

REQUEST FOR QUOTATION	<p style="text-align: center;">TROY SCHOOL DISTRICT</p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. 9719		
DUE DATE NO LATER THAN 9-13-11 3 p.m.		DATE 8-25-11

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with COPY PAPER.</p> <p style="text-align: center;">Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</p> <p style="text-align: center;">Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____
(the "Bidder), pursuant to the familial disclosure requirement provided in the _____
_____ (the "School District") advertisement for construction bids, hereby
represent and warrant except as provided below, that no familial relationships exist
between the over(s) or any employee of
_____ and any member of the Board of Education of the
School District or the Superintendent of the School District.

List any Familial Relationships:

BIDDER:

By: _____

Its: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 2011,
by _____.

,Notary Public

_____ County, Michigan

My Commission Expires: _____

Acting in the County of: _____

TROY SCHOOL DISTRICT COPY PAPER BID 9719

Quantity	Unit	Description	Unit Cost	Total
2,520 (840 cases per truckload)	Case	White paper, high speed xerographic, 8 ½ x 11, 92 brightness, 500 sheets/ream 10 reams/case		
		Delivery Charge		
		TOTAL		

1st Shipment required week of October 10, 2011 (840 cases)

2nd Shipment required week of October 24, 2011 (840 cases)

3rd Shipment required week of November 14, 2011 (840 cases)

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Contact Name: _____

**Troy School District
Copy Paper
Bid 9719**

**White Paper, High Speed
Xerographic, 8 1/2 x 11
20#, 92 Brightness,
500 sheets/ream
10 reams/case
Total Quantity: 2,520 cases**

<u>Company</u>	<u>Unit Price</u>	<u>Total</u>
Contract Paper Group	25.32	63,806.40
Midland Paper	25.7895	64,989.54
Global Office Solutions	26.85	67,662.00
Paper Express	27.55	69,426.00
Xerox	27.99	70,534.80
National Packaging Corp	28.50	71,820.00
Accurate Forms & Supplies	28.59	72,046.80
Quill	29.90	75,348.00
Office Supply Giant.com	36.53	92,055.60

Office Depot - No Response
Amerisource - No Response
Office Express - No Response