

REQUEST FOR QUOTATION	<p style="text-align: center;"><b>TROY SCHOOL DISTRICT</b></p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. <b>9555</b>		
DUE DATE NO LATER THAN <b>8/26/08</b> 3 p.m.		DATE <b>08/08/08</b>

**REQUEST FOR QUOTE – NOT AN ORDER**

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST  
BID ENVELOPE ENCLOSED

**THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER**

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with COPY PAPER per the attached specifications.</p> <p style="text-align: center;">Copies of the bid are available at: <a href="http://www.troy.k12.mi.us/purchasing/item_out_for_bid.htm">www.troy.k12.mi.us/purchasing/item_out_for_bid.htm</a></p> <p style="text-align: center;">Bid recaps will be available at: <a href="http://troy.k12.mi.us/purchasing/index.htm">troy.k12.mi.us/purchasing/index.htm</a></p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonresponsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Prices must include all taxes, Michigan State Sales and Use Taxes and Federal Excess Taxes do not apply. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

**THIS AREA MUST BE FILLED IN**

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE



**TROY SCHOOL DISTRICT  
 BID 9555 COPY PAPER**

Quantity	Unit	Description	Unit Price	Total Price
1,760 (880 cases per truckload)	Cases	White paper high speed Xerographic, 8-1/2 x 11, 20#, 92 brightness, 500 sheets/ream, 10 reams per case		
		<b>Delivery charge</b>		
		<b>TOTAL</b>		

**1<sup>st</sup> Delivery Week of September 8, 2008 (880 cases)**

**2<sup>nd</sup> Delivery Week of September 22, 2008 (880 cases)**

# Troy School District Copy Paper Bid 9555

White Paper  
High Speed Xerographic  
8 ½" x 11", 20#  
92 Brightness  
500 sheets/ream, 10 reams/case  
Quantity: 1,760 cases

<u>Company</u>	<u>Unit Price</u>	<u>Total</u>
Xerox	27.55	\$ 48,488.00
AmeriSource	28.38	49,948.80
Red Feather LLC	28.52	50,195.20
School Specialty	28.75	48,300.00 (1,680 cases)
	32.55	<u>2,604.00</u> (80 cases)
		50,904.00
Xpedex	28.84	50,758.40
Paper Solution	28.90	50,864.00
Corporate Express	28.95	48,636.00 (1,680 cases)
Meadowbrook Products	30.55	51,324.00 (1,680 cases)
Coordinated Defense Supply Systems	31.08	54,700.80
Automation Aids Inc.	31.58	55,580.80
JAM Specialties	33.99	59,822.40
Communication Professionals	37.15	65,384.00

Staples: No Bid  
Global Office Solutions: No Response  
Ricoh: No Response  
J.R. Holcomb: No Response  
Ikon Office Solutions: No Response  
Office Express: No Response  
Office Depot: No Response