



**INVITATION TO BID
BID NO. 9791
SCIENCE SUPPLIES AND EQUIPMENT
TROY SCHOOL DISTRICT**

The Troy School District will receive firm, sealed bids for furnishing and delivering new Science Supplies and Equipment for the 2014 - 2015 school year.

Specifications and proposal forms can be obtained online at <http://www.troy.k12.mi.us>. From the main page click the "Business Services" tab listed under "Departments", then click "Purchasing" and go into the "Current Bids" tab, scroll down to locate and access the bid document.

Your proposal marked "**Science Supplies and Equipment**" must be delivered no later than 2 p.m., Tuesday, July 15, 2014, Purchasing Department, Troy School District, 4400 Livernois, Troy, Michigan 48089, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted.

All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Any questions must be received no later than noon, Tuesday, July 8, 2014, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4013, or emailed as a Word document to: PurchasingOffice@troy.k12.mi.us.

The Troy Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award contract to other than the low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of the owner.

Purchasing Department
Troy School District
4400 Livernois
Troy, MI 48083

INSTRUCTIONS TO BIDDERS

PROPOSALS

1. The Troy School District will receive firm, sealed bids for furnishing, delivering new Science Supplies and Equipment for several school locations, in accordance with the attached specifications.
2. Proposals will be submitted only on the forms provided, will be enclosed in a sealed envelope marked with the name of the bidder, the title of the work and must be delivered to the Purchasing Department, Troy School District, 4400 Livernois, Troy, Michigan 48089, no later than 2 p.m., Tuesday, July 15, 2014, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted. Oral, telephone, fax or electronic mail bids are invalid and will not receive consideration. Submit one original and one copy.
3. Proposals will be made in conformity with all the conditions set forth in the specifications. All items of furniture and equipment must conform to the specifications.
4. All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Any questions must be received no later than noon, Tuesday, July 8, 2014, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4013, or emailed as a Word document to: PurchasingOffice@troy.k12.mi.us.
5. References in the specifications to any article, product, material, fixture, form or type of construction, etc., by proprietary name, manufacturer, make or catalog number will be interpreted as establishing a standard quality of design and will not be construed as limiting proposals.
6. The Troy Board of Education reserves the right to accept or reject any or all proposals either in whole or in part; to waive any irregularities and/or informalities; and in general to make awards or cancel this proposal, if deemed to be in the best interests of the owner.
7. A completed Familial Disclosure and an Iran Economic Sanctions form must be included with each proposal submitted or the proposal will not be accepted, please note these forms must be notarized.

TAXES

State and local sales and use taxes are not applicable and will not be included in the proposal.

CONTRACT AWARD

The contract will be awarded in the form of PURCHASE ORDERS mailed to the Vendor(s) selected. It is the intent to award the bid on August 5, 2014 at the regular monthly meeting of the Board of Education.

WITHDRAWAL OF BIDS

Any bidder may withdraw their bid at any time prior to the scheduled time for receipt of bids. No proposal may be withdrawn until after 45 days after bid opening.

DELIVERY

All shipments will be F.O.B. delivered, Troy School District, to each specific school location listed on the requirements and specifications.

FIRM PRICING

The successful bidder(s) will hold bid prices firm for all purchase orders placed through August, 2015 or for a period of approximately one full year.

WARRANTY

All material and equipment will be guaranteed to be free from defects in both workmanship and materials for no less than one year from date of receipt/installation. If manufacturer warranty exceeds this minimum requirement, the manufacturer warranty will prevail. Any item(s) found to be defective will be replaced or repaired within seven working days at Vendor(s) expense.

PAYMENTS

Payment in full will be due and payable within thirty days after delivery, providing all goods are approved and accepted by the Board of Education and the contract having been fully performed.

MSDS

COPIES OF MATERIAL SAFETY DATA SHEETS FOR ALL HAZARDOUS MATERIALS MUST BE INCLUDED WITH YOUR INVOICE.

MATERIAL SAFETY DATA SHEETS

Troy Schools expects MATERIAL SAFETY DATA SHEETS for all appropriate materials ATTACHED TO THE INVOICE and to appropriately label all products delivered according to Section 14 of Act 154, of the Public Acts of 1974 as amended. Any appropriate products not labeled will be refused and the vendor will be responsible for additional freight charges. Payment may be withheld until MSDSs are received by the school district.



DUE: 2:00 p.m., Tuesday, July 15, 2014
PROPOSAL: BID 9791 Science Supplies and Equipment

PROPOSAL FORM

We propose to furnish and deliver new Science Supplies and Equipment for the 2014 - 15 school year in accordance with this Bid as specified;

Athens High School
 4333 John R
 Troy, MI 48085

Athens High School - Specifications

Quantity	Description	Unit Cost	Extended Total
5	Electronic Balances		
2	Glass Beakers, 1000 mL (pk of 6)		
2	Glass Beakers , 400 mL (pk of 12)		
2	Glass Beakers, 250mL (pk of 12)		
2	Glass Beakers , 150 mL (pk of 12)		
1	Autoclave		
1	Centrifuge		
3	Mini-one Systems (sets of 10)		
3	Practice Gel Loading Kit (sets of 20)		
20	Mini One Reagent Kit: PTC: To Taste or Not to Taste		
1	Vortex Mixer		

Athens High School Specifications – Continued

Quantity	Description	Unit Cost	Extended Total
1	Head for Vortex Mixer		
1	Dual-Chamber Poly-Pro Bath		
4	Classroom Digital Micropipets (20-220 micrometers)		
4	Power-pack Basic Power Supply		
18	Lab Quest 2		
16	Dual Range Force Sensor		
16	Motion Detector		
6	Force Plate		
16	Vernier Dynamics System		
16	Photogate		
2	2000ml Clear Plastic Cylinder		
4	Buret		
12	Burner		
3	Buret Clamp (6 ea.)		
6	Hot Plate		
32	Replacement Washers for Rockets		
4	Meter Sticks (pk of 6)		
8	Buggy Cars		
1	Glass Funnel (75mm, short stem) (set of 12)		
1	Plastic Funnel (90mm) (set of 12)		

Total Athens High School _____

Troy High School
 4777 Northfield Parkway
 Troy, MI 48098

Troy High School - Specifications

Quantity	Description	Unit Cost	Extended Total
5	Electronic Balances		
2	Demineralizer Cartridge		
8	Electronic Balances		
2	Hot Plate w/ Stirrer		
2	Corning Digital Hotplate with Stirrers		
5	BR/TBR-35 Bulk Pipet Tips		
4	Classroom Digital Micropipets (20-220 micrometers)		
3	Mini-Protean Tetra Cell and Accessories		
2	Moticam X Wi-Fi camera		
2	Powerpack Basic Power Supply		
2	DNA Electrophoresis Instructional Lab Set 2		
1	Dual-Chamber Poly-Pro Bath		
3	Mini-one Systems (sets of 10)		
22	MiniOne Reagent Kit: PTC: To Taste or Not to Taste		
3	Benchtop pH-meter		
2	Vortex Mixer		
2	Head for Vortex Mixer		
1	100 mL Graduated Cylinders (case of 12)		
1	25 mL Graduated Cylinders (case of 18)		
1	250 mL Beakers (case of 48)		

Troy High School Specifications – Continued

Quantity	Description	Unit Cost	Extended Total
1	250 mL Erlenmeyer Fask (case of 48)		
1	Burets (case of 4)		
12	Bunsen burners		
3	Burner Tubing (5/16")		
1	Analytical Balance		
1	Centrifuge		
1	Autoclave		
2	Centrifuge		
2	Spectrophotometers		
20	Lab Quest 2		
20	Dual range force sensor		
20	Motion Detector		
6	Force Plate		
20	Vernier Dynamics System		
16	Photogate		
9	Futaba FUTK3100 3PRKA 2.4Ghz FHSS Transmitter w/ R203		
9	Traxxas TRA3045 LaTrax Waterproof ESC		
9	LPRC 1300mah 2S 35C LiPO LPRC13002S35C		

Total Troy High School _____

Smith Middle School
 5835 Donaldson
 Troy, MI 48085

Smith Middle School - Specifications

Quantity	Description	Unit Cost	Extended Total
15	Replacement goggles (sets of 10)		
3	Goggle Cabinets		
20	Electronic Balances		
3	Compound Microscopes		
1	Dissolved Oxygen Sensor		
1	Sparklink Air		
1	Carbon Dioxide Gas Sensor		
4	MyChron Times (12 pk)		

Total Smith Middle School _____

Bouland Park Middle School
 3570 Northfield Parkway
 Troy, MI 48084

Bouland Park Middle School - Specifications

Quantity	Description	Unit Cost	Extended Total
30	Ohaus Triple Beam Balance		
29	Replacement Goggles		
8	Compound Microscopes(lights, 10x obj, 40x obj)		
7	Electronic Scales		

Total Bouland Park Middle School _____

Larson Middle School
 2222 East Long Lake Rd.
 Troy, MI 48085

Larson Middle School - Specifications

Quantity	Description	Unit Cost	Extended Total
7	Electronic Scales (Balance Core 600X 0.1 g)		
12	Ohaus Triple Beam Balance		
1	Burner Tubing (set of 6 @ 2")		
1	Stereo Microscopes		
2	Digital Microscopes (USB)		
1	Groundwater Model		
1	Plant Growing Cart		
1	Vacuum Pump		
1	Table Top Van de Graff		

Total Larson Middle School _____

Baker Middle School
 2222 East Long Lake Rd.
 Troy, MI 48085

Baker Middle School - Specifications

Quantity	Description	Unit Cost	Extended Total
11	Microscopes		
5	Electronic Balances		
1	Density Tank		
1	Table Top Van de Graff		
1	Weather Water Tanks Kit		
6	Periodic Table Wall Charts		

Total Baker Middle School _____

Niles Community High School
 201 West Square Lake Rd.
 Troy, MI 48098

Niles Community High School - Specifications

Quantity	Description	Unit Cost	Extended Total
1	NGSS Intro to Blood Spatter Activity		
1	Synthetic Blood		
1	Spatter Blood		
1	Magnetic Powder		
4	Powder Brush		
1	Black Fingerprint Powder		
1	Search Pocket Value Kit		
1	Fingerprinting-Super Value Activity		
2	White 1.5" x 2" Hinge Lifter		
5	Thermoplastic Ink Pad		
3	Light Boxes		
1	Polarization Filters-50mmx50mm (set of 20)		
1	Economy Green Laser Pointer		
1	Violet Laser Pointer		
12	Economy Red Laser Pointers		
2	Starter Dynamics Track (1.2m)		

Total Niles Community High School _____

BIDDER'S FIRM NAME _____

ADDRESS _____

CITY/STATE _____ ZIP _____

TELEPHONE NUMBER _____ FAX # _____

SIGNED BY _____ TITLE _____

TYPED NAME _____ DATE _____

E-MAIL ADDRESS _____

SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT

All Vendor/Contractor(s) submitting proposals must provide familial disclosure and attach this information to the proposal. The proposal will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or key employee of the vendor submitting a proposal and any member of the Troy School Board or the Troy School Superintendent. The District will not accept a proposal that does not include this sworn and notarized disclosure statement.

The members of Troy School Board are: Nancy Philippart, Todd Milette, Paula Fleming, Ida Edmunds, Wendy Underwood, Gary Hauff and Karl Schmidt. The Troy Schools Superintendent is Dr. Rich Machesky.

The following are the familial relationship(s):

	<u>Owner/Employee Name</u>	<u>Related to:</u>	<u>Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Attach additional pages if necessary to disclose familial relationships.

There is no familial relationship that exists between the owner or key employee of the Vendor/Contractor(s) submitting a proposal and any member of the Troy School Board, or the Troy Schools Superintendent.

INDIVIDUAL/FIRM NAME _____

BY (SIGNATURE) _____

PRINTED NAME AND TITLE _____

Subscribed and sworn before me, this _____

Seal:

day of _____, 20 ____, a Notary Public

in and for _____ County, _____

(Signature)
NOTARY PUBLIC

My Commission expires _____

CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named Company, pursuant to the compliance certification requirement provided in Troy School District’s Request For Proposal, the “RFP”, hereby certifies, represents, and warrants that the Company and its officers, directors and employees, is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by Troy School District as a result of the aforementioned RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Troy School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date the it is determined that the person has submitted the false certification.

NAME OF COMPANY

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

SIGNATURE

DATE

Acceptance of Proposal

The undersigned agrees to execute a Contract for work covered by this Proposal provided that he is notified of its acceptance within thirty days after the opening of the Proposal.

It is agreed that this bid will not be withdrawn until after forty-five (45) days after receipt of bids.

The undersigned affirms that the bid was developed without any collusion, undertaking, or agreement, either directly or indirectly, with any other bidder(s) to maintain the prices of indicated work or prevent any other bidder(s) from bidding the work.

BIDDER'S FIRM NAME _____

BUSINESS ADDRESS _____

TELEPHONE NUMBER _____

FAX NUMBER _____

BY (SIGNATURE) _____

PRINTED NAME _____

TITLE _____

SIGNED THIS _____ DAY OF _____, 20 _____

E-MAIL ADDRESS _____