

Minutes

VIS Building Council

Date: 1-14-19

Identify Conference Room or Location of Meeting: 164

Time: 3:30 PM

Roles:

Facilitator: Colleen

Minutes: Anne

Time Keeper: Gisela

Refreshments: N/A

Members: Gisela Armbruster, Michele Maloney, Anne Clark, Alison Sheridan, Erich Pasho, Ann Hitchcock, Julie Zajak, Sarah Beth Duhamel, Kelly Danks, Colleen Burrell, Nancy Iadanza, Kevin Swartz

	Minutes
Topic/Subject	
Opening	
Welcome	
Approve minutes	Minutes approved by Gisela and Nancy
Review Agenda	
Guest Presentation	
None	
Old Business	
Literacy Night Michele	<ul style="list-style-type: none">• Date of Literacy Night will be Thursday the 28th of February from 6:30 – 8:00 PM• Working in conjunction with the Spring Bookfair.• Spring Sports start the following week and the Wizards Game is earlier in the week.<ul style="list-style-type: none">○ There will be a room with tents for reading

	<ul style="list-style-type: none"> ○ Ask the experts area ○ Book Marks – Make them ○ Literacy Games ○ eBooks / eAudio ○ Reader’s Theater – running on screens ○ The victor Library will be there and hopefully take sign ups. They are working through a glitch <p>Actions (Michele):</p> <ul style="list-style-type: none"> ● Look into making a wish list at the book fair for the book swap ● Share information on Literacy Night with the teachers to have them include in their newsletters. ● Include announcements in Peachjar Flyer and on the school calendar ●
<p>VIS Book Swap -shelving update -drop box update? -creation of descriptors of genres -sorting: can we use February meeting for this initial work?</p>	<ul style="list-style-type: none"> ● Shelves have been moved into Conference Room 164 ● ACTION: Kevin will order more shelving for the other long wall. ● Group agreed to use our February meeting as a working meeting to begin the initial sort of the received books ● ACTION: Alison and Gisela to create user friendly labels with definitions and examples to go in front of each book grouping (i.e. Fiction, Non-Fiction, Graphic Novels, etc) ● ACTION: Kevin to forward Maggie’s email ● Mark Selvic (sp?) has confirmed that the shop will build 3 drop boxes ● ACTION: Kevin will have the books moved into Conference Room 164 for our next meeting.
<p>New Business</p>	
<p>18-19 Building Goals Update</p>	<ul style="list-style-type: none"> ● 2018 Community Read night, over 400 participants <ul style="list-style-type: none"> ○ Applied for the Follet Grant, there will be voting component online ● Discussed the Students participating in their Parent / Teacher conferences. <ul style="list-style-type: none"> ○ Colleen – can teachers share out over the summer as a in service or first few days coming back ○ Could we get permission to record a video of one of those conferences as a reference
<p>VIS Website -Given the shift/updates this fall, what is our current</p>	<ul style="list-style-type: none"> ● Over the next Month or so review the building site and tabs ● Suggestion to have the Calendar link to the Peachjar flyers or somewhere with more information on the events listed in the calendar. Many times you go to the calendar and there is limited information

state through the parent perspective?	available and then you have to search elsewhere for the rest of the information.
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Closing

Review Assigned Tasks	Minute Taker	2 min	
Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	Colleen- Facilitator Ann- Notetaker Gisela- Timekeeper *no new roles assigned as next meeting will be a working meeting
Parking Lot Attendant	Facilitator	2 min	
Round Table	All	4 min	

**** Next meeting: 2/11 at 3:30 pm in Room 164****