

REQUEST FOR QUOTATION	<b>TROY SCHOOL DISTRICT</b> <b>1140 RANKIN, TROY, MICHIGAN 48083</b> <b>248-823-4027</b> <b>FAX: 248-823-4077</b>	REQUISITION
No. <b>9739</b>		
DUE DATE <b>06/20/12</b> NO LATER THAN <b>3:00 p.m.</b>		DATE <b>06/06/12</b>

**REQUEST FOR QUOTE – NOT AN ORDER**

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST  
 BID ENVELOPE ENCLOSED

**THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER**

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with <b>KINDERGARTEN CLASSROOM FURNITURE</b>.</p> <p style="text-align: center;"> <b>Copies of the bid are available at:</b>  <a href="http://www.troy.k12.mi.us/purchasing/items_out_for_bid.htm">www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</a> </p> <p style="text-align: center;"> <b>Bid recaps will be available at:</b>  <a href="http://troy.k12.mi.us/purchasing/index.htm">troy.k12.mi.us/purchasing/index.htm</a> </p> <p style="text-align: center;"><b><u>FACSIMILE BID IS NOT ACCEPTABLE</u></b></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3:00 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

**THIS AREA MUST BE FILLED IN**

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

**AFFIDAVIT OF BIDDER**

The undersigned, the owner or authorized officer of \_\_\_\_\_  
(the "Bidder), pursuant to the familial disclosure requirement provided in the \_\_\_\_\_  
\_\_\_\_\_ (the "School District") advertisement for construction bids, hereby represent and warrant  
except as provided below, that no familial relationships exist between the owner(s) or any  
employee of \_\_\_\_\_ and any member of the Board of Education of  
the School District or the Superintendent of the School District.

List any Familial Relationships:

**BIDDER:**

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN    )  
  )ss.  
COUNTY OF \_\_\_\_\_)

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2012,  
by \_\_\_\_\_.

\_\_\_\_\_

,Notary Public

\_\_\_\_\_ County, Michigan

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_

**TROY SCHOOL DISTRICT  
KINDERGARTEN CLASSROOM FURNITURE  
BID #9739**

Overview

The Troy School District is seeking qualified bids for various furniture to be placed in Kindergarten classroom throughout the District's elementary schools. The following points are integral to this bid. Respondents not adhering to these parameters are subject to disqualification.

- Bidding of complete package is not required, though highly recommended. The District would prefer to award to one vendor to ease delivery.
- All responses will be regarded as bid to specification unless **SPECIFICALLY** indicated on bid response. Any alternates being proposed **MUST** include complete cut sheet. Failure to include cut sheet with bid submission will be grounds for disqualification of entire bid.
- All bidders **MUST** complete the enclosed Familial Disclosure form and include with bid submission. Bids not containing this form will be automatically disqualified. The Familial Disclosure form is **NOT** required to be notarized for non-construction bids.
- Minimum of 48 hours notice is required prior to the delivery of any items awarded on this bid.
- Delivery may be made from 7:30 a.m. until 2:00 p.m., Monday through Friday at 1140 Rankin, Troy MI 48083.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
7	Teacher Cabinet 15.5018.1 Fleetwood Lt Oak		
7	Tote Tray 15.4400.1 Fleetwood Lt. Oak		
7	Mobile Storage Unit 15.5060.3 Fleetwood Lt. Oak		
240	12" Royal Blue student chairs		
10	60" diameter Clover shape student tables 1 - 1 1/4" MDF Core, heavy duty armor edge trim, light gray nebula tops, chrome legs		
60	24" x 24" x 48" Trapezoid shape student tables 1 - 1 1/4" MDF Core, heavy duty armor edge trim, light gray nebula tops, chrome legs		
7	kidney shaped table		
7	computer chair - HON Model 5831 AB90T Color: Black frame, blue olefin fabric #HB90		
14	computer work station - HON model 34962, double pedestal, lockable 30" x "60". Color top - medium oak, frame light gray		

NAME OF BIDDER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_  
 SIGNATURE: \_\_\_\_\_

**Troy School District  
Bid 9739 - Kindergarten Classroom Furniture**

Qty	Description	Dew-El Corporation		Office Express		School Specialty		Top Seat Supply		Global Equipment		Highsmith		Brodart	
		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
7	Teacher Cabinet	987.10	6,909.70	1,035.00	7,245.00	835.41	5,847.87					956.60	6,696.20		
7	Tote Tray	1,004.40	7,030.80	1,230.00	8,610.00	1,318.08	9,226.56					1,422.19	9,955.33		
7	Mobile Storage Unit	958.45	6,709.15	1,650.00	11,550.00	1,209.02	8,463.14					1,424.74	9,973.18		
240	Student Chairs	24.35	5,844.00	17.75	4,260.00	23.02	5,524.80	54.46	13,070.40	21.30	5,112.00	19.88*	4,771.20	23.92	5,740.80
10	Clover Shape Tables	137.35	1,373.50	175.00	1,750.00	161.32	1,613.20	183.93	1,839.30			214.06	2,140.60	211.86	2,118.60
60	Trapezoid Shape Tables	99.60	5,976.00	105.00	6,300.00	81.07	4,864.20	110.62	6,637.20	74.35	4,461.00	97.78	5,866.80	123.60	7,416.00
7	Kidney Shaped Table	143.75	1,006.25	170.00	1,190.00	161.06	1,127.42	179.95	1,259.65	221.00	1,547.00	193.13	1,351.91	217.62	1,523.34
7	Computer Chair	101.90	713.30	95.00	665.00	83.63	585.41					105.65	739.55		
14	Computer Work Station	460.25	6,443.50	415.00	5,810.00	412.53	5,775.42					395.85	5,541.90		
	Installation					2,700.00	2,700.00								

\*multiples of 6

\*Kaplan - No Bid