

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

May 4, 2017

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present:

Roger Bañuelos Neil Goldman (absent)
JoAnne Kaneda Nelson Martinez
Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:30 p.m. and reconvened at 7:35 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Ms. Sheila LaCour.

The Rotary Club of Hawthorne, LAX and Lennox presented Mini-Grants of approximately \$200 each to Jeff Krabel for materials related to building essential sensory engagement skills and Elizabeth Snider for prototype modeling for Project Lead the Way. Also receiving grants but were not in attendance were Deanna Ableser for her Penpals Project and Alvin Alvarez for his Bulgarian Bags for American Kids Project. A huge thank you to Rotary and congratulations to our Wiseburn recipients. Special Presentation

Margaret Thelen and Nancy Wloch introduced the American Association of University Women (AAUW), who annually support Wiseburn 7th grade female students to attend Tech Trek Science Camp. This has been an outstanding program that has changed the lives of many Dana Middle School students. This year's recipients are Carolina Echavarria, who will be attending UCSB, Nayeli Ortiz, who will be attending UCSD and Sierra Clark who will be attending Whittier College. These three girls will join 21 other girls from the South Bay to attend Tech Trek Camp this summer.

Dr. Johnstone shared his thoughts on how important geography is and the fact that it is becoming a lost discipline. This year for the 2nd time ever we had a Dana Middle School student attend the State of California Geography Bee at Fresno State University. This year's winner was 8th grader, Aiden Cessor. The second place geography winner was Logan Evans and our third place winner was Garrett Hoff. Also being honored as an Honorable Mention was Diego Diaz.

Our Annual Spelling Bee winner was Zachary Roach. Our second place winner was Aldo Ayala and taking third was Ava Reyna.

Congratulations to all of our outstanding Dana Middle School and Burnett students for their academic achievement and success in the geography and spelling bees.

The Dana Middle School English Department provided the Board with an outstanding presentation on Writer's Workshop. Dr. Blake Silvers introduced 8th Grade English Language Arts teacher and English TOSA, Lisa Wilberg and English teachers, Blanca Nolasco, Jessica

The Dana English Language Arts (ELA) team presented the Board with the Direction that the English Department will be going over the next several years.

“What’s the Big Idea?”

There are four basic tenets: Dana teachers strive for continuous improvement, literacy is important to the lives of students, literacy is a joyful experience and all students can achieve at high levels.

In 2012 the ELA department at Dana worked with the rest of the grade levels in Wiseburn to unpack the Common Core State Standards. In 2013, they planned new curriculum focused on critical thinking integration with social studies and careful work with the Talking Teaching Network through UCLA. In 2014, they practiced the new ELA curriculum, they piloted Chromebooks and Accelerated Reader was reintroduced at Dana Middle School. In 2015, Dana fully implemented the new Common Core State Standards. The new SBAC assessments began and all grade level classes implemented Chromebooks. In 2016, the new English Language units were refined. The English department looked at textbook options and piloted ELA materials but decided not to adopt any of the textbook materials. The English department decided to research Reading and Writing Workshop. In 2017, the ELA department has created curriculum maps and done extensive research on Writing Workshop.

Writing Workshop is focused on student choice, is highly adaptable -- there are clear specific writing skills. It is based on small-group instruction and student ownership of the writing process. Members of the ELA department have visited middle schools in Manhattan Beach, Long Beach, Whittier and Garden Grove to better understand and refine the reading and writing workshop process.

The Board was extremely impressed with the presentation and the hard work and the English department has yielded outstanding results. Dana Middle School ranks second only to Manhattan Beach Middle School in terms of student performance in English Language Arts on the California Assessment of Student Performance and Progress (CAASPP).

Mr. Martinez shared with the rest of the Board that he and Mr. Bañuelos and Dr. Johnstone hosted a large group of Santa Monica –Malibu Unified School District administrators on a tour of the new high school facility. He also shared that administrators from El Segundo had visited the high school campus for a tour after the Joint Board Meeting on April 29, 2017. He shared that he continues to be very impressed with the great things that are happening in the Wiseburn Unified School District.

From the Board

Mr. Bañuelos shared that he had attended the Exhibition Night at Da Vinci Science and the turn-out and student presentations were very inspiring. He also mentioned that he had attended the Sea Perch competition for underwater robotics by Mr. DeSeriére’s class at Dana Middle School and that his son, Eric, had the opportunity to travel to Houston for the first robotics competition finals.

In closing, Mr. Bañuelos shared his gratitude for the hard work of all Wiseburn teachers throughout the year.

Ms. Kaneda shared that she, Mr. Mora and Dr. Johnstone had attended the Joint Powers of Authority meeting in Centinela Valley and shared their plans for construction. She mentioned that the outcome of the recent Board meeting was very positive and that she feels it is important to watch out for the best interests of kids in all of our districts. She thanked the rest of the Board members for their passion and continued focus on kids.

Mr. Mora shared how much he values being able to serve on both the Da Vinci Board and the Wiseburn Board, and how special it is that we work together with Da Vinci. He mentioned

that he had toured the high school and continues to be very excited about the progress and thanked the Wiseburn Board team for the outstanding expertise they bring to the high school construction project.	From the Board (Cont'd.)
Mr. Wilson shared that the auditors had completed their review of the District and that they found a couple of minor issues that need to be resolved, one involving the mis-assignment of a teacher and the other one the identification of students participating in the free and reduced lunch program.	From the Chief Business Official
Dr. Jones thanked the Dana Middle School English Language Arts team for the awesome work that they are doing.	From the Deputy Superintendent
Dr. Johnstone shared that he and Dr. Silvers are exploring creating a Mandarin Chinese elective at Dana Middle School.	From the Superintendent
Dr. Johnstone thanked the Board for their time commitment to all of the activities that have been going on recently, including the groundbreaking for the swimming pool, the Joint Board meeting, the Sharefest golf tournament fundraiser and the Santa Monica visit.	
Dr. Johnstone shared that Dr. Blake Silvers conducted an Active Shooter Training that included employees from all of our schools on April 27, 2017 and that we are moving forward with enhancing the security of our staff and students at all of our schools.	
Dr. Johnstone shared that Peter Burnett School students would be performing an integration of the visual and musical arts on May 5, 2017 using the music of Coldplay's "Up & Up"	
Dr. Johnstone shared that there would be a Star Gazing Event on May 5, 2017 at Dana Middle School. He also shared that on May 6, 2017 Sharefest would be doing projects at Anza School to beautify the campus. There is also a Cotsen luncheon for participating Wiseburn teachers at the Skirball Center, and Dr. Johnstone is on a Doctorate Panel at Pepperdine University.	
In closing, Dr. Johnstone shared that he would be in Sacramento on May 7-8, 2017 meeting with legislators and on May 9-12, 2017 he would be in Pittsburgh, Pennsylvania with members of the Da Vinci staff at a "Schools that Can" Conference.	
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to add a Construction Contingency agenda item to Phase I of the New Wiseburn High School Project.	M16.665 Addendum Added to Agenda
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Regular meeting held April 20, 2017.	M16.666 Minutes
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to adopt Resolution #16/17.30 to honor the retirement of Dana Middle School Teacher, Mrs. Erma Bisignano.	M16.667 Resolution #16/17.30 – Erma Bisignano
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to adopt Resolution #16/17.31 to honor the retirement of Dana Middle School Teacher, Ms. Susan Coulbourne.	M16.668 Resolution #16/17.31 – Susan Coulbourne
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to adopt Resolution #16/17.32 to honor the retirement of Dana Middle School Teacher, Mrs. Sheila LaCour.	M16.669 Resolution #16/17.32 – Sheila LaCour
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to adopt Resolution #16/17.33 to honor the retirement of Juan de Anza School Teacher, Mrs. Jeanne Payne Sutton.	M16.670 Resolution #16/17.33 – Jeanne Payne Sutton

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the proposal for a new canopy fabric shade shelter from Dave Bang Associates, Inc. in an amount not to exceed \$9,442.76. This proposal is to be paid from the General Fund – One-Time State Mandate Funds.	M16.671 Dave Bang & Asso.
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the proposal for an additional supplement to the 2013/2014 EIR for CEQA clearance for increased student capacity from PlaceWorks in an amount not to exceed \$59,546. This proposal is to be paid from Bond Fund 35.1.	M16.672 PlaceWorks
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the proposal for a traffic signal analysis at the Douglas Street and Utah Avenue intersection from PlaceWorks in an amount not to exceed \$5,200. This proposal is to be paid from Bond Fund 21.4.	M16.673 PlaceWorks
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify the interim letter agreement for Trade Package #32: Electrical from Liberty Mutual Insurance Company for Phase I of the New Wiseburn High School Project.	M16.674 Liberty Mutual Insurance Company
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve an increase to the original agreement for flooring dated July 14, 2016 with KYA Surfacing, LLC. for additional floor patching around the atrium on the fourth floor to meet fire smoke regulations by \$3,570. This increase is to agreement to be paid from Bond Fund 35.1.	M16.675 KYA Surfacing, LLC.
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency Distribution in an amount from \$330,000 to \$400,000 for the cost to change out all glazing and mullions on the westside of the new high school building. Option A is 1” dual glazed color to match existing or Option B is to change glazing color to match new windows per the architectural design. This agreement is to be paid from Construction Contingency Distribution in the GMP.	M16.676 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to execute an agreement from KYA Services, LLC. for the wood gym floors for Phase II of the New Wiseburn High School Project in an amount not to exceed \$519,309.83. This work is to be paid from Bond Fund 35.1.	M16.677 KYA Services, LLC.
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to execute an agreement from KYA Services, LLC. for the sports equipment for the gym for Phase II of the New Wiseburn High School Project in an amount not to exceed \$391,174.68. This work is to be paid from Bond Fund 35.1.	M16.678 KYA Services, LLC.
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the cost for asbestos/transite abatement services from Environmental Remediation Contractors, Inc. for Phase II of the New Wiseburn High School Project in an amount not to exceed \$14,325. The cost is to be paid from Bond Fund 21.4.	M16.679 Environmental Remediation Contractors, Inc.
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify the Five-Party Tender Agreement for Trade Package #16: Electrical with Liberty Mutual Insurance Company, Gould Electric, Inc., RDM Electric, Inc., and Balfour Beatty Construction, Inc. for Phase II of the New Wiseburn High School Project.	M16.680 Five-Party Tender Agreement
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to approve an increase to the original agreement for architectural services dated August 30, 2013 with Gensler Architects by \$130,000. These additional services are to add coordination efforts to the scope for the aquatics complex for Phase II of the New Wiseburn High School Project. This increase is to the agreement to be paid from Bond Fund 21.4.	M16.681 Gensler Architects

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to authorize District staff to enter into a contract extension with CSMC for CALPADS support to the District for a total of approximately \$13,200, effective July 1, 2017 through June 30, 2018. This is to be paid from Measure CL Funds. This is the same contract amount the District agreed to for the 2016-17 school year.

M16.682
Charter School
Management
Corporation

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve warrants as submitted.

M16.683
Warrants

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M16.684
Conference Attendance

1. Erin Henn at a Special Education IEP “Student Observation” in Pacific Palisades on March 22, 2017 at an approximate cost of \$20 to be paid from Special Education Funds and included in budget.
2. Dr. Aileen Harbeck, Sarah Nitsos and Mary Nies at McGraw Hill Education’s “Wonders and Study Sync Coach Collaboration” in Los Angeles on April 26, 2017 at an approximate cost of \$20 to be paid from the General Fund and included in budget.
3. Joy Yamane at the Southwest SELPA’s “Assessment & Evidence-Based Intervention of Reading Disabilities / Dyslexia” in Redondo Beach on May 3-4, 2017 at an approximate cost of \$350 and to be paid from Special Education Funds and included in budget.
4. Bianca D. Martinez at the Southwest SELPA’s “Nonviolent Crisis Prevention Intervention” in Redondo Beach on May 9-10, 2017 at an approximate cost of \$140 to be paid from Special Education Funds and included in budget.
5. Dr. Tom Johnstone, Vince Madsen, Roger Bañuelos, Israel Mora and Nelson Martinez at the El Segundo Chamber of Commerce’s “State of the City” in El Segundo on May 16, 2017 at an approximate cost of \$300 to be paid from the General Fund and included in budget.
6. Ana Montes, Silke Tecun and Sammie Alvarado at LACOE’s “Area Workshop Regarding CalSTRS Creditable Service, Compensation and Membership” in Downey on May 17, 2017 at an approximate cost of \$50 to be paid from the General Fund and included in budget.
7. Joe Campanelli, Robin Elder, Carol Martinez and Tania Morosan at LACOE’s “PBL 101” in Downey on May 22-24, 2017 at an approximate cost of \$1,900 and to be paid from Educator Effectiveness Funds and included in budget.
8. Cathy Waller and Ivett Arroyo at the Southwest SELPA’s “SEIS 2.0 Introduction to Meetings & SEIS Management Review” in Redondo Beach on May 26, 2017 at no cost to the District.

On a motion by Ms. Kaneda., which was seconded by Ms. Bañuelos, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M16.685
Additional Hours –
Classified

District

1. Mary Ann Ferrer and Raul Enriquez, Instructional Aides, approve up to 5 temporary hours per week for Mary Ann and up to 1.5 temporary hours for Raul per week to provide 1:1 support to student until level of service is determined, effective April 18, 2017 through June 15, 2017 and to be paid at each person’s appropriate Range/Step from Special Education Funds. Approximate cost of \$1,000 and included in budget.
2. Ryan Smith, Playground Aide, approve up to 17.5 part-time hours per week to replace Darius Banks, who resigned, effective April 19, 2017 through June 15, 2017 and to be paid at Classified Range 4, Step A from the General Fund. No additional cost to District, as Mr. Smith replaces Mr. Banks.
3. Stephanie Gonzalez and Jacqueline Ventura, Computer Aide and Library Aide, approve up to 15 hours each to inventory/distribute new McGraw Hill ELA adoption materials, effective May 2017 through June 2017 and to be paid at each person’s appropriate

- Range/Step from the General Fund. Approximate cost to District is \$600 and included in budget.
4. Brianna Seabright (Marshall), Instructional Aide/CDC, approve up to 10 additional hours to be added to Ms. Seabright's regular assignment for a total of 28.75 hours per week, effective May 1, 2017. Ms. Seabright will be eligible for prorated benefits (72%) and salary remains the same. No additional cost as CDC is a parent-pay program.

M16.685
Additional Hours –
Classified (Cont'd.)

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the attached Classified Holiday Calendar for the 2017-18 school year.

M16.686
2017-18 Classified
Holiday Calendar

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify up to two additional hours for all Dana Middle School teachers to participate in a technology training for CANVAS, effective April 17, 2017 through June 12, 2017 and to be paid at \$30 per hour from Measure CL Funds.

M16.687
Additional Hours –
Technology Training

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify up to 8 temporary hours each for the listed teachers to participate in a training for Project Lead the Way (PLTW), effective May 1-2, 2017, plus 2 hours of online training and to be paid at \$30 per hour and to be paid from Project Lead the Way Funds:

M16.688
Additional Hours –
PLTW Training

Suzanne Guidi	Robb Norman
Emma Rennick	Emily Witkowski
Barbara Borel	Jordan McKenna
Trisha Maano	Tanya Woodward
Kelly Schumacher	Candyse Crow
Summer Graves	

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the participation of selected Dana students and staff to participate in the Herndon Competition at Aerospace Corporation, El Segundo on May 25, 2017. There is no fee for students and staff participants. Students and staff will be transported to and from this event by charter bus arranged and paid for by the Aerospace Corporation.

M16.689
Field Trip - Herndon

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to discontinue employment of Cynthia Segura, Instructional Assistant, effective April 24, 2017.

M16.690
Discontinue
Employment

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify Susan Castellanos as the Summer School General Clerk, effective May 1, 2017 to be paid at their regular hourly rate 60% from Special Education Funds and 40% from Supplemental Funds for a total not to exceed 120 hours. This is a temporary assignment to provide clerical support to the entire Extended School Year.

M16.691
Summer School Clerk

The Board entered closed session at 9:09 p.m. and reconvened at 9:43 p.m. There was no reportable action during Closed Session.

Closed Session

Ms. Kaneda moved and Mr. Martinez seconded that the meeting be adjourned at 9:44 p.m. Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, May 25, 2017, at 6:00 p.m. in the District Board Room.

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board

WISEBURN UNIFIED SCHOOL DISTRICT

PROPOSED
CLASSIFIED EMPLOYEE
2017-18
HOLIDAY CALENDAR

Independence Day	Tuesday	July 4, 2017
Labor Day	Monday	September 4, 2017
Veteran's Day (observed)	Friday	November 10, 2017
Admissions Day (observed)	Monday	November 20, 2017
Optional Day #1	Tuesday	November 21, 2017
Optional Day #2	Wednesday	November 22, 2017
Thanksgiving Day	Thursday	November 23, 2017
Day After Thanksgiving	Friday	November 24, 2017
Christmas Day	Monday	December 25, 2017
New Year's Day	Monday	January 1, 2018
Martin Luther King Day	Monday	January 15, 2018
Washington's Birthday	Monday	February 19, 2018
Lincoln's Birthday (observed)	Friday	March 30, 2018
Memorial Day	Monday	May 28, 2018

Board Approved:

Appendix D

CSEA Calendar 17-18