



**INVITATION TO BID
BID NO. 9814
MUSICAL INSTRUMENTS AND SUPPLIES
TROY SCHOOL DISTRICT**

The Troy School District will receive firm, sealed bids for furnishing and delivering new Musical Instruments and Supplies for Athens and Troy High Schools.

Specifications and proposal forms can be obtained online at <http://www.troy.k12.mi.us>. From the main page click the “Business Services” tab listed under “Departments”, then click “Purchasing” and scroll down to locate and access the bid document.

Your proposal, and one copy marked '**BID 9814 Musical Instruments and Supplies**' must be delivered no later than 10 a.m., Monday, November 2, 2015, Purchasing Department, Troy School District, 1140 Rankin, Troy, Michigan 48083, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted.

All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Questions must be received no later than noon, Monday, October 26, 2015, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4077, or emailed as a Word document to: PurchasingOffice@troy.k12.mi.us.

The Troy Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award contract to other than the low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of the owner.

Purchasing Department
Troy School District
1140 Livernois
Troy, MI 48083

INSTRUCTIONS TO BIDDERS

PROPOSALS

1. The Troy School District will receive firm, sealed bids for furnishing and delivering new Musical Instruments and Supplies for Athens and Troy High Schools, in accordance with the attached specifications.
2. Proposals will be submitted only on the forms provided, will be enclosed in a sealed envelope marked with the name of the bidder, the title of the work with BID number and must be delivered to the Purchasing Department, Troy School District, 1140 Rankin, Troy, Michigan 48083, no later than 10 a.m., Monday, November 2, 2015, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted. Oral, telephone, fax or electronic mail bids are invalid and will not receive consideration. Submit one original and one copy.
3. Proposals will be made in conformity with all the conditions set forth in the specifications. All items of furniture and equipment must conform to the specifications.
4. All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Questions must be received no later than noon, Monday, October 26 , 2015, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4077, or emailed as a Word document to: PurchasingOffice@troy.k12.mi.us.
5. References in the specifications to any article, product, material, fixture, form or type of construction, etc., by proprietary name, manufacturer, make or catalog number will be interpreted as establishing a standard quality of design and will not be construed as limiting proposals.
6. The Troy Board of Education reserves the right to accept or reject any or all proposals either in whole or in part; to waive any irregularities and/or informalities; and in general to make awards or cancel this proposal, if deemed to be in the best interests of the owner.
7. A completed Familial Disclosure and an Iran Economic Sanctions form must be included with each proposal submitted or the proposal will not be accepted, please note these forms must be notarized.

SCOPE

This specification includes furnishing and delivering new Musical Instruments and Supplies for both Athens and Troy High Schools, in accordance with the attached specifications

TAXES

State and local sales and use taxes are not applicable and will not be included in the proposal.

CONTRACT AWARD

The contract will be awarded in the form of PURCHASE ORDERS mailed to the Vendor(s) selected. It is the intent to award the bid on Tuesday, November 10, 2015 at the regular monthly meeting of the Board of Education.

WITHDRAWAL OF BIDS

Any bidder may withdraw their bid at any time prior to the scheduled time for receipt of bids. No proposal may be withdrawn until after 45 days after bid opening.

DELIVERY

All shipments will be F.O.B. delivered, Athens High School, 4333 John R, Troy, MI 48085 and Troy High School, 4777 Northfield Pkwy, Troy, MI 48098.

FIRM PRICING

Unit pricing will prevail when computing total quantity on bids. No price allowance or extra consideration on behalf of the bidder will subsequently be allowed by reason of error or oversight on the part of the bidder. The successful bidder(s) will hold bid prices firm for all purchase orders placed through February 10, 2016 or for a period of 90 days.

WARRANTY

All material and equipment will be guaranteed to be free from defects in both workmanship and materials for no less than one year from date of receipt/installation. If manufacturer warranty exceeds this minimum requirement, the manufacturer warranty will prevail. Any item(s) found to be defective will be replaced or repaired within seven working days at Vendor(s) expense.

PERMITS

All necessary permits, tests, inspections and approvals will be procured by the contractor(s) and will be included in the proposal.

PAYMENTS

Payment in full will be due and payable within thirty days after delivery, providing all goods are approved and accepted by the Board of Education and the contract having been fully performed.

MSDS

COPIES OF MATERIAL SAFETY DATA SHEETS FOR ALL HAZARDOUS MATERIALS MUST BE INCLUDED WITH YOUR INVOICE.

<p><u>MATERIAL SAFETY DATA SHEETS</u> Troy Schools expects <u>MATERIAL SAFETY DATA SHEETS</u> for all appropriate materials <u>ATTACHED TO THE INVOICE</u> and to appropriately label all products delivered according to Section 14 of Act 154, of the Public Acts of 1974 as amended. Any appropriate products not labeled will be refused and the vendor will be responsible for additional freight charges. Payment may be withheld until MSDSs are received by the school district.</p>
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DUE: 10:00 a.m., Monday, November 2, 2015
PROPOSAL: BID 9814 Musical Instruments and Supplies

We propose to furnish and deliver new Musical Instruments and Supplies to Athens and Troy High Schools, in accordance with the attached specifications;

Athens High School

Unit

Extended

1	<p><u>Digital Piano</u></p> <p>Yamaha, Clavinova CLP-575, Virtual Resonance Modeling (VRM), Natural Wood X, 88-Key Linear Graded Hammer Action, GP Response Damper Pedal and Intelligent Acoustic Control.</p> <p>NO SUBSTITUTE</p>		
3	<p><u>Saxophone – Tenor</u></p> <p>Yamaha - YTS-480 Intermediate Tenor Saxophone</p> <p>NO SUBSTITUTE</p>		
1	<p><u>Saxophone - Baritone</u></p> <p>Yamaha - YBS-52 Baritone Saxophone</p> <p>NO SUBSTITUTE</p>		
2	<p><u>Bassoon</u></p> <p>Fox - Renard Model 41 Bassoon</p> <p>NO SUBSTITUTE</p>		

3	<u>Bass Clarinet</u> Jupiter - 675N Bflat Bass Clarinet NO SUBSTITUTE		
1	<u>Bassoon</u> Fox - Renard MODEL 222D Bassoon, HI D NO SUBSTITUTE		
1 pair	<u>Cymbals</u> Zildjian - 20" French Crash Cymbals NO SUBSTITUTE		
2	<u>Cymbals</u> Zildjian – A0419 Classic Orchestral 18" Suspended Cymbal NO SUBSTITUTE		

Troy High School

Unit

Extended

4	<u>Tubas</u> Miraphone- 187 Series, 4-valve, BBb NO SUBSTITUTE		
4	<u>Clarinets - Bass</u> Yamaha - YCL-221 II NO SUBSTITUTE		

4	<p><u>Bassoons</u></p> <p>Fox – Renard</p> <p>NO SUBSTITUTE</p>			
1	<p><u>English Horn</u></p> <p>Bulgheroni -MBA-20/3 English Horn</p> <p>NO SUBSTITUTE</p>			
1	<p><u>Saxophone - Soprano</u></p> <p>Selmer Paris –Series III, Model 53J Saxophone</p> <p>NO SUBSTITUTE</p>			
2	<p><u>Saxophone – Tenor</u></p> <p>Yamaha - YTS-62 III Tenor Saxophone</p> <p>NO SUBSTITUTE</p>			
2	<p><u>Saxophone – Baritone</u></p> <p>Yamaha - YBS -62 Baritone Saxophone</p> <p>NO SUBSTITUTE</p>			
1 set	<p><u>Chimes</u></p> <p>Set of Chimes - Musser M661C</p> <p>NO SUBSTITUTE</p>			
1 set	<p><u>Timpani</u></p> <p>Set of Timpani – Ludwig LKG705KG Model KIT 876784</p> <p>NO SUBSTITUTE</p>			

SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT

All Vendor/Contractor(s) submitting proposals must provide familial disclosure and attach this information to the proposal. The proposal will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or key employee of the vendor submitting a proposal and any member of the Troy School Board or the Troy School Superintendent. The District will not accept a proposal that does not include this sworn and notarized disclosure statement.

The members of Troy School Board are: Nancy Philippart, Todd Miletti, Paula Fleming, Ida Edmunds, Wendy Underwood, Gary Hauff and Karl Schmidt. The Troy Schools Superintendent is Dr. Rich Machesky..

The following are the familial relationship(s):

	<u>Owner/Employee Name</u>	<u>Related to:</u>	<u>Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Attach additional pages if necessary to disclose familial relationships.

There is no familial relationship that exists between the owner or key employee of the Vendor/Contractor(s) submitting a proposal and any member of the Troy School Board, or the Troy Schools Superintendent.

INDIVIDUAL/FIRM NAME _____

BY (SIGNATURE) _____

PRINTED NAME AND TITLE _____

Subscribed and sworn before me, this _____

Seal:

day of _____, 20 ____, a Notary Public

in and for _____ County, _____

(Signature)
NOTARY PUBLIC

My Commission expires _____

CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named Company, pursuant to the compliance certification requirement provided in Troy School District’s Request For Proposal, the “RFP”, hereby certifies, represents, and warrants that the Company and its officers, directors and employees, is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by Troy School District as a result of the aforementioned RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Troy School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date the it is determined that the person has submitted the false certification.

NAME OF COMPANY

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

SIGNATURE

DATE

Acceptance of Proposal

The undersigned agrees to execute a Contract for work covered by this Proposal provided that he is notified of its acceptance within thirty days after the opening of the Proposal.

It is agreed that this bid will not be withdrawn until after forty-five (45) days after receipt of bids.

The undersigned affirms that the bid was developed without any collusion, undertaking, or agreement, either directly or indirectly, with any other bidder(s) to maintain the prices of indicated work or prevent any other bidder(s) from bidding the work.

BIDDER'S FIRM NAME _____

BUSINESS ADDRESS _____

TELEPHONE NUMBER _____

FAX NUMBER _____

BY (SIGNATURE) _____

PRINTED NAME _____

TITLE _____

SIGNED THIS _____ DAY OF _____, 20 _____

E-MAIL ADDRESS _____

**Musical Instruments and Supplies
BID 9814 Tabulation**

Items	Qty	Brook Mays Music		Marshall Music Company		Sam Ash Corporation		Washington Music Center	
		Per Unit	Total	Per Unit	Total	Per Unit	Total	Per Unit	Total
Athens High School									
Digital Piano	1	No Bid		No Bid		No Bid		No Bid	
Saxophone - Tenor	3	No Bid		\$ 2,017.00	\$ 6,051.00	\$ 1,909.00	\$ 5,727.00	\$ 1,864.00	\$ 5,592.00
Saxophone - Baritone	1	No Bid		\$ 4,278.00	\$ 4,278.00	\$ 4,023.00	\$ 4,023.00	\$ 3,954.00	\$ 3,954.00
Bassoon Model 41	2	\$ 4,142.00	\$ 8,284.00	\$ 4,189.00	\$ 8,378.00	\$ 4,105.00	\$ 8,210.00	\$ 3,987.00	\$ 7,974.00
Bass Clarinet	3	No Bid		\$ 1,357.00	\$ 4,071.00	\$ 1,259.00	\$ 3,777.00	\$ 1,229.00	\$ 3,687.00
Bassoon	1	\$ 5,160.00	\$ 5,160.00	\$ 5,195.00	\$ 5,195.00	\$ 5,095.00	\$ 5,095.00	\$ 4,957.00	\$ 4,957.00
Cymbals - French	1	No Bid		\$ 428.00	\$ 428.00	\$ 369.00	\$ 369.00	\$ 385.00	\$ 385.00
Cymbals - Classic	2	No Bid		\$ 219.00	\$ 438.00	\$ 189.00	\$ 378.00	\$ 205.00	\$ 410.00
Total Athens High School			\$ 13,444.00		\$ 28,839.00		\$ 27,579.00		\$ 26,959.00
Troy High School									
Tubas	4	\$ 7,900.00	\$ 31,600.00	\$ 9,899.00	\$ 39,596.00	No Bid		\$ 9,000.00	\$ 36,000.00
Clarinets-Bass	4	No Bid		\$ 1,786.00	\$ 7,144.00	\$ 1,685.00	\$ 6,740.00	\$ 1,651.00	\$ 6,604.00
Bassoons Model 222	4	\$ 5,160.00	\$ 20,640.00	\$ 6,870.00	\$ 27,480.00		\$ -	\$ 4,815.00	\$ 19,260.00
English Horn	1	No Bid		No Bid		No Bid		No Bid	
Saxophone-Soprano	1	\$ 5,300.00	\$ 5,300.00	\$ 5,699.00	\$ 5,699.00	\$ 5,399.00	\$ 5,399.00	\$ 5,270.00	\$ 5,270.00
Saxophone-Tenor	2	No Bid		\$ 2,469.00	\$ 4,938.00	\$ 2,339.00	\$ 4,678.00	\$ 2,282.00	\$ 4,564.00
Saxophone-Baritone	2	No Bid		\$ 6,929.00	\$ 13,858.00	\$ 6,518.00	\$ 13,036.00	\$ 6,404.00	\$ 12,808.00
Chimes	1	\$ 4,880.00	\$ 4,880.00	\$ 4,882.00	\$ 4,882.00	\$ 4,489.00	\$ 4,489.00	\$ 4,395.00	\$ 4,395.00
Timpani	1	\$ 14,350.00	\$ 14,350.00	\$ 14,378.00	\$ 14,378.00	\$ 13,225.00	\$ 13,225.00	\$ 12,945.00	\$ 12,945.00
Total Troy High School			\$ 76,770.00		\$ 117,975.00		\$ 47,567.00		\$ 101,846.00
Grand Total			\$ 90,214.00		\$ 146,814.00		\$ 75,146.00		\$ 128,805.00