

Victor Central School District Committee Meeting

Meeting Minutes – 12/13/18

Date and Time: 3:45-5:00

Location: HS Conference Room

Members: Aubrey Ahern, Shawn Baldwin, Mary Banaszak, ~~Laura Dash~~, ~~Theresa DeRycke~~, Ted Isham, Leah Kedley, Kelly Loughlin, Caitlin Mack-Elliott, Necia Marchetti, Georgia Mowers, Roni Puglisi, Cindy Riley, Amy Shannon, Shawna Spriggs, Amanda Tripp

Roles:

Facilitator: Roni Puglisi
 Time Keeper: Leah Kedley
 Organizer: Cindy Riley

Minute Taker: Amy Shannon
 Refreshments: Amanda Tripp

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order							
2	Approve minutes of prior mtg dated: ___/11/28/18							
3	Review Agenda							
Guest(s) (if any)								
4	None							
Old Business-For Discussion								
5	None							
New Business								
6	Share Building Council Goals							

ECS:
Interventions Committee - The group is identifying the most frequently used ELA and math interventions based on that feedback will develop Tier 1 intervention kits with the support of parent volunteers, student volunteers, and or community members. A large number of community members volunteer to help with this project given that the work can be completed at their homes.
 Updating ECS intervention manual

Social Emotional Committee-continue planning/organizing Friendship Fun Days and develop four additional parent newsletters ("Making Great Kids Even Greater")

Primary:
Enhancing Field Days: A VPS Building Council subcommittee will review the current field day structure, brainstorm and research considerations, and make recommendations for enhancements.

VPS and the Arts: To increase opportunities for children to engage in enrichment experiences and connect to our local community, VPS Building Council will research the possibility of incorporating the arts into an experience for all children to increase their understanding of the arts in a fun and engaging way.

Classroom-To-Classroom/School-To-School Connections: Knowing people benefit from feeling connected in many different ways to their work and community, VPS Building Council will review current opportunities in place for different children and adults to connect with each other, brainstorm and research additional ideas, and make recommendations for increased opportunities for children in different classrooms to connect with one another

within VPS. Considerations may also be made for increased collaboration among children and adults at VPS and other school buildings on campus.

VPS Children and Personal Electronic Devices: VPS Building Council will review the electronics component in the VCS Code of Conduct, research best practices, and create VPS guidelines written in “young child-friendly” language, along with a plan to share this with children and staff.

Intermediate: Will Share at Next Meeting

Junior High:

- Annual work:
 - Review parent compact
 - Reviewed and approved as a group. There was some conversation about whether students were expected to “complete” all homework, or if “attempt to complete” would be better wording. At that time, the group decided to defer to district office’s wording on the document.
 - Review budget process
 - Reviewed initial stages of the budget process led by Brian.
 - Review district safety plan - (spring)
- Continuing work from last year:
 - Sharing of student data with students, staff, and parents
 - New AIS newsletter format
- New work:
 - Supporting VJH areas of focus: mental health needs affecting student performance and PD support for teachers; diversity awareness for staff and students – (future)
 - Table cleaning procedures for cafeteria
 - In progress
 - Considered feedback from parents, teachers, administrator, doctor
 - Researching and considering options that are cleaner, safer, -and still financially feasible and practical at JH level.
 - Parent communication
 - In progress
 - Considered feedback from parents; Brian shared list and examples of types of communication.
 - Considering additional ways to increase parent and student awareness of available opportunities like participation in clubs, musical, etc.
 - Considering ways to help parents find information on the new website.
 - Possible VJH grant writing team - (future)

High School:

FOCUS AREAS FOR 2018-2019

- Student Awards
- Open House Structure
- Student Records and Transcripts
- How to prepare school to home communication
- Social, emotional and physical wellness

7	General School Tool Questions	<ol style="list-style-type: none"> 1. Can assessment data and F&P scores be available on School Tool? 2. Will there be training opportunities to understand the functionalities of School Tool? 3. Are staff aware of the capabilities of School Tool? 4. How do we run reports on School Tool? 5. How do we use the reports to drive instruction? 6. Is there a way to include/upload reports/spreadsheets into School Tool? 7. How do we analyze data while keeping unintentional psychological consequences in mind? 8. Can we incorporate into the training the psychology/biases of looking at data to support students? 9. Why is School Tool not used further for k-6? 10. Why can't parents have access to previous report cards? 11. How are parents notified about School Tool access? 12. Can a teacher do an NA for one standard for all students at one time?
8	Begin Code of Conduct Review	<p>Add this to the code-</p> <ul style="list-style-type: none"> *Staff maintain appropriate professional boundaries with students *Is any student able to use a gender specific bathroom for which they identify with? – bathroom selection or choice? *Add Raptor system *Questions about visitors in the Code of Conduct to Safety Meeting:
Closing		10 min.
9	Review Assigned Tasks (Action Items)	<ol style="list-style-type: none"> 1. Roni will send out to building admins for feedback for Code of Conduct. 2. Code of Conduct relocated – Amy will ask Dave Henderson 3. Roni will ask building admins about School Tool uses 4. District Council review Code of Conduct. 5. Send Building Council goals to Amy Shannon
10	Set agenda and roles for next mtg.	<ol style="list-style-type: none"> 1. Dave Henderson 2. Share VIS Building Council Goals 3. Make proposed changes to Code of Conduct <p>Facilitator: Georgia Mowers Time keeper: Cindy Riley Minutes: Amy Shannon Snacks: Kelly Loughlin</p>
11	Parking Lot Attendant	
12	Roundtable	

List future meetings:
Jan. 23, Feb. 27, March 20, April 24, May 29, June 12