

REQUEST FOR QUOTATION	<h1>TROY SCHOOL DISTRICT</h1> <p>1140 RANKIN, TROY, MICHIGAN 48083</p> <p>248-823-4052</p> <p>FAX: 248-823-4077</p>	
No. 9662		
DUE DATE NO LATER THAN 3/4/10 3 p.m.		DATE 2/18/10

**REQUEST FOR QUOTE - NOT AN ORDER**

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST  
BID ENVELOPE ENCLOSED

**THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER**

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with <b>INSTRUMENT STORAGE CABINETS FOR BOULAN PARK MIDDLE SCHOOL</b></p> <p style="text-align: center;">Copies of the bid are available at:</p> <p style="text-align: center;"><a href="http://www.troy.k12.mi.us/purchasing/items_out_for_bid.htm">www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</a> (left column)</p> <p style="text-align: center;">Bid recaps will be available at:</p> <p style="text-align: center;"><a href="http://www.troy.k12.mi.us/purchasing/items_out_for_bid.htm">www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</a> (right column)</p> <p><b><i>FACSIMILE BID IS NOT ACCEPTABLE</i></b></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

**THIS AREA MUST BE FILLED IN**

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

**Note:** All bidders are specifically reminded that a completed Affidavit of Bidder (Familial Disclosure) MUST be completed and submitted with the bid response. Failure to include a completed copy will be grounds for disqualification of bid. The Affidavit of Bidder is required to be notarized for construction bids only. All others only require completion and signature.

**AFFIDAVIT OF BIDDER**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the "Bidder), pursuant to the familial disclosure requirement provided in the \_\_\_\_\_ (the "School District") advertisement for construction bids, hereby represent and warrant except as provided below, that no familial relationships exist between the over(s) or any employee of \_\_\_\_\_ and any member of the Board of Education of the School District or the Superintendent of the School District.

List any Familial Relationships:

**BIDDER:**

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN    )  
  )ss.  
COUNTY OF \_\_\_\_\_)

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2010, by \_\_\_\_\_.

\_\_\_\_\_

,Notary Public

\_\_\_\_\_County, Michigan

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_

**Troy School District**  
**Instrument Storage Cabinets – Boulan Park Middle School**  
**Bid 9662**

The Troy School District is seeking qualified bids for instrument storage cabinets at Boulan Park Middle School. The following points are integral to this bid. Respondents not adhering to these parameters are subject to disqualification.

- All responses will be regarded as bid to specification unless **SPECIFICALLY** indicated on bid response. Any alternates being proposed **MUST** include complete cut sheet. Failure to include cut sheet with bid submission will be grounds for disqualification of entire bid.
- All bidders **MUST** complete the enclosed Familial Disclosure form and include with bid submission. Bids not containing this form will be automatically disqualified. The Familial Disclosure form is **NOT** required to be notarized for non-construction bids.
- Bidders are reminded that all furniture listed on this bid will require installation by the awarded vendor. Bids for items where vendor does not provide complete installation will be deemed incomplete and will be disqualified.
- Installation includes unloading from shipping vehicle, unpacking and placing into designated room. Any assembly is the sole responsibility of the awarded vendor.
- School personnel will not assist with unloading, unpacking, assembly or cleanup of items or packing materials.
- Awarded vendors are completely responsible for cleanup and removal of all packing materials. The school district will **NOT** provide dumpster space for packaging materials.
- School does not have loading docks, pallet lifts or forklifts. Bidders are specifically reminded that all unloading of purchased items is the sole responsibility of awarded vendor.
- Awarded vendors **MUST** coordinate with shipper to insure that all delivered products are installed **DAY OF DELIVERY**. Schools do **NOT** have storage space available for product.
- Minimum of 48 hours notice is required prior to the delivery of any items awarded on this bid.
- Delivery may be made from 7:30 am until 2:00 pm, Monday through Friday.
- To avoid interruption of classes, all items on this bid must be delivered and installed during one of the periods indicated below:
  - April 5 thru April 9, 2010
  - April 16, 2010
  - After June 21, 2010

Schools may be accessible after 2:00pm on other days provided awarded vendor provides minimum one week notice prior to commencing installation. Access to buildings outside the above listed days will be at the sole discretion of Troy School District.

- Bid prices are requested on a **PER UNIT BASIS**. **Total cost for delivery and installation are to be included on bid response.** Quantities listed below are **MINIMUM** quantities to be ordered for. The district reserves the right to order additional quantities **PER these BUILDINGS and/or other district owned locations**. Bidders must specify the length of time they will hold pricing. The district will consider the timeline vendors will hold pricing when determining bid award.
- **Delivery to:**

**Boulan Park Middle School  
3570 Northfield Parkway  
Troy, MI 48084**

**Troy School District**  
**Instrument Storage Cabinets – Boulan Park Middle School**  
**Bid 9662**

Qty	Description	Unit Cost
1	Cabinet measuring 27 ½"W x 19 ¼"D x 85 5/8"H. Compartment size: 8"W x 17 3/8"D x 14 5/8"H. Stores 15 Clarinets, Flutes, Piccolos or Oboes. Color: Oyster; Particle Board; Compartment; Grille Doors; hinged left.	
3	Cabinet measuring 27 ½"W x 29 ¼"D x 85 5/8"H. Compartment size: 12 3/8"W x 27 3/8"D x 14 5/8"H. Stores 10 Trumpets, Cornets or Alto Saxophones. Color: Oyster; Particle Board; Compartment; Grille Doors; hinged left.	
2	Cabinet measuring 27 ½"W x 39 ¼"D x 85 5/8"H. Compartment size: 12 3/8"W x 37 3/8"D x 14 5/8"H. Stores 10 Trombones, Bassoons, Bass Clarinets, Violins, Violas, Tenor Saxophones or Alto Clarinets. Color: Oyster; Particle Board; Compartment; Grille Doors; hinged left.	
2	Cabinet measuring 27 ½"W x 29 ¼"D x 85 5/8"H. Compartment size: 25 ½"W x 27 3/8"D x 25"H. Stores 3 French Horns, Alto Horns or Snare Drums. Color: Oyster; Particle Board; Compartment; Grille Doors; hinged left.	
1	Cabinet measuring 27 ½"W x 29 ¼"D x 85 5/8"H. Compartment size: 25 ½"W x 27 3/8"D x 25"H. Stores 3 French Horns, Alto Horns or Snare Drums. Color: Oyster; Particle Board; Full Doors; Wood Doors; hinged left.	
1	Cabinet measuring 60 ½"W x 39 ¼"D x 85 5/8"H. Compartment size: 58 ½"W x 37 3/8"D x 83 ¼"H Stores 1 Timpani, Chimes, Small Vibes and Xylophones, Marimbas and Gongs. Color: Oyster; Particle Board; No Door.	

INSTALLATION \_\_\_\_\_

FREIGHT \_\_\_\_\_

**Delivery to:**  
**Boulan Park Middle School**  
**3570 Northfield Parkway**  
**Troy, MI 48084**

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Troy School District  
Instrument Storage Cabinets  
Boulan Park Middle School  
Bid 9662**

Qty	Description	Architectural Systems Group			ATD-American Co.			Office Express		
		Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total
1	Cabinet 27 1/2"W x 19 1/4"D x 85 5/8"H	LSI Corp.	\$ 985.00	\$ 985.00	Stevens 8055610 278420	\$ 1,102.58	\$ 1,102.58	ID Sys/ Stevens Ind	\$ 1,050.00	\$ 1,050.00
3	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H	LSI Corp.	850.00	2,550.00	Stevens 8055618 278429	944.72	2,834.16	ID Sys/ Stevens Ind	850.00	2,550.00
2	Cabinet 27 1/2"W x 39 1/4"D x 85 5/8"H	LSI Corp.	890.00	1,780.00	Stevens 8055618 278440	1,037.33	2,074.66	ID Sys/ Stevens Ind	900.00	1,800.00
2	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H Grille Doors	LSI Corp.	485.00	970.00	Stevens 8055632 278429	626.48	1,252.96	ID Sys/ Stevens Ind	550.00	1,100.00
1	Cabinet 27 1/2"W x 29 1/4" x 85 5/8"H Wood Doors	LSI Corp.	400.00	400.00	Stevens 8055732 278429	555.58	555.58	ID Sys/ Stevens Ind	465.00	465.00
1	Cabinet 60 1/2"W x 39 1/4"D x 85 5/8"H	LSI Corp.	705.00	705.00	Stevens 8055460 548440	582.02	582.02	ID Sys/ Stevens Ind	475.00	475.00
	Installation			1,000.00			incl			150.00
	Freight			incl			incl			1,065.00
	<b>TOTAL</b>			<b>\$ 8,390.00</b>			<b>\$ 8,401.96</b>			<b>\$ 8,655.00</b>

**Troy School District  
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Qty	Description	SBD Commercial Interiors			Detroit Technical Equip.			School Specialty		
		Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total
1	Cabinet 27 1/2"W x 19 1/4"D x 85 5/8"H	Not Specified	\$ 935.00	\$ 935.00	Stevens	\$ 1,050.00	\$ 1,050.00	Fleetwood 561516.242	\$ 1,171.82	\$ 1,171.82
3	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H	Not Specified	995.00	2,985.00	Stevens	870.00	2,610.00	Fleetwood 561016.243	1,009.83	3,029.49
2	Cabinet 27 1/2"W x 39 1/4"D x 85 5/8"H	Not Specified	1,089.00	2,178.00	Stevens	937.00	1,874.00	Fleetwood 561016.244	1,114.45	2,228.90
2	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H Grille Doors	Not Specified	554.00	1,108.00	Stevens	563.00	1,126.00	Fleetwood 560316.243	608.63	1,217.26
1	Cabinet 27 1/2"W x 29 1/4" x 85 5/8"H Wood Doors	Not Specified	601.00	601.00	Stevens	478.00	478.00	Fleetwood 560312.243	571.52	571.52
1	Cabinet 60 1/2"W x 39 1/4"D x 85 5/8"H	Not Specified	817.00	817.00	Stevens	457.00	457.00	Fleetwood 560210.644	583.77	583.77
	Installation			752.00	10 units		1,360.00			550.00
	Freight			incl	10 units		794.00			495.00
	<b>TOTAL</b>			<b>\$ 9,376.00</b>			<b>\$ 9,749.00</b>			<b>\$ 9,847.76</b>

**Troy School District  
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Boulan Park Middle School  
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Qty	Description	Global Office Solutions			Dew-El Corp.			Great Lakes Furn & Supply		
		Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total
1	Cabinet 27 1/2"W x 19 1/4"D x 85 5/8"H	Not Specified	\$ 898.72	\$ 898.72	TMI Sys M5000	\$ 1,108.04	\$ 1,108.04	Ironwood 514/1G	\$ 1,399.00	\$ 1,399.00
3	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H	Not Specified	1,258.21	3,774.63	TMI Sys M5004	945.68	2,837.04	Ironwood 513/4G	1,139.00	3,417.00
2	Cabinet 27 1/2"W x 39 1/4"D x 85 5/8"H	Not Specified	923.01	1,846.02	TMI Sys M5004	1,087.60	2,175.20	Ironwood 513/5/G	1,314.00	2,628.00
2	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H Grille Doors	Not Specified	898.72	1,797.44	TMI Sys M5024	536.30	1,072.60	Ironwood 510/10G	719.00	1,438.00
1	Cabinet 27 1/2"W x 29 1/4" x 85 5/8"H Wood Doors	Not Specified	923.01	923.01	TMI Sys M4024	507.64	507.64	Ironwood 510/10H	720.00	720.00
1	Cabinet 60 1/2"W x 39 1/4"D x 85 5/8"H	Not Specified	923.01	923.01	TMI Sys M1052	493.98	493.98	Ironwood 512/14 OX- 10364	805.00	805.00
	Installation			-			1,175.00			100.00
	Freight			-			860.00			1,850.00
	<b>TOTAL</b>			<b>\$ 10,162.83</b>			<b>\$ 10,229.50</b>			<b>\$ 12,357.00</b>



**Troy School District  
Instrument Storage Cabinets  
Boulan Park Middle School  
Bid 9662**

Qty	Description	Today's Classroom			Melhart Music Center			Lincoln Office Solutions		
		Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total	Mfr.	Unit Cost	Total
1	Cabinet 27 1/2"W x 19 1/4"D x 85 5/8"H	Ironwood	Not Provided		Melhart 15-20	\$ 1,165.00	\$ 1,165.00	Ironwood	\$ 1,533.42	\$ 1,533.42
3	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H	Ironwood	Not Provided		Melhart 10-30	1,045.00	3,135.00	Ironwood	1,244.46	3,733.38
2	Cabinet 27 1/2"W x 39 1/4"D x 85 5/8"H	Ironwood	Not Provided		Melhart 10-40	1,079.00	2,158.00	Ironwood	1,433.00	2,866.00
2	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H Grille Doors	Ironwood	Not Provided		Melhart 3- 30	875.00	1,750.00	Ironwood	783.87	1,567.74
1	Cabinet 27 1/2"W x 29 1/4" x 85 5/8"H Wood Doors	Ironwood	Not Provided		Melhart 3- 30	875.00	875.00	Ironwood	797.71	797.71
1	Cabinet 60 1/2"W x 39 1/4"D x 85 5/8"H	Ironwood	Not Provided		Melhart 2XW-40	1,095.00	1,095.00	Ironwood	977.54	977.54
			ALL	9,978.79						
	Installation			1,360.00			1,000.00			569.89
	Freight			1,918.98			2,500.00			1965.16
	<b>TOTAL</b>			<b>\$ 13,257.77</b>			<b>\$ 13,678.00</b>			<b>\$ 14,010.84</b>

**Troy School District  
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Boulan Park Middle School  
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Qty	Description	Mfr.	Wenger Corp. Unit Cost	Total
1	Cabinet 27 1/2"W x 19 1/4"D x 85 5/8"H	Wenger #1	\$ 1,222.00	\$ 1,222.00
3	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H	Wenger #4	1,345.00	4,035.00
2	Cabinet 27 1/2"W x 39 1/4"D x 85 5/8"H	Wenger #5	1,405.00	2,810.00
2	Cabinet 27 1/2"W x 29 1/4"D x 85 5/8"H Grille Doors	Wenger #10	1,010.00	2,020.00
1	Cabinet 27 1/2"W x 29 1/4" x 85 5/8"H Wood Doors	Wenger #10	1,101.00	1,101.00
1	Cabinet 60 1/2"W x 39 1/4"D x 85 5/8"H	Wenger #17	1,096.00	1,096.00
	Installation			1,521.00
	Freight			1,023.00
	<b>TOTAL</b>			<b>\$ 14,828.00</b>