

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

February 28, 2017

The Regular Meeting of the Board of Trustees was called to order at 6:02 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning (absent)
David Wilson, Chief Business Official

The Board entered closed session at 6:02 p.m. and reconvened at 7:03 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Mr. Israel Mora.

Dr. Goldman thanked the many committees that serve the Wiseburn Unified School District and community for all their great work. These would include the Wiseburn Education Foundation, the Facilities Committee, the LCAP Committee and the Arts Leadership Team (ALT). From the Board

Mr. Martinez shared that he attended the Hawthorne National Wiseburn Little League (HNWLL) Opening Day and that the Wiseburn Unified School District was presented with a plaque in appreciation for the District's patience and support while HNWLL sorted out some significant challenges. This year HNWLL has 29 teams and has had a very successful launch to the new baseball/softball season.

Mr. Bañuelos thanked the Wiseburn teachers for all of their energy and commitment to Wiseburn students. He specifically singled out Mr. DeSeriére at Dana Middle School for the countless hours he puts in during the week and on weekends doing special projects with Dana Middle School students, including the Hackathons, Sea Perch and the Herndon Competition.

Ms. Kaneda shared that her husband, Clayton, attended Opening Day of HNWLL and enjoyed the three T-Ball games.

Ms. Kaneda thanked Vince Madsen for the great progress that is being made on the High School Project.

Mr. Mora echoed Mr. Bañuelos' praise to all the Wiseburn teachers.

He asked for an update on any rain issues throughout the District with our very wet winter.

Dr. Johnstone shared that for the most part the schools have held up very well, but that we had a tree fall down at Da Vinci Science.

Mr. Mora and Mr. Bañuelos provided the Board with an update of the Da Vinci Board meeting. They commended Carla Levenson for all of her efforts in fundraising for furniture,

fixtures and equipment. They commended Dr. Chris Jones for his hard work in coordinating a comprehensive Wiseburn-Da Vinci Activities Calendar. The calendar will use the Trumba program and will roll out this summer.

From the Board
(Cont'd.)

In closing, they commended Da Vinci Schools and specifically Kari Croft and Erin Whelan on the very successful RISE High School Launch Ceremony in Downtown Los Angeles on February 23, 2017.

Mr. Wilson shared with the Board the findings from the Food Services Review conducted by the California Department of Education. Overall, the review was very positive, with very minor findings and corrections.

From the Chief Business
Official

Mr. Wilson shared that the Second Interim will be shared at the next Board meeting.

In closing he shared that the District has received \$1,050,000 towards the Aquatic Center Project from the City of El Segundo.

Dr. Jones shared that the Wiseburn teachers had completed their pilots of two English Language Art's programs and that they would be ready to make a recommendation to the Board on March 9, 2017.

From the Deputy
Superintendent

Dr. Harbeck shared that the Wiseburn teachers at Anza, Burnett and Cabrillo have all participated in ST Math training. ST Math is Sensory Temporal Math training. The training was very well-attended and all K-5 classroom students will be using the ST Math program for the rest of the school year and the years ahead.

From Director of
Curriculum, Instruction
& Technology

Dr. Johnstone shared that the First Interim Report negative and qualified certifications across the State increased from 20 in 2015-16 to 34 in 2016-17. This large increase is primarily due to the tremendous increase in the cost of district contributions to the PERS and STRS Pension Funds.

From the Superintendent

Dr. Johnstone also shared that Dana Middle School's Aiden Cessor has qualified for the State Level National Geography Bee to be held in Sacramento on March 31, 2017. Congratulations to Aiden.

Dr. Johnstone shared that Da Vinci Science Biomedical students will be participating in the Grand Rounds on March 2, 2017 at 6:00 p.m., where Da Vinci Biomedical participants will be presenting to doctors at Torrance Memorial Medical Center.

Dr. Johnstone shared that he had attended the SELPA Community Advisory Committee Awards Ceremony on February 22, 2017, where six Wiseburn employees were recognized for their outstanding service to students with special needs. The award recipients included Kathy Ory from Dana Middle School, Patty Mojonier, Pat Duncan, Elizabeth Gonzalez and Emily Witkowski from Cabrillo School and Peggy Mazzearella from the District Office.

Dr. Johnstone shared that he was honored to emcee the annual Wiseburn Spelling Bee on February 23, 2017. This year it took 8 rounds to establish a winner. The winning speller for the District was Zachary Roach from Dana Middle School, Second place went to Aldo Ayala from Burnett and third place went to Eva Reyna from Dana Middle School. Zachary Roach will participate in the Los Angeles County Spelling Bee in March.

Dr. Johnstone shared that he and Dr. Silvers had participated in two very successful recruitment efforts for Dana Middle School on February 22-23, 2017. Recruitment season is in full swing and all of the school tours are booked to capacity.

In closing, Dr. Johnstone shared that he had attended the RISE High School Celebration on February 23, 2017 and then on February 24, 2017 he attended a meeting at the Los Angeles County Office of Education with County Superintendent, Dr. Debra Duardo, Dr. Matt Wunder

and Kari Croft, Principal of RISE High. This meeting was very productive and successful.	From the Superintendent (Cont'd.)
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the minutes of the Regular meeting held February 7, 2017.	M16.495 Minutes
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to approve Juan de Anza Elementary School as a Schoolwide Title I School.	M16.496 Title I School – Anza
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the Local Education Plan for Student Achievement for the Wiseburn Unified School District.	M16.497 LEA Plan
On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to approve the Single Plans for Student Achievement for Juan de Anza School and Peter Burnett Elementary School.	M16.498 SPSA – Anza / Burnett
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to ratify a request to increase the authorization with Athens Services for waste disposal. This ratification is to add an additional \$20,144 to the authorization with Athens Services. The additional authorization will allow the District to continue to pay on invoices so that trash removal services can continue. The original Board approval in June 2016 was for \$31,396 and the revised total with the new addition of \$20,144 will be for a total contract amount of \$51,540.	M16.499 Athens Services
On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to adopt Resolution #16/17.15 – Regarding Cash Borrowing – Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer.	M16.500 Resolution #16/17.15 – Cash Borrowing – Temporary Transfers
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #16/17.16, for temporary interfund transfers during fiscal year 2017-18 to maintain cash flow throughout the year.	M16.501 Resolution #16/17.16 – Temporary Cash Transfers
On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #16/17.17, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers.	M16.502 Resolution #16/17.17 – Annual Delegation of Administrative Authority
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve purchase orders #108748-108849, warrants and miscellaneous receipts as submitted.	M16.503 Purchase Orders, Warrants & Miscellaneous Receipts
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:	M16.504 Conference Attendance
1. Evelyn Andrade at Loyola Marymount University's "NCTM Conference" in San Diego on February 3-5, 2017 at no cost to the District, as expenses paid by Loyola Marymount University (MLC Grant).	
2. Maria Carmen Medina at the NCPI Trained Trainer's "Non-Violent Crisis Prevention Training to be held in Redondo Beach on February 9, 2017 at an approximate cost of \$100 to be paid by Special Education Funds and included in budget.	
3. Vincent Barnett, Lori Croft and Patty Lonergan at LMU's "Project STELLAR / QUEST Professional Development English Learners and Writing in Los Angeles on February 15,	

- 2017 at an approximate cost of \$500 to be paid from Measure CL, Professional Development Funds and included in budget.
4. Diandra Benton at the Southwest SELPA's "Social Skills Training & Aggression Replacement Techniques" in Redondo Beach on March 2-3, 2017 at an approximate cost of \$60 to be paid by Special Education Funds and included in budget.
 5. Evelyn Andrade, Luis Gamez, Maria Garcia, Melissa Rodriguez, Jessica Shim, Elvira Spadafora and Stephanie Wilson at LMU's "MLD Institute" in Los Angeles on March 6, 2017 at an approximate cost of \$1,000 to be paid from Measure CL Funds and included in budget.
 6. Joseph Campanelli at the University of California's "CHSSP – California History – Social Science Project" in Long Beach on March 9, 2017 at an approximate cost of \$160 to be paid by Dana Site Funds and included in budget.
 7. Naomi Johnson, Melissa Matthias, Amy Primbsch, Melissa Craig, Ilona Grothe, Tanya Woodward, Jordan Hayes, Maureen Martineau, Barbara Borel, Joy Yamane and Amanda Steen at UCLA Center X's "UCLA Mathematics Project" in Hawthorne on March 14, 15 and 17, 2017 at an approximate cost of \$4,800 to be paid by the Educator Effectiveness Grant (One teacher, Ms. Woodward, to be paid by COTSEN Funds) and included in budget.
 8. Stacey Henry at the California Speech Language Hearing Association's "CSHA 2017 Annual Convention & Exhibition" in Pasadena on March 19, 2017 at an approximate cost of \$350 to be paid by Special Education Funds and included in budget.
 9. Janae Jeffery, Laura Gutierrez and Diandra Benton at the Southwest SELPA's "Student Engagement Conference" in Carson on March 28, 2017 at an approximate cost of \$230 to be paid by Special Education Funds.
 10. Jesus de Jesus, Candy Gray, Gabrielle Irvin, Scott Nguyen, Kris Torrey and Barry Williams at NSTA's "NSTA Conference" in Los Angeles on March 30, 2017 through April 2, 2017 at an approximate cost of \$5,250 and to be paid from One-Time Dana Site Discretionary Funds and included in budget.
 11. Dr. Blake Silvers and Ted Okasinski at the California League of Schools' "CLS Conference" in Lake Tahoe on April 22-24, 2017 at an approximate cost of \$2,800 to be paid by Title II Funds and included in budget.
 12. Catherine Ginter at the Southwest SELPA's "Non-Violent Crisis Prevention Intervention" in Redondo Beach on May 25, 2017 at no cost to the District.
 13. Dr. Aileen Harbeck, Ruby del Rio, Krista Pachuta, Dr. Blake Silvers, Kiana Brede, Evelyn Andrade, Maria Garcia, Aimee Glotz, Tanya Morosan, Mary Nies and Barry Williams at the International Society for Technology in Education's "ISTE 2017" in San Antonio, Texas from June 25, 2017 through June 28, 2017 at an approximate cost of \$19,200 to be paid from Educator Effectiveness Funds and One-Time Anza and Dana Site Discretionary Funds and included in budgets.

M16.504
Conference Attendance
(Cont'd.)

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M16.505
Additional Hours –
Classified

District

1. Cindy Sandbakken, Raul Enriquez, Karina Paz, Jorge Castro and Jessica Aparicio, CDC Employees, approve the listed employees for the toileting function stipend as per Article 8.10 of the WUSD/CSEA Agreement, effective July 1, 2016 and to be paid at each person's appropriate rate to be paid from CDC Funds. No cost to District as CDC is a parent pay program.
2. Alicia Galindo, Enrollment/Outreach Coordinator, approve a block of 140 overtime hours to process inter and intra district permits and assist families with the appeal process, effective February 2017 through November 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost to District \$6,900 and included in budget.
3. Monica Ward, Child Welfare Secretary, approve temporary hours not to exceed 32 to provide support to the Psychological and Child Services Office in absence of regular Child Welfare Secretary, effective February 10, 2017 through February 22, 2017 and to be paid at Classified Range 21, Step A from the General Fund. Cost to District \$850 and

included in budget.

M16.505
Additional Hours –
Classified (Cont'd.)

Anza

4. Teresa Flores, Instructional Aide, approve up to 3.25 extra temporary hours per day to assist a student with special needs per IEP, effective February 1, 2017 through March 31, 2017 or sooner if new hire is available and to be paid at her appropriate Range/Step from Special Education Funds. Cost to District \$1,000 and included in budget.
5. Kyle Azcuna, Instructional Aide, approve up to 18.75 hours per week per IEP, effective February 13, 2017 through June 17, 2017 and to be paid at Classified Range 6. Step A from Special Education Funds. Cost to District approximately \$5,200 and included in budget.
6. Kathryn Pittluck, Library Clerk, approve up to 2 additional hours per day to assist in supporting related programs at Anza School. No change to hourly rate and increase health benefits as appropriate, effective March 1, 2017 and to be paid from the General Fund. Cost to District \$3,100 and included in budget.

Burnett

7. Margaret Patterson, Instructional Aide, approve a change from Title I Instructional Aide to a Noon Duty Aide for up to .75 hours per day or 3.75 hours per week, effective August 29, 2016 and requested by employee. No cost to District.

Cabrillo

8. Rachel D'Anjolell, Noon Duty, approve up to 7.5 hours per week, effective February 15, 2017 and to be paid at Classified Range 4, Step A from the General Fund. No cost to District as Ms. D'Anjolell replaces Ms. Duvall, who resigned.

Dana

9. Glenda Remigio, Instructional Aide, approve up to 16.25 hour per week, effective October 19, 2015 and to be paid at Classified Range 6, Step A from Special Education Funds. No cost to District as Ms. Remigio replaces Mr. Zepeda.
10. Sandy Attaalla, Maria C. Garcia, Cheryl Moore, Consuelo Moreno and one additional vacant position, Dana EDP Employees, approve a block of 50 hours in total, effective February 6, 2017 through August 31, 2017 to be paid at each person's appropriate Range/Step from EDP Funds. No additional cost to District as EDP is a parent-pay program.

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify up to 4 days of shadowing for Philip O'Connor with SDC class in preparation of classroom teacher going on leave, effective February 2017 and to be paid at the substitute teacher rate of \$140 per day from Special Education Funds.

M16.506
Additional Hours -
Shadowing

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify up to 15 additional hours per teacher listed below to periodically strategize on peer coaching for math, effective February 1, 2017 through June 16, 2017 and to be paid at \$30 per hour from One-Time Dana Site Discretionary Funds:

M16.507
Additional Hours – DMS
Math Teachers

- Evelyn Andrade
- Melissa Rodriguez
- Stephanie Wilson
- Luis Gamez
- Elvira Spadafora
- Jessica Shim

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify a Math Team Stipend of \$500 to the following teachers, effective February 3, 2017 through June 15, 2017 and to be paid from Gym Fees:	M16.508 Math Team Stipend
<ul style="list-style-type: none"> • Elvira Spadafora • Maria Garcia • Jessica Shim 	
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify up to one additional hour for all Dana Middle School teachers to participate in a technology training, effective February 14, 2017 and to be paid at \$30 per hour from Measure CL Funds.	M16.509 Additional Hours – Technology Training
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Stacy Perillo and Darci Uhart as Home Study Teachers for a student for up to 6 hours per week of home instruction and prep – split between the two teachers is 3 hours per week, effective February 15, 2017 through June 15, 2017 and to be paid at \$30 per hour from Special Education Funds.	M16.510 Home Teachers
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify up to two additional hours for all Wiseburn Unified teachers to participate in an ST Math Training, effective February 22, 2017 through June 15, 2017 and to be paid at \$30 per hour from the Educator Effectiveness Grant.	M16.511 Math Professional Development Training
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify a Consultant's Agreement with Caitlin Geier to provide assistance with the After School Musical / Drama Program at Dana Middle School, effective February 1, 2017 through February 23, 2017 in an amount not to exceed \$1,500 and to be paid by Gym Fees.	M16.512 Consultant's Agreement - Geier
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify a Consultant's Agreement with Caitlin Geier to provide Choreography and Production Assistance with the After School Musical / Drama Program at Dana Middle School, effective February 1, 2017 through February 23, 2017 in an amount not to exceed \$1,000 and to be paid from Gym Fees.	M16.513 Consultant's Agreement - Geier
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify a Master & Individual Service Agreement for the 2016-17 school year and Extended School Year with Soliant Health, a non-public agency to provide Language and Speech Therapy Assistance for special needs students enrolled within the Wiseburn Unified School District boundaries, not to exceed \$17,000 and to be paid from Special Education Funds.	M16.514 Soliant Health
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify additional funds to a Master & Individual Service Agreement for the 2016-17 school year and Extended School Year with Switzer Learning Center, a non-public agency to provide possible evaluations for special needs students enrolled within the Wiseburn Unified School District boundaries, not to exceed \$1,500 and to be paid from Special Education Funds.	M16.515 Switzer Learning Center
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify a Master & Individual Service Agreement with Casa Pacifica Center for Children / Families for Board and Care Residence and Academic Instruction Services, effective January 1, 2017 through June 30, 2017 and Extended School Year, not to exceed \$150,000 for special needs students enrolled within the Wiseburn Unified School District boundaries and to be paid from Special Education Funds.	M16.516 Casa Pacifica Center for Children

The Board entered closed session at 7:42 p.m. and reconvened at 8:10 p.m. There was no reportable action during Closed Session.

Closed Session

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to accept the following resignations of certificated personnel per their effective dates:

M16.517
Resignations –
Certificated

- Julie Guiler, Substitute Teacher, effective February 13, 2017
- Susan Coulbourne, DMS Teacher, effective June 30, 2017
- Sheila LaCour, DMS Teacher, effective June 30, 2017

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify a correction to the salary placement and move Dr. Aileen Harbeck, Director of Curriculum, Instruction & Technology to Step V to reflect an increase to daily rate in new position, effective January 1, 2017. This reflects an increase in daily rate from her previous assignment as Principal of Dana Middle School.

M16.518
Salary Placement - CIT

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify a voluntary temporary reduction in work hours, at employee's request, for Consuelo Moreno, Instructional Aide – EDP, requesting reduction of 50 minutes per day for a 16-week period during the 2016-17 school year, effective February 6, 2017. Salary and sick leave / vacation leave to be adjusted as appropriate.

M16.519
Voluntary Reduction in
Hours

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify a voluntary transfer for Genadio Diaz from the evening shift custodian assignment at Juan Cabrillo School to the evening shift assignment at Peter Burnett School, effective February 13, 2017. This is a lateral transfer within the same job classification. Salary, benefits and stipend will remain the same under Article 8.9 of the CSEA/WUSD Agreement.

M16.520
Voluntary Transfer

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Keisha Brown as an On-Call Substitute Food Service Worker, effective February 15, 2017 and to be paid at Classified Range 1, Step A from the Cafeteria Fund.

M16.521
On-Call Substitute Food
Service Worker

Dr. Goldman moved and Ms. Kaneda seconded that the meeting be adjourned at 8:11 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, March 9, 2017, at 6:00 p.m. in the Peter Burnett School Multi-Purpose Room.

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board