

REQUEST FOR QUOTATION	TROY SCHOOL DISTRICT 1140 RANKIN, TROY, MICHIGAN 48083 248-823-4027 FAX: 248-823-4077	REQUISITION
No. 9742		
DUE DATE 06/27/12 NO LATER THAN 3:00 p.m.		DATE 06/13/12

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
 BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with BARRACUDA EMAIL ARCHIVE SYSTEM.</p> <p style="text-align: center;"> Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm </p> <p style="text-align: center;"> Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm </p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3:00 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

**TROY SCHOOL DISTRICT
BARRACUDA EMAIL ARCHIVE SYSTEM
BID #9742**

Desired configuration

Troy School District is seeking to purchase the Barracuda Email Archive system. All equipment must be new and backed with a minimum three (3) year warranty.

The following approximate quantities will be included in the base bid price. The District reserves the right to increase or decrease the quantities throughout the duration of the project. Troy School District may also substitute any alternate components below, also located in the bid form, into the final bid configuration. Unit pricing shall dictate any changes in quantity. Mandatory requirements of this bid include holding the pricing provided for hardware and integration labor rates provided in this bid response for 12 months from the date of first purchase order by the district. Also, all pricing must be valid and extended to any Oakland County School District who may choose to participate within the first three months of the project at the provided pricing.

Base Bid Hardware: Furnish

Quantity	Item
1	Barracuda 650 Email Message Archiver Solution
1	3 year Barracuda Energize Updates
1	3 year instant replacement 24 x 7 w/ 1 Business Day Exchange

Base bid warranty:

- Three year warranty

Mandatory Alternates

- MA-1: Installation and integration of the base bid hardware

NAME OF BIDDER: _____

ADDRESS: _____

TELEPHONE: _____

SIGNATURE: _____

Pursuant to and compliant with your Advertisement for Bids and Bid Documents, we the undersigned propose to furnish the equipment and materials described therein for the purpose of supplying the Troy School District with a Barracuda Email Archive System, and agree to the payment terms outlined within the Bid Documents.

BASE BID – Furnish 1 Barracuda 650 Message Archiver Solution with 3 years Energize Updates and 3 years Instant Replacement

Dollars \$ _____

Note: The amount shall be shown in both words and figures. In case of discrepancy, the amount in words shall be determinant.

MANDATORY ALTERNATES – The District reserves the right to increase or decrease the Base Bid price using the following schedule of prices. The amounts provided below are inclusive of all costs, expenses, fees, shipping, overhead & profit, and other charges.

Unit Price	Description	Add	Deduct
MA-1	Cost for installation and integration of base bid hardware	_____	_____

VOLUNTARY ALTERNATES – Bidders may propose alternatives to certain solutions if permitted in the bid documents. Attach additional alternates, if any, on a separate sheet of paper. The amounts provided below are inclusive of all costs, expenses, fees, shipping, overhead & profit, and other charges.

Alternate 1: _____

Add/Deduct _____

Dollars \$ _____

Alternate 2: _____

Add/Deduct _____

Dollars \$ _____