

Smith Middle School

Tardy Policy



Students have five minutes of passing time to travel from classroom to classroom. Students must be in the room and in their seats when class begins. If a teacher confers with a student after class, that teacher should issue a pass excusing the student's tardiness to the next class.

The following procedures will be followed:

1. A student will be considered tardy if not in his/her seat when the bell rings indicating the beginning of class.
2. Tardies will be recorded electronically by the teacher in Powerschool.
3. When a student receives his/her 4th tardy during a ten-week period, the Assistant Principal will notify the student.
4. When a student receives his/her 5th and 6th tardies during a ten-week period, the Assistant Principal will notify the student's family, and the student will serve a detention before or after school.
5. When a student receives his/her 7th and/or subsequent tardies, administrative discretion will be used to determine progressive discipline.