

REQUEST FOR QUOTATION	<p style="text-align: center;">TROY SCHOOL DISTRICT</p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. 9580		
DUE DATE NO LATER THAN 11-13-08 3 p.m.		DATE 10-30-08

REQUEST FOR QUOTE - NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with Printing of the Athens High School Student Magazine - "The Scarlet Letter".</p> <p style="text-align: center;">Copies of the bid are available at:</p> <p style="text-align: center;">www.troy.k12.mi.us/purchasing/items_out_for_bid.htm (left column)</p> <p style="text-align: center;">Bid recaps will be available at:</p> <p style="text-align: center;">www.troy.k12.mi.us/purchasing/items_out_for_bid.htm (right column)</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

Note: All bidders are specifically reminded that a completed Affidavit of Bidder (Familial Disclosure) MUST be completed and submitted with the bid response. Failure to include a completed copy will be grounds for disqualification of bid. The Affidavit of Bidder is required to be notarized for construction bids only. All others only require completion and signature.

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____ (the "Bidder), pursuant to the familial disclosure requirement provided in the _____ (the "School District") advertisement for construction bids, hereby represent and warrant except as provided below, that no familial relationships exist between the over(s) or any employee of _____ and any member of the Board of Education of the School District or the Superintendent of the School District.

List any Familial Relationships:

BIDDER:

By: _____
Its: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 2008, by _____.

_____, Notary Public
_____ County, Michigan
My Commission Expires: _____
Acting in the County of: _____

**TROY SCHOOL DISTRICT
BID 9580
PRINTING OF THE ATHENS HIGH SCHOOL STUDENT
MAGAZINE
"THE SCARLET LETTER"**

SPECIFICATIONS:

- 36-48 page issue / four color on cover and back page bleeding over four sides, including pickup and delivery of all ordered copies.
- 700 to 800 issues (depending on need), normally six or seven issues per school year
- Turnover time one week
- Windows compatible, ability to accept CD disks with PDF files and/or Adobe CS2 & CS3 INDESIGN
- Windows compatible
- Finished size 8-1/2 x 11, glossy enameled paper, magazine style
- Bindery saddle stitch 8-1/2 x 11 upright
- Provide a high resolution proof prior to production of each issue
- Typical issue is 36 - 48 pages
- Stock 80# gloss text throughout
- ALTERNATE - STOCK 80# Gloss text cover with 60# white offset (uncoated) text
- High quality printing of photos, graphics and text
- Ability to print four color cover most issues, full color cover, back cover and centerfold occasionally
- Pickup of CD and delivery of final copies to be included in price
- Next issue to be picked up by printer in mid-January 2009
- Printing contract to run 21 issues (approx 3 years)
- Company representative to meet at Athens High School with newspaper staff/students.
- Specific publication dates will vary throughout the duration of the contract.

SEPARATE COSTS: STOCK 80# GLOSS

FOUR COLOR \$ _____

FULL COLOR \$ _____

ALTERNATE: 80# GLOSS TEXT WITH 60# WHITE OFFSET

FOUR COLOR \$ _____

FULL COLOR \$ _____

**Samples of previous issues will be available for review at the Purchasing Dept.
located at:**

**1140 Rankin
Troy, MI 48083
(248) 823-4052**

Troy School District																	
Printing of Athens Scarlet Letter																	
Bid 9580																	
COST PER 21 ISSUES:																	
	Metropolitan Publishing				Maury Boyd & Assoc.		Arbor Oakland Group		Staples		Printing Systems Inc	Accelerated Press Inc		Graphic Resource Group		Atlantic Press Printing	
	2009	2010	2011	Total	Qty 700	Qty 800	Qty 700	Qty 800	Qty 700	Qty 800		Qty 700	Qty 800	Qty 700	Qty 800	Qty 700	Qty 800
Stock 80# Gloss																	
Full Color (Cover Only)											\$ 51,639.00						
32 Pages														\$ 30,870.00	\$ 35,280.00		
36 Pages	\$ 16,329.60	\$ 17,204.60	\$ 18,079.60	\$ 51,613.80					\$ 50,400.00	\$ 55,335.00		\$ 32,235.00	\$ 34,566.00	34,177.50	39,060.00	\$ 80,057.25	\$ 83,949.60
40 Pages	17,360.00	18,235.00	19,110.00	54,705.00	\$ 38,262.00	\$ 42,798.00						34,041.00	35,595.00	37,485.00	42,840.00		
44 Pages	19,168.80	20,043.80	20,918.80	60,131.40								35,280.00	37,989.00	40,792.50	46,620.00		
48 Pages	21,336.00	22,211.00	23,086.00	66,633.00	42,819.00	47,901.00	\$ 76,503.00	\$ 78,015.00	63,798.00	72,198.00		36,813.00	39,795.00	44,100.00	50,400.00	104,679.75	110,035.80
Stock 80# Gloss																	
Full Color (entire magazine)											51,639.00						
36 Pages														87,024.00	99,456.00		
80# Gloss Text w/ 60# White Offset																	
Full Color (Cover Only)											47,439.00						
32 Pages					33,117.00	37,002.00								29,400.00	33,600.00		
36 Pages	14,796.60	15,671.60	16,546.60	47,014.80					40,215.00	44,730.00		29,505.00	31,626.00			79,441.95	82,279.05
40 Pages	16,061.50	16,936.50	17,811.50	50,809.50	37,653.00	42,105.00						31,101.00	32,235.00				
44 Pages	16,689.40	17,564.40	18,439.40	52,693.20					51,072.00	57,372.00		31,920.00	34,209.00				
48 Pages	17,244.50	18,119.50	18,994.50	54,358.50			97,104.00	98,784.00				33,243.00	35,385.00			102,573.45	106,822.80
80# Gloss Text w/ 60# White Offset																	
Full Color (entire magazine)											47,439.00						
36 Pages												29,505.00	31,626.00	82,540.50	94,332.00		