81
14" chairs QTY = 6
60" dia. Flower table QTY = 8

Hamilton Elementary
5625 Northfield Parkway
Troy, MI 48098

14" chairs QTY = 12
12" chairs QTY = 30
60" x 66" Horseshoe table QTY = 1

Hill Elementary
4600 Forsyth
Troy, MI 48085

48" x 72" kidney table QTY = 1
30" x 60" Folding Table QTY = 10

Leonard Elementary
4401 Tallman
Troy, MI 48085

48" x 72" kidney table QTY = 2
60" dia. Round table QTY = 1

Martell Elementary
5666 Livernois
Troy, MI 48098

14" chairs QTY = 35
60" x 66" Horseshoe table QTY = 2
30" x 60" Rectangle Table QTY = 10
60" dia. Round table QTY = 35

Morse Elementary
475 Cherry
Troy MI 48083

16" chairs QTY = 36
60" dia. Flower table QTY = 4
48" x 72" kidney table QTY = 5
60" x 66" Horseshoe table QTY = 2

Schroeder Elementary
3541 Jack Drive
Troy, MI 48084

16" chairs QTY = 139
14" chairs QTY = 74
60" dia. Flower table QTY = 8
60" x 66" Horseshoe table QTY = 1
30" x 60" Rectangle Table QTY = 11
60" dia. Round table QTY = 1
30" x 72" Folding Table QTY = 6

Troy Union Elementary
1340 E. Square Lake Rd.
Troy, MI 48085

16" chairs QTY = 20
30" x 60" Rectangle Table QTY = 4

Wass Elementary
2340 Willard
Troy, MI 48085

48" x 72" Kidney table QTY = 1
60" dia. ½ Round table QTY = 1

Wattles Elementary
3555 Ellenboro
Troy, MI 48083

14" chairs QTY = 20
12" chairs QTY = 20
48" x 72" Kidney table QTY = 6
30" x 60" Folding Table QTY = 10

Smith Middle School
5835 Donaldson
Troy, MI 48085

Student desks –full size QTY = 75
30" x 72" Folding Table QTY = 4

Larson Middle School
2222 E. Long Lake Road
Troy, MI 48085

Student desks –full size QTY = 40

Boulan Park Middle School
3570 Northfield Parkway
Troy, MI 48084

Student desks –full size QTY = 15
Stools QTY = 30

Athens High School
4333 John R
Troy, MI 48085

18" chairs QTY = 110
Student desks –full size QTY = 160
Student desks –Tablet QTY = 90
18" x 36" rectangular table QTY = 30
30" x 60" rectangular table QTY = 45

PRICING SHEET

Bidders: DO NOT EXTEND quantities or dollar amounts. Provide pricing for each item indicated in UNIT PRICE FORMAT ONLY.

Description	Unit Cost	Unit Installation	Unit Freight
Student Chair 12"			
Student Chair 14"			
Student Chair 16"			
Student Chair 18"			
Stools			
Student Desk –Full Top			
Student Desk –Tablet Top			
60" dia. Clover Shaped Table			
48" x 72" Kidney Table			
24" x 24" x 48" Trapezoid			
60" x 66" Horseshoe Table			
18" x 36" Rectangular Table			
30" x 60" Rectangular Table			
60" dia. Round Table			
60" dia. ½ Round Table			
30" x 60" Folding Table			
30" x 72" Folding Table			

TROY SCHOOL DISTRICT													
BID 9452													
SCHOOL FURNITURE													
	Total			Great Lakes Furniture & Supply, LLC									
	Requested	Staples		& Supply, LLC		Top Seat Supply Co		A. J. Brothers		School Specialty			
Item Description	Quantity	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended
Student Chair 12"	178	23.80	4,236.40	42.50	7,565.00	44.50	7,921.00	57.95	10,315.10	34.86	6,205.08		-
Student Chair 14"	299	23.80	7,116.20	43.50	13,006.50	44.50	13,305.50	58.43	17,470.57	34.94	10,447.06		-
Student Chair 16"	759	26.50	20,113.50	45.25	34,344.75	45.50	34,534.50	58.43	44,348.37	40.27	30,564.93		-
Student Chair 18"	110	27.25	2,997.50	48.25	5,307.50	46.50	5,115.00	63.65	7,001.50	49.95	5,494.50		-
Subtotal			34,463.60		60,223.75		60,876.00		79,135.54		52,711.57		-
Stools	60	150.00	9,000.00	46.75	2,805.00		-	64.95	3,897.00	48.91	2,934.60		-
Subtotal			9,000.00		2,805.00		-		3,897.00		2,934.60		-
Student Desk –Full Top	320	93.25	29,840.00		-	96.50	30,880.00	135.85	43,472.00	78.45	25,104.00	95.80	30,656.00
Student Desk –Tablet Top	90	92.75	8,347.50		-	90.50	8,145.00	79.80	7,182.00	76.57	6,891.30	86.95	7,825.50
Subtotal			38,187.50		-		39,025.00		50,654.00		31,995.30		38,481.50
60" dia. Clover Shaped Table	36	95.00	3,420.00	210.40	7,574.40	245.95	8,854.20	256.03	9,217.08	150.31	5,411.16		-
48" x 72" Kidney Table	18	165.00	2,970.00	222.20	3,999.60	253.06	4,555.08	197.13	3,548.34	146.35	2,634.30		-
24" x 24" x 48" Trapezoid	49	69.00	3,381.00	112.90	5,532.10	149.09	7,305.41	119.70	5,865.30	85.15	4,172.35		-
60" x 66" Horseshoe Table	10	185.00	1,850.00	256.15	2,561.50	301.69	3,016.90	236.07	2,360.70	174.51	1,745.10		-
18" x 36" Rectangular Table	30	70.00	2,100.00	97.80	2,934.00	139.03	4,170.90	111.22	3,336.60	72.30	2,169.00		-
30" x 60" Rectangular Table	82	93.00	7,626.00	143.90	11,799.80	171.74	14,082.68	120.18	9,854.76	70.26	5,761.32		-
60" dia. Round Table	42	133.00	5,586.00	210.45	8,838.90	251.38	10,557.96	252.23	10,593.66	145.32	6,103.44		-
60" dia. ½ Round Table	1	114.00	114.00	140.45	140.45		-	226.07	226.07	94.68	94.68		-
Subtotal			27,047.00		43,380.75		52,543.13		45,002.51		28,091.35		-
30" x 60" Folding Table	20	119.00	2,380.00	65.45	1,309.00		-	140.05	2,801.00	56.53	1,130.60		-
30" x 72" Folding Table	10	129.00	1,290.00	74.25	742.50		-	153.96	1,539.60	64.74	647.40		-
Subtotal			3,670.00		2,051.50		-		4,340.60		1,778.00		-

TROY SCHOOL DISTRICT													
BID 9452													
SCHOOL FURNITURE													
	Total	Great Lakes Furniture Supply, Inc						Office Depot		Office Express			
Item Description	Requested	Unit Cost		Extended		Unit Cost		Extended		Unit Cost		Extended	
	Quantity	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended	Unit Cost	Extended
Student Chair 12"	178	36.00	6,408.00	38.00	6,764.00		-	34.72	6,180.16		-		-
Student Chair 14"	299	37.50	11,212.50	38.00	11,362.00		-	35.02	10,470.98		-		-
Student Chair 16"	759	37.50	28,462.50	38.50	29,221.50		-	37.47	28,439.73		-		-
Student Chair 18"	110	39.50	4,345.00	40.50	4,455.00		-	37.69	4,145.90		-		-
Subtotal			50,428.00		51,802.50		-		49,236.77		-		-
Stools	60		-		-		-		-		128.00		7,680.00
Subtotal			-		-		-		-				7,680.00
Student Desk –Full Top	320	96.50	30,880.00	98.50	31,520.00		-	88.00	28,160.00		-		-
Student Desk –Tablet Top	90	84.00	7,560.00	107.50	9,675.00		-	80.68	7,261.20		-		-
Subtotal			38,440.00		41,195.00		-		35,421.20		-		-
60" dia. Clover Shaped Table	36	277.00	9,972.00	382.00	13,752.00	254.00	9,144.00		-	245.00	8,820.00		
48" x 72" Kidney Table	18	247.00	4,446.00	382.00	6,876.00	274.00	4,932.00		-	238.00	4,284.00		
24" x 24" x 48" Trapezoid	49	127.00	6,223.00	192.00	9,408.00	149.00	7,301.00		-	147.00	7,203.00		
60" x 66" Horseshoe Table	10	252.00	2,520.00	422.00	4,220.00	279.00	2,790.00		-	275.00	2,750.00		
18" x 36" Rectangular Table	30	117.00	3,510.00	177.00	5,310.00	139.00	4,170.00		-	123.00	3,690.00		
30" x 60" Rectangular Table	82	152.00	12,464.00	237.00	19,434.00	179.00	14,678.00		-	154.00	12,628.00		
60" dia. Round Table	42	247.00	10,374.00	347.00	14,574.00	249.00	10,458.00		-	227.00	9,534.00		
60" dia. ½ Round Table	1	222.00	222.00	257.00	257.00	189.00	189.00		-	154.00	154.00		
Subtotal			49,731.00		73,831.00		53,662.00		-		49,063.00		-
30" x 60" Folding Table	20	182.00	3,640.00		-		-		-	110.00	2,200.00		
30" x 72" Folding Table	10	197.00	1,970.00		-		-		-	123.00	1,230.00		
Subtotal			5,610.00		-		-		-		3,430.00		-