

REQUEST FOR QUOTATION	<p style="text-align: center;">TROY SCHOOL DISTRICT</p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. 9559		
DUE DATE 9/04/08 NO LATER THAN 3 p.m.		DATE 8/18/08

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
 BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with Musicians Chairs and Carts at Athens and Troy High School.</p> <p style="text-align: center;">Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</p> <p style="text-align: center;">Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

TROY SCHOOL DISTRICT

MUSICIANS CHAIRS

BID 9559

The Troy School District is seeking qualified bids for the replacement musician's chairs and related storage carts at each of its high schools. The following points are integral to this bid; respondents not adhering to these parameters are subject to disqualification.

- Bidding of complete package IS required.
- All responses will be regarded as bid to specification unless **SPECIFICALLY** indicated on bid response. Any alternates being proposed **MUST** include complete cut sheet. Failure to include cut sheet with bid submission will be grounds for disqualification of entire bid. **If requested by district, bidders proposing alternative products MUST supply an actual sample within 14 calendar days of request. Failure to supply requested sample will result in disqualification of bid.**
- All bidders **MUST** complete the enclosed Familiar Disclosure form and include with bid submission. Bids not containing this form will be automatically disqualified. The Familiar Disclosure form is **NOT** required to be notarized for non-construction bids.
- Bidders are reminded that all furniture listed on this bid will require installation by the awarded vendor. Bids for items where vendor does not provide complete installation will be deemed incomplete and will be disqualified.
- Installation includes unloading from shipping vehicle, unpacking and placing into designated room. Any assembly is the sole responsibility of awarded vendor.
- School personnel will not assist with unloading, unpacking, assembly or cleanup of items or packaging materials.
- Awarded vendors are completely responsible for cleanup and removal of all packing materials. The school district will **NOT** provide dumpster space for packaging materials.
- Schools do not have loading docks, pallet lifts or forklifts. Bidders are specifically reminded that all unloading of purchased items is the sole responsibility of awarded vendor.
- Awarded vendors **MUST** coordinate with shipper to insure that all delivered products are installed **DAY OF DELIVERY**. The schools do **NOT** have storage space available for product.
- Minimum of 48 hours notice is required prior to the delivery of any items awarded on this bid.
- Delivery may be made from 7:30 am until 2:00 pm. Buildings are closed by 2:30 pm on non-student days unless specific prior arrangements have been agreed to by the School District.
- Bid prices are requested on a **PER UNIT BASIS**. Unit cost for delivery and installation are to be included on bid response. Quantities listed below are **MINIMUM** quantities to be ordered for each building. The district reserves the right to order additional quantities **PER BUILDING**. Bidders must specify the length of time they will hold pricing. The district will consider the timeline vendors will hold pricing when determining bid award.

**TROY SCHOOL DISTRICT
MUSICIANS CHAIRS
BID 9559**

320 Musicians Chairs Unit Price: \$_____
Black body, black legs
Height must equal 17 ½"
Wenger Student Chair #0930000 or
Approved Equivalent _____

160 Delivered to: Athens High School Shipping: \$_____
4333 John R.
Troy, MI 48085

160 Delivered to: Troy High School Shipping: \$_____
4777 Northfield Parkway
Troy, MI 48098

6 Chair "Move 'n Store Carts" Unit Price: \$_____
Wenger #054D161 or
Approved Equivalent _____

3 Delivered to: Athens High School Shipping: \$_____
4333 John R.
Troy, MI 48085

3 Delivered to: Troy High School Shipping: \$_____
4777 Northfield Parkway
Troy, MI 48098

TOTAL \$_____

**Troy School District
Musicians Chairs and Carts
Bid 9559**

COMPANY	Qty 320	Musicians Chairs Black Body/Legs Height = 17 1/2" Wenger #0930000	160 Ship to Athens	160 Ship to Troy High	Chair Total	Qty 6	Move 'n Store Carts Wenger #054D161	3 Ship to Athens	3 Ship to Troy High	Cart Total	TOTAL BID	
	Unit Price	Total				Unit Price	Total					
School Specialty Inc. Alternate	45.80	14,656.00	Incl	Incl	14,656.00		136.71	820.26	Incl	Incl	820.26	15,476.26
		National Public Seating 8210					National Public Seating DY82					
Wenger Corp	40.00	12,800.00	800.00	800.00	14,400.00		125.00	750.00	300.00	300.00	1,350.00	15,750.00
			Tailgate Delivery									
Dew-El Corp. Alternate	48.35	15,472.00	Incl	Incl	15,472.00		141.25	847.50	Incl	Incl	847.50	16,319.50
		National Public Seating 8210					National Public Seating					
ISCG Alternate	43.00	13,760.00	520.00	520.00	14,800.00	8.00	196.50	1,572.00	Incl	Incl	1,572.00	16,372.00
		United Chair #4800 FE01, E3, FS03					United Chair #4800 FEDY	Ship 4	Ship 4			
Great Lakes Furn & Supply LLC Alternate	50.40	16,128.00	320.00	320.00	16,768.00		215.00	1,290.00	6.00	6.00	1,302.00	18,070.00
		United Chair FE01					United Chair FEDY					
Corporate Express Alternate	52.60	16,832.00	588.00	588.00	18,008.00		135.00	810.00	30.00	30.00	870.00	18,878.00
		Melody Musician Chair					Melody Chair Dolly					
Great Lakes Furn & Supply LLC Alternate	53.25	17,040.00	632.00	632.00	18,304.00		137.95	827.70	11.85	11.85	851.40	19,155.40
		National Public Seating 8210					National Public Seating DY82					
Amerisource Alternate	61.23	19,593.60	350.00	350.00	20,293.60		341.00	2,046.00	-	-	2,046.00	22,339.60
		Virco 3018					VIRHCT4					
Commercial Concepts & Furn Alternate	63.96	20,467.20	Incl	Incl	20,467.20	18.00	234.60	4,222.80	Incl	Incl	4,222.80	24,690.00
		NPS 8200					NPS DY82	Ship 9	Ship 9			

ATD American: No Bid
 Highsmith: No Bid
 Office Express: No Bid
 Hertz Furniture: No Bid
 Great Lakes Furn. Supply Inc.: No bid
 Office Depot: No Bid