

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

September 28, 2017

The Regular Meeting of the Board of Trustees was called to order at 6:00 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda (absent) Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:01 p.m. and reconvened at 7:00 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Mr. Israel Mora.

A public hearing was opened at 7:02 p.m. for the community and others to comment on the Textbook and Instructional Materials Compliance for 2017-18. The hearing was closed at 7:04 p.m. with no comments offered. Public Hearing

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the addition of the Addendum to the agenda related to the approval of the adoption of the Southwest SELPA Policies and Procedures Manual. Addendum

Marcella DeShurley asked the Board to look into how the wait lists are created for the Child Development Center (CDC). Currently this information is considered confidential and parents don't know where they are on the wait list. She also expressed that it is very difficult for parents who do not start in the CDC in the preschool program to get a space because most of the spaces are taken by former preschool students that continue onto Kindergarten. From the Public

Dr. Johnstone shared that he would meet with the CDC staff and explore options to propose some remedies.

Mr. Bañuelos thanked both Vince Madsen and Bill Denney for the excellent condition of the schools to start the school year. Mr. Bañuelos requested that Vince and Bill provide the Board with a Deferred Maintenance presentation to itemize specific needs for the District both this year and in coming years. From the Board

Mr. Martinez expressed his regrets in missing the Dana Back to School Night. He indicated that his wife, Helen, made it and that he will hopefully not miss any more. From the Board (Cont'd.)

Mr. Mora shared that he had toured the high school construction and that the progress is very visible and that the building is looking great.

Mr. Wilson reported that they had brought out a plumber to inspect the water and gas regulators in front of Dana Middle School. The backflow is going to need all new parts and the repairs are going to cost approximately \$10,000. The repairs will take place during the third week of October. From the Chief Business Official
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Mr. Wilson also shared with the Board a timeline and process for Measure CL renewal. He provided the Board with a handout.

From the Chief Business
Official (Cont'd.)

In closing, Mr. Wilson shared the Da Vinci Schools Unaudited Actuals with the Board. This is a requirement for Wiseburn Unified School District oversight of the Da Vinci Schools.

Dr. Jones provided the Board with a presentation on the newly released California Assessment of Student Performance and Progress (CAASPP). Dr. Jones shared that he had worked with Dr. Aileen Harbeck to put the program together and that regrettably Dr. Harbeck wasn't able to attend the meeting.

From the Deputy
Superintendent

Dr. Jones shared the District performance in both English Language Arts and Mathematics and he also shared that Science and Social Studies results will be forthcoming in the future.

Overall, the District performed very well with 69% of our students proficient or exceeding standard in English Language Arts, and in Mathematics 53% of the students are proficient or exceed the standard. Of note was the fact that the growth in mathematics was 8.61%, which was the highest level of growth in mathematics in the South Bay.

In English Language Arts, Wiseburn exceeds the State performance level by 20 percentage points, and it exceeds the Math State proficiency level by 15 percentage points. To ensure continued growth in both English Language Arts and Math, the District has adopted new Language Arts Programs at both the K-5 and 6-8 levels, and we continue to work with Loyola Marymount University and the COTSEN Foundation to improve our math programs.

Mr. Madsen shared that he has been exploring different funding sources including grant funding to help fund the maintenance of the new high school facility. He is in the process of doing an audit and profile of all of the facilities that will need maintaining in the future.

From Director of
Facilities Planning

We are in the process of studying two intersections, Utah and Douglas and 138th and Aviation to determine whether or not these two intersections need traffic signals to regulate traffic and safety for both students and for automobiles.

In closing, Mr. Madsen shared that the fire alarm testing at the high school is in full swing and that the goal is to complete all testing by the third week of October.

Dr. Johnstone shared that the Wiseburn Education Foundation (WEF) is interested in working with the Wiseburn Board to determine how the Board can best support the efforts of WEF.

From the Superintendent

Dr. Johnstone shared that the District had donated three obsolete HP laptop computers to support the historical society program at the Hawthorne Museum.

Dr. Johnstone shared that he had attended the signing of a Memorandum of Understanding (MOU) between the Los Angeles Air Force Base and the Los Angeles County Office of Education. The MOU supports military families in having greater choice for their children to attend their district of choice. The ceremony was attended by Senator Ben Allen, County Superintendent, Debra Duardo, and Dr. Helen Morgan from Hawthorne School District, and Dr. Melissa Moore from El Segundo Unified School District.

Dr. Johnstone shared a resolution for Deferred Action for Childhood Arrivals (DACA) that was passed by the Los Angeles County Board of Education. The Wiseburn Board indicated that they would be interested in passing their own resolution to support DACA. Dr. Johnstone indicated that he would bring a resolution back to the Board for the first Board meeting in October.

Dr. Johnstone shared that Pam Conde's retirement would be occurring on Friday, September 29, 2017 at La Feria in Lennox.

Dr. Johnstone also shared that the Teacher of the Year event would be occurring on September 29, 2017 at the Hilton Universal in Universal City.	From the Superintendent (Cont'd.)
In closing, Dr. Johnstone shared that Dana 6 th Grade Camp 1 would be occurring on September 29, 2017 through Sunday, October 1, 2017 and he asked if any Board members would like to go up to camp for one day on Saturday, September 30, 2017.	
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the minutes of the Regular meeting held September 14, 2017.	M17.194 Minutes
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve an agreement with Talking Teaching Network, effective August 2017 through June 30, 2018, to be paid \$1,000/day, not to exceed \$25,000 (20 days of service and a \$5,000 materials subscription), to be paid from Title II Funds.	M17.195 Talking Teaching Network
On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted 4-0 to approve a Memorandum of Understanding between the Wiseburn Unified School District and Da Vinci Schools to establish the sharing of administrative support between both entities, effective September 28, 2017 for the 2017-18 school year and to be reviewed annually.	M17.196 MOU – Da Vinci
On a motion by Dr. Goldman, which was seconded by Mr. Martinez, the Board voted 4-0 to adopt Resolution #17/18.07, Textbook and Instructional Materials Compliance for 2017-18.	M17.197 Resolution #17/18.07, Textbook and Instructional Materials Compliance
On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve a contract with Leadership Associates to provide the Board of Trustees with guidance, support and expertise in seeking a new superintendent for Wiseburn Unified School District effective July 1, 2018. This agreement is effective September 20, 2017 for an amount not to exceed \$22,500 and to be paid from One-Time Mandate Funds.	M17.198 Leadership Associates
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to authorize District staff to enter into a contract with Dream A World Education to provide “Secrets of the Heart”. Secrets of the Heart is a six week residency and assembly program. Over the course of six weeks, Dream A World Education’s teachers will provide programming for four kindergarten classes, which includes a performance, 32 workshops in music, dance, theatre arts and visual arts. The six week residency will culminate with a student performance. The cost of the contract is \$7,750, effective September 29, 2017 through June 30, 2018. Anza PTA has agreed to cover \$2,500; the Wiseburn Education Foundation (WEF) has agreed to pay \$2,000, and the District will pay \$3,250, from Measure CL. In the event WEF is able to secure additional funding, the District’s cost would be decreased.	M17.199 Dream A World Education
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Notice of Completion for Andersen Environmental for the completion of Trade Package #5: SWPPP for the New Wiseburn High School Project, effective September 28, 2017.	M17.200 Notice of Completion – Andersen Environmental
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Notice of Completion for Andersen Environmental for the completion of Trade Package #31: Methane Mitigation System for the New Wiseburn High School Project, effective September 28, 2017.	M17.201 Notice of Completion – Andersen Environmental
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve an increase to the original agreement for flooring dated July 14, 2016 with KYA Surfacing, LLC for additional labor and material for work on Stair #3 and reading nook on the third floor by \$1,448.34 for the New Wiseburn High School Project. This increase to agreement to be paid from Bond Fund 35.1.	M17.202 KYA Surfacing, LLC

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #4 with Inland Building Construction Companies, Inc. for Trade Package #15: Ceilings for ceiling modifications to the music room, Room 1217m Room 4403, and Room 1320 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$23,624. This change order is to be paid from Construction Contingency Distribution #86 in the GMP.	M17.203 Inland Building Construction Companies, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Construction Contingency Distribution for \$23,624 per CC-86 from Balfour Beatty's GMP to Inland Building Construction Companies, Inc. for Trade Package #15: Ceilings per their Change Order #4.	M17.204 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #24 with Sierra Lathing Company, Inc. for additional window soffit in Room 3206, revised soffits in Room 3302, added attachments in Stair #2, additional exposed kickers at cloud ceilings, moved framing in door near Stair #4, added ceiling at Door 1212A, revised framing from 6" studs to 8", revised details with extra pocket framing, additional framing for Mechanical Door 4029A, revised connection type from drift track to slotted clips, revised exit Passageway 2014 to comply with ADA regulations, added framing and drywall at level 2 and 3 on west side of the atrium, and revised ceiling for Type 26 light fixture in Seminar 2041 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$66,426. This change order is to be paid from Construction Contingency Distribution #87 in the GMP.	M17.205 Sierra Lathing Company, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Construction Contingency Distribution for \$66,426 per CC-87 from Balfour Beatty's GMP to Sierra Lathing Company, Inc. per their Change Order #24.	M17.206 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #2 with Floored Tile & Stone, Inc. for the cost to float the depressed slab in Corridor 1318 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$2,423. This change order is to be paid from Construction Contingency Distribution #88 in the GMP.	M17.207 Floored Tile & Stone, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Construction Contingency Distribution for \$2,423 per CC-88 from Balfour Beatty's GMP to Floored Tile & Stone, Inc. per their Change Order #2.	M17.208 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #19 with Gould Electric, Inc./Liberty Mutual for the cost to service and refurbish the existing generator and a new 800 amp circuit breaker for Phase I of the New Wiseburn High School Project in the amount not to exceed \$12,987. This change order is to be paid from Construction Contingency Distribution #89 in the GMP.	M17.209 Gould Electric, Inc./Liberty Mutual
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Construction Contingency Distribution for \$12,987 per CC-89 from Balfour Beatty's GMP to Gould Electric/Liberty Mutual per their Change Order #19.	M17.210 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #4 with Perfection Glass, Inc. for translucent window film at the windows separating the atrium from the future sandbox area for Phase I of the New Wiseburn High School Project in the amount not to exceed \$2,605. This change order is to be paid from Construction Contingency Distribution #90 in the GMP.	M17.211 Perfection Glass, Inc.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Construction Contingency Distribution for \$2,605 per CC-90 from Balfour Beatty's GMP to Perfection Glass, Inc. per their Change Order #4.	M17.212 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #5 with Inland Building Construction Companies, Inc. for Trade Package #15: Ceilings for revisions to the return air paths on all four floors for Phase I of the New Wiseburn High School Project in the amount not to exceed \$11,149. This change order is to be paid from Construction Contingency Distribution #91 in the GMP.	M17.213 Inland Building Construction Companies, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Construction Contingency Distribution for \$11,149 per CC-91 from Balfour Beatty's GMP to Inland Building Construction Companies, Inc. for Trade Package #15: Ceilings per their Change Order #5.	M17.214 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #26 with Anderson Charnesky Structural Steel, Inc. for addition and extension to the atrium stair handrails per Bulletin 112 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$27,174. This change order is to be paid from Construction Contingency Distribution #92 in the GMP.	M17.215 Anderson Charnesky Structural Steel, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Construction Contingency Distribution for \$27,174 per CC-92 from Balfour Beatty's GMP to Anderson Charnesky Structural Steel, Inc. per their Change Order #26.	M17.216 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #2 with Otis Elevator Company to run elevators for other trades and also for District movers for Phase I of the New Wiseburn High School Project in the amount not to exceed \$31,615. This change order is to be paid from Scope Interface Contingency #19 in the GMP.	M17.217 Otis Elevator Company
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Scope Interface Contingency Distribution for \$31,615 per SI-19 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Otis Elevator Company per their Change Order #2.	M17.218 Scope Interface Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #7 with Best Contracting Services, Inc. to replace several damaged ATAS perforated panels for Stair #4 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$22,167. This change order is to be paid from Scope Interface Contingency #20 in the GMP.	M17.219 Best Contracting Services, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Scope Interface Contingency Distribution for \$22,167 per SI-20 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Best Contracting Services, Inc. per their Change Order #7.	M17.220 Scope Interface Contingency
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Change Order #23 with Sierra Lathing Company, Inc. to work overtime on Saturdays to accelerate the project schedule and for additional work performed for Phase I of the New Wiseburn High School Project in the amount not to exceed \$62,949. This change order is to be paid from Scope Interface Contingency #21 in the GMP.	M17.221 Sierra Lathing Company, Inc.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Scope Interface Contingency Distribution for \$62,949 per SI-21 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Sierra Lathing Company, Inc. per their Change Order #23.	M17.222 Scope Interface Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #8 with Empyrean Plumbing, Inc. to lower sewer invert in gym, remove existing RCP line at the south fire lane, reroute exposed storm drains in lobby, rework installed storm drain lines, revise water connections to Duley Street, water to drinking fountain in the West Plaza, and a credit for two storm drain cleanouts for Phase II of the New Wiseburn High School Project in the amount not to exceed \$10,274. This change order is to be paid from Construction Contingency Distribution #14 in the GMP.	M17.223 Empyrean Plumbing, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve a Construction Contingency Distribution for \$10,274 per CC-14 from Balfour Beatty's GMP to Empyrean Plumbing, Inc. per their Change Order #8.	M17.224 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #2 with Anderson Charnesky Structural Steel, Inc. for anchor bolts and post for B2 bomber plane for Phase II of the New Wiseburn High School Project in the amount not to exceed \$5,041. This change order is to be paid from Construction Contingency Distribution #15 in the GMP.	M17.225 Anderson Charnesky Structural Steel, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #5 with DeVries Construction for footing for the B2 bomber plane for Phase II of the New Wiseburn High School Project in the amount not to exceed \$1,600. This change order is to be paid from Construction Contingency Distribution #15 in the GMP.	M17.226 DeVries Construction
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve a Construction Contingency Distribution for \$6,641 per CC-15 from Balfour Beatty's GMP to Anderson Charnesky Structural Steel, Inc. per their Change Order #2 and DeVries Construction per their Change Order #5.	M17.227 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #4 with Caston, Inc. for fireproofing patch back associated with RFIs and Bulletins for Phase II of the New Wiseburn High School Project in the amount not to exceed \$12,543. This change order is to be paid from Construction Contingency Distribution #16 in the GMP.	M17.228 Caston, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve a Construction Contingency Distribution for \$12,543 per CC-16 from Balfour Beatty's GMP to Caston, Inc. per their Change Order #4.	M17.229 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #6 with Crew Grading, Inc. for cement treatment for the parking lot for Phase II of the New Wiseburn High School Project in the amount not to exceed \$94,106. This change order is to be paid from Construction Contingency Distribution #17 in the GMP.	M17.230 Crew Grading, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve a Construction Contingency Distribution for \$94,106 per CC-17 from Balfour Beatty's GMP to Crew Grading, Inc. per their Change Order #6.	M17.231 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #1 with RDM Electric Co., Inc. to delete Sundolier from the project scope for Phase II of the New Wiseburn High School Project. Amount of credit is \$366,000. This savings to be distributed per Construction Contingency Distribution #18 in the GMP.	M17.232 RDM Electric Company, Inc.

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve a Construction Contingency addition of \$366,000 per CC-18 from Balfour Beatty's GMP to RDM Electric Co., Inc. per their Change Order #1.	M17.233 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #8 with Crew Grading, Inc. for work on the over-excavation of the gym, bridge soils in the north and south fire lane, additional cut and base material for curb and gutters in the main parking lot, export additional unforeseen existing cement treated base, and additional export cost for additional soils spoils for Phase II of the New Wiseburn High School Project in an amount not to exceed \$371,210. This change order is to be paid from Construction Contingency Distribution #19 in the GMP.	M17.234 Crew Grading, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve a Construction Contingency Distribution for \$371,210 per CC-19 from Balfour Beatty's GMP to Crew Grading, Inc. per their Change Order #8.	M17.235 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #3 with Caston, Inc. for fireproofing patch work for other trades for Phase II of the New Wiseburn High School Project in the amount not to exceed \$59,164. This agreement is to be paid from Scope Interface Contingency #9 in the GMP.	M17.236 Caston, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Scope Interface Contingency Distribution for \$59,164 per SI-9 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to Caston, Inc. per their Change Order #3.	M17.237 Scope Interface Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Change Order #7 with Crew Grading, Inc. for cost for grading overtime, over-excavating for Phase 1 Stair #1, and additional costs for re-sequencing of work to accelerate the project schedule for Phase II of the New Wiseburn High School Project in the amount not to exceed \$35,479. This agreement is to be paid from Scope Interface Contingency #10 in the GMP.	M17.238 Crew Grading, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted to approve Scope Interface Contingency Distribution for \$35,479 per SI-10 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to Crew Grading, Inc. per their Change Order #7.	M17.239 Scope Interface Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve purchase orders #109715-109842, warrants and miscellaneous receipts as submitted. Purchase Order No. 109717 for KYA Surfacing in the amount of \$391,180.69 was tabled to be brought back for further discussion.	M17.240 Purchase Orders, Warrants & Miscellaneous Receipts
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:	M17.241 Conference Attendance
1. Jorge Paz and Cathy Waller at LACOE's "Counselors' Resource Network Series" in Downey on October 4, 2017, December 6, 2017, February 28, 2018 and April 25, 2018 at an approximate cost of \$140 to be paid from Measure CL Funds and included in budget.	
2. Ellen Russ at LACOE's "School Health Program Managers" in Downey on September 22, 2017, December 1, 2017, March 2, 2018 and May 4, 2018 at an approximate cost of \$160 and to be paid from Special Education Funds and included in budget.	
3. Elizabeth Gonzalez, Carrie Schat, Janae Jeffery, Carie Oulashian, Stacy Perillo and Joy Yamane at "Sonday Training" in Torrance on September 28-29, 2017 at an approximate cost of \$1,610 and to be paid by Special Education Funds and included in budget.	
4. Dianna Castellanos at the Southwest SELPA's "School Psychologist" in Hawthorne on	

- September 28-29, 2017 at no cost to the District.
5. Glafy Carr, Liza Downer, Terry Johnstone, Tammy Miller, Katie Nelson, Heidi Obermeyer, Sylvia Wagner and Tanya Woodward at COTSEN's "UCLA Educator Day and Various COTSEN Events" at South Bay area schools September 1, 2017 through June 30, 2018 at an approximate cost of \$10,320 for subs and registration to be paid from COTSEN Funds and included in budget.
 6. Elvira Spadafora at the Boomerang Project / WEB Follow Up Training" inn Anaheim on September 13, 2017 at an approximate cost of \$200 and to be paid by Supplemental Funds and included in budget.
 7. Dr. Tom Johnstone, Albert Paredes and Dr. Aileen Harbeck at LACOE's "Dual Immersion 101: How to Plan for a Successful Program" in Downey on September 13, 2017 at an approximate cost of \$435 to be paid by Measure CL Funds and included in budget.
 8. Diandra Benton at the Regional System of District and School Support's "Equity and Inclusion: MTSS for Diverse Learners" in Alhambra on September 14-15, 2017 and November 1, 2017 at an approximate cost of \$100 to be paid from Special Education Funds and included in budget.
 9. Kris Torrey, Barry Williams, Jesus de Jesus, Scott Nguyen and Trisha Maano at NGSS's "Stanford Center for Assessment, Learning & Equity Performance Task Development Sessions" in Redondo Beach on September 22, 2017, November 17, 2017, January 22, 2018 and March 8, 2018 at an approximate cost of \$2,500 and to be paid by Measure CL Funds and included in budget.
 10. Dr. Aileen Harbeck at LACOE's "District Assessment & Accountability Network" in Downey on September 28, 2017 at an approximate cost of \$20 to be paid from the General Fund.
 11. Madison Scar at the Southwest SELPA's "Dyslexia Basics" in Hawthorne on September 28-29, 2017 at an approximate cost of \$300 to be charged to Special Education Funds and included in budget.
 12. Lorrie Cariaga, Jennifer Williams, Melissa Craig and Emily Witkowski at COTSEN's "Center Street School" in El Segundo on October 16, 2017 at an approximate cost of \$600 to be paid from COTSEN Funds and included in budget.
 13. Vince Madsen at C.A.S.H.'s "C.A.S.H. Fall Conference" in Newport Beach on October 18-20, 2017 at an approximate cost of \$1,500 and to be paid from Director of Facilities Discretionary Account and included in budget.
 14. Diandra Benton and Ayana Cadres at the Southwest SELPA's "Meeting the Needs of English Learners with Disabilities" in Lennox on November 2, 2017 at no cost to the District.
 15. Diandra Benton at the Southwest SELPA's "Psycho-Educational Report Writing" in Lennox on November 17, 2017 at no cost to the District.
 16. Diandra Benton at the Southwest SELPA's "EBPs Fix Students with Mild-Moderate ASD" in Hawthorne on November 28, 2017 at no cost to the District.
 17. Dr. Tom Johnstone, Dr. Chris Jones, Dr. Aileen Harbeck, David Wilson, Liza Downer, Glafy Carr, Jennifer Flanders and Michael Spiwak at SSC's "Governor's Budget Workshop" in Pomona on January 17, 2018 at an approximate cost of \$2,900 to be paid from the General Fund and included in budget.
 18. Diandra Benton at the Southwest SELPA's "25 Most Commonly Asked Questions about BIPs and FBAs" in Lennox on January 23, 2018 at no cost to the District.
 19. Diandra Benton at the Southwest SELPA's "Cognitive Behavioral Techniques for Educators" in Hawthorne on February 8, 2018 at no cost to the District.
 20. Diandra Benton and Ayana Cadres at the Southwest SELPA's "PEERS Certified School Based Social Skills Training" in Lennox on March 12, 2018 and March 14, 2018 at no cost to the District.
 21. Diandra Benton at the Southwest SELPA's "Evidence Based Interventions for Dyslexia" at a location to be determined on March 20, 2018 at no cost to the District.
 22. Diandra Benton at the Regional System of District and School Support's "Equity and Inclusion: MTSS for Diverse Learners" in Alhambra on November 1, 2017 at an approximate cost of \$50 to be paid by Special Education Funds and included in budget.

M17.241
Conference Attendance
(Cont'd.)

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M17.242
Additional Hours –
Classified

District

1. Shannon Tupper, Technology Clerk, approve up to 4 temporary hours for Wonders Tech Training, effective August 23, 2017 and to be paid at her appropriate Range/Step from Measure CL Funds. Cost to District approximately \$100 and included in budget.
2. Shannon Tupper, Kathy Pittluck and Nicole Morris, Library and Technology Clerks, approve up to 2 temporary hours each for Wonders Works Training, effective August 28, 2017 and to be paid at each person's appropriate Range/Step from Measure CL Funds. Cost to District approximately \$150 and included in budget.
3. Bianca Martinez and Patty Mojonner, Instructional Aides, approve prorated stipend for toileting duties per WUSD/CSEA Agreement, Article 8.10, effective September 5, 2017 through June 14, 2018 to be paid from Special Education Fund. Cost to District approximately \$1,100 and included in budget.
4. Approve employees to work extra temporary hours and/or overtime hours, as appropriate, to provide childcare services/supervision for Back to School Nights, effective September 6, 2017 through September 26, 2017 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$1,700 and included in budget.
5. Aime Villafana, Instructional Aide, approve up to 2.25 temporary hours per week to support student at DMS, effective September 7, 2017 through September 29, 2017 and to be paid at her appropriate Range/Step from Special Education Funds. Cost to District approximately \$120 and included in budget.
6. Juan Solis, Technology/Digital Technician, approve up to 20 temporary hours total to provide tech support for start of the school year, effective September 8, 2017 through September 29, 2017 and to be paid at his appropriate Range/Step from the General Fund. Cost to District approximately \$700 and included in budget.
7. Alicia Galindo, Enrollment/Outreach Coordinator, approve a block of overtime hours not to exceed 150 to process inter and intradistrict permits and assist families with the appeal process and other permit related tasks, effective September 15, 2017 through September 30, 2018 and to be paid at her appropriate Range/Step from the General Fund. Cost to District approximately \$8,250 and included in budget.

Anza

8. Jessica Acosta, Instructional Aide, approve up to 15 part-time hours per week, for continuity of program for Special Education student, effective September 1, 2017 through June 16, 2018 and to be paid at her appropriate Range/Step from Special Education Funds. No cost to District as Ms. Jessica Acosta replaces Ms. Jennifer Acosta.
9. Lorrene Montoya, Maria Sanchez and Elizabeth Mendez, Food Service Workers, approve up to 15 hours each to occasionally pack lunches for field trips and clean kitchen for special events, effective September 1, 2017 through June 16, 2018 and to be paid at each person's appropriate Range/Step from Cafeteria Funds. Cost to District approximately \$750 and included in budget.
10. Irene Umbarger, Theresa Warlich, Kyle Azcuna, Archana Prasad, Jessica Acosta, Alexandra Moreno and Indu Bhardwaj, Instructional Aides, approve up to 3 temporary hours per day on a rotating basis to assist with special needs student, effective September 1, 2017 through October 31, 2017 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District approximately \$3,300 and included in budget.
11. Oscar Silva, Instructional Aide, approve up to 10 hours per week plus additional hours for trainings, effective September 13, 2017 through June 16, 2018 and to be paid at his appropriate Range/Step from Special Education Funds. Cost to District approximately \$5,700 and included in budget.

Burnett

12. Pam Conde, School Secretary, approve up to 20 temporary overtime hours to assist with

office duties and training, effective August 1, 2017 through September 30, 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost to District approximately \$950 and included in budget.

M17.242
Additional Hours –
Classified (Cont'd.)

Cabrillo

13. Lupe Montalvan, General Clerk, approve up to 40 temporary hours to help start up school year, effective August 15, 2017 through September 15, 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost to District approximately \$1,100 and included in budget.
14. Mayra Murillo, Instructional Aide/Noon Duty, approve up to 12 hours as an instructional aide and four hours as noon duty, effective September 7, 2017 and to be paid at Classified Range 6, Step A from the General Fund. No cost to District as Ms. Murillo replaces Ms. Lawson.
15. Mayra Murillo and Yuri Chien, Noon Duty, approve up to 4 temporary hours per week until position is filled, effective September 7, 2017 through October 31, 2017 and to be paid at Classified Range 6, Step A from the General Fund. Cost to District approximately \$900 and included in budget.
16. Yuri Chien, Instructional Aide/Noon Duty, approve up to 12 hours per week as instructional aide and 4 hours per week as noon duty, effective September 8, 2017 and to be paid at Classified Range 6, Step A from the General Fund. No cost to District as Ms. Chien replaces Ms. Vallejo.
17. Stephanie Gonzalez, Computer Aide, approve up to 0.5 temporary hours per week to help in the computer lab, effective September 2017 through June 2017 to be paid at her appropriate Range/Step from Reading Intervention Funds. Cost to District approximately \$365 and included in budget.
18. Sarah Moulton, Health Clerk, approve up to 12 temporary hours input health records, effective September 1, 2017 through September 29, 2017 and to be paid at her appropriate Range/ Step from the General Fund. Cost to District approximately \$225 and included in budget.

Dana

19. All Food Service Employees, approve up to 20 hours total to provide extra service for special events, like catering services, as necessary, effective September 1, 2017 through June 14, 2018 to be paid at each person's appropriate Range/Step from Cafeteria Funds. Cost to District approximately \$460 and included in budget.
20. Margarita Cisneros-Garcia, General Clerk, approve up to 56 total temporary hours to assist with opening of the school year, effective August 14, 2017 through August 31, 2017 and to be paid at her appropriate Range/Step from Dana Site Funds. Cost to District approximately \$1,319 and included in budget.
21. Kathy Ory, Library Clerk, approve up to 80 temporary hours total to close out 2016-17 school year and start prep work for 2017-18 and to catalogue and process books, effective June 16, 2017 through August 29, 2017 and to be paid at her appropriate Range/Step from Dana Site Funds. Cost to District approximately \$2,000 and included in budget.
22. Paulette Sullivan, Health Clerk, approve up to 15 temporary total hours to address vaccinations and Tdap verifications, effective August 25, 2017 through August 29, 2017 and to be paid at her appropriate Range/Step from Dana Site Funds. Cost to District approximately \$362 and included in budget.
23. Martha Arevalo, General Clerk, approve up to 112 temporary hours total to prepare Dana for the new school year, effective August 14, 2017 through August 31, 2017 and to be paid at her appropriate Range/Step from Dana Site Funds. Cost to District approximately \$3,061 and included in budget.
24. Ana Rosa Contreras and Cheryl Moore, Dana EDP, approve up to 10 temporary hours for training and preparation for 2017-18 program year, effective August 16, 2017 through October 1, 2017 and to be paid at their appropriate Range/Step from EDP Funds. No cost to District as EDP is a parent-pay program.

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following Group Advancement on the Certificated Salary Schedule for the following certificated employees, per their effective dates:

<u>Teacher</u>	<u>Group</u>	<u>Effective Date</u>
Alice Davis	IV	August 2017
Aimee Glotz	III	August 2017
Tatiana Morosan	III, Step 5, plus M.A.	August 2017

M17.243
Group Advancement

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify up to 10 additional hours each for the following teachers to participate in a 2-Day Math Professional Development to prepare for the 2017-18 Math Curriculum, effective August 1-2, 2017 to be paid at \$30 per hour from the General Fund:

- Luis Gamez
- Maria Garcia
- Jessica Shim
- Elvira Spadafora
- Stephanie Wilson

M17.244
Dana Math P.D.

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify up to 15 temporary additional hours for Ellen Russ, District Nurse, to open the school year and complete office tasks to prepare for 2017-18, effective August 16, 2017 through August 29, 2017 and to be paid at her appropriate Range/Step from the General Fund.

M17.245
Nurse

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Joy Yamane as a Home Study Teacher for a student for up to two (2) hours per week of home instruction as per settlement agreement, effective September 18, 2017 through December 31, 2017 to be paid at \$30 per hour from Special Education Funds.

M17.246
Home Study Teacher

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following employees as Teachers in Charge for the 2017-18 school year, effective September 2017 through June 2018:

M17.247
Teachers in Charge

Anza – Candyse Crow
Burnett – Dorothy Sweeney
Cabrillo – Michael Piwak

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Kevin Corrinet as the Dana Middle School Athletic Facilities Coordinator, effective October 1, 2017 through June 15, 2018 at an approximate cost of \$2,500 to be paid from Gym Fees.

M17.248
Athletic Facilities
Coordinator

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a Consultant's Agreement with Carmen Bird, not to exceed \$15,000 and effective July 1, 2017 through June 30, 2018, to support the Dana Middle Schools "maker space". The "maker space" was developed to increase parent engagement for the "unduplicated" population. This expenditure was identified in the LCAP and is funded by Supplemental Funds.

M17.249
Consultant's Agreement
– Carmen Bird

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a Consultant's Agreement with Felicia Villarreal, not to exceed \$42,000 and effective July 1, 2017 through June 30, 2018, to act as a parent engagement liaison in order to increase parent engagement for the "unduplicated" population. This expenditure was identified in the LCAP and is funded by Supplemental Funds.

M17.250
Consultant's Agreement
– Felicia Villarreal

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a Consultant's Agreement with Carolyn Niman, to be paid over the course of 10 months at \$7,500 per month, and not to exceed \$75,000, to act as the Executive Director for the Wiseburn Education Foundation (WEF) in order to increase the efficacy of the organization's fundraising efforts. The contract is effective September 1, 2017 through August 31, 2018, with payments issued beginning September 2017 through June 2018 (10 months).	M17.251 Consultant's Agreement – Carolyn Niman
On July 25, 2017, the Board approved the Partnership Agreement with WEF. This Board action is to formally enter into an agreement with the consultant. This agreement approves the one year contribution the District pledged to WEF.	
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to declare the items listed below within the district as obsolete:	M17.252 Declare Obsolete
<ul style="list-style-type: none"> 3 Laptops – HP625 AMD Athlon (tm) II P340 Dual Core 2.20 GHz 	
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the adoption of the Southwest SELPA Policies and Procedures Manual developed to support local school districts and charter schools within the Southwest SELPA. This action is pending the development of a Wiseburn Unified School District Policies and Procedures Manual.	M17.253 SW SELPA Policies and Procedures Manual
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to accept the resignation of Kellie Nguyen, Substitute Teacher, effective September 11, 2017.	M17.254 Resignation – Certificated
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to accept the following resignations of classified personnel per their effective dates:	M17.255 Resignation - Classified
<ul style="list-style-type: none"> Steven LaCour, Instructional Aide, Title I, Effective: August 30, 2017 Jennifer Cash, Instructional Aide, Effective: September 15, 2017 Melissa Cunanan, Associate Aide/CDC, Effective: September 15, 2017 	
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to ratify Laura Kilcollins as a 60% certificated employee assigned to Dana Middle School as a Spanish teacher, effective August 27, 2017 through June 19, 2018 to be placed on the Certificated Salary Schedule at Group V, Step 8 and paid from the General Fund.	M17.256 Certificated – 60%
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to reactivate Tania Perez as an On-Call Substitute Teacher, effective September 11, 2017 and to be paid \$140 per day from the General Fund.	M17.257 On-Call Substitute Teacher - Reactivate
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to ratify Julia Domroy as an On-Call Substitute Teacher, effective September 19, 2017 to be paid \$140 per day from the General Fund.	M17.258 On-Call Substitute Teacher
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to ratify Yvonne Gonsalves as an On-Call Substitute Food Service Worker, effective September 13, 2017 for the 2017-18 school year and to be paid at her appropriate Range/Step from the Cafeteria Fund.	M17.259 On-Call Substitute Food Service Worker
The Board entered closed session at 8:30 p.m. and reconvened at 9:00 p.m. There was no reportable action during Closed Session.	Closed Session

Mr. Mora moved and Mr. Martinez seconded that the meeting be adjourned at 9:04 p.m.
Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, October 10, 2017, at 6:00 p.m. in the District Board Room.

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board